

**MINUTES of the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Roberts Avenue Horsham on 16 October 2017 at 5.30pm.**

PRESENT: Cr Pam Clarke, Mayor; Cr Alethea Gulvin, Cr Josh Koenig, Cr Les Power, Cr John Robinson, Cr David Grimble, Cr Mark Radford

ALSO IN

ATTENDANCE: Peter Brown, Chief Executive; Angela Murphy, Director Planning & Economic; Kevin O'Brien, Director Community Services; John Martin, Director Technical Services; Fiona Kelly, Executive Assistant.

**1. Reading of prayer and the acknowledgement of country statement**

The Prayer and Acknowledge of Country Statement were read by the Chairman, Cr P Clarke.

**2. Welcome to distinguished guests or persons in the public gallery**

Chairman, Cr Clarke welcomed those in attendance to the Council Meeting.

Matt Gould	Cheryl Linke	Lauren Coman	David Bowe
Sue Alt	Bev Bell	Kath Dumesny	

**3. Apologies and request for Leave of Absence**

Apology received from Graeme Harrison, Director Corporate Services for today's Council meeting.

**4. Confirmation of minutes and signing thereof**

Moved Cr Radford, seconded Cr Koenig that the Minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 2 October, 2017 be adopted.

**CARRIED**

**5. Disclosure of Conflict of Interest Sec 79, Local Government Act, 1989 (As Amended)**

NIL

**6. PUBLIC QUESTION TIME**

NIL

**7. OTHER BUSINESS**

**7.1 RESUMPTION OF DEBATE ON THE MOTIONS FROM PREVIOUS MEETING**

NIL

**7.2 RECEPTION AND READING OF PETITIONS, MEMORIALS, JOINT LETTERS AND DEPUTATIONS**

NIL

**7.3 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

NIL

**7.4 COUNCILLORS QUESTIONS WITH NOTICE**

NIL

**7.5 ORDERS OF THE DAY**

NIL

## **8. OTHER REPORTS**

### **8.1 ASSEMBLY OF COUNCILLORS – RECORD OF MEETINGS**

Council Briefing meeting held on Monday 9 October, 2017 at 5.00pm in the Reception Room.

Refer to **Appendix “8.1A”**.

#### **Recommendation**

That Council note the Assembly of Councillors’ – Record of Meetings.

**Moved Cr Radford, Seconded Cr Gulvin that the recommendation be adopted.**

**CARRIED**

### **8.2 SEALING OF DOCUMENTS**

Nil

### **8.3 INWARD CORRESPONDENCE**

Nil

## **8.4 COUNCIL COMMITTEE MINUTES**

### **8.4.1 Horsham Regional Art Gallery Committee of Management Minutes of Thursday, 5 October, 2017 held at the Horsham Art Gallery.**

Refer to **Appendix "8.4A"**.

**Moved Cr Radford, Seconded Cr Power that the minutes be received.**

**CARRIED**

## 9. COUNCILLORS' REPORTS

### Cr Gulvin

- 5 October – Horsham Regional Art Gallery Committee of Management meeting and AGM. It was good to be part of the AGM. The Art Gallery has been providing a lot of education programs for the community. Opened the exposed perceptions in photography at the Art Gallery on 13 October. It was awesome. What the students have produced is amazing. The exhibition is worth having a look at. We now have the opportunity to take art interests further.
- 6 October – Guest of honour at the Motocross presentation night. It was exceptional. This has been the second time Cr Gulvin has attended a Motocross event this week. The number of people winning awards due to their ability is incredible. Six countries participated in the event. Cr Gulvin commended the Motocross Committee for what they have achieved.
- 9 October – Council Briefing meeting.
- 10 October – Bicycle Advisory Committee Meeting. They are doing a lot for health in our community. They are trying to make riding safer for participants. They are excited about the Anzac Bridge which creates new routes for bike riding. This is another great thing happening in our community.
- 11 October - Sunnyside Park Committee of Management meeting.
- 14 October – Botanic Garden Festival. This is another great event in Horsham. Cr Gulvin had to park 500m away from the event because it was so busy.

### Cr Power

- 4 October - National and Victoria Police Service Medals and Divisional Commendations Presentation Ceremony. This event was absolutely fantastic. Wimmera Superintendent Paul Margetts and Assistant Commissioner Tess Walsh made 8 presentations to police for 10 years' service. Paul Margetts received a medal for 35 years' service.
- 6 October – It was a pleasure to attend the Wimmera Football Umpires Presentations by the Blue Ribbon Foundation. This year the award went to Chris Eagle. This is an encouragement award for young ones, encouraging them to be umpires.
- 9 October – Aquatic Centre Committee of Management meeting. Discussed what is happening at the Centre for the next 12 months to five years.
- Welcome afternoon tea for the new Wimmera Health Care Group CEO, Catherine Morley.
- Laharum PCG meeting. It is going ahead in leaps and bounds.
- 9 October - Council Briefing meeting.

- 10 October - Mental Health Week Art Show Opening at Uniting Wimmera. The theme was 'inside out'. The exhibition has now finished at Uniting Wimmera but can be seen at Figtree, Chickpea, Café Red, and Conways. The exhibition will also travel to Rainbow, Edenhope and Dimboola. There are 27 pieces of art. Cr Power recommended everyone to have a look.
- 13 October – Horsham Regional Art Gallery. Exposed Perceptions in Photography and Seeing Voices Exhibition opening. Local boys and girls under 18 years created fantastic pieces.
- 14 October. Garden Show. It is a shame it is being packed up today. Staff and others have put a lot of effort into the show. The gardens are a space you can relax.

