



Summary of Committees & Councillor Representation 2023

Municipal Association of Victoria (MAV)

COUNCILLOR REPRESENTATIVES: Mayor Gulline and Deputy Mayor Flynn as substitute

COMMITTEE SUMMARY

The Municipal Association of Victoria (MAV) is a membership association and the legislated peak body for Victoria's 79 local Councils.

The MAV's role is to:

- Represent and advocate local government interests
- Promote the role of local government
- Build the capacity of Councils
- Facilitate effective networks
- Provide policy and strategic advice
- Support Councillors
- Provide insurance and procurement services.

The MAV State Council is the governing body of the MAV and is made up of representatives of each member Council. State Council's powers include:

- Determining the rules of the MAV
- Electing the President and other members of the Board
- Determining the MAV's strategic direction
- Appointing the auditor.

The MAV State Council generally hold meetings in May and September each year.

North West Municipal Association*

COUNCILLOR REPRESENTATIVES: Mayor Gulline and Deputy Mayor Flynn as substitute

COMMITTEE SUMMARY

The North West Municipalities Association (NWMA) comprises the municipalities of Buloke, Gannawarra, Hindmarsh, Horsham, Mildura, Northern Grampians, Swan Hill, West Wimmera and Yarriambiack.

Each of these Councils has a voting delegate who is the Mayor or nominated Councillor. The NWMA plays an advocacy and lobbying role for its member Councils and is represented on the Municipal Association of Victoria Board.

Meetings are held biannually in May and August.

*This association may change due to the MAV Regional Groupings Review

Victorian Local Governance Association (VLGA)

COUNCILLOR REPRESENTATIVE: Cr David Bowe

COMMITTEE SUMMARY

The Victorian Local Governance Association (VLGA) is an independent organisation that supports Councils, Councillors and communities in good governance. The VLGA currently has currently 49 member Council.

Meetings are held as required.

Audit & Risk Committee

COUNCILLOR REPRESENTATIVES: Mayor Gulline and Cr Power with Deputy Mayor Flynn and Cr Ian Ross as first second substitute respectively

COMMITTEE SUMMARY

The Audit and Risk Committee is an independent advisory committee to Council established under section 53 of the *Local Government Act 2020*. The Committee's objective is to provide appropriate independent advice and recommendations to Council on matters relevant to the Committee's Charter in order to facilitate decision-making by Council in relation to the discharge of Council's accountability requirements.

The Committee is an Advisory Committee and does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management.

The Committee will provide oversight and guidance on the following matters:

- Council financial performance reporting;
- Compliance of Council policies and procedures with the Act, particularly the governance principles;
- The effectiveness of the management and reporting of Council's risk management and fraud and corruption prevention;
- The effectiveness of Council's system of internal controls;
- The effectiveness of the internal and external audit functions; and
- The provision of an effective means of communication between the external auditor, internal audit, management and the Council.

Meetings are held quarterly generally in March, June, September and November/December each year.

Rail Freight Alliance

COUNCILLOR REPRESENTATIVES: Cr Redden with Cr Haenel as substitute

COMMITTEE SUMMARY

The Rail Freight Alliance is made up of Victoria rural, regional and metropolitan local government Councils. The alliance represents the local government sector in Victoria and adjoining states in freight logistics interests connecting Victoria nationally and internationally.

The purpose of the alliance is to advocate for:

- Rail standardisation of all key rail lines in Victoria
- Upgrading and connecting to a National Rail Freight Network

- A competitive, independent and open access rail freight system
- Seamless freight logistics that will facilitate efficient rail freight movement

Meetings are held bi-monthly.

Western Highway Action Committee

COUNCILLOR REPRESENTATIVE: Cr Haenel with Cr Redden as substitute

COMMITTEE SUMMARY

The aims of the Western Highway Action Committee are to:

- Pursue the upgrading of the Western Highway to achieve improvements to safety, transport, efficiency and amenity
- Lobby and obtain allocations of government funding for the implementation of approved strategies for the construction, planning and maintenance of the Western Highway
- Investigate the relationship between all transport systems linking Adelaide with Melbourne through the Western Highway Corridor, and collaborate with other groups and agencies in improving these links
- Liaise with and support Local Government with initiatives and actions relating to bypass issues of the cities and towns along the Western Highway
- Support and assist in the implementation of highway enhancement programs and strategies for economic, tourism and employment opportunities available along the Western Highway
- Encourage the implementation of programs for the appearance, presentation and serviceability of the highway facilities
- Support a sound consultative approach in managing the balance between improving highway safety and the environment
- Promote the design objective for upgrades to the Western Highway to be for freeway standards, including bypasses of towns and cities, to achieve a suitable consistent design speed that is safe and assists transport efficiency, supporting the dual outcomes of a "Towards Zero" approach to road casualties and the economic benefits of improved freight efficiency.

Membership of the committee is the 10 local governments along the Western Highway corridor from Melton to the SA border. Representatives of the Department of Transport / Regional Roads Victoria and Major Road Projects Victoria and Wimmera Development Association also participate in the meetings.

Meetings are held every two months at various venues along the Western Highway, occasionally including inspections of relevant work sites.

Wimmera Regional Library Corporation (WRLC)

COUNCILLOR REPRESENTATIVE: Cr David Bowe

COMMITTEE SUMMARY

The Wimmera Regional Library Corporation (WRLC) is a collaboration between both West Wimmera Shire Council and the Horsham Rural City Council and is a public library providing services with various locations across the Wimmera, including branches at Edenhope, Goroke, Harrow, Horsham and Kaniva.

The regional and administrative headquarters are located in Horsham at the Mibus Centre, 28 McLachlan Street.

Wimmera Southern Mallee Transport Group

COUNCILLOR REPRESENTATIVE: Deputy Mayor Flynn with Cr Ross as substitute

COMMITTEE SUMMARY

The purpose of the Wimmera Southern Mallee Transport Group (WSMRTG) is to collaborate and promote a regional transport position through the preparation and updating of Wimmera Southern Mallee Regional Transport Strategies. The WSMRTG is the priority setting body for transport related issues in the Wimmera-Southern Mallee and makes recommendations for project funding to government. These transport strategies have underpinned many successful applications for grants to facilitate transport related projects.

Member Councils are Buloke, Hindmarsh, Horsham, Northern Grampians, West Wimmera and Yarriambiack.

Meetings are held bi-monthly, generally in Horsham.

Wimmera Development Association (WDA)

COUNCILLOR REPRESENTATIVE: Mayor Gulline

COMMITTEE SUMMARY

The Wimmera Development Association (WDA) is the peak economic development organisation for the Wimmera Southern-Mallee region supporting existing local businesses and promoting economic development opportunities to investors. The WDA is a vital link between industry and government, lobbying for improved regional infrastructure, and advocating for regional priority issues.

Wimmera Development Association is a collaboration between five regional Councils being, Hindmarsh Shire Council, Horsham Rural City Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council.

Membership comprises of representative from local government, commerce and industry, education and training, environment and sustainability, health and wellbeing, manufacturing, recreation and tourism, sustainable agriculture, Wimmera Sustainability Alliance.

Meetings are held monthly.

HORSHAM RURAL CITY TALKS EXPO 2022– 1 SEPTEMBER – 3 SEPTEMBER HORSHAM TOWN HALL

INTRODUCTION

Horsham Rural City Council recognises that effective community engagement is essential to achieving the best outcomes for projects and services that Council deliver.

The Horsham Rural City Council Talks Expo 2022 is Council's major community engagement relating to the annual review of the Council Plan (and integrated Health and Wellbeing Plan), Annual Action Plan and Budget, providing a transparent mechanism for our community to receive information on current Council projects and priorities, and to provide genuine input into Council's planning cycle for 2023/2024.

This Engagement Report will be used to inform Councillors about "what the community have told us is" at a Councillor workshop in September 2023.

Council thanks all members of our community who contributed to the Expo both in person at the Town Hall and on-line.

TIMING AND ATTENDANCE HORSHAM TOWN HALL

EXPO DOOR NUMBERS

Thursday 1 Sep 2022 6pm-8pm	26
Friday 2 Sep 2022 10am-7pm	295
Saturday 3 Sep 2022 10am-1pm	88
Total	409

ON-LINE PARTICIPATION HAVE YOUR SAY

ONLINE RESPONSES

My projects performance summary (website data)

Date	Individual Visitors	Total Site Visits	Individual Contributors
6/09/2022	73	84	33
7/09/2022	23	24	5
8/09/2022	23	24	16
9/09/2022	147	155	64
10/09/2022	24	25	13
11/09/2022	13	14	7
12/09/2022	2	2	4
TOTAL	305	324	142

KEY DEMOGRAPHICS

EXPO DEMOGRAPHICS:

Survey data from entry competitions indicate that the attendance at the Expo was heavily dominated by people aged 65+ and in particular aged over 75.

Key demographics:

Males	50%
Females	50%
Total aged 65-74	34%
Total aged 75+	39%

This data indicates that approximately 73% of participants at the Town Hall were aged over 65 and that almost 2 in 5 attendees were over the age of 75. There was an equal representation of men and women. This survey data supports anecdotal observations that the Council staff mainly talked to older community members.

The 2021 Census Data indicates that the median age of the Horsham Rural City municipality is 41 (a slight decrease from the 2016 median age of 42). HRCC is only three years above the median age for the whole of Victoria (38). HRCC's has a significantly younger population than the surrounding Wimmera Southern-Mallee Councils who have a median age of between 49 and 52. (*WDA 2021 Census Presentation*)

ONLINE RESPONSES

There was no demographic data requested for on-line responses. This is noted as an area that can be improved for future expos.

IMPACT OF DEMOGRAPHICS ON ENGAGEMENT FEEDBACK

The demographics of the attendees at the Expo highlights the following:

- The Expo format and venue suited older people
- We clearly heard feedback from people aged 65+ on a range of topics
- There was very limited participation by anyone under 35 (12%) and so we have not successfully engaged with this age group.
- Engagement feedback whilst useful is not representative of the broader demographics of our community, or reflect the 50% of our population that are equal to or younger than the median age of 41.

EXPO THEMES AND ENGAGEMENT FEEDBACK

The Expo featured a number of displays about current projects listed below. Where indicated, specific engagement activities (**SEA**) were undertaken, and at all other displays there was an opportunity for the public to discuss projects with Council staff and provide their thoughts and feedback which are documented throughout this report.

PARENTING SPACE FOR HORSHAM CAD (**SEA**) – FEEDBACK

Participants were asked to highlight areas they felt were important to a parenting space in Horsham:

Feature	Number of dots	On-line responses
Privacy – ability to close door or make space private	1	2
Gender neutral	2	2
Inclusive and welcoming for all parents and carers	2	2
Safe space to entertain other children/ toddlers	3	3
Frequently cleaned	3	3
Close to Firebrace	1	3

Close to car parking	3	1
Monitored/ Safe	1	2
Easy to access	2	3

Mostly week days: 1

Mostly weekends: 1

Both: 1

General Comments:

- Location – Roberts Avenue kindergarten – fencing to stop kids from running off
- Consider a “carers room” also with adult and family access
- Carers room with a shower and access during business hours
- Parenting space – inclusive purpose designed for children and toddlers with developmental delay
- Cleaner toilets - non-touch with better facilities for out of town mothers/aged and other to have a hygienic environment to be in. Toilets in the mother’s facility.
- Put the serenity garden in the children’s area at Roberts Ave.
- Ideas for location of parenting space – potentially May Park, Bus Station or the Botanic Gardens
- Submission made by telephone – consider the usage needs of in town mothers, out of town mothers (rural residents) and those visiting from other towns. Needs of rural and visiting from out of town is different from local mothers as the need a place to land for cleaning, changing, feeding breast or otherwise. Ensure the space allows them to get on with their day and do their shopping rather than having to pack up and head home.

COMMUNITY INCLUSION PLAN

Participants were asked how can Council make it easier for people with disability.

HOW CAN BUILDINGS AND PUBLIC SPACES BE IMPROVED FOR PEOPLE WITH DISABILITY?

- Quiet, low sensory space at Civic Centre
- Darlot Street and others where footpaths are paved mean that I never get to those shops because I need flat concrete
- Where disabled parking spaces exist install “proper gradient” ramped paths to access footpaths
- Quiet spaces with lots of plants
- Height of toilets – they are too low
- Access for wheelchairs and gophers
- Carer’s space that is adult friendly for disability support workers and carer’s of elderly parents
- Tree planting in Horsham north
- All-inclusive park in Horsham North (Foundry Park)

HOW CAN EVENTS AND SERVICES BE IMPROVED FOR PEOPLE WITH DISABILITY?

- Earplugs available for loud events or events that may have loud elements
- With events – tell the proper time for the main acts
- Tenants length of tenure
- Work with the Wimmera Sports Assembly to attract disabled sporting events
- Who is the person responsible for equal opportunity in HRCC? Highlight their work and profile in the newspaper

HOW CAN EMPLOYMENT OPPORTUNITIES AT COUNCIL BE IMPROVED FOR PEOPLE WITH DISABILITY?

- Cease double and triple barrelled questions as part of interview process
- Psychometric testing is stupid

HORSHAM'S HERITAGE

General comments

- put heritage signs throughout the CBD – street walk brochure
- Save the remaining heritage buildings – get heritage listing for them
- A heritage Horsham is needed for tourism and locals alike
- Developing Heritage – Horsham Rural City Band being dehomed for sporting improve. Band 150 years old.
- Does the Horsham Rural City Band fit all dot points of heritage – Yes!
- Horsham Historical Society needs more storage space
- Guided Heritage Tour
- Historical Society – recognise former site of Horsham 298

10 YEAR CAPITAL WORKS PIPELINE

The purpose of this activity was to give Council an idea of community priorities in relation to capital works projects, noting however that delivery of capital works projects over the next ten years is impacted directly by aspects such as strategic planning, detailed design, project readiness and grant funding.

It is also noted that the list below does not include regular programmed works for asset categories such as roads, bridges, plant & equipment and footpaths. These programs receive annual budget allocations that are indexed by at least the annual increase in rates and comprise around 40% of Council's total capital works expenditure each year.

Participants at the Expo and on-line where asked to place 3 dots against large capital projects of more than \$1million on the Long Term Capital Works Pipeline.

WHICH THREE PROJECTS DO YOU THINK SHOULD BE A PRIORITY?

Project	Expo Votes	Online Votes	Total	% votes
City Oval community facility and change rooms redevelopment	8	85	93	14.7%
City Oval Netball facilities redevelopment	2	89	91	14.4%
City Oval redevelopment grandstand/ north landscaping	1	68	69	10.9%
Horsham Rail corridor redevelopment	33	28	61	9.6%

Aquatic Centre - hydrotherapy pool, spa, steam and sauna rooms	18	32	50	7.9%
Haven Hall replacement	11	38	49	7.7%
Laharum Oval Community Facility	4	43	47	7.4%
Extend bike tracks from Bike Plan	21	25	46	7.3%
Aquatic Centre - outdoor splash pool and playground	8	34	42	6.7%
Horsham Central Activity District (CAD) Revitalisation projects	13	12	25	3.9%
Horsham Urban Shade	13	12	25	3.9%
Riverfront Activation Stage 2 - redevelopment of the Rowing Club building	5	10	15	2.3%
Horsham Natimuk Cycle Path	9	3	12	1.9%
Zero Net Emissions Action Plan Project	5	4	9	1.4%
TOTAL	151	483	634	100%

What do the results indicate?

- Strong level of interest and voting
- On-line voting more popular than in person (just over 3:1 ratio)
- Approx. 50 of the 400 people who attended in person voted (assuming 3 votes per person) – 12.5%
- Expo votes were quite different to on-line preferences – possibly relating to the age demographics
- On-line voting very much supported the City Oval Project – top three votes were for City Oval projects – with the three projects comprising 40% of all votes
- In person voting – highest votes for the Rail Corridor project and extending bike paths. Voting did not support the City Oval Project
- Projects that were well supported by both in-person and on-line voting – Rail corridor, Aquatic Centre hydrotherapy and extension of bike paths

Should Council include this type of survey again?

- Level of voting and interest in the display indicates yes
- Strong on-line voting activity which potentially reaches a different demographic
- Was a good starting point for conversations around Council's major projects
- Criticism that no \$\$ values were placed against projects – next time consider using a Small, Medium, Large project indicator.

DO YOU HAVE ANY OTHER COMMENTS?

Space was provided for community members to provide feedback on any topics of interest and concern to them over the course of the Expo. Genuine and detailed conversations with Council staff was appreciated and a summary of “other comments” is provided below (under key themes). Some operational suggestions can be implemented within the next twelve months and will be considered by relevant Council teams.

CAD STREETSCAPE PLAN

The CAD Streetscape Plan includes 7 strategies and 15 different projects that will begin to transform the CAD over the next ten+ years. The Plan is at concept level and raises opportunities to deliver significant improvements.

Almost all of the discussion at the Expo centred on two main issues relating to Firebrace Street: removal of parking for mid-block raised pedestrian crossing and widening of the median strip and how that will impact on traffic flow. Examples of comments:

- Concern about how much parking would be lost in Firebrace street to tree planting
- Parking Meters - delete to encourage business in the CBD
- Street trees should not have roots that impede pedestrians where getting out of cars etc.
- Query – 1 hour free parking like Ballarat
- Parking metres – consider remove parking metres and replace with parking zones e.g. ½ hr, 1 hr, 2 hr – Consult Ararat on feasibility of removing metres
- Median pedestrian crossing - why lose three parks on either side – why not one?
- Wombat pedestrian crossings don't work – e.g. Mildura/Warrnambool
- Removal of parking spaces to plant trees i.e. Page 41 of Streetscape Plan – not sure if this takes away too many car parks
- Median strip widening not necessary by 3metres
- Against trees in median strip

Some positive feedback was around the idea of the children's play area (at the old kindergarten site) and the town square project.

