

# AGENDA

ORDINARY MEETING OF THE  
**HORSHAM RURAL CITY COUNCIL**

on

**5 March 2018**

**5.30pm**

at

Civic Centre

HORSHAM

**COUNCILLORS are respectfully requested to attend the Ordinary Meeting of the Horsham Rural City Council to be held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 5 March 2018.**

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CLOSE



GRAEME HARRISON  
Acting Chief Executive

**1. READING OF PRAYER AND THE ACKNOWLEDGEMENT OF COUNTRY STATEMENT****2. WELCOME TO DISTINGUISHED GUESTS OR PERSONS IN THE PUBLIC GALLERY**

The public are advised that the Council meeting will be recorded to maintain an audio archive.

**3. APOLOGIES AND REQUEST FOR LEAVE OF ABSENCE****4. CONFIRMATION OF MINUTES AND SIGNING THEREOF**

MINUTES OF AN ORDINARY MEETING OF THE HORSHAM RURAL CITY COUNCIL HELD IN THE MUNICIPAL CHAMBERS, CIVIC CENTRE, HORSHAM AT 5.30PM ON 19 February 2018

**5. DISCLOSURE OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**

A Councillor who has a conflict of interest and is attending the Council meeting must make a full disclosure of that interest.

(a) by either –

- (i) advising the Council at the meeting of the details required under paragraphs (b) and (c) immediately before the matter is considered at the meeting; or
- (ii) advising the Chief Executive Officer in writing of the details required under paragraphs (b) and (c) before the meeting; and

(b) classifying the type of interest that has given rise to the conflict as either –

- (i) a direct interest under 77B; or
- (ii) an indirect interest and specifying the particular kind of indirect interest under:

Section 78 – close association  
Section 78A – financial interest  
Section 78B – conflicting duties  
Section 78C – receipt of an applicable gift  
Section 78D – consequence of becoming an interested party  
Section 78E – impact on residential amenity; and

(c) describing the nature of the interest; and

- (d) if the Councillor advised the Chief Executive Officer of the details under paragraph (a)(ii), the Councillor must make a disclosure of the class of interest only to the meeting immediately before the matter is considered at the meeting.

Members of Staff

Under Section 80C of the Local Government Act 1989, officers or people engaged under contract to the Council providing a report or advice to Council must disclose any conflicts of interests in the matter, including the type of interest.

**6. PUBLIC QUESTION TIME**

## 7. OTHER BUSINESS

### 7.1 RESUMPTION OF DEBATE ON THE MOTIONS FROM PREVIOUS MEETING

NIL

### 7.2 RECEPTION AND READING OF PETITIONS, MEMORIALS, JOINT LETTERS AND DEPUTATIONS

NIL

### 7.3 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

### 7.4 COUNCILLORS QUESTIONS WITH NOTICE

NIL

### 7.5 ORDERS OF THE DAY

#### 7.5.1 PETITION RECEIVED REQUESTING THE HORSHAM AQUATIC CENTRE OUTDOOR POOL OPEN ALL DAY DURING SUMMER

File Ref: F08/A09/000002

#### **Background**

The Council at its Ordinary Meeting on Monday 19 February, 2018 formally resolved in accordance with Clause F.2.1 of the Horsham Rural City Council's Local Law No 1 on Meeting procedures, that the petition from Mrs Diane Cook on behalf of 41 other signatories requesting that the outdoor pool hours are consistent for the whole of the outdoor pool season resulting in the pool hours being the same throughout the season based on the current non-shoulder period "lay on the table" and be considered as an Order of the Day at the next Ordinary Meeting of the Council on Monday 5 March, 2018.

Details of their petition, including names and signatures of the said petition are attached to **Appendix "10.4A"**.

Refer to Director Community Services Item No. 10.4.4 on page 19 for further report on this matter.

#### **Recommendation**

That this petition be dealt with at this current Council meeting at Item No. 10.4.4 of the Director Community Services.

## **8. OTHER REPORTS**

### **8.1 ASSEMBLY OF COUNCILLORS – RECORD OF MEETINGS**

Council Briefing Meeting held on Monday 26 February, 2018 at 5.00pm in the Reception Room.

Refer to **Appendix “8.1A”**.

### **8.2 SEALING OF DOCUMENTS**

#### **Documents Signed and Sealed by Council under Delegation**

Contract of Employment – Maximum Term, Chief Executive Officer between Horsham Rural City Council and Sunil Bhalla

#### **Recommendation**

That -

1. Council note the Assembly of Councillors’ – Record of Meetings,
2. Council note the documents signed and sealed under delegation.

### **8.3 INWARD CORRESPONDENCE**

NIL



#### **8.4 COUNCIL COMMITTEE MINUTES**

- 8.4.1 Horsham Regional Art Gallery Committee of Management meeting held on Thursday, 1 February, 2018 at 5.15pm at the Horsham Regional Art Gallery.**
- 8.4.2 Waste Strategy Steering Committee Meeting No. 5 held on Tuesday, 6 February, 2018 at 4.30pm in the Reception Room.**
- 8.4.3 Horsham Aquatic Centre Advisory Committee meeting held on Monday 12 February, 2018 at 12.05pm at the Horsham Aquatic Centre.**
- 8.4.4 RoadSafe Wimmera Inc held on 12 February 2018 at 7pm at the Horsham Sports and Community Club, Baillie Street, Horsham.**
- 8.4.5 Municipal Fire Management Planning Committee meeting held on Wednesday, 14 February, 2018 at 10.30am in the Middle Meeting room.**
- 8.4.6 Horsham Sports and Recreation Advisory Committee meeting held on Thursday 22 February, 2018 at 4.30pm in the Council Chamber.**
- 8.4.7 Western Highway Action Committee (WHAC) meeting held on Friday, 23 February, 2018 at 10am at the Pyrenees Shire Council Chambers, 5 Lawrence Street, Beaufort.**

Refer to **Appendix "8.4A"** for copy of minutes.

## 9. COUNCILLORS' REPORTS

## **10. OFFICERS REPORTS**

### **10.1 CHIEF EXECUTIVE**

No reports.

## **10.2 DIRECTOR OF CORPORATE SERVICES**

### **10.2.1 LOCAL GOVERNMENT PERFORMANCE REPORTING FRAMEWORK (LGPRF) HALF YEARLY REPORT**

Lindy Haigh

File Ref: F19-A11

#### **Purpose**

The purpose of the report is to communicate the findings surrounding the results of the data collection for the half-year 1 July – 31 December 2017 of the mandatory Local Government Performance Reporting Framework (LGPRF).

#### **Background**

The LGPRF contains 42 service performance indicators across nine broad service areas. Service areas included in the July-December 2017 period were:

- Governance
- Statutory Planning
- Roads
- Libraries
- Waste Collection
- Aquatic Facilities
- Animal Management
- Food Safety
- Maternal and Child Health

The data submitted for this half year gives a good indication of how Council is performing against the Local Government expected range. However, some of our results are legitimately outside the expected range due to the specific characteristics of the service being delivered by Horsham Rural City Council.

#### **Issues**

Data is collected twice a year, July-December and financial year July-June. The financial year data appears in the Annual Report with at least one question from each measure being audited. Data collected mid-year is also verified against the proposed permissible or expected range but as some service areas are calculated using a yearly calculation the data may not always appear within the proposed range.

There are also three measures that appear in the Community Satisfaction Survey that cannot be reported mid-year as results are not available.

For the July-December 2017 period the following data was collected (**Appendix "10.2A"**):

32 indicators - within the expected range
5 indicators - just under the expected range
3 indicators – data not available until end of financial year
1 indicator – data is optional (User satisfaction with Aquatic Centre)
1 indicator – Not applicable (Cost of Outdoor Pool. This is incorporated into Indoor Pool cost)

Of the five indicators with results just over or under the expected range:

- Two were associated with the financial cost, Governance and Kerbside bin collection, both being under the expected range.
- Active Library membership has decreased marginally and participation in the Maternal and Child Health Service and participation in the Maternal and Child Health Service by Aboriginal children are both marginally under. These figures are reflective of the six monthly statistics of previous years which have increased once the full year is calculated.

As it stands, our reporting capacity is still very good and the figures genuinely reflect the statistics for our municipality.

**Provided for information of Council.**

**KERRIE BELL**  
**Acting Director Corporate Services**

### 10.3 DIRECTOR OF PLANNING AND ECONOMIC

#### 10.3.1 DOMESTIC ANIMAL MANAGEMENT ADVISORY GROUP

L Coman                      File Ref: F04/A04/000001

##### Purpose

To endorse the Terms of Reference for the Horsham Rural City Council Domestic Animal Management Advisory Group.

##### Background

The function of the Domestic Animal Management Advisory Group is to provide advice to Council on domestic animals matters, including the Domestic Animal Management Plan, rehousing of dogs and cats, and other domestic animal related matters.

More specifically, this will involve providing advice on:

- Ensuring compliance with the *Domestic Animals Act 1994*
- Matters associated with Domestic Animals and Domestic Animal Ownership affecting the wider community
- Strategies for the management of domestic animals within Council's municipal area in a respectful and sustainable way
- Improved service coordination between Council, Domestic Animal Businesses and Domestic Animal owners.
- Opportunities to improve community engagement in relation to the responsible ownership and management of Domestic Animals
- Opportunities to inform and educate owners as to responsible Domestic Animal ownership
- Opportunities to celebrate the responsible ownership of Domestic Animals

##### Issues

The draft Terms of Reference has been reviewed by the Domestic Animal Management Advisory Group.

The revised draft Terms of Reference is attached as **Appendix "10.3A"**.

Membership is proposed to consist of a maximum of 7 people which includes a Horsham Rural City Councillor, Director of Planning & Economic Development, Council (or delegate), Registered Vet Practitioner or Nurse, a Participant Organisation and two community representatives

Membership shall generally be for a term of two years.

## **Consultation**

The revised draft has been endorsed by the Domestic Animal Management Advisory Group.

## **Links to Council Plans, Strategies, Policies**

Goal 1 Develop Horsham and the municipality as a diverse, inclusive and vibrant community.

1.4.05 Review the Domestic Animal Management Plan

## **Recommendation**

That Council approve the Horsham Rural City Council Domestic Animal Management Advisory Group Draft Terms of Reference.

**ANGELA MURPHY**  
Director Planning and Economic

## **10.4 DIRECTOR OF COMMUNITY SERVICES**

### **10.4.1 KALKEE ROAD CHILDREN'S AND COMMUNITY HUB**

K O'Brien

File Ref: F08/A09/000002

#### **Purpose**

To provide an update on the Kalkee Road Children's and Community Hub Development.

#### **Background**

The Kalkee Road Children's and Community Hub is a children's facility including kindergarten, Maternal and Child Health, supported playgroup, early intervention services and visiting specialist consulting rooms.

The new 1,130 square metre facility has been constructed on a green field site providing a central community hub that combines a range of education, health, care, support and community services.

In September 2016, Council awarded a contract to Locks Constructions to construct the facility. Construction commenced in November 2016. A Project Control Group has been established to oversee project delivery.

#### **Issues**

The Kalkee Road Children's and Community Hub is now operational with a Certificate of Occupancy being issued with delivery of Maternal and Child Health Services and Supported Playgroup program services commencing on Tuesday 13 February 2018.

The following is outstanding:

- Footpath through Dudley Cornell Reserve to Albert Street (construction to take place in March).
- Public Art Works installation (Fish Trap) will occur late March.
- Signage for the building (being currently finalised and to be erected in late March).
- Issuing of license from Department of Education and Training for the Kindergarten area.
- Formal lease with Horsham District Kindergarten Association (draft being finalised).
- Finalisation of negotiations with prospective tenants.
- Confirmation of proposed official opening date (June 2018 date proposed).

Horsham District Kindergarten Association Kindergarten programs will operate from second school term 2018 subject to a licence being granted by Department of Education and Training.



### **Consultation/Communication**

- Updates are provided to Council from the Kalkee Road Children's and Community Hub Project Control Group, which meets monthly. Mayor Cr Pam Clarke and Cr Les Power are members of the Project Control Group.
- An Internal Working Group meets monthly. Staff with responsibilities in relation to the Children's Hub (construction and operations) attend these meetings.
- Liaison is occurring with a number of key stakeholders in relation to construction and operations.
- A Kalkee Road Children's and Community Hub parents reference group has been established.
- A regular newsletter has been produced and distributed.
- Tours of the Children's Hub were conducted as part of Northfest on Saturday 11 November 2017. There were approximately 60 community members shown through the facility.
- A number of agencies interested in running programs at the Kalkee Road Children's and Community hub have been shown through the facility.

### **Financial**

The overall cost of the project is estimated to be \$4.395 million. \$3.5 million has been secured through grants from State and Federal government.

The construction contingency amount for the project is \$311,805. The remaining contingency as at 23 February 2018 is \$75,688.00. Variations in February were additional bollards, fire access gate, edging to screen fencing, additional locks and community kitchen slider.

### **Links To Council Plans, Strategies, Policies**

#### **Municipal Early Years Plan (2014-2017)**

One of the key outcomes of the Municipal Early Years Plan is the progressive development of three early years' centres throughout Horsham over the next 10 to 15 years.

#### **Council Plan (2017-2021)**

1.1.05 Complete construction of the Kalkee Road Children's and Community Hub and commence operations.

### **Provided for information of Council.**

#### **10.4.2 KALKEE ROAD CHILDREN'S AND COMMUNITY HUB**

K O'Brien

File Ref: F08/A09/00002

##### **Recommendation**

That Council refer this item to the confidential briefing part of the meeting to consider the report from the Director Community Services in accordance with Section 89(2) (d) contractual matters of the Local Government Act, 1989.

#### **10.4.3 RELIEVING ENVIRONMENTAL HEALTH OFFICER**

L Mitton

File Ref: F30/A07/001

##### **Purpose**

To appoint Garry Newman (Wartook Woods Environmental Health) to be an authorised officer for the purposes of providing backfill during long service leave to be taken by the Senior Environmental Health Officer.

##### **Background**

An agreement has been entered into with Wartook Woods Environmental Health to provide relieving environmental health services during the upcoming period of long service leave which Luke Mitton (Senior Environmental health Officer) will be taking.

The agreement will apply for the period 28 February 2018 until 20 April 2018. Garry Newman will provide a total of 84 hours' service, generally operating two days per week (Wednesday and Thursday). Mr Newman will provide support and assistance to Helene Wortley, Environmental Health Officer.

##### **Issues**

To enable the relieving Environmental Health Officer to provide cover during the above period it is necessary for Council to appoint Garry Newman as an Environmental Health Officer for the purposes of providing relieving environmental health services. The delegations which Council has previously given to Luke Mitton will then apply to Mr Newman during his engagement.

##### **Consultation**

Council has previously collaborated with neighbouring Councils to negotiate cover during leave periods and developed a Memorandum of Understanding providing for the sharing of services in these situations, however, at the present time it was not logistically possible to obtain relieving assistance under this arrangement. A number of other providers were considered and discussed and after consultation and negotiation with Wartook Woods an agreement was reached for the provision of service.

## Financial

During Luke Mitton's long service leave it is anticipated that Helene Wortley will increase her hours by one day per week. As Mr Newman will work only two days' per week this will result in an operational saving which will offset any increased costs associated with the agreement with Wartook Woods Environmental Health.

## Recommendation

That Council appoint Mr Garry Newman as Relieving Environmental Health Officer for the period 28 February 2018 to 20 April 2018.

### **10.4.4 PETITION RECEIVED REQUESTING THE HORSHAM AQUATIC CENTRE OUTDOOR POOL OPEN ALL DAY DURING SUMMER**

K O'Brien

File Ref: F08/A09/000002

## Purpose

To provide relevant information and a recommendation in relation to the recent petition submitted to Council regarding outdoor pool hours.

## Background

Council received a petition from Mrs Diane Cook on behalf of 41 other signatories requesting that the outdoor pool hours are consistent for the whole of the outdoor pool season resulting in the pool hours being the same throughout the season based on the current non-shoulder period (refer to **Appendix "10.4A"**).

The outdoor pool at the Horsham Aquatic Centre is a seasonal pool; the season starts the third Monday of the month in November and finishes on 31 March.

During January the pool is open the same hours as the indoor facilities:

- Monday – Thursday: 6am – 8pm
- Friday: 6am – 6pm
- Saturday – Sunday: 8am – 6pm
- Public Holidays: 8am – 4pm

When the temperature is forecasted to be over 35 degrees, the hours of the outdoor pool are extended to 8pm if required by patronage. The YMCA also opens the outdoor pool at 12noon if over 35 degrees during the shoulder season.

YEAR	Shoulder Season #1		Shoulder Season #2
	<i>Nov – December</i>	<i>January</i>	<i>February - March</i>
2017/18	<b>Monday, Wednesday</b> – 6am – 8am, 4-8pm <b>Tuesday, Thursday</b> – 11.30am – 1.30pm, 4 – 8pm <b>Friday</b> – 6am – 8am, 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm	Same hours as indoor pool	<b>Monday - Thursday</b> – 6am-8am, 1130am – 130mpm, 4-8pm <b>Friday</b> – 6am – 8am, 1130am – 1.30pm, 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm
2016/17	<b>Monday - Thursday</b> – 6am-8am, 11.30am – 1.30pm, 4-8pm <b>Friday</b> – 6am – 8am, 11.30am – 1.30pm, 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm	Same hours as indoor pool	<b>Monday - Thursday</b> – 6am-8am, 1130am – 130mpm, 4-8pm <b>Friday</b> – 6am – 8am, 1130am – 1.30pm, 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm
2015/16	<b>Monday - Thursday</b> – 6am-10am, 4-8pm <b>Friday</b> – 6am – 8am , 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm	Same hours as indoor pool	<b>Monday - Thursday</b> – 6am-10am, 4-8pm <b>Friday</b> – 6am – 8am , 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm
2014/15	<b>Monday - Thursday</b> – 6am-10am, 4-8pm <b>Friday</b> – 6am – 8am , 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm	Same hours as indoor pool	<b>Monday - Thursday</b> – 6am-10am, 4-8pm <b>Friday</b> – 6am – 8am , 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm
2013/14	<b>Monday - Thursday</b> – 6am-10am, 4-8pm <b>Friday</b> – 6am – 8am , 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm	Same hours as indoor pool	<b>Monday - Thursday</b> – 6am-10am, 4-8pm <b>Friday</b> – 6am – 8am , 4 – 6pm <b>Saturday – Sunday</b> – 8am – 6pm

Note: The non-shoulder season hours were changed in the 2015/16 season due to feedback from patrons that they were unable to access the outdoor facility during their lunch breaks.

