

**MINUTES of the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chamber, Civic Centre, Horsham at 5.30pm on 22 July 2019.**

**Order of Business**

**PRESENT**

Cr Mark Radford, Mayor, Cr Pam Clarke, Cr David Grimble, Cr Alethea Gulvin, Cr Josh Koenig, Cr Les Power, Cr John Robinson

**ALSO IN ATTENDANCE**

Sunil Bhalla, Chief Executive Officer; Graeme Harrison, Director Corporate Services; John Martin, Director Infrastructure Services; Kevin O'Brien, Director Community Wellbeing; Diana McDonald, Co-ordinator Governance; Kerrie Bell Manager Governance & Information.

Sue Alt	Julie Anson	Jade Bate	Bev Bell
Di Bell	David Bowe	Sue Elwin	Betty Etherton
Sue Exell	Jessica Grimble	Noel Hopper	Frances Macdonald
Colin MacGillivray	Russell McKenzie	Fletcher Mills	Marg Pope
Allan Williams			

**1. PRAYER**

Chairman, Cr Mark Radford recited the following pledge on behalf of all Councillors:

Almighty God, we pledge ourselves to work in harmony for, the social, cultural and economic well-being of our Rural City. Help us to be wise in our deliberations and fair in our actions, so that prosperity and happiness shall be the lot of our people. AMEN

**2. ACKNOWLEDGEMENT OF COUNTRY STATEMENT**

Chairman, Cr Mark Radford read the following Acknowledgement of Country Statement:

The Horsham Rural City Council acknowledges the five Traditional Owner groups of this land; the Wotjobaluk, Wergaia, Jupagalk, Jaadwa and Jadawadjali people. We recognise the important and ongoing place that all Indigenous people hold in our community.

We pay our respects to the Elders, both past and present, and commit to working together in the spirit of mutual understanding and respect for the benefit of the broader community and future generations.

**3. OPENING AND WELCOME**

Chairman, Cr Mark Radford formally welcomed those in attendance to the meeting. The Mayor advised the public that the Council meeting will be recorded to maintain an audio archive.

**4. APOLOGIES**

Nil

**5. LEAVE OF ABSENCE REQUESTS**

Cr Pam Clarke was granted leave of absence from 23 July 2019 to 14 August 2019.

**6. CONFIRMATION OF MINUTES****Recommendation**

That the minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 24 June 2019 and the Special Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 3 July 2019 be adopted.

**SUSPEND STANDING ORDERS****MOVED Cr Alethea Gulvin, Seconded Cr Pam Clarke**

That Standing Orders be suspended to discuss the Special Meeting of the Horsham Rural City Council held on 3 July 2019.

CARRIED

*The time being 5.42pm, the Council meeting was suspended.*

**RESUME STANDING ORDERS****Moved Cr Pam Clarke, Seconded Cr Josh Koenig**

That Standing Orders resume.

CARRIED

*The time being 5.45pm, the Council meeting resumed.*

**Council Resolution****MOVED Cr Pam Clarke, Seconded Cr Les Power**

That the minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 24 June 2019 and the Special Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 3 July 2019 be adopted, subject to the amendment that Cr John Robinson be noted as an apology for the Special Meeting of Council held on 3 July 2019.

CARRIED

**Cr John Robinson called for a division of Council*****In favour of the motion:***

Cr Josh Koenig  
Cr David Grimble  
Cr Alethea Gulvin  
Cr Pam Clarke  
Cr Les Power  
Cr Mark Radford

***Against the motion:***

Cr John Robinson

## **7. CONFLICTS OF INTEREST**

Cr Pam Clarke declared a conflicting personal interest for item 9.4 Horsham Youth Council. The nature of the interest being that Cr Clarke's grandson has applied to be a member of the Horsham Youth Council.

Cr Josh Koenig declared a conflicting personal interest, for item 9.3 Wimmera Integrated Relief and Recovery Plan. The nature of the interest being that Cr Koenig is the Executive Officer of Uniting Wimmera which has an involvement in emergency management around social support.

**8. PUBLIC QUESTION TIME**

Nil

## 9. OFFICERS REPORTS

### 9.1 HORSHAM RURAL CITY COUNCIL EARLY YEARS PLAN 2019-2023

<b>Author's Name:</b>	Michelle Rethus	<b>Director:</b>	Kevin O'Brien
<b>Author's Title:</b>	Community Wellbeing Strategic Projects Officer	<b>Directorate:</b>	Community Wellbeing
<b>Department:</b>	Community Services and Emergency	<b>File Number:</b>	F08/A09/000002

#### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

**Reason:** Nil

#### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

**Reason:** Nil

#### Appendix

HRCC Early Years Plan 2019-2023 – Draft for Public Feedback (**Appendix “9.1A”**)

#### Purpose

To receive and note the Horsham Rural City Council (HRCC) Municipal Early Years Plan (MEYP) 2019-2023 and invite public comment before adoption.

#### Summary

- The purpose of the MEYP is to provide children and their families with the best possible foundation for life success.
- Data analysis, stakeholder engagement, community survey and a children's competition were all used as inputs to develop key themes and actions.
- Key themes are: creating quality service and support; language, literacy and learning; advocating for children and families.
- The plan contains a series of actions developed by the Early Years Network that Council will undertake in collaboration with a range of partners over the next four years.

#### Recommendation

That Council receive and note the Draft Horsham Rural City Council Municipal Early Years Plan 2019-2023 and make it available to the community for comment for a period of four weeks.

#### Council Resolution

##### **MOVED Cr Pam Clarke, Seconded Cr Alethea Gulvin**

That Council receive and note the Draft Horsham Rural City Council Municipal Early Years Plan 2019-2023 and make it available to the community for comment for a period of four weeks.

CARRIED

**REPORT****Background**

The purpose of the MEYP is to provide children and their families with the best possible foundation for life success. While not a statutory requirement, Council has supported the MEYP in the past as a key tool in setting the strategic direction for delivery in the early years sector of Horsham Rural City.

**Discussion**

Data analysis, Government policy context and stakeholder and community engagement, were used when forming the key themes and actions in collaboration with the Early Years Network. The key themes are: creating quality service and support; language, literacy and learning; advocating for children and families.

**Financial Implications**

Ongoing costs associated with maintenance of ageing buildings used for sessional kindergarten.

New infrastructure will be required to deliver 3-year-old kindergarten, however, specifications on requirements is pending the findings from the 3-year-old kindergarten working group (a key action in this plan).

**Links To Council Plans, Strategies, Policies**

2019 – 2023 Council Plan

Four-Year Outcome 1.4 – Develop the municipality as a desirable place to live, work and enjoy for people of all ages and abilities

Health and Wellbeing Plan 2017 – 2021

Priority Area 6 – Improving Early Years Outcomes Actions 26-30

Youth Strategy, Open Space Strategy, Community Inclusion Plan, Child Safe Policy

**Consultation/Communication**

Stakeholder mapping was performed using the IAP2 method. The majority of stakeholders were identified as collaborate and consult/involve. An Early Years Network was formed to assist in development of the plan and actions, one-on-one discussions were held with identified stakeholders and a community survey was conducted (with hard copy surveys conducted at an immunisation session and playgroup).

