

MINUTES of the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 26 November 2018.

Order of Business

1. PRESENT

Cr Mark Radford, Mayor; Cr Pam Clarke, Cr Alethea Gulvin, Cr Josh Koenig, Cr Les Power, Cr David Grimble, Cr John Robinson.

ALSO IN ATTENDANCE:

Sunil Bhalla, Chief Executive Officer; Graeme Harrison, Director Corporate Services; Angela Murphy, Director Development Services; Kevin O'Brien, Director Community Wellbeing; John Martin, Director Infrastructure; Sue Frankham, Governance Officer; Diana McDonald, Coordinator Governance.

2. OPENING

The Prayer and Acknowledgement of Country Statement were read by the Chairman, Cr Mark Radford.

3. PRAYER

Almighty God, we pledge ourselves to work in harmony for, the social, cultural and economic well-being of our Rural City. Help us to be wise in our deliberations and fair in our actions, so that prosperity and happiness shall be the lot of our people. AMEN

4. ACKNOWLEDGEMENT OF COUNTRY STATEMENT

The Horsham Rural City Council acknowledges the five Traditional Owner groups of this land; the Wotjobaluk, Wergaia, Jupagalk, Jaadwa and Jadawadjali people. We recognise the important and ongoing place that all Indigenous people hold in our community.

We pay our respects to our Elders, both past and present, and commit to working together in the spirit of mutual understanding and respect for the benefit of the broader community and future generations.

5. WELCOME

Chairman, Cr Mark Radford formally welcomed those in attendance to the Council meeting.

The Mayor advised the public that the Council meeting will be recorded to maintain an audio archive.

Peter Bollen

Cynthia Bollen

David Bowe

Neville McIntyre

6. APOLOGIES

Nil

7. LEAVE OF ABSENCE REQUESTS**Council Resolution****MOVED Cr Josh Koenig, Seconded Cr Les Power**

That leave of absence be granted to Cr Pam Clarke from 27 November 2018 until 13 December 2018.

CARRIED

8. CONFIRMATION OF MINUTES**Council Resolution****MOVED Cr Pam Clarke, seconded Cr David Grimble**

That Council adopt the minutes of the:

- Ordinary Meeting of Council held on 22 October 2018 (subject to amendment on page 35 to read "*Motion Lapsed*")
- Special (Statutory) Meeting of Council held on 8 November 2018 (subject to amendment on page 8 "*Cr Koenig nominated Cr Radford to be the Mayor ...*")
- Special Meeting of Council held on 12 November 2018.

CARRIED

9. CONFLICTS OF INTEREST

Cr Pam Clarke declared a direct conflict of interest in Item 14.1 Evans Way Wetland Petition. The nature of the interest being that Cr Clarke owns a property that overlooks the wetland. Cr Clarke left the meeting at 6.34pm and returned at 6.36pm. Cr Clarke was absent whilst this matter was being discussed and considered.

SUSPEND STANDING ORDERS

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr John Robinson

That Standing Orders be suspended for Public Question time.

CARRIED

The time being 5.34pm the Council Meeting was suspended.

10. PUBLIC QUESTION TIME**Public Question Received from Mr Neville McIntyre**

I have noticed in your forward planning you have made an allowance to replace the floor in the Heritage listed Town Hall. What is wrong with the current floor and may I have access to the report as to why it needs to be replaced?

This floor is unique as to the way it was put down and the timber used is also of historic value. This floor, as well as the building, has a heritage listing therefore Council is obliged to maintain and repair this floor rather than replace it.

Response from Mr Kevin O'Brien, Director Community Wellbeing

The current floor is close to the end of its useful life. There can be no further sanding of the floor as this will cause the floor boards to split. Also the rear section of the floor in the hall is uneven which is impacting on venue operations.

Council can provide Mr McIntyre with the Heritage Assessment Report completed by Robyn Riddett, Anthemion Consultancies which outlines why the floor needs to be replaced and how the heritage requirements will be met when the floor is replaced.