All attendances highlighted in yellow reflect the shoulder period as outlined in the above timetable.

Operating hours 2017/18																
Month	6am	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	Total
November	14	0	0	2	8	6	17	23	8	4	28	10	6	78	0	204
December	19	10	5	6	1	7	24	9	9	15	59	26	25	23	3	241
January	42	38	86	120	168	159	153	166	257	251	285	268	260	166	46	2465
February	22	15	19	125	42	19	331	56	102	43	127	151	190	191	96	1529
March																
Totals	97	63	110	253	219	191	525	254	376	313	499	455	481	458	145	4439

Operating Hours 2016/17																
Month	6am	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	Total
November	6	2	4	7	2	9	13	17	13	23	35	49	62	31	9	282
December	13	14	16	17	44	22	46	271	238	256	97	73	76	106	1	1290
January	14	14	28	48	73	106	87	143	163	303	247	157	117	58	1	1559
February	2	5	17	8	20	78	441	31	31	66	82	71	150	139	0	1141
March	6	1	1	0	52	8	0	84	24	59	116	42	0	95	0	488
Totals	41	36	66	80	191	223	587	546	469	707	577	392	405	429	11	4760

Operating Hours 2015/16																
Month	6am	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	Total
November	5	2	6	7	9	14	17	22	27	29	36	106	119	44	11	454
December	49	47	52	62	47	129	137	186	234	274	471	431	306	200	35	2660
January	12	33	43	45	71	142	147	182	308	276	281	230	196	67	2	2035
February	16	23	27	25	20	28	83	93	77	90	210	269	169	133	1	1264
March	12	8	16	16	8	36	16	45	45	49	170	130	58	23	0	632
Total	94	113	144	155	155	349	400	528	691	718	1168	1166	848	467	49	7045

Operating hours 2014/15																
Month	6am	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	Total
November			2	4	14	33	11	169	32	51	15	11	18	26	5	391
December	36	20	26	33	47	40	818	31	358	103	187	197	157	33	6	2092
January	9	24	12	29	49	97	112	147	122	105	139	204	136	63	7	1255
February	11	62	18	19	27	61	73	21	103	235	246	313	218	69	0	1476
March	5	3	9	10	9	10	355	37	25	13	38	51	31	10	0	606
Total	61	109	67	95	146	241	1369	405	640	507	625	776	560	201	18	5820

Operating Hours 2013/14																
Month	6am	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	Total
November	1	3	4	7	3	21	42	2	55	35	46	54	54	20	3	350
December	5	12	15	37	29	53	239	240	213	264	315	225	113	57	1	1818
January	40	33	39	48	101	196	233	290	528	645	616	347	227	153	31	3527
February	39	27	30	32	219	209	229	1354	132	74	211	232	265	156	26	3235
March	23	33	17	23	27	23	40	41	67	71	130	126	110	64	9	804
Totals	108	108	105	147	379	502	783	1927	995	1089	1318	984	769	450	70	9734

**Issues**

Information has been provided from the YMCA regarding what the cost would be to introduce standard hours of outdoor pool operations from the third week of November until the end of March. YMCA has also included an option of opening the outdoor pool when it is above 24 degrees.

MODEL	HOURS	STAFFING COST	COMMENTS
<b>Current model staffing cost under current operation</b>	<u>Season 3<sup>rd</sup> Monday of November – 30 March</u> <u>November – December</u> <b>Monday, Wednesday</b> 6am – 8am, 4pm – 8pm <b>Tuesday and Thursday</b> 1130am – 130pm, 4pm – 8pm <b>Friday</b> 6am – 8am, 4pm – 6pm <b>Saturday – Sunday</b> 8am – 6pm <b>January</b> <b>Monday – Thursday</b> 6am – 8pm <b>Friday</b> 6am – 6pm <b>Saturday – Sunday</b> 8am – 6pm <b>February – March</b> <b>Monday, Wednesday</b> 6am – 8am, 1130am – 130pm, 4pm – 8pm <b>Tuesday and Thursday</b> 6am – 8am, 1130am – 130pm, 4pm – 8pm <b>Friday</b> 6am – 8am, 1130am – 130pm 4pm – 6pm <b>Saturday – Sunday</b> 8am – 6pm	\$35,443.93	<i>Normal roster model, it doesn't include extended hours on day of 35 degrees plus.</i>

<p><b>Proposed Model 1 - Extended Hours Full time staffing cost</b></p>	<p><u>Season 3<sup>rd</sup> Monday November – 30 March</u>   <b>Monday – Thursday:</b> 6am – 8pm  <b>Friday:</b> 6am – 6pm  <b>Saturday</b> – Sunday 8am – 8pm</p>	<p>\$49,272.90</p>	<p><i>Roster model under proposed full time, it doesn't include extended hours on day of 35 degrees plus.</i></p>
<p><b>Proposed Model 2 – Extended Hours (24 degree policy) Full time staffing cost under extended time hours with 24 degree policy applied</b></p>	<p><u>Season 3<sup>rd</sup> Monday November – 30 March</u>   Monday – Thursday: 6am – 8pm  Friday: 6am – 6pm  Saturday – Sunday 8am – 8pm</p>	<p>\$44,053.77</p>	<p><i>The outdoor 50m pool will not open if the temperature is below 24 degrees.  Cost savings is based on the average days below 24 degrees during the outdoor pool season from November 2016 – February 2018 in Horsham.  A total on average 16 days which were below 24 degrees from November 2016 – February 2018.  Monday – Friday, weekends will operate as normal  Roster model under proposed full time, it doesn't include extended hours on day of 35 degrees plus.</i></p>

Mrs Cook's letter expresses frustration of the inconsistency of hours and how this impacts on membership value, regional tourism and local accommodation providers. She also notes that Council is about to invest in the outdoor pool resulting in a new wet deck, pool skin, pipeworks and concourse. With such an investment, it is argued that a better result on investment would occur by expanding the outdoor pool hours.

### **Consultation/Communication**

Discussions have taken place with the Horsham Aquatic Centre Advisory Committee, YMCA and a meeting with community members, which The Mayor and Director Community Services attended.

### **Financial**

As highlighted in the options table there would be approximately a \$14,000 increase if shoulder hours were the same as non-shoulder hours; an approximate increase of \$9,000 if shoulder hours were the same as non-shoulder hours and the pool was opened at 24 degrees and above.

**Recommendation**

1. That Council trial an extension of the Shoulder Season hours #1 (3<sup>rd</sup> week in November until the end of December and Shoulder Season #2 (February to end of March) for the 2018/19 Outdoor Pool Season to be the same hours as the current January outdoor pool hours.
2. That the outdoor pool is operational in the shoulder season when the forecast temperature for Horsham the day before (as per the Bureau of Meteorology website) is 24 degrees and above.
3. That Council refers an amount of \$8,609.84 to the 2018/19 Budget for this trial.
4. That a future report is provided to Council on the outcome of the trial.

**KEVIN O'BRIEN**  
Director Community Services

## **10.5 DIRECTOR OF TECHNICAL SERVICES**

### **10.5.1 WIMMERA SPORTS STADIUM**

John Martin

File Ref: F20/A07/000002

#### **Purpose**

To present a report on progress with the resolutions of the 4 December 2017 meeting regarding the Wimmera Sports Stadium project.

#### **Background**

Council's resolutions to date regarding the \$20 million Wimmera Sports Stadium have been as follows:

- 3 July 2017
  1. That Council endorse the project control group's recommendation for any new indoor sports stadium facility to be located in McBryde Street adjoining the existing basketball stadium.
  2. That the technical services team engage with the community around closing McBryde Street for the development of a sports stadium.
  
- 4 December 2017
  1. Receive the Business Case and Concept Design Report for the Wimmera Sports Stadium.
  2. Make the Business Case and Concept Design Report available to the public.
  3. Invite representatives of the Project Control Group and Horsham Amateur Basketball Association to discuss their views on the report with Council.
  4. Further consider this matter no later than the first Council meeting in March 2018.

The primary purpose of this report is to address resolution 4 from the 4 December 2017 meeting, that is, for Council to further consider this matter in March 2018.

#### **Community Engagement**

Council has established a comprehensive social and traditional media program, aiming to provide factual information and answers to the community's questions about the proposed new Stadium. Many comments have been received, and where there is a question about an issue, reference to relevant documents and facts have been presented aiming to address the questions.



Across all spectrums of communication the community supports an Indoor Sports Stadium. A summary report has been prepared to capture the breadth of comment relating to the proposal. This is included as **Appendix "10.5A"** to this report.

Some issues remain unresolved in some sections of the community, these are discussed in detail below.

### **Horsham Amateur Basketball Association**

Resolution 3 from the December meeting included inviting representatives of the Horsham Amateur Basketball Association (HABA) to present to Council. This presentation occurred at a Councillor briefing session held on 26 February 2018, with HABA represented by five of its Board members.

HABA advised its position was well summarised in an article in *The Weekly Advertiser*, from 21 February, with the following key points:

- HABA is very satisfied with its current facility, and does not seek any changes to these.
- HABA did not seek to be part of the process for a new stadium.
- HABA has concerns about cost, governance and autonomy of the proposed new stadium.
- HABA considers it has been misrepresented in its position in the report on the new stadium.
- HABA is concerned that future price rises may make the stadium unaffordable.

At the same time, it is noted that HABA has indicated, "We've always supported the concept of building a new indoor stadium in Horsham, but we simply won't be able to exist based on what's presented."

- **Comment**

Significant effort has been made aiming to address the issues of cost, governance and autonomy as raised by HABA. Included as **Appendix "10.5B"** is a copy of a letter sent to HABA dated 23 January 2018. This letter aims to address these issues and others raised by HABA.

The presentation by HABA on 26 February 2018 identified one potential shortcoming in this letter. This relates to the schedule of use presented in the final report. While the basketball use component of this schedule incorporates all of HABA's current scheduled use provided by HABA, the schedule includes additional hours which could potentially be available to other formats of basketball for example, 3-on-3 competitions, seniors social basketball and walking basketball. These additional hours were included, indicatively, by Council staff and the consultant, not on the advice of HABA and have not been calculated in the cost to HABA

It appears that HABA's position, as expressed in its letter of 27 November 2017, was developed prior to information being updated for the final report. As indicated in the attached letter, these changes appear to have addressed the concerns of HABA. However, HABA does not agree with this, although details of the reasons for HABA's views were only partly presented at the Councillor briefing.

### **Geotechnical Site Investigation**

The report on the ground conditions for the site was received in late February. This report includes deeper sampling of the area under the proposed main building, and shallower sampling under the areas of the proposed outdoor courts and car parking.

A verbal explanation was also provided by the consultant. In summary, the report indicates soils typical of the Horsham area, which are problematic reactive clays. The consultant advised that the works can be readily constructed with normal engineering design consideration for the identified issues. Key aspects of this include:

- Deeper piers under the stadium,
- Consideration of adequate drainage of the netball court sites to manage variations in water content in proximity to the courts.
- Allowing time for soil moisture conditions to normalise in the areas where larger trees currently exist, but which will be removed to enable construction.

A follow-up discussion about this report is planned with a local expert geotechnical consultant. Addressing the flooding of part of the site is relevant to this issue and is discussed below.

### **Site Flooding**

Part of the proposed site is within the flooding zone. In the January 2011 flood, water extended to the eastern edge of the current Basketball Stadium. Importantly, flood water in this area does not flow through the site. The depth of flooding across the site is shallow, but could be problematic for some structures.

An investigation has commenced on the possibility of a low bank on the western side of Robinson Street to exclude flooding from the site. This investigation would need to establish whether there were any adverse impacts on other sites, which would mean that the proposed bank would not be supported.

A number of inter-related flood investigations are occurring in the proximity of this site. Information on the outcomes of these investigations will be presented as it becomes available.

## **Traffic Management**

The proposed closure of McBryde Street represents a perceived significant change to traffic flow in the area. Work is underway with a traffic consultant to analyse how this change would impact on traffic. Some additional key factors relevant to this study are:

- Council's plans to construct a pedestrian bridge at the eastern end of Hamilton Street will make Hamilton Street a key link from the eastern side of the Wimmera River, including the Waterlink Estate, through to some schools and Horsham's CBD area. Improved traffic management will therefore be vital, in particular at the Hamilton Street / McPherson Street intersection. Initial work suggests that this factor is more critical than the potential closure of McBryde Street.
- The movement of school traffic along Menadue Street to Horsham 298 and Holy Trinity Lutheran Schools. There are short periods of higher traffic counts at school start/finish times.
- The closure of McBryde Street adds no extra traffic volume into Menadue Street or the Sunnyside school area.

It is necessary to consider these issues in a linked manner, and not just the proposed closure of McBryde Street by itself.

It is understood that a petition is being prepared against the closure of McBryde Street, based on increased congestion and traffic flow in the Sunnyside area. The current study will inform the assessment of the merit of the petition.

## **Consultation/Communication**

Extensive consultation has been conducted throughout preparation of the report on the Stadium, and subsequent to its release in December 2017. Reference is made to some of this consultation within this report.

The component of resolution 3 from the December 2017 meeting, to invite representatives of the Project Control Group to brief Council, has not yet been undertaken. This will be arranged in the near future.

## **Financial**

Further planning as outlined above is proceeding within the budget for the project.

Planning is also required in relation to potential funding sources for this project. This needs to be considered in the context of priorities of State and Federal governments within their available funding programs.

## Links To Council Plans, Strategies, Policies

**Council Plan 1.2.4** Complete a detailed feasibility study for a multipurpose/indoor sports and community facility.

**Sports and Recreation Strategy Nov 2013:** A detailed indoor sports centre strategy and feasibility study be commissioned.

## Conclusion

Due to the significance and the importance of this project to the health, wellbeing and liveability of our current and future community, it is not yet appropriate to make a final recommendation to Council in relation to the Wimmera Sports Stadium.

Council will continue to engage with HABA to seek an understanding and resolution to its concerns and will continue to inform the broader community of answers to questions raised.

**Provided for information of Council.**

## 10.5.2 RECYCLING UPDATE

John Martin

File Ref: F29/A03/000001

### Purpose

To provide an update to Councillors on the status of Council's recycling service in the context of the challenges facing the recycling industry at present.

### Background

This report adds to information presented at the 19 February 2018 Council meeting.

### Issues

Negotiations continued through much of the past fortnight between the State Government and various stakeholders, including recycling processors, such as Visy Recycling, collection contractors, including Council's contractor, Wheelie Waste, Regional Waste Groups, the Municipal Association of Victoria (MAV) and Councils.

A key outcome from these negotiations has been the announcement of a funding support package by the State Government on Friday 23 February 2018 (refer to the media release included as **Appendix "10.5C"**). This package includes \$13 million for councils and industry to support kerbside recycling collection until 30 June 2018. The announcement indicates that Councils will be required to meet any increase in recycling costs from 1 July 2018.

At the time of writing this report, details of how this funding package will be allocated have not been provided.

### **Discussion**

Overall, the Government announcement represents a welcomed support program to continue recycling in the short-term.

An interim arrangement is in place with Council's collection contractor, where Council has agreed to pay an increased cost for processing which is being applied to our contractor, in the order of \$120 per tonne above pre-February costs.

This arrangement is due to expire on 28 February.

The timing of release of details of the package is therefore important to ensure the uninterrupted collection of recycling materials. Arrangements will be made with the contractor to ensure continuation of collections while these details are confirmed.

Planning is now underway to consider medium to long-term options. The next regular Grampians Central West Waste and Resource Recovery Group meeting is on Thursday 1 March. This subject will be a key agenda item at that meeting. Relevant issues anticipated to be discussed at that forum include:

- Group procurement options to include the cost efficiency of collection and processing, and effective utilisation of recyclables.
- Options for development of the local processing market.
- Options for enhancement of the reuse of products.
- Advancing waste to energy projects.
- The merit of a container deposit scheme.
- The challenges of introducing a ban on electronic waste while challenges remain with "regular" recyclable materials.

It is worth noting that the Forum has several speakers presenting on opportunities to reuse recyclable materials in road making.

### **Consultation/Communication**

The local media has played an effective role in supporting communication of this issue, providing regular updates on the status, and importantly the key message that recycling collections are continuing.

### **Financial**

While details of the Government's package are not yet clear, the program's intent is positive.

The potential exists for cost increases in Council's waste service of around \$30 - \$40 per service from 1 July 2018. The actual level of cost increase will depend on the development of alternative medium-term arrangements, which is a current focus for staff.

### **Links To Council Plans, Strategies, Policies**

The Council Plan recognises (on p 14) that:

*For the municipality to be a good place to live and preserve our natural environments we need to: "Better manage our green and hard waste and educate the community on recycling and energy efficiency."*

Work on developing a waste strategy, including consideration of improved green and hard waste services is continuing, with the next Steering Committee meeting to be held on 6 March 2018.

### **Conclusion**

A further update will be provided at the Council meeting based on developments since the time of writing this report.

### **10.5.3 O'CALLAGHANS PARADE ROUNDABOUT**

John Martin

File Ref: F02/A01/000001

### **Recommendation**

That Council refer this item to the confidential briefing part of the meeting to consider the report from the Director Technical Services in accordance with Section 89(2) (h) any other matter which the Council or special committee considers would prejudice the Council or any person.

**JOHN MARTIN**  
Director Technical Services

**11. URGENT BUSINESS**

# APPENDICES



**COUNCIL BRIEFING HELD IN THE RECEPTION ROOM  
ON MONDAY 26 FEBRUARY 2018 AT 5.00PM**

**Present:** Cr MA Radford, Cr A Gulvin (from 5.33pm), Cr D Grimble (from 5.09pm), Cr L Power, Cr J Robinson; Kerrie Bell, Acting Director Corporate Services; Kevin O'Brien, Director Community Services; John Martin, Director Technical Services; Angela Murphy, Director Planning and Economic; Lauren Coman, Regulatory Services Manager (item 3.2 only)

**Apologies:** Cr P Clarke, Mayor, Cr J Koenig, Graeme Harrison, Acting Chief Executive

**1. WELCOME AND INTRODUCTION**

Cr Radford welcomed everyone.

**2. DISCLOSURE OF CONFLICT OF INTEREST SEC 79, LOCAL GOVERNMENT ACT, 1989  
(AS AMENDED)**

Nil.

**3. DISCUSSIONS**

**3.1 Horsham Community House**

Discussed proposals regarding the location of the community house.

**3.2 Domestic Animal Management Terms of Reference**

The terms of reference were discussed and comments invited.