Collaboration is key to successful delivery of the MEYP and the Early Years Network will continue to meet (an outcome of one of the actions in the plan).

The draft report will be made available to the community in late July and August 2019 for feedback. This will include promotion via a media release, public notices and social media, an electronic copy on the website and hard copies being available at the Civic Centre.

**Risk Implications**

There is a risk to the community on whether inclusive and accessible kindergarten programs for 3-year-olds can be provided should either of the private providers or Horsham and District Kindergarten Association choose not to participate.

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Conclusion**

The draft early MEYP is presented for consideration to Councillors recommending that this plan be provided to the public for feedback.

## 9.2 GENDER EQUITY IN COMMUNITY ENGAGEMENT PROJECT

<b>Author's Name:</b>	Renee Hollier	<b>Director:</b>	Kevin O'Brien
<b>Author's Title:</b>	Gender Equity Officer	<b>Directorate:</b>	Community Wellbeing
<b>Department:</b>	Community Services and Emergency	<b>File Number:</b>	F10/A04/000008

### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* –  
Section 80C:

Yes  No

Reason: Nil

### Status

Information classified confidential in accordance  
with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

Reason: Nil

### Appendix

Nil

### Purpose

To receive and note the six-month update on the Gender Equity in Community Engagement project.

### Summary

- The project is progressing according to the allocated timeframe.
- Engagement data has been analysed and compiled into a report.
- Research is being conducted to increase women's participation in community engagement.
- A suite of documents is being developed to support gender equity within community engagement.

### Recommendation

That Council receive and note the Gender Equity in Community Engagement project six-month report.

### Council Resolution

#### MOVED Cr Alethea Gulvin, Seconded Cr Josh Koenig

That Council receive and note the Gender Equity in Community Engagement project six-month report.

CARRIED

**REPORT****Background**

“Gender Equity in Community Engagement” is a 12-month, primary prevention project between Horsham Rural City Council and the Hindmarsh, West Wimmera and Yarriambiack Shire Councils. The project officer is based at Horsham Rural City Council. A Project Control Group governs and supports the project to achieve the objectives in a timely manner.

The project aims to increase women’s participation in community engagement by ensuring all policies, procedures and practices support gender equity. This is an information only report.

**Discussion**

The Project Plan identified eight objectives to adequately assess and implement methods that positively support greater diversity in Council community engagement. The project is progressing according to the allocated timeframe.

An analysis of community engagement has been compiled into a report which Council will receive when approved by the Project Control Group. The analysis identified the following:

- There is a strong emphasis on advisory committees. 61% of advisory committees do not achieve a gender balance.
- Project Control Groups achieved female participation rates of 57%.
- Engagement from community organisations and in particular sporting organisations repeatedly saw low levels of representation from females.
- Engagement with low level commitment saw high participation from females.
- Males were underrepresented when engagement occurred online or when the topic related to the ‘arts’.

Research is now being conducted to identify methods that increase the participation of women and girls of varying background and abilities in community engagement.

A Model Terms of Reference, Expression of Interest and Support Pathways poster have been developed with consideration for gender equity. The Gender Equity Community Participation Audit Toolkit is currently being developed.

**Financial Implications**

This project is funded by the Victorian State Government.

**Links To Council Plans, Strategies, Policies**

2019 – 2023 Council Plan

Four-Year Priorities:

1.2.06 – Support family violence prevention programs and initiatives

1.2.15 – Support behaviours that reinforce respect and equality for women and address rising levels of family violence

2017 – 2021 Health and Wellbeing Plan

Preventing Family Violence Objective 2 – Address key drivers of gender inequality leading to violence against women

**Consultation/Communication**

Not applicable as this is an organisation-based project.

**Risk Implications**

Not applicable

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Conclusion**

The project is progressing in a satisfactory manner. There is still considerable effort required by Council to ensure all community engagement conducted is gender equitable.

### 9.3 WIMMERA INTEGRATED RELIEF AND RECOVERY PLAN

<b>Author's Name:</b>	Praphulla Shrestha	<b>Director:</b>	Kevin O'Brien
<b>Author's Title:</b>	Wimmera Emergency Management Co-ordinator	<b>Directorate:</b>	Community Wellbeing
<b>Department:</b>	Community Services and Emergency	<b>File Number:</b>	F16/A02/000001

#### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

**Reason:** Nil

#### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

**Reason:** Nil

#### Appendix

Wimmera Integrated Relief and Recovery Plan 2017 – 2020, Version 2.0 (**Appendix "9.3A"**)

#### Purpose

To adopt the Wimmera Integrated Relief and Recovery Plan (WIRRP).

#### Summary

- Local Government's role as lead agency in relief and recovery is defined in the Emergency Management Manual Victoria Part 7: Emergency Management Agency Roles.
- The Wimmera Integrated Relief and Recovery Plan (WIRRP) records the municipal level emergency relief and recovery management arrangements that may be utilised in supporting a community impacted by an emergency event.
- The document has been endorsed by the Municipal Emergency Management Planning Committee (MEMPC).

#### Recommendation

That Council adopt the Wimmera Integrated Relief and Recovery Plan 2017 – 2020, Version 2.0.

#### Council Resolution

**MOVED Cr John Robinson, Seconded Cr Pam Clarke**

That Council adopt the Wimmera Integrated Relief and Recovery Plan 2017 – 2020, Version 2.0.

CARRIED

## REPORT

### Background

In line with Victorian Government legislative requirements (*Emergency Management Act 1986 and 2013*), Horsham Rural City Council has developed and adopted a Municipal Emergency Management Plan (MEMP), which is to be utilised for municipal emergency response, relief and recovery.

According to the MEMP, Councils are a lead agency in relief and recovery phase activities after a disaster. However, the details of agencies involved, their roles, resources needed, staff and service providers in relief and recovery are not incorporated in the MEMPs. Inclusion of such detailed information in the MEMP would make the document unmanageable.

This necessitated the development of a separate document detailing and describing the ranges of aspects related to emergency relief and recovery and Council responsibilities. The WIRRP has been developed by separating out relief and recovery related information from the four Wimmera Council MEMPs, integrating those together and expanding it as necessary. This integrated document is also relevant as the emergency relief and recovery arrangements for the four Wimmera Councils are similar.

Main objectives of the WIRRP are to:

- Detail the capability and capacity of local organisations and resources to deliver relief and recovery services
- Develop collaborative approaches in delivering relief and recovery services through local organisations and the community
- Detail Council's processes and procedures involved in relief and recovery phases.

The document also lists important resources in the appendices such as: list of relief centres, relief and recovery providers, ie, accommodation and food providers, material and goods providers, health service providers, etc.

