

AGENDA

**ORDINARY MEETING OF THE
HORSHAM RURAL CITY COUNCIL**

**To be held on
26 November 2018**

At 5.30pm

**In the
Council Chambers, Civic Centre
18 Roberts Avenue, HORSHAM**

COUNCILLORS are respectfully requested to attend the Ordinary Meeting of the Horsham Rural City Council to be held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 26 November 2018.

Order of Business

1. PRESENT

2. OPENING

3. PRAYER

Almighty God, we pledge ourselves to work in harmony for, the social, cultural and economic well-being of our Rural City. Help us to be wise in our deliberations and fair in our actions, so that prosperity and happiness shall be the lot of our people. AMEN

4. ACKNOWLEDGEMENT OF COUNTRY STATEMENT

The Horsham Rural City Council acknowledges the five Traditional Owner groups of this land; the Wotjobaluk, Wergaia, Jupagalk, Jaadwa and Jadawadjali people. We recognise the important and ongoing place that all Indigenous people hold in our community.

We pay our respects to the Elders, both past and present, and commit to working together in the spirit of mutual understanding and respect for the benefit of the broader community and future generations.

5. WELCOME

Welcome to distinguished guests or persons in the public gallery.
The public are advised that the Council meeting will be recorded to maintain an audio archive.

6. APOLOGIES

7. LEAVE OF ABSENCE REQUESTS

8. CONFIRMATION OF MINUTES

Recommendation

That the minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 22 October 2018; the Special (Statutory) Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 8 November 2018 and the Special Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 12 November 2018 be adopted.

9. CONFLICTS OF INTEREST

Disclosure of Interest and Declarations of Conflict of Interest.

A Councillor who has a conflict of interest and is attending the Council meeting must make a full disclosure of that interest.

(a) by either –

- (i) advising the Council at the meeting of the details required under paragraphs (b) and (c) immediately before the matter is considered at the meeting; or
- (ii) advising the Chief Executive Officer in writing of the details required under paragraphs (b) and (c) before the meeting; and

(b) classifying the type of interest that has given rise to the conflict as either –

- (i) a direct interest under 77B; or
- (ii) an indirect interest and specifying the particular kind of indirect interest under:

Section 78 – close association

Section 78A – financial interest

Section 78B – conflicting duties

Section 78C – receipt of an applicable gift

Section 78D – consequence of becoming an interested party

Section 78E – impact on residential amenity; and

(c) describing the nature of the interest; and

(d) if the Councillor advised the Chief Executive Officer of the details under paragraph (a)(ii), the Councillor must make a disclosure of the class of interest only to the meeting immediately before the matter is considered at the meeting.

Members of Staff

Under Section 80C of the Local Government Act 1989, officers or people engaged under contract to the Council providing a report or advice to Council must disclose any conflicts of interests in the matter, including the type of interest.

10. PUBLIC QUESTION TIME

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CLOSE



SUNIL BHALLA

Chief Executive Officer

Report

Background

An initial briefing was provided to Councillors on the Corridor Strategy at the Council Briefing Meeting on 12 March 2018. This included presentation of a background report prepared by TfV to inform the study.

In recent weeks, the TfV has announced the engagement of consultant SMEC to undertake preparation of the strategy. An initial briefing was provided by the consultant to the Western Highway Action Committee, on which Council is represented by Cr Grimble. This briefing was primarily an overview of the project process and did not explore themes and issues.

The consultant has circulated a questionnaire to Councils to seek their input to the strategy.

Discussion

Consultants Movement and Place recently facilitated a process to establish Council's agreed transport objectives for Horsham. Given this recent familiarity with Councillors' perspective on transport issues, this company was also asked to prepare the draft responses to the questionnaire.

The responses are presented in the attachment to this report.

Financial Implications

Nil

Links To Council Plans, Strategies, Policies

The corridor strategy will inform and should be informed by Council's parallel work on the Horsham urban and rural network transport plans, which will both commence shortly.

Consultation/Communication

It is anticipated that TfV and its consultants, SMEC, will engage with a range of stakeholders including Council and the Western Highway Action Committee at various stages of the project.

Risk Implications

Nil

Environmental Implications

Nil

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

It is proposed that Council endorse the questionnaire responses for submission to SMEC.

11.2 FINANCE AND PERFORMANCE COMMITTEE

Author's Name: Heather Proctor

Director: Graeme Harrison

Author's Title: Manager Finance

File No: F18/A10/000001

Department: Corporate Services - Finance

Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Nil

Purpose

To provide an update to Council in relation to the final uncommitted cash surplus result for 2017/18 financial year.

Summary

After reviewing all income and expenditure accounts for 2017/18 year, it is determined there is an uncommitted cash surplus of \$426,965 as at 30 June 2018.

It is proposed to allocate the cash surplus to the Major Capital Projects Reserve for future contributions towards strategic capital priorities.

Recommendation

That Council:

1. Note the 2017/18 Financial Year Final Cash Surplus amount.
2. Allocate the cash surplus to the Major Capital Projects Reserve.

Report

Background

The annual financial statements which have been audited by the Victorian Auditor General and are reported in the 2017/18 annual report, shows the Council's Comprehensive Income Statement as having a surplus of \$6.29m for the financial year.

This is an accounting surplus as required to be reported by accounting standards and the Local Government Act and does not reflect the true cash result for the Council after the years' operations. It includes non-cash expenditure such as depreciation and also does not include capital expenditures, loan borrowings and repayments, and transfers to reserves which are reflected in the balance sheet.

Discussion

The final cash surplus is determined by removing from the final cash result, any projects that need to be carried forward because they are not yet complete. The final cash surplus has been identified as **\$426,965**. This amount represents 0.7% of Council's total income.

The Executive Management Team and Departmental Managers have determined which projects need to be carried forward in order to complete the commitments made in the 2017/18 budget.

The final carried forward projects total \$5.295 million comprising of 95 projects (\$3.844 million) and 89 grants (\$1.450 million) to be carried forward.

Some general explanations for the carried forward figures include:

- Delays in programing projects, ie, delays in scoping projects, going to tender, gaining contractors
- Delays in start dates by contractors due to the unprecedented amount of civil works occurring across the State
- Insufficient funding to complete all the works as planned
- Delays in receiving grant notifications, leading to later programing of projects
- Unexpected grants being received taking a priority
- Projects included in the budget with pending grant funding.

The final cash surplus figure can also be reconciled to the results against budget for each of the service delivery areas. These results arise from the receipt of income above what was budgeted and decreases in expenditure due to savings made during the year.

The results are summarised in the following table:

| | Deficit / (Surplus) | Comments |
|-------------------------------------|---------------------|--|
| Community & Cultural Development | \$5,000 | Deficit is .04 % of expenditure total for this directorate |
| Corporate Services and Council Wide | -\$71,709 | Surplus is .9 % of expenditure total for this directorate |
| Council & CEO | \$6,930 | Deficit is .8 % of expenditure total for this directorate |
| Planning & Economic Services | -\$143,300 | Surplus is 2% of expenditure total for this directorate |
| Technical Services | -\$223,886 | Surplus is .7 % of expenditure total for this directorate |
| | -\$426,965 | Surplus is .7 % of expenditure total |

Two projects were proposed for funding at the Council meeting of 24 September 2018, one for the Aquatic Centre and the other for Quantong Netball Courts. Council has now received advice that both grant applications have been unsuccessful. As a result, it is proposed that all of the cash surplus be transferred to the major projects reserve for projects to be determined at a later date based on Council's strategic priorities.

Financial Implications

The surplus amount of \$426,965 is 0.7% of Council's total income and is therefore immaterial in terms of triggering a formal revision of the budget. (Greater than 5% is the normal accepted practise – \$2.8m for 2018/19).