FOOTPATHS, ROADS AND BRIDGES

Participants at the Expo had access and Council staff support to enter specific service requests on-line.

General comments included:

- Roundabout needed at corner Darlot Street and McLachlan Street
- School road Pimpinio – dirt should be all weather road
- Thomas Road (on roads plan - combined project)
- Get the bypass built ASAP – It will do more for Horsham than anything else suggested here. Build it along Stawell/Plumpton/Currans roads and that will encourage the tourists to visit or stay
- Horsham Truck Diversion (Alternative Truck Route) from Wail nursery put 2 lane improved road to Dooen – connecting with Henty highway to Mildura, and continue highway past Longerenong and south to interstate Western highway opposite new sale yards road. Keep Melbourne to Adelaide traffic out of Horsham - later connect Henty Hwy south of Horsham

- Domestic Bridge – Bennett Road to Ballinger Street
- Only have mid-block crossings in the CAD not a roundabout
- Map submission – develop Cameron Road from Henty Hwy to Western Hwy Bridge with a second bridge over the river at Cameron road (supported by three other participants). This would take trucks away from schools and city centre, would ease traffic from Stawell to north Horsham and would help Horsham's development from west

SOCIAL INFRASTRUCTURE

General comments included:

- Pimpinio Community Planning session
- Utilise rear of the Pimpinio Uniting Church and War Memorial to provide a story board history of township including indigenous connections
- Museum Study Stage 2 – when will this happen?
- What other pop ups can be put up - other pop up parks? What about a pop up giant chess board or other interactive games – salvos piano pop up in different spots
- Rail station precinct - cement over unused rail precinct area for sport facilities (netball, bowls etc. and parking and club rooms)
- Support Town Square at Roberts Avenue
- Family friendly development in the Baillie Street helipad area such as toilets, BBQs, playground for public use and off-leash dog park
- Paddleboats – offer to service clubs the opportunity to operate
- The HRC Band has been around for 150 years and in its current location for 53 yrs. The HRCC is moving them out of their owned building to go to Jubilee Hall. Talk about Heritage.
- Horsham North Music Zone – people to access free music teaching and connection – like a fit for music community hub
- At the silo in Mill street – could the Aboriginal community use the area to show their art work and history of their peoples
- New Band hall – under events stage at City Oval

ACCESSIBILITY

General comments included:

- Lighting up the shop fronts with LED lighting – could be under awning lighting in the CAD
- Bird droppings on table and chairs along the river – standard replacement (near rowing club), cleaning regime – weekly
- Return of passenger rail advocacy project
- After recent trip around out beautiful country I found that towns the same size or smaller than Horsham strongly encourage and strive to encourage visitors to stay and visit. They often provide free parking, great visitor info from locals. Tourists bring in money.
- Vline services – ticketing now at library – can the bus pull in there – better for accessibility

- Refurbish all public toilets especially Roberts Ave.
- It has been mentioned over the last 10 years Council should be working to make Horsham a retirement city. Make the Council depot into senior citizens accommodation with appropriate gopher trails and that Council should be looking at these rather than bike trails.

4BIN WASTE SERVICE

The expo contained a large display introducing the 4-bin waste service that will start in April 2023. This display created a great deal of interest and the first opportunity for our community to ask questions about the new service.

General comments included:

- If you have one less bin – do you get charged less? – don't have glass in my home
- Colac Service – split bins with large 240 litre bin
- I am in favour of the recycling program. It is good to have a glass crusher.
- Winds blowing over the bin
- Wimmera village and other retirement villages – what will bin arrangements be? Ability to share bins?

COMMUNITY ENGAGEMENT

General comments included:

- A to Z on council website to help rate payer and others
- Comms idea – short summary of Council Minutes after each Council meeting – to sit on agenda page
- People commented – “It was really wonderful to talk to actual people”
- No Natimuk projects on display apart from overdue bike track
- Expo a good idea
- Grant writing workshop in Natimuk
- Rural priorities weren't on display or up for discussion
- Forum with councillors and community for open questions – say Town Hall

BUSINESS ACTIVATION

General comments included:

- Outdoor furniture – café- restaurant – permits
- Vline station – edge of platform is terrible
- More community focus events
- Just not families or groups all the time – what about single people?
- Rates incentive for commercial owners to have tenants and business in their buildings
- Youth services – nothing programmed in Natimuk

- Council need to advocate for Natimuk Lake

OTHER UNTHEMED GENERAL COMMENTS

- People asked about the status of specific projects
- Health and Wellbeing for families activities focus – in a family friendly gathering space
- Train times and access to education – Tafe system has free courses but they cannot be accessed here. Only in Ballarat. Either advocate for education here or for changes to the transport timetables to allow local kids to get to Tafe in Ballarat and home in a day
- Projection on buildings all year around – Activated windows
- People participation – get people involved with Council projects

2023 COUNCIL MEETING DATES

MONTH	DATE	DAY	MEETING	VENUE	TIME
January	30	Monday	Council Meeting	Horsham	5.30pm
February	27	Monday	Council Meeting	Horsham	5.30pm
March	27	Monday	Council Meeting	Horsham	5.30pm
April	24	Monday	Council Meeting	Horsham	5.30pm
May	22	Monday	Council Meeting	Horsham	5.30pm
June	26	Monday	Council Meeting	Horsham	5.30pm
July	24	Monday	Council Meeting	Horsham	5.30pm
August	28	Monday	Council Meeting	Horsham	5.30pm
September	25	Monday	Council Meeting	Horsham	5.30pm
October	23	Monday	Council Meeting	Horsham	5.30pm
November	16	Thursday	Council Meeting to Elect the Mayor	Horsham	5.30pm
November	27	Monday	Council Meeting	Horsham	5.30pm
December	18	Monday	Council Meeting	Horsham	5.30pm

Adopted by Council: ** December 2022

Delegate Report

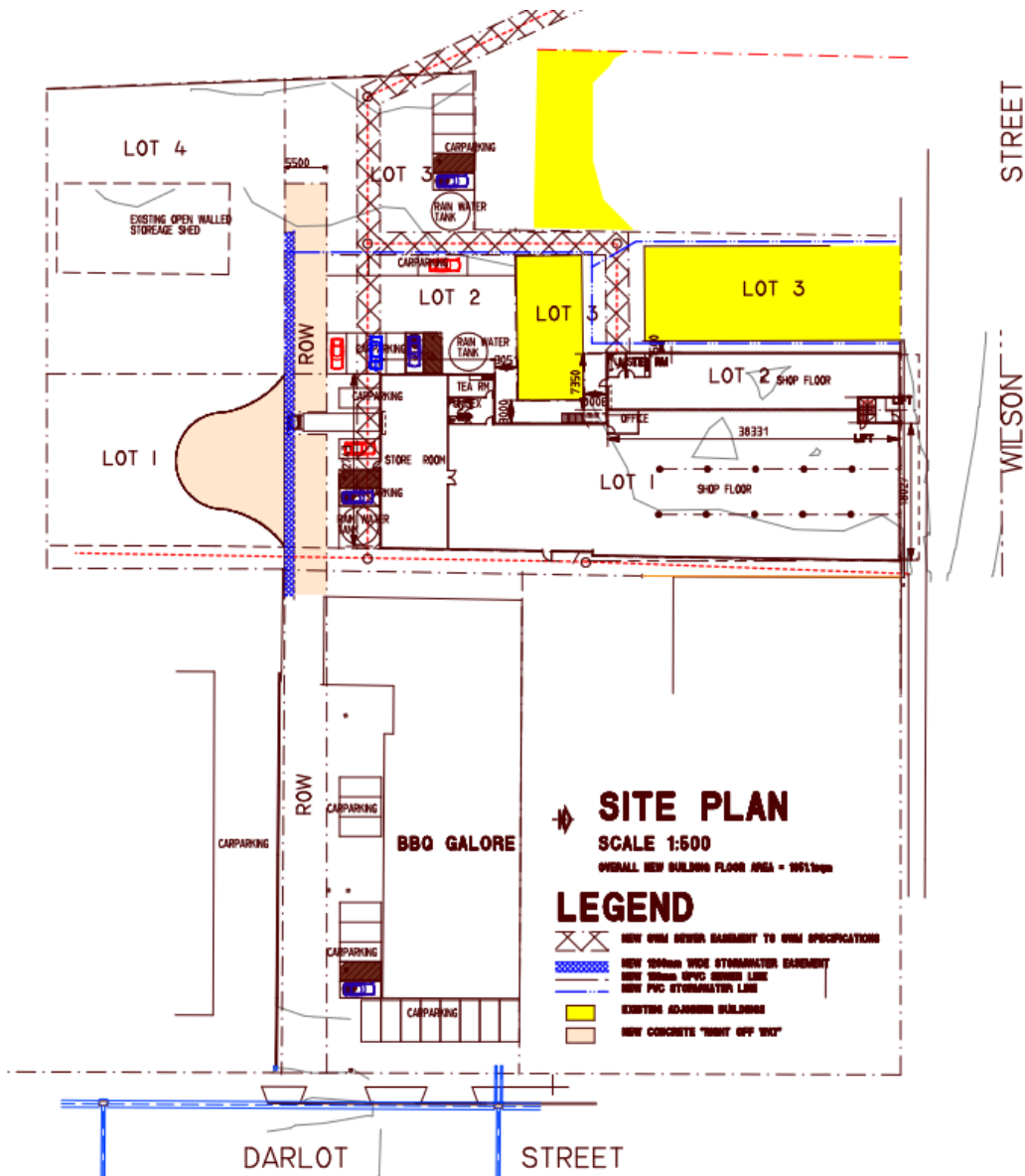
Application Details

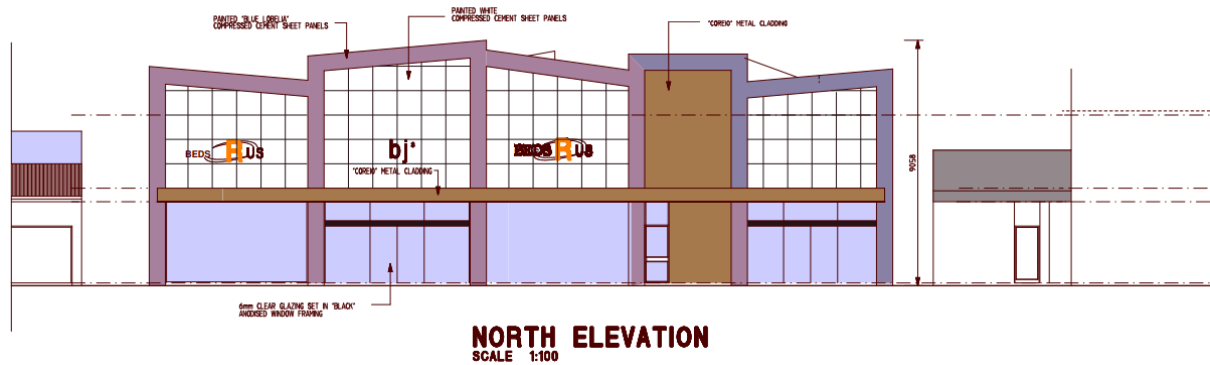
Application is for:	Use and Development being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement
Applicant	iPlanning Services Pty Ltd – James Illes
Date Received:	02/05/2022
Application Number:	PA2200390
Planner:	Joel Hastings – Coordinator Statutory Planning and Building
Land/Address:	99 Wilson Street Horsham, 101 Wilson Street Horsham, 58 Darlot Street Horsham
Zoning:	Commercial 1 Zone (C1Z)
Overlays:	DDO3/EAO/DDO9
Vic Smart Application	N/a
Under what clause(s) is a permit required?	Commercial 1 Zone – Building and Works 53.06 Car Parking – reduction in Car Parking Creation of Easements Two Dwellings Business identification signage
Restrictive covenants on the title.	n/a
Current use and development:	A range of commercial uses across multiple site.
Cultural Heritage	n/a – not in area of cultural sensitivity

Proposal

The application seeks a planning permit for Development and use being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement.

The project is a major redevelopment of a number of allotments in the precinct involving the development of large format retail centre with frontage to Wilson St, retention of the existing building on 100 Wilson St, two second storey apartments and access lane to Darlot St.





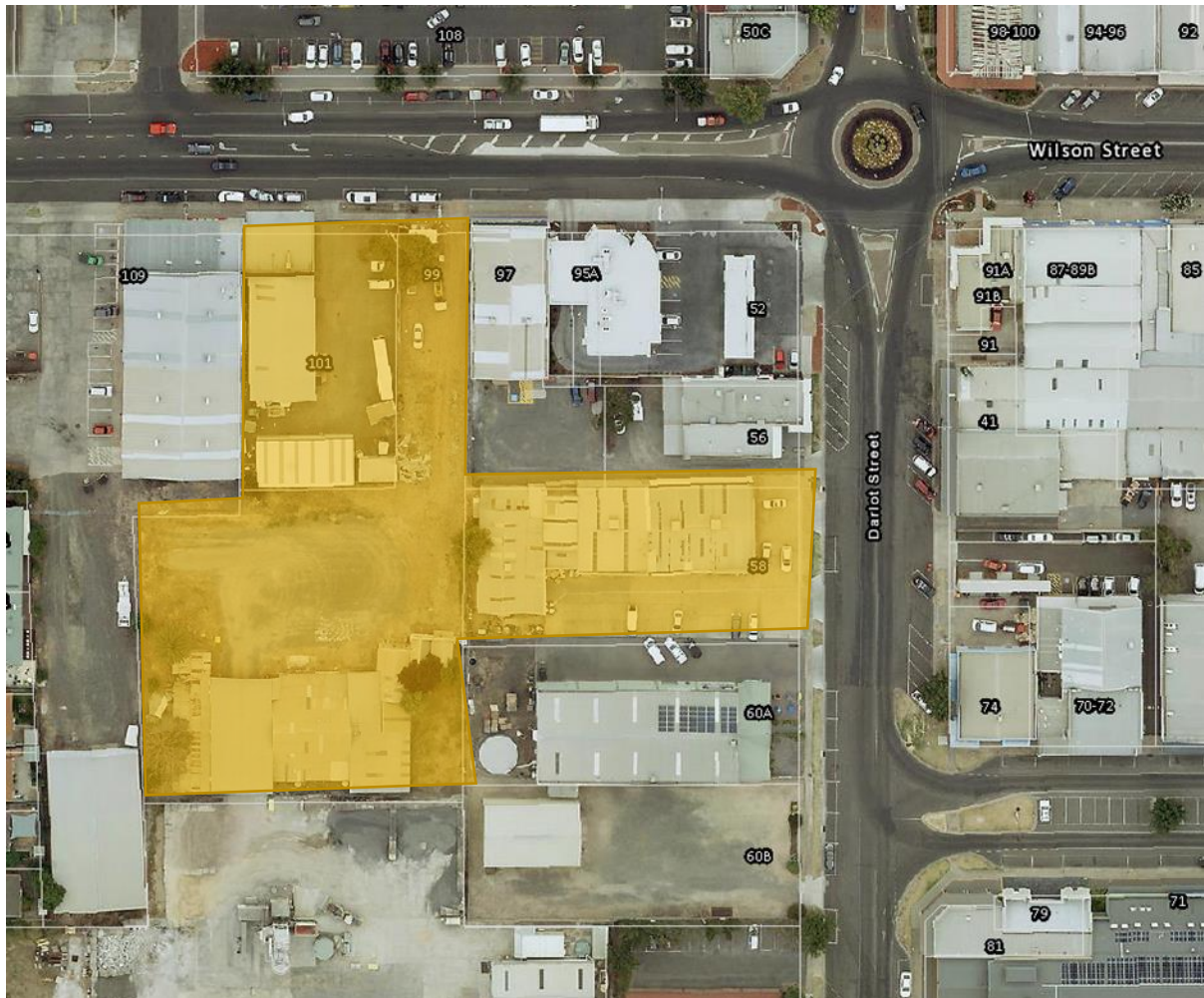
The proposal is to retain a number of the existing buildings on the site as well as remove one of the large sheds at the rear and some smaller sheds on the site and construct a new building fronting Wilson Street which will comprise two (2) shops at ground floor and two dwellings on the first floor, car parking at the rear associated with the new and existing building, other buildings and works, business identification signs, creation of a carriageway easement from Darlot Street and a six lot subdivision.

The application has been submitted with following documentation that provides a more detailed description of the project:

- Planning Report, by *iPlanning Pty Ltd*
- Building Plans, *MIEGUMYAH Design Centre*

Subject site & locality

The sites are located to south west corner of the Horsham Central Activities District with frontage Wilson and Darlot and bounded commercial development including a range of retail developments and a concrete batching plant to the south.



The site consists of three (3) titles and it is described as:

Title one (99 Wilson Street):

The site is irregular in shape with a frontage of approximately 14.34 metres to Wilson Street, with a total land area of approximately 4,611m² and current contains large shed to the rear and a vacant frontage to Wilson St.



Title two (101 Wilson Street):

The site is regular in shape with a frontage of approximately 30.54 metres to Wilson Street, an eastern boundary of approximately 50.25 metres with a total land area of approximately 1,547m² and contains an existing retail building fronting Wilson St and storage building to rear with access to Wilson St



Title three (58 Darlot Street)

The site is regular in shape with a frontage of approximately 31.11 metres to Darlot Street, a with a total land area of approximately 2,027.7m². The Darlot Street site comprises a commercial operation with associated car parking on site (BBQs Galore) and vehicle access to Darlot St





The site has a total land area of approximately 8,185m².

The surrounding development includes commercial development to the north (Woolworths Supermarket), to the east where there are a number of retail and commercial uses and to the south where there is the existing concrete batching plant, to the west is existing commercial development and residential development further to the west.