**3.3 Civic Centre Room Naming**

Suggested process for naming Council's meeting rooms was discussed.

**3.4 Outdoor Pool Hours Submission**

A petition regarding outdoor pool operating hours was discussed.

**3.5 Wopet Bungundilar Cultural Place**

Discussed.

**3.6 LGPRF Half Yearly Report**

Discussed.

**3.7 Rating of Wind Farms**

Discussed.

**3.8 Roads Program 2018-19**

Discussed.

**3.9 O'Callaghans Parade Roundabout**

Alternative designs tabled.

**3.10 Recycling**

Discussed.

**3.11 Parking at Civic Centre**

Discussed.

**3.12 Wimmera Sports Stadium**

Discussed.

**4. FOR INFORMATION**

**4.1 Horsham Town Hall Café**

**4.2 Youth Strategy**

Meeting adjourned for dinner at 7.00pm

Meeting reconvened at 7.30pm

**5. HORSHAM AMATEUR BASKETBALL ASSOCIATION**

In attendance: Owen Hughan, President, Nicole Lakin Vice-President, Lee O'Grady Junior Vice-President, Gareth Hiscock, Board, Ellen Scott, Treasurer

Representatives from Horsham Amateur Basketball Association presented their views and a report on the proposed Wimmera Sports Stadium.

**6. CLOSE**

9.04pm



## MINUTES

### Horsham Regional Art Gallery Committee of Management Thursday 1 February 2018 at 5.15pm Horsham Regional Art Gallery, Wilson Street, Horsham

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<b>Present:</b>	Di Dale	Community Representative
	Simone Dalton	Community Representative
	Anne Donovan	Community Development Manager
	Cr Alethea Gulvin	Council Representative ( <i>from 6.13pm</i> )
	Adam Harding	Art Gallery Director
	Cheryl Linke	Volunteer Representative
	Marion Matthews	Community Representative
	Rhonda Tursi	Trustee Representative
	Kathy Newton	Minutes
<b>Invited to attend:</b>	Graeme Harrison	Acting Chief Executive ( <i>from 6.25pm – 7.42pm, item 9 only</i> )
	Kevin O'Brien	Director Community Services ( <i>from 6.30pm – 7.42pm, item 9 only</i> )
<b>Apologies:</b>	Nil	

#### 1. 2018 Horsham Regional Art Gallery Exhibition Program

Adam provided a powerpoint presentation and discussed themes for each of the shows.

#### 2. Election of Chairperson for this Meeting

**Moved that Marion Matthews be elected as Chairperson for this meeting – Di Dale, seconded Rhonda Tursi** **CARRIED**

#### 3. Welcome

Marion welcomed all present.

#### 4. Disclosure of Conflict of Interest – nil

#### 5. Minutes of the previous meeting

Minutes of the meeting of the Horsham Regional Art Gallery Committee of Management held on 7 December 2017 were confirmed

**Moved Cheryl Linke , seconded Di Dale** **CARRIED**

**6. Business Arising from previous minutes – nil****7. Correspondence: (selected)**

**In:** Confirmation of SPP Funding from the Department of Education and Training

Notification of Bequest from the Estate of Mrs Maureen Mann

**Out:** Invitation to transfer Membership to the Horsham Town Hall

**8. Reports****8.1 Directors Report****8.1.1 Attendance / Donations****Gallery Visitors**

<b>Week Ending</b>	<b>Visitor Numbers</b>
03.12.17	136
10.12.17	293
17.12.17	153
24.12.17	47
31.12.17	<u>51</u>
	<b>680</b>
07.01.18	81
14.01.18	01
21.01.18	<u>217</u>
	<b>399</b>
	<b><u>1,079</u></b>

**Year to date 4,955 (21.01.2018). This time last year: 5,225 (29.01.2017)**

**8.1.2 Current Exhibition**

*Enmeshed: woven artworks from Ararat Regional Art Gallery*

*Original Pirate material: Street Photography from the Collection*

**8.1.3 Activities at Gallery**

<b>DATE</b>	<b>TYPE</b>	<b>DESCRIPTION</b>	<b>Attnd. Child</b>	<b>Attnd. Adult</b>
05.12.17	Education Program	Laharum Primary School Pet Portraits	36	3
05.12.17	Education Program	VCE Studio Arts St Brigid's College P3/4	7	1
05.12.17	Education Program	Art Club Juniors with Nikki Clarke	12	1
06.12.17	Education Program	Art Club Juniors with Kate Wade	5	1
06.12.17	Public Program	Meet the Artist: Wrong Solo Agatha Gothe Snape & Brian Fuata		20

07.12.17	Education Program	Art Club Teens with Shane Boland	5	1
07.12.17	Public Program	Art Club for Adults Ron Penrose	1	10
08.12.17	Public Program	Teachers' Professional Development Contemporary Art on the Road		24
09.12.17	Public Program	60 Minutes for Horsham Wrong Solo		65
12.12.17	Education Program	Art Club Juniors with Nikki Clarke	12	1
14.12.17	Public Program	Art Club for Adults Ron Penrose	1	10
14.12.17	Public Program	Exhibition Opening ENMESHED		60
16.01.18	Education Program	January Holiday Program - Painting and Collage	2	2
16.01.18	Education Program	January Holiday Program - Embossing on Metal for Teens	2	3
17.01.18	Education Program	January Holiday Program - Fantastic Beasts	8	8
17.01.18	Education Program	January Holiday Program - Painting and Collage	4	5
18.01.18	Education Program	January Holiday Program - Shell Fish	3	4
18.01.18	Education Program	January Holiday Program - Bugs World	5	6
19.01.18	Education Program	January Holiday Program - Dream Catchers	6	6
19.01.18	Education Program	January Holiday Program - Upcycle This!	2	1
23.01.18	Education Program	January Holiday Program - Upcycle This!	5	6
23.01.18	Education Program	January Holiday Program - Star Dream Catchers	5	4

#### 8.1.4 Promotion

DATE	MEDIA	TYPE	DESCRIPTION
01.12.17	Out & About	advert	Summer issue Dec – Feb
01.12.17	Art Guide	listing	Nov/Dec edition
01.12.17	Welcome to the Wimmera	advert	Summer issue Dec - Jan 2018
01.12.17	Art Almanac	listing	December Edition
01.12.17	Trouble Mag	listing	December Edition
04.12.17	HRAG Facebook	post	Extra fact about one of Meet the Artists' guest speakers, Agatha Gothe-Snape
04.12.17	HRAG Facebook	post	Woven artworks on the move, in preparation for next exhibition, <i>Enmeshed</i>
04.12.17	HRAG Facebook	post	Agatha Gothe-Snape returns to Horsham as part of <i>Wrong Solo</i> , Sat 9 Dec 2017

04.12.17	HRAG Facebook	event	Meet the Artists: Sydney-based performer Brian Fuata + conceptual artist Agatha Gothe-Snape
04.12.17	HRAG Facebook	event	60 Minutes for Horsham by <i>Wrong Solo</i>
07.12.17	ABC Western Victoria	interview	Arts Roundup – with Adam Harding
08.12.17	HRAG Facebook	event	A Reclining Monologue Sat, 11.30am 9 <sup>th</sup> Dec 2017
08.12.17	HRAG Facebook	event	An Epilogue for an Opening Door Sat, 4pm 9 <sup>th</sup> Dec 2017
08.12.17	HRAG Facebook	event	A Dialogue for Resonant Vitrines, Sat, 2.30pm 9th Dec 2017
08.12.17	HRAG Facebook	event	A Duet for Artists' Hands, Sat, 1pm 9th Dec 2017
12.12.17	HRAG Facebook	post	Installation underway for launch of <i>Enmeshed</i>
15.12.17	HTH Season Brochure	brochure	HTH Season 2018
21.12.17	ABC Western Victoria	interview	Arts Roundup – with Adam Harding
21.12.17	HRAG Facebook	post	Education Officer Debbie Moar receiving the 2017 Horsham Rural City Council Community Services Employee of the Year Award
22.12.17	HRAG Facebook	post	Enmeshed: Woven artworks from the Ararat Regional Art Gallery collection
24.12.17	HRAG Facebook	post	Horsham Art Gallery – business hours during Christmas 2017
27.12.17	Wimmera Times	article	Programs galore in region
01.01.18	Art Guide	listing	Jan/Feb edition
01.01.18	Trouble Mag	listing	January Edition
01.01.18	Art Almanac	listing	January Edition
03.01.18	HRAG Facebook	post	Enmeshed: Woven artworks from the Ararat Regional Art Gallery collection
04.01.18	ABC Western Victoria	interview	Arts Roundup – with Adam Harding
08.01.18	HTH Quarterly Brochure	brochure	HTH Jan - Mar 2018
10.01.18	HRAG Facebook	post	Summer School Holiday Program promotion
10.01.18	HRAG Facebook	shared	The Weekly Advertiser's post: Horsham, Ararat art galleries join forces for 'Enmeshed' exhibition.
10.01.18	Weekly Advertiser	article	Pushing Boundaries
16.01.18	HRAG Facebook	event	<i>Horsham Regional Art Gallery Collection</i> exhibition Opening 6pm, Friday 9th February 2018.
18.01.18	ABC Western Victoria	interview	Arts Roundup – with Adam Harding
18.01.18	Wimmera Mail- Times	WMT website	Horsham Art Gallery summer school holiday program sparks creativity

18.01.18	HRAG Facebook	Shared	Summer School Holiday Program – online post
22.01.18	Wimmera Mail-Times	article	Creativity is shining bright as school holiday fun continues
23.01.18	HRAG Facebook	post	Summer School Holiday workshop participant on front page of WMT's Monday issue.

### 8.1.5 HRAG Development Goals

#### 8.1.5.1 Collection Management

The rehang of the first floor of permanent collection galleries is currently underway to be launched on the 9th February. The planning, curation and installation of the HRAG Collection will include a selection from the Mack Jost Collection, and highlight our main collecting areas of the Australian Photography, the Wimmera; we will again bring all of these elements together to illustrate the richness of the works we hold through a General Collection Gallery. This is an opportunity to reassess some of the lesser shown works, and update their records on our cataloguing system Vernon.

To ensure the safety of the Collection during the rehang process when the galleries are completely empty, the carpets will be steam cleaned, walls painted and installation of overhead speakers will be completed. The reinstallation of the Permanent Collection Galleries will take place over a two week period.

Since the passing of Mrs Maureen Mann, our Director has been approached by her Estate to discuss the further donation of works from The Mann Collection of Wildlife Art. This will require further negotiation with the Horsham Regional Art Gallery Trustees, and the HRAG Acquisition Committee in relation to these additions to the HRAG Collection.

In early January 2018 Horsham Rural City Council approved Curator Alison Eggleton's request for long service leave and then 12 months leave without pay. Ms Eggleton will begin her leave at the end of April 2018 and return to the Gallery in August 2019.

#### 8.1.5.2 Exhibition Program

The NETS Victoria MUMA touring exhibition Seeing Voices ended with the artistic intervention; 60 MINUTES FOR HORSHAM by the Sydney performance duo Wrong Solo Brian Fuata & Agatha Gothe-Snape. After a three day engagement with our institution Wrong Solo presented four 15 minute performances that interrogated and celebrated our Collection and its installation across the first floor galleries. The performances were witnessed by 65 members of our community and Charlotte Day, Director Monash University Museum of Art. During their engagement Wrong Solo presented a public artist talk and took part in the Education Program, Contemporary Art on the Road.

In late December across the Handbury and Mann Galleries the exhibition *Enmeshed: woven artworks from the Ararat Regional Art Gallery*, was installed. Developed by our Curator in conjunction with the Ararat's Director Anthony Camm, the focus is on woven objects, acknowledging the multiple ways in which they are made and the cultural/social context in which they are made. Our curator initiated the publication of a room sheet to accompany this exhibition, which includes Alison Eggleton in conversation with Anthony Camm about the most significant textile and fibre works in this exhibition, and how they track the evolution of these disciplines in Australia. Our curator has developed a Sunday public program made up of a master class and artist talk by contemporary fibre artists Lucy Irvine, who is a key contemporary artist in this exhibition and in the Ararat Regional Art Gallery collection.

The curation and installation of a new selection of works from across the Permanent Collection will be celebrated with the Friday morning launch event Meet the Exhibition on 16 February. This forms

the beginning of acknowledging the permanent collection galleries as a significant part of the HRAG exhibition program and visitor experience.

Our director and curator are currently working on the next suite of exhibitions and associated public program events. This includes two solo photography exhibitions in partnership with Centre of Contemporary Photography, Melbourne. The Mann Gallery will present Hoda Afsar: Behold, a contemporary photographic essay depicting issues of gender politics in male culture by Iranian born artist Hoda Afsar, and the Handbury Gallery will present Andrea Grützner: Erbgericht, an exploration of the history of abstract art and colour theory through photography by Berlin based artist Andrea Grützner.

In the Project Galley we are developing a solo exhibition of the work of Natimuk based artist/ animator Dave Jones. A selection of Jones' recent projects will be presented through a curated series of photography and video documentation and artwork installation.

#### **8.1.5.3 Education Program**

The 2017 education year ended with Contemporary Art on the Road, 20 teachers from across the region gathered to hear from Victorian Curriculum Manager for Visual Arts and Media, Kathryn Hendy-Ekers, Wrong Solo and Gertrude Studio Artist Rosie Isaac. Presented on Friday 8 December Contemporary Art on the Road is an initiative developed by Gertrude Contemporary in partnership with Monash University Museum of Art, the Victorian Curriculum and Assessment Authority and three regional Victorian galleries: Latrobe Regional Gallery, Horsham Regional Art Gallery and Shepparton Art Museum.

Our Education Officer Debbie Moar tendered her resignation and completed her final day within the Gallery on 21 December with her attendance at the HRCC's mayors Christmas Luncheon where she was awarded outstanding employee from the Community Services Unit of Horsham Rural City Council.

We were successful in achieving Category 1 funding through the Education Department's Strategic Partnerships Program, \$98,000 over three years. This is a reduction in our overall funding from the Education Department as three years ago we received Category 1 and 3 funding, Category 3 funding is no longer available or part of the Strategic Partnerships Program Gifted and Talented Students are no longer a priority of this State Government. In the last triennium we received \$70,000 from Category 1 and \$98,000 from Category 3.

The funding is a third of our grant application and will mean that we will need to reduce the hours of the Education Officer and withdraw the services that we were providing through our Category 3 funding; Life Drawing and the Gifted and Talented Program that resulted in the youth photography exhibition. A new funding agreement is being developed with the Department of Education and Training and new position discretion is being developed for the new three year contract role to be advertised.

#### **8.1.5.4 Engagement and Promotion Activities**

We produced material to be included in the HTH 2018 Season brochure which was distributed in December 2017. We presented selected highlights from the 2018 Exhibition program and launched the new combined Horsham Regional Art Gallery and Horsham Town Hall Membership program. We developed 18 pages of material for the January – March 2018 Horsham Town 32 page publication.

Melbourne based Gail Stiffe has been making artst books and teaching both papermaking and bookbinding for over twenty years. In 2016 Gail's work travelled around America in the IAHPA exhibiton The Luminous Within; in 2018 this exhibition will travel Australia. Her work can be found in



Museums, in Korea, the State Library of Victoria and in Broken Hill. Gail Stiffe travels to Horsham to share with us her skills in paper making and bookbinding. A Horsham Regional Art Gallery program in partnership with Grampians Arts

Our Curator has developed the visual artists professional development workshop called The Fundamentals to be delivered in partnership with Regional Arts Victoria Arts facilitator Jo Grant. This session is an opportunity for visual artists in our region to enhance their ability to make artwork exhibition ready, and to write and talk about their artwork to a wide audience. This workshop is part of our ongoing professional engagement with Horsham's Art is Festival and the Rotary Art Fair to constantly improve the presentation of visual art in our community.

#### 8.1.5.6 Volunteer Activities

Month	Volunteers		Attendance	Hours worked		
	Required	Volunteered		Weekend operations	Exhibition Openings	Urgent assistance
December 2017	30	17	0.57%	50.5 hours	4.5	-
January 2018	24	16	0.67%	48.50 hours	6.5	2.5 hours

*Thirty three* weekend Volunteers responded to our request for months of December 2017 and Jan 2018. During this period most of the sessions were assisted only by *fifteen* different volunteers with an aggregate number of 99 volunteer-hours worked.

Our Administrator Leticia Parker has now returned back to work after an extended period of Family Leave. We thank the volunteers for their assistance during weekend operations, urgent requests, mail outs and Opening night of *Enmeshed: Woven artworks from Ararat Art Gallery* + the rests of suite of exhibitions.

## 8.2 Trustees Report

Rhonda advised there was no report as Trustees haven't met.

## 8.3 Financial Report

Distributed with agenda – no discussion.

## 8.4 Acquisition Committee Report

No report.

## 8.5 Volunteers Report

Noted volunteers section in Director's report.

## 9. General Business

### 9.1 Meeting Workshop – Development of the 2018 Engagement Plan

Included in item 1.

## 9.2 Meeting to Review HRAG Collection Policy

To be discussed at subsequent meeting 6 February 2018 (see item 10).

## 9.3 Staffing Update

Adam provided staff backfilling information and advised the Educator position vacancy will be advertised in the Wimmera Mail-Times next Friday. He noted the 17 month Curator position will be advertised shortly as well, this covers long service leave and leave without pay for the current incumbent.

## 9.4 Mann Bequest

Refer also to item 7 – inwards correspondence and item 8.1.5.1 – Collection Management. Adam provided further information. The HRAG Director will work with the executors of the late Mrs Maureen Mann and the Horsham Art Gallery Trustees to understand the impact and power of the proposed Mann Bequest and our ability to accept the gift.

## 9.5 Membership

Marion asked about donations, and donors being asked to become members (of the Town Hall and Art Gallery), as she has been asked about this, someone had thought a complimentary five years membership could apply. It was agreed this needs to be thought about further.

Acting CEO Graeme Harrison (who was present at the meeting at this time just ahead of item 10) advised that donations were tax deductible, but they can only be tax deductible if not receiving a benefit, so he is unsure how you link that.

Di noted her issue is that some people are significant volunteers, she wonders where they would sit in this, and mentioned she doesn't think the membership has addressed this. Cheryl agreed, saying she has had comments from volunteers and members from the Art Gallery advising they don't want to pay the \$50. Adam said – from Art Gallery viewpoint, benefit is significant (for Town Hall), \$10 off for show tickets. Rhonda mentioned benefit for volunteers, according to their hours, is they can get free tickets. Adam advised we haven't sent letters to volunteers as yet; you're a member of both the Art Gallery and Town Hall. Marion feels there's an issue that we appropriately nurture people. Adam said he will take note of this.