Links To Council Plans, Strategies, Policies

Council Plan Goal 4 – Governance and Business Excellence

Consultation/Communication

The Executive Management Team have reviewed and discussed carried forward projects and cash surplus.

Risk Implications

Not applicable

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

It is not possible to have a final balanced result when the total budget is \$53.3 million. A cash surplus, however, is preferable to a cash deficit as that would indicate future financial challenges. The surplus of \$426,965 is equivalent of 0.7% of total income. It is proposed to allocate the cash surplus to the Major Capital Projects Reserve.

11.3 2019 COUNCIL MEETING DATES

Author's Name: Sue Frankham **Director:** Graeme Harrison
Author's Title: Governance Officer **File No:** F06/A02/000001
Department: Governance and Information Management

Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Nil

Purpose

To adopt 2019 Council meeting dates for the Horsham Rural City Council.

Summary

- In accordance with the *Local Government Act 1989*:
 - The date, time and place of all ordinary Council meetings are to be fixed by Council and at least seven days' notice of such meetings must be provided to the public
 - The Mayor is to be elected after the fourth Saturday in October but not later than 30 November in each year.

Recommendation

1. That the ordinary Council meetings for 2019 for the Horsham Rural City Council be held at 5.30pm at the Civic Centre, Horsham, on the following dates:
 - Tuesday, 29 January 2019
 - Monday, 25 February 2019
 - Monday, 25 March 2019
 - Tuesday, 23 April 2019
 - Monday, 27 May 2019
 - Monday, 24 June 2019
 - Monday, 22 July 2019
 - Monday, 26 August 2019
 - Monday, 23 September 2019
 - Monday, 28 October 2019
 - Monday, 25 November 2019
 - Monday, 16 December 2019

2. That the Statutory Meeting to elect the Mayor of the Horsham Rural City Council be held on Thursday 4 November 2019 at 5.30pm at the Civic Centre, Horsham.
3. That the adopted 2019 Council meeting dates be advertised on the Horsham Rural City Council website and in the Public Notices page in the Wimmera Mail-Times and The Weekly Advertiser newspapers.

Report

Background

On 16 July 2018, it was resolved to hold ordinary Council meetings on the fourth Monday of every month at the Civic Centre commencing at 5.30pm. At its meeting on 24 September 2018, Council resolved to review the Council meeting frequency and Local Law No 1 Governance - Meeting Procedures in no less than six months.

Discussion

The decision to hold ordinary Council meetings on the fourth Monday enables Council briefing meetings to be held on the first and second Monday of every month. This allows time for Officers to address issues, questions and concerns raised in briefing meetings and finalise reports prior to the Council meeting.

Financial Implications

All costs associated with 2019 Council meetings will be met within the existing Horsham Rural City Council budget.

Links To Council Plans, Strategies, Policies

2017-2021 Council Plan:

Goal 4 – Governance and Business Excellence

4.2 Manage risk to the organisation

4.4 Achieve high standards of organisational performance

Consultation/Communication

Horsham Rural City Council is one of 31 Category 2 Councils across the State. In July 2018, a benchmarking activity was conducted which identified that 29 Category 2 Councils hold one Ordinary meeting per month, whilst the remaining two Councils hold two meetings per month.

Risk Implications

Not applicable

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

Adoption and promotion of 2019 meeting dates will enable planning of Councillor and senior officers' diaries and ensure that the public is informed of all meetings scheduled for the year.

11.4 ALLOCATION OF COUNCILLORS TO COMMITTEES

Author's Name: Sue Frankham **Director:** Graeme Harrison
Author's Title: Governance Officer **File No:** F019/A15/000001
Department: Governance and Information Management

Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Committees with Councillor Involvement – 2019 (**Appendix “11.4A”**)

Purpose

To endorse the allocation of Councillors to committees for 2019.

Summary

- There are various committees that involve Mayor and/or Councillor representation.
- Horsham Rural City Council has a committee list which is reviewed annually (and at other times as required) by the Chief Executive Officer, Mayor and Councillors. The annual review occurs in November, immediately following the Statutory Meeting.
- The committee list has been reviewed and discussions held between the Mayor and individual Councillors.
- The Municipal Association of Victoria and the Victorian Local Governance Association require formal advice following resolution of the Councillors appointed to represent the Horsham Rural City Council on those bodies.

Recommendation

That Council:

1. Note the allocation of Councillors to committees for 2019.
2. Nominate Cr Mark Radford as Council's representative to the Municipal Association of Victoria and Cr Josh Koenig as the substitute representative.
3. Nominate Cr Mark Radford as Council's representative to the Victorian Local Governance Association and Cr Josh Koenig the substitute.

Report

Background

There are various committees that involve Mayor and/or Councillor representation.

Horsham Rural City Council has a committee list which is reviewed annually (and at other times as required) by the Chief Executive Officer, Mayor and Councillors. The annual review occurs in November, immediately following the Statutory Meeting.

Discussion

The committee list has now been reviewed and discussions held between the Mayor and individual Councillors.

The Municipal Association of Victoria and the Victorian Local Governance Association require formal advice following resolution of the Councillors appointed to represent the Horsham Rural City Council on those bodies.

Financial Implications

Provision for the involvement of the Mayor and Councillors on committees has been made within the existing Council budget.

Links To Council Plans, Strategies, Policies

2018-2022 Council Plan
Goal 4 – Governance and Business Excellence

Consultation/Communication

The Mayor has met individually with Councillors to discuss their committee involvement.

Each committee will be informed of their Councillor representative once the committee list has been adopted by Council.

The Committees section on the Horsham Rural City Council website will be updated to reflect changes to Councillor representation on committees.

Risk Implications

Not applicable

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

Councillor representation on various committees has now been reviewed and is presented for endorsement by Council.

11.5 AUDIT COMMITTEE MEETING UPDATE

Author's Name: Diana McDonald **Director:** Graeme Harrison
Author's Title: Co-ordinator Governance **File No:** F18/A13/000001
Department: Governance and Information

Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Audit Committee Meeting Minutes (**Appendix "11.5A"**)

Purpose

To report outcomes of the Audit Committee meeting of 22 November 2018.

Summary

- VAGO appointment of Auditors McLaren Hunt
- Internal Audit Actions Report
- Nomination of new Independent Member
- Annual appointment of the Audit Committee Chair
- Audit Committee Self Assessment Summary and Analysis
- Audit Committee Annual Report

Recommendation

That Council:

1. Note the minutes of the Horsham Rural City Council Audit Committee meeting of 22 November 2018.
2. Appoint Mr Richard Trigg as the new independent committee member for a three year term, commencing from quarter 1 meeting in 2019 and concluding after the first quarterly meeting in 2022.
3. Appoint Mr Geoff Price as the Independent Chair of the committee for a one year term to the last quarterly meeting in 2019.

Report

Background

The Horsham Rural City Council Audit Committee is an advisory committee of Council, whose objective is to provide appropriate advice and recommendations to Council on matters as listed in its Charter, in order to facilitate decision making by Council in relation to the discharge of its accountability requirements.

Discussion

Key topics covered in the meeting were:

- **VAGO Appointment of Auditors McLaren Hunt** – The Victorian Auditor-General's Office recently retendered audit services for the annual financial audit of Council. This appointment is for an initial three year period commencing with the financial year ending 30 June 2019 and up to the financial year ending 30 June 2021.
- **Internal Audit Actions Report** – The quarterly report on the completion and/or number of outstanding audit actions has shown a similar number of actions completed for the quarter.
- **Nomination of new Independent Member** – Mr Richard Trigg has nominated as an Independent Member on the Audit Committee for a three year term following a position made vacant by retiring member Roy Henwood. Mr Trigg attended the meeting in a non-voting capacity until appointed by Council.
- **Audit Committee Self Assessment Summary and Analysis** – The Committee recently undertook its sixth annual self-assessment of its performance against the Committee's existing Charter, with a questionnaire relating to the 2017/18 financial year.
- **Audit Committee Annual Report** – The Audit Committee Annual Report 2017/18 is a summary of work performed by the Audit Committee over the previous financial year, and includes audits conducted, overall conduct of the Committee and the Committee membership.
- **Review of the Audit Committee Charter & Annual Plan** – Review of the Audit Committee Charter and Annual Plan 2019 was discussed at the meeting and proposed changes will be the subject of a future report to Council.

