

Noise Nuisance Report Form

Form No: F04/067

1 Complainant Details

First Name		Last Name			
Residential Address					
Home Phone	Work Phone		Mobile Phone		
Email Address					

All correspondence will be by email unless otherwise requested.

2 Details of Noise Nuisance

Have you verified where the noise is coming from? If yes, what is the address	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Description of what is causing the noise		

3 Details of Nuisance

Have you personally seen what is causing the noise, such as machinery?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you spoken to the person causing the noise about this problem? If yes, what was their response?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you prepared to have this matter mediated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you prepared to give evidence in Court if necessary?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have any of your neighbours mentioned this problem to you? If yes, are they prepared to support your claim?	<input type="checkbox"/> Yes <input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> No

4 Statement

I, the undersigned, wish to lodge a formal complaint with the Horsham Rural City Council in relation to the noise nuisance described above which is to such a degree that it unreasonably interferes with my (peace), (comfort) or (convenience) in my premises. (Please strike out items not applicable in bracketed areas).

I confirm that the information contained in the Noise Nuisance Log affixed as "Attachment A" is true and correct, in the knowledge that it may be presented as evidence in a Court, and that Council will take no action in this matter until this document is completed and returned.

Signature of Complainant:

Date:

This document and the log sheet must be completed in full, signed and returned to the Community Safety Unit. The form can be delivered in person to the Council Chambers, Roberts Avenue, Horsham, or emailed to council@hrcc.vic.gov.au

After receiving this completed document, should Council officers consider it warranted, a Notice to Abate the nuisance will be sent to the offending owner. Appropriate advice will be given by the officer attending to assist the owner in complying with the notice. Following this you will be required to further monitor the situation and complete another Log Sheet for seven days. The result of this log sheet will determine if Court action is necessary and if you will be required to give evidence.

NOISE NUISANCE LOG

Your accuracy in recording information on the Log Sheet is important as it may be presented as evidence in a Court.

Date	Time Noise Started	Time Noise Stopped	Duration	Your Location	Description of Noise	Any Effects / Comments <i>For example, unable to sleep</i>

PRIVACY INFORMATION: The personal information requested on this form is being collected by Council for the purpose of evaluating a Barking Dog complaint. This information will be used solely by Council for that primary or directly related purpose. The applicant understands that the personal information provided is for the purpose of evaluating a Barking Dog complaint and that they may apply to Council for access and / or amendment of the information. Your personal details will NOT be disclosed to third parties.