## 10. Future of the HRAG Committee of Management and the invitation to transition to an Advisory Committee – 6.30pm

Graeme Harrison, Acting Chief Executive and Kevin O'Brien, Director Community Services in attendance.

The following points were noted:

- History, noting Local Government Inspectorate review in 2011 which revealed a range of non-compliant issues within Section 86 committees of Council
- Section 86 committees are an arm of Council, existing by delegation of Council
- Process to date, noting most committees have changed status (becoming advisory committees, sub-committees and incorporated associations) after considering alternatives

- Four Section 86 committees remain (including Art Gallery); the other three have had their Instruments of Delegation updated

Graeme went on to ask those present if there are any powers or functions that are truly being exercised by the committee, or whether the committee is essentially providing advice to Council officers, who in turn exercise their delegated authority. He asked – if the committee believes there are powers they are exercising on Council’s behalf, **then** are they accurately captured in the Instrument of Delegation? Graeme noted that Council in turn needs to ask if Council wishes to delegate these powers or functions.

Graeme discussed possible future changes to the Local Government Act. A new Local Government Bill is out for public comment with submissions closing on 16 March 2018.

During the discussion Marion noted the committee had been given very little information. She felt the committee was given the new Terms of Reference and expected to agree to this straight away (at the October 2017 meeting). Simone (speaking from Rhonda’s perspective as an Art Gallery Trustee) said she felt the Trust has made the decisions. Rhonda added that her understanding is that the Art Gallery Trust is not going to be affected in any way, which Graeme confirmed, saying the Trust is very independent. Rhonda also noted that the Trust has a lot of power compared to the committee, overseeing financial investments.

Discussion continued regarding the Acquisitions Policy which Kevin noted gave additional powers to this committee, that being part of the complexity. Marion said it is important that Council officers understand whatever the structure of this committee, it is an opportunity for Council to use as a safeguard (for the art work); she mentioned she’s seen it before where people want to ‘pluck the work off the wall’. Marion said in that instance a final decision about policy came back to this committee, so it was able to be diffused. Marion went on to say that she feels if it sits in Council and they make the decision, it’s a backward step.

Adam explained the Acquisitions Policy, and that the Acquisition Committee’s recommendations go through to this committee for approval. Kevin further explained the circle: Art Gallery Trust / Acquisitions Committee / Art Gallery Committee of Management / back to Art Gallery Trust.

Cr Gulvin mentioned her experience with other committees that she has been on that have changed from Section 86 or Advisory. She said they started off slightly apprehensive but when they got underway members felt a weight was taken from their shoulders, they had a better understanding of what they were to do as a committee, noting the value of the committee remained the same.

Graeme asked the committee to look at this, talk about it and reflect back through Anne. In reply to Rhonda’s query, he confirmed as an advisory committee, the committee will be able to have input into the strategic plan.

Marion thanked Graeme for his time, noting that the committee is much better informed now.

After Graeme and Kevin left the meeting, it was agreed the committee would meet again informally on Tuesday 6 February 2018 at 3.30pm at the Art Gallery. Several noted inability for this meeting but it was agreed to proceed. Proposed terms of reference, Instrument of Delegation and Collection Policy to be forwarded to Committee members ahead of this meeting. Members will vote on the issue next meeting.

#### **11. Next Meeting**

To be held at Horsham Regional Art Gallery, Wilson Street, Horsham on Thursday 5 April 2018 commencing at 5.15pm.

Meeting closed 7.55pm

## Waste Strategy Steering Committee - Meeting 5 MINUTES

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Meeting held Tuesday, 6 February 2018 at 4.30pm  
Council Offices – Roberts Ave in the Reception Room

1. Present  
Heather Phillips, Wendy Lynch, David Bowe, David Pratt, Mick Morris, Kelvin Howe, Rhonda Coffey, Cr David Grimble, Jared Hammond, John Martin
2. Apologies  
Millie Spence (will no longer be able to attend due to VCE commitments)  
La Vergne Lehmann
3. Previous meeting  
Moved: Heather Phillips Seconded: Mick Morris that the minutes of the previous meeting 19 September were true and correct. Carried.
  - a. Action items
    - Events and contamination – La Vergne was looking into this
    - Audits and consultants – didn't get money for this proposed project.
    - Aged care facilities, people with a disability etc – issue with wheeling bins out front – Wendy has spoken to people in the community. Variety of methods that people are using to get the bins out – carers, neighbors, leave out on street. Largely rely on people around them and not everybody has someone.
      - JM – bins on 4 wheels? They are out there – Kelvin to look into
      - HP – could this go on agenda for new age friendly group agenda? Action – refer to Janet Hall.
4. Recycling Current Issues
  - Developing area at the moment
  - Two weeks ago Council got advice from our contractor that Visy is no longer receiving recycled waste.
  - Wheelie Waste services 250,000 households
  - 7 contractors affected have had meeting with the Minister
  - The Minister's intent is that no recycling will end up in landfill
  - Package will be put together by state government to support recycling in the short term – will ensure that businesses are kept running. Wheelie Waste has 150 jobs on the line
  - Issue comes from China having a ban on certain types of recycled material
  - Messages from government – collection will continue and need to think about things that can be done to encourage demand for recycled products.
  - SKM is rebuilding a state of the art facility
  - Discussion:

- Now is the time to change
- Need a container deposit scheme
- There is also an e-waste ban coming in
- More media needs to come out as people are unsure what to do

## 5. Options Paper

Not picturing this to go to public in this form as it is quite a complex paper

### a. Service Elements

- Looked at services and broke up into elements and what it would cost (on top of current costs)
- Trying to focus on what does a residential customer see as a core product

### b. Options Packages

- Costs on page 4
- Cost per tonne and cost per customer are the key indicators
- Don't need to debate which package is best today – would like to get to a place where we show community best packages. There are also some packages that aren't on here.
- Want to go to public with a range of sensible packages and them tell us – feel free to make your own package for consideration
- Do we need to have an urban service package and a rural service package?

### c. Sensitivity Analysis

- Discussed the uncertainty in the various options. If there is poor take up of some services, this could impact on the cost of providing the service.

### d. Risks

- There is no end market for the green waste
- Fortnightly collection – odour and health, putting items in recycling

## 6. Engagement Process

- Guidance is sought on what the engagement process should be
- Could have a presentation to major service clubs and get their opinion
- Would like people to provide constructive comments in the engagement process
- Possibly could lead with residents wanting all services but not wanting to pay

## 7. General Business

### a. Items Committee members wish to raise

- How many meetings to finalise this project?  
JM – aim is to have something to go to community at the next meeting, then perhaps 2 meetings after that.

## 8. Next meeting

### a. Date - 6 March

### b. Main agenda items

- Public form of Options Paper
- Engagement Process

John Martin

**Director Technical Services**



## MINUTES

### HORSHAM AQUATIC CENTRE ADVISORY COMMITTEE held on Monday 12 February 2018 at 12.05pm at Horsham Aquatic Centre

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<b>Attendees:</b>	Scott Bryant	YMCA
	Brett Ellis	Horsham Rural City Council
	Dick Gill	Community Representative
	Mark Meyer	Horsham Aquatic Centre
	Kathy Newton	Horsham Rural City Council ( <i>minute taker</i> )
	Kevin O'Brien	Horsham Rural City Council
	Cr Les Power	Horsham Rural City Council
	Faye Smith	Community Representative
	Peter Walsgott	Swimming Club Representative
	Sam Winter	Horsham Aquatic Centre Manager
<b>Apologies:</b>	Roger Armstrong	Community Representative
	Mandy Kirsopp	Horsham Rural City Council

#### 1. Welcome

Cr Power welcomed all to the meeting.

#### 2. Disclosure of Conflict of Interest – Nil

#### 3. Minutes of the previous meeting

Moved Peter Walsgott, seconded Faye Smith that the minutes of the meeting of the Horsham Aquatic Centre Advisory Committee held on 11 December 2017 as previously distributed and circulated with the agenda be confirmed and adopted. **CARRIED**

#### 4. Business Arising from Previous Minutes

##### **4.1 Letter to Minister for Public Transport**

- Action from last meeting: *write to Public Transport Minister re concerns regarding to the delay in completing the review*
- Council resolution 5 February 2018 meeting:  
*That Council write to Minister for Public Transport The Hon Jacinta Allan MP outlining the concerns of the committee in relation to the time it has taken for the review to be completed and the impact that the current bus route service is having on community members accessing the Horsham Aquatic Centre, some who may have limited ability access to alternative transport*
- Letter to Hon Jacinta Allan MP, Minister for Public Transport (circulated with agenda)  
Kevin advised he is keeping in contact with Caitlin Jones from PTV, they (PTV) are doing a lot of work in the background re the 'bus before 9am' scenario as discussed at previous meetings. Now the issue is with the Minister, we're doing our best to keep this moving. Faye advised she is happy with that.

## 4.2 Indoor and Outdoor Clock (synchronisation)

Sam provided update – outdoor clock gained time over the weekend. Brett explained the digital control is accurate, ‘master/slave’, electricians have been back multiple times, and it is now thought the outdoor clock might be faulty. Sam is doing her best to line it up.

## 4.3 Green (child’s) Wristbands

Mark advised he wanted consistent approach, he said the only people that we would take away is schools (the children don’t need wristbands as being supervised by the school); wristbands required when parents are in charge of the children.

## 4.4 Radio Station

Mark discussed this within the presentation (item 6c). Radio station replaced by music through Spotify (no advertisements, just music).

## 5. Correspondence

Noted in item 4.1 above.

## 6. Reports

### a) Contract Manager (Kevin O’Brien)

- **Contract negotiations:** Working with Scott and Sam. Second (and last) three year extension is being negotiated (from 1 July 2018 onwards).
- **Public Transport Review:** As discussed in item 4.1 above.
- **Outdoor pool works:** Discussed current works, also good news received regarding funding for wetdeck \$1.3m project (including new wetdeck, pipework, concourse, skin), announced around Christmas with quite a bit of publicity. Mandy Kirsopp will be the project manager for that. Still to be formally adopted by Council through the budget process. Will prepare tender documentation so works can start as soon as possible in the next financial year. Project Control Group is in place. Mindful regarding timeframes to complete works (fitting in around pool season), tender specifications, detailed design, going out to tender, accepting tender and determining whether in budget. Ideally, we want to get the project completed by next pool season and we need to discuss whether that is achievable. Peter asked if Council must approve before all that starts, to which Kevin replied that Council supported funding submission; we’re saying to Council – we want to start this 1 July 2018, we can do the tender process before then. Otherwise, it becomes problematic if we wait until 1 July to get tenders out. We will bring back report to Council to ensure they’re comfortable with the proposal. We need to consider if pool season needs to be reduced (we’re optimistic won’t need to). Peter mentioned that would be a minor issue from the Swimming Club’s point of view. We need to ensure we spend the money in the financial year, looking at paperwork being ready in next 6 to 8 weeks. The proposal is to engage Co-op for design works. Cr Power asked when the paperwork will be ready, Kevin replied probably June, and he will get a report to Council in the next couple of weeks to provide an update.
- **Customer feedback around facility:** A couple of meetings have been held around this issue. Petition received re outdoor pool hours, which will go to Council. That is outside current contract, we’re costing this at the moment. We’ll then prepare information on what costs will be, noting utilisation– to give to Council. Council needs to consider it, and cost to ratepayers.

### b) Building and Maintenance (Brett Ellis)

- Air conditioning service
- Pool vac parts should arrive this week (damaged due to misuse)



- Plant room maintenance works scheduled (non-return valves require replacing)
- Outdoor clock – issues with the slave clock. Indoor component (see item 4.2 above)
- Hypo bund – reseal works to the concrete containment (epoxy treatment)
- Replacement of tiles in the 25m pool. Tiles required to be replaced which are the ones positioned close to the expansion joints (request sent in June) Monday/Tuesday next week unless notified otherwise
- Gym Flooring – Contractor appointed, materials expect to be hear within the next few weeks. Works to be discussed to minimise disruption.
- Sound amplifier in group fitness room has been returned for inspection under warranty – Additional unit has been purchased due to uneconomical cost for weekly hire of a temporary unit. Important to have a spare unit.
- Solar Power assessment underway for suitability. . Kevin mentioned the State government has funding, also noting library and town hall are getting assessment as well, expected significant rise in power bills. Children’s hub have solar panels, payback of 8 years – a complex process with sustainability consultant, have set up a sustainability fund to match in with grants as well.
- Fountain Repairs, no solution – All agreed to not to progress further wait until future staged works as per the master plan.

In her absence at today’s meeting, Mandy Kirsopp sent through her report on pool upgrades:

- The soil report has been completed and a slab is being designed for installation of two new filters. The slab will be to the south of the existing plant room. She expected the slab to be poured towards the end of March. Associated changeover work will occur when the outdoor pool closes – end of March.
- We are just beginning the process of developing the tender documents for the next stage of works – removal of the concrete hob, pipe work etc.
- Subject to pricing and available budget, we are hoping that this stage will also include removal of the two small outdoor pools and installation of a wet play area – creative splash park.

c) Centre Manager (Sam Winter)

Sam and Mark provided a Powerpoint presentation (see appendix).

d) Swimming Club (Peter Walscott)

Peter advised the Club has no issues. Mostly training in outdoor pool which is fantastic, he passed on appreciation for the work being done to keep it running. Mentioning lack of shade, Peter said he knows it’s in the masterplan but not included in works going to tender. He asked if there is anything we can do more permanently, noting most pools have large shade areas people can sit under. Large shade sails over the lawn would be beneficial as it will be another 2-3 years before the trees grow. Mark suggested anchoring one or two shade sails off the wall, asking if this would be worth look at from Council perspective. Peter has had indications from the community that the outdoor pool would be better utilised if shade were available.

Kevin mentioned large structure over pool, the wetdeck project will remove the other pools, so that shade could be available. Peter would like to see if more shade could be created. Per suggestion above – would be good to get a cost to anchor to current plant room. Mark added – need to consider how deep the poles have to go.

Peter asked YMCA if they have more staff rostered for café this week for school swim meets, Sam replied they do.

Cr Power suggested the Swimming Club might like to write a letter regarding the shade issue. Faye suggested running a special fundraising event where people could volunteer. Scott added – this may qualify for YMCA “Open Doors” funding. Kevin mentioned Council’s community grants, which is currently open.

e) Wimmera Health Care Group

No report.

## **7. ACTION LIST**

- Transport (see item 4.1 above).
- Fountains – item to be removed from action list as all avenues exhausted; to be left installed but not operational. May revisit some time in the future.

## **8. GENERAL BUSINESS**

### **8.1 Issues from Community**

Faye discussed the following

- Wednesday evening instructor – every single lesson the instructor is late, or the sound system it not set up. Faye asks can management stress with the instructor the sound system should be ready and tested before the lesson. This has been an issue for about five years. The instructor is doing a great job, except for this.
- Music very loud (Faye recently heard it from Harvey Norman across the road). She asked if music speakers could be trialled at each end of the pool. Sam mentioned we’ve had a restrictor on stereo, earpieces for staff, a lot of work has been put into this; there are lap swimmers and others there as well as the class to be considered. Faye said – get the music level right, instructor there on time, most of the women will be happy.
- Di Cook passed on a few concerns to Faye including lights and cleaning in showers. Sam noted reason for lights at indoor pool (which people think is a waste of power) is a safety issue – so lifeguards can see all corners of the pool.
- Hawkesdale pool have murals which Faye said look nice. Mark advised we’re looking at that, will bring back to this committee then to Council.
- Notification of class cancellation – this is an issue that needs addressing. Mark advised we’re working on this, Sam said we send text messages to members but don’t have details of casual persons booked in. Faye noted she hasn’t received any text messages; she is happy to make up a list of email addresses. Mark indicated a campaign will be run next month to update people’s contact details. Faye also mentioned that office staff need to know what classes are on and when, and if a class is not going ahead. Mark indicated we are going to start a new process.

Scott advised he has been dealing with Kevin on a number of issues, including most of the issues Faye has mentioned. He said attracting and retaining instructors is a challenge; Sam added that recruitment of instructors has been a work in progress for last two years, we have two new instructors on board now, we’re doing everything we can.

Scott suggested perhaps we need a focus group, maybe need to formalise this, have a facilitator.

### **8.2 Chalkboard Painting in Gym**

Committee members were invited to look at this. Brett said it should be removable, once a wall is painted with chalkboard it’s virtually impossible to paint over it; preferable to get a chalkboard made instead.

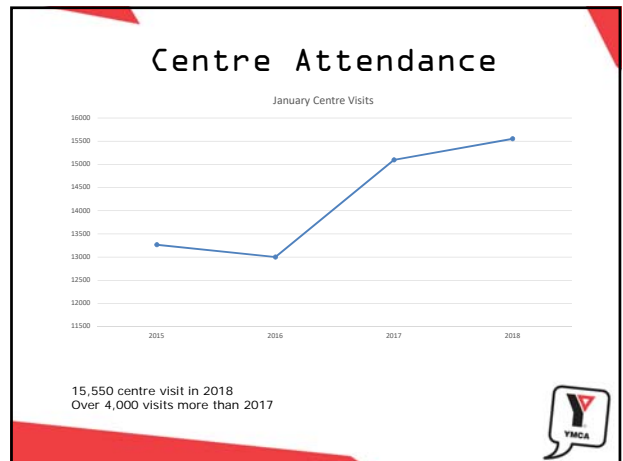
**9. NEXT MEETING**

The next meeting of the Horsham Aquatic Centre Advisory Committee will be held on **Monday 9 April 2018** at 12noon the Horsham Aquatic Centre.

Meeting closed 1.35pm.