A range of other compliance matters were discussed including updates on the Local Law No 1 Meeting Procedures amendments, VAGO report – Delivering Local Government Services, Strategic Internal Audit Plan (2017/18 to 2018/19), Pensioner Rebate Audit and the Quarterly Financial Report (September 2018).

Financial Implications

Operations of Council's Audit Committee is covered within the 2018/19 operational budget allocation.

Links To Council Plans, Strategies, Policies

Council Plan Goal 4 – Governance and Business Excellence

Four-year outcomes:

4.2 Manage risk to the organisation

4.4 Achieve high standards of organisational performance

Consultation/Communication

Council's Audit Committee is comprised of councillors and independent members. Consultation and communication is undertaken with Internal Auditors and external (VAGO) Auditors.

Risk Implications

The Audit Committee is an important committee of Council required under the Local Government Act 1989. To not have a properly functioning or constituted committee would be in breach of the requirements of the Act. The committee has an important role in monitoring Council's financial governance and risks, to not have such a committee could increase Council's to potential for fraud and corruption to occur.

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

The quarterly Audit Committee meeting has been effectively discharging its duties and responsibilities.

12. COUNCILLORS' REPORTS

Cr Clarke

- 23 October 2018 – Longerenong College, funding announcements by Jaala Pulford
- 26 October 2018 – Official Launch of the Great Wimmera River Duck Race
- 26 October 2018 – Seasonal Conditions Meeting
- 30 October 2018 – Western Rail Group Meeting, Hamilton
- 31 October 2018 – Meeting with PhD student to discuss leadership and the female perspective
- 4 November 2018 – Opening of Horsham RSL Remembrance Day exhibition
- 4 November 2018 – Presentations for the Horsham Dragon Boat Regatta
- 7 November 2018 – Dinner and Q&A with Prof Oberklaid and team from the Royal Children's Hospital
- 8 November 2018 – Women in Sport recognition dinner
- 11 November 2018 – Remembrance Day Commemorative Service, 5pm Pipe Service and ANZAC Bridge Sunset Service
- 12 November 2018 – Special Council Meeting, Council Briefing Meeting, Dadswell's Bridge Community Consultation
- 15 November 2018 – Public Art Advisory Committee Meeting
- 16 November 2018 – Cellarbrations 1st Birthday, cutting of the cake
- 16 November 2018 – AXIS Enterprises 2018 Annual General Meeting

Cr Radford

- 11 November 2018 – Remembrance Day Service, Horsham
- 11 November 2018 – At the Going of the Sun Service, Anzac Pedestrian Bridge
- 12 November 2018 – Special Council Meeting
- 12 November 2018 – Council Briefing Meeting
- 12 November 2018 – Dadswell's Bridge Community Consultation
- 13 November 2018 – Tourism Advisory Committee Meeting
- 13 November 2018 – Weather Radar Announcement, Wimmera Development Association/Bureau of Meteorology
- 13 November 2018 – Haven Recreation Reserve Committee Meeting
- 15 November 2018 – Kmart Wishing Tree Launch
- 15 November 2018 – Haven Primary School, meeting with years 4, 5 and 6 students and staff
- 15 November 2018 – Sport and Recreation Advisory Committee Meeting
- 19 November 2018 – Council Briefing Meeting
- 20 November 2018 – East Gippsland Shire delegation re mineral sands
- 21 November 2018 – Grampians Community Health AGM, Stawell
- 22 November 2018 – Audit Committee Meeting

Community Events:

- Horsham Florist, post fire engagement

- Installation of Pastor Levi Graham, Natimuk Lutheran Church
- Farewell Service for Rev Tupe Ioelu, Horsham Uniting Church
- Horsham German Fest
- Richard Morris Memorial Concert
- Opening Ceremony of The Patch @ The Salvos (Community Garden)

Correspondence:

- Letters of congratulations to Mayors of neighbouring Councils
- Letters of congratulations to Rob Pyers, Tim Shaw and Rotary Club of Horsham

13. URGENT BUSINESS

14. PETITIONS AND JOINT LETTERS

14.1 EVANS WAY WETLAND PETITION

Author's Name: John Martin **Director:** John Martin
Author's Title: Director Infrastructure **File No:**
Department: Infrastructure

Officer Declaration of Interest

A member of this Director's family owns a property in Evans Way, but was not one of the petitioners.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Evans Way Wetland Petition (**Appendix "14.1A"**)

Purpose

To present a petition received in relation to a wetland adjacent to the southern end of Evans Way.

Summary

- A petition has been received from approximately 30 petitioners concerning the condition of a wetland adjacent to Evans Way.
- Council's Local Law No 1 outlines the process in which petitions are to be handled.
- Officers are currently assessing how to address the issues raised in the petition.
- A report on this petition will be presented to the next Council meeting.

Recommendation

That Council note the petition and that a report on this matter be presented to the next Council meeting.

Report

Background

A petition about the condition of a wetland adjacent to Evans Way Horsham, signed by 30 residents, has been received by Council.

Local Law No 1 outlines the following process for handling of petitions:

F.2.1 A petition or joint letter presented to the Council will be tabled without discussion and received at the next appropriate Ordinary Council Meeting, unless the Council agrees by resolution to deal with it earlier. Petitions or joint letters will be forwarded to the appropriate Director for action as required, including presentation back to Council at the next appropriate meeting.

Discussion

A report on this matter will be prepared for the next Council meeting.

Financial Implications

To be assessed.

Links To Council Plans, Strategies, Policies

Nil

Consultation/Communication

The petition represents a request for action by a group of community members.

Risk Implications

To be assessed.

Environmental Implications

To be assessed.

Human Rights Implications

Section 18 of the Charter of Human Rights Act 2006 includes the following:

“Every person in Victoria has the right, and is to have the opportunity, without discrimination, to participate in the conduct of public affairs”

A petition is consistent with this provision.

Conclusion

A report will be presented to the next Council meeting.

15. PROCEDURAL BUSINESS

15.1 ASSEMBLY OF COUNCILLORS – RECORD OF MEETINGS

Council Briefing meeting held on Monday 5 November 2018 at 5.00pm in the Reception Room.

Council Briefing meeting held on Monday 12 November 2018 at 4.30pm in the Reception Room.

Council Briefing meeting held on Monday 19 November 2018 at 5.00pm in the Reception Room.

Refer to **Appendix “15.1A”**.

15.2 SEALING OF DOCUMENTS

Section 173 Agreement – Chempaka Pty Ltd, Southbank Estate Planning Permit No PA1700028

15.3 INWARD CORRESPONDENCE

NIL

15.4 COUNCIL COMMITTEE MINUTES

**15.4.1 Horsham Regional Art Gallery Advisory Committee Meeting held on Thursday
Public Art Advisory Committee Meeting held on Thursday 11 October 2018
at 5.15pm in the Horsham Town Hall Foyer.**

Refer to **Appendix “15.4A”**

16. NOTICES OF MOTION

Western Highway Corridor Transport Strategy – Stakeholder Engagement Questions

Context

Transport for Victoria (TfV) and VicRoads have appointed SMEC to develop a Transport Corridor Strategy for the Western Highway that seeks to identify priority transport projects and initiatives for the road and rail corridor, which extends from the M80 Western Ring Road to the South Australian border.