### **Cr Grimble**

- 6 October - Chaired the Wimmera Southern Mallee Regional Transport Group. The group went through a report from VicRoads. Annual statistics are coming out, showing fatalities on the highway are dropping. This is an annual statistic that can change very quickly.
- 10 October - Export information session by SCT Group. There were a number of presenters. Jason Price from Port of Melbourne talked about what is happening with the \$1.6b Port Capacity Expansion Project. They are putting up a proposal for development. SCT are looking at diversifying and not being totally reliant on grains.
- 13 October – Ewaste Ban forum in Ararat. Presentations were from DELWP and Sustainability Victoria about how we deal with waste. DELWP are trying to educate the community. It is not clear to the broader community what e-waste is and where to appropriately dispose of the waste. It can't be placed in the recycle bin.
- 13 October – In the Mayor's absence Cr Grimble attended the Horsham and District Harness Racing Club Annual Dinner. Cr Grimble acknowledged the trainers, drivers, committee and volunteers. The Harness Club CEO attended and talked about some of the issues in the industry. They are trying to invigorate the industry.
- Cr Grimble concluded in acknowledging and congratulating our local AFL footballers. Seb Ross won the Trevor Baker Award at St Kilda's best and fairest and Jake Lloyd tied for second alongside Lance Franklin in Sydney's top award. Congratulations to Seb and Jake. They are great role models.

### **Cr Robinson**

- Cr Robinson reminded everyone about the fire scenario in California. Our fire season is on our door step and we need to be reminded about preparedness. Cr Robinson encouraged everyone to look at their personal situations and ensure they are fire ready.
- 3 October – Solar Farm presentation at Council. There are a number of good reasons for having solar farms on our doorstep, but there are some people who are impacted. When you look at energy issues, every bit helps.

- 4 October - National and Victoria Police Service Medals and Divisional Commendations Presentation Ceremony. A number of the awards were for police who have saved people's lives, performing CPR on people in an attempt to save their lives. They would do everything they could to save a person's life.
- 12 October - Lions Club at Laharum. One of their reasons is because of assisting in times of difficulty. They are a terrific group of people. They are looking at how they can help the Karen community.

### **Cr Radford**

- 4 October – Met with Tim McCurdy, MP Shadow Minister for Sport and Emma Kealy, Member for Lowan and took them on a guided tour of the sports facilities and discussed the proposed multi sports stadium. Presented Tim with concept plans. He was most interested to know about the facility.
- 10 October - Exporters information session at the Town Hall. It was quite interesting and learnt a lot. It was good to hear favourable comments about our facility.
- A good friend of Cr Radford, Cr Sharon Telford from the Mt Alexander Shire Council has resigned. She was a good councillor and has been there for a long time.
- Horsham Garden Festival held in the 144 year old Botanical Gardens which are looking beautiful. We should be very proud of the gardens. This is the 30<sup>th</sup> Spring Garden Festival. Mrs Lorna Woodhart attended the festival and has been attending every year for 30 years. She cut the anniversary cake and was presented with a little silver trowel.

### **Cr Koenig**

- 3 October – Solar Farm Briefing.
- 9 October - Council Briefing Meeting.
- 9 October – Civic Reception for Student OAM Awards. This is a great initiative for hard working young people. They were asked to remember us when they head off into the world. It was great to listen to their stories. Congratulations to Katianna Grosser, Josiah Mock and Kyra Clarke.
- 13 October – WDA Leadership Awards at Coughlin Park. This was another successful event. Congratulations to WDA, Leadership Wimmera and Leading Teams for securing the role for another 2 years. Cr Koenig recommended the program.
- There is genuine excitement amongst the community about the Pedestrian Bridge. It's been great seeing kids, riders and people walking across the bridge. The quiet fishing spots on the river that Cr Koenig used to frequent near the bridge are no longer quiet enough for fishing. The south side of the river is a lot busier now because of the bridge.
- People are genuinely excited about attending the Farm to Fork food market in Roberts Place on Thursday 2 November. Another topic of conversation in the community is talk of a river café or restaurant. Horsham is the only town with decent water but nothing on it.



- Uniting Wimmera held a Mental Health Week Art Show on 10 October to support Green Ribbon Mental Health Awareness month.
- Step Up! for Down syndrome will be held on Sunday 22 October at May Park and open at 9.30am for registrations. This event is to celebrate Down Syndrome awareness.