It is also to be noted that if council is successful with a grant application through the Living Heritage Community Grants program that a permit from Heritage Victoria still needs to be granted before works can commence.

The Horsham Town Hall site is included on the Victorian Heritage Register. The Horsham Town Hall is of architectural and historical significance to the state of Victoria. Council is obliged to maintain and repair the floor to the end of its useful life. The materials to be used when the floor is replaced will be the same i.e. Mountain ash, tongue and groove will be to the existing width and preferably to the existing thickness and floor and skirtings will be stained matching the existing floor. The proposed works will be completed in accordance with the heritage principles as expressed in the *Burra Charter*.

Follow Up Question from Mr Neville McIntyre

Regarding the trap door, it's ugly and I wouldn't have thought that it's in the best interests of a heritage listed hall to have an ugly trap door. I'd like to think that it could be replaced. If you need a trap door, is there another place? It's a hazard where the trap door has been put, it's right in the middle of the dance floor. Can council have a look at that and see where they can replace the trap door?

Response from Mr Kevin O'Brien, Director Community Wellbeing

Council is happy to have a look at the trap door as part of the proposed works to deal with that issue.

RESUME STANDING ORDERS

Council Resolution

MOVED Cr Les Power, Seconded Cr Alethea Gulvin

That Standing Orders resume.

CARRIED

The time being 5.39pm the Council meeting resumed.

Motion

MOVED Cr John Robinson, Seconded Cr Les Power

That the report be amended in accordance with some information that Cr John Robinson will provide.

Amendment

MOVED Cr Josh Koenig, Seconded Cr Alethea Gulvin

That through documentation of Councillors comments tonight, the report be adjusted, and appropriate comments included as determined by Council officers.

When the motion was PUT it was CARRIED. The amendment then became the substantive motion and when it was PUT it was CARRIED.

Report**Background**

An initial briefing was provided to Councillors on the Corridor Strategy at the Council Briefing Meeting on 12 March 2018. This included presentation of a background report prepared by TfV to inform the study.

In recent weeks, the TfV has announced the engagement of consultant SMEC to undertake preparation of the strategy. An initial briefing was provided by the consultant to the Western Highway Action Committee, on which Council is represented by Cr Grimble. This briefing was primarily an overview of the project process and did not explore themes and issues.

The consultant has circulated a questionnaire to Councils to seek their input to the strategy.

Discussion

Consultants Movement and Place recently facilitated a process to establish Council's agreed transport objectives for Horsham. Given this recent familiarity with Councillors' perspective on transport issues, this company was also asked to prepare the draft responses to the questionnaire.

The responses are presented in the attachment to this report.

Financial Implications

Nil

Links To Council Plans, Strategies, Policies

The corridor strategy will inform and should be informed by Council's parallel work on the Horsham urban and rural network transport plans, which will both commence shortly.

Consultation/Communication

It is anticipated that TfV and its consultants, SMEC, will engage with a range of stakeholders including Council and the Western Highway Action Committee at various stages of the project.

Risk Implications

Nil

Environmental Implications

Nil

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

It is proposed that Council endorse the questionnaire responses for submission to SMEC.

11.2 FINANCE AND PERFORMANCE COMMITTEE**Author's Name:** Heather Proctor**Director:** Graeme Harrison**Author's Title:** Manager Finance**File No:** F18/A10/000001**Department:** Corporate Services - Finance**Officer Declaration of Interest**

No officer involved in the preparation of this report has any conflicts of interest.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Nil

Purpose

To provide an update to Council in relation to the final uncommitted cash surplus result for 2017/18 financial year.

Summary

After reviewing all income and expenditure accounts for 2017/18 year, it is determined there is an uncommitted cash surplus of \$426,965 as at 30 June 2018.

It is proposed to allocate the cash surplus to the Major Capital Projects Reserve for future contributions towards strategic capital priorities.