The WIRRP is a sub-plan of Council's MEMP. The document has been discussed at MEMPC and endorsed, and is now presented to Council for adoption.

### Discussion

Traditionally, Wimmera Councils had large MEMPs. With changing trends in recent years, the MEMP document has been refined by transferring the agency roles and responsibilities to agency specific emergency management plans. In this respect, Horsham Rural City Council, together with other Councils developed the WIRRP.

The plan outlines the relief and recovery arrangements, Council responsibilities and staff involvement and emergency relief centre details. The document lists the possible financial resources for emergency relief and recovery program such as: Natural Disaster Financial Assistance (NDFA) and Natural Disaster Relief and Recovery Arrangements (NDRRA). It also refers to social, built, natural and economic environments of a recovery program.

The document is a Horsham Rural City Council Emergency Management document and has to be referred together with the respective MEMP in line with legislation.

The document has to be reviewed regularly with involvement of community and all the stakeholders. The next review is expected by the end of 2020.

## Financial Implications

Costs associated with relief provision are dependent upon events.

## Links to Council Plans, Strategies, Policies

2019 – 2023 Council Plan

Goal 2 – Sustaining the Economy

Goal 5 – Natural and Built Environment

Horsham MEMP and its sub-plans

## Consultation/Communication

The plan has been developed after consultation with emergency management specialists and members of the MEMPC. External stakeholders include: Country Fire Authority, Department of Health and Human Services, State Emergency Services, Department of Environment, Land, Water and Planning, Department of Economic Development, Jobs, Transport and Resources and Australian Red Cross.

Feedback was also gathered from communities at a range of community engagement events including, disaster awareness sessions, relief centre audits, community training sessions and through a formal community survey process.

## Risk Implications

There could be financial risks if a major emergency occurs regularly, though such situation is not expected.

The key risk is related to not adopting the plan. As most of the information in past MEMPs is translated to this document, if the document is not adopted and made ready for use, the emergency relief and recovery process can be slow and poorly coordinated, which can affect Council's credibility and result in a low level of community trust in Council.

## Environmental Implications

Not applicable

## Human Rights Implications

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

## Conclusion

The WIRRP outlines the relief and recovery arrangements, Council responsibilities and staff involvement, and emergency relief centre details. The document enlists the possible financial resources for emergency relief and recovery program such as, NDFA and NDRRA. It is a key document in relation to Council's emergency relief and recovery responsibilities.

## 9.4 HORSHAM YOUTH COUNCIL

<b>Author's Name:</b>	Annie Mintern	<b>Director:</b>	Kevin O'Brien
<b>Author's Title:</b>	Youth Services Planning and Engagement Officer	<b>Directorate:</b>	Community Wellbeing
<b>Department:</b>	Community Wellbeing	<b>File Number:</b>	F12/A06/000001

### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

**Reason:** Nil

### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

**Reason:** Nil

### Appendix

Nil

### Purpose

To receive and note the update on the status of the Horsham Youth Council.

### Summary

- Applications have been received.
- Interviews were held on 11, 12, 15 and 16 July 2019.
- Youth Council to be established.

### Recommendation

That Council receive and note the update on the status of the Horsham Youth Council.

### Council Resolution

**MOVED Cr Alethea Gulvin, Seconded Cr Josh Koenig**

That Council receive and note the update on the status of the Horsham Youth Council.

CARRIED

**REPORT****Background**

The establishment of a Horsham Youth Council is an objective of the Horsham Youth Strategy which was developed in August 2018. The strategy was developed through engagement with local young people, community services and schools.

Objective 2 of the Horsham Youth Strategy is to “Identify opportunities for young people to be empowered to make decisions on service delivery that suits their needs and increase meaningful engagement opportunities for young people with Council.”

Part of this objective is to establish a representative group of young people to respond to and advocate for issues relevant to young people, and support Council’s engagement with young people. The Terms of Reference for the group includes:

- It is made up of young people aged 12-25, who reflect the diversity of young people in Horsham municipality
- They will meet on a regular basis, with a Councillor present
- They will have a focus on outreach and digital engagement, to represent all young people in Horsham municipality
- They will deliver grassroots projects to address emerging priorities, and advocate to Council on priorities for young people
- They will provide directions on Council’s Community Engagement Strategy and activities.

**Discussion**

Applications to become a member of the Horsham Youth Council were open from 1 to 30 June 2019. Twenty-one applications were received from a diverse group of young people. Five male and 16 females applied to join the Youth Council ranging from 11-21 years of age, with one female applicant being over 25, so unable to be considered. Two applications from members of our indigenous community and one from the CALD community were also received. There was representation of students from all secondary schools in the Horsham Rural City along with applicants from Murtoa College and Longerenong College.

Interviews were held on Thursday 11, 12, 15 and 16 July 2019. The interview panel has been impressed by the high calibre of interviewee’s responses and there were several common themes identified throughout the process. These included: lack of places and spaces for young people to hang out, the need for a mentoring/buddy program to allow young people to engage with young people outside their friend group and the need to address issues such as cyber bullying and mental health wellbeing.

All applicants will be notified on Friday 19 July 2019 as to whether they have been successful in securing a position on the Horsham Youth Council. The Terms of Reference state that a minimum of 10 and a maximum of 16 Youth Council members will be selected.

**Financial Implications**

The establishment of the Youth Council sits within the Youth Services Planning and Engagement Officer Budget.

**Links To Council Plans, Strategies, Policies**

2019 – 2023 Council Plan

Goal 1 – Community and Cultural Development

Horsham Youth Strategy

**Consultation/Communication**

The Horsham Youth Council application process was advertised to young people in the following ways:

- All schools distributed the flyer and posted it on their Facebook pages and in their newsletters
- Horsham College displayed the flyer on all screens within the school
- The flyer was posted on the Horsham Youth Facebook and Instagram pages
- Direct engagement with young people was facilitated at the Western Victorian Careers Expo
- Advertisements in the local newspapers were displayed on the Council's Public Notices page
- Media release was sent to all local media outlets.

**Risk Implications**

Not applicable

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Conclusion**

The successful applicants for the Horsham Youth Council will be notified on Friday 19 July 2019 and we will endeavour to hold our first meeting prior to the end of July.

Priority agenda items for the Horsham Youth Council will include:

- Meeting the Horsham Rural City Council Mayor and Councillors
- Knowledge building around Council and governance
- Knowledge building around meeting structures and procedures
- The future use of the Pynsent Street building (formerly Nexus)
- Engagement on the City to River Masterplan.

## 9.5 HORSHAM RURAL CITY COUNCIL PROPERTY STRATEGY

<b>Author's Name:</b>	Graeme Harrison	<b>Director:</b>	Graeme Harrison
<b>Author's Title:</b>	Director Corporate Services	<b>Directorate:</b>	Corporate Services
<b>Department:</b>	Governance and Information	<b>File Number:</b>	F04/A05/000001

### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

**Reason:** Nil

### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

**Reason:** Nil

### Appendix

Horsham Rural City Council Property Strategy (Draft) (**Appendix “9.5A”**)

### Purpose

To adopt the Horsham Rural City Council Property Strategy.