Permit Application Process

Date Lodged: 02/05/2022

Request for Further Information: 12/05/2022- Car Parking, Environmental Overlay, Neighbourhood Description, Development plan, Restricted Retail Premises.

Applicants Response: 10/06/2022

Notification and Referral: 23/06/2022 – resulted in four objections

Mediation: 4/08/2022 – mediation meeting held at Wimmera Business Centre by all parties

Applicants Response: 25/08/2022 – revised access lane layout and car parking layout for 58 Darlot circulated. Rejected by objectors and no compromise reached.

Applicant Amended Response 18/10/2022 – revised layout provided by Driscoll Traffic Engineering

Planning Assessment: 31/10/2020

Public Notification

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of adjoining land.
- Notice in the Wimmera Mail Times and Weekly Advertiser

The notification has been completed and four objections and were received raising the following issues:

Impact of carriageway easement on existing business

Lack of car parking and traffic management

Unloading and Loading

Residential Use

Vandalism and Security

Coordinated development of precinct

A mediation meeting was undertaken in good faith by all parties in attempt to resolve the issues raised including exploring alternative access, modified carriage way easement to accommodate existing car parking and clarity of traffic volumes, but no agreement was reached.

The objection will be addressed as part of the planning assessment and key issues summary.

Referrals

External Referrals/Notices Required by the Planning Scheme:

Referrals/Notice	Advice/Response/Conditions
Powercor	Conditional approval subject to conditions.
GWMwater	Conditional approval subject to conditions.
EPA	No objection – but provided extensive advice on the nature of the PEA and responsivity of the landholder to undertake an audit.
Department of Transport	No response
WCMA	Not subject to riverine flooding and is subject to minor stormwater flooding to the south.

Internal Council Referrals	Advice/Response/Conditions
Building	Building Permit will be required
Infrastructure	Standard Conditions required regarding access, construction management and stormwater management.

Planning Scheme Provisions and Assessment

The zoning of the land and any relevant overlay provisions

Planning Zones

COMMERCIAL 1 ZONE (C1Z)

SCHEDULE TO THE COMMERCIAL 1 ZONE (C1Z)



Note: labels for zones may appear outside the actual zone - please compare the labels with the legend.

The site is within the Commercial 1 Zone, Environmental Audit Overlay, Design Development Overlay – Stormwater Management and Design Development Overlay 3 Aerodrome apply to land.

The Permit Trigger

Under the **Commercial 1 zone** provisions, a permit is required for the Use and Development of a restricted Retail Premises, Shop and Dwelling as well as range of other triggers including:

- *Clause 34.01-4 Commercial 1 Zone – buildings and works*
- *Clause 53.06 Car Parking – reduction in Car Parking*
- *Clause 52.02 Easements - Creation of Easements*
- *Clause 34.01 Commercial 1 – Use of two Dwellings*

- *Clause 34.01-3 Commercial 1 Zone - Subdivision*
- *Clause 52.05 - Business identification signage*

The site is also subject to the **Design Development Overlay -9 for Stormwater Management** which is currently the subject of C81 Flood Amendment.

The land is subject to an **Environmental Audit Overlay** and the requirements for sensitive uses must be met.

The **Design Development Overlay 3 – Aerodrome only** applies to structures over 30m in height and is not a permit trigger for the application.

Policy, Zone, Overlay provisions Relevant Particular Provisions

Planning Policy

Planning Policy Framework

Settlement - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/11.01>

- *Clause 11.01-1S* *Settlement*
- *Clause 11.01-1R* *Settlement – Wimmera Southern Mallee*
- *Clause 11.01-1L* *Settlement – Horsham Rural City*

There is a range of state, regional and local planning policy that is relevant to the assessment particularly Clause 11.01-1R Settlement – Wimmera Southern Mallee which recognises the role:

- *Horsham as the key population and employment centre for the region*
- *Support the regional role of Horsham Central Activities District in providing higher order commercial and retail services.*

And is further reinforced on Horsham Regional City City Clause 11.01-1L:

- *Maximise opportunities for growth within Horsham CAD and Horsham’s urban area.*
- *Facilitate the provision of a wide range of housing types and opportunities in areas close to the Horsham CAD*

Horsham has long played a role as a regional centre and the growth and the expansion of commercial precinct is strongly supported by this policy

Planning or Places - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/11.03>

- *Clause 11.03-1S* *Activity Centres*
- *Clause 11.03-1L* *Planning for Places – Horsham Central Activity District*

The concentration of major retail, residential, commercial, administrative, entertainment and cultural developments into activity centres is highly desirable due to accessibility it provides to the community and the support it provides for economic activity and business.

The mixed residential and commercial nature of the proposal is well supported by the activity centre polices to:

- *Encourage a diversity of housing types at higher densities in and around activity centres.*
- *Support the continued growth and diversification of activity centres to give communities access to a wide range of goods and services, provide local employment and support local economies.*

This is further supported by 11.03-1L Horsham Central Activity District (CAD) which identifies the precinct for this type of development:

- *Encouraging a mix of uses on the land at the south-west corner of the Wilson Street and Darlot Street intersection for office, commercial, accommodation, education or health-related uses, supporting an extension of Hamilton Street to the west with connection through to Wilson Street.*

The site has long been identified as an area for redevelopment and forms part of a precinct that has been changing since the redevelopment of the Saleyards for a mix of residential and commercial development. Horsham Rural City is also currently undertaking and **Urban Renewal Project** with the support of the VPA to facilitate the development and renewal of this key part of the city centre through economic modelling, urban analysis, a clear vision and design guidelines for future development.



The project is currently in development including land holder consultation and market analysis, but no options have been developed and the principles of the proposed development are considered generally consistent with the intent of the project but is not in a position to inform the development as proposed.

Built Environment and Heritage - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/15>

- *Clause 15.01-1S* **Built Environment – Urban Design**
- *Clause 15.01-1L* **Urban Design - Horsham Rural City**
- *Clause 15.01-2S* **Built Environment – Building Design**

Urban design of our built environment is important and the integration of infill development into the existing urban context can be complex and difficult, however it is noted that the new development will activate a key part of the Horsham CAD and provides an opportunity to improve the character and streetscape of Wilson St. Whilst Horsham does not have any relevant local policy at clause 15.01-L the proposed built form responds to the site through streetscape activation, off-street unloading and loading and car parking and is build form and scale that responds to highway frontage and will contribute positively to the precinct.

Economic Development - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/17>

- *Clause 17.01-1S* *Employment – Diversified Economy*
- *Clause 17.02-1S* *Commercial - Business*
- *Clause 17.02-2S* *Commercial – Out of Centre*

Planning's role in economic growth by providing land, facilitating decisions and resolving land use conflicts, so that the municipality can build on its strengths and achieve its economic potential requires careful balance against other requirements of the scheme.

The relevant policy includes

- *Locate commercial facilities in existing or planned activity centres.*
- *Provide outlets of trade-related goods or services directly serving or ancillary to industry that have adequate on-site car parking.*

The proposed development of a restricted retail premises, shop and residence is ideally located within the CAD and avoids the out of –centre development of retail and would consolidate the activity for services in this location. However it is acknowledged that the development may have an impact on surrounding businesses including some of the industrial and warehousing uses currently in the precinct as amenity expectations change.

The issue of car parking is also a relevant matter and the proposal includes a provision of large onsite car parking and access way to the rear of the development and a reduction in the car parking requirements for 58 Darlot St. The importance of adequate parking is acknowledged and will be discussed as part of the assessment against 52.06.

Development Infrastructure - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/19.03>

The development within the city centre will require a range of infrastructure to be provided and the applicant will undertake various upgrades to sewer, water, power, and stormwater as required by the various authorities.

It is noted the application does not outline how stormwater will be managed and Clause 19. 03-3S identifies the need to consider integrated water management including the requirement for onsite detention. Horsham Rural City has no development contributions scheme for such infrastructure and it is appropriate to require a drainage plan be prepared and the cost of any upgrades will need to be borne by the developer.

Zone and Overlay Provisions - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/34.01>

The purpose of the Commercial 1 Zone is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To create vibrant mixed use commercial centres for retail, office, business, entertainment and community uses.*
- *To provide for residential uses at densities complementary to the role and scale of the commercial centre.*

Under Clause 34.01-1 Shop and Restricted Retail Premises are section 1 uses and Accommodation requires a planning permit due to the frontage but is considered consistent with the purpose of the Commercial 1 Zone to allow mix of uses.

Building and works - <https://planning-schemes.app.planning.vic.gov.au/Victoria%20Planning%20Provisions/ordinance/34.01>

The commercial zone contains a number of decision guidelines for Building and Works:

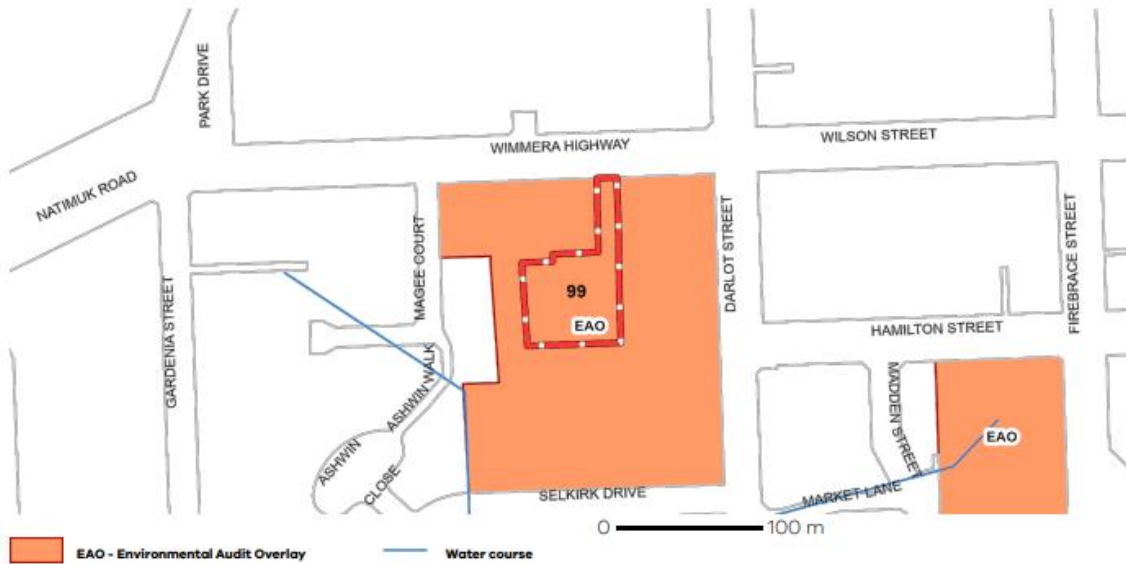
<i>Decision Guidelines</i>	<i>Comments</i>
<i>The movement of pedestrians and cyclists, and vehicles providing for supplies, waste removal, emergency services and public transport.</i>	The site is well located in city centre with frontage to Wilson St and access to rear via Darlot St.
<i>The provision of car parking.</i>	59 car spaces are processed for visitors and staff at the rear of the development with access via Darlot St and on street parking on Wilson St and in the wider precinct. The provision of parking is capable of meeting the needs of the proposed uses, however the impacts of the reduction of parking and access way on 58 Darlot St needs to assessed.

<p><i>The streetscape, including the conservation of buildings, the design of verandas, access from the street front, protecting active frontages to pedestrian areas, the treatment of the fronts and backs of buildings and their appurtenances, illumination of buildings or their immediate spaces and landscaping of land adjoining a road.</i></p>	<p>The development will make good use of underutilised commercial allotment within the city centre and is a good opportunity to activate Wilson St and redevelopment of the precinct.</p> <p>The rear car parking and access way the proposal has a limited public surveillance and will need to meet the Safer Design Guidelines for Victoria. The design of the rear access way will need to ensure it meets the relevant Australian Standards and have adequate lighting which can be met by condition</p>
<p><i>Defining the responsibility for the maintenance of buildings, landscaping and paved areas.</i></p>	<p>The responsibility for maintenance is generally clear for the frontage of buildings however the responsibility for access ways and rear car parking is unclear, but it is assumed will be managed by easement or common property to ensure they are maintained.</p>
<p><i>Consideration of the overlooking and overshadowing as a result of building or works affecting adjoining land in a General Residential Zone, Neighbourhood Residential Zone, Residential Growth Zone or Township Zone.</i></p>	<p>n/a</p>
<p><i>The impact of overshadowing on existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Mixed Use Zone, Neighbourhood Residential Zone, Residential Growth Zone or Township Zone</i></p>	<p>n/a</p>
<p><i>The availability of and connection to services</i></p>	<p>The site has all services available and the developer must enter into agreement regarding the connection to services.</p>

<p><i>The design of buildings to provide for solar access.</i></p>	<p>The large format and rood will allow for solar access consistent with commercial development.</p>
<p><i>The objectives, standards and decision guidelines of Clause 54 and Clause 55. This does not apply to an apartment development.</i></p>	<p><i>The proposal meets the requirements of clause 55 for two or more dwellings on a lot with provision of four car spaces to the rear, no overlooking issues and provision of private open space.</i></p>
<p><i>For an apartment development, the objectives, standards and decision guidelines of Clause 58.</i></p>	<p><i>The proposal does not meet the definition of apartments or five storeys or more</i></p>

Environmental Audit Overlay - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/45.03>

ENVIRONMENTAL AUDIT OVERLAY (EAO)



Note: due to overlaps, some overlays may not be visible, and some colours may not match those in the legend

The land is subject to an Environmental Audit Overlay as the site has a history of commercial and industrial use and may be subject to contamination. The purpose of the Overlay is to ensure that potentially contaminated land is suitable for a use which could be adversely affected by any contamination, which typically refers to sensitive uses like the residential use. It is noted the application includes a sensitive use on a first floor level.

The applicant has provided reference to a recent VCAT case regarding a subdivided first floor residential use which declared that the definition of 'land' should only apply to lot or title at that level

[Almia Pty Ltd v Port Phillip CC \(Red Dot\) 2020 VCAT 163 \(13 February 2020\)](#)

The EPA have provided referral response highlighting council's responsibility under the EAO and that the requirements of audit under Clause 45.03 must be met.

It is noted that whilst the development is located on the second storey it is not separated by title and the redevelopment of the land will require the disturbance and construction of a new building on a site within potentially contamination and accordingly the Audit requirements should be applied as conditions on any permit.

Design Development Overlay 9 – Stormwater Management - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/43.02-s9>

The land is subject to DDO9 due to potential stormwater flooding identified as part of a wider area to the west of the city centre. The overlay has been reviewed as part of C81 Flood Amendment which is currently on exhibition and will be removed from the land due the updated data contained with the Horsham Wartook Flood Study 2014.

The application was referred to the WCMA for comment who advised the land is subject to stormwater inundation.



Figure 2: The proposed site highlighted on a property cadastre layer showing the extent of stormwater inundation and depths resulting from a 1% AEP flood event.

As shown above the extent of potential inundation is below 300mm and is considered minor and is best managed through a stormwater management plan in consultation with the infrastructure department who have responsibility for drainage within the city.