Recommendation

That Council:

1. Note the 2017/18 Financial Year Final Cash Surplus Amount
2. Allocate the cash surplus to the Major Capital Projects Reserve.

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr Josh Koenig

That Council:

1. Note the 2017/18 Financial Year Final Cash Surplus Amount
2. Allocate the cash surplus to the Major Capital Projects Reserve.

CARRIED

Report**Background**

The annual financial statements which have been audited by the Victorian Auditor General and are reported in the 2017/18 annual report, shows the Council's Comprehensive Income Statement as having a surplus of \$6.29m for the financial year.

This is an accounting surplus as required to be reported by accounting standards and the Local Government Act and does not reflect the true cash result for the Council after the years' operations. It includes non-cash expenditure such as depreciation and also does not include capital expenditures, loan borrowings and repayments, and transfers to reserves which are reflected in the balance sheet.

Discussion

The final cash surplus is determined by removing from the final cash result, any projects that need to be carried forward because they are not yet complete. The final cash surplus has been identified as **\$426,965**. This amount represents 0.7% of Council's total income.

The Executive Management Team and Departmental Managers have determined which projects need to be carried forward in order to complete the commitments made in the 2017/18 budget.

The final carried forward projects total \$5.295 million comprising of 95 projects (\$3.844 million) and 89 grants (\$1.450 million) to be carried forward.

Some general explanations for the carried forward figures include:

- Delays in programing projects, ie, delays in scoping projects, going to tender, gaining contractors
- Delays in start dates by contractors due to the unprecedented amount of civil works occurring across the State
- Insufficient funding to complete all the works as planned
- Delays in receiving grant notifications, leading to later programing of projects
- Unexpected grants being received taking a priority
- Projects included in the budget with pending grant funding.

The final cash surplus figure can also be reconciled to the results against budget for each of the service delivery areas. These results arise from the receipt of income above what was budgeted and decreases in expenditure due to savings made during the year.

The results are summarised in the following table:

	Deficit / (Surplus)	Comments
Community & Cultural Development	\$5,000	Deficit is .04 % of expenditure total for this directorate
Corporate Services and Council Wide	-\$71,709	Surplus is .9 % of expenditure total for this directorate
Council & CEO	\$6,930	Deficit is .8 % of expenditure total for this directorate
Planning & Economic Services	-\$143,300	Surplus is 2% of expenditure total for this directorate
Technical Services	-\$223,886	Surplus is .7 % of expenditure total for this directorate
	-\$426,965	Surplus is .7 % of expenditure total

Two projects were proposed for funding at the Council meeting of 24 September 2018, one for the Aquatic Centre and the other for Quantong Netball Courts. Council has now received advice that both grant applications have been unsuccessful. As a result, it is proposed that all of the cash surplus be transferred to the major projects reserve for projects to be determined at a later date based on Council's strategic priorities.

Financial Implications

The surplus amount of \$426,965 is 0.7% of Council's total income and is therefore immaterial in terms of triggering a formal revision of the budget. (Greater than 5% is the normal accepted practise – \$2.8m for 2018/19).

Links To Council Plans, Strategies, Policies

Council Plan Goal 4 – Governance and Business Excellence

Consultation/Communication

The Executive Management Team have reviewed and discussed carried forward projects and cash surplus.

Risk Implications

Not applicable

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

It is not possible to have a final balanced result when the total budget is \$53.3 million. A cash surplus, however, is preferable to a cash deficit as that would indicate future financial challenges. The surplus of \$426,965 is equivalent of 0.7% of total income. It is proposed to allocate the cash surplus to the Major Capital Projects Reserve.

11.3 2019 COUNCIL MEETING DATES

Author's Name: Sue Frankham **Director:** Graeme Harrison
Author's Title: Governance Officer **File No:** F06/A02/000001
Department: Governance and Information Management

Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Nil

Purpose

To adopt 2019 Council meeting dates for the Horsham Rural City Council.