<b>Date</b>	<b>Item</b>	<b>Comment</b>	<b>Responsible Officer</b>
13/4/15	Bus service from Horsham North	Included as part of PTV feedback.	AM
14/12/15		Angela advised PTV have had consultation here mid-year, we put this on, haven't heard back.	
8/2/16		Advised CEO looking at this through regional consultation process) – to follow up.	KO'B
20/6/16		Still progressing consultation.	KO'B
10/10/16		There is to be a community transport forum established in the region. KO'B has contact Joe Russell (PTV) regarding review of Horsham Bus Routes and is waiting for a response.	
13/2/17		Correspondence with PTV (discussed in Kevin's report, item 6(a) in minutes.	KO'B
10/4/17		Forum set up locally. Children's Hub also looking at this.	KO'B
19/6/17		Review of Horsham bus routes to occur in the next few months	KO'B
14/8/17		Should happen in September 2017	KO'B
9/10/17		Actual forum has been held, some initial ideas have been discussed including better access to Aquatic Centre, still to be finalised.	
11/12/17		Write to Public Transport Minister re concerns regarding to the delay in completing the review	KO'B
12/2/18		Letter sent to Public Transport Minister	

Appendix - Manager's Report February 2018



### Outdoor Pool Attendance

Mon	Tue	Wed	Thu	Fri	Sat	Sun
8:00am - 4:00pm	8:00am - 4:00pm	8:00am - 4:00pm	8:00am - 4:00pm	8:00am - 4:00pm	All Day	All Day

Dec 241      Jan 2152

### Calendar of Summer Events

### Christmas Events for Members

- Swimming Lesson
- Families
- Health and Wellness Members
- Crèche users & OSHC users

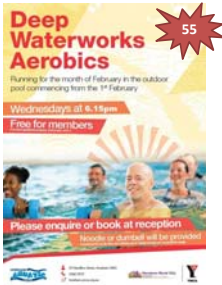
40

- Showcased new food items from Café
- Group Fitness participants,
- Health and Wellness Members &
- Personal Training Clients

35

### Summer Fun Activities

### Monthly Specials



55

1<sup>st</sup> Class



### Aqua Mover Numbers



Due to Member Feedback and turning people away we have...  
 Increased space and class capacity



### Extended hours due to Temperature



Open the pool at midday on 14 times due to temperature forecasted to be over 35 degrees



Extended the pool hours 9 times till 8pm due to the temperature being over 35 degrees



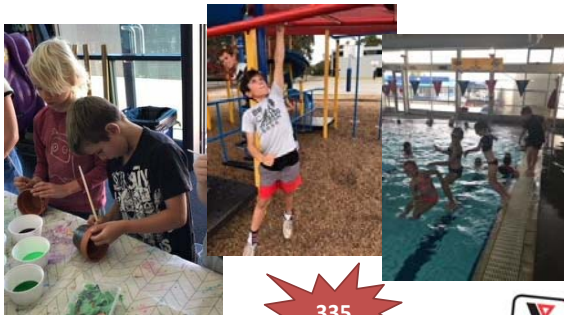
### Swimming Lessons Holiday Program



- 130 children attended the program
- Free to all current swimming lesson members
- Open up to preschool children



### Holiday Program



335



### Australia Day Pool Party



## Australia Day Pool Party



- 200 children in attendance
- 100 parents/guardians
- \$1,300 raised for YMCA Open Doors
- 10 staffed rostered on for the event
- 6 volunteers delivered food/beverage side of event
- Activities extended due to extreme weather



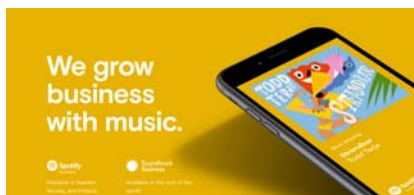
## Pool Activities Days



Free for all members



## Centre Music



Due to member feedback regarding the appropriateness of radio we have... Purchased an iPad and subscribed to SoundTrack Business



## Don't forget these...



10 day campaign and 36 new members



2 days of outreach for our swimming lesson promotion 42 new members



Raised \$500

6 staff volunteered their time



## Summer Fun Activities - Still to come!



Monday 12th - Friday 28th February. \$0 Joining Fee



## Full Moon Meditation

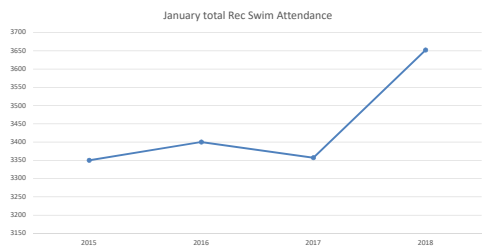


We live in a society that encourages us to 'do' more which means we are busy most of the time and this may have a negative impact on our physical and mental wellbeing. So what can we do about it? By simply dedicating some time out for ourselves, we are able to improve our productivity and create more peace in our lives.

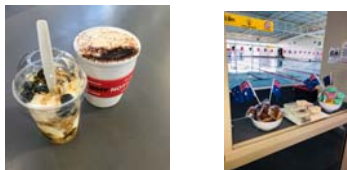


<https://www.trybooking.com/UDJP>

### Total Rec Swim Attendance January



### Café Income



Total café income for January: \$8,878  
\$1,000 ahead of income in January 2017



**RoadSafe Wimmera Inc.**  
(Reg No A0033850U ABN 35 010 755 766)

**Minutes for Meeting 12<sup>th</sup>. February 2018 start time – 7.00 pm**  
**Venue: - Horsham Sports and Community Club Baillie Street**  
**Horsham.**

**1. Present**

Nola Smith (Chair)	SES local representative
David Rule	Road Safety Officer
Noel Austin	Road Transport Representative, Kaniva
Charie Cockroft-Basham	Wimmera Police – Divisional Intelligence
Rhonda Armour	Driving Instructor – light
Jean Wise	Councillor Yarriambiack Shire
Leigh Creasy	Horsham Highway Patrol
Heath Martin	Horsham Highway Patrol
Daniel Bell	Road Trauma Services Victoria
Wally Cox	Heavy transport representative

**Apologies**

Richard Hicks	West Wimmera Shire Councillor
Dale Mclvor	Edenhope Police
Martin Duke	Horsham Rural City Council

*Sergeant Leigh Creasy reported that Stuart Gale (Stawell Police) has moved from the area and will not be attending meetings.*

Moved, R. Armour, seconded H. Martin, that the apologies be received.

Carried

**2. Minutes of previous meeting Dec. 11<sup>th</sup>. 2017 and business arising**

- *Information re volunteer drivers from N. Austin. Meeting agreed to continue monitoring.*
- *Contacted Daniel Bell, Wally Cox.*
- *Schools contacted re Fit2 Drive and Look After Our Mates*
- *Electronic banking system report*
- *Minutes lodged with Westpac bank for new cheque signee.*
- *Electronic banking – Signees required to make an appointment with the bank. At this stage cheque system to continue.*
- *Football club contacts arranged. Note - Roadsafe Cup operated by Roadsafe Wimmera this year. Mention opportunity for District League to be involved in a similar project to Wimmera football administrator.*

Moved J. Wise, seconded C. Cockroft - Basham, that previous minutes and business arising be accepted.

Carried



### 3. Correspondence February 12<sup>th</sup>. 2018

*Inwards.*

Number	Date	From	Issue
1.	Dec. '17	Noel Austin	Driving policy
2.	Jan. '17	Des Malcolm	Kaniva HUB
3.	Jan. '17	Di Nevett	Smarty Grants – Half year reporting and 2018 – 19 application. LAOM update.
4.	Jan. '17	Various	Fit2Drive and Look After Our Mates
5.	Jan. '17	Wally Cox	Mobile Truck repairs

*Outwards*

Number	Date	From	Issue
1.	Jan. '17	Michael Hodges	Kaniva HUB
1.	Jan. '17	Di Nevett	Smarty Grants – Half year reporting and 2018 – 19 application.
2.	Jan. '17	West Wimmera Shire	Wally Cox
3.	Jan. '17	Wally Cox	Kaniva HUB
4.	Jan. '17	Daniel Bell Road Trauma Support Services	Fit2Drive and HUB

David Rule

Complete as at 2.30 p.m. 12<sup>th</sup>. February 2018

#### **Discussion arising from correspondence: -**

- Exec. Officer to direct inquiry about drink/driving around Kaniva to current Highway patrol members who will pass it on accordingly.
- Moved R. Armour that a sub- committee of N. Austin, N. Smith. D. Rule and W. Cox look at ways of influencing heavy industry groups to host an interactive Truck safety day with emphasis on safe Roadside repair guidelines and strategies. Carried

Moved C. Cockroft-Basham, Seconded N. Austin, that correspondence be accepted. Carried

**4. Financial Report****For Approval****Balance****\$35,505.13**

31/01/2017	ACE Radio Broadcasters - Lifestyle magazine	275.00	201312
31/01/2017	Fairfax media - Road Rules	176.00	201313
31/01/2017	West Wimmera Advocate	120.00	201314
31/01/2017	Telstra	97.98	201315
31/01/2017	Program delivery December 2017	2,833.00	201316
31/01/2017	Travel costs & recoups - Dec. '17 12 to Jan. '18	70.00	201317
31/01/2017	Horsham Sports and Community club	414.60	201318
Total		3,986.58	

**Balance****\$31,518.55****For Ratification**

12/02/2018	ACE Radio Broadcasters - Lifestyle magazine	641.66	201319
12/02/2018	Fairfax media - Road Rules	176.00	201320
12/02/2018	Program delivery December 2017	2,833.00	201321
12/02/2018	Travel costs - Jan. 31st '18 to Feb. 12th. '18	20.00	201322
Total		3,670.66	

**Balance****\$27,847.89**

David Rule

Complete as at 2.30 p.m. 12<sup>th</sup> February 2018.**Discussion arising from Finance Report**

Nil

Moved, C. Cockroft-Basham, seconded L. Creasy, that accounts paid be ratified and accounts to be paid be passed for payment. Carried

**5. RSO report for 13<sup>th</sup>. Novembers 2017.**

- Half year program comments (see December 2017 report) – included in half year Smarty – grants report.
- 2018 -19 application process

Application window – February 5<sup>th</sup>. to March 14<sup>th</sup>. 2018 (guidelines discussion paper distributed to members).

David Rule

Complete as at 2.30 p.m. 12<sup>th</sup>. February 2018

Moved J. Wise, seconded C. Cockroft-Basham that Exec. Off. work with VicRoads support officer Di Nevett to complete the 2018 – 19 funding application according to the guidelines discussed and articulating as many of the following projects as possible.

Looking After Our Mates
Alcohol and Other Drug Intervention
Community Engagement
Driver Reviver
Fatigue Presentation
Motorised Mobility Devices
Safe Driver
Safer Speed Intervention
Fit2Drive
Country Road Users Intervention
Speed Advisory Messages/Variable Messaging Sign.

Carried

Moved, R. Armour, seconded H. Martin, that RSO report for 12<sup>th</sup>. February 2018 be accepted.

Carried

## General Business

### Member Contributions

#### **Nola Smith (Chair)**

#### **SES local representative**

- *Would like to see more regulation of “grey” vehicles (electric bikes, trikes etc.) – particularly around use on footpaths.*
- *Supported high visibility roadside practice after observing trucks changing trailers adjacent to Horsham Secondary College on the Western Highway at night time. Very poor lighting and no visibility vests in use.*

#### **Noel Austin**

#### **Road Transport Representative, Kaniva**

- *Cited a case where school students were not wearing seat belts on a school bus. Generally schools form a policy to govern the requirement and utilise communication with the school community to encourage compliance.*
- *Cited a case where a school bus driver was driving while over .05. General discussion talked about on-site breath testing facilities and community members alerting police to concerns.*
- *Anecdotally, international drivers continue to be a concern on our roads.*

- *Cited a case where a truck caught on fire at the Lawloit ranges. It seems the driver may have been aware of the problem earlier but took no action. A good case to quote to industry groups looking at conducting a truck safety day.*

**Jean Wise**

**Councillor Yarriambiack Shire**

- *Disappointed to continue observing and experiencing careless driving on our local roads.*

**Leigh Creasy**

**Horsham Highway Patrol**

- *Reported crash on Noradjuha Road last week. Straight run-off road with serious outcomes.*
- *Recent Drug driving figures indicate that drug driving is returning more positive tests than drink driving.*

**Heath Martin**

**Horsham Highway Patrol**

- *Observed zero compliance with school zone 40 km/hr signage in MacPherson street Horsham. Would like to see electronic flashing signage in place.*

Moved H. Martin, seconded W. Cox that a letter be written to VicRoads urging installation of electronic signage.

Carried

**Daniel Bell  
(TRSSV)**

**Road Trauma Support Services Victoria**

- *TRSSV offers counselling and education services to people experiencing road trauma and/or people involved with road trauma.*
- *Roadside Wimmera's mission complements the work of the TRSSV. Happy to be a group member.*

**Wally Cox**

**Heavy transport representative**

- *Will be taking up a consultancy position to look at bus maintenance schedule for the state public service. Likely to be out of the area on a part-time basis at times.*
- *Noted B-double trucks entering Wail overpass from Wail-Kalkee road – a hazard for west-bound traffic cresting the over-pass. Discussion revealed the route is currently B-double approved. Police members present noted concern*
- *Urged all roadside workers to maintain high visibility at all times.*
- *Commented on the value of ensuring all required wide-load signage is in place.*
- *Commented on popularity of Pink Lake car park. Noted that the Lochiel entry/exit arrangement could be looked at.*
- *Would like to see all caravan towing vehicles with adequate rear view mirrors in place.*

## **6. Meeting closed: - 8.45 pm**

**Next meeting: - April 9<sup>th</sup>. 2018 – Kaniva –venue to be advised.**



## Municipal Fire Management Planning Committee Meeting

Middle Meeting Room, Horsham Municipal Offices,  
18 Roberts Ave, Horsham VIC 3400  
Wednesday 14 February 2018 at 10.30am to 12.30pm

### MINUTES

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#### 1. Meeting Open

John Martin chaired the meeting

#### 2. Present

Greg Deutscher, VicRoads

Tony Brady, CFA

Graeme Barnes, DELWP

Alan Braithwaite, Parks Vic

Greg Hobbs, Jilpanger Group

Alfred Mason, CFA

Rod Delahunty, GWMWater

Mick Salter, VicPol

Rob Martin, VicPol

Frank Barnes, Dadswells Bridge

Danielle Fowler, Dianna Blake, Phil Kuhne, John Martin, Martin Duke, HRCC

#### 3. Apologies

Cr Les Power, Brendan Broadbent, Len Hawker, Tevis Wright, Paul Beltz, Tony Baker, Amy Sluggett, Dave Brennan, Glenn Rudolph, Michael Boatman

#### 4. Confirmation of previous Minutes – 17 October 2017

Moved: Mick Salter, Seconded: Alfred Mason, that the minutes from the previous meeting 17 October 2017, were a true and accurate record of that meeting. CARRIED

#### 5. Action Items from previous Minutes

Refer Appendix A

#### 6. Correspondence In/Out

Nil

#### 7. Standing Items

##### 7.1 Municipal Fire Management Plan

- The Plan is now adopted by Council and on its website.

- Reviewed Terms of Reference including specified agency membership
  - Correct “CFA community safety manager or delegate”; is duplicated a few times.
  - ARTC is operator for VicTrack land in Horsham (Tony to provide contact)
  - Should be D17 operations manager or delegate

## 7.2 Emergency Fire Incident Review

- JM – has been pretty quiet season so far
- Jilpanger has only had two incidents and both occurred last Thursday. Will follow up with VicPol
- Alfred report – slightly down from previous years. Had more haystack fires than header fires
  - Community information sessions are very informative and have helped with header fires

## 7.3 Victorian Fire Risk Register (VFRR) Review

Detailed assessment to be conducted at next meeting. Will be a 3-4 hour meeting.

The specialist knowledge of the combined representatives is sought to inform this review of the sites identified on the existing plan. Could be a shorter meeting if it runs smoothly.

## 7.4 Fire Access Road Subsidy Scheme (FARSS)

Applications due end of November. Group officers to recommend proposed sites for works.

2017-18

- Riverside water – to be installed next week
- Les Mutch Rd crossing – completed but some rock beaching
- Netherway Drive – subject to CHMP completion. Then works will follow.

2018-19

- Magees Road – there are some problems to overcome for this one
- Tom Smiths Road was inspected last year and works done as maintenance
- Further ideas and suggestions welcomed

## 8. Agenda Items

### 8.1 Schedule 13 permit commencement

- Have started to discuss with other officers – Will start after Field Days as per normal practice. Will be guided by committee. Local Fire Advisory Group meeting on 6 March
- Jilpanger Captains– some wanting to go early and some wanting to go later

### 8.2 Mockinya Dam update

Memo and Report tabled - attached

- 10 years ago we weren't obliged to do native vegetation and cultural heritage which puts the price up a fair bit.
- There are some opportunities to reduce costs (material being carted locally rather than to Dooen Landfill) and make a realistic price.
- Excessive price for a smallish dam
- Could negotiate dam that is already there to be extended with owner
- Could also have 2 x 100,000 L steel tanks placed
- Current proposed position has many trees around so would be difficult to manoeuvre a helicopter
- Suggested to go back to Group Officer to see reasons for wanting a dam rather than other options.
- Moved Tony Brady Seconded Alfred Mason, that the matter be referred to the local advisory committee for further advice, and to consider alternatives, ensuring that the relevant Group Officer and Brigade Captains are involved in this consideration. Carried

## 9. Agency Reports

CFA – Report attached

- Paul Smith – new CEO.
- Dale Russell retiring
- New stations at McKenzie Creek and Lower Norton

Dadswells Bridge

- Quiet fire season – 2 truck fires on highway
- Slashing along highway by VicRoads has been done again
- Slashing retained truck fire and slowed down from spreading

Council

- Started a fire at Jung doing some slashing. Was quickly put out with welcome support from locals
- 331 hazard notices
- 3 non compliances this year
- Local Laws doing great job knocking on doors and talking to people

VicRoads

- Mowing has gone well. Some roads have had to have a second cut.
- Dooen Road burn went well.

CFA – Tony Brady

- Thanks to Council, VicRoads and DELWP – Dooen Road burns – positive outcome. A local gave a \$100 donation to CFA in recognition of work.
- Putting VMS in various locations with messages about BBQs etc
- An initiative out of Melbourne (Neil Hutchins) – using land satellite images to identify what is being planted and where it is being planted – 3 main types of

crops which have different fire rating – will have Phoenix modelling – will try and get developer to October meeting. Hope to have it out before next fire season

#### VicPolice

- Really quiet season – couple of truck accidents

#### DELWP

- Minimal public land fires to date
- Recording more information on unattended camp fires
- Supported CFA where needed
- A lot of readiness days – have been testing new ICC
- Have a lot of planned burns this autumn

#### WEMT

- New committee - Safer Together Program facilitated by DELWP. New approach to the IFMP program. Includes community-based bushfire management, and cross-tenure collaborative burning.