Particular Provisions

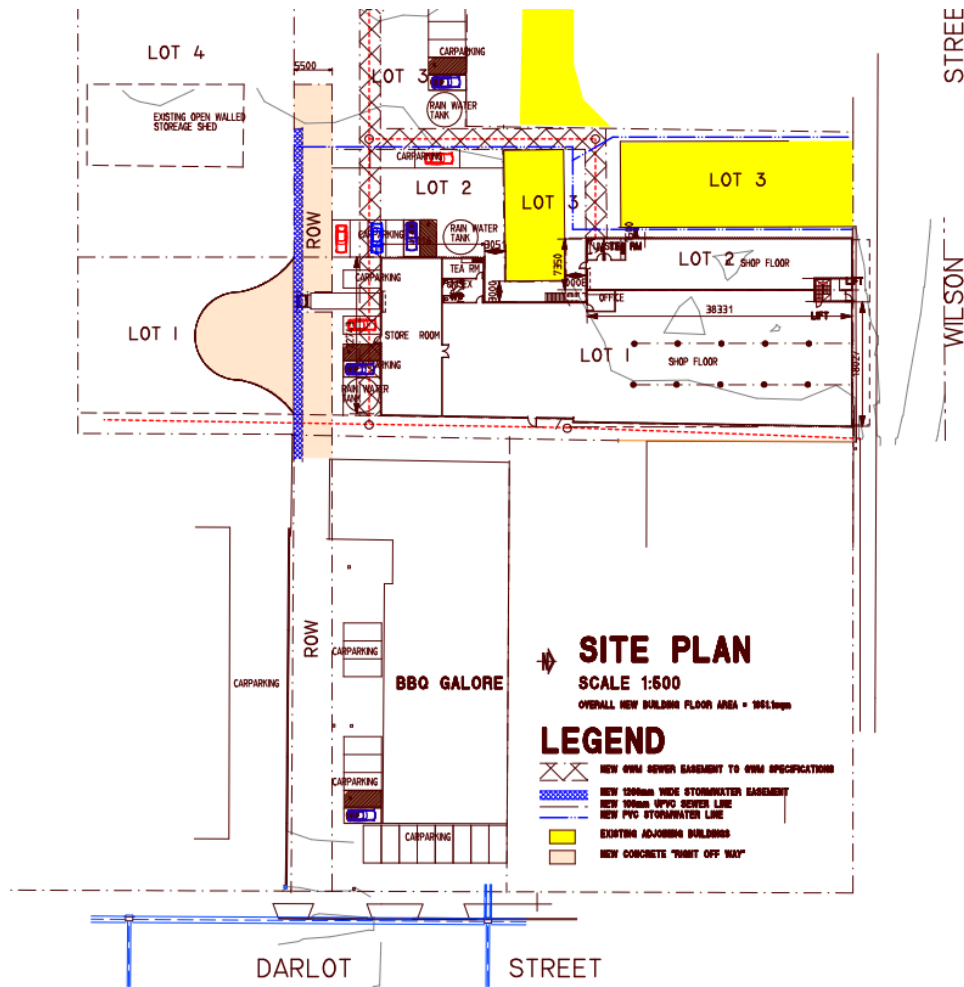
Easements, Restrictions and Reserves <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/52.02>

- *Clause 52.02 - Creation of Easement*

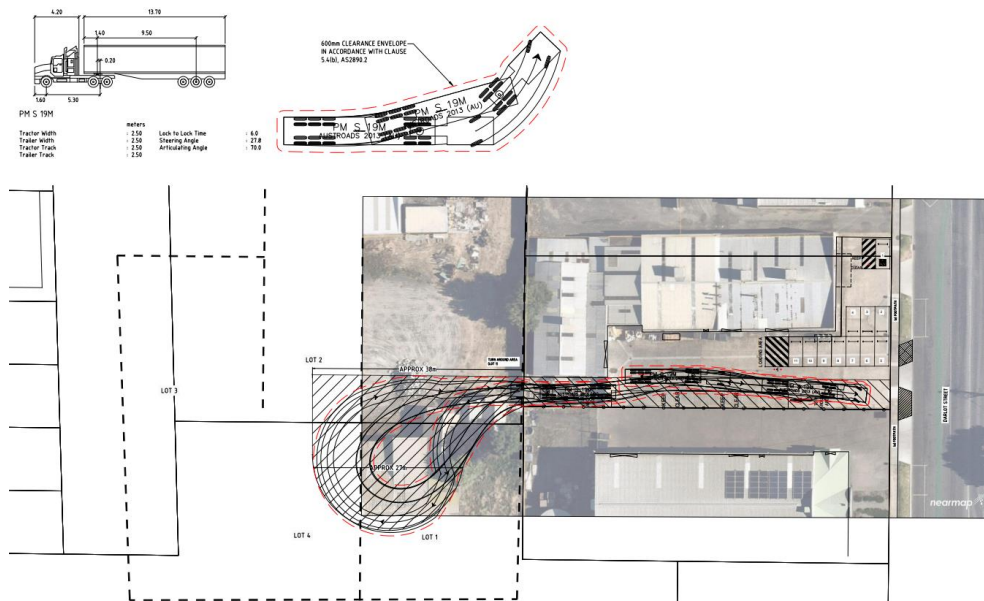
It is noted the provision includes the ability to create, remove or vary an easement and the decision guidelines are:

- *Before deciding on an application, in addition to the decision guidelines in clause 65, the responsible authority must consider the interests of affected people.*

The proposed easement will provide access to the car parking proposed within the development for the purpose of unloading loading, parking and emergency access.



The proposed access way through 58 Darlot is approximately 5.4m width to accommodate two-way traffic, loading for warehousing and collection of goods and will accommodate turn around facilities on 101 Wilson St.



The proposed car parking layout will provide for 11 car spaces and result in a reduction in 4 car spaces and the current owner has objected to the access way based on impact on the business and current car parking arrangement.

It is noted that the current informal car parking arrangement across property boundaries whilst flexible does not meet Australian Standards and makes unloading and loading without impact on Darlot very difficult and the proposed layout offers substantially improved traffic management that would:

- reduce the risk to pedestrians
- provides adequate parking for large box retail and warehousing occurring on the land
- Ensure unloading and loading occurs on site
- Ensure the access way meets Australian standards and is upgraded

Accordingly the access way and reduction in car parking is considered to have minor impact and could be easily consolidated with car parking in 101 Wilson St and should be approved.

Clause 52.06 – Car Parking- <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/52.06>

Pursuant to Clause 52.06-1 applies to:

- *a new use*
- *Reduce the the number of car parking spaces required under Clause 52.06-5*

Clause 52.06-5 details the number of car spaces required under Table 1 which states:

Dwelling	1	1	To each one or two bedroom dwelling, plus
	2	2	To each three or more bedroom dwelling (with studies or studios that are separate rooms counted as a bedrooms) plus
	1	0	For visitors to every 5 dwellings for developments of 5 or more dwellings
Restricted retail premises	3	2.5	To each 100 sq m of leasable floor area
Shop other than listed in this table	4	3.5	To each 100 sq m of leasable floor area
Warehouse other than listed in this table	2	2	To each premises plus
	1.5	1	To each 100 sq m of net floor area

Accordingly the following car spaces would apply

*Accommodation – : Each dwelling requires 2 car spaces for each equates to **4 car spaces***

*Shop –will have a leasable floor area of 280m², which equates to **11 car spaces***

*Restricted Retail - will have a leasable floor area of 1,300m², which equates to **39 car spaces***

*Existing Shop/ Warehouse – existing provision of car parking estimated to be **10 spaces***

*58 Darlot - currently has **15 spaces** which is consistent with the 650m² leasable floor area*

The applicants report suggests that 59 spaces are to be provided on the site yet the submitted plans has demonstrated only 23. The applicant has provided a car parking assessment against the decision guidelines of 52.06-7 and a review has identified a lack of Car Parking Demand Assessment that would demonstrate likely demand from the new and existing uses.

It is recognised that the assessment may only reinforce the car parking rates required by scheme, but would also provide evidence to justify any car parking reduction.

Whilst it is acknowledge that there may be some capacity within the area to reduce the number of car spaces based on the demand and there is substantial land available to within development, insufficient information has been provided to allow the reduction in parking and the full provision of **79 spaces** should be provided onsite or a car parking demand assessment be prepared.

Whilst the provision of access way and car parking is significant part the application it is asserted that there are workable options available and the ultimate number and design of the car parking to meet the relevant Australian standards is achievable subject to condition.

Stormwater Management in Urban Development - <https://planning-schemes.app.planning.vic.gov.au/Victoria%20Planning%20Provisions/ordinance/53.18>

- *Clause 53.18 – Stormwater Management in Urban Development*

This Clause encourages new urban development to implement stormwater management measures which can mitigate the impacts of stormwater on the environment, property and public safety and to provide cooling, local habitat and amenity benefits.

No detail has been provided other the uses of on-site water tanks and accordingly a Stormwater Plan is required to establish the capacity of the existing system, connection and any upgrades required.

Advertising Signs - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/52.05>

- *Clause 52.05 - Advertising signs*

The proposal includes a range of advertising signage to Wilson St that is typical of commercial precincts and generally meets the decision guidelines, however the drawings submitted provide little detail and conditions are necessary ensure compliance with regard to glare, lighting levels and size.

Land Adjacent to the Principal Road Network

- *Clause 52.29 – Land adjacent to the Principal Road Network*

The land is adjacent to the Wimmera Hwy, which is a **Transport 2 Zone** and requires the views of the transport manager regarding subdivision and development. However no response was received and no issues have been identified.

Key Issues

Objections

As part of the assessment it is a requirement of Section 60 of the *Planning and Environment Act* to consider all objections or submissions. Four objection were received raising the issues regarding car parking, access and the future development of the precinct.

Access way

As outlined above the issue of the access to Darlot St has been raised by the operators of 58 and 60a Darlot St who currently have informal parking arrangements across both sites that facilitates the

visitor parking, unloading and loading and warehousing for the businesses and the proposal will significantly interrupt this activity.

It is noted that the 99 and 101 Wilson St currently have access to the Wimmera Hwy but the applicant has chosen not to utilise these access points and has indicated a preference to fully activate Wilson St and avoid direct access on to Wilson St.

It needs to be acknowledged that the proposed access to Darlot St will unlock the large parcel of commercial land within the precinct and provide essential off street parking for the area and is strongly supported by state and local policy.

The objections from 60a Darlot St has raised the issue of disruption to business, access and security however it needs to be acknowledged the owner has no right to access across property boundaries and has responsibility to manage all parking and security within the allotment these matters are not considered relevant.

The impact on 58 Darlot St is acknowledged as the business has operated from the site successfully for some time and the impact of the access way will mean a change in how parking and unloading and loading is managed. The proposed layout by the application to include a 5.4 m access way, car parking for 11 spaces and unloading and loading of semi-trailers has however successfully demonstrated that an adequate solution can be accommodated.

Conditions regarding the upgrade to the access way to the relevant Australian standards and traffic management will be required to ensure the movement of vehicles meets modern parking standards.

Car parking

The provision of car parking is often a contentious issue and the car parking rates required for large retail development within a commercial precinct needs to be carefully balanced against urban design objectives. The assessment against clause 52.05 has highlighted the availability of parking in the precinct however the lack of Car Parking Demand Assessment or accurate Parking Plan has made assessment difficult.

Accordingly the full provision of car parking should be provided on site or a car parking demand assessment be provided to justify the reduction of 26 spaces proposed and conditions should be included on this basis

Future development

As a major development in an identified activity site the question of future development has rightly been raised. This is recognised by council who is currently undertaking a strategic planning project for the precinct to develop a clear vision for the precinct.

It is noted that currently planning policy supports this approach stating

- *Encouraging a mix of uses on the land at the south-west corner of the Wilson Street and Darlot Street intersection for office, commercial, accommodation, education or health-related uses, supporting an extension of Hamilton Street to the west with connection through to Wilson Street.*

The proposed mixed use development is consistent with this current policy and contemplates future connection through the site.

The Urban Renewal project will consider a number of options for future development, but is not a relevant planning matter at this time and it is suggested that issues regarding access, built form, residential development, parking will be consider as part of this strategic planning project and may assist resolve some of the issues being debated as part of this application.

Conclusion

The proposed development is significant investment in commercial and residential development for Horsham that is consistent with state, regional and local policy and the assessment has highlighted issues with regard to parking, access, stormwater and built form that can be managed by conditions and it is recommended that a permit be approved subject to conditions.

Recommendation

That Council, being the Responsible Authority under the Horsham Planning Scheme and the Planning and Environment Act 1987 and having considered the application, and referral responses, the objections and the relevant provisions of the Horsham Planning Scheme, issue a **Notice of Decision to Grant a Planning Permit for the Use and Development being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement** on land know as **99 Wilson Street Horsham, 101 Wilson Street Horsham and 58 Darlot Street Horsham** subject to the following conditions:

Conditions

Endorsed Plans

1. Plans Required

Before the development starts, plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted but modified to show:

- **No fewer than 79 car spaces must be provided on the land for the use and development or a number in accordance with an approved Car parking Demand Assessment**
- **Parking and Access way plan**
- **Landscape Plan**
- **Plan of all signs approved by this permit. The plans must show all dimensions, illumination, materials and colours of each sign.**

Unless otherwise approved in writing by the Responsible Authority, all buildings and works are to be constructed and or undertaken in accordance with the endorsed plans to the satisfaction of the Responsible Authority prior to the commencement of the use.

Layout not altered

- 2. The development as shown on the endorsed plans must not be altered unless with the prior written consent of the Responsible Authority.**

Car Parking Demand Assessment

- 3. Prior to the commencement of the use or development, a Car Parking Demand Assessment in accordance with Clause 52.06-7 must be prepared by a suitably qualified and experienced Traffic Engineer and be submitted to the Responsible Authority and approved.**
- 4. Once approved, all works recommended in the study must be constructed in accordance with plans and specifications submitted to and approved by the Responsible Authority prior to the issue of a Statement of Compliance.**

Statement of Compliance

- 5. Prior to the Responsible Authority issuing a Statement of Compliance for the subdivision, all planning conditions and all other requirements of the Responsible Authority and the relevant referral authorities must be completed or satisfactorily provided for, to the satisfaction of the Responsible Authority and the relevant referral authorities.**

Services

- 6. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity and gas (where it is**

proposed to be connected) services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.

Easements

7. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.

Certification of Plan

8. The plan of subdivision submitted for certification under the *Subdivision Act 1988* must be referred to the relevant authority in accordance with Section 8 of that Act.

Infrastructure Conditions

9. Prior to the issue of Statement of Compliance, all disused or redundant vehicle crossings must be removed and reinstated (kerb and channel) to the satisfaction of the responsible authority.
10. Before the use begins and/or the building(s) is/are occupied all stormwater must be conveyed to the legal point of discharge by underground pipe drains to the satisfaction of the responsible Authority. No effluent or polluted water of any type may be allowed to enter the Council's stormwater drainage system. Contact Council's Infrastructure Project Manager on 03 5382 9742 for discharge point details, before commencement of works.
11. Prior to work on Council assets including work within road reserves or easements, the relevant road opening permit must be obtained by contacting Council's Project Engineer on 03 5382 9744. A relevant fee will be charged for the permit at the time of application.
12. All construction activities, including the storage of materials and the parking of construction vehicles, are to be undertaken from within the site. The storage of building goods and associated items shall be wholly upon the subject site and not on adjacent Council owned land or road reserves unless approved in writing by the Council.

Internal access ways and car parking

13. Prior to commencement of the use or development a Parking and Access way plan showing compliance with an approved Car Parking Demand Assessment must be submitted to the Responsible Authority for approval, demonstrating that all vehicles can manoeuvre within the site enabling entry and egress to be in a forward direction, unloading and loading, an agreed number of car spaces and compliance with the relevant Australian Standards to the satisfaction of the Responsible Authority.

- 14. Before the use or occupation of the development starts, the areas set aside for the parking of vehicles, access lanes and unloading and loading as shown on the endorsed plans must be:**
 - (a) constructed**
 - (b) properly formed to such levels that they can be used in accordance with the plans**
 - (c) surfaced with an all-weather wearing course or crushed rock**
 - (d) drained**
 - (e) line-marked to indicate each car space and all access lanes**
 - (f) clearly marked to show the direction of traffic along access lanes and driveways**
 - (g) All vehicle entry to and egress from the site must be in a forward direction.**

- 15. All works must be completed in accordance with the prepared plans and specifications and submitted to and approved by the Responsible Authority before the use/ occupation of the development starts.**

- 16. The loading and unloading of goods from vehicles must only be carried out on the land (within the designated loading bay[s]/ and must not disrupt the circulation and parking of vehicles on the land).**

Stormwater

- 17. Before the commencement of works, the discharge from the site shall be retarded on site to the satisfaction of the Relevant Authority, to ensure a maximum discharge rate off-site as specified in the Infrastructure Design Manual unless otherwise approved by the Responsible Authority**

Landscaping

- 18. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The plan must show:**
 - a) a survey (including botanical names) of all existing vegetation to be retained and/or removed**
 - b) buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary**
 - c) details of surface finishes of pathways and driveways**

- d) a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant
- e) landscaping and planting within all open areas of the site

All species selected must be to the satisfaction of the responsible authority.

The landscape plan must also indicate that an in-ground irrigation system is to be provided to all landscaped areas.

19. Before the use/occupation of the development starts or by such later date as is approved by the responsible authority in writing, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.

Section 173 Agreement

20. Prior to Statement of Compliance being issued for the subdivision or the development being substantially completed, the owner must enter into an agreement with the Responsible Authority under Section 173 of the Planning and Environment Act 1987 to provide for the following:
- a) All future development shall be in accordance with conditions for PA2200390. An application must be made to the Registrar of Titles to register the Section 173 Agreement on the title to the land under Section 181 of the Act. All associated costs shall be paid by the owner/operator. A copy shall be provided to the Responsible Authority, with the written acknowledgement of the Agreement being completed.

Potential Contamination Assessment

- 21. Prior to works commencing on site and the Subdivision or issue of a Building Permit, a Preliminary Site Investigation Report prepared in accordance with AS4482.1-2005 shall be submitted to the Responsible Authority.
- 22. Should the Preliminary Site Investigation Report indicate that contaminating activities took place on the site or that contaminants are present, a Detailed Site Investigation in accordance with AS4482.1-2005 shall be undertaken. The Detailed Site Investigation report shall include any recommended remediation works
- 23. If the report is accepted by the Responsible Authority, the remediation works shall be completed by the applicant to the satisfaction of the Responsible Authority prior to the use hereby permitted commencing.
- 24. If there are concerns about the nature and extent of the contamination found in the Preliminary and Detailed Site Investigation reports, the Responsible Authority reserves

the right to require a statutory environmental audit to be undertaken. In this case either:

- a) A certificate of environmental audit shall be issued for the land in accordance with Part IXD of the Environment Protection Act 1970 prior to the issue of the Statement of Compliance; OR
- b) An environmental auditor appointed under the Environment Protection Act 1970 must make a statement in accordance with Part IXD of that Act that the environmental conditions of the land are suitable for the intended use prior to the use hereby permitted commencing on the site.
- c) Where a Statement of Environmental Audit is issued for the land, the development including subdivision hereby approved must comply with all the directions and conditions contained within the Statement.
- d) Where a Statement of Environmental Audit is issued for the land, prior to the issue of a Statement of Compliance for each stage, a letter prepared by an Environmental Auditor appointed under Section 53S of the Environment Protection Act 1970 or such other qualified person to the satisfaction of the Responsible Authority must be submitted to the Responsible Authority to verify that the directions and conditions contained within the statement have been satisfied.
- e) Unless otherwise approved in writing by the Responsible Authority, where a Statement of Environmental Audit is issued for the land, and any condition of that Statement requires any maintenance or monitoring of an ongoing nature, prior to the issue of a Statement of Compliance for any stage of the subdivision authorised by this permit, the permit holder must enter into an Agreement with the Responsible Authority pursuant to Section 173 of the Planning and Environment Act 1987. All costs associated with setting up the Agreement must be borne by the owner. The Agreement must be registered on Title and run with the land, and must provide to the satisfaction of the Responsible Authority:
 - That the registered proprietor will undertake all required maintenance and/or monitoring in accordance with the statement.
 - Prior to the development commencing, application must be made to the Registrar of Titles to Register the Section 173 Agreement on the title to the land under Section 181 of the Planning and Environment Act 1987.