Summary

- In accordance with the *Local Government Act 1989*:
 - The date, time and place of all ordinary Council meetings are to be fixed by Council and at least seven days' notice of such meetings must be provided to the public
 - The Mayor is to be elected after the fourth Saturday in October but not later than 30 November in each year.

Recommendation

1. That the ordinary Council meetings for 2019 for the Horsham Rural City Council be held at 5.30pm at the Civic Centre, Horsham, on the following dates:
 - Tuesday, 29 January 2019
 - Monday, 25 February 2019
 - Monday, 25 March 2019
 - Tuesday, 23 April 2019
 - Monday, 27 May 2019
 - Monday, 24 June 2019
 - Monday, 22 July 2019
 - Monday, 26 August 2019
 - Monday, 23 September 2019
 - Monday, 28 October 2019
 - Monday, 25 November 2019
 - Monday, 16 December 2019

2. That the Statutory Meeting to elect the Mayor of the Horsham Rural City Council be held on Thursday 4 November 2019 at 5.30pm at the Civic Centre, Horsham.
3. That the adopted 2019 Council meeting dates be advertised on the Horsham Rural City Council website and in the Public Notices page in the Wimmera Mail-Times and The Weekly Advertiser newspapers.

Council Resolution

MOVED Cr Alethea Gulvin, Seconded Cr Pam Clarke

1. That the ordinary Council meetings for 2019 for the Horsham Rural City Council be held at 5.30pm at the Civic Centre, Horsham, on the following dates:
 - Tuesday, 29 January 2019
 - Monday, 25 February 2019
 - Monday, 25 March 2019
 - Tuesday, 23 April 2019
 - Monday, 27 May 2019
 - Monday, 24 June 2019
 - Monday, 22 July 2019
 - Monday, 26 August 2019
 - Monday, 23 September 2019
 - Monday, 28 October 2019
 - Monday, 25 November 2019
 - Monday, 16 December 2019
2. The Statutory Meeting to elect the Mayor of the Horsham Rural City Council be held on Thursday 4 November 2019 at 5.30pm at the Civic Centre, Horsham.
3. The adopted 2019 Council meeting dates be advertised on the Horsham Rural City Council website and in the Public Notices page in the Wimmera Mail-Times and The Weekly Advertiser newspapers.

CARRIED

Report**Background**

On 16 July 2018, it was resolved to hold ordinary Council meetings on the fourth Monday of every month at the Civic Centre commencing at 5.30pm. At its meeting on 24 September 2018, Council resolved to review the Council meeting frequency and Local Law No 1 Governance - Meeting Procedures in no less than six months.

Discussion

The decision to hold ordinary Council meetings on the fourth Monday enables Council briefing meetings to be held on the first and second Monday of every month. This allows time for Officers to address issues, questions and concerns raised in briefing meetings and finalise reports prior to the Council meeting.

Financial Implications

All costs associated with 2019 Council meetings will be met within the existing Horsham Rural City Council budget.

Links To Council Plans, Strategies, Policies

2017-2021 Council Plan:

Goal 4 – Governance and Business Excellence

4.2 Manage risk to the organisation

4.4 Achieve high standards of organisational performance

Consultation/Communication

Horsham Rural City Council is one of 31 Category 2 Councils across the State. In July 2018, a benchmarking activity was conducted which identified that 29 Category 2 Councils hold one Ordinary meeting per month, whilst the remaining two Councils hold two meetings per month.

Risk Implications

Not applicable

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

Adoption and promotion of 2019 meeting dates will enable planning of Councillor and senior officers' diaries and ensure that the public is informed of all meetings scheduled for the year.

11.4 ALLOCATION OF COUNCILLORS TO COMMITTEES

Author's Name: Sue Frankham **Director:** Graeme Harrison
Author's Title: Governance Officer **File No:** F019/A15/000001
Department: Governance and Information Management

Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Committees with Councillor Involvement – 2019 (**Appendix “11.4A”**)

Purpose

To endorse the allocation of Councillors to committees for 2019.