**Cr Clarke, Mayor**

- Cr Clarke thanked the Councillors for filling in for her during the past fortnight.
- 3 October - Solar Farm briefing session. It was interesting to hear how it will work.
- 4 October – Cr Clarke modelled in the Wimmera Base Hospital Fashion Parade. They have raised \$100,000 this year for the hospital which goes to life saving equipment for the hospital. This is an important event.
- Rural and Regional Sustainability Program. We got our message across that we need proper transport, tertiary education, professionals, and many other issues. How many times do we need to repeat ourselves about the needs of regional communities.
- National and Victoria Police Medal Presentations. Good to acknowledge those people who have acted bravely. We really need to think about what police do for the community. These awards only started last year. They are for families so they can see what their people do. Assist Commissioner Tess Walsh was absolutely lovely how she talked about families.
- 5 October - Launched the Wimmera South West, NDIS.
- Art Gallery AGM. Thanked Adam Harding, Alison Eggleton and all the Art Gallery volunteers. This is the best regional art gallery in Australia.
- 6 October - Launched the Wimmera River Duck Race. Cr Clarke recommended anyone who has children to buy them a duck ticket for the race.
- 9 October - Launched Senior's Week. It came to the attention of Cr Clarke at the launch that she is a senior. Congratulations to Jackie Bennett for organising all the programs for Senior's Week.
- OAM Student Awards for their community involvement, not scholastically but for community work. Congratulations to Katianna Grosser, Josiah Mock and Kyra Clarke. They were all very worthy recipients. This is the first time this event has been done in Horsham.
- 10 October - Mental Health Week Art Show opening along with Cr Power. The emotion in the art work was incredible.
- 10 October - Tourism Advisory Committee.
- 11 October - First meeting to discuss organising Australia Day for 2018.
- 12 October - Public Art Advisory Committee Meeting. You will see some fantastic things happening in the CBD soon.

- 13 October – Victorian Regional Achievement and Community Awards at Flemington Racecourse. The awards are designed to encourage, acknowledge and reward the valuable contributions made throughout regional and rural Victoria. Rural Northwest Health in Warracknabeal were a finalist in the Prime Super Employer Excellence in Aged Care. Tania Bardsley from Ballarat won an award for her work with the African community and the Ballarat City Football Club. The big winner was “Bakery on Broadway” in Wycheproof winning the business achievement award. The bakery was established by four couples trying to bring life back into Wycheproof. Since they opened their bakery other shops have now opened in the town. There were many community heroes. It was so good to be there.

**Moved Cr Koenig, Seconded Cr Power that the Councillors' Reports be received.**

**CARRIED**

## **10. OFFICERS REPORTS**

### **10.1 CHIEF EXECUTIVE**

No reports.

## **10.2 DIRECTOR OF CORPORATE SERVICES**

### **10.2.1 ANNUAL REPORT 2016-17**

L Haigh

File Ref: F06/A09/000001

#### **Purpose**

To present the 2016-17 Annual Report for acceptance by Council.

#### **Background**

The 2016-17 Annual Report for Horsham Rural City Council has been prepared, in accordance with the requirements of *The Local Government Act 1989*, and was forwarded to the Hon Marlene Kairouz, MP, Minister for Local Government, by the due date 30 September 2017. Copies were provided to Councillors via email on 28 September 2017.

Under S.134 of *The Local Government Act 1989*, Council must hold a meeting as soon as practicable after Council has sent the Annual Report to the Minister; and the meeting must be advertised at least 14 days prior in a public notice.

Notice of the preparation of the Annual Report was published in the Public Notices section of the Wimmera Mail Times on Friday 29 September 2017. The notice advised that the public is welcome to attend the Council meeting on 16 October 2017 and copies of the report (which includes the Auditor's Report and Performance Statements for the year ended 30 June 2017) can be inspected at Council's Horsham and Natimuk offices and on the Council's website.

#### **Consultation/Communication**

The Annual Report has been produced with input from all groups within Council.

#### **Financial**

Costs associated with the production of the 2016-17 Annual Report are included in the 2016-17 Budget.

#### **Links To Council Plans, Strategies, Policies**

4.4 Achieve high standards of organisational performance.

#### **Recommendation**

That Council accepts the 2016-17 Annual Report for the Horsham Rural City Council as submitted to the Minister for Local Government.

**Moved Cr Gulvin, Seconded Cr Radford that the recommendation be adopted.**

**CARRIED**

### **10.3 DIRECTOR OF PLANNING AND ECONOMIC**

#### **10.3.1 ECONOMIC DEVELOPMENT STRATEGY 2017-2021**

M Gould      File Ref:

##### **Purpose**

To inform Council of the Final Draft of the Horsham Rural City Council's inaugural Economic Development Strategy (EDS) 2017 to 2021 and to approve the EDS for community consultation

##### **Background**

Horsham Rural City Council has had an economic development function for some years but it previously sat within key senior roles that had broader functions across Council.

From 2012, Council engaged a Manager of Economic and Business Development to work closely with and address any gaps on service delivery to the business community. Developing an EDS was seen as an important process to align the future directions of broader Horsham Rural City Council planning with the Planning and Economic Department staffing and resources. A Request for Quotation document was prepared for tender in December 2016 with a submission from Urban Enterprise being the successful tender. Urban Enterprise are based in Melbourne and have a strong history in preparing strategy in economic, tourism and business development for Local Governments across Australia. A working group for the EDS was established with internal and external members.

##### **Issues**

A work plan was proposed and accepted over a period of three months between Urban Enterprise and the EDS Working Group which included consultation across the community, business, government and industry. The final draft of the EDS has focused on six key action areas to deliver on outcomes over the four years. They are: Best Practice In Economic Development; Primary Industries; A Vibrant Central Activity District; Public Sector Industry; Destination Horsham and Economic Infrastructure.

Attached as **Appendix "10.3A"** is the Draft Horsham EDS.

##### **Consultation**

The stakeholders that contributed to the consultation process were:

- Online Surveys:      Community Survey (320 Responses)  
                                    Business Survey (81 responses)
- Tourism Advisory Committee Workshop

- HRCC Executive Management Group, Department Managers and Councillors Workshops
- Wimmera Development Association Workshop
- One-on-one meetings with 16 business and industry stakeholders

The consultation process following Council adopting the draft plan for consultation will include issuing a media release, notification via social media and website and having the plan available at the next listening post.