GWMwater (ref 04/040/1355)

25. The owner/ applicant must install sewerage mains and associated works to individually serve each lot of the proposed development, at the owner's cost, in accordance with GWMWater's specifications and requirements.

26. The owner/ applicant must provide individual sewer services to each lot in accordance with GMMWater's requirements.
27. The owner/ applicant is responsible for verifying the condition of any existing sewer connection point/ s to determine their suitability for use.
28. The owner/ applicant must provide plans and estimates of all proposed sewerage works prior to commencement for GMMWater's approval.
29. The owner/ applicant must pay to GMMWater a fee of 3.25% of the total cost of construction (including design and supervision) for its review of design documentation and supervision of works. This fee relates to checking that the works are designed and constructed in accordance with GMMWater's requirements and does not relieve the developer from ensuring proper design and appropriate supervision.
30. The owner/ applicant must provide three metre wide easements in favour of GMMWater over all existing and proposed sewers located within private land. Sewers are to be centred within easements unless subject to written approval by GMMWater. GMMWater note that existing sewerage easement E-2 on LP121910 was created over sewer works of the authority.
31. The owner/ applicant must provide three metre wide easements in favour of Lot 4 within the proposed carriageway easement for water supply purposes.
32. The owner/ applicant must provide written notification of commencement of the works to enable GMMWater to organise inspections and coordinate with its staff.
33. The owner/ applicant must ensure all infrastructure is tested in accordance with the relevant WSA and GMMWater standards. This includes compaction and air pressure testing as directed by GMMWater.
34. The owner/ applicant must provide "as constructed" plans and a schedule of final asset costs at the level identified in GMMWater's asset register for all sewerage works upon completion.
35. The plan of subdivision submitted for certification must be referred to GMMWater in accordance with Section 8 of the Subdivision Act.
36. The owner/ applicant must provide GMMWater with an updated drainage plan for each lot submitted by a qualified plumber.
37. The owner/ applicant must ensure any existing water or sewer services and GMMWater assets made redundant by this development are abandoned, at the owner's cost, in accordance with GMMWater's standards.
38. The owner/ applicant may be responsible for a financial contribution to GMMWater where any works associated with the development are deemed by GMMWater to increase the risk of its assets failing, necessitating replacement of the asset before end-of-life.
39. The owner/ applicant must ensure the construction will place no additional load on any GMMWater water or sewer assets. Where footings or piers are proposed for the foundations of structures, they must extend to a minimum depth to the angle of repose

to the invert level of the trench of any water or sewer mains. Upon request, developer must demonstrate that no external load is applied to GWMWater's assets. Driven piles are not permitted.

40. The owner/ applicant must amend the plans for endorsement to comply with the conditions specified in this letter.

Powercor (Reference: tbc)

41. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.

42. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards.

Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.

43. The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR). Notes: Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works

44. The applicant shall, when required by the Distributor, set aside areas with the subdivision for the purposes of establishing a substation or substations. Notes: Areas set aside for substations will be formalised to the Distributor's requirements under one of the following arrangements:

- RESERVES established by the applicant in favour of the Distributor. ~SAP{6C2E9293-EA11-4209-831E-E4B3FBD70347}
- SUBSTATION LEASE at nominal rental for a period of 30 years with rights to extend the lease for a further 30 years. The Distributor will register such leases on title by way of a caveat prior to the registration of the plan of subdivision.

45. The applicant shall establish easements on the subdivision, for all existing Distributor electric lines where easements have not been otherwise provided on the land and for any new powerlines to service the lots or adjust the positioning existing easements.

Notes:

- Existing easements may need to be amended to meet the Distributor's requirements
- Easements required by the Distributor shall be specified on the subdivision and show the Purpose, Origin and the In Favour of party as follows

Infrastructure and Services

46. Any modification to existing infrastructure and services within the road reserve (including but not limited to electricity supply, telecommunications services, gas supply, water supply, sewerage services and stormwater drainage) necessary to provide the required access to the site must be undertaken by the applicant/developer to the satisfaction of the relevant servicing authority. All cost associated with any such modification must be borne by the applicant/developer.

Permit Expiry

47. The approval granted by this permit for the development and subdivision will expire if one of the following circumstances applies:

- a) The development is not started within two years of the date of this permit.
- b) The development is not completed within four years of the date of this permit.
- a) The plan of subdivision is not certified within two (2) years of the date of this permit
- b) The plan of subdivision is not registered at Land Registry within five (5) years of the certification of the subdivision.

In accordance with section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Notes:

Building

All building works associated with this development must be in accordance with the Building Act 1993 and Building Regulations 2018.

Please note that the plans submitted for building approval are to be the same as those approved by this planning permit. If any external alteration or change of use occurs, an amended plan should be submitted to the planning department for approval.

Infrastructure

Prior to work on Council assets including work within road reserves or easements, the relevant road opening permit must be obtained by contacting Council's Infrastructure Project Manager on 03 5382 9742. A relevant fee will be charged for the permit at the time of application.

Prior to any excavation works the applicant and/or their contractors must undertake "Dial before you Dig" information for existing utility services locations. The phone number for this service is 1100.

Wimmera Catchment Management Authority

Advise the proposed development location is likely to be subject to stormwater flooding during 1% Annual Exceedance Probability (AEP) stormwater event, The Horsham & Wartook Valley Flood Investigation (2019) determines the 1% Annual Exceedance Probability (AEP) flood level for the allotment ranges between 126.47 and 127.40 metres Australian Height Datum (AHD).

The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.MA

EPA Victoria

The amended Environment Protection Act 2017 came into effect on 1 July 2021. The amended Environment Protection Act 2017 imposes new duties on individuals and/or businesses undertaking the activity permitted by this permit. If your business engages in activities that may give rise to a risk to human health or the environment from pollution or waste, you must understand those risks and take action to minimise them as far as reasonably practicable.

Outstanding Council Resolutions Action List

MONDAY 28 NOVEMBER 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p><u>Appointment & Authorisation & Instrument of Sub-Delegation – EPA 2017</u> That Council resolve that:</p> <ol style="list-style-type: none"> 1. In the exercise of the power conferred by section 242(2) of the <i>Environment Protection Act 2017</i> and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, <ol style="list-style-type: none"> a. The members of Council Staff referred to in the instrument attached (Appendix 9.1A) be appointed and authorised as set out in the instrument. b. The instrument comes into force immediately upon resolution of Council and signed by Council’s Chief Executive Officer and will remain in force until Council determines to vary or revoke the instrument. 2. In the exercise of the power conferred by section 437(2) of the <i>Environment Protection Act 2017</i> and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, <ol style="list-style-type: none"> a. There be delegated, to the members of Council Staff holding, acting in or performing the duties of the office or positions referred to in the attached Instrument of Sub-Delegation (Appendix 9.1B) to members of Council Staff, the powers, duties and functions set out in that instrument subject to the conditions and limitations specified in that instrument. b. The instrument comes into force immediately upon resolution of Council and signed by Council’s Chief Executive Officer and will remain in force until Council determines to vary or revoke the instrument. c. The duties and functions set out in the Instrument of Sub-Delegation must be performed and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council. 	AC	
9.2	<p><u>Request Inclusion on Council’s Street Name List – Sordello & Twigg</u> That Council endorse the inclusion of the names Sordello and Twigg on Council’s Street Naming list.</p>	ZG	

Outstanding Council Resolutions Action List

9.3	<u>Sunnyside Park Concept Plan</u> That Council adopt the concept plan for Sunnyside Park as per Appendix 9.3A .	MK	
9.4	<u>Haven Anzac Park Concept Plan</u> That Council endorse the concept plan for Haven Anzac Park as per Appendix 9.4A .	MK	
9.6	<u>Mobile Food & Beverage Vehicle Trading Policy</u> That Council approve the updated Mobile Food and Beverage Trading Policy.	AM	
9.7	<u>Privately Initiated Planning Scheme Amendment Request Policy</u> That Council: <ol style="list-style-type: none"> 1. Adopt the Privately Initiated Planning Scheme Amendment Requests Policy as per Appendix 9.7A. 2. Adopt the Privately Initiated Planning Scheme Amendment Requests: Indicative Fee Schedule 2022-23 as per Appendix 9.7B. 3. Adopt the Privately Initiated Planning Scheme Amendment Requests: Strategic Merit Assessment Tool as per Appendix 9.7C. 4. Apply the Privately Initiated Planning Scheme Amendment Policy to Council's consideration and management of private Amendment requests made. 	SH	
12.1	<u>Robins Road Wail – Petition to Upgrade</u> That Council: <ol style="list-style-type: none"> 1. Endorse the proposed investigation into the merit of upgrading Robins Road, Wail. 2. Receive a further report on this matter by March 2023 to consider potential inclusion of an upgrade in either the 2023-24 or subsequent budgets. 	JM	
	That the resolutions from Items 15.1, 15.2, 15.3 and 16.1 in confidential be brought into open Council. <u>(See below resolutions brought into Open Council)</u>		
15.1	<u>Aquatic Centre Change Rooms Tender</u> That Council: <ol style="list-style-type: none"> 1. Award Contract 23/006 Construct Accessible Change Rooms and Outdoor Function Room at Horsham Aquatic Centre to RA Plazzer Builders Pty Ltd for the amount of \$949,900 (GST exclusive). 2. Allocate an additional \$50,000 for contingency and project management costs. 	Dianna Blake	

Outstanding Council Resolutions Action List

15.2	<p><u>CONTRACT VP320180 SUPPLY AND DELIVERY OF ONE LOW ACCESS 6x4 GARBAGE TRUCK WITH OPTIONAL TRADE-IN</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Accept the tender of Penske Australia Pty Ltd for the supply and delivery of one new low access 6x4 Garbage Truck of value \$425,928 and 2. Note the retention, for the time being, of the old truck, plant item 1395, as a backup for Council's planned new waste collection services. 	Warren Kennedy & Krishna Shrestha	
15.3	<p><u>Christian Emergency Food Centre</u></p> <ol style="list-style-type: none"> 1. That Council, in accordance with section 114 of the <i>Local Government Act 2020</i> and Council's Community Engagement Policy, publish public notice of its intention to sell the Property at 28 Firebrace Street Horsham (the Property) to the Christian Emergency Food Centre (the CEFC) for an amount of \$1.00 plus GST (the Sale). 2. That Council authorise the Chief Executive Officer to execute the Contract for the Sale, if no submissions in response to Council's public notice advertising its intention to sell the Property to the CEFC are received which oppose the Sale. 3. That the matter be brought back to Council for determination if submissions opposing the Sale are received. 	KOB	

Outstanding Council Resolutions Action List

MONDAY 25 JULY 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.2	<u>Murray Basin Freight Rail Advocacy</u> That Council write to The Hon Daniel Andrews, Premier of Victoria expressing concern over the Murray Basin Freight Rail Project and request that the Premier honour his government's commitment to complete the Murray Basin Freight Rail Project to its original scope.	JM	Draft prepared for when new ministry announced

MONDAY 27 JUNE 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<u>Budget 2022-2023 and Updated Revenue and Rating Plan 2021-2024</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the feedback received to the Draft Budget 2022-2023 and the updated Revenue and Rating Plan 2021-2024 attached as Appendix 9.1A. 2. Adopt Horsham Rural City Council Budget 2022-2023 and the subsequent 3 financial years, as attached in Appendix 9.1B, pursuant to Section 94 of the Local Government Act (2020). 3. Adopt the updated Horsham Rural City Council Revenue and Rating Plan 2021-2024 as attached in Appendix 9.1C, pursuant to Section 93 of the Local Government Act (2020). 4. Adopt the Horsham Rural City Council rates and charges as depicted in section 4 of the attached budget document Appendix 9.1B, pursuant to Section 94 of the Local Government Act (2020). 5. Note that the fees and charges for Community Local Law have been amended as follows, and been incorporated in to the fees and charges schedule: 	KB	22/7/22 Items 1-6 complete Item 7. JM to complete

Outstanding Council Resolutions Action List

	<ol style="list-style-type: none"> a. Some minor and immaterial changes to the wording to align with the Community Local Law and to cross reference to the local law clause number b. Footpath Advertising Permit reduced from \$186 to \$165 c. Footpath Display Table permit reduced from \$186 to \$165 d. If dog/cat cage is lost/stolen/damaged/never returned \$180 (New charge) e. If dog/cat barking device is lost/stolen/damaged/never returned \$170 (New charge) f. Surcharge at the landfill for disposal of power poles \$200 per tonne (New charge) g. Surcharge at the landfill for disposal of grain tarps \$650 per tonne (New charge) <p>6. Note the following items have become known subsequent to the development of the draft budget and will be revised together with carry-forward projects when they are brought to account early in 2022-2023, none of these will impact on the rate determination budget:</p> <ul style="list-style-type: none"> • Grants Commission final advised estimated allocation. • Additional Government Grants of \$1.8 million have been announced for capital. <p>7. To review rural road funding in light of increased fuel and gravel costs.</p>		
9.9	<p><u>Road Management Plan Amendments – Draft for Discussion</u></p> <p>That Council:</p> <p>Note the proposed changes to the Road Management Plan.</p> <p>Invite submissions from the community on the proposed changes.</p> <p>Seek a further report on this matter after the public engagement process is completed.</p>	JM	Delayed. Report now due Feb 2023

Outstanding Council Resolutions Action List

MONDAY 28 MARCH 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p><u>MOU Between HRCC and Wim Resource Pty Ltd for the Avonbank Project</u></p> <p>That Council:</p> <ol style="list-style-type: none"> Pursuant to Section 67(4) of the Local Government Act 2020 establish a Delegated Committee. Appoint Councillors Flynn, Bell, Power, Bowe, Ross and Haenel to the Delegated Committee to consider the proposed Memorandum of Understanding (MoU) between Council and WIM Resource, and Councillor Penny Flynn as the chair of the Delegated Committee. Confirm that the delegated committee appointed by Council meet on 4 April 2022 at 5.00pm. 	FG	Delegated committee could not make a decision on this item due to no quorum.

MONDAY 24 JANUARY 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.5	<p><u>Community Development Grants Policy Review</u></p> <p>That Council:</p> <ol style="list-style-type: none"> Adopt the amended Community Development Grants Policy (Appendix "9.5B"). Set aside \$10,000 from the grants allocation in the 2022-2023 budget to implement an annual Youth Funding Stream to be delivered as a new program commencing from 1 July 2022. 	SS	1. 28/2/22

Outstanding Council Resolutions Action List

MONDAY 13 DECEMBER 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p><u>COMMITTEE FRAMEWORK POLICY AND COMMITTEE REVIEW UPDATE</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the Horsham Rural City Council Committee Framework Policy (Appendix 9.1A). 2. Adopt the Horsham Rural City Council Committee Structure (Appendix 9.1B) with the establishment or continuation of all committees listed within the List of Committees (Appendix 9.1C). 3. Adopt the Terms of Reference templates for the Advisory Committees and the Community Reference Groups (Project Committees) (Appendices 9.1D & 9.1E). 4. Note that the composition, Terms of Reference and the associated engagement process for the Strategic Planning Committee will be the subject of a separate report to a future meeting of Council. 5. Note that this Committee Structure replaces all previous committees and that the creation of any further new committees will be by Council Resolution. 6. Undertake a review of the new structure at the conclusion of the first annual Council planning process following implementation. 7. Acknowledge the enthusiasm, commitment and hard work of all volunteer members of the committees (past and present) and thank them for their valuable contribution to the workings of Council. 8. Note that Councillors have the option to attend committee meetings in an ex-officio capacity. 	SS	<ol style="list-style-type: none"> 1. 13/12/21 2. 13/12/21 3. 13/12/21 4. 4. 24/1/22 5. 13/12/21 6. ? 7. 13/12/21 8. 13/12/21

Outstanding Council Resolutions Action List

MONDAY 22 NOVEMBER 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p><u>Concept Plan for the City Oval and Sawyer Park Precinct Stage 2 of the City to River Master Plan</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the outcomes and community sentiment captured by the City Oval and Sawyer Park Community Engagement (Appendix “9.1A”). 2. Receive and note the prioritisation and precinct development, as proposed by the Community Reference Group and remain flexible if needs change or new information becomes available. 3. Endorse the Concept Plan for City Oval and Sawyer Park Precinct (Appendix “9.1B”). 4. Seek funding opportunities from the State and Federal Governments to achieve all of the components of the Concept Plan, as presented to the community and supported by the Community Reference Group. 5. That any funding applications for this project come back to council to discuss the co-funding financial implications before submitting. 	CH/SS	<p>(1,2,3) 22/11/21</p> <p>4 partially completed (Stage 1) 24.1.22</p> <p>5. 24.1.22</p>

Outstanding Council Resolutions Action List

MONDAY 24 MAY 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.3	<u>Strategic Advocacy Prospectus</u> 1. Adopt the Strategic Advocacy Prospectus (Appendix "9.3A") 2. Review the Strategic Advocacy Prospectus when the new Council Plan (2021-2025) is adopted later in 2021.	SS	1. 24/5/21 2. Still to be completed (10/22)

