

# 2009 Victorian Bushfires Commemoration and Community Development Grants Scheme

## Application Form

### Definitions used throughout this application

<b>Activity</b>	What you will spend the grant funds on – could be an event, restoration or rejuvenation of existing memorial, activity, etc.
<b>Community Group</b>	Your group, club, organisation, association, etc

### Application Deadlines

You must complete, sign and submit your application to your council by **5pm, 8 October 2018**. Contact your council for details of where and how to submit.

### Caretaker Conventions

As the Victorian State election will be held on Saturday 24 November 2018, the Victorian Government will assume a caretaker role from 6:00 pm on 30 October 2018 until such time that either it becomes clear that the incumbent government will be returned, or when a new government is commissioned.

Applicants should be aware that, should grants not be awarded or funding agreements not fully executed by this time, the incoming government may decide to not proceed with this grant process. In line with caretaker conventions, the incoming government will determine whether to proceed with this grant process and award grants or enter into contracts after the caretaker period.

### Eligibility Criteria

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Your application is for:

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• A commemorative event organised by a community group or council	Yes	No
• Restoration or rejuvenation of an existing memorial to the 2009 bushfire events	Yes	No
• Community development activities supporting communities within the 21 local government areas impacted by the 2009 Victorian bushfires	Yes	No
Your community group or activity is located within the municipality that you are submitting this application to	Yes	No
Your application is for \$5,000 or less	Yes	No
You have completed a budget for this activity	Yes	No

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## Community Group Details

Community Group Name:	
Australian Business Number (ABN) if applicable: <i>Check the ABN at <a href="http://www.abr.business.gov.au/">http://www.abr.business.gov.au/</a></i>	
Incorporation Number (if applicable):	
Is the group registered for GST?	Yes / No
Postal Address:	
Town/Suburb:	
Postcode:	
State:	Victoria

## Primary Contact for the Activity

Contact's Name:	
Position:	
Telephone:	
Email:	

## Activity Overview

**Give your activity a name:** *(in 10 words or less)*

**Describe your activity:** *(in 50 words or less)*

**Where will your activity take place?** *(Please provide a specific location)*

**When will your activity take place?**

Activity Start Date:	
Activity End Date:	

**What will the grant pay for?**

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Have you spoken to a council staff member about this activity?	Yes / No
Name of person at council:	
Date of discussion:	

**Who will be involved in this activity?**

*(Please tell us which other groups may be involved in the planning of or participation in this activity)*

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**What benefits will this activity provide to the community?**

*(For commemorative activities – please describe the extent to which the activity will assist the community with its recovery from the 2009 bushfires.*

*For community development activities – please describe the extent to which the activity will strengthen the local community)*

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Will you need any type of Council permit or assistance for this activity?	Yes / No
If yes, please provide details of permit(s) or assistance	

**What council services might you need for this activity?**

*(Examples: waste removal, road closures, signage, cleaning, permits, etc)*

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## Project Budget

Please provide specific details of the total budget for the project. This may include details on labour costs, materials, equipment, venue hire, etc.

Income and expenditure totals must be equal.

### Income

Item	Amount
Amount requested from this program	\$
Contribution from your group	\$
In kind or volunteer contributions from your group	\$
Other (please specify)	\$
	\$
	\$
	\$
	\$
<b>Total Income for the Activity</b>	<b>\$</b>

### Expenditure

Item	Amount (including GST)
Council permit/s (if required)	\$
In kind expenditure (should match your in kind contribution)	\$
Other (please specify)	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total Expenditure for the Activity (incl GST)</b>	<b>\$</b>

## Bank Account Details for Grant Payment

Bank Account Name:

BSB No:

Account Number:

### Declaration

I have read the guidelines relating to the 2009 Victorian Bushfires Commemoration and Community Development Grants Scheme and certify to the best of my knowledge that the information provided in this application is true and correct.

I understand that this application may not necessarily result in approval of funding.

I have the authority to submit this application on behalf of my community group.

**Name**

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**Position**

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**Signature**

**Date**

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The grants program will open on **10 September 2018** and close at 5pm on **8 October 2018**.

Completed applications are to be emailed to Council at [council@hrcc.vic.gov.au](mailto:council@hrcc.vic.gov.au) or handed to Reception at Horsham Rural City Council.