Purpose

As part of the preliminary research stage of our engagement, we want to gain an understanding of local, regional and state transport challenges and opportunities from the stakeholders that have an interest in the operation and prosperity of the transport corridor. By engaging stakeholders now, SMEC will be able to develop a draft Transport Corridor Strategy which reflects TfV and VicRoads' objectives, that takes stakeholders issues into account.

Project Objectives

Still being finalised by TfV.

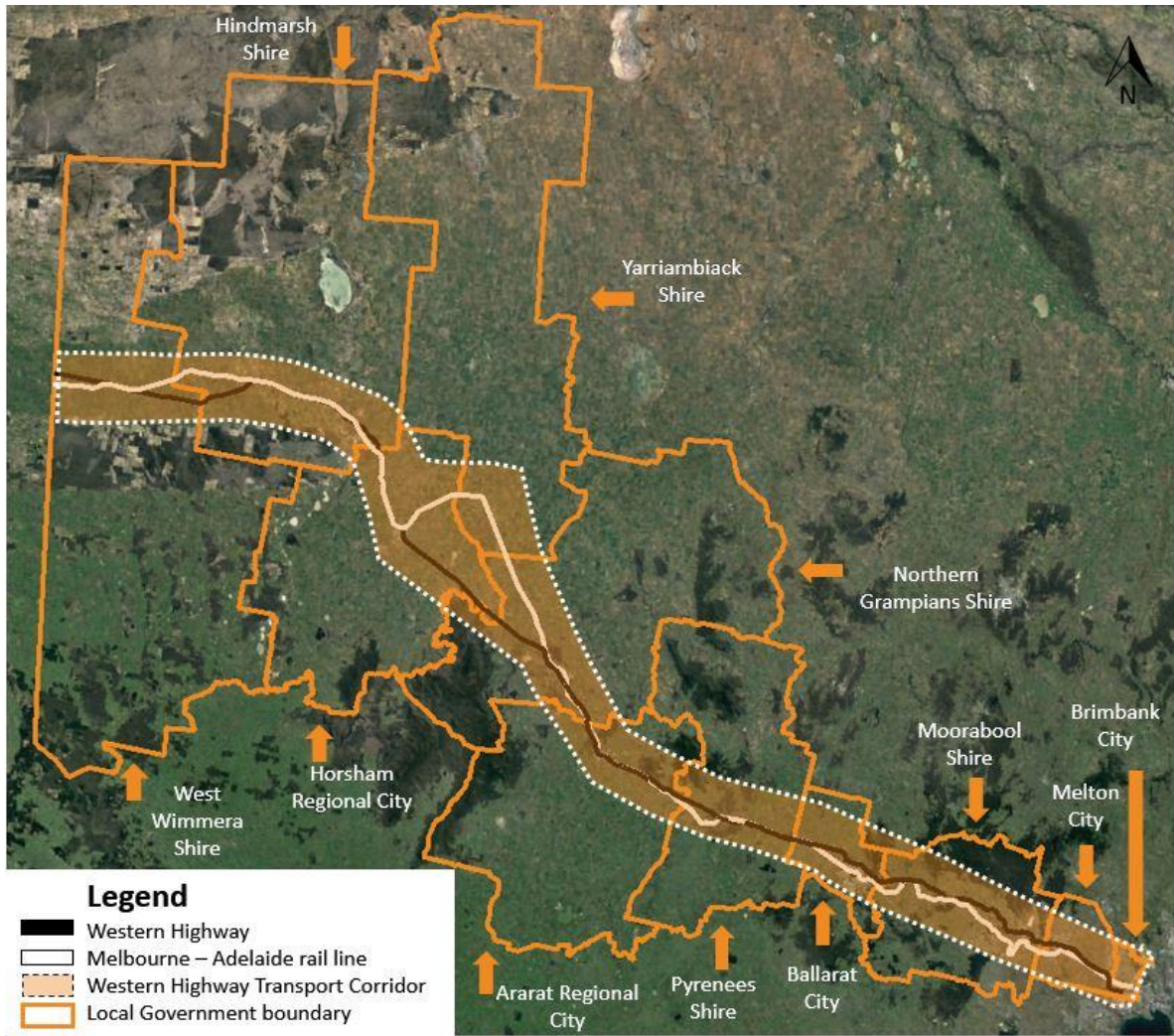
Outputs

Stakeholders to identify challenges or opportunities, with justification. We would like to know:

- What is working?
 - Strengths/opportunities
- What is not working?
 - Deficiencies/challenges
- What must change?
 - What are your ideas for the short term, medium term and long term

Boundaries

Road and rail corridor between the M80 interchange in the east and the South Australian border in the west.



Please answer the questions relevant to your Local Government Area or organisation and limit responses to three items.

Introductory Comment by Horsham Rural City Council

Council has recently developed a set of transport objectives and priorities for the Horsham city area and the three highways that traverse Horsham. These objectives were developed with the assistance of a consultant who engaged with Councillors and a range of key stakeholders to identify the issues and objectives that these parties saw as being relevant and important to this subject. The objectives are:

- A more active and vibrant CBD and river precinct.
- Trucks which don't originate or terminate in the CBD to be removed from the CBD and river precinct.
- More active transport.
- More river crossings.
- Linking highways to economic activities.
- Preference for the use of existing road reserves for future development of the local and arterial roads.

Council requests that these objectives be incorporated into the Corridor Strategy planning.

Council will shortly develop a Horsham Integrated Urban Transport Network Plan which addresses Council's objectives. Updates on this Plan will be forwarded to TfV as the work progresses.

1. What do you believe are the strengths of the Western Highway road and rail corridor?

1. The existing corridor has significant capacity for both modes, passing loops/lanes on both the rail and road networks are numerous and cater well for the existing demands. The corridor capacity is strengthened by numerous intermodal and staging facilities along the route. Safety is relatively well provided for on the existing infrastructure.
2. Service levels for passengers and freight transport are a relative strength compared to 10-years ago. Services from Ararat to Melbourne are relatively direct and tend to meet the needs of the community (businesses and residents)
3. The infrastructure in the corridor generally aligns well with resources, destinations and infrastructure in the corridor. This includes the Wimmera Intermodal Freight Terminal (WIFT) at Dooen, direct rail links to the Port of Melbourne, generally straight sections of highway (where possible). This results in a general recognition by all levels of Government of the Western Highway's strategic importance to the nation.

2. What are the most significant challenges faced on the Western Highway within your Local Government Area/or applicable to your organisation?

1. The existing heavy truck movements through Horsham compromise local amenity and safety and impose significant economic costs on the Horsham CBD precinct. This includes a high prevalence of trucks not stopping at red traffic signals in Horsham during the overnight period and speeding through Pimpinio, and the large number of trucks travelling, many carrying dangerous goods, through prime entertainment and shopping areas within the CBD, associated with the Western Highway and other regional highways that pass through Horsham.
2. Safety and amenity at some key locations in Horsham – particularly along the Western Highway.
3. Infrastructure in some locations is lacking and leads to a significant weakness and reduction in reliability provided by the corridor. This includes the lack of a second river crossing (bridge) in the vicinity of Horsham, the lack of suitable truck parking / de-coupling facilities in the Horsham area and the difficulty connecting between the six regional highways that converge at Horsham's CBD.

3. What are the opportunities which could enhance movement and/or safety of the Western Highway within your Local Government Area/or applicable to your organisation?