### Summary

The Property Strategy:

- Provides a holistic framework for the management of all property assets
- Establishes guiding principles for the alignment of Council's property portfolio with its future community and service delivery requirements
- Provides Councillors and Council Officers with a framework to guide decisions and actions regarding the management of Council properties, in such a way as to maximise community benefit and support financial sustainability
- Provides a consistent and transparent process to enable the evaluation of all Council properties according to their usage, suitability and physical characteristics
- Formalises assessment and evaluation principles
- Ensures properties are “fit for purpose” to deliver services and benefits to the community
- Manage properties that are maintained to a safe, compliant, energy efficient and modern-day standard and generally protected from deterioration.

### Recommendation

That Council adopt the Horsham Rural City Council Property Strategy.

### Council Resolution

**MOVED Cr David Grimble, Seconded Cr John Robinson**

That Council receive and note the Horsham Rural City Council Property Strategy and make it available to the community for comment for a period of eight weeks.

CARRIED

## REPORT

### Background

Property is a significant, highly valued, and diverse resource that directly impacts the capacity and performance of service delivery within Horsham Rural City Council.

Horsham Rural City Council has a critical role as the caretakers responsible for the management of public land on behalf of the community. It is essential that the portfolio is safe, compliant, economically and environmentally sustainable, and most of all, relevant to and considerate of our community.

This strategy has been developed based on the approach used by the Yarra City Council, and essentially provides a methodology for the management and review of Council's portfolio of properties. It does not seek to set out an overall strategy for individual properties or Council's property portfolio overall, but provides the framework for that to occur.

### Discussion

The Property Strategy provides a methodology for Council to oversee, manage and review its property portfolio. The approach can be summarised in the following three phases.

- 1. Classification and Assessment:** This initial phase will consolidate all relevant property information into a property report to support the initial high-level assessment and classification of all properties. The outcome of this initial assessment, will be that all Council property will be assigned to one of the categories listed below:
  - a. Identified for further investigation and assessment
  - b. Currently utilised and fit for purpose
  - c. Deferred for potential future consideration.
- 2. Further Investigation and Due Diligence:** The objective of this second phase is that each site identified for further investigation in phase one receives a more detailed secondary assessment. This will include physical site inspections to further filter and classify these properties for reporting and decision making in line with all legislative, statutory, condition, capacity, functionality and risk management requirements.
- 3. Reporting and Implementation:** This third phase will begin with a report to Council confirming the proposed recommendations for properties that will progress through to the final assessment process. This final and detailed phase will include specific strategic investigations that may include commercial property or financial analysis and advice to support decision making.

On 10 April 2019, the Executive Management Team undertook an initial review of Council's property portfolio in line with the initial phase of the strategy. This review identified 31 properties that required further investigation and assessment and 11 that were deferred for future consideration.

Overall, Council's vision for asset management is to meet community and service needs through provision and maintenance of infrastructure. Council has engaged a consultant to prepare a social infrastructure plan which, once adopted, will further inform Council's Property Strategy. Property identified in the initial assessment as "Currently Utilised" will be reviewed through that process.

A detailed Building Asset Management Plan is also under development which will link in with this approach.

**Financial Implications**

The draft Property Strategy has been prepared by existing staff and the initial review undertaken by the Executive Management Team.

The next phase of “Investigation and Due Diligence” will likely require a mix of in-house resources and some specialist advice, particularly on the larger, more valuable properties. This work will need to be undertaken in a systematic way on some as yet to be identified priority basis. Any costs associated with this work would be expected to be covered through possible sales.

It is also worth noting that there are high transactional costs when dealing with property, and at times a need for extensive community engagement. These can lead to some significant costs for Council to dispose of property. On the positive side, however, there are also savings for disposal, particularly through the savings from the payment of the fire services levy.

Direct costs in the sale of property include surveying, conveyancing, other legal costs and valuations. These costs can often exceed the value of some of these parcels of land in the rural environment.

**Links To Council Plans, Strategies, Policies**

2019 – 2023 Council Plan

Four-Year Priority 3.1.02 – Undertake a review of Council infrastructure asset holdings to ensure they meet future community needs and longer term implications for ownership

**Consultation/Communication**

The draft Property Strategy has been reviewed by the Executive Management Team and presented to Council at a Briefing Meeting.

**Risk Implications**

There is a financial risk to Council of not giving adequate consideration to its property portfolio and not managing the future requirements in a considered manner.

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Conclusion**

The Property Strategy will help provide a consistent methodology for the evaluation of Councils’ property portfolio.

## 9.6 PENSIONER RATES REBATE 2019/20

<b>Author's Name:</b>	Teagan Harvey	<b>Director:</b>	Graeme Harrison
<b>Author's Title:</b>	Co-ordinator Revenue	<b>Directorate:</b>	Corporate Services
<b>Department:</b>	Finance	<b>File Number:</b>	F27/A02/000025

### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

Reason: Nil

### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

Reason: Nil

### Appendix

Nil

### Purpose

To allow pensioner concession applications that were lodged in previous years to be applicable in 2019/20.

### Summary

- Ratepayers that hold a pensioner concession card or a Department of Veterans' Affairs gold card (TPI or War Widow) may be eligible for a pensioner concession rebate of \$315.15 for the 2019/20 financial year on their principal place of residence.
- Only one concession will apply per property.
- Properties may also be eligible for the additional \$30 Council rebate.
- Waiving the need for pensioners to apply again provides administrative efficiency and reduction in red tape for pensioners.
- A Department of Health and Human Services checking process is used to confirm ongoing eligibility.

### Recommendation

That Council approve the pensioner concession applications lodged in previous years to be applicable for the 2019/20 year.

### Council Resolution

#### MOVED Cr Alethea Gulvin, Seconded Cr Pam Clarke

That Council approve the pensioner concession applications lodged in previous years to be applicable for the 2019/20 year.

CARRIED

## REPORT

### Background

Under Section 171(4) of the *Local Government Act 1989*, ratepayers that hold a pensioner concession card or Department of Veterans' Affairs gold card (TPI and War Widow) who have been granted rate rebates in previous years are not required to re-apply each year if they remain eligible, providing Council formally resolves to waive the rates and charges in the current year.

An advertisement has been placed in the Wimmera Mail-Times and The Weekly Advertiser in relation to the rebate increase from \$229.40 to \$235.15, which represents an increase of 2.5%. Additionally, the fire services property levy pension rebate will remain at \$50 for holders of the above described cards on their principal place of residence.

Council will also be offering a further \$30 rebate for the above applicants to partially offset the increase in rates and charges to the residential sector.

Only one concession will apply per property.