Summary

- There are various committees that involve Mayor and/or Councillor representation.
- Horsham Rural City Council has a committee list which is reviewed annually (and at other times as required) by the Chief Executive Officer, Mayor and Councillors. The annual review occurs in November, immediately following the Statutory Meeting.
- The committee list has been reviewed and discussions held between the Mayor and individual Councillors.
- The Municipal Association of Victoria and the Victorian Local Governance Association require formal advice following resolution of the Councillors appointed to represent the Horsham Rural City Council on those bodies.

Recommendation

That Council:

1. Note the allocation of Councillors to committees for 2019.
2. Nominate Cr Mark Radford as Council's representative to the Municipal Association of Victoria and Cr Josh Koenig as the substitute representative.
3. Nominate Cr Mark Radford as Council's representative to the Victorian Local Governance Association and Cr Josh Koenig the substitute.

Council Resolution

MOVED Cr David Grimble, Seconded Cr John Robinson

That Council:

1. Note the allocation of Councillors to committees for 2019
2. Nominate Cr Mark Radford as Council's representative to the Municipal Association of Victoria and Cr Josh Koenig as the substitute representative
3. Nominate Cr Mark Radford and Council's representative to the Victorian Local Governance Association and Cr Josh Koenig the substitute
4. Nominate Cr John Robinson to the Aerodrome Users Group.

CARRIED

Report**Background**

There are various committees that involve Mayor and/or Councillor representation.

Horsham Rural City Council has a committee list which is reviewed annually (and at other times as required) by the Chief Executive Officer, Mayor and Councillors. The annual review occurs in November, immediately following the Statutory Meeting.

Discussion

The committee list has now been reviewed and discussions held between the Mayor and individual Councillors.

The Municipal Association of Victoria and the Victorian Local Governance Association require formal advice following resolution of the Councillors appointed to represent the Horsham Rural City Council on those bodies.

Financial Implications

Provision for the involvement of the Mayor and Councillors on committees has been made within the existing Council budget.

Links To Council Plans, Strategies, Policies

2018-2022 Council Plan
Goal 4 – Governance and Business Excellence

Consultation/Communication

The Mayor has met individually with Councillors to discuss their committee involvement.

Each committee will be informed of their Councillor representative once the committee list has been adopted by Council.

The Committees section on the Horsham Rural City Council website will be updated to reflect changes to Councillor representation on committees.

Risk Implications

Not applicable

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

Councillor representation on various committees has now been reviewed and is presented for endorsement by Council.

11.5 AUDIT COMMITTEE MEETING UPDATE

Author's Name: Diana McDonald **Director:** Graeme Harrison
Author's Title: Co-ordinator Governance **File No:** F18/A13/000001
Department: Governance and Information

Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Status: Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** Nil

Appendix

Audit Committee Meeting Minutes (**Appendix "11.5A"**)

Purpose

To report outcomes of the Audit Committee meeting of 22 November 2018.

Summary

- VAGO appointment of Auditors McLaren Hunt
- Internal Audit Actions Report
- Nomination of new Independent Member
- Annual appointment of the Audit Committee Chair
- Audit Committee Self Assessment Summary and Analysis
- Audit Committee Annual Report

Recommendation

That Council:

1. Note the minutes of the Horsham Rural City Council Audit Committee meeting of 22 November 2018.
2. Appoint Mr Richard Trigg as the new independent committee member for a three year term, commencing from quarter 1 meeting in 2019 and concluding after the first quarterly meeting in 2022.
3. Appoint Mr Geoff Price as the Independent Chair of the committee for a one year term to the last quarterly meeting in 2019.