Outstanding Council Resolutions Action List

MONDAY 27 MAY 2019			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p>Horsham Performing Arts Future Services Demand Assessment</p> <p>That Council:</p> <ol style="list-style-type: none"> Note the findings and recommendations of the Horsham Performing Arts Service Demand Assessment Report. Note the Wesley PACC committee's commitment to the <i>Alternative Option</i> outlined in the report i.e. to undertake required structural and compliance works to enable the facility to be reopened, funded from proceeds of the sale of the Music Academy in McLachlan Street. Provide the necessary project management support/expertise to the Wesley PACC committee to undertake required structural and compliance works to enable the facility to be reopened, noting that the estimated cost for project management support/expertise is \$60,000. Note that the Wesley PACC committee's preference is to cease ownership and management of the facility, and transfer these responsibilities to Council. Take on the ownership and management of Wesley PACC once the structural and compliance works are completed and all regulatory requirements are met, including issuing of necessary permits. After transfer of ownership, manage the building for the use of performing arts and community based events and activities. Note that any remaining proceeds from the sale of the Music Academy, after works are completed will be provided to Council and placed into a reserve for future expenditure on the Wesley PACC. Note that the net annual operating cost of the Wesley PACC under Council management and ownership, once these works are completed and the facility is reopened is estimated to be \$35,300. Support the above recommendations on the basis that the Wesley PACC has sufficient funds to complete the required works. 	KOB	<ol style="list-style-type: none"> 27/5/19 27/5/19 1/7/20 27/5/19 Still to occur Still to occur Still to be determined 27/5/19 Still to be determined

Outstanding Council Resolutions Action List

MONDAY 5 FEBRUARY 2018			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
10.2.3	<ol style="list-style-type: none"> 1. That Council allow Esco Pacific to provide partner funding for the annual Community Development Grants Program; 2. That Council adopt the draft MOU as the framework for the delivery of the new partnership; and 3. That Council develop a Sponsorship Policy to facilitate future corporate sponsorship and co-funding of the Community Development Grants Program and other possible Council/Community projects. 	KB/SS	<ol style="list-style-type: none"> 1 & 2 28/2/18 3. Still to be completed. Sponsorship policy to be developed for Council consideration

MONDAY 15 MAY 2017			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
10.5.2	That: <ol style="list-style-type: none"> 1. Negotiations be held with VicRoads regarding an increased speed limit in Rasmussen Road, Horsham, to 80 km/h, but only to within 200 m of the urban area. 2. Victoria Police be contacted seeking a greater enforcement of speed limits in the lower speed limit zones of Rasmussen Road, in particular the school zone. 3. The speed limit in Remlaw Road, Horsham not be increased. 4. Negotiations be held with VicRoads regarding a decrease of the speed limit in Hunts Road, Haven to either 60 or 70 km/h. 	JM	<ol style="list-style-type: none"> 1. In progress 2. In progress 3. No action required 4. In progress

Outstanding Council Resolutions Action List

MONDAY, 17 OCTOBER 2016			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
10.2.4	<ol style="list-style-type: none"> 1. That the Instrument of Delegation established for the Camerons Oval Committee of Management be revoked. 2. That a licence be developed with Laharum Sports Inc for the governance of the Camerons Oval precinct. 	KH	<ol style="list-style-type: none"> 1. 17/10/16 2. Update on the Council Property Master List as occupied premises that still require establishment of property agreements (specifically property licences with the relevant user groups). Has been discussed with the respective service manager. To establish licences requires determination of charge rates and maintenance schedules (including buildings and grounds) – it does not appear that has progressed. Follow up to occur with Service Manager to confirm if any preliminary negotiations have occurred and seek update on any progress. Action: Date for completion to be provided by Service Manager.
10.2.5	<ol style="list-style-type: none"> 1. That the Instrument of Delegation established for the Quantong Recreation Reserve Committee of Management be revoked. 2. That a licence be developed with Quantong Recreation Reserve Inc for the governance of the Quantong Recreation Reserve. 	KH	<ol style="list-style-type: none"> 1. 17/10/16 2. As per update and action noted in point 2 above

Outstanding Council Resolutions Action List

	<p>3. That all funds currently in the bank account for the Quantong Recreation Reserve Committee of Management be transferred to the Quantong Recreation Reserve Incorporated (A0049172Z).</p>		<p>3. The bank account was in the name of HRCC/Quantong (as they were a 'section 86' committee) and managed by them. HRCC is not responsible for the transfer. (No outgoing correspondence located in RecFind so we need to determine if notification was provided to instruct re transfer of funds). Action: Will ask Records to check using their respective software and update further</p>
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Completed Council Resolutions Action List

MONDAY 28 NOVEMBER 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 24 October 2022 and the Council Meeting held at 5.30pm on Thursday 17 November 2022 be adopted.	FK	28/11/22
8	Public Questions received from Brian Basham, Neville McIntyre, Di Bell, Angela Munn, & Rebecca Sluggett	FK	30/11/22
9.5	<u>Green Lake Waterway Rules Review</u> That Council endorse the revised Green Lake waterway rules as per Appendix 9.5A and Appendix 9.5B .	DS	29/11/22
9.8 & 9.9	<u>Investment Attraction & Growth Department Report & Acting CEO Operational Report</u> That Council receive and note item 9.8 (Investment Attraction and Growth Department Report for September 2022) and 9.9 (Acting CEO Operational Report).	FG	28/11/22
15.4 Brought into open council	<u>Informal Meetings of Councillors – Record of Meetings</u> That Council receive and note agenda item: 16.1 Informal Meetings of Councillors – Record of Meetings: <ul style="list-style-type: none"> • Council Briefing meeting held in the Council Chambers on 7 November 2022 at 5.00pm • Council Briefing meeting held in the Council Chambers on 14 November 2022 at 5.00pm • Meeting of Councillors held on Wednesday 16 November 2022 at 6.04pm • Council Briefing meeting held in the Council Chambers on 21 November 2022 at 5.00pm. The above topic listings only to be recorded in Item 13.1 (Informal Meetings of Councillors) in Open Council.	FK	28/11/22

Completed Council Resolutions Action List

MONDAY 17 NOVEMBER 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
7.1	<u>Term of the Mayor</u> That Council, pursuant to section 26 of the <i>Local Government Act 2020</i> , elect the Mayor for a term of one	DMcD	17/11/22
7.2	<u>Election of the Mayor</u> Cr Robyn Gulline received an absolute majority of votes, and was therefore declared duly elected as Mayor of Horsham Rural City Council.	DMcD	17/11/22
7.3	<u>Deputy Mayor</u> That Council: <ol style="list-style-type: none"> 1. Establish the office of the Deputy Mayor. 2. Elect the Deputy Mayor for a term of one year. 	DMcD	17/11/22
7.4	<u>Election of the Deputy Mayor</u> Cr Penny Flynn received absolute majority, and is therefore declared duly elected as Deputy Mayor of the Horsham Rural City Council.	DMcD	17/11/22
7.5	<u>Speech by the Incoming Mayor</u> That Council receive and note the incoming Mayor's address.	DMcD	17/11/22

Completed Council Resolutions Action List

MONDAY 24 OCTOBER 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 26 September 2022 be adopted.	FK	25/10/22
8	Public Questions from Di Bell and Rebecca Sluggett	FK	25/10/22
9.1	<u>Horsham Rural City Central Activity District Community Reference Group</u> That Council: <ol style="list-style-type: none"> 1. Approve the Horsham City Centre Central Activity District Community Reference Group Membership Structure as outlined per Appendix 9.1A. 2. Approve the Horsham City Centre Central Activity District Community Reference Group Term of Reference as per Appendix 9.1A. 3. Approve that an independent Chair is appointed at the Central Activity District Community Reference Group inaugural meeting. 	FG	24/10/22
9.2	<u>HRCC Branding Project</u> That Council endorse the HRCC Branding proposal as presented in Appendix 9.2A and stage its implementation over 2 financial years commencing this financial year.	SS	24/10/22
9.3	<u>WIFT Terms of Reference</u> That Council: <ol style="list-style-type: none"> 1. Approve the Wimmera Intermodal Freight Terminal Advisory Committee Membership as follows: <ul style="list-style-type: none"> • HRCC Director Infrastructure • HRCC Manager Investment Attraction and Growth • Representative Regional Development Victoria • Four Representatives from WIFT operators • Two Representatives from Department of Transport • Representative Australian Rail Track Corporation (ARTC) 	FG	24/10/22

Completed Council Resolutions Action List

	<ul style="list-style-type: none"> • Minute Taker (Council officer) <ol style="list-style-type: none"> 2. Approve the Wimmera Intermodal Freight Terminal Advisory Committee Term of Reference as per Appendix 9.3A. 3. Approve the appointment of a non-Council Chairperson to be selected by the Wimmera Intermodal Freight Terminal Advisory Committee at the inaugural meeting. 		
9.4	<p><u>AUDIT AND RISK COMMITTEE UPDATES, CHARTER REVIEW AND SELF-ASSESSMENT SUMMARY & ANALYSIS</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the Audit and Risk Committee unconfirmed meeting minutes 21 September 2022 (Appendix 9.4A). 2. Receive and note the Audit and Risk Committee Annual Self-assessment Summary and Analysis (Appendix 9.4B). 3. Adopt the revised Audit and Risk Committee Charter (Appendix 9.4C). 	DMcD	25/10/22
9.5	<p><u>Contract S23-001, S23-002 & S23-003</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Award Contract S23-001 Provision of Carpentry Services Council Owned Buildings and Facilities to DLW McMaster Builders, Locks Construction and Plazzer Builders at the schedule of rate nominated in the tender submissions. 2. Award Contract S23-002 Provision of Electrical Services Council Owned Buildings and Facilities to Cec Hopper & Sons (CHS Group), Laser Electrical and Wades at the schedule of rates nominated in the tender submissions. 3. Award Contract S23-003 Provision of Plumbing Services Council Owned Buildings and Facilities to Taberner Plumbing, CHS Plumbing (CHS Group), Laser Plumbing and Wades at the schedule of rates nominated in the tender submissions. 	BE	25/10/22

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9.6	<u>HRCC Annual Report 2021-2022</u> That Council receive and note the 2021-2022 Horsham Rural City Council Annual Report (Appendix 9.6A) with the inclusion of the following amendments: <ul style="list-style-type: none"> • Table of Council meeting attendees • Footnote to be added, staff turnover rate • Variation to report about a VCAT determination • Page 48 of the Annual Report (monthly Council meetings and Council Briefing meetings), insert footnote indicating that Cr Haenel was absent for the February, March and April 2022 Council meetings and Council Briefing meetings due to reasons to be advised. 	FH	28/10/22
9.7, 9.8 & 9.9	That Council receive and note item 9.7 (Audit and Risk Committee Biannual Report – March 2022 to August 2022), 9.8 (Investment Attraction and Growth Department Report) and 9.9 (Acting CEO Operational Report).	N/A	N/A
12.1	<u>Petition – Request for Road Works on Robins Road, Wail</u> That Council receive and note the petition from 102 signatories in relation to Robins Road, Wail (Appendix 12.1A) and that a report on this matter be presented to the next Council meeting.	FK	24/10/22
15.1	<u>CONFIDENTIAL</u> <u>CEO Employment and Remuneration Committee Report: 5 October 2022</u> Refer to the Confidential Council Resolution Action List for Council Resolution	Mayor	24/10/22

Completed Council Resolutions Action List

MONDAY 26 SEPTEMBER 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 22 August 2022 be adopted.	FK	27/9/22
8	Public Questions from Neville McIntyre, Di Bell & Kath Dumesny	FK	29/9/22
9.1	<p><u>Delegations Update</u></p> <p>In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Horsham Rural City Council (Council) RESOLVES THAT –</p> <ol style="list-style-type: none"> 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached <i>S6 Instrument of Delegation, Council to other Members of Council Staff (Appendix 9.1A)</i> the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument. 2. The instrument comes into force immediately following this Council Resolution. 3. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked. 4. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt. 	AC	28/9/2022
9.2	<p><u>Approval Of Chief Executive Officer's Annual Leave And Appointment Of Acting Chief Executive Officer/S</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve CEO Sunil Bhalla's leave request from 8 October 2022 to 10 December 2022. 2. Appoint Mr Kevin O'Brien, Director Communities & Place as Acting CEO from 8 October 2022 to 6 November 2022 (inclusive). 3. Appoint Mr John Martin, Director Infrastructure as Acting CEO from 7 November 2022 to 11 December 2022 (inclusive). 	DMcD	27/9/22

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9.3	<u>Annual Financial Accounts 2021-2022</u> That Council: 1. Give in principle approval to the Financial and Performance Statements for 2021-2022 and authorise their submission to the Victorian Auditor-General's office (VAGO). 2. Authorise the Mayor Cr Robyn Gulline and Cr Penny Flynn to certify the statements in their final form after any changes recommended or agreed to by VAGO or their subcontractors Crowe, have been made, pursuant to section 99 of the <i>Local Government Act 2020</i> .	HP	14/10/22
9.4	<u>Construction Plans: Netball And Sports And Community Pavilions- Stage 2 City To River Master Plan</u> That Council fund Construction Plans and Landscaping design with an estimated cost of \$442,000.00 for the Netball and Community Pavilions by drawing funds available in the Major Capital Works Reserve.	SS	26/9/22
9.5	<u>Green Lake Waterway Rules</u> That Council: 1. Receive and note the Draft Waterway Rules for Green Lake as per Appendix 9.5A & Appendix 9.5B . 2. Place the Draft Waterway Rules for Green Lake on public exhibition for a period of four (4) weeks and invite community feedback.	DS	1. 26/9/22 2. 28/9/22 - 26/10/22
9.6	<u>Family Violence Support & Recognition Project Report</u> That Council endorse the Family Violence Support and Recognition Project Report as per Appendix 9.6A .	CK	26/9/22
9.7	<u>Horsham North Local Area Plan Update</u> That Council: 1. Receive and note the update on the progress of the <i>Horsham North Local Area Plan</i> project and the community feedback received to date. 2. Endorse the <i>Draft Local Area Plan</i> for community engagement.	SH	1. 26/09/22 2. 26/09/22
9.8	<u>Natimuk Economic & Social Plan</u> That Council: 1. Receive and note the consultation feedback received on the Draft Natimuk Economic and Social Plan (Appendix 9.8B). 2. Endorse the Natimuk Economic and Social Plan (Appendix 9.8A).	AM	1. 26/9/22 2. 26/9/22

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9.9	<u>Horsham Lubeck Road Reconstruction Stage 1 & 2</u> That Council: 1. Accept the tender submitted by Glovers Earthmoving Pty Ltd for the lump sum of \$536,217.60 ex GST for the reconstruction of 2.125km of Horsham Lubeck Road under Contract 23/003. 2. Accept the tender submitted by Glovers Earthmoving Pty Ltd for the lump sum of \$694,542.60 ex GST for the reconstruction of 2.685km of Horsham Lubeck Road under Contract 23/004.	MA	26/9/22
9.10	<u>CEO Employment & Remuneration Policy</u> That Council endorse the amendments to the CEO Employment and Remuneration Policy as recommended by the CEO Employment and Remuneration Committee as attached to Appendix 9.10A .	DMcD	26/9/22
9.11	<u>Investment Attraction And Growth Department Report</u> That Council receive and note the Investment Attraction and Growth Report for July 2022.	FG	26/9/22
9.12	<u>CEO Operational Report</u> That Council receive and note the Chief Executive Officer's Operational Report for September 2022.	FK	26/9/22
15.2	CONFIDENTIAL - REAPPOINTMENT OF CEO <i>Refer to Confidential Outstanding Council Resolution Action List for council resolution</i>	DMcD	Refer to confidential action list

MONDAY 22 AUGUST 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council online and livestreamed at 5.33pm on 25 July 2022 be adopted.	FK	23/8/22
8	Public Question from Neville McIntyre	FK	23/8/22
9.1	<u>Nature Play Park Variation</u> That Council approve a variation to Contract 22/010 to include additional play elements, covered shade, and advanced trees for an amount of \$415,112.	DB	23/8/22

Completed Council Resolutions Action List

9.2	<u>Landfill Levy</u> That Council: <ol style="list-style-type: none"> 1. Revise the charge for accepting clean fill at Dooen landfill to be that applied to the commercial/industrial waste, i.e. \$224.50 per tonne, and implement it in two stages. 2. Apply an interim gate fee of \$110.90 from 1 October 2022 as stage 1 of the new charge, with the full charge of \$224.50 to be effective from 1 January 2023. 3. Create a new waste stream named <i>Capping Material</i> with the charge of \$46 per tonne, being equivalent to the current gate fee. 	RM	22/8/22
9.3	<u>CONTRACT NUMBER: 22/015: REPLACEMENT OF PARKING METERS, SUPPLY AND INSTALLATION, HORSHAM CBD</u> That Council grant Contract 22/015: Replacement of parking meters, supply and installation, Horsham CBD tender to Peritus Technology, which includes a 5-year contract with Peritus Technology for background licences, enforcement technology, maintenance support and support for operation of a smart city system integrated with HRCC's corporate system, for the total amount of \$735,359 (GST exclusive) plus applicable CPI increases on annual fees.	MMcM/MS	22/8/22
9.4	<u>Horsham Central Activity District (Cad) Revitalisation: Streetscape Plan</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the community feedback received on the Draft Horsham Central Activity District (CAD) Revitalisation: Streetscape Plan as summarised in the Engagement Summary Report (Appendix 9.4B). 2. Adopt the Horsham Central Activity District (CAD) Revitalisation: Streetscape Plan (Appendix 9.4A). 3. Undertake further consultation with the businesses in relation to crossings proposed in the streetscape plan which are additional to those approved by Council at its June 2022 meeting. 4. Note the concerns regarding potential disruption to businesses from the proposed works and undertake further engagement to minimise any impacts. 	SH	<ol style="list-style-type: none"> 1. 22/8/22 2. 22/8/22 3. 13/10/22 4. 22/8/22