### Discussion

On 1 July each year, the Rates Department submits an annual verification file in relation to pensions to the Department of Health and Human Services, which they return advising each ratepayer's eligibility. If the ratepayer is ineligible, their pensioner concession rebate is removed before the rates calculation is performed and rates notices are printed.

If Council does not resolve to treat those persons who were granted waivers in 2018/19 as having made a continuing application for a waiver in respect of the same rateable land granted in 2018/19, then the 1,790 current applicants would need to complete the pensioner concession consent form at the Civic Centre for the 2019/20 year. These would all need to be completed in July for rebates to appear on the 2019/20 rate notice.

### Financial Implications

Council currently have 1,790 households claiming the pensioner concession rebate. For the 2019/20 financial year, this equates to approximately \$420,918.50 for the general rebate, \$89,500 in fire services property levy (both State Government rebates) and \$53,700 for the Council provided rebate. These numbers are in line with the 2019/20 Council Budget.

### Links To Council Plans, Strategies, Policies

*Local Government Act 1989*

*State Concessions Act 2004*

### Consultation/Communication

Not applicable

**Risk Implications**

If pensioners were required to repeat their applications, it would have a significant impact on the individuals and be considered unnecessary red tape, in turn impacting on the reputation of Council.

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Conclusion**

To not use previous year's applications would create a significant burden on pensioner rate payers and Council rates staff to process all of the applications again in a timely manner. This process allows for administrative efficiency and reduces red tape for pensioners.

## 9.7 REQUEST FOR INCLUSION ON COUNCIL'S STREET NAME LIST – LIDDY

<b>Author's Name:</b>	Teagan Harvey	<b>Director:</b>	Graeme Harrison
<b>Author's Title:</b>	Co-ordinator Revenue	<b>Directorate:</b>	Corporate Services
<b>Department:</b>	Finance	<b>File Number:</b>	F27/A15/000001

### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

Reason: Nil

### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

Reason: Nil

### Appendix

Nil

### Purpose

To approve inclusion of the name Liddy to Council's Street Naming list.

### Summary

- On Monday 1 July 2019, June Liddy requested that the name Liddy be added to Council's Street Naming list to honour her late husband Robert Liddy.
- Mr Liddy served the Wimmera for 47 years as an optometrist. He was also a life member of Horsham Apex Club.

### Recommendation

That Council approve the inclusion of the name Liddy to Council's Street Naming list.

### Council Resolution

#### MOVED Cr David Grimble, Seconded Cr Pam Clarke

That Council approve the inclusion of the name Liddy to Council's Street Naming list.

CARRIED

**REPORT****Background**

Robert Liddy served the Wimmera for 47 years as an optometrist, starting his career in 1962 and travelling to other Wimmera towns, including Nhill, Kaniva, Edenhope, Jeparit and Dimboola.

Mr Liddy volunteered his time testing preschool children, and senior members of the community for Glaucoma. He also taught eye diseases and conditions to the trainee nurses at the Wimmera Base Hospital.

Mr Liddy was a life member of the Horsham Apex Club and served the young men's service club in every portfolio (except public speaking). He became the District Governor and Zone Secretary/Treasurer for the Apex Club, and was a part of one of the biggest money raisers for the club which was providing sample bags for all the shows in the Wimmera, which he organised for many years.

**Discussion**

Council has approximately 60 names on the street naming list and it can be some time before a developer may choose to use a particular name from the list.

**Financial Implications**

This proposal has no financial implications.

**Links To Council Plans, Strategies, Policies**

2019 – 2023 Council Plan

Goal 4 – Governance and Business Excellence

Horsham Rural City Council Street Naming policy

Naming Rules for Places in Victoria – Statutory requirements for naming roads, features and localities 2016

**Consultation/Communication**

Not applicable

**Risk Implications**

Not applicable

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Conclusion**

The name Liddy conforms to the principles in the Naming rules for places in Victoria – Statutory requirements for roads, features and localities 2016, and therefore may be added to Council's street name list.

## 9.8 PROPOSED SALE OF LAND - FORMER REMLAW TENNIS COURTS SITE

<b>Author's Name:</b>	Kerrie Bell	<b>Director:</b>	Graeme Harrison
<b>Author's Title:</b>	Manager Governance and Information	<b>Directorate:</b>	Corporate Services
<b>Department:</b>	Governance and Information	<b>File Number:</b>	99/01/09888A

### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

**Reason:** Nil

### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

**Reason:** Nil

### Appendix

Nil

### Purpose

To declare its intention for the sale of land known as the former Remlaw tennis courts site, Lot 1 TP 444617R Parish of Vectis East.

### Summary

- Council has been approached by the adjoining neighbour who wishes to purchase the vacant lot.
- The lot is surplus to Council's needs.

### Recommendation

That Council:

1. Give public notice of its intention to sell the land at Lot 1 TP 444617R Parish of Vectis and invite the community to make a submission under Section 223 of the *Local Government Act 1989*.
2. Approve the sale, subject to any submissions received, of Lot 1 TP 444617R Parish of Vectis East by private treaty, to the adjoining registered freehold proprietor at a price not less than current market valuation.
3. Note that the title of Lot 1 TP 444617R will be consolidated with the adjoining freehold property.

### Council Resolution

**MOVED Cr Pam Clarke, Seconded Cr Josh Koenig**

That Council:

1. Give public notice of its intention to sell the land at Lot 1 TP 444617R Parish of Vectis and invite the community to make a submission under Section 223 of the *Local Government Act 1989*.
2. Approve the sale, subject to any submissions received, of Lot 1 TP 444617R Parish of Vectis East by private treaty, to the adjoining registered freehold proprietor at a price not less than current market valuation.
3. Note that the title of Lot 1 TP 444617R will be consolidated with the adjoining freehold property.

CARRIED

## REPORT

### Background

The Remlaw Tennis Club used this site from 1947 to 1997, when they then merged with Pimpinio West Wail Tennis Club. In 1997, a plaque was erected adjacent to the site on the road reserve. The tennis court fence was relocated to the Horsham Lutheran Primary School basketball courts in 2003 and the shed was demolished. Since 2003, the property has been vacant.

### Discussion

The property is surrounded by farmland which is owned by one registered freehold proprietor. The lot is approximately 2,500 square metres and zoned as farmland.

It would be possible that if the land was placed for public sale, a prospective purchaser may attempt to apply for the relevant permits for the construction of a dwelling. However, in order for the land to comply with the requirements of the Horsham Planning Scheme for a dwelling, the lot would need to be a minimum of 60 hectares or be able to meet the requirements of Clause 35.07-2 and address the application requirements of Clause 35.07-5 for a dwelling in the Farming Zone. Meeting these requirements would be difficult, as it is necessary to demonstrate how a dwelling would support and enhance an agricultural use.

The sale of the land to the adjoining property owner who intends to use the land for farming purposes would provide the best outcome for this land.