The plan will also be circulated to key stakeholders such as Business Horsham.

### **Financial**

The Economic Development Strategy had a budget of \$60,000 in the 2016/17 budget and the final draft was completed using a combination of in house resources ie the Manager of Economic and Business Development and a working group and the external consultants to drive the consultation.

### **Links To Council Plans, Strategies, Policies**

**The HRCC Health and Well Being Plan 2013 – 2017** contains 9 actions under “Education and Economic Development” including Action #68 “To Prepare a Municipal Economic Development Strategy”.

**The HRCC Council Plan 2017 – 2021** under Goal #2 “Sustaining the Economy” contains a series of actions tied to an Economic Development Strategy document.

### **Timelines**

It is anticipated that the EDS will be finalised and prepared for Council endorsement by November 2017.

### **Recommendation**

That Council endorse the final Draft of the Horsham Rural City Council’s Economic Development Strategy for consultation.

**Moved Cr Robinson, Seconded Cr Radford that the report be received.**

**CARRIED**

**Moved Cr Radford, Seconded Cr Grimble that the recommendation be adopted.**

**CARRIED**

### **10.3.2 DRAFT MUNICIPAL PARKING STRATEGY**

A Murphy      File Ref: F25/A02/000001

#### **Purpose**

To inform Council of the final draft Municipal Parking Strategy and to approve for consultation.

#### **Background**

Horsham is a vibrant and diverse regional centre and plays an important role as the largest centre in the Wimmera with key community services, education, retail and business services supporting a residential population of 19,691 and a regional population of 47,156.

The objective of this project is to review car parking occupancy surveys, identify opportunities to create amenable and welcoming places, seek community feedback, conduct background review of strategic documentation and identify strategies to assist Council to manage car parking within and in proximity to the Central Activity District.

#### **Issues**

Car parking surveys have been conducted in Horsham on an annual basis since 2012, on the second Friday in December each year when car parking demands are likely to be at peak levels.

An analysis of the survey results indicates that there have been no significant changes in car parking occupancy levels over the period of 5 years, with the 2016 result showing 62% occupancy level. The best practice benchmark level in regional settings is 75% occupancy.

The project also presents an opportunity for Council to plan and develop the Central Activity District for and around people and pedestrians and not cars. Provided that the Central Activity District is attractive, accessible, active and interesting, it will create an environment for people to walk and to meet, and at the same time present opportunities for traders to engage with and provide enticing shopfronts for pedestrians resulting in incidental sales and economic activity. There is a direct relationship between the review of the Municipal Parking Strategy and the Horsham CBD Revitalisation Strategy.

A key policy position of Council has been that funds generated through parking meters and fines are set aside specifically to upgrade and improve the Central Activity District. Collection of fees through parking meters and fines are important to leveraging funding support from other levels of government and implementing the CBD revitalisation strategy project actions recently endorsed by Council.

Key recommendations in the strategy:

- Generally retain current paid parking rates and locations
- Commit to strategies and initiatives to reduce car dependence
- Analyse and review of car parking occupancy
- Regular monitoring of parking conditions
- Horsham Parking Advisory and Consultative Committee to remain operational
- Enable the development of residential dwelling and or reuse of CBD buildings for residential use to improve activity
- Improve signage and wayfinding for off street car parks to enable strong utilisation of peripheral parking and longer term parking

Attached as **Appendix "10.3B"** is the draft Horsham Municipal Parking Strategy Final Report.

### **Financial**

Development of the Municipal Parking Strategy is being funded from the CBD and Carpark Development Reserve.

### **Consultation**

Development of the strategy has been informed by:

- Parking occupancy survey conducted in December 2016.
- Community and Stakeholder Engagement workshops during June 2016 including the Horsham Parking Advisory and Consultative Committee.

The consultation process following council adopting the draft plan for consultation will include issuing a media release, notification via social media and website and having the plan available at the next listening post.

The plan will also be circulated to key stakeholders such as Business Horsham.

### **Links to Strategies**

- Sustaining the Economy – Lead in sustainable growth and economic development.
- Horsham CBD Revitalisation Strategy (2017)
- 2.2.05 Review Municipal Parking Strategy
- Health and Wellbeing Plan
- 2013 CAD Strategy

### **Recommendation**

That Council endorse the draft Municipal Parking Strategy for consultation.



**Moved Cr Robinson, Seconded Cr Gulvin that the recommendation be adopted.**

**CARRIED**

## 10.4 DIRECTOR OF COMMUNITY SERVICES

### 10.4.1 2017-2021 PUBLIC HEALTH AND WELLBEING PLAN

M Rethus

File Ref: F30/A14/000001

#### Purpose

To present to Council the final 2017-2021 Public Health and Wellbeing Plan for adoption.

#### Background

A Municipal Public Health and Wellbeing Plan (MPHWP) is required under Section 26 of the Victorian *Public Health and Wellbeing Act 2008*. The purpose of this plan is to demonstrate how Horsham Rural City Council will work to create a local community in which people can achieve maximum health and wellbeing across the next four years. It is required to be submitted by 22 October 2017.

The plan fulfils the requirements under the Act, which state a MPHWP must:

- Include an examination of data about health status and health determinants in the municipal district.
- Identify goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing.
- Provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan.
- Specify how the Council will work in partnership with the department and other agencies undertaking public health initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan.

