Office Use Only

Application No.:

Date Lodged: / /

Application for **Planning Permit**

If you need help to complete this form, read

Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the *Planning and Environment Act 1987*. If you have any concerns, please contact Council's planning department.

A Questions marked with an asterisk (*) are mandatory and must be completed.

If the space provided on the form is insufficient, attach a separate sheet.

The Land

(1) Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

Street Address *	Unit No.: St. No.: St. Name: Suburb/Locality: Postcode:
 Formal Land Description * Complete either A or B. This information can be found on the certificate of title. 	A Lot No.: Dodged Plan Title Plan Plan of Subdivision No.: OR
	B Crown Allotment No.: Parish/Township Name:

If this application relates to more than one address, please click this button and enter relevant details.

The Proposal

A You must give full details of your proposal and attach the information required to assess the application. Insufficient or unclear information will delay your application.

2 For what use, development or other matter do you require a permit? *	Select the focus of this application and describe below:
If you need help about the proposal, read:	
	Provide additional information on the proposal, including: plans and elevations; any information required by the planning scheme, requested by Council or outlined in a Council planning permit checklist; and if required, a description of the likely effect of the proposal.
3 Estimated cost of development for which the	Cost \$ You may be required to verify this estimate.
permit is required *	Insert '0' if no development is proposed (eg. change of use, subdivision, removal of covenant, liquor licence)

Planning Enquiries Phone: Web:

Existing Conditions

4 Describe how the land is used and developed now *

eg. vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 80 seats, grazing.

Title Information

5 Encumbrances on title *

If you need help about the title, read:

Provide a plan of the existing conditions. Photos are also helpful.

Does the proposal breach, in any way, an encumbrance on title such as a restrictrive covenant, section 173 agreement or other obligation such as an easement or building envelope?

O Yes. (If 'yes' contact Council for advice on how to proceed before continuing with this application.)

O No

Ø

Not applicable (no such encumbrance applies).

Provide a full, current copy of the title for each individual parcel of land forming the subject site. (The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', eg. restrictive covenants.)

Applicant and Owner Details

(6) Provide details of the applicant and the owner of the land.

Applicant *	Name:					
The person who wants	Title: First Name:		Surname:			
the permit.	Organisation (if applicable):					
	Postal Address:		If it is a P.O. Box, enter the details here:			
	Unit No.:	St. No.: St. Name:		ame:		
	Suburb/Locality:		State:		Postcode:	
Where the preferred contact person for the application is different from the applicant, provide the details of that person.	Contact person's deta	ills *	Sa	ame as applicant (if so, go to	o 'contact information')	
	Title:	First Name:		Surname:		
	Organisation (if applicable):					
	Postal Address:		If it is a P.O. Box, enter the details here:			
	Unit No.:	St. No.:	St. Na	ame:		
	Suburb/Locality:		State:		Postcode:	
Please provide at least one contact phone number *	Contact information					
	Business Phone:		Email:			
	Mobile Phone:		Fax:			

Owner *

The person or organisation who owns the land

Where the owner is different from the applicant, provide the details of that person or organisation.

Name:					Same as applicant
Title:	First Name:		Surname:		
Organisation (if a	pplicable):				
Postal Address:		If it is a	P.O. Box, ent	er the details h	ere:
Unit No.:	St. No.:	St. Na	me:		
Suburb/Locality:		State:			Postcode:
Owner's Signatur	e (Optional):			Date:	
				day	y / month / year

Declaration

 $\fbox{7}$ This form must be signed by the applicant *

Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the permit application.				
Signature:	Date:			
	day / month / year			

Need help with the Application?

If you need help to complete this form, read General information about the planning process is available at <u>http://www.dpcd.vic.gov.au/planning</u>

Contact Council's planning department to discuss the specific requirements for this application and obtain a planning permit checklist. Insufficient or unclear information may delay your application.

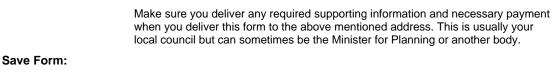
8 Has there been a pre-application meeting with a Council planning officer?	◯ No	If 'yes', with whom? Date:		day / month / year		
Checklist						
9 Have you:	Filled in the form completely?					
	Paid or included the application fee? Most applications require a fee to be paid. Contact Coudetermine the appropriate fee.				to	
	Provided all necessary supporting information and documents?					
	Completed the relevant Council planning permit checklist?					
	Signed the declar	ration (section 7)?				

Lodgement

Lodge the completed and signed form, the fee payment and all documents with:

Contact information:

Deliver application in person, by fax, or by post:



You can save this application form to your computer to complete or review later or email it to others to complete relevant sections.

If you have a Business Victoria account you can save the application form to that account.

Temporary apply button for testing purposes.