Council Resolution

MOVED Cr David Grimble, Seconded Cr Pam Clarke

That Council:

1. Note the minutes of the Horsham Rural City Council Audit Committee meeting of 22 November 2018.
2. Appoint Mr Richard Trigg as the new independent committee member for a three year term, commencing from quarter 1 meeting in 2019 and concluding after the first quarterly meeting in 2022.
3. Appoint Mr Geoff Price as the Independent Chair of the committee for a one year term to the last quarterly meeting in 2019.

CARRIED

Report**Background**

The Horsham Rural City Council Audit Committee is an advisory committee of Council, whose objective is to provide appropriate advice and recommendations to Council on matters as listed in its Charter, in order to facilitate decision making by Council in relation to the discharge of its accountability requirements.

Discussion

Key topics covered in the meeting were:

- **VAGO Appointment of Auditors McLaren Hunt** – The Victorian Auditor-General's Office recently retendered audit services for the annual financial audit of Council. This appointment is for an initial three year period commencing with the financial year ending 30 June 2019 and up to the financial year ending 30 June 2021.
- **Internal Audit Actions Report** – The quarterly report on the completion and/or number of outstanding audit actions has shown a similar number of actions completed for the quarter.
- **Nomination of new Independent Member** – Mr Richard Trigg has nominated as an Independent Member on the Audit Committee for a three year term following a position made vacant by retiring member Roy Henwood. Mr Trigg attended the meeting in a non-voting capacity until appointed by Council.
- **Audit Committee Self Assessment Summary and Analysis** – The Committee recently undertook its sixth annual self-assessment of its performance against the Committee's existing Charter, with a questionnaire relating to the 2017/18 financial year.
- **Audit Committee Annual Report** – The Audit Committee Annual Report 2017/18 is a summary of work performed by the Audit Committee over the previous financial year, and includes audits conducted, overall conduct of the Committee and the Committee membership.
- **Review of the Audit Committee Charter & Annual Plan** – Review of the Audit Committee Charter and Annual Plan 2019 was discussed at the meeting and proposed changes will be the subject of a future report to Council.

A range of other compliance matters were discussed including updates on the Local Law No 1 Meeting Procedures amendments, VAGO report – Delivering Local Government Services, Strategic Internal Audit Plan (2017/18 to 2018/19), Pensioner Rebate Audit and the Quarterly Financial Report (September 2018).

Financial Implications

Operations of Council's Audit Committee is covered within the 2018/19 operational budget allocation.

Links To Council Plans, Strategies, Policies

Council Plan Goal 4 – Governance and Business Excellence

Four-year outcomes:

4.2 Manage risk to the organisation

4.4 Achieve high standards of organisational performance

Consultation/Communication

Council's Audit Committee is comprised of councillors and independent members. Consultation and communication is undertaken with Internal Auditors and external (VAGO) Auditors.

Risk Implications

The Audit Committee is an important committee of Council required under the Local Government Act 1989. To not have a properly functioning or constituted committee would be in breach of the requirements of the Act. The committee has an important role in monitoring Council's financial governance and risks, to not have such a committee could increase Council's to potential for fraud and corruption to occur.

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

Conclusion

The quarterly Audit Committee meeting has been effectively discharging its duties and responsibilities.

12. COUNCILLORS' REPORTS AND ACKNOWLEDGEMENTS

Cr Pam Clarke

- 23 October 2018 – Longerenong College, funding announcements by Jaala Pulford
- 26 October 2018 – Official Launch of the Great Wimmera River Duck Race
- 26 October 2018 – Seasonal Conditions Meeting
- 30 October 2018 – Western Rail Group Meeting, Hamilton
- 31 October 2018 – Meeting with PhD student to discuss leadership and the female perspective
- 4 November 2018 – Opening of Horsham RSL Remembrance Day exhibition
- 4 November 2018 – Presentations for the Horsham Dragon Boat Regatta
- 7 November 2018 – Dinner and Q&A with Prof Oberklaid and team from the Royal Children's Hospital
- 8 November 2018 – Women in Sport recognition dinner
- 11 November 2018 – Remembrance Day Commemorative Service, 5pm Pipe Service and ANZAC Bridge Sunset Service
- 12 November 2018 – Special Council Meeting, Council Briefing Meeting, Dadswell's Bridge Community Consultation
- 15 November 2018 – Public Art Advisory Committee Meeting
- 16 November 2018 – Cellarbrations 1st Birthday, cutting of the cake
- 16 November 2018 – AXIS Enterprises 2018 Annual General Meeting