A Steering Committee was established to oversee the development of the MPHWP. The Steering Committee consisted of the following members:

- One Councillor of Horsham Rural City Council (Mayor Cr Clarke)
- Goolum Goolum Aboriginal Co-operative representative (Wally Coleman)
- Wimmera Health Care Group Representative (Janine Harfield)
- Department of Health and Human Services Representative (Rosie Thomas)
- Grampians Community Health Representative (Kath Heading)
- Uniting Wimmera Representative (Wendy Sturgess)
- Wimmera Primary Care Partnership Representative (Andree Schier / Geoff Witnitz)
- HRCC Director Community Services (Kevin O'Brien)
- HRCC Recreation and Sustainability Representatives (Rhonda McNeil / Mandy Kirsopp)
- HRCC Community Development Representatives (Martin Bride / Michelle Rethus)
- HRCC Human Services Representatives (Mandi Stewart / Luke Mitton)

The Plan was finalised to a final draft stage with input from the various Community Engagements that were undertaken and this information was then presented at the 21 August 2017 Council meeting. At that meeting, Council resolved to make the 2017-2021 Public Health and Wellbeing Plan available for Public Comment.

The Public Comment phase ran between Tuesday 23 August and Tuesday 19 September 2017 (inclusive). A Listening Post in Horsham Plaza was also conducted during this phase on Saturday 26 August.

### **Discussion**

Seven priority areas were identified after analysing data specific to Horsham Rural City and reinforced by the Wimmera Primary Care Partnership Health and Wellbeing Plan, the 2015-2019 Victorian Public Health and Wellbeing Plan and consultations with partner agencies and the community.

Each priority area has one or two objectives underneath to outline Council's focus for that area. The seven priority areas are:

- Increasing healthy eating and active living  
**Objective 1:** To increase healthy eating options (food and beverage) in the community.  
**Objective 2:** To increase opportunities for participation in physical activity.
- Reducing harmful alcohol and drug use  
**Objective:** To reduce alcohol consumption and minimise harm associated with the misuse of alcohol and other drugs.
- Improving mental health  
**Objective:** To increase social cohesion and resilience in the community.
- Preventing family violence  
**Objective 1:** Improve awareness and knowledge of violence against women.  
**Objective 2:** Address key drivers of gender inequality leading to violence against women.
- Improving sexual and reproductive health  
**Objective:** To improve access to information and increase awareness and knowledge around safe sexual practices and services.
- Improving early years outcomes  
**Objective 1:** Improve opportunities for participation and connection with services for parents.  
**Objective 2:** Improve learning and development of young children aged 0-6 years.

- Strengthening education and economic development  
**Objective:** To profile Horsham as a place to do business and generate new business opportunities.

Underneath these priorities sit 37 actions that will be delivered by Council along with Partner Organisations.

Each priority has a set of evaluation measures that will be assessed at the completion of the plan (given the data is only available every four years). These evaluation measures have been allocated percentage quantitative targets and will be reviewed, and updated if necessary, as part of the annual review process. This annual review will be conducted against individual action status items and ongoing community engagement will be conducted – particularly to communicate status of key actions to the broader community and the “why” behind it - in line with Council Plan Action 4.1.02.

### **Consultation/Communication**

A Community Engagement Plan was developed for the project, which identified how stakeholders and the community were to be engaged throughout the project and shared with Council at a briefing on 14 March 2017.

Discussions were held with both internal and external stakeholders along with a workshop focused on brainstorming actions underneath the priority areas. External Stakeholders included representatives from: organisations represented in the Steering Committee along with Wimmera Regional Library Corporation, Wimmera Drug and Alcohol Taskforce, Wimmera Regional Sports Assembly, YMCA, Headspace, Women’s Health Grampians, Primary Health Network, Victoria Police, Wimmera Southern Mallee Local Learning and Employment Network (WSMLLEN), Wimmera Development Association (WDA), Wimmera Pride, Centre for Participation, Barwon Centre Against Sexual Assault (CASA) and Horsham District Kindergarten Association (HDKA).

To reach the broader community, a survey was conducted from 18-31 July 2017 in both electronic and hard copy form and a Listening Post was conducted 29 August 2017.

There were 240 responses to this survey, with the age profile of the respondents representing the Horsham Rural City age profile although only 30% of responses were from males.

At the Council meeting on 21 August 2017, Council resolved to make the Plan available for Public Comment for a minimum period of 28 days. The Public Comment phase ran between Tuesday 23 August and Tuesday 19 September. It was advertised through the public notices, made available on the website and information provided through social media and a media release was prepared. The draft was also made

available for feedback at the regular Councillor Listening Posts at Horsham Plaza on 26 August 2017.

As part of the Public Comment phase there were two written submissions received, three verbal discussions held and feedback gained prior to the public comment phase from Department of Health and Human Services (DHHS) (member of the Steering Committee).