1. A truck route around Horsham which also caters to the other regional highways passing through Horsham, i.e. the Henty and Wimmera Highways. This would enable improvement to access in Horsham, provide an improved link between Horsham's industrial areas and WIFT with the regional highways, and create opportunities for safe cycling/walking routes for school and health precincts and local centres on the route.
2. Improved intersections are required at a number of locations including:
 - a. Stawell Rd / Golf Course Rd / Henty Highway (south) intersection at Horsham – to improve the connection to the Golf Course Rd industrial area of Horsham south.
 - b. Hamilton St Horsham (on McPherson St/Western Highway)
 - c. Improved traffic signal operations at all seven signalised intersections in Horsham. Trucks should be given priority to move through Horsham easily at night.
 - d. Reducing access options (turning onto and moving across the highway) in urban areas to minimise conflict points.
3. Continued works to duplicate the Western Highway and provide passing loops on the railway corridor. This could include wider medians and WRSB, additional passing lanes west of Stawell and improved Western Highway connection to the Wimmera Intermodal Freight Terminal.

4. Please list the potential enhancements to public and active transport infrastructure on or in proximity to the Western Highway and rail corridor within your Local Government Area/or applicable to your organisation, which you believe will increase usage of or enhance the passenger experience public or active transport?

1. Design treatments that make intersections safer and provide priority to active transport users particularly at roundabouts (that should be designed for bicycle riders in the Dutch style). HRCC notes that active transport in CBD environments such as Horsham could also significantly reduce local car use and traffic congestion that interrupts movement along the Western Highway. We would therefore request dedicated funds to improve active transport links to the Horsham CBD for the purpose of reducing private car travel demand and the impacts it has on Western Highway operations.
2. Dedicated bicycle paths along the entire Western Highway corridor could create a cycle-tourism opportunity. HRCC would like to trial this with links from Horsham to Green Lake and Natimuk. In addition, there is a need for additional pedestrian crossings of the Wimmera River, to foster local connections and reduce short car trips that increase congestion on the Western Highway.
3. Investment in DDA compliant infrastructure for public transport services and active transport links. These investments in a safe and attractive walking experience, are especially beneficial within the heart of large towns and cities. We should also improve local walk access in and around key destinations (i.e. health and education) from public transport and parking.

5. Are you satisfied with the existing level of service of public transport, or should this be changed? If so, how?

1. No. The Western Rail group of Councils (8 Councils – Horsham, Southern Grampians, Northern Grampians, Ararat, Yarriambiack, West Wimmera, Hindmarsh & Glenelg) have commenced a campaign to seek reinstatement of passenger rail services to Hamilton and Horsham, with connecting bus services to other towns in the region. Full details of our campaign and our detailed feasibility study can be provided.
2. Local public transport within Horsham is limited. Bus services around the town are not frequent enough (operate every hour), nor do they have adequate span (many start after 9am and finish before 5pm) to be a viable alternative to private cars. Public transport in the rest of the municipality and neighbouring areas is very limited. A public transport (coach) service to/from Hamilton would be of benefit. If the services are to remain infrequent and limited span, they should be free, because the farebox payments will be minimal anyway.
3. Younger and older people and those low income, poor health or disability are especially reliant on public transport services in rural centres. Any review of public transport provision should include an understanding of how to better meet their needs. The existing level of public transport service could be significantly improved with investments in real time vehicle location data that provide passengers with reliable information about bus/coach times. This is an especially valuable tool for those accessing infrequent, low frequency public transport services.

6. What enhancements could be made to improve freight movements within the region on the Western Highway, rail corridor or airports within your Local Government Area/or applicable to your organisation?

1. **Encourage greater movement of freight on rail.** A national heavy vehicle charging scheme would send the right signals to the freight industry. At present there are significant disincentives to put more freight on rail, including at Ports. The continuation of the Mode Shift Incentive Scheme, with indexation and un-capped, are part of the solution to this issue, until a level playing field for freight movement is established.
2. **Expand the Wimmera Intermodal Freight Terminal.** The Wimmera Intermodal Freight Terminal (WIFT) is at its Business Case capacity ahead of expectations and needs further work on site to increase its capacity. The original design intent was compromised due to insufficient funding – hence the expansion works are necessary. In addition, the Western Highway / Geodetic Rd intersection does not have sufficient stacking space on the Geodetic Rd leg between the highway and the railway line to enable safe truck access to the major grain facility on Geodetic Rd. This short-stacking problem is evident at many other intersections where the Western Highway is adjacent to the rail corridor in this municipality between Dooen and Wail.
3. **Specific upgrades to improve safety and performance.** There is a trend to increasing the size and mass limits of trucks. The expansion of the road network available for these trucks (i.e. larger than b-double) should not occur until the:
 - a. A second vehicle bridge crossing of the Wimmera River in Horsham, potentially in the south-west of Horsham, would provide a key link to Horsham's industrial area in Golf Course Road.
 - b. More regular maintenance is required in many sections of the Western Highway. Lack of routine maintenance has a significant impact in terms of safety, ride quality and reliability.
 - c. Sections of Western Highway that would be used are duplicated.
 - d. A truck parking and de-coupling area is urgently needed in the vicinity of Horsham.
 - e. Stawell Rd / Golf Course Rd / Henty Highway (south) intersection in Horsham is redesigned (or large volumes of trucks are removed from this intersection).

7. What safety improvements can be implemented along the Western Highway transport corridor?

1. **Duplication of corridor assets.** Duplicating the Western Highway to Deep Lead (where the road starts getting straighter with flatter gradients). In the medium-term wide medians need to be installed along all none duplicated sections of the Western Highway. In the long-term, duplication to the SA Border could be required. Duplication of the railway track to provide more passing loops in strategic locations. This should enable hourly train services from Horsham to Ballarat and services every 20 minutes from Wendouree to Melbourne
2. **Intersection & corridor upgrades & maintenance.** A range of intersection upgrades as listed above. Removal of the seven sets of traffic signals from the truck route between Melbourne and Adelaide through a truck route around Horsham. Wire rope barriers along the length of the Western Highway. This should include safer provision for long-distance bicycle riders (to help support tourism and ‘lingering’ activities that contribute to local economic activity).
3. **Focus on active transport improvements in major towns & cities.** Horsham needs State level investment to make it easier (greater pedestrian priority), more direct (new links over barriers) and safer (better off-road bicycle facilities) for people to use active transport. This will reduce the number of local trips made by private vehicle, reduce congestion on the Western Highway as it passes through Horsham and increase local economic activity.

8. Do you think that the existing Demand Responsive Transport modes (Taxi) in the corridor are sufficient, or do you think that ridesharing should be introduced to more regional centres?

1. **These two concepts are synonymous.** “Ride-sharing” is a name invented to avoid taxi regulations. There is no difference between the two services (except the price points and channels to market). Perhaps the question means to discuss “hitch-hiking”. Given the success of un-regulated services like Uber and Lyft, hitch-hiking laws should be relaxed and “free hitch-hiking” service apps should be encouraged. A key consideration with any provision of services should be equity and accessibility. Start-up disruptors have been particularly poor at dealing with basic legislative compliance regarding issues such as disability discrimination. Legally the first “Uber” to operate in Horsham must be capable of carrying a person with a disability – this should be recognised explicitly in any discussion of such services.
2. **Demand is higher than perceived.** Demand for driver services (taxi) exist in Horsham much like any other area. Around 6.2% of households in Horsham do not own a car. These 500 households are entirely dependent on active or public transport and lack choices about transport. This impacts on their cost of living and time available for daily activities. The cost of taxi services could be beyond the budget for some households. HRCC would welcome a TfV study and pilot program to investigate how new technologies intersect with rural and regional town conditions to provide better, smarter transport outcomes in regional communities. It is envisaged that this could include route based or flexible services that operate on high frequency timetables but carry more than one individual (a shared taxi model operating on a timetable).
3. **Social Exclusion and Opportunity.** There is a role for social enterprise to improve the transport outcomes along the Western Highway corridor. A range of concepts could be applied to assist the community to identify service gaps and fill them in innovative and cost-effective ways.
 - a. Wimmera Southern Mallee Community Transport Service has been filling these gaps and would be able to do more with additional State government funding (the benefit cost ratio associated with these types of services exceeds that of V/Line Services across the State)
 - b. ‘Council Cab’ services, where Councils work with local commercial and community service providers to provide lower priced shared taxi shopping trips to shopping in off peak taxi time.
 - c. Providing opportunity to disadvantaged youth is particularly important in Western Victoria. A holistic approach to improving transport in the Western Highway corridor will include financial support for expanding programs such as “Good Cycles” which couples cost-effective transport solutions with community capacity building with a specific focus on disengaged youth.