### **10.General Business**

- Frank Barnes – had a question from Dadswells Bridge wanting to know where a safe place is for Dadswells Bridge. **Action: John Martin and Phil Kuhne to follow up**
- News clips on TV – showing people looking at fires in thongs, no shirts, leaning over fences etc. Could they have a before and after photo on how people can cover up. **Action: Alfred to take to Community Safety Team**

### **11.Next meeting: Time, Date & Venue**

Wednesday 13 June at 10.30am in the Reception Room

### **12.Meeting Closed**

Meeting closed at 11.46am





## MINUTES

**Horsham Sports and Recreation Advisory Committee Meeting  
Held on Thursday, 22 February 2018 at 4.30 pm  
Council Chambers – Horsham Rural City Council Offices**

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<b>Present:</b>	Cr Mark Radford	Councillor HRCC, Acting Chairman
	David Berry	Wimmera Regional Sports Assembly
	Loxley Hoffmann	Community Representative
	Neil King	Community Representative
	Genevieve Smith	Community Representative
	Mandy Kirsopp	Projects Officer HRCC
	Rhonda McNeil	Recreation & Sustainability Manager HRCC
<b>Apologies:</b>	Christopher Walter	Department of Education
	John Martin	Director Technical Services HRCC
	Bruce Petering	Chairman / Community Representative
	Sue Exell	Community Representative
	Susan Surridge	Grants Officer HRCC
	Michelle Anderson	Sport & Recreation Victoria
	Cr Alethea Gulvin	Councillor HRCC

### Agenda Items:

1. **Welcome**
2. **Disclosure of Conflict of Interest**  
David Berry – any discussion re Wimmera Sports Stadium management  
Neil King - Horsham College School Council  
Genevieve Smith – employee Horsham College
3. **Minutes of the previous meeting** 9<sup>th</sup> November 2017  
**Moved:** David Berry, **Seconded:** Neil King that the minutes of the meeting 9 November were a true and correct record of that meeting **CARRIED**

### 4. **Administration**

Committee vacancy – Junior Sports Council representative

- Club leadership program information has been distributed. 8 expressions of interest. Part of that group will be having an advisory committee and then have a representative from that group be on this committee. David will continue to follow up.

### Election of new Chairperson

- Email from Bruce Petering read out. Happy to remain on committee but unable to fulfil role as chairman  
**Moved:** Neil King, **Seconded:** David Berry that this committee accept Bruce's resignation and write a letter of thanks. **CARRIED**

New local government act coming out later in year that if there is a councillor representative on committee, then they are to hold the position of chair.

- **Moved:** Neil King, **Seconded:** Genevieve that Cr Radford be the acting chair until the Act changes. **CARRIED**

## 5. S&R Strategy

- Have put a submission into 2018-19 budget for the new strategy to be prepared by a consultant.
- Help guide what happens with recreation and sport in municipality for next 4 years
- Will be alongside health and wellbeing strategy
- Underpin grant applications
- Will be a big part of next meeting
- Next meeting will focus on project brief development.
- Would be good to have a different perspective from our past strategies which were written by the same company.
- Need to ensure that the brief is correct and include recreation not just sport and to include women in sport

**Action: Committee to write a recommendation to EMG to ensure that the funding comes through to employ a consultant. All agreed as it is an important piece of work that this committee needs to go forward.**

**Action: Invite new CEO to next meeting**

## 6. S&R Asset Management

### Tennis Courts

- Working with Maddocks lawyers. Have engaged a chemical concrete expert to try and see what is happening as no one still knows.
- Somehow there is water between the surface and the concrete
- There is no report as yet
- Waiting on Brad Field (Matchpoint) to undertake inspections and to patch the Quantong Courts. Should be here in approx. 2 weeks.
- This problem has not occurred anywhere else to the extent it has here.
- Cannot find a common issue as they are all on different surfaces.
- Rhonda sends out an email to all the clubs and provides updates regularly
- There was a warranty on the product and the works completed by principal contractor and neither are taking responsibility

### Table Tennis at Maroske Hall

- Have started conversation with Horsham College in April about doing some renovations
- Could not get answer on timeline or if it will go ahead
- John and Rhonda have met with Rob Pyers in December. Response was that December, Jan and Feb are a busy time and are in process of moving.
- Met with Jeff Pekin and are being patient and notified Showgrounds that they will be leaving
- Do recognise that it is a College owned facility, but would appreciate a definitive answer so that we can stop pursuing this.
- The hall is not being used on a regular basis as yet. A list of all user both school needs such as exams and community uses have been compiled this will hopefully be shared soon.

### Wimmera Sports Stadium

- Went to Council in December – and received the concept and business design report and make it more available to public
- Number of displays around Horsham
- Major tool is Facebook to share this information. Has its own page [www.facebook.com/wimmerasportsstadium](http://www.facebook.com/wimmerasportsstadium)
- Has reached around 3,000 people
- Radio – Mark has done an interview with ABC
- WMT and Weekly Advertiser have done interviews also
- WMT vox pop is their initiative not HRCC
- Local media have been fantastic - very helpful
- Want people to make an informed decision – this is definitely happening

The following issues were identified as areas where we could better inform or improve communications:

- **Flood issues** have been addressed and this needs to be promoted more. CMA has given advice on how a facility needs to be built.

#### **Action: Complete a Facebook post**

- **Policy that HRCC** has that Council upgrade/refurbish existing facilities rather than building new – Action: needs to be shared widely
- **Greenfield space better option** – need to provide examples of the additional costs of greenfield site
- **Population growth** – Our population is stable so this facility is to bring in events and increase other ages activity level
- **McBryde Street closure** – what are the issues

#### **Action: Investigate time that each route actually takes**

### Next steps

- There is a Councillor briefing on Monday night on views of people that is being collected. HABA is presenting at this session and PCG should be presenting soon. There are a many people who are being silent;
- There are 3 views that are coming though
  - o Community who support
  - o Community who support but don't agree on location - John is communicating with College seeking official response to put to community.
  - o HABA supports a new stadium but doesn't agree with cost, governance, location. HRCC has been working with Basketball Victoria. They are aware that the sport needs a compliant facility and fully support this project.
- HABA has told people that they have had 2 accountants go over figures and both say it is unaffordable. HRCC has requested to sit down with HABA to show that they will be better off. HABA has not reviewed the final plan.
- HABA licence is up for negotiation in December 2018.

### Non- compliance of a centre

- What is HABA's response with their non-compliance issue? They don't believe there is an issue. HRCC has been talking with Basketball Vic on this issue.
- What is Council's position on risk management? Council are now aware of this, and need to table them and deal with them. Have recently shut down a facility that was a risk to the community.
- Ask on Monday – What would happen if another organisation put up their hand to manage the stadium?
- How can we take football and cricket off ovals when they are not compliant but can have major basketball tournaments in basketball stadium?
- Would be interesting to see how many other facilities in state are not compliant. Basketball Victoria has done a report on facilities and Horsham is on list of facilities need to be upgraded. They see this project as an opportunity to make this non-compliant facility, compliant.

## 7. S&R Funding/Grants

- Successful – 3 grants that we applied for. Dudley Cornell Park, Wet deck at Aquatic Centre, second synthetic green at Horsham City Bowls.
- Country Football Netball Grants – Second Netball Courts at Pimpinio – Applying in 2018
- Public Safety Infrastructure Grant – Lighting at Adrian Hatcher track, putting in application to get shade over equipment and skate park.
- Neil King - highly appreciative to Mandy and Rhonda on work putting in grant applications.

Rhonda has resigned from Council, to take up a position with DELWP. Letter of thanks be sent from committee.

**Moved:** Neil King, **Seconded:** David Berry

**CARRIED**

**8. Next Meeting**

The next meeting will be held on Thursday, 17 May 2018 commencing at 4.30pm in the Council Chambers, Horsham Rural City Council Offices

**9. Meeting Close 6.25pm**

Cr Mark Radford

Acting Chairman

**Horsham Sports and Recreation Advisory Committee**

22 February 2018

**WESTERN HIGHWAY ACTION COMMITTEE (WHAC)**  
**10.00AM Friday 23 February 2018**  
**Pyrenees Shire Council Chambers, 5 Lawrence Street, Beaufort**

**MINUTES**

**1. Welcome & Open Meeting Chair, Cr Kevin Erwin**

Present

Cr Kevin Erwin, Northern Grampians

Cr Michael O'Connor, Pyrenees

Cr Grant Tillett, Ballarat

Cr John Keogh, Moorabool

Cr Jo Armstrong, Ararat

Cr Shane Roberts, Yarriambiack

Douglas Gowans, Pyrenees

Charles Cornish, Melton

Tim Day, Ararat

Phil Jeffrey, Moorabool

John Martin, Horsham

Chris Adams, Northern Grampians

Shane Power, Hindmarsh

Peter Bate, Ballarat

Maree McNeilly, Tfv

Sam Brown, VicRoads

**2. Apologies**

Cr Richard Hicks, West Wimmera

Cr David Grimble, Horsham

Cr Michelle Mendes, Melton

Cr Rob Gersch, Hindmarsh

Angela Daraxoglou, Tfv

Robyn Evans, West Wimmera

Ralph Kenyon, Wimmera Development Association

Mal Kersting, VicRoads

Nigel Powers, VicRoads Western Highway Project

Warren Groves, Northern Grampians

***Moved: Cr John Keogh, Seconded: Charles Cornish, that the apologies be accepted.***

***CARRIED***

**3. Minutes of Meeting held 15 December 2017**

***Moved: Cr John Keogh, Seconded: Cr Grant Tillett, that the minutes from the previous meeting 15 December, were a true and accurate record of that meeting. CARRIED***

#### 4. Business from Minutes

Nil

#### 5. Correspondence Inward

Date	From	Subject
18 Dec	Ross Cowie	Response to letter of thanks
8 Jan	WMT Article	Western Highway Duplication Restarts
12 Jan	Department of Justice	Response to Red Light Camera in Beaufort
18 Jan	Minister Donnellan	Response to Western Highway Duplication letter
19 Jan	WMT Article	Emma Kealy – Roads need improvement
19 Jan	WMT Article	Western Highway Duplication to go ahead
31 Jan	Minister Wynne	Response to Western Highway duplication letter
6 Feb	State Govt media release	Next stage of Western Highway duplication to begin

#### Outward

Date	To	Subject
15 Dec	Ross Cowie	Letter of thanks
20 Dec	Maree McNeilly	Regional Road Strategy Response
20 Dec	Minister Wynne and Donnellan	Western Highway Duplication

***Moved Cr Grant Tillett, Seconded: Cr Michael O'Connor, that we receive the correspondence, write a letter thanking the Ministers for proceeding with the duplication works, and asking them to make provision in the next budget for continued duplication works, with a similar letter to relevant opposition Members (David Hodgett). CARRIED***

#### 6. Financial Statement (Attached)

Current balance - \$60,848.12

***Moved: John Martin, Seconded: Cr John Keogh, that the financial report be accepted. CARRIED***

#### 7. Reports

- VicRoads – Sam Brown
  - Windermere intersection – 110 kph signs about to go in.
  - Media advising of reconstruction works in the Ballarat-Beaufort section, to be completed by the end of March.

- Buangor-Ararat – contract has been awarded. Initial site works to commence in March. Seeking to accelerate some elements over winter. Most of the pavement works will occur after the wetter months.
- Business Case for section 3 is with Government.
  - ***Moved Cr Grant Tillet, Seconded: Cr John Keogh that we advocate for these works to be brought forward and write letters to relevant Ministers, Shadows and local members, seeking Federal and State contributions for this. CARRIED***
- Hallett's Way – works scheduled to be completed by the end of the year, but are running ahead of this schedule.
- Horsham Bypass – working with DELWP on how the process will be conducted.
- Beaufort / Ararat Bypasses.
  - Beaufort is progressing through the EES. Community consultation in next few weeks.
  - Ararat. Consultation in mid-March. Confirming some route alignment options.
- Bridge strengthening. Pykes Ck is now underway. Contraflow works are in readiness. Lower water level is helping progress works under the bridge.
- Stawell to SA Border \$20 M package. Pavement works are ahead of schedule.
- Lots of maintenance work underway.
  - SSRIP project – Western Freeway – early earthworks are in place.
  - Wire rope installation underway, e.g. Melton – Bacchus Marsh area.
- Bacchus Marsh planning study underway. Gisborne Rd contract award is imminent.
- Traffic disruption communications plan. Have been working hard to get more air time relating to these disruptions, but not getting as much as had been hoped for. This also impacts on rail. Hence comprehensive communication plan needed for this.
- VicRoads has been asked to investigate improvements to the Woodmans Hill area.
- Discussion
  - Acknowledgement of the good work with repairs.
  - Around Trawalla, there is a long section that is likely to be the next to fail.
  - Can the extent of disruption be reduced for long weekends / Easter?
  - Timing of traffic light cycle in Beaufort needs to be reviewed for holiday periods.
  - Slurry seal near Bacchus Marsh has been well received.
  - What model of engagement is proposed for Ararat Bypass?
    - Initially the landowners, face-to-face, then sessions in Ararat.



- Council is seeking direct engagement from VicRoads on this. **Action: VicRoads**
  - Wire rope safety barriers, there is some community discussion about these:
    - The technical evidence strongly supports the benefit of wire rope barriers
    - Action – Sam to circulate the technical information regarding design of these.
    - An issue arose re fires – emergency services in some areas have been trained in releasing the tension in the wire rope.
    - Ongoing maintenance / repair of damaged sections will be required.
    - **Action: WHAC to write to TAC acknowledging the benefits of WRSB, and asking TAC to ensure that funding is available for maintenance.**
  - Need for higher level of service at rest stops during holiday
  - How is expenditure tracking against the \$100 M on the Bypass planning / works?
    - Has not yet been formally signed off
    - Seeking high-level summary information to understand how much will be available for planning, how much for pre-construction works, or implementation.
- **Members**
  - Melton** – Charles Cornish
    - Residential development works are impacting on Western Freeway. The Paynes Rd intersection now has some works – there will be disruption due to additional culverts being required.
    - Ballarat rail line duplication works and Toolern station construction will impact on the Freeway – delivery of materials.
  - Moorabool** – Cr John Keogh, Phil Jeffrey
    - Woodmans Hill planning discussions. Seeking further info from VicRoads.
      - Planning controls in place relate to older design standards, may need review.
      - Early stage of process.
    - Moorabool is pleased with progress on the Bacchus Marsh works.
    - Rehabilitation works at the Ballan end of Pykes Ck?
      - These works will still proceed shortly.
      - Truck rest stop at this end – VicRoads considering a stop on the eastern side of Pykes Ck.
    - Eastern Link Road project – Moorabool has not had much involvement in this.
    - Seeking to tidy up the entrances to towns. VicRoads has a stack site at Gordon – can this be tidied?
  - Pyrenees** – Douglas Gowans

- Doug still following up to provide design details for VicRoads to replace a sign. Was previously agreed to by Ewen Nevett.
- Status of timing of bridge strengthening west of Beaufort?
  - Post Easter.
- Pleased with engagement process for Beaufort Bypass. Further sessions planned for next week.

#### **Northern Grampians** – Chris Adams

- Seeking confirmation of alignment around Great Western
  - Has been through project review group in the last week. Some minor design tweaks within the planning corridor, and some refinement of intersections.
- Status of timeline for Planning Permit – due to be undertaken in April

#### **Hindmarsh** – Shane Power

- Pedestrian crossing at Nhill – funding has been received, with thanks.

#### **Ballarat** – Peter Bate

- Grateful for involvement in the Woodmans Hill investigation.
- Ballarat's Connect West road is nearing completion in the next few months. Will lead to more traffic at Miners Rest.

#### **Yarriambiack** – Shane Roberts

- Nil

#### **Ararat** – Tim Day / Jo Armstrong

- Pleased that construction of the next section is imminent
- Desirable to have information flow about the works schedule – Council can assist in broadcasting this information. Seeking further engagement from project team in this regard.
- Bypass – key issues are:
  - Consultation has occurred, but haven't seen any feedback on the outcomes of this, and
  - What implications have there been on the design?

#### **Horsham** – John Martin

- Bypass
  - VicRoads is proposing an updated amendment, which will be referred to the Minister. It is understood the Minister will be appointing an Advisory Committee to report on the new amendment.
- Maintenance works
  - A significant level of maintenance / rehabilitation activity is occurring on the Western Highway – this is appreciated.
  - The extra funding is welcome – this would be enhanced if there was a steady flow of funding over the years – this would enable regional

businesses to respond to the extra activity without increasing tender prices for other works.

- Passenger Rail
  - Return of passenger rail to Hamilton and Horsham continues to be a priority. This complements Western Highway improvements.

***Moved: Cr Michael O'Connor, Seconded: Cr John Keog , that the reports be accepted. CARRIED.***

## 8. General Business

- **Western Highway Corridor Strategy – Draft Background Report – Maree McNeilly**

This will be used to inform preparation of the strategy. Maree is seeking feedback on the report.

Upgrades to the highway won't solve all the problems of the corridor.

Page 4 – some key questions – seeking feedback on – until the end of March. **Action – All Members**

Maree also acknowledged and appreciates the submissions on the Regional Roads Strategy.

Key issues from the report:

- Growth – Ballarat to Melbourne – highway will not be able to keep up with that, hence need for passenger rail / buses. Melton growth is staggering
- Growth in size of freight vehicles (and size of items being moved)
- Towns that are not bypassed – how do we cater to them / recognise the value of “place”? Should they be bypassed or not? It is not just about movement.

Discussion:

- How will the WHAC objectives become part of the strategy's objectives?
  - These will be used to inform the objectives of the strategy
- Need for amenity improvements to be a key objective of the strategy
  - How do we manage amenity with adjacent developments, so that developers don't create “tunnels”
  - Can we work as a group of Councils to get a consistent planning approach to this?
  - There is a PSP that guides requirements in the outer metropolitan section of the corridor.
  - VicRoads has a noise policy for developments – available on web
- Does the report consider electric vehicles?
- Need for mobile coverage to support autonomous vehicles.
- Melton – highway is a barrier – need connectivity across it
- Melton – needs duplicated, electrified rail service
- Interconnections of services needs to be planned

Discussion of schools document – circulated with the background report

- This document followed an engagement program conducted with Year 10 students at Mt Clear College in Ballarat. They produced their own strategic plan for the Western Highway and TfV considered it was worth sharing with WHAC.
- Maree is seeking feedback on that document as well

#### Next Steps

- Councils to respond individually/
- Provide through WHAC, with WHAC to provide a report that identifies common themes, key points of relevance to WHAC..
- Stress – this is the background report – not the strategy – what is the data, or evidence or issues that should be considered in this, e.g. re population growth, or industrial development, or transport issues. Reference to growth strategy document – e.g. western edge of Melbourne.