This parcel of land is surplus to Council's requirements.



### Financial Implications

Since the introduction of the fire services property levy in 2014, Council has paid \$1,265 in levies to the State Government for this parcel of land. Cost of valuation and conveyancing is estimated at \$1,500.

The sale price of the land is yet to be negotiated, but in accordance with Section 189 of the *Local Government Act 1989*, the price will not be less than the current market valuation.

**Links To Council Plans, Strategies, Policies**

2019 – 2023 Council Plan

Goal 3 – Asset Management

Goal 4 - Governance and Business Excellence

**Consultation/Communication**

In accordance with Section 189 of the *Local Government Act 1989*, public notice of intention to sell the land will be given four weeks prior to selling. A person has the right to make a submission under Section 223 on the proposed sale.

**Risk Implications**

By selling the land, Council will reduce its liability risk for property that it is not currently maintaining.

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Conclusion**

The proposed sale of this land would benefit Council by removing Council's legal obligations as proprietor of this parcel of land as well as the financial liability of the fire services property levy.

## 9.9 CONTRACT 19/033 – DESIGN AND CONSTRUCT E-WASTE SHED, KENNY ROAD, HORSHAM

<b>Author's Name:</b>	Jared Hammond	<b>Director:</b>	John Martin
<b>Author's Title:</b>	Project Manager	<b>Directorate:</b>	Infrastructure
<b>Department:</b>	Infrastructure	<b>File Number:</b>	F29-A08

### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

**Reason:** Nil

### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 89(2)(d):

Yes  No

**Reason:** The appendix only is considered confidential – Section 89(2)(d) contractual matters

### Appendix

Tender evaluation report, Tender 19/033 – Design and Construct an E-Waste Shed, Kenny Road Transfer Station (**Appendix "15.1A"** to be tabled at the meeting)

### Purpose

To award the tender for the design and construction of an e-waste and recyclables shed, to be located at the Horsham Resource Recovery Centre (transfer station), Kenny Road, Horsham.

### Summary

- Council tendered for the design and construction of a suitable recyclables drop-off facility (shed) in Horsham.
- The specification for this tender addressed two key requirements:
  - Legislative obligations regarding storage of e-waste as part of the Government's ban on the disposal of e-waste to landfill
  - Recommendations to upgrade the Kenny Road Transfer Station Business Case (Tonkin Consulting, 2017).

Two tenders addressing the specification requirements were received and evaluated in accordance with Council's procedures.

### Recommendation

That Council accept the tender submitted by CHS Group Pty Ltd for the lump sum of \$263,130 ex GST for Contract 19/033 Design and Construction of E-Waste Shed, Kenny Road Horsham.

### Council Resolution

#### **MOVED Cr Pam Clarke, Seconded Cr Les Power**

That Council accept the tender submitted by CHS Group Pty Ltd for the lump sum of \$263,130 ex GST for Contract 19/033 Design and Construction of E-Waste Shed, Kenny Road Horsham.

CARRIED

## REPORT

### Background

The Victorian Government has banned e-waste from Victoria's landfill from 1 July 2019. New regulatory measures, in the form of waste management policies, have been developed to ban e-waste from landfill and specify how e-waste must be managed.

A separate briefing has been provided to Council about a contract for removal of e-waste material from the Kenny Road facility, with Axis Worx being the destination of this material.

Environment Protection Authority requirements are, however, that e-waste material stored at Kenny Road must be protected from the elements to prevent the leaching of potentially toxic materials from the waste into surface or groundwater systems. This requirement has triggered the need for a suitable shed to address this requirement.

Horsham Rural City Council has been successful in obtaining \$100,000 through the State Government's E-Waste Infrastructure Grants to enable the construction of an e-waste facility at the Horsham Resource Recovery Centre in Kenny Road. The plans for this shed have been developed based on an earlier plan developed for the whole of the site, and consultation with the operator of the current facility.

### Discussion

Tenders for this shed were conducted using Council's standard processes, advertised through Council's tender portal. The attachment to the confidential report on this subject provides details of submitted tenders and their evaluation.

In summary, two tenders were received, being from:

- CHS Group of Horsham, and
- MKM Constructions of Ballarat.

Tender pricing was sought on two options, one being for an e-waste facility alone, the second to provide an additional shedded area for improved handling of other recyclable materials. The pricing for this second option by both tenderers was considered good value for money, so this option was selected as the preferred approach for implementation.

The tender of CHS Group for this second option was the cheaper of the two tenders, was assessed as being conforming and addressing Council's requirements, and is therefore the preferred tender.

### Financial Implications

Council received a grant of \$100,000 through E-waste Infrastructure Grants for the design and construction of an e-waste shed.

Additionally, Council had budgeted for \$500,000 to be sourced from the Waste Reserve Fund in the 2018/19 financial year for upgrades of the Horsham Resource Recovery Centre. It is proposed to utilise \$163,130 of this allocation.

With consideration of the project scope, and the extent to which the proposed shed fulfils the requirements and recommendations listed above, a total project expenditure of \$263,130 ex GST is considered to offer good value for money.

## Links To Council Plans, Strategies, Policies

2019 – 2023 Council Plan

Goal 5 – Promote sustainability by encouraging sound environmental practice

Environment Sustainability Strategy

Principle 5.4 – Maximise recovery of all reusable or recyclable resources from all municipal waste streams

Action SWM27 – Undertake ongoing promotion of the benefits of recycling and the location of recycle station

## Consultation/Communication

The 2017 Victorian E-waste Infrastructure Network Assessment Report commissioned by Sustainability Victoria identified the Horsham Resource Recovery Centre as one of the regional facilities in the proposed e-waste collection network to service Victoria following the e-waste ban for landfill.

Sustainability Victoria is currently running a State-wide e-waste education program. In addition to this, Horsham Rural City Council and the Grampians Central West Waste and Resource Recovery Group are taking a collaborative approach to educating and informing the community. This approach ensures a clear, consistent and sustainable message is presented to the community.

Mick Morris of Waste Busters, who operates the Kenny Road facility under contract to Council, has been consulted about construction and ongoing operation of the shed.

## Risk Implications

Standard construction risks apply. Supervision of works will be conducted by Council Officers to manage these risks.

Risks incurred by not undertaking these works include:

- Council's inability to meet legislated requirement against sending e-waste to landfill
- Loss of funding from Sustainability Victoria.

## Environmental Implications

Standard construction management practices will minimise environmental risks during construction.

The "E-waste to Landfill" ban in Victoria has been introduced to minimise impacts on the environment. Council needs to be able to support the community in their efforts to adopt this change in practice.

## Human Rights Implications

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

## Conclusion

The tender process has yielded a suitable tender for the design and construction of an e-waste shed in Kenny Road, Horsham, which is deliverable within the available grant and waste reserve funding.