COMMITTEES WITH COUNCILLOR INVOLVEMENT – 2019

| Committee | Officer | Council Representative/s | Frequency | Day/Time |
|--|---|---------------------------------|------------------|--|
| Aboriginal Advisory Committee | Sunil Bhalla/ Kevin O'Brien | Mayor Cr Power (sub) | Bi-monthly | 1 st Mon 2pm from Feb |
| Audit Committee | Graeme Harrison | Mayor Cr Grimble | Quarterly | |
| Australia Day Committee | Angela Murphy | Mayor | Twice/yr | 2 nd wk Oct/Dec No Set Day (10am) |
| Bicycle Advisory Committee | | Cr Gulvin | Bi-monthly | |
| Community Halls | Anne Donovan Mandy Kirsopp | Mayor or delegate | Annually | Nov |
| Domestic Animal Management Advisory Group | Angela Murphy | Cr Power Mayor (sub) | Monthly | 3 rd Fri 12.00pm |
| Dudley Cornell Park Advisory Committee | Mandy Kirsopp | Cr Koenig | Quarterly | 2 nd Thu 7.30pm |
| Grampians Central West Waste & Resource Recovery Group Forum | John Martin | Cr Clarke | Quarterly | |
| Green Lake CoM | Kevin O'Brien | Cr Robinson | Quarterly | TBC |
| Haven Recreation Reserve CoM | Kevin O'Brien | Cr Radford | Bi-Monthly | TBC |
| Horsham Aquatic Centre Advisory Committee | Kevin O'Brien Mandy Kirsopp Brett Ellis | Cr Power | Bi-monthly | 2 nd Mon 12.00pm from Feb |
| Horsham College/Community Oval CoM | Kevin O'Brien | Cr Gulvin | Quarterly | |
| Horsham Performing Arts Company | Kevin O'Brien | Cr Clarke Cr Koenig Cr Power | Quarterly | |
| Horsham Racecourse Reserve Advisory Committee | Anne Donovan Mandy Kirsopp | Cr Grimble | Quarterly | TBC |
| Horsham Recreation Reserve CoM (City Oval) | Anne Donovan Mandy Kirsopp | Cr Gulvin | Quarterly | TBC |
| Horsham Regional Art Gallery CoM | Anne Donovan Michelle Mountain | Cr Clarke | Bi-monthly | 1 st Thu 5.15pm (even months) |
| Horsham Regional Livestock Exchange Advisory Board | Stephen Pykett | Cr Grimble | Bi-monthly | 3 rd Thu 5.00pm |
| Local Advisory Fire Prevention | Lauren Coman | Cr Power | March/October | 2 nd Tue 10.00am |
| Municipal Association of Victoria ¹ | Sunil Bhalla | Mayor Cr Koenig (sub) | | |
| Municipal Emergency Management Committee | John Martin | Cr Robinson | Quarterly | 3 rd Thu 10.30am |
| Municipal Fire Management Planning Committee | John Martin | Cr Robinson | Quarterly | 3 rd Tue 10.30am |
| North Western Municipalities Association | Sunil Bhalla | Mayor Cr Clarke | Quarterly | Fri 10.30am |
| Police and Community Consultative Committee | John Martin | Cr Radford | Bi-monthly | 3 rd Thu 10.00am Feb-Oct |
| Public Art Committee | John Martin Anne Donovan Jillian Pearce | Cr Clarke | Bi-monthly | 2 nd Thu 1.30pm |
| Rail Freight Alliance | John Martin | Cr Grimble | Bi-monthly | Thu |
| Regional Cities Victoria | Sunil Bhalla | Mayor | Bi-monthly | Thu 10.00am |

APPENDIX 11.4A

| Committee | Officer | Council Representative/s | Frequency | Day/Time |
|--|-------------------------------|-------------------------------|-------------|---|
| Regional Mayors Roundtable | | Mayor | Bi-monthly | |
| Regional Recreation Water Users Group | John Martin | Cr Robinson | Six-monthly | No Set Day 10.00am |
| Sport & Recreation Advisory Committee | Kevin O'Brien | Cr Radford Cr Gulvin (sub) | Quarterly | TBC |
| Seasonal Conditions Committee | Sunil Bhalla Kevin O'Brien | Mayor | As needed | Usually Fri |
| Sunnyside Recreation Advisory Committee | Kevin O'Brien | Cr Gulvin | Quarterly | TBC |
| Tidy Towns Advisory Committee | John Martin | Cr Power | Monthly | 3 rd Tue 12.30pm |
| Tourism Advisory Committee | Stephen Pykett | Mayor | Monthly | 2 nd Tue 11.00am |
| Victorian Local Governance Association | Sunil Bhalla | Mayor Cr Koenig (sub) | | No Set Day |
| Waste Strategy | John Martin | Cr Grimble | Monthly | TBC |
| Western Highway Action Committee | John Martin | Cr Grimble | Bi-monthly | 4 th Fri 10.00am |
| Western Rail Lobby Group | John Martin | Mayor | | |
| Wimmera Business Centre Advisory Board | Angela Murphy | Cr Koenig | Bi-monthly | 1 st Thu 1.30pm |
| Wimmera Development Association | Angela Murphy | Cr Koenig | Monthly | 2 nd Tue 6.30pm |
| Wimmera Drug & Alcohol Taskforce | Anne Donovan | Cr Clarke | Monthly | No set day |
| Wimmera Intermodal Freight Terminal Advisory Committee | Angela Murphy | Cr Grimble | Quarterly | 4 th or 5 th Wed 1.30 pm |
| Wimmera Mallee Sustainability Alliance | John Martin/ Jared Hammond | Mayor | Bi-monthly | 2 nd Mon 10.00am |
| Wimmera Regional Library Corporation | Kevin O'Brien | Cr Clarke | Bi-monthly | Fri 10.30am |
| Wimmera River Improvement Committee | John Martin | Cr Radford | Monthly | 4 th Wed 4.30pm |
| Wimmera Southern Mallee LLEN | Mandi Stewart | Cr Gulvin | Bi-monthly | Thu 6pm |
| Wimmera Southern Mallee Regional Transport Group | John Martin | Cr Grimble | Bi-monthly | 2 nd Fri 12.00noon |

Committees with Councillor Involvement 2019**Mayor**

- Aboriginal Advisory Committee
- Audit Committee
- Australia Day Committee
- Community Halls
- Municipal Association of Victoria Delegate
- North West Municipalities Association
- Regional Mayors round table
- Regional Cities Victoria
- Seasonal Conditions
- Tourism Advisory Committee
- Victorian Local Governance Association Delegate
- Western Rail Lobby Group
- Wimmera Mallee Sustainability Alliance