Cr Mark Radford

- 11 November 2018 – Remembrance Day Service, Horsham
- 11 November 2018 – At the Going of the Sun Service, Anzac Pedestrian Bridge
- 12 November 2018 – Special Council Meeting
- 12 November 2018 – Council Briefing Meeting
- 12 November 2018 – Dadswell's Bridge Community Consultation
- 13 November 2018 – Tourism Advisory Committee Meeting
- 13 November 2018 – Weather Radar Announcement, Wimmera Development Association/Bureau of Meteorology
- 13 November 2018 – Haven Recreation Reserve Committee Meeting
- 15 November 2018 – Kmart Wishing Tree Launch
- 15 November 2018 – Haven Primary School, meeting with years 4, 5 and 6 students and staff
- 15 November 2018 – Sport and Recreation Advisory Committee Meeting
- 19 November 2018 – Council Briefing Meeting
- 20 November 2018 – East Gippsland Shire delegation re mineral sands
- 21 November 2018 – Grampians Community Health AGM, Stawell
- 22 November 2018 – Audit Committee Meeting

Community Events:

- Horsham Florist, post fire engagement
- Installation of Pastor Levi Graham, Natimuk Lutheran Church
- Farewell Service for Rev Tupe Ioelu, Horsham Uniting Church
- Horsham German Fest
- Richard Morris Memorial Concert
- Opening Ceremony of The Patch @ The Salvos (Community Garden)

Correspondence:

- Letters of congratulations to Mayors of neighbouring Councils
- Letters of congratulations to Rob Pyers, Tim Shaw and Rotary Club of Horsham

SUSPEND STANDING ORDERS**Council Resolution****MOVED Cr Alethea Gulvin, Seconded Cr Pam Clarke**

That Standing Orders be suspended for Verbal Councillor Reports and Acknowledgements.

CARRIED

The time being 6.25pm the Council meeting was suspended.

Cr Mark Radford

- Congratulations to all the people who worked so hard for our Remembrance Day celebrations
- It was good to attend to the weather radar announcement
- Acknowledge the contribution Rev Tupe Ioelu has made to the local community

Cr David Grimble

- Acknowledge and congratulate Emma Kealy on her re-election as Member for Lowan
- Congratulations to the politicians who were elected on the weekend and also acknowledge those who weren't elected

Cr Les Power

- Disappointing that the Australian Labour Party did not see past Stawell during the latest election campaign

Cr Pam Clarke

- Acknowledge that Rev Tupe Ioelu is relocating to Geelong, Cr Clarke worked with him on the Uniting Wimmera Board, he is a very thoughtful intelligent man and we will miss him
- Congratulations to Cr Mark Radford on Remembrance Day sunset service on the Anzac Bridge, it was very moving

Cr Alethea Gulvin

- Acknowledge the recent fire at Horsham Florist, congratulations on their commitment to our community, it's good to see that they have their premises up and running in another location
- Encourage people to support the Kmart wishing tree and the Christian Emergency Food Centre leading up to Christmas, it's a good thing to do

Cr John Robinson

- Congratulations to Emma Kealy, Member for Lowan and our politicians on their efforts and their representation
- Agree with Cr Clarke on the Anzac Centenary Bridge Remembrance Day service, it was an event that was very well done

RESUME STANDING ORDERS

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr Alethea Gulvin

That Standing Orders resume.