## 9.10 CHIEF EXECUTIVE OFFICER'S OPERATIONAL REPORT

<b>Author's Name:</b>	Sunil Bhalla	<b>Director:</b>	Not applicable
<b>Author's Title:</b>	Chief Executive Officer	<b>Directorate:</b>	Not applicable
<b>Department:</b>	Chief Executive Office	<b>File Number:</b>	F06/A02/000001

### Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

Yes  No

**Reason:** Nil

### Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

Yes  No

**Reason:** Nil

### Appendix

Nil

### Purpose

To receive and note the Chief Executive Officer's Operational Report for June and July 2019.

### Summary

The Chief Executive Officer's Operational Report highlights issues and outcomes affecting the organisation's performance and matters which may not be subject of Council reports or briefings.

### Recommendation

That Council receive and note the Chief Executive Officer's Operational Report for June and July 2019.

### Council Resolution

#### **MOVED Cr David Grimble, Seconded Cr Pam Clarke**

That Council receive and note the Chief Executive Officer's Operational Report for June and July 2019.

CARRIED

## REPORT

### Background

At the 24 June 2019 Ordinary Meeting of Council, it was resolved that the Chief Executive Officer provide an operational report to Council.

### Discussion

Key items of interest for the report period are summarised below.

### *Advocacy/Funding Announcements*

**Rural Council Transformation Program:** The Victorian Government confirmed on 2 July 2019 that Council's application to play a leading role in the Rural Councils Transformation Program (RCTP) was successful. What it essentially means, is that Horsham Rural City Council will benefit from \$5 million in funding to deliver an IT platform and suite of finance and payroll services that will be shared with Buloke, Hindmarsh, Loddon, West Wimmera and Yarriambiack. This is a significant milestone, and one that will bring substantial productivity benefits and reduced costs over the future years.

**Fixing Country Roads:** Horsham Rural City Council has been successful in receiving a total of \$1,176,078 from the State Government for the Fixing Country Roads Program grant application. Funding will go towards road upgrades to the Drung Jung Road, Longerenong Road, Fields Days Road, Green Lake Road, Wail Kalkee Road and Emmersons Road.

**Andy Meddick MP:** The Mayor and Chief Executive Officer had a meeting with Andy Meddick MP Member for the Legislative Council for Western Victoria on Thursday 27 June 2019. The discussion focused mainly on Council priorities. Mr Meddick also provided an insight into his agenda over this parliamentary term.

**Coughlin Park Bowling Club:** The Recreation and Open Space Planning team are in the process of liaising with Coughlin Park Bowling Club with plans to upgrade one or two of their lawn greens to synthetic through one of the Sport and Recreation Victoria grants.

### *Community Engagement*

**Wartook Community Meeting:** Councillors and senior staff met with the Wartook community on Monday 15 July 2019 at the Wander Inn, Wartook. This was an opportunity for people in the Wartook district to raise issues with Council.

**Open Space Strategy:** The Open Space Strategy is currently out for public comment until 24 July 2019.

### *Projects and Events*

**Reconciliation Action Plan (RAP):** The RAP was launched as part of National Reconciliation Week at the Horsham Art Gallery on Monday 27 May 2019. The RAP identifies actions, timelines and targets in relation to the themes of relationships, respect and opportunities and we commit to reporting to Reconciliation Australia on the progress of our RAP annually.

**Accessible Events Guide:** The Accessible Events Guide was launched on 10 May 2019 and provides general information about disability access issues, considerations, information and checklists to help ensure the event is accessible to everyone. Training was well attended by local event organisers and the guide has been provided to other councils and healthcare groups that run events.

The guide gives event organisers the confidence to know their events are inclusive for people with a disability. It covers key areas including venue checklists, signage, marketing, presenters' requirements, contingency planning and emergency procedures and will help to enhance the Wimmera's position as a welcoming, accessible and inclusive place for all members of our community.

**Horsham Regional Livestock Exchange Roof:** Tenders for the construction of the Horsham Regional Livestock Exchange Roof close on 30 July 2019. Pending selection of a contractor, it is anticipated works will commence in September 2019 and be completed in June 2020.

### **Staff Matters**

**All Staff Meeting:** A staff meeting was held on Wednesday 26 June 2019 for all staff of Horsham Rural City Council in the Horsham Town Hall Theatre. The Chief Executive Officer provided a snapshot review of what Council has been doing over the past twelve months, talked to staff about Council's future direction including our vision and values, the organisational priorities and the budget for 2019/20.

**New Request for Quotation Process Training:** Council Officers have received excellent feedback from contractors who attended an information session on Friday 28 June 2019 about 'Doing Business with Council'. The session covered procedures such as the new Request for Quotation process for all procurement between the range of \$10,001 to \$80,000, which will demonstrate equity and fairness to contractors and tender suppliers. Approximately 70 to 80 contractors attended, with some travelling from Melbourne and Ballarat.

**Leadership Training:** Approximately 30 staff have been engaged in a five-month, on-site program conducted by the Victorian Chamber of Commerce and Industry (VECCI) on behalf of Council. Each month, a relevant unit from the Diploma of Leadership and Management has been delivered, covering topics: managing personal priorities and professional development, developing and using emotional intelligence, leading and managing team effectiveness, managing people performance, and leading and managing organisational change.

**Project Management Training:** Twenty-six staff members recently attended Project Management Training provided by Maribyrnong City Council. This in-house program with external facilitators has been developed around our new Project Management Framework and aims to provide executive sponsors, project managers and project leads with the expertise to standardise the way we do business, hence improving efficiency and productivity, and creating a common culture.

### **Financial Implications**

Not applicable

### **Links To Council Plans, Strategies, Policies**

2019 – 2023 Council Plan

**Consultation/Communication**

Not applicable

**Risk Implications**

Not applicable

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

**Conclusion**

That Council receive and note the Chief Executive Officer's Operational Report for June and July 2019.

## 10. COUNCILLOR REPORTS AND ACKNOWLEDGEMENTS

### Cr Josh Koenig

- 24 June 2019 – Ordinary Council Meeting
- 1 July 2019 – Council Briefing Meeting
- 3 July 2019 – Special Council Meeting
- 8 July 2019 – Council Briefing Meeting
- 16 July 2019 – Wimmera Development Association Board Meeting
- 18 July 2019 – Horsham Urban Transport and Horsham South Structure Plan workshop