#### **9. Next Meetings**

20 April 2018 – Stawell

15 June

17 August

26 October

14 December

Subject to confirmation

#### **10. Close**

Cr Kevin Erwin

Chair

## LGPRF - 6 Monthly Report to 31 December 2017

DATA INPUT - MATERIAL VARIATIONS				
	Service measure	Expected Range	2017 Actual	Material Variations and Comments
<b>Aquatic Facilities</b>				
AF1	User satisfaction with aquatic facilities (optional)		0.00	Optional
AF2	Health inspections of aquatic facilities	1 to 4 inspections	1.00	
AF3	Reportable safety incidents at aquatic facilities	0 to 20 incidents	0.00	
AF4	Cost of indoor aquatic facilities	-\$3 to \$10	\$8.23	
AF5	Cost of outdoor aquatic facilities	\$3 to \$20	\$0.00	Indoor and Outdoor Pool combined
AF6	Utilisation of aquatic facilities	1 to 10 visits	1.31	
<b>Animal Management</b>				
AM1	Time taken to action animal management requests	1 to 10 days	1.00	
AM2	Animals reclaimed	30% to 90%	48.58%	
AM3	Cost of animal management service	\$10 to \$70	\$29.59	
AM4	Animal management prosecutions	0 to 50 prosecutions	0.00	
<b>Food Safety</b>				
FS1	Time taken to action food complaints	1 to 10 days	1.00	
FS2	Food safety assessments	50% to 100%	62.13%	
FS3	Cost of food safety service	\$300 to \$1,200	\$316.45	
FS4	Critical and major non-compliance outcome notifications	60% to 100%	0.00%	
<b>Governance</b>				
G1	Council decisions made at meetings closed to the public	0% to 30%	12.33%	
G2	Satisfaction with community consultation and engagement	40 to 70	0.00	Figure only available at year end
G3	Councillor attendance at council meetings	80% to 100%	92.31%	
G4	Cost of governance	\$30,000 to \$80,000	\$20,242.79	
G5	Satisfaction with council decisions	40 to 70	0.00	Figure only available at year end
<b>Libraries</b>				
LB1	Library collection usage	1 to 9 items	1.23	
LB2	Standard of library collection	40% to 90%	48.71%	
LB3	Cost of library service	\$3 to \$15	\$6.93	
LB4	Active library members	10% to 40%	8.67%	
<b>Maternal and Child Health (MCH)</b>				
MC1	Participation in first MCH home visit	90% to 110%	99.22%	
MC2	Infant enrolments in the MCH service	90% to 110%	100.00%	
MC3	Cost of the MCH service	\$50 to \$200	\$75.59	
MC4	Participation in the MCH service	70% to 100%	60.62%	
MC5	Participation in the MCH service by Aboriginal children	60% to 100%	45.45%	
<b>Roads</b>				
R1	Sealed local road requests	10 to 120 requests	5.62	
R2	Sealed local roads maintained to condition standards	80% to 100%	99.31%	
R3	Cost of sealed local road reconstruction	\$20 to \$200	\$35.83	
R4	Cost of sealed local road resealing	\$4 to \$30	\$4.57	
R5	Satisfaction with sealed local roads	50 to 100	0.00	Figure only available at year end
<b>Statutory Planning</b>				
SP1	Time taken to decide planning applications	30 to 110 days	39.00	
SP2	Planning applications decided within required time frames	40% to 100%	80.95%	
SP3	Cost of statutory planning service	\$500 to \$4,000	\$2,938.25	
SP4	Council planning decisions upheld at VCAT	30% to 100%	0.00%	
<b>Waste Collection</b>				
WC1	Kerbside bin collection requests	10 to 300 requests	14.06	
WC2	Kerbside collection bins missed	1 to 20 bins	0.19	
WC3	Cost of kerbside garbage bin collection service	\$40 to \$150	\$27.69	
WC4	Cost of kerbside recyclables collection service	\$10 to \$80	\$15.61	
WC5	Kerbside collection waste diverted from landfill	20% to 60%	24.38%	



**Horsham Rural City**  
Council urban rural balance

# Terms of Reference

## DOMESTIC ANIMAL MANAGEMENT ADVISORY GROUP

### 1. PURPOSE

The Domestic Animal Management Advisory Group (the **Advisory Group**) has been established by the Horsham Rural City Council (**Council**) to provide advice and recommendations on:

- Ensuring compliance with the *Domestic Animals Act 1994*
- Matters associated with Domestic Animals and Domestic Animal Ownership affecting the wider community
- Strategies for the management of domestic animals within Council's municipal area in a respectful and sustainable way
- Improved service coordination between Council, Domestic Animal Businesses and Domestic Animal owners.
- Opportunities to improve community engagement in relation to the responsible ownership and management of Domestic Animals
- Opportunities to inform and educate owners as to responsible Domestic Animal ownership
- Opportunities to celebrate the responsible ownership of Domestic Animals

For the purpose of the Advisory Group, **Domestic Animal** means a dog, cat, domestic bird, poultry or pigeons. **Domestic Animal Business** has the same meaning as the definition given in the *Domestic Animals Act 1994*.

The Advisory Group will:

- Provide advice as to Council's Domestic Animal Management Plan and its review as required.

### 2. RESPONSIBILITIES

The Advisory Group is a Committee of Council and has been established under the framework of the *Local Government Act 1989*, S3(1) 'definition' and S76AA 'Assembly of Councillors'.

The Advisory Group is empowered to do the following:

- Provide advice and recommendations as to Domestic Animal management in the Council municipal area
- Receive and respond to correspondence addressed to the Advisory Group regarding Domestic Animal management activities
- Liaise with Council officers to identify opportunities to improve Domestic Animal management
- Provide feedback and make input into the Domestic Animal Management Plan, its implementation and its review
- Encourage and support the community to participate in Domestic Animal management programs

The Advisory Group does not have the power to commit Council to any decision or action, or to direct Council staff in their duties. The Advisory Group may make recommendations for consideration by Council, but Council reserves the right to accept or reject recommendations from the Advisory Group. This includes recommendations regarding the expenditure of funds allocated to the Advisory Group, if applicable.

### **3. MEMBERSHIP**

#### **3.1 Advisory Group Membership**

Membership shall consist of a maximum of seven people of the following representative groups:

- A Horsham Rural City Council Councillor appointed by the Mayor (Chairperson)
- Director of Planning & Economic Development, Council (or delegate)
- A registered Veterinary Practitioner or a practicing Veterinary Nurse (one representative)
- Nominated Participating Organisations, for example, Horsham People for Animal Welfare and Support (Horsham PAWS) (two representatives)
- Community Representatives (two)

Advisory Group members are responsible for representing the needs of the whole community, even if representing a specific participating organisation.

If required, the balance of the Advisory Group is to be comprised of Community Representatives. In order to avoid being unable to obtain a quorum in relation to a decision relating to a participating organisation where a conflict of interest may exist, Community Representatives must not be a member of a Nominated Participating Organisation.

### 3.2 Nominated Participating Organisations

Nominated Participating Organisations will be contacted by the Chairperson (or nominee) and invited to identify a representative for the Advisory Group.

### 3.3 Selection

Community members, veterinary representatives, and Nominated Participating Organisations will be selected through an application process, in the form of an expression of interest, which is to be advertised in local newspapers and on Council's website every two years. The application process will be conducted every two years, commencing September 2018.

Applications should include details of community involvement, previous experience of Advisory Group membership, relevant skills and reasons for nominating for the Advisory Group.

Members may apply for re-nomination to the Advisory Group for a second or subsequent term.

A panel of up to two Councillors and a Delegated Officer of Council will recommend to Council the selection of representatives from the representative groups to fill the vacancies.

If the number of applications does not exceed the number of vacancies, Council's Delegated Officer may approve nominations.

### 3.4 Council endorsement of nominations

Recommendations regarding the filling of any vacancies of the Advisory Group will be submitted to Council for approval, subject to the requirements of 3.1, 3.2 and 3.3 being met.

### 3.5 Representatives

As required, representatives may attend meetings on behalf of the member. Representatives are entitled to vote if the usual representative of the representative group is not present.

If a named representative is **unable to attend three or more consecutive meetings**, the Chairperson will contact the member and if required a replacement representative will be identified.



### **3.6 Specialists**

Individuals and groups may be invited to attend Advisory Group meetings to provide specialist advice. They must not be involved in the decision making process and cannot vote on any issue.

### **3.7 Council Officer**

A Council officer, Director of Planning & Economic Development, or delegate, will attend all meetings and at the following meeting of Council will report the Advisory Group's recommendations, with comments where necessary and appropriate.

### **3.8 Term of Office**

Membership shall generally be for a term of two years.

A meeting shall be held in November, of each second year, commencing in 2018, when Advisory Group membership shall be declared vacant. On that day another meeting will convene and fill Advisory Group vacancies.

### **3.9 Resignations**

Advisory Group members who resign prior to the end of their appointment should submit their resignation in writing to the Chairperson.

If a vacancy occurs within two months of the end of the term of the Advisory Group, (every two years) the vacancy will not be filled. In all other instances, the vacancy will be filled in accordance with the selection process set out in Section 3.

## **4. ROLES AND RESPONSIBILITIES**

### **4.1 Council**

Council will:

- Provide a Secretariat to document minutes of each scheduled meeting and distribute minutes to members two weeks prior to the next meeting
- Ensure the confirmed minutes are forwarded to [records@hrcc.vic.gov.au](mailto:records@hrcc.vic.gov.au)
- Ensure a Council officer or delegate is present at all Advisory Group meetings, wherever possible
- Advertise in local newspapers and on Council's website for nominations for community representatives
- Notify the Advisory Group of approved Advisory Group membership
- Provide reports as required to Council regarding Advisory Group recommendations
- Provide timely feedback (and if applicable timelines) of Council's consideration of recommendations approved by Advisory Group

- Where appropriate, engage with the Advisory Group in the development of management proposals for the domestic animals to further the Advisory Group's purposes
- Assist with identifying funding opportunities
- Respond to requests/letters from the Advisory Group within 15 working days or provide reasons as to why they cannot do so (such as the need to obtain specialist advice or the requirement to obtain a decision by Council prior to responding)
- Each four years or earlier if required, review the function and purpose of the Advisory Group

#### 4.2 Advisory Group

The Advisory Group will:

- Develop a schedule of Advisory Group meetings and notify the Council officer.
  - Distribute information as appropriate to their member organisations, user groups and networks
  - Confirm the accuracy of minutes at the next meeting of the Advisory Group
- Actively participate in activities that support the achievement of the Purpose of the Advisory Group.

#### 4.3 Attendance at meetings

It is expected that members will attend all meetings. In the event of an Advisory Group member missing a meeting they should contact the Secretariat with notice of their absence and this will be recorded in the minutes.

If the member of the Advisory Group **misses two consecutive meetings without explanation** the Chairperson will contact the member to determine if they wish to continue their participation on the Advisory Group.

If a member resigns from the Advisory Group, their position will be filled by a nominee from the same representative group.

#### 4.4 Confidentiality

Information discussed, received, used or created by the Advisory Group may be confidential. An Advisory Group member must not disclose, discuss or otherwise make public, confidential information, unless authorised in writing by the Delegated Officer supporting the Advisory Group.

Council may terminate an Advisory Group member's appointment if they have been found to breach confidentiality requirements.

#### 4.5 Conflicts of Interest

Conflicts of interest must be declared.

In the event of a conflict of interest, the declaration must be recorded in the minutes.

The person declaring the conflict of interest must leave the meeting while the identified topic is being discussed and shall not vote on the issue being considered.

#### **4.6 Media**

The Chairperson is empowered to be spokesperson for the activities of the Advisory Group.

In the absence of the Chairperson, the Director Planning & Economic Development is empowered to be the spokesperson for the Advisory Group.

Media releases, flyers, brochures, pamphlets or other sources of information distributed by the Advisory Group must be first approved by the Director Planning & Economic Development or where appropriate the Chief Executive Officer.

#### **4.7 Chairperson**

The Councillor representative will be the Chairperson of the Advisory Group. The Council officer (or delegate) shall ensure that an Acting Chairperson is in place, should the Chairperson be absent or unable to perform their duties. The Acting Chairperson shall have all the power of the Chairperson for the purpose of that meeting.

### **5. OPERATING PROCEDURES**

#### **5.1 Meetings**

In November of each year, the Advisory Group will agree on a regular schedule of meetings for the following year.

Meetings shall be held six times each year, but may be cancelled if there is no business to be dealt with by the Advisory Group. The decision to cancel a meeting rests with the Chairperson, unless the reason for the cancellation is because the number of apologies exceeds the number required for a quorum, in which case, the decision may be made by the Council officer (or delegate).

Additional special meetings may be called as required. Advisory Group members must be provided with two days' written notice of a special or additional meetings and the purpose of the meeting must be clearly stated.

Specialists (such as experts, representatives from State Government agencies or other organisations) may be invited to attend meetings as requested by the Advisory Group to provide technical or specialist information and advice.

To facilitate communication between Council's operational staff and the Advisory Group, at least one representative of the Community Safety Unit is to attend meetings.

### **5.2 Quorum and Decision Making**

The quorum is a minimum of five Advisory Group members.

No formal business shall be conducted by the Advisory Group unless a quorum exists. If a quorum is not present, the Chairperson may decide that the Advisory Group meet for discussion only.

Members (or their representative) must be present to vote on any resolutions. Proxy voting (that is, one person voting on behalf of two people) is not permitted.

Consensus decision making is preferred. However, all members are entitled to vote and a matter may be voted upon at the discretion of the Chairperson. Advisory Group members shall have one vote.

If there is an equal division of votes, the Chairperson or Acting Chairperson shall have a second or casting vote.

### **5.3 Recommendations and Actions**

The Manager of Council's Regulatory Services Department is empowered to authorise actions within their delegated authority, and will refer other recommendations and requests to the Director, Planning & Economic Development, the Chief Executive Officer, and/or Council for discussion and approval.

## **6. EVALUATION AND REVIEW**

The composition, activities and Terms of Reference of the Advisory Group will be reviewed at least every four years, or as required.

The results of any review shall be reported to Council prior to the fourth year of operation or earlier, if a quorum is unable to be formed for three successive meetings. The report shall consider:

- The Purpose and Responsibilities of the Advisory Group;
- Composition of the Advisory Group;
- The Advisory Group's achievements;
- Whether there is a demonstrated need for the Advisory Group to continue;
- Any other relevant matter.

**6.1 Cessation**

Council may disband the Advisory Group, following a review, at any time during its operation.

**7. RESPONSIBILITY**

Responsible Officer: Director, Planning & Economic Development

**8. DOCUMENT CONTROL**

Version Number	Approval Date	Approval By	Amendment	Review Date
01		Council	New document	

①

MRS Diane Cook  
138 Schier Dr.  
Haven 3401.  
8-2-2018

Dear Mayor  
CR. Pam Clark

Re our meetings at the end of 2017 regarding the opening hours of the local community outdoor swimming, I enclose the signatures of support for extended hours in summer.

I was encourage to get signature's by Mark in the presence of Jake, employee of Aquatic Centre after lengthy discussion on this matter. They agreed with our cause but have no control over this matter. I obtained this many signatoures in 2 short session at pool in morning's attending aquatic classes. I gave these signatoures to Mark but did not get any response and asked for them back.

A number of rate payers in our community are as passionate about outdoor pool as I am and at same time passionate about Aquatic centre and use it very frequently as its a wonderful facility to be enjoyed all year round.

As our parents did when outdoor pool was build we helped raise money in various way for our new facility and were assured our outdoor pool hours in summer months would not change. This did not happen and the outdoor pool hours are 6-8<sup>am</sup> Monday Wednesday Friday, Tuesday + Thursday 11.30-1.30. then it ~~is~~? depends on weather + what day. This is very inconsistent as we who swim lap and want to use this facility in summer ~~what~~ want the same hours and indoor as we wish to swim outdoor and enjoy our wonderful climate.

We urge your consideration on this

(3)

matter as we think cost will not be that different as they have lifeguards if temperature is 35<sup>+</sup>, even if lifeguard only come out when swimmer is outdoors as they do now in the shoulder open period.

As council has now obtained grant from the government (tax payers money) and money from council (rate payers money) to upgrade outdoor pool and facilities its pointless spending this money if its not open all the time for the community to use so we can recoup some of the money spent and help run the facility.

There are a lot of holiday people around plus people who do shift work eg. nurses and retired people etc. who want to use the outdoor pool during day.

I wish this letter to be present at council in general business at your earliest convenience.

yours faithfully.

Diane Cook,







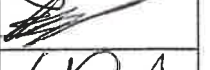



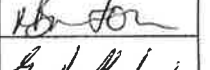
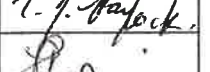

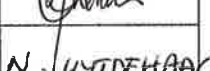
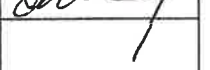
I am Signing this letter in support of the Horsham community to have our Out-Door pool open all day during Summer.

Horsham is a large regional centre and also has a number of tourist traveling thru and staying overnight.

Our Out-Door pool needs to be open so we all can benefit from this wonderful facility and the climate we live in.

Name	Address	Phone	Signature
Diane Cook	138 Schier Drive Haven	0419779126	DL Cook
NATALIE MITCH	N. F. A.	0447143891	Natalie Mitch
Ange Burns	6 Watson Cr, H'sm	041709197	ABurns
Marylene Copley	45 River Rd Horsham		Marylene Copley
Neil Copley	" " "		Neil Copley
Yvonne McDonald	35 Bodey Court		Yvonne McDonald
Pam Heolt	7 Rushbrook Close "		Pam Heolt
Blaine Morrison	21 Kaurunga Crs. Horsham.		Blaine Morrison
Peter Fraser	1 Wavell St Horsham		Peter Fraser
Susan Beasley	9 Penny Ave Horsham	0439811995	Susan Beasley
Jill Moor	17 Malvern Rd, Dimboola		Jill Moor
Barb Pittard	2 McCLINTOCK ST MURTOA	0405330397	Barb Pittard
Jan Hoppe	21 Hannel St Horsham		Jan Hoppe
Michael Gazzard	596 Willow Glen Rd lower Doo		Michael Gazzard
Ben Gazzard	596 Willow Glen Rd lower Doo		Ben Gazzard
Karen Hollie	12 Weight Close, Horsham	0417825237	Karen Hollie
PAUL DANKIN	6 Warren Lint Esp.	040088882	Paul Dankin
Cray Hollie	12 Weight Close, Horsham	0417825233	Cray Hollie
DEREK PAINES	20 FEDERATION AVE		Derek Paines
Kerrie Petal	12 Perry Ct H'sm	0428196243	Kerrie Petal
Dorra Winfield	60 Tucker St, Horsham	-	Dorra Winfield
Carolyn Klouss	Horsham		Carolyn Klouss
Judy McKinnon	4 Acacia St H'sm	53810094	Judy McKinnon
Shirley Skille	2 Schurmann St Nahrnuk	04385320	Shirley Skille
Debi Coler	47 Marden Ave	049823172	Debi Coler

I am Signing this letter in support of the Horsham community to have our Out-Door pool open all day during Summer.  
 Horsham is a large regional centre and also has a number of tourist traveling thru and staying overnight.  
 Our Out-Door pool needs to be open so we all can benefit from this wonderful facility and the climate we live in.