CARRIED

The time being 6.31pm, the Council meeting resumed.

Council Resolution

MOVED Cr David Grimble, Seconded Cr Alethea Gulvin

That the Councillors Reports and Acknowledgements be received.

CARRIED

13. URGENT BUSINESS

Nil

Council Resolution

MOVED Cr David Grimble, Seconded Cr Alethea Gulvin

That Council request reports on the City Gardens wetland issue and the condition of the city stormwater retardation basins.

CARRIED

Cr Pam Clarke returned to the meeting at 6.36pm.

Report**Background**

A petition about the condition of a wetland adjacent to Evans Way Horsham, signed by 30 residents, has been received by Council.

Local Law No 1 outlines the following process for handling of petitions:

F.2.1 A petition or joint letter presented to the Council will be tabled without discussion and received at the next appropriate Ordinary Council Meeting, unless the Council agrees by resolution to deal with it earlier. Petitions or joint letters will be forwarded to the appropriate Director for action as required, including presentation back to Council at the next appropriate meeting.

Discussion

A report on this matter will be prepared for the next Council meeting.

Financial Implications

To be assessed.

Links To Council Plans, Strategies, Policies

Nil

Consultation/Communication

The petition represents a request for action by a group of community members.

Risk Implications

To be assessed.

Environmental Implications

To be assessed.

Human Rights Implications

Section 18 of the Charter of Human Rights Act 2006 includes the following:

“Every person in Victoria has the right, and is to have the opportunity, without discrimination, to participate in the conduct of public affairs”

A petition is consistent with this provision.

Conclusion

A report will be presented to the next Council meeting.

15. PROCEDURAL BUSINESS

15.1 ASSEMBLY OF COUNCILLORS – RECORD OF MEETINGS

Council Briefing meeting held on Monday 5 November 2018 at 5.00pm in the Reception Room.

Council Briefing meeting held on Monday 12 November 2018 at 4.30pm in the Reception Room.

Council Briefing meeting held on Monday 19 November 2018 at 5.00pm in the Reception Room.

Refer to **Appendix “15.1A”**.

15.2 SEALING OF DOCUMENTS

Section 173 Agreement – Chempaka Pty Ltd, Southbank Estate Planning Permit No PA1700028

15.3 INWARD CORRESPONDENCE

NIL

15.4 COUNCIL COMMITTEE MINUTES

**15.4.1 Horsham Regional Art Gallery Advisory Committee Meeting held on Thursday
Public Art Advisory Committee Meeting held on Thursday 11 October 2018
at 5.15pm in the Horsham Town Hall Foyer.**

Refer to **Appendix “15.4A”**

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr Josh Koenig

That Council receive and note agenda items 15.1, 15.2, 15.3 and 15.4.

CARRIED

16. NOTICES OF MOTION

Nil

17. CONFIDENTIAL MATTERS

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr Les Power

That the Council Meeting close to the public to consider Confidential Matters.

CARRIED

The time being 6.41 pm the Council meeting closed to the public.

Council Resolution

MOVED Cr Alethea Gulvin, Seconded Cr Les Power

That the Council meeting open to the public.

CARRIED

The time being 6.59pm the Council meeting opened to the public.

Council Resolution

MOVED Cr David Grimble, Seconded Cr Pam Clarke

That the recommendations in the closed Council meeting be adopted and moved into open Council.

CARRIED

17.1 MUNICIPAL BUILDING SURVEYOR AND BUILDING PERMIT SERVICES CONTRACT 18/018

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr Alethea Gulvin

That Council accept the tender from Gov Shared Services at a cost of \$635,940+GST for a three year term, with option for a two year extension, and that building permits be issued on a cost neutral basis, whereby the applicant pays the building permit fee to Council on the issue of a building permit, and the tenderer then invoices Council for the same amount.

CARRIED

The meeting closed at 7.00pm.



The Mayor, Cr M Radford
Chairperson