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9.5	<u>Child Safe Standards</u> That Council adopt the updated Child Safety and Wellbeing Policy (Appendix 9.5A) and Reporting a Child Safety Concern Procedure (Appendix 9.5B).	LH/TR	22/8/22
9.6	<u>Adoption of Governance Rules</u> That Council: <ol style="list-style-type: none"> 1. Adopt the amended Governance Rules (Appendix 9.6A). 2. Commence a review of the Governance Rules within the next three months. 	DMcD	<ol style="list-style-type: none"> 1. 25/8/22 2. 27/9/22
9.7 – 9.11	That items 9.7 to 9.11 be moved as a block. These items are for information only.	FK	26/9/22
15.2	CONFIDENTIAL <u>Future Service Delivery Model: HRCC Library Services</u> <i>Refer to Confidential Outstanding Council Resolution Action List for council resolution</i>	KOB	<ol style="list-style-type: none"> 1. 23/8/22 2. 15/9/22

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MONDAY 25 JULY 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham and virtually at 5.30pm on 27 June 2022, 5.02pm on 4 July 2022 and 5.00pm on 11 July 2022 be adopted.	FK	26/7/22
8	Public Questions from David McDonald and Kath Dumesny	FK	26/7/22
9.1	<u>Assignment of Herd's Paddock to HRLE</u> That Council formally assign Lot 3 PS421087 of the Burnt Creek Estate, known as Herd's Paddock, to the Horsham Regional Livestock Exchange footprint.	RE & FG	26/7/22
9.3	<u>Investment Attraction & Growth Report</u> That Council receive and note the Investment Attraction and Growth Report for May 2022.	FG	26/7/22
9.4	<u>CEO Operational Report</u> That Council receive and note the Chief Executive Officer's Operational Report for July 2022.	FK	25/7/22
Brought into Open Council	<u>CEO Performance Review</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the report provided by Fisher Leadership, on the CEO Mr Sunil Bhalla's performance for the period from 1 July 2021 to 30 June 2022. 2. As per the contract conditions approve an increase of 2.1% to the CEO's remuneration package. 3. Endorse the performance measures proposed by Council for the 2022-2023 period and discussed with the CEO, contained in Appendix 15.1B as an authorised variation of the contract of employment with the CEO and which will become the agreed performance criteria for the purposes of the performance review to be conducted in 2023. 	KB	27/7/22

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MONDAY 11 JULY 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
Brought into Open Council	<p><u>Contract 22-020: Provision Of Cleaning Services Various Outdoor Facilities And Public Conveniences</u></p> <p>That Council award the Contract 22-020 Provision of Cleaning Services Various Outdoor Facilities and Public Conveniences to Woody's Cleaning Service for the total sum of \$726,136 (excluding GST) for a three-year period from 1 July 2022 to 30 June 2025, with the option to extend the contract for a further two (2) x two (2) year terms.</p>	BE	19/7/22
Brought into Open Council	<p><u>Audit And Risk Committee Updates And Internal Auditor Contract Extension (MOTION BROUGHT INTO OPEN COUNCIL)</u></p> <p>That Council Approve the contract extension for RSD Audit for the conduct of Councils internal audit programs, for a further two (2) x one (1) year term, until 1 September 2024.</p>	DMcD	11/7/22

MONDAY 27 JUNE 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 23 May 2022 be adopted.	FK	28/6/22
8	Public Questions from David McDonald, Justin Foenander, Grant Quoiba, Neville McIntyre	FK	30/6/22
	That issues concerning Cr Bell's conduct have arisen since the distribution of the agenda, and the matter cannot really be left to the next scheduled meeting of Council given the damage that is being done to Council and the community, I move that it be considered now as a matter of urgency.	SB	27/6/22

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	<p>That Council authorise the Mayor to write to the Local Government Inspectorate, requesting that it investigate whether -</p> <ol style="list-style-type: none"> 1. Cr Bell failed to disclose a conflict of interest in the Australian Services Union related urgent business considered in the confidential section at the meeting of Council held on 23 May 2022, and thereby breached the <i>Local Government Act 2020</i>; and 2. Cr Bell's recent conduct in relation to allegations made by the Australian Services Union amounts to a misuse of position, contrary to section 123 of the <i>Local Government Act 2020</i>. 	SB	4/7/22
9.2	<p><u>Updated Financial Plan 2022 to 2032</u> That Council adopt the updated Financial Plan 2022-2032 (Appendix 9.2A).</p>	KB	22/7/22
9.3	<p><u>Strategic Planning Expo – Horsham Rural City Talks 2022</u> That Council:</p> <ol style="list-style-type: none"> 1. Adopt the amended Horsham Rural City Council Committee Structure (Appendix 9.3A) noting the change from Strategic Planning Committee to Strategic Planning Expo. 2. Approve the development and implementation of the Horsham Rural City Talks 2022 Expo. 	SS	22/7/22
9.4	<p><u>Policy Framework Policy Review</u> That Council adopt the Policy Framework Policy C04/001 (Appendix 9.4A).</p>	AC	28/6/22
9.5	<p><u>Audit And Risk Committee Updates And Internal Auditor Contract Extension</u> That the following motion go into Confidential: Approve the contract extension for RSD Audit for the conduct of Councils internal audit programs, for a further two (2) x one (1) year term, until 1 September 2024.</p>	DMcD	11/7/22
9.5	<p><u>Audit And Risk Committee Updates And Internal Auditor Contract Extension</u> That Council receive and note the Audit and Risk Committee meeting minutes of 9 June 2022 (Appendix 9.5A).</p>	DMcD	4/7/22

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9.6	<u>MOU Between Grampians Tourism Inc and member Councils</u> That Council approve entering into a one year Memorandum of Understanding (MoU) between Grampians Tourism Inc. and member Councils as per Appendix 9.6A of this report.	SB	28/6/22
9.7	<u>Domestic Animal Management Plan 2022-2026</u> That Council approve the Domestic Animal Management Plan 2022-2026 (Appendix 9.7C).	MS	4/7/22
9.8	<u>Wesley Performing Arts and Cultural Centre</u> That Council: <ol style="list-style-type: none"> 1. Note the progress of planning works undertaken in relation to the proposed redevelopment of Wesley PACC. 2. Support the redevelopment of Wesley PACC as proposed in the discussion section of this report i.e. flat floor design. 3. Allocate up to \$224k in the 2023-2024 budget towards the redevelopment of the facility. 4. Provide support to the Wesley PACC to undertake a community fundraising campaign to raise funding for the project to enable matching funding for any grants submissions. 5. Support the Wesley PACC Committee to seek out grant opportunities to obtain the balance of funds required. 6. Note that once works are complete, Council will own and operate the facility with annual operating costs estimated to be approximately \$70-\$100k. 7. Note that future budget allowances will need to be made for renewal of this asset. 	KOB	25/11/22
9.10	<u>Statewide Local Government Waste Forum</u> That Council: <ol style="list-style-type: none"> 1. Note that the State Government has introduced legislation that dissolves the regional waste management groups effective from 1 July 2022. 	JM	5/7/22

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	<ol style="list-style-type: none"> 2. Recognise the benefits of regional collaboration between councils including for delivering effective services, achieving efficiencies of scale, sharing expertise, advocacy for better policy and legislation, education and procurement. 3. Note that the regional waste groups have provided an effective mechanism for regional collaboration between Councils. 4. Appoint Cr Penny Flynn as Councillor representative on recycling and waste matters for the purposes of: <ol style="list-style-type: none"> a. Meeting with other Councils in the Grampians Central West region to consider recycling and waste matters and provide advice to Councils in the region; b. Appointing a Chair of the Regional Advisory Group who would represent the region in a statewide advisory group, including electing a statewide Chair; c. Developing a proposal for governance (including Terms of Reference) of regional coordination between Councils, for consideration by Council at a future date; and d. Calling on the State Government to support regional collaboration by providing the secretariat function via Recycling Victoria. 		
9.11	<p><u>CBD Pedestrian Safety – Regional Roads Victoria Funding</u></p> <p>That Council endorse the proposed pedestrian safety works at the following sites:</p> <ol style="list-style-type: none"> 1. McLachlan / Firebrace roundabout – pinned rubber wombat crossings 2. Pynsent Street pedestrian crossing in front of Town Hall 3. Wilson Street – pedestrian refuge island 4. Darlot Street at Gleed Street – raised crossing 5. O’Callaghans Pde / Firebrace Street – raised crossings. <p>That Council endorse the proposed pedestrian safety works at the Firebrace Street crossing between McLachlan Street and Roberts Ave – mid-block raised crossing which is a pinned rubber wombat style crossing to gauge community feedback.</p>	JM	27/6/22

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9.12	<u>Community Satisfaction Survey 2022</u> That Council receive and note the 2022 Horsham Rural City Council Community Satisfaction Survey results.	MB	27/6/22
9.13	<u>Investment Attraction and Growth Report</u> That Council receive and note the Investment Attraction and Growth Report for April 2022.	FG	27/6/22
9.14	<u>CEO Report</u> That Council receive and note the Chief Executive Officer's Operational Report for June 2022.	FK	27/6/22
	That the Council meeting be reconvened to Monday 4 July 2022 at 5.00pm.	FK	28/6/22

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MONDAY 23 MAY 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.32pm on 26 April 2022 be adopted.	FK	24/5/22
8	Public Question from Melissa of Horsham	FK	24/5/22
9.1	<u>New Four-Bin Kerbside Collection Service Model</u> That Council: 1. Receive and note the outcomes of the community survey on the new waste service model. 2. Adopt the Kerbside Collection Policy to define the arrangements for the new four-bin waste service model. 3. Publish the community survey report on the new four-bin service model.	RM/PA/JM	25/5/22
9.2	<u>Annual Action Plan</u> That Council adopt the Annual Action Plan 2022-2023.	GH	23/5/22
9.3	<u>DRAFT BUDGET 2022-2023 AND UPDATE OF REVENUE AND RATING PLAN 2021-2024</u> That Council: 1. Approve the Draft Budget 2022-2023 attached as Appendix 9.3A and place it on Council's website to inform the community of council's planned expenditures and charges and provide an opportunity for comment and feedback until 5pm on Monday 13 June 2022. 2. Propose the rate in the dollar and charges as set out in Section 4.1 of the draft budget document attached as Appendix 9.3A . 3. Approve the updates to the Revenue and Rating Plan 2021-2024 and make it available for community comment and feedback until 5pm on Monday 13 June 2022.	GH	23/5/22

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	4. Consider the Draft Budget 2022-2023 and updated Revenue and Rating Plan 2021-2024 for adoption at its meeting on Monday 27 June 2022.		
9.4	<u>MAV 2021-2022 RULES REVIEW</u> That Council endorse the submission to Municipal Association of Victoria (Appendix 9.4A).	DMcD	25/5/22
9.5	<u>COUNCILLOR REPRESENTATION ON WIMMERA REGIONAL LIBRARY CORPORATION</u> That Council nominate Cr Bowe as the Councillor representative on the Wimmera Regional Library Corporation board.	DMcD	25/5/22
9.6	<u>AERODROME APRON TENDER</u> That Council accept the tender submitted by Glovers Earthmoving Pty Ltd for the lump sum of \$292,760 ex GST for the reconstruction of Horsham Aerodrome Apron.	MA/JM	27/6/22
9.7	<u>MOU BETWEEN GRAMPIANS TOURISM INC AND MEMBER COUNCILS</u> That this matter be postponed to 6 June 2022 Council Briefing to discuss further, then bring to the 27 June 2022 Council meeting.	FG	27/6/22
9.8	<u>ABORIGINAL COMMUNITY ROUNDTABLE TERMS OF REFERENCE</u> That Council adopt the Aboriginal Community Roundtable Terms of Reference as presented (Appendix 9.8B).	KOB	23/5/22
9.9	<u>CONTRACT 18/018 FOR BUILDING SURVEYOR AND BUILDING PERMIT SERVICES TENDER (CONTRACT EXTENSION)</u> That Council extend the Building Services Contract for 2022-2023 and 2023-2024 financial years as per GOVSS contract proposal with the new amount being \$299,890 plus GST in 2022-2023 and \$314,890 plus GST in 2023-2024.	JH	26/5/22

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9.10	<u>INVESTMENT ATTRACTION AND GROWTH REPORT</u> That Council receive and note the Investment Attraction and Growth Report for March 2022.	FG	23/5/22
9.11	<u>APPOINTMENT AND AUTHORISATION OF AUTHORISED OFFICERS UNDER THE PLANNING AND ENVIRONMENT ACT 1987</u> That Council appoint Joel Hastings, Nicholas Carey, Kevin O'Brien, Fiona Gormann, Mandi Stewart, Luke Mitton and Jackson Hanlon as authorised officers under the Planning and Environment Act 1987, in accordance with the Instrument of Appointment and Authorisation as attached to Appendix 9.11A .	DMcD/AC	24/5/22
9.12	<u>QUARTERLY COMMUNITY ENGAGEMENT UPDATE</u> That Council receive and note the Community Engagement report and summary of activities for the three months to March 2022.	MB	23/5/22
9.13	<u>CEO OPERATIONAL REPORT</u> That Council receive and note the Chief Executive Officer's Operational Report for May 2022.	FK	27/6/22
Brought into open council	<u>APPOINTMENT OF COMMUNITY MEMBERS TO OLDER PERSONS ADVISORY COMMITTEE AND ADOPTION OF TERMS OF REFERENCE</u> That Council: <ol style="list-style-type: none"> 1. Appoint the following 12 nominations received to become members of the Older Person Advisory Committee: Pamela Baker, Rick Walker, June Liddy, Lauren Sherriff, Janet Hall, Beverley (Elaine) Cooper, Shayne Keenan, Wes Hazelden, Faye Smith, Cherie Ladlow, Beryl Moloney, Kola Kennedy. 2. Adopt the Terms of Reference for the Older Persons Advisory Committee (Appendix 15.4A) including an alteration to reflect the 12 members. 	KOB	23/5/22

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MONDAY 26 APRIL 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 28 March 2022 and 5pm on 4 April 2022 be adopted.	FK	27/4/22
8	Public Questions from Ross Warrick & Darren Chesterfield	FK	27/4/22
9.1	<u>Road Making Material Supply Contract 22-022</u> That Council appoint HED Industries, K&J Baker, Conundrum Holdings, Moree Quarries, Dooen Civil and Tuckers Hill as the panel of suppliers for the Road Making Material Supply Contract 22-022, for a three year period, with two optional one year terms.	FP	26/4/22
9.2	<u>Rural Road Network Plan</u> That Council: <ol style="list-style-type: none"> 1. Adopt the Rural Road Network Plan. 2. Endorse the approach proposed for incorporation of the Plan's recommendations into the Long Term Capex Plan. 3. Review specific proposals for the first year of works under this plan in the 2023-2024 budget process, which will include identification of the source of funding for these works. 4. Undertake specific local consultation to confirm the recommended routes for upgrade as part of each annual component of this program. 	KS/JM	1 & 2 - 26/4/22 3 & 4 - incorporated into budget process
9.3	<u>Contract 22-018 Riverfront Landscaping and Lighting</u> That Council award the Contract 22-018 for the Riverfront Landscaping and Lighting to B & B Perry P/L, trading as Landscape It of Horsham, for the contract sum of \$631,584.00 ex GST.	DB	4/5/22

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9.4	<u>Domestic Animal Management Plan</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the Draft Domestic Animal Management Plan 2022-2026. 2. Release the Draft Domestic Animal Management Plan 2022-2026 for phase two consultation with the community. 	MS	<ol style="list-style-type: none"> 1. 26/4/22 2. 28/4/22
9.5	<u>Yanga Dyata Horsham Silo Official Opening</u> That Council: <ol style="list-style-type: none"> 1. Endorse the proposed opening ceremony of the ‘Yangga Dyata’ Project supported by artist activation that brings together Wotjobaluk Nations artists and local projection artists to work together on transcending the Central Business District for the week. 2. Endorse the temporary name change of Firebrace Street and Sawyer Park to a name to be put forward by the BGLC Board. 	SM	<ol style="list-style-type: none"> 1. 26/4/22 2. 26/4/22
9.6	<u>Investment Attraction and Growth Report</u> That Council receive and note the Investment Attraction and Growth Report for February 2022.	FG	26/4/22
9.7	<u>Quarterly Performance Report – January to March 2022</u> That Council receive and note the Quarterly Performance Report for the three months to 31 March 2022 (Appendix 9.7A).	FH	26/4/22
9.8	<u>Proposed Sale of Land – Baillie Street Horsham</u> That Council not sell the land known as, Lot 2 PS703775T (Vol 11495 Folio 285), to Caltex Australia Petroleum Pty Ltd via private treaty, and put in place a short term lease agreement (1 year maximum) with Caltex if requested.	TE	27/4/22
9.9	<u>Delegations Update</u> In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Horsham Rural City Council (Council) RESOLVES THAT:	DMcD	12/5/22

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	<ol style="list-style-type: none"> 1. There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer, the powers, duties and functions set out in the attached Instrument of Delegation to the CEO (Appendix 9.9A) subject to the conditions and limitations specified in that Instrument. 2. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached <i>S6 Instrument of Delegation – Members of Staff</i> (Appendix 9.9B) the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument. 3. The instrument comes into force immediately the common seal of Council is affixed to the instrument. 4. On the coming into force of the instrument all previous delegations to members of Council staff and the Chief Executive Officer are revoked. 5. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt. 		
9.10	<u>Audit and Risk Committee Updates</u> That Council receive and note the Audit and Risk Committee meeting minutes 17 March 2022 (Appendix 9.10A).	DMcD	27/4/22
9.11	<u>Community Grants and Donations 2022-2023</u> That Council: <ol style="list-style-type: none"> 1. Allocate funding of \$397,361 in the 2022-2023 Budget for approved community grants and donations. 2. Approve allocations to various community grant and donation recipients as detailed in Appendix 9.11A, with the exception of allocations to Wimmera Machinery Field Days, Horsham Fishing Competition, Kannamaroo and Beyond Community Inclusion. 	SS	1 & 2 26/4/22 3. 16/5/22