Key changes as a result of the Public Comment phase include:

Organisation submitting Comment	Change to Plan
Women's Health Grampians	Addition of further gender equality analysis to Part 2: The Process and Priority Setting
Parks Victoria	Addition of two actions; <ul style="list-style-type: none"> <li>- Action 7: Support recreation activities in natural environment spaces including rivers, lakes and major trails across municipality e.g. Grampians Peak Trail</li> <li>- Action 32: Develop and promote municipality's key tourism and events attractions with particular focus on unique natural and cultural offerings.</li> </ul>
Women's Health Grampians	Split of previous action into two given role of Council will differ (now Actions 24 and 25)
DHHS	Expansion on reference to MSS and inclusion of Action 35 to align with MSS.
DHHS	Expansion of reference to Partnerships throughout the Plan (predominantly on pg. 17)
DHHS	Expansion of Part 8 "Review" to include steering committee meetings and direct reference to the Victoria Public Health and Wellbeing Outcomes Framework and Wimmera PCP evaluation measures as part of review process.
Councillor comments from Briefing on September 25 2017	Addition of measurable targets to the evaluation measures for each priority area.

Attached to this report are the following:

- Final 2017-2021 Health and Wellbeing Plan (see **Appendix "10.4A"**)
- Public Comment Submission Summary (see **Appendix "10.4B"**)
- Copies of the Public Comment written submissions (see **Appendix "10.4C"**)

**Financial**

Implementation of the proposed actions in the Plan would be funded by a mix of internal budget bids, changes in practice, and grant funding. In the 2017-2018 budget the following initiatives are examples where funding has been allocated which would support the proposed actions:

<b>Health and Wellbeing Action #</b>	<b>Council Plan Action #</b>	<b>Budget initiative description</b>
<b>5</b>	5.2.03	\$20,000 to develop an Open Space strategy for Horsham
	5.2.04	\$57,000 for a Wimmera River walking path on the south side of the river adjacent to the Bennett Road area
<b>27</b>	2.1.03	\$60,000 for the writing of an Economic Development Strategy.
<b>22</b>	1.1.05	\$2.480 million for the staged development of a Children's and Community Hub on Kalkee Road in Horsham's north. <i>(The project is funded through grants from the State Government \$1.98 million and council borrowings \$0.50 million and will be completed in the 2017/18 financial year.)</i>
	Ongoing basis	\$180,000 for Upgrade and New works for the Laharum Hall – dependent upon receiving grant funding of \$90,000.
<b>14</b>		\$130,000 for the renewal of the public toilets at Dudley Cornell Park
	Ongoing basis	\$135,000 for proposed new public conveniences in the Hamilton street area (location yet to be determined)
	1.4.02 and 1.4.03	\$1.60 million for CBD revitalisation works including underground power lines within the CBD. This is a part of the ongoing CBD Strategy and is expected to be funded \$1.056 million from a non-recurrent grant and \$0.544 million from the CBD reserve.
	1.2.01	\$30,000 to reseal the viewing ramp at the city oval from the clubrooms to the grandstand.
<b>7</b>	Ongoing basis	\$500,000 for Pynsent Street / Roberts Avenue/ Wilson Street stage 2 paving works

**Links to Council Plans, Strategies, Policies**

*Council Plan 2017-2021*

1.2.05: Development of the Health and Wellbeing Plan 2017

**Recommendation**

That the 2017-2021 Public Health and Wellbeing Plan be adopted.

**Moved Cr Robinson, Seconded Cr Radford that the recommendation be adopted.**

**CARRIED**

## 10.5 DIRECTOR OF TECHNICAL SERVICES

### 10.5.1 ROAD RECONSTRUCTION - VARIOUS

Lyndon White File Ref: F13/A02

#### Purpose

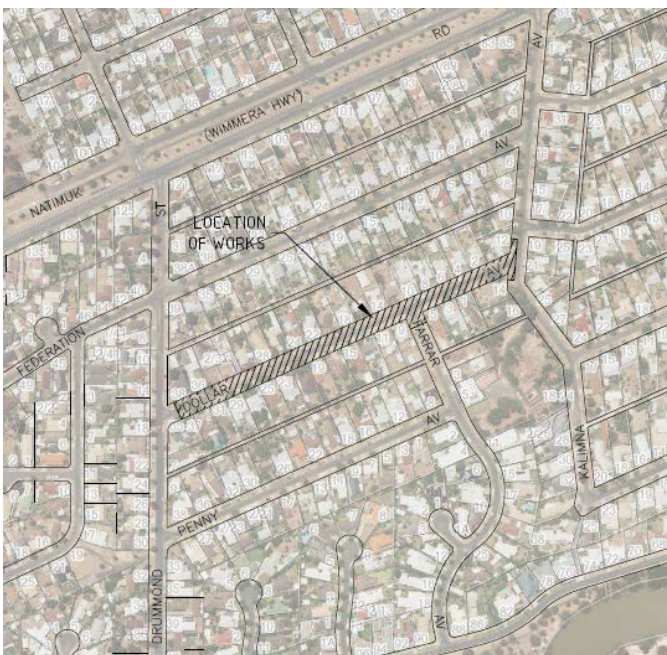
To recommend the award of contracts for three road reconstruction projects as follows:

- Dollar Avenue, Horsham – to Midbrook Pty Ltd
- Kalimna Avenue, Horsham – to Midbrook Pty Ltd
- Peels Road, Riverside – to MF & JL Willmore Pty Ltd.