Cr Clarke

- Grampians Central West Waste and Resource Recovery Group Forum
- Horsham Performing Arts Company
- Horsham Regional Art Gallery Committee of Management
- North West Municipalities Association Delegate
- Public Art Committee
- Wimmera Drug and Alcohol Taskforce
- Wimmera Regional Library Corporation

Cr Grimble

- Audit Committee
- Horsham Regional Livestock Exchange Advisory Board
- Rail Freight Alliance
- Waste Strategy
- Western Highway Action Committee
- Wimmera Intermodal Freight Terminal Advisory Committee
- Wimmera Southern Mallee Regional Transport Group

Cr Gulvin

- Bicycle Advisory Committee
- Horsham City Oval Committee of Management
- Horsham College/Community Oval Committee of Management
- Sport and Recreation Advisory Committee
- Sunnyside Recreation Reserve Advisory Committee
- Wimmera Southern Mallee LLEN

Cr Koenig

- Dudley Cornell Park Advisory Committee
- Horsham Performing Arts Company
- Municipal Association Victoria Delegate
- Victorian Local Governance Association Delegate
- Wimmera Business Centre Advisory Board
- Wimmera Development Association

Cr Power

- Aboriginal Advisory Committee (sub)
- Domestic Animal Management Advisory Group
- Horsham Aquatic Centre Advisory Committee
- Horsham Performing Arts Company
- Local Advisory Fire Prevention
- Tidy Towns Committee

Cr Radford

- Haven Recreation Reserve
- Horsham Police and Community Consultative Committee
- Sport and Recreation Advisory Committee
- Wimmera River Improvement Committee

Cr Robinson

- Green Lake Committee of Management
- Horsham Racecourse Reserve Advisory Committee
- Municipal Emergency Management Committee
- Municipal Fire Management Planning Committee
- Regional Recreation Water Users Group



MINUTES OF AUDIT COMMITTEE MEETING

Thursday 22 November, 2018

Council Chambers, Horsham Rural City Council, 12.12pm

File Ref: F18/A13/000001

1. PRESENT

Committee Members:

Mr Geoff Price (Chair)
Mr Vito Giudice
Cr Mark Radford
Cr David Grimble
Mr Richard Trigg (Guest)

Also in Attendance: (Exofficio)

Mr Sunil Bhalla, Chief Executive Officer
Mr Graeme Harrison, Director Corporate Services
Ms Diana McDonald, Co-ordinator Governance
Mr John Gavens, Crowe Horwath Internal Auditor

Additional Council Officer Attendees:

Mrs Karen Maybery, Acting Finance Manager
Mrs Kathy Newton (Minutes)

2. WELCOME

Geoff welcomed Mr Richard Trigg to his first meeting, and Cr Mark Radford back to the Committee as newly-elected Mayor.

3. APOLOGIES

Mrs Heather Proctor

4. CONFLICT OF INTEREST

Nil

5. CONFIRMATION OF MINUTES – 13 September, 2018

David Grimble noted that at the last meeting he acknowledged the work of Kathie Teasdale and the RSD external auditors.

Moved David Grimble seconded Vito Giudice that the minutes of the meeting held on 13 September, 2018 be confirmed as an accurate record.

CARRIED

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 VAGO Closing Report 2017/18 and Final Management Letter – Final Reports
Graeme Harrison informed the Committee that there were no changes to the draft final management letter tabled last quarter.

6.2 Meeting with retiring Committee Member Roy Henwood

Graeme, the retiring Mayor Pam Clarke and Diana McDonald recently met with Roy Henwood to pass on the Committee's appreciation.

6.3 Audit Committee Membership – New Independent Member

Richard Trigg provided some professional background information.

Moved David Grimble seconded Mark Radford that the Audit Committee recommend to Council Richard Trigg's appointment as Independent Member

CARRIED

7. CORRESPONDENCE

Nil

8. AUDIT REPORTS**8.1 Internal Audit Progress Report – Crowe Horwath**

The quarterly progress report submitted by Crowe Horwath was tabled and discussed.

Moved Vito Giudice seconded Cr David Grimble that the Committee receives the Internal Audit Progress Report.

CARRIED

8.2 Strategic Internal Audit Plan (SIAP) 2017/18

The updated Strategic Internal Audit Plan (2017-2018 to 2018-2019) was tabled.

Moved Cr Mark Radford seconded Vito Giudice that the Committee accepts the amendments to the Strategic Internal Audit Plan for 2017/18 to 2018/19.

CARRIED

8.3 Internal Audit Actions Report

The quarterly report on the completion and/or number of outstanding audit actions has shown a reduction in the number of actions completed for the quarter compared to the previous quarter. In total 7 actions were completed of which 4 were High Risk items.

There are now 51 actions overall that are outstanding, of these 42 are overdue, previous quarter there were 37 overdue. The committee expressed concern regarding the number of outstanding high risk actions.

ACTION: Director Infrastructure John Martin be invited to next meeting to discuss the Depot Operations Internal Audit.

Moved Cr David Grimble seconded Cr Mark Radford that the Committee receives the Internal Audit Actions report.

CARRIED

8.4 VAGO CCTV Audit Recommendations – Update

This report was tabled for the information of the Committee, and updates discussed, noting that it will now be included on Cambron and recommendations monitored and reported back to the Committee.

Moved Cr David Grimble seconded Vito Giudice that the Committee receives the report on VAGO Audit – Security and privacy of surveillance technologies in public places.

CARRIED

9. SCHEDULED ITEMS

9.1 Compliance and Legislation

9.1.1 VAGO appointment of Auditors – McLaren Hunt

Letter from Bill Gilhooly, Assistant Auditor-General advising McLaren Hunt Financial Group has been appointed for an initial three year period until 30 June 2021 was tabled.

9.1.2 Local Law No 1. Meeting Procedure – Adopted by Council

Noted.

9.1.3 Delegations Information Email

Copy of email dated 11 September 2018 advising staff of their individual delegations / updates was tabled.

Moved Cr Mark Grimble seconded Cr David Grimble that the Committee receives the above Compliance and Legislation reports

CARRIED

9.2 Reporting

9.2.1 Council's Annual Report – Distribution

Council's Annual Report 2017/18 was distributed to Members.

9.2.2 VAGO Delivering Local Government Services

Summary Report tabled

Link to Full Report

<https://www.audit.vic.gov.au/sites/default/files/2018-09/20180919-Delivering-Local-Government-Services.pdf>

9.2.3 Quarterly Financial Report – 30 September 2018

Tabled

9.2.4 Council Plan Half Yearly Report to Council

Tabled

9.2.5 Council Reports List – September 2018

Tabled

9.2.6 Meeting with External Auditors Excluding Officers

Nil

9.3 Risk Management

9.3.1 Risk Management Report

No report

9.3.2 Strategic Risk Register (SRR) Report by Risk Owner

No report

9.3.3 Insurance Update

No report

9.3.4 MAV WorkCare Self Insurer Scheme Update

Diana provided an updated noting work in OHS area has reached 50% compliance.

Moved Cr Mark Radford seconded Cr David Grimble that the Committee receives the above risk management reports.

CARRIED

9.4 Governance

9.4.1 Policies reviewed and adopted (1 September – 15 November 2018)

There were 10 policies reviewed and/or updated for this quarter.

Moved Cr Mark Radford seconded Cr David Grimble that the Committee notes the above policies.

CARRIED

10. GENERAL BUSINESS

10.1 Audit Committee Charter – Annual Review

The reviewed Charter was tabled with the recommendation that the suggested change in “Composition” be made and to change the name to Audit & Risk Committee, and the other small changes were approved by the Committee. A revised draft to be forwarded out with the Minutes and a report will be tabled with council at a future date.

Moved Cr Mark Radford seconded Vito Giudice that the Committee receives the draft revised charter.