Name	Address	Phone	Signature
Georgia Klutch			
Sarah Jamison			
Justina Burke			
Shannon Couch			
<del>Amelia</del> Baranstone			
Leah Bawage			
Rebecca Gray			
Jennie Hoffmann			
Nicole Bassingthwaite			
GLYNES HAMLOCK			
Lay Harrison			
Daryl French			
Wendy de Haag			N. WYDEHAAG
Mary McKerny			



## **Wimmera Sports Stadium sharing the concept with the community**

### **Facebook**

A dedicated Wimmera Sports Stadium facebook page has been set up as a way to reach a wider audience and provide a place for community members to read factual information about the proposed stadium, as well as answering any questions or concerns that community members may have. In order to make this tool as engaging as possible we are providing information in a number of different ways, this includes factsheets, frequently asked questions, timelines, flyers, videos and general posts. The page is monitored and questions are addressed based on the information provided within the business case. The page currently has 205 followers.

To better understand the reach of our communications a promotion post was created within the page, a video explaining community contribution within each stage. This post went live on Monday 19<sup>th</sup> Feb afternoon and as at 4pm Thursday 22 February the video has reached over 2,976 people within the Wimmera region and of this over 1,810 people engaged with the post's content. The page itself overall has had a reach of 3,690 people, with this number still increasing.

Posts are also being shared by a number of other pages which we are unable to track their reach but some of these sites have 1000's of followers.

**Local media** is also a key tool being used to reach the community. Weekly interviews on ABC radio as well as weekly articles in both the Weekly Advertiser and the Wimmera Mail-Times have been released by council and others raising the community profile of the Wimmera Sports Stadium proposal. These articles were also posted on the media facebook pages which have a combined following of 22,376 people. The articles included factual information and resources such as video footage from PCG members and a council officer. This particular video received over 5,300 views.

**Displays** have been set up in a number of locations including Firebrace St, Horsham Aquatic Centre, Civic Centre and Visitor Information centre. At these locations we provided a number of different resources including a large poster showing the stadium plans, a copy of the business case, summaries of the facilities, vision and principles, as well as a timeline explaining how the project has arrived at the current business case. These resources can be taken home by community members to be looked over. It was reported by civic centre staff that a large percentage of people paying their rates and visiting council over the last two weeks have stopped and viewed the display.

### **Quotes supporting a new stadium**

- HABA – 'Overall we are not opposed to a new sports stadium'
- Collier Rathgeber Property Group – 'TIME TO MAKE IT HAPPEN – looking forward to the benefits that come with having a state of the art regional sporting facility available for the Horsham Community'
- Di Bell – 'There is no doubt that a Multi use sports stadium based in Horsham will be great for our region and our city'
- Kathryn Garth – 'Can't wait for this to be completed, it will be awesome to have the volleyball tournament at one venue, instead of being spread across three venues as it currently is.'
- Laura Delahunty – 'Wow! Those plans look great! Will be fantastic for the region!'
- Matt Berry – 'The Sports Assembly look to run programs for people of all different target markets and abilities all the time. Unfortunately with the Basketball Stadium being classified

as non compliant for competition netball and any wheelchair bound sports due to the lack of run off around the courts, as well as high level volleyball due to the low roof. Lots of opportunities are being missed. Rock up netball as well as lots of other awesome initiatives could happen though in this new venue and the resources the WRSA have with staff on the ground to carry them out'

### **Quotes regarding concerns of proposed Wimmera Sports Stadium**

#### **Gates**

- The historic Weldon Power entrance to the showground will potentially be demolished, the existing basketball stadium will have to be virtually rebuilt, and Horsham velodrome might have to be demolished to provide adequate parking space," he said.
  - Kevin Dellar

#### **Location**

- 'Not on a flood zone. For the benefit of all sports and the ratepayers of Horsham;
  - HABA
- "Depending on a user agreement, that would mean the school would most likely shoulder a high degree of financial responsibility for the centre's maintenance and security.'
  - Di Bell
- The Horsham West group, which also includes Mr Dellar, and other former councillors Sue Exell and Robin Barber, echoed the Strategic Direction Group's sentiments, reaffirming a strong belief that the proposed stadium should be on a former Horsham Tech School oval at the college.
  - Weekly Advertiser

#### **Having the Facility be Multi-use (sharing the stadium)**

- The sports in this story all talk about how you want and need a home well we (HABA) have one! We have spent the last 44 years busting our guts to build it and pay for it and you want to take it off us? I don't think so, not without one hell of a fight!
  - Gareth Hiscock

#### **Cost**

- "We've always supported the concept of building a new indoor stadium in Horsham but we simply won't be able to exist based on what's been presented. It's sad that we now have to spend a lot of time lobbying government ministers and money to initiate legal proceedings against our own council."
  - Gareth Hiscock

Our Reference: F20/A07/000002:JM:df  
Your Reference:  
Contact Name: John Martin  
☎ 5382 9724

23 January 2018

Mr Owen Hughan  
President  
Horsham Amateur Basketball Association  
PO Box 249  
HORSHAM VIC 3400

Via email: [haba@netconnect.com.au](mailto:haba@netconnect.com.au)

Dear Owen

### **Wimmera Sports Stadium**

I am writing further to my letters of 7 and 22 December 2017, and your response on 3 January 2018.

I will first address the points from your 3 January letter (shown in bold italics below).

- ***The HABA is disappointed that the HRCC is not listening to our repeated message over the last twelve months. I.e. Full autonomy – not watered down, financial viability – Keeping costs affordable to the community.***

I consider that Council, and in particular Rhonda and I, are trying to engage with HABA in an effective manner, and listen to your issues. The involvement of HABA up until July 2017 as part of the PCG was invaluable in providing a range of views for discussion by all.

The issues of autonomy and financial viability are addressed further in this letter.

- ***We appear to be wasting our time and your letter has done nothing to change our minds and gives the HABA no advantage to its present position. In reality, Basketball cannot survive at the level of success that it now has.***

It would be beneficial for us to meet to discuss these points. My earlier letter pointed out that the new stadium might actually be cheaper for HABA. There are further benefits, including:

- Brand new, fully compliant, safe courts
- Additional courts to host carnivals and major competitions – on the one site.
- Modern and accessible amenities to allow a greater number of participants

Also, in my letter of 8 December I advised:

- At face value, it would seem that the new stadium will be affordable for HABA. I would also be keen to discuss some further assurances that might be considered to give HABA confidence that the proposed stadium will be affordable, now, and into the future.

Again, I would like to meet to discuss these possible assurances.

- ***The HABA is happy with the status quo and ultimately would prefer a long term lease (a peppercorn lease) to continue the successful program that the Association is now providing to the Community.***

Council is keen for HABA to continue its successful program. It is also necessary to develop a facility that accommodates all relevant sports and all ranges of participation level, and enables them and Basketball, to host regional standard events.

I would now like to address HABA's position as expressed in your letter of 27 November 2017. I understand that most of these points have now been circulated widely in the community, including a recent circulation to HABA members.

In addressing these points, in the balance of the letter, it is not clear to me if the position as expressed in 27 November has been updated to reflect the new information provided in the final Business Case report and my subsequent letters.

Again, the points of the HABA position are shown in bold italics.

1. ***HABA Position. HABA is adamant that it must avoid ANY cost increase to the members of the Horsham Amateur Basketball Association. This project would be unaffordable for basketball and the community.***

Council has been working with most sporting groups through a project control group, of which HABA was a member until about July 2017. A focus of this group has been affordability for all sports' players and families.

As previously advised, the report presented to Council on 4 December 2017 shows that the cost to basketball is estimated to be \$5000 per year **less** than the current cost.

In December 2017, in a letter to HABA, I advised:

*"At face value, it would seem that the new stadium will be affordable for HABA."*

And further offered as follows:

*"I would also be keen to discuss some further assurances that might be considered to give HABA confidence that the proposed stadium will be affordable, now, and into the future."*

This demonstrates a strong commitment by Council to ensure the new stadium is affordable, not just to HABA, but to all sports.

I would be pleased to meet with HABA representatives to review this assessment.

**2. HABA Position. HABA will not be involved in any cost subsidising of other sporting groups.**

This is accepted. No subsidy by HABA or other sports is proposed.

**3. HABA Position. HABA views its autonomy as a very important aspect for the success of the Association and maintains the need to keep it.**

Complete autonomy is not achievable with the proposed new stadium. Government funding for any new facility will be dependent on a multi-sports, multi-user approach.

Having said that, the court use scheduling developed in the Business Case (as provided by HABA) aims to provide HABA, as far as possible, the same level of flexibility of court use as currently available, which Council understands to be a key aspect of what you seek.

**4. HABA Position. HABA has major concerns with the proposed management structure of the centre.**

I would be keen to discuss the nature of any specific concerns.

The proposal is that the new facility will have staff resourcing its operations, which will lead to a greater level of support than is currently available. This model was chosen based on research into a number of other centres across Victoria and NSW.

HABA would be a member of a user committee to establish and review arrangements for use of the facility, such as for major events including regional sporting carnivals.

**5. HABA Position. HABA has major concerns with the current proposed court scheduling being made available by HRCC.**

The final business case document has been updated to include scheduling provided by HABA itself. It also shows other timeslots allocated to basketball which HABA may or may not wish to take advantage of.

**6. HABA Position. HABA views the proposed building design as not suitable for the future of basketball and very limited in the future requirements of all sports compared to the current available costing provided by the PCG.**

The new design complies with the safety requirements for court run-off for basketball, netball and volleyball and for uninterrupted circulation space for players, officials and spectators. The



existing stadium does not meet these standards. The new design also has appropriate accessible amenities which are not available in the existing stadium.

The design has been reviewed by Basketball Victoria and is supported by them as a design suitable for the future of basketball. Other sporting groups have also endorsed the design, including State level sporting organisations.

**7. HABA Position. HABA sees little benefit to its members in being involved in the proposed stadium in its current design versus the risk of losing the structure that makes us the envy of other basketball associations.**

Benefits include:

- Brand new, fully compliant, safe courts
- Ability to seat more spectators
- Additional courts to host carnivals and major competitions.
- Ability to host wheelchair and all-abilities basketball events
- Modern toilets and change rooms
- Modern café / kiosk
- Dedicated spaces for club memorabilia
- Contemporary meeting rooms and office space
- All of this at the same or a slightly reduced cost

**8. HABA Position. HABA has advised HRCC that it must immediately cease using HABA's name and its member's numbers in any future reference or grant application towards the proposed stadium as this is misrepresenting the HABA and its stance on the proposed stadium.**

Council has listened to and will continue to respect HABA's position. Information prepared by Council has acknowledged and not mis-stated HABA's position.

**9. HABA Position. HABA has advised HRCC that it will not be involved in the proposed stadium in any way under the current building design and business case.**

The final Business Case presents an updated position which had not been considered by HABA at the time of establishing its position in late-November.

Council is keen to hold further discussions with HABA representatives in relation to the position of HABA and its many members on the final Business Case.

Council would welcome the opportunity to address HABA members and answer any questions about the Wimmera Sports Stadium.

**10. HABA Position. HABA has advised the HRCC that if they continue with planning for the proposed stadium in the current design that HABA will have no option but to commence proceedings legally, politically and publicly, to vigorously contest such action.**

Council is seeking a collaborative approach to progressing the Wimmera Sports Stadium proposal.

In relation to this final point, I see the greatest opportunity to reach a satisfactory outcome is for there to be a stronger alliance between Council and HABA in relation to both the existing facility and a new facility. This alliance would aim to recognise the goals and values of both parties, and the broader community, to deliver optimum benefits for all.

I now wish to arrange a meeting with representatives of the HABA Board to review some of the points in this letter and develop this alliance between our organisation.

Potentially suitable times for this meeting are the afternoons of 7-9 February, after 5.00 pm if that is convenient to you. Please call me on 5382 9724 to confirm a time for this meeting.

Peter Eady, CEO of Ballarat Basketball has offered to come to Horsham to help develop this alliance. He is willing to meet with HABA members to discuss the challenge and benefits of a multi-user council facility.

Subsequently, I will arrange an opportunity for HABA to again meet with Councillors to ensure that your position is directly presented to them prior to their consideration of Council's next steps regarding the Stadium proposal.

Yours sincerely



John Martin  
**Director Technical Services**

## Appendix – Basis of Calculations on costs to HABA of proposed Wimmera Sports Stadium

### [Extract from briefing provided to Councillors]

A series of meetings have been held with the HABA executive over the past several months, initially in relation to renewal of the stadium use licence, and subsequently in relation to the details of how HABA would co-exist with or function in a new facility. HABA has maintained its position that it does not support the Wimmera Sports Stadium proposal as it currently stands. The HABA Executive has expressed three key principles that it sees as being fundamental for HABA's continued operation:

- Autonomy
- Affordability
- Governance

A key element of their autonomy principle relates to the ability for HABA to have flexibility in scheduling activities, including major events and informal training. An element of this is also appropriate rostering during the regular program. In particular, Thursday nights during football season are problematic as juniors with high athletic potential are likely to participate in a number of activities per week, and HABA considers that any scheduling of them for Thursday in winter would be detrimental to basketball's ongoing viability. HABA has recently provided its suggestions of a roster that might work. The Recreation Manager has incorporated this roster into the final "indicative" scheduling as presented in Section 9 of the Architect's report (pp 32-35). This indicative scheduling includes future models for basketball such as "walk in" and "3 on 3" competition which will target other age groups not currently committed to football and netball.

The affordability principle is central to the concerns of HABA. Initial modelling of the business case for the new stadium was conducted on the basis of \$30 per hour for court hire for all users, yet the indications from HABA was that to be affordable the court hire needed to be priced at \$10 per hour. The Business Case proposes a range of prices depending on the type of use of the court and if competitors may be utilising the stadium for more than one session. Further work has been done by both parties, with the latest business case modelling by Council's consultants using a range of court hire costs, from \$15-\$30 per hour for different levels of basketball.

Detailed financial information had just been received from HABA at the time of the previous briefing to Council. This information has subsequently been analysed by Council officers to enable review of HABA's assessment of affordability.

The summary of HABA's assessment for the new stadium included:

- An additional \$81,480 for court hire (2716 hours at \$30 per hour).
- Income lost, associated with sponsorship, external court hire and catering; \$34,592.
- A nett cash position under the new stadium of a loss of \$43,000 per year.

- Further depreciation costs of \$11,567, leading to a nett financial loss of \$54,500 per year.

As indicated in the previous briefing, much of the sponsorship and catering revenue assumed to be lost by HABA could be retained, say \$20,000, reducing their income loss to around \$15,000.

Using the range of rates for court hire indicated above, the modelled cost for this would be \$45,500. This provided for 2635 hours of use, which is 81 fewer than HABA advised. So allowing for these extra hours at the maximum rate, the total probable cost for court hire for would be \$48,000.

Under this arrangement, HABA's exposure to depreciation would also be reduced, \$5000 being a realistic upper limit.

With these changes, the HABA calculations can be revised as follows:

	HABA's calculations	Revised assessment	Change
• Court hire fees	\$81,480	\$48,000	\$33,480
• Lost income	\$34,592	\$15,000	\$19,592
• Depreciation	\$11,567	\$5,000	\$6,567
• Nett result	\$54,500		+\$5,159

(Note – this table presents only the changed items in HABA's calculations)

The nett result can be determined by adding the first three values in the change column on the right side of the table, and deducting the \$54,500 nett result from the HABA calculation. This leaves the HABA some \$5,159 (say \$5,000) better off under this calculation. This benefit could be used, say, for additional court hire if that was sought by HABA, to provide additional flexibility in its scheduling.

The governance principle largely relates to HABA's preference for autonomy. If not autonomous, then HABA would want a strong say in how the new facility is operated. This would be achieved through an advisory committee, however HABA would be keen to ensure that the advice of such a committee is acted on fairly and impartially. Key aspects of this relate to rostering, as discussed above, and scheduling of major events.

**Prepared by John Martin / Rhonda McNeil**

# Media Release

**The Hon Lily D'Ambrosio MP**

Minister for Energy, Environment and Climate Change  
Minister for Suburban Development



Getting Things Done.  
Making Things Fair.

Friday, 23 February, 2018

## STEPPING IN TO SUPPORT INDUSTRY AND COUNCILS WITH RECYCLING

The Andrews Labor Government is stepping in to help councils and industry affected by China's decision to stop the import of low quality mixed recyclable materials.

The Labor Government will provide a \$13 million package for councils and industry to support the ongoing kerbside collection of household recyclable waste.

The assistance will support all councils impacted by China's decision to restrict the import of recyclable materials – giving them and their contractors time to develop longer-term solutions, including renegotiating contracts.

To assist the recycling industry reset in the medium to long-term, the Government will also establish a recycling industry taskforce to develop a strategic plan for industry transition.

While China has not completely banned the import of all recycled plastic and paper, they now require a cleaner, more processed version of these materials.

The Victorian recycling industry is already taking steps to upgrade infrastructure and systems so it can meet those standards, however this process will take time.

The Labor Government is making record investments in programs to develop markets for recovered resources, facilitate private investment in resource recovery infrastructure, and educate households and businesses about how to better manage waste

Council assistance will be provided until 30 June 2018. Councils will be required to meet any increase in recycling costs from 1 July 2018 onwards.

### Quotes attributable to Minister for Energy, Environment and Climate Change Lily D'Ambrosio

*"While recycling is ultimately a matter for local councils, we're stepping in to help councils and industry affected by China's new import rules."*

*"This is about protecting jobs and ensuring Victorians have confidence to continue recycling."*

*"We're already investing at record levels to manage waste in the long term and we will continue to work with industry and local government to help them address these challenges."*