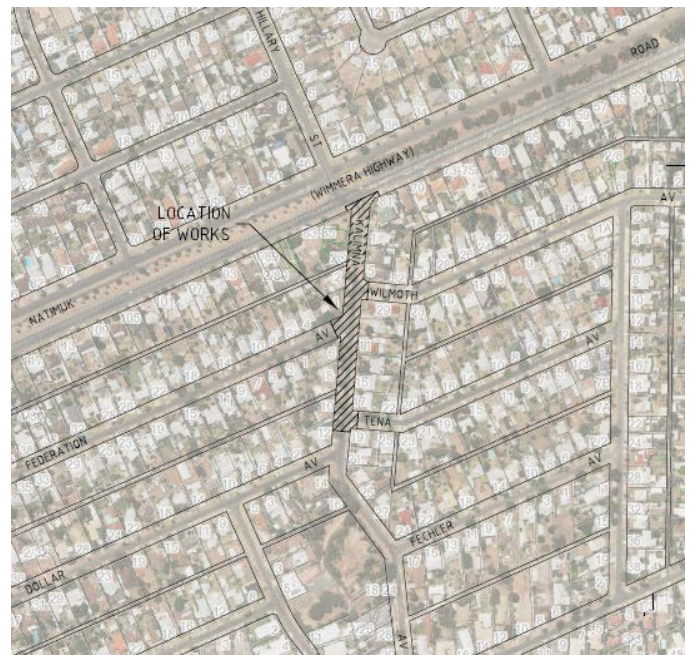
#### Background

The background to these projects and the tendering processes for these three contracts have been very similar, hence they are presented together in this report.

The proposed extents of works are shown in the diagrams below. The first two diagrams are shown side by side as the works are from the adjacent sections of Dollar Ave (on the left), and Kalimna Ave Horsham.



Dollar Avenue, Horsham



Kalimna Avenue, Horsham



The third section of road is the full length of Peels Road Riverside as shown below:



For Dollar Avenue and Kalimna Avenue, the works involve reconstruction of the full width of road pavement, kerb and channel, driveways, some sections of footpath, installation and upgrade of underground drainage and reinstatement of nature strips.

Peels Road, being a rural road has a different scope, comprising reconstruction of the full width road pavement and installation of 4.0 m wide seal and 1.0 m shoulders either side.

All works are required due to the deteriorated condition of these roads, including significant surface roughness.

Tenders were sought for all three contracts via advertisements in the Wimmera Mail-Times newspaper and Council’s website. Tender invitations were released on 8 September 2017 and closed on 4 October 2017.

Tenders were received from the following companies:

<b>Dollar Avenue</b>	<b>Kalimna Avenue</b>	<b>Peels Road</b>
MF & JL Willmore Pty Ltd, Horsham Midbrook Pty Ltd, Horsham Mintern Civil, Horsham	MF & JL Willmore Pty Ltd, Horsham Midbrook Pty Ltd, Horsham Mintern Civil, Horsham	MF & JL Willmore Pty Ltd, Horsham

Details of tenders are included in the **Confidential Briefing Paper**.

The tender evaluation panel consisted of the Infrastructure Manager Martin Duke, Senior Design Engineer Lyndon White and Senior Projects Engineer Jared Hammond.

The panel determined that all the tenders were conforming. The panel then evaluated them in line with the criteria nominated in the tender documents, being:

- Appreciation of the work, methodology and challenges– 15%
- Commercial and financial– 15%
- Project experience and delivery capability – 10%
- Project team and experience – 10%
- Safety, quality and environmental – 15%
- Price – 30%
- Local Content – 5%

### Issues

In each case the tender assessment was straightforward, and the highest scoring tender was the lowest priced tender, there being only one tender for the Peels Road contract.

The recommended tenderer in each case being:

Dollar Avenue	Kalimna Avenue	Peels Road
Midbrook Pty Ltd, Horsham	Midbrook Pty Ltd, Horsham	MF & JL Willmore Pty Ltd, Horsham

### Financial

The table below summarises the relevant financial aspects of the tenders in ex-GST amounts:

	Dollar Avenue	Kalimna Avenue	Peels Road
<b>Budget</b>	\$497,000	\$290,000	\$160,000
<b>Preferred Tender</b>	\$388,919	\$243,105	\$185,394

The sources of funds for individual projects being:

- **Dollar Avenue** - \$91,000 from Council's kerb and channel program, \$100,000 from Roads to Recovery funding \$306,000 from Council's infrastructure renewal gap fund.
- **Kalimna Avenue** - \$31,000 from Council's kerb and channel program, \$153,000 from Council's urban roads program and \$106,000 from Roads to Recovery funding.

- **Peels Road** - \$81,500 from Council rates and \$78,500 from Roads to Recovery funding.

Combined, these three projects are \$129,000 under budget. This under expenditure will be considered in the review of the overall funding for road projects later in the financial year.

### **Links To Council Plans, Strategies, Policies**

The Council Plan 2014-18 includes under Goal 3 – Asset Management the following aim:

- 3.4 Deliver works to develop and maintain Council’s physical assets for long term sustainability, amenity and safety

### **Recommendation**

1. That Council refer the details of tenders to the confidential briefing part of the meeting in accordance with Section 89(2) (d) contractual matters of the Local Government Act, 1989.
2. That Council award:
  - a. Contract No: 18/004 Dollar Avenue to Midbrook Pty. Ltd, Horsham for the tendered price of \$388,919.00 (ex. GST).
  - b. Contract No: 18/005 Kalimna Avenue to Midbrook Pty. Ltd, Horsham for the tendered price of \$243,105.00 (ex. GST).
  - c. Contract No: 18/003 Peels Road to MF & JL Willmore Pty Ltd, Horsham for the tendered price of \$185,393.75 (ex. GST).