CARRIED

10.2 Audit Committee Chair – Annual Appointment

Geoff Price left the room at 1.49pm

The Audit Committee has recommended to Council that Mr Geoff Price be appointed as Chair of the Committee for an additional one year term.

Geoff Price returned to the room 1.56pm

ACTION: Audit Chair to meet with Council once per year, to be included in the Audit Committee charter and annual plan.

10.3 Membership Renewal following Mayoral Election Statutory Meeting

The Committee welcomed Cr Mark Radford following the recent Statutory Meeting where he was elected as Mayor.

10.4 Audit Committee Self Assessment Summary and Analysis

Report tabled and discussed. The committee requested additional time to consider outcomes and propose improvements for the future.

Moved Cr David Grimble seconded Vito Giudice that the Audit Committee Self Assessment Summary and Analysis be received and discussed again at the next meeting.

CARRIED

10.5 CEO Update

Sunil discussed:

- Rates Advisory Committee have met four times, with one more meeting before a recommendation is made to Council in January, then out for public comment
- Organisational restructure
- Governance
- All staff meeting coming up
- Asset management
- Strategic planning – Wimmera River and CBD
- Transport plan
- Project management framework

10.6 Pensioner Rebate Audit

Reports noted for Section 10.

11. INTERNAL AUDITOR CONFIDENTIAL DISCUSSION**11.1 Meeting with Internal Auditors excluding Officers**

Nil

12. NEXT MEETING

The next meeting of the Audit Committee meeting will be Thursday 21 March 2019 at 12 noon, in the Council Chambers, Council Offices.

Meeting dates for remainder for 2019:

Thursday 13 June 2019 (noted this may need to be changed)

Thursday 12 September 2019

Thursday 21 November 2019

13. IN CONFIDENCE

Nil

14. CLOSURE

Meeting closed at 2.17pm

GRAEME HARRISON

Director Corporate Services

9/11/2018.

Horsham Rural
City Council

Residents

Evans Way

McLean

Spokes Person

Matt McKinnor

Ph.
Email

Rod Zerbst

0429825511

TONY WISE

0458047311

deaks.sandy
@gmail.com

To Whom it may concern
and the CEO - Sunil Bhalla.

We the residents of Pond 3
Evans way and McLean Close Horsham
submit this petition in concern
of the condition of the above
mentioned pond and its surrounds.
The grasses covering the pond and
its surrounds are potentially a
serious Fire hazard as well as
being aesthetically unpleasant for
this area. Also of concern is the
potential for the pond in its present
condition to be a haven for Vermin
and snakes. The present level
of silt in the pond does not
allow a depth of water to be
sufficient to attract native bird
life and be pleasant to the eye.
We the undersigned ask that
H.R.C.C. address these issues
A.S.A.P

Pod 0429 82 55 11

~~A~~ - Mashfika Parvin SEATER CLOSE.

Zoe Hamilton and Dylan Bushby 23 Evans Way.

Mathew & Jenima Olston 15 Evans Way

Samantha Crick ~~J.C.~~ Jam Cue 9 Evans Way

Daniel Brody ~~J.C.~~ 9 Evans Way

Gillian Aldridge ~~M. M. M.~~ 9 Evans Way

Michael Crick M. M. M. 9 Evans Way

Tim Crick J.C. 28 Evans way

Judd Crick J.C. 28 Evans way

ELIZA GRINTER 17 WEIGHT CLOSE.

GARRET CLARKE Cel 16 Mclean st

Manjusha Naiv ~~Manjusha~~ 17 Mclean Drive.

Residents

| Names | Sign | Street. |
|----------------|---------------------------|-----------------|
| Rod Zerbst | R Zerbst | 24 Evansway |
| Sharon Zerbst | A. Zerbst | 24 Evans Way |
| Sandy Wise | (S) Wise | 21 McLean Dr. |
| Tony Wise | | 21 McLean Dr. |
| Tiarina Wise | T Wise | 21 McLean Drive |
| Samantha Wise | Wise | " " |
| Igan Osborne | Igan Osborne | 8 Evans Way |
| JAKE DYMKE | Jake Dymke | 8 EVANS WAY |
| Pam Dymke | Pam Dymke | 11-8 Evans Way |
| Greg Dymke | Greg D | 11-8 Evans Way |
| Fiona Friberg | Fiona Friberg | 21 Evans Way |
| Alice Haulhan | Alice | 28 Evans Ways |
| Kassie Peachey | Kassie Peachey | 26 Evans way |
| TED TAYLOR | Ted Taylor | 18 EVANS WAY |
| Alan Fouldham | AF | 10 EVANS way |
| Early Baker | Early | 15 Seater Close |
| Jothsana Paul | Jothsana Paul | 8 Seater Close |

Minutes

Horsham Regional Art Gallery Advisory Committee
Thursday 11 October 2018 at 5.15pm
Horsham Town Hall Foyer, Wilson Street, Horsham

Attendees: Marion Matthews, Di Dale, Simone Dalton, Cheryl Linke, Rhonda Tursi, Cr Alethea Gulvin, Anne Donovan, Faith Hardman

Apologies: Nil

Agenda Items:

1. Welcome

Marion welcomed everyone and called for further agenda items. Staffing issues noted; Mann Bequest noted – will be in the trustees report with Rhonda.

2. Disclosure of Conflict of Interest – nil

3. Minutes of the previous meeting

Noted amendment required – item 1 “Marion welcomed everyone to the meeting”.

On the motion of Cheryl Linke, seconded Di Dale, the minutes of the Horsham Regional Art Gallery Advisory Committee meeting held 9 August 2018 as circulated with the agenda were received with amendment.

4. Business Arising from the previous meeting – nil

5. Reports

5.1 Directors Report

“Gallery report” – Di raised the format – there were bullet points on what was to be included but that information isn’t here. **Action: Anne to find the minutes of that work.**

Discussed

- marketing timeline improvement and costs per exhibition
- invitations / industry standard
- membership information / streamlining processes
- Trustees meeting
- Art Gallery numbers up
- School holiday program/bursary
- Gallery trail

Anne acknowledged the work the team did getting the art out and back in.

Action: explore the possibility of a joint promotion at a regional level (not municipal level) – Ararat, Hamilton and Horsham.

Discussed strengthening volunteerism; Anne advised regarding moving to centralised system and ensuring as a Council we are rewarding and recognising volunteers, looking at how we can strengthen and develop volunteering for the town hall and art gallery.

5.2 Trustees Report

Discussed Trustees meeting held today

- Dean Winfield in attendance
- Awaiting advice on Mann bequest
- Issues with acquisitions

Action: Anne to follow up regarding clarification on acquisitions being costed as they should against the spend, templates need to be filled in and process followed.

Action: Rhonda advised she will follow up transactions with Hillross on behalf of the Trustees.

Discussed tapestry not being mounted on the wall – where originally nominated to hang is heritage listed.

5.3 Acquisition Committee Report

Acquisitions have been paid, delivered and accessioned into the collection.

5.4 Volunteers Report

Noted roster completed for the next two months.

6. Full House Update

Faith discussed first engagement, one-on-one interviews and focus groups.

7. Exhibition Update

- Del Katheryn Barton: The Nightingale and the Rose
- I hope you get this: Raquel Ormella, A line through landscape: Amabile Dalfarra-Smith, Portraits from my Village: Rod McNicol
- Changes to the exhibition program

8. General Business**8.1 Tangential Exchange**

Discussed possibility of setting up a go pro to show people adding line to the pictures as it's happening.

Noted people are using the ipad for feedback.

8.2 Staffing and Director Position

Anne advised this is being worked through. Committee members' concerns were noted.

9. Next Meeting

6 December 2018 at 5.15pm at the Art Gallery.

10. Meeting Close – 6.45pm