### Cr Mark Radford, Mayor

- 16, 17, 18 and 19 June 2019 – National General Assembly Report (**Appendix “10A”**)
- 22 June 2019 – St John Ambulance 50<sup>th</sup> Anniversary
- 23 June 2019 – Horsham Sports and Community Club Grants Presentation
- 24 June 2019 – VicPol Community Survey Meeting, interview with VicPol representatives from Melbourne and local community members to discuss how the local police interact with the community
- 24 June 2019 – Ordinary Council Meeting
- 25 June 2019 – ABC Radio interview
- 25 June 2019 – WIN News interview
- 26 June 2019 – Council staff meeting, Horsham Town Hall
- 27 June 2019 – Justin Burney, Sport and Recreation Victoria
- 27 June 2019 - Lions Club Changeover Dinner, the first of three important events for our service clubs, each club has played and continues to play a vital role in our community
- 28 June 2019 – Rotary Club of Horsham Changeover Dinner
- 29 June 2019 – Horsham East Rotary Club Changeover Dinner
- 1 July 2019 – Council Briefing Meeting
- 2 July 2019 - ABC Radio interview
- 3 July 2019 - Andy Meddick MP (Legislative Council)
- 3 July 2019 - Special Council Meeting
- 4 July 2019 – Municipal Association of Victoria teleconference in relation to changes to the Local Government Act, the biggest opposition to what is proposed is the ‘one member wards’ which many of the Melbourne Councils disagree with, a time extension for submissions was also requested and granted from the Minister
- 4 July 2019 – Sport and Recreation Advisory Committee
- 5 July 2019 – Letters sent to croquet, lawn tennis and miniature railway groups encouraging them to make submissions to the City to River Concept Plan
- 8 July 2019 – NAIDOC Week flag raising and launch at the Horsham Town Hall, an amazing display of indigenous artwork and artefacts was set up in the Town Hall, foyer and gallery, a smoking ceremony welcomed people, traditional dancing and music was featured
- 8 July 2019 – Geoff Lord, Federation University, a lot of good things happening at the university with courses being offered and take up by members of the community
- 8 July 2019 – Council Briefing Meeting
- 9 July 2019 – David Eltringham, Horsham Community and Police Consultative Committee
- 9 July 2019 – Tourism Advisory Committee

- 9 July 2019 – Congratulations letter to Latus Jewellers celebrating 70 years of trading
- 9 July 2019 – City of Lions Club Dinner/Exchange Students welcome
- 12 July 2019 – Horsham Country Music Festival Meeting
- 15 July 2019 - Community Consultation at the Wander Inn, Wartook, very well attended with interest shown in a variety of topics
- 16 July 2019 – Open Space Strategy Workshop
- 18 July 2019 – Urban Transport Plan and Horsham South Structure Plan Workshop
- 18 July 2019 – Horsham City Pipe Band AGM

**SUSPEND STANDING ORDERS****Council Resolution****MOVED Cr Alethea Gulvin, Seconded Cr Les Power**

That Standing Orders be suspended for Verbal Councillor Reports and Acknowledgements.

CARRIED

*The time being 6.42pm, the Council meeting was suspended.*

**RESUME STANDING ORDERS****Council Resolution****MOVED Cr Alethea Gulvin, Seconded Cr Les Power**

That Standing Orders resume.

CARRIED

*The time being 6.45pm, the Council meeting resumed.*

**11. URGENT BUSINESS**

Nil

**12. PETITIONS AND JOINT LETTERS**

Nil

## 13. PROCEDURAL BUSINESS

### 13.1 ASSEMBLY OF COUNCILLORS – RECORD OF MEETINGS

Council Briefing held on Monday 1 July 2019 at 5.00pm in the Reception Room, Civic Centre, Horsham

Council Briefing held on Monday 8 July 2019 at 5.00pm in the Reception Room, Civic Centre, Horsham

Community Consultation Meeting held on Monday 15 July 2019 at 5.30pm at the Wander Inn, Wartook

Refer to **Appendix “13.1A”**

### 13.2 SEALING OF DOCUMENTS

Nil

### 13.3 INWARD CORRESPONDENCE

From the Hon Jacinta Allan MP, Minister for Transport Infrastructure dated 21 June 2019 re Horsham Rail

From Cr Glenn Milne, Chair, Rail Freight Alliance dated 2 July 2019 re the future of the Victorian Rail Network

Refer to **Appendix “13.3A”**

### 13.4 COUNCIL COMMITTEE MINUTES

Regional Cities Victoria General Meeting held on Thursday 13 June 2019 at 9.00am, MAV Offices, Melbourne

Refer to **Appendix “13.4A”**

#### **Recommendation**

That Council receive and note agenda items 13.1, 13.2, 13.3 and 13.4.

#### **Council Resolution**

**MOVED Cr Gulvin, Seconded Cr Koenig**

That Council receive and note agenda items 13.1, 13.2, 13.3 and 13.4.

CARRIED

#### **Council Resolution**

**MOVED Cr Grimble, Seconded Cr Power**

That Council contribute \$500 to the Rail Freight Advocacy Program for the Victorian Rail Network.

CARRIED

**14. NOTICE OF MOTION****14.1 NOTICE OF MOTION NO 173**

Given by Cr David Grimble

TAKE NOTICE that it is my intention to move the following motion at the Ordinary Meeting of the Horsham Rural City Council to be held at the Civic Centre, Roberts Avenue, Horsham on Monday 22 July 2019 at 5.30pm.

***Council extend the public exhibition and public submission period of both the City to River reports (Wimmera River Precinct, CAD Vision and Masterplan) and the Open Space Strategy to Friday 30 August 2019.***

**RATIONALE:**

Length of time too short for effective community input and thorough understanding of these strategic documents.

---

**Cr David Grimble**

CIVIC CENTRE  
HORSHAM 3400  
15 July 2019

**Council Resolution****MOVED Cr David Grimble, Seconded Cr Pam Clarke**

Council extend the public exhibition and public submission period of both the City to River reports (Wimmera River Precinct, CAD Vision and Masterplan) and the Open Space Strategy to Friday 30 August 2019.

CARRIED

## 15. CONFIDENTIAL MATTERS

### Council Resolution

#### **MOVED Cr Les Power, Seconded Cr Josh Koenig**

That the Council meeting close to the public to consider Confidential Matters.

CARRIED

*The time being 7.03pm, the Council meeting closed to the public.*

*The time being 7.37pm, the Council meeting opened to the public.*

## 15.3 HORSHAM GOLF CLUB

### Council Resolution

#### **MOVED Cr David Grimble, Seconded Cr Pam Clarke**

That Council bring into Open Council, its resolution on Item 15.3 in the confidential section of the Ordinary Council Meeting held on 24 June 2019 as follows:

*“MOVED Cr David Grimble, Seconded Cr Alethea Gulvin*

*That Council authorise the Mayor, Chief Executive Officer and Director Corporate Services to offer the Horsham Golf Club a loan of up to \$300,000 for a period of 10 years on the following basis:*

- a. A formal legal agreement is put in place.*
- b. No repayments are made in the first five years and then principal and 2% annual interest from year six.*
- c. Loan to be repaid no later than 10 years from the date of lending, and in the event of any default, penalty interest will apply.*
- d. A regular reporting to Council is maintained for the period of the loan.*
- e. That security is obtained over at least one parcel of land.*
- f. Appropriate acknowledgement of Council support at a prominent location on the site.”*

CARRIED

The meeting closed at 7.38pm.



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The Mayor, Cr Mark Radford  
Chairperson