**Moved Cr Radford, Seconded Cr Koenig that the recommendation be adopted.**

**CARRIED**

### **10.5.2 CONTRACT 18/001 - SUPPLY AND DELIVERY OF A LANDFILL COMPACTION GPS**

Warren Kennedy/John Martin

File Ref: F13/A02

#### **Purpose**

To present the findings and recommendation of the tender panel appointed to review tenders for the purchase and ongoing support for a landfill compaction GPS for Council’s Dooen Landfill.

## Background

The potential benefits of a GPS system at Dooen Landfill were first highlighted during the rehabilitation of the putrescible cell on the southern site at Dooen Landfill. The cell had been located partly in a former quarry, and accurate construction records were not available. As rehabilitation was proceeding, it was found that the extent of the cell and location of waste differed from what was shown on records, requiring variations to the scope of works, including a partial re-design. A briefing report to the previous Council on this issue is included in the ***Confidential Briefing Paper***.

One of the conclusions of that report was the benefit in improved information available from a GPS system.

A GPS system fitted to the landfill compactor will provide further benefits, in particular, improving the efficiency of utilisation of airspace at the landfill, by dynamically monitoring the extent of compaction. The available systems provide on-screen displays highlighting the areas where the target level of compaction has not yet been achieved.

The available GPS systems also provide advanced data management, providing near real time reporting on compaction volumes, and electronic mapping information to monitor utilisation of the landfill. This will replace some of the requirements for progressive surveying of the site.

The systems also include the ability to accurately map the location of asbestos disposed to the landfill – which is a regulatory requirement.

## Tender Process

Tenders were called through Council's web site, the Wimmera Mail-Times and The Age.

Being a highly specialised field only two tenders were received, from:

- Position Partners – Carlson/Topcon systems, from Campbellfield Victoria.
- Sitech - Trimble/Vision Link systems, from Clayton Victoria.

Details of the tenders, including pricing and the assessment of key aspects are included in the ***Confidential Briefing Paper***.

The tenders were assessed by Landfill Unit Co-ordinator Malcolm Carter, Senior Project Engineer Jared Hammond, Fleet Manager Warren Kennedy and Director Technical Services John Martin.

Key selection criteria for the replacement were:

- Quality of product offered
- Conformity with specifications and ability to perform roles outlined
- Details of product offered and supporting information
- Compatibility with Council's Bomag landfill compactor
- Contract time – time of delivery
- Warranty, ongoing and after sales service
- Compliance with OH&S standards
- Australian licensing compliant.

The tender of Position Partners, was determined to have the best quality, value, manufacturing and support for the following reasons:

- Leader in Australia for landfill compaction GPS with experience and expertise across Victoria, Australia and overseas
- The ongoing support system, upgrade options and warranty.
- Simple to use operator controls in the machine, fitted with the largest colour touch screen available, easy to read schematics, colour coded for reaching completed compaction levels.
- Easy to use software - engineers can use for design works, checking levels and reporting.
- The Carlson System is compatible with the Landfill Compactor, the Doon Location and site and can be used with Topcon software and equipment already being used by Council staff.
- Excellent references
- Council has had good service and support from Position Partners in the past including the purchase of laser levels and a new service locator.
- Full staff training will be conducted on site.

## **Issues**

Accurate GPS information requires the provision of real-time correction data to be available to the GPS system in the Compactor. To facilitate this, a base station is required on site as there is poor mobile phone coverage at the landfill, especially in the cell where operations are often up to 10 m below ground level.

The new GPS will improve Council's commitment to OH&S and environmental standards as it can log areas to be avoided with an audible and visual alarm in the compactor. As indicated earlier, the system can map asbestos locations and guide the operator when compaction is complete.

Council staff have been investigating the range of landfill compaction GPS systems for several years in consultation with other councils, private firms and demonstrations from suppliers.

## **Financial**

Funds of \$136,000 ex. GST were allocated for the purchase of the Landfill GPS in the plant program funded from the Waste Reserve.

The preferred tender has a capital cost of \$100,745 which is within the budget.

Ongoing costs including data management, servicing and upgrades cost \$1200 per month. These ongoing costs will be largely offset through the reduced requirement for surveying the site.

## **Recommendation**

1. That Council refer the briefing report and details of tenders to the confidential briefing part of the meeting in accordance with Section 89(2) (d) contractual matters of the Local Government Act, 1989.
2. That Council award contract 18/001 for the supply and delivery of a new landfill compaction GPS system to Position Partners, Campbellfield for the amount of \$100,745 ex GST.

**Moved Cr Radford, Seconded Cr Gulvin that the recommendation be adopted.**

**CARRIED**

**11. URGENT BUSINESS**

NIL

Moved Cr Radford, Seconded Cr Koenig that the Council Meeting close to consider item number 10.5.1 & 10.5.2 of the Director Technical Services Report deemed to be of a Confidential nature in accordance with Section 89(2) of the Local Government Act, 1989.

**CARRIED**

The time being 6.48pm the Council meeting closed.

Moved Cr Koenig, Seconded Cr Gulvin that the Council meeting open.

**CARRIED**

The Council Chamber doors were opened at 7.03pm.

Moved Cr Gulvin, Seconded Cr Power that the recommendations in the closed Council meeting be adopted.

**CARRIED**

The meeting closed at 7.03pm.

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The Mayor, Cr P Clarke  
Chairperson