Completed Council Resolutions Action List

	<p>3. Advise all successful and unsuccessful community grant applicants of the outcome of their applications during May 2022.</p> <p>That Council approve the community grant allocations to Horsham Fishing Competition, Kannamaroo and Beyond Community Inclusion.</p> <p>That Council approve the annual community donation allocations to Wimmera Machinery Field Days.</p>		
9.12	<p><u>MOU Between HRCC and WIM Resource Pty Ltd for the Avonbank Project</u></p> <p>That Council endorse the proposed MoU between Horsham Rural City Council and WIM Resource as presented in Appendix 9.12A and authorise the Chief Executive Officer to sign the MoU on its behalf.</p>	SB	26/4/22
9.13	<p><u>CEO Operational Report</u></p> <p>That Council receive and note the Chief Executive Officer's Operational Report for April 2022.</p>	FK	26/4/22

Completed Council Resolutions Action List

MONDAY 28 MARCH 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held online and livestreamed at 5.30pm on 28 February 2022 be adopted.	FK	1/3/22
9.1	<u>MOU Between HRCC and Wim Resource Pty Ltd for the Avonbank Project</u> That Council: <ol style="list-style-type: none"> 1. Pursuant to Section 67(4) of the Local Government Act 2020 establish a Delegated Committee. 2. Appoint Councillors Flynn, Bell, Power, Bowe, Ross and Haenel to the Delegated Committee to consider the proposed Memorandum of Understanding (MoU) between Council and WIM Resource, and Councillor Penny Flynn as the chair of the Delegated Committee. 3. Confirm that the delegated committee appointed by Council meet on 4 April 2022 at 5.00pm. 	FG	Delegated committee could not make a decision on this item due to no quorum.
9.2	<u>Horsham Regional Art Gallery Collection Policy</u> That Council adopt the Horsham Regional Art Gallery Collection Policy as presented in Appendix 9.2C .	KOB	28/3/22
9.3	<u>Investment Attraction and Growth Report</u> That Council receive and note the Investment Attraction and Growth Report for January 2022.	FG	28/3/22

Completed Council Resolutions Action List

9.4	<u>Investment Attraction Strategy and Implementation Plan 2022-26</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the Economic Development Strategy 2017-2021 review. 2. Adopt the Investment Attraction Strategy and Implementation Plan 2022 - 2026 for immediate implementation. 3. Undertake further consultation with key stakeholders and the broader community to strengthen the delivery of investment and economic benefit within the municipality and the wider region. 	FG	<ol style="list-style-type: none"> 1. 28/3/22 2. 28/3/22 3. 11/5/22
9.5	<u>Draft Wimmera Regional Library Corporation Annual Budget 22/23</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the proposed 2022-23 budget for the Wimmera Regional Library Corporation. 2. Refer Council's contribution to the 2022-23 Wimmera Regional Library Corporation Annual Budget to its budget process. 	KOB	28/3/22
9.6	<u>Contract 22/014 Management and Operation of Horsham Aquatic Centre</u> That Council accept the lump sum tender from the Victorian YMCA for the management and operation of Horsham Aquatic Centre at a total cost of \$825,863.63 ex GST for a three year period, with an option for a further 2 x three year terms.	CH	28/3/22
9.7	<u>Dooen Solid Inert Landfill – Reinstatement of Waste into Cell</u> That Council: <ol style="list-style-type: none"> 1. Award the contract for reinstatement of material removed from the hard waste Cell 2B back into the cell, to HED Industries, for a contract sum of \$524,800 ex GST. 2. Include a provision of this amount in the 2021-22 budget, funded by a transfer from the Waste Reserve and enable completion of these works this financial year. 	RM & PA	26/4/22

Completed Council Resolutions Action List

9.8	<u>CEO Operational Report</u> That Council receive and note the Chief Executive Officer's Operational Report for March 2022.	FK	26/4/22
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MONDAY 28 FEBRUARY 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held online and livestreamed at 5.30pm on 24 January 2022 and 5.15pm on 14 February 2022 be adopted.	FK	1/3/22
8	Public Questions from Angela Munn and Neville McIntyre	FK	1/3/22
9.1	<u>Community Donations Policy Review</u> That Council adopt the amended Community Donations Policy (Appendix 9.1A).	SS	7/4/22
9.2	<u>Council Resolutions</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the Outstanding Council Resolutions Action List attached as Appendix 9.2A. 2. Receive and note the Completed Council Resolutions Action List attached as Appendix 9.2B. 3. Review and discuss outstanding resolutions. 	FK	28/2/22
9.3	<u>Quarterly Performance Report – October to December 2021</u> That Council receive and note the Quarterly Performance Report for the three months to 31 December 2021 (Appendix 9.3A).	FH	28/2/22
9.4	<u>Flood Amendment</u> That Council, pursuant to section 8A of the Planning and Environment Act 1987, request the Minister for Planning to authorise Council to prepare and exhibit a planning scheme amendment to implement the findings of the Horsham and Wartook Valley Flood Investigation (2019), Natimuk Flood Investigation (2013), Warracknabeal Brim Flood Study Investigation (2016), Mount William Creek Flood	SH	28/2/22

Completed Council Resolutions Action List

	<p>Investigation (2014), Wimmera River and Yarriambiack Creek Flow Investigation (2009/10) and Lower Wimmera Flood Investigation (2016/17) in the following manner:</p> <ul style="list-style-type: none"> a) Amend the planning scheme maps to apply the LSIO to reflect updated data b) Amend the planning scheme maps to apply the FO to reflect updated data c) Delete Development Design Overlay Schedule 4 (flood fringe development) d) Delete Development and Design Overlay Schedule 9 (stormwater management area) as a result of being replaced by the Special Building Overlay Schedule 1 e) Amend the planning scheme maps to apply the Special Building Overlay Schedule 1 f) Amend Schedule 1 to Clause 44.04 LSIO and Clause 44.03 FO to meet the requirements of the Ministerial Direction on the Form and Content of Planning Schemes (section 7(5) of the Act), clarify exemptions and remove duplication in the scheme g) Amend Clause 02.03-3 (Environmental risks and amenity) by making specific reference to the five flood studies undertaken by the Wimmera Catchment Management Authority and the application of the flood-related overlays. h) Delete Clause 13.03-1L (Floodplain management) on the basis that the provisions are effectively replaced by the schedules to the overlays. 		
9.5	<p><u>Greening Greater Horsham – Municipal Tree Strategy</u> That Council</p> <ol style="list-style-type: none"> 1. Adopt the Greening Greater Horsham – Municipal Tree Strategy 2022 (Appendix 9.5A). 2. Adopt the Tree Management Policy 2022 (Appendix 9.5C). 	MK	28/2/22
9.6	<p><u>Investment Attraction and Growth Report</u> That Council receive and note the Investment Attraction and Growth Report for December 2021.</p>	FG	28/2/22

Completed Council Resolutions Action List

9.7	<u>Annual Action Plan</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the draft Annual Action Plan (Appendix 9.7A). 2. Make the draft Annual Action Plan available to the Community until 25 March 2022 to provide feedback. 	KB	3/3/22
9.8	<u>CEO Operational Report</u> That Council receive and note the Chief Executive Officer's Operational Report for January/February 2022.	FK	28/2/22
15.1	CONFIDENTIAL Confidential Council Resolutions That Council receive and note the Completed Confidential Council Resolutions Action List attached as Appendix "15.1A" .	FK	28/2/22

MONDAY 14 FEBRUARY 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6.1	<u>Microsurfacing Sealing Contract 22-013</u> That Council award contract 22-013 Microsurfacing Sealing (Sprayed Bituminous Surfacing) to Downer EDI Works Pty Ltd at their tendered price of \$1,307 ex GST per cubic metre (anticipated first year spend \$313,104.92 ex GST).	MP	24/2/22
6.2	<u>Horsham Central Activity District Revitalisation: Draft Streetscape Plan</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the Draft Horsham Central Activity District (CAD) Streetscape Plan. 2. Place the Draft Horsham Central Activity District (CAD) Streetscape Plan on public exhibition and invite community feedback. 	EB	1. 14/2/22 2. 21/2/22

Completed Council Resolutions Action List

MONDAY 24 JANUARY 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chambers at 5.30pm on Monday 13 December 2021 be adopted.	FK	25/1/22
8	Public Questions from Neville McIntyre and Kath Dumesny	FK	25/1/22
9.1	<p><u>City Oval/Sawyer Park Redevelopment Funding Strategy</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note that Stage 1 of the City Oval and Sawyer Park precinct redevelopment includes the following key components: <ol style="list-style-type: none"> 1.1. Community Facilities (including AFL standard change rooms) 1.2. Netball facilities (including 2 netball courts, lighting, change rooms and spectator areas) 1.3. Event activation (stage, supporting infrastructure, roadworks and landscaping) 1.4. The total cost of Stage 1 works is \$12.8million (if undertaken as one project) 2. Approve the allocation of the \$2,856,792 provided by the Australian Government under its Local Roads and Community Infrastructure (LRCI) Phase 3 program to provide matching funding as follows: <ol style="list-style-type: none"> 2.1. Netball Facilities Application (SRV) - \$1,856,792 2.2. Event Activation Application (RDV) - \$1,000,000 3. Note an application to Regional Development Victoria (RDV) Regional Tourism Investment Fund for the Event Activation Project - Total Project Budget \$3million, (Grant request \$2 Million) was submitted on 14 January 2022. 4. Submit an application to SRV Local Sports Infrastructure Fund for the Netball Facilities. Total Project Budget \$3 Million, Grant request \$800,000. 	SS	<ol style="list-style-type: none"> 1. 24/1/22 2. 24/1/22 3. 24/1/22 4. 04/2/22 5. 10/2/22 6. 24/1/22 7. 24/1/22 8. 24/1/22 9. 24/1/22 10. 24/1/22

Completed Council Resolutions Action List

	<p>5. Submit an application to the Federal Government's Building Better Regions Fund (BBRF) to complete all of Stage 1 of the City Oval Sawyer Park Precinct redevelopment – Total Budget \$12.8 Million, Grant request \$6.4 Million.</p> <p>6. Support the applications for the \$12.8million Stage 1 of the City Oval and Sawyer Park redevelopment project, Council confirms matching Council co-contribution of \$6.4million.</p> <p>7. Support an application for the BBRF Stage 1 of the City Oval and Sawyer Park redevelopment project, and confirm matching Council co-contribution of \$6.4million.</p> <p>8. Note that the matching Council co-contribution of \$6.4 Million will be reduced by successful State Government applications for the Netball Facilities (\$800,000) and the Event Activation Facilities (\$2million). If all applications are successful, the Council co-contribution to Stage 1 is reduced to \$3.6 Million (28% of the total Stage 1 budget).</p> <p>9. Note that the commitment of Council co-funding is dependent upon receiving funding from the State and Federal Governments; the projects will only proceed if the relevant funding application (No. 2,3,4 above) are successful.</p> <p>10. Council's co-contribution will be funded through borrowings and inclusion in the CAPEX budget over two financial years: 2022-2023 and 2023-2024 as detailed in this report.</p>		
9.2	<p><u>Councillors Standing as a State or Federal Candidate Policy</u> That Council adopt the Councillor Standing as a State or Federal Candidate guidelines attached as Appendix 9.2A.</p>	MP	31/1/22
9.3	<p><u>Investment Attraction & Growth Report</u> That Council receive and note the Investment Attraction and Growth Report for November 2021.</p>	FG	25/1/22
9.4	<p><u>Audit & Risk Committee Updates & Annual Appointment of Chair</u> That Council: 1. Receive and note the Audit and Risk Committee meeting minutes of 18 November 2021 Appendix 9.4A.</p>	DMcD	25/1/22

Completed Council Resolutions Action List

	2. Appoint Mr Richard Trigg as the Independent Chair of the Committee for an additional one year term.		
9.5	<u>Community Development Grants Policy Review</u> That Council: <ol style="list-style-type: none"> 1. Adopt the amended Community Development Grants Policy (Appendix "9.5B"). 2. Set aside \$10,000 from the grants allocation in the 2022-2023 budget to implement an annual Youth Funding Stream to be delivered as a new program commencing from 1 July 2022. 	SS	28/2/22
9.6	<u>Quarterly Community Engagement Update</u> That Council, receive and note the Quarterly Community Engagement report and summary of activities to date.	MB	24/1/22
9.7	<u>Contract VP 275060 Supply and Delivery of One New Motor Grader with optional trade-in</u> That Council: <ol style="list-style-type: none"> 1. Set aside its decision from the 13 December 2021 meeting to award the tender for supply of a new grader to RDO Equipment at the nett changeover price of \$366,400 ex GST. 2. Accept the tender of RDO Equipment for supply and delivery of a new John Deere 672GP AWD/6WD Motor Grader with a 4.26m blade, rippers, GPS and scarifiers at a total cost of \$455,000 ex GST, representing a new grader purchase price of \$499,900 less trade in of \$133,500, plus a Topcon 3D GPS system priced at \$88,600. 	KS	28/2/22
9.8	<u>Procurement Operations – Preparation of operating procedures and systems council works program – depot contract 11-022</u> That Council approve the appointment of Field Force 4 for the Efficiencies Fix project, <i>Fit-for-Purpose Operating Procedures and Systems for Council's Works Program</i> , Contract 21-011 for a lump sum payment of \$370,000 ex GST.	RE	24/2/22

Completed Council Resolutions Action List

	<ol style="list-style-type: none">1. That the names of the 72 companies listed in Item 15.1 (Consultancy Panel) be made public.2. That the resolution for Item 15.2 (Contracting to external companies – Horsham Noradjuha Road Upgrade) be made public, except the tender details.	FK	25/1/22
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Completed Council Resolutions Action List

MONDAY 13 DECEMBER 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 18 November 2021 and 5.30pm on 22 November 2021 be adopted.	FK	14/12/21
7	<p>Cr Di Bell declared a general conflict of interest for agenda item 9.2, Place Based Planning. Cr Bell provided a completed Conflict of Interest Declaration Form. Cr Bell left the meeting at 6.25pm and returned at 6.32pm. Cr Bell was present while the matter was being discussed but was absent when the matter was considered.</p> <p>Cr Robyn Gulline declared a material conflict of interest for Item 9.11, Flood Amendment. Cr Gulline provided a completed Conflict of Interest Declaration Form. Item 9.11 was deferred.</p> <p>Sunil Bhalla, CEO declared a Conflict of Interest for Item 9.12, CEO Employment and Remuneration Policy. Mr Bhalla left the meeting at 7.15pm and returned at 7.31pm. Mr Bhalla was absent when the matter was being discussed and considered.</p>	FK	15/12/21
9.2	<p><u>PLACE-BASED PLANNING</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the progress of place-based planning for ANZAC Park Haven and release the draft concept plans to the community for a ten-week period of consultation and feedback. 2. Receive and note the progress of place-based planning for the Horsham Skate Park. 3. Receive and note the progress of place-based planning for Sunnyside Park Horsham and release the draft concept plans to the community for a ten-week period of consultation and feedback. 	MK	13/12/21 (1&2) 14/12/21 (3)

Completed Council Resolutions Action List

9.3	<p><u>INVESTMENT ATTRACTION AND GROWTH REPORT</u> That Council receives and notes the Investment Attraction and Growth Report for October 2021.</p>	FG	13/12/21
9.4	<p><u>LIVE STREAMING OF COUNCIL MEETINGS AND RELATED POLICY</u> That Council:</p> <ol style="list-style-type: none"> 1. Continue with live streaming of Scheduled and Additional Council Meetings on an ongoing basis post any Covid-19 legislative arrangements. 2. Adopt the Live Streaming of Council Meetings Policy (Appendix 9.4A). 	DMcD	20/12/21
9.5	<p><u>COUNCILLOR REPRESENTATION ON EXTERNAL AND REGULATORY COMMITTEES</u> That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the Committee appointments as follows: <ul style="list-style-type: none"> • North-West Municipal Association – Cr Robyn Gulline and substitute Cr David Bowe • Wimmera Development Association – Cr Robyn Gulline • Audit and Risk Committee – Cr Robyn Gulline and Cr Penny Flynn • Grampians Central West Waste and Resource Recovery Group, Local Government Forum – Cr Penny Flynn • Rail Freight Alliance – Cr Claudia Haenel • Western Highway Action Committee – Cr Di Bell • Wimmera Regional Library Corporation – Cr Ian Ross • Wimmera Southern Mallee Transport Group – Cr Les Power 2. Nominate Cr Robyn Gulline as Council’s representative for 2022 to the Municipal Association of Victoria and Cr Claudia Haenel as substitute representative. 3. Nominate Cr David Bowe as Council’s representative for 2022 to the Victorian Local Governance Association. 	MP	13/12/21

Completed Council Resolutions Action List

9.6	<p><u>KNOW YOUR COUNCIL WEBSITE – 2020-2021 DATA</u></p> <p>That Council note that the Local Government Performance Reporting Data for 2020-2021 is now available on the Local Government Know Your Council website.</p>	ZG	13/12/21
9.7	<p><u>COMPLAINT RESOLUTION POLICY REVIEW</u></p> <p>That Council adopt the revised Complaint Resolution policy attached as Appendix 9.7A.</p>	DMcD	20/12/21
9.8	<p><u>2021 RATES UPDATE</u></p> <p>That Council receive and note the update on general matters relating to rate revenue, including collection status, financial hardship status, and general property market climate for 2021-2022.</p>	KF	13/12/21
9.9	<p><u>COUNCIL MEETING DATES 2022</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note that the Council meetings for 2022 for the Horsham Rural City Council will be held at 5.30pm at the Civic Centre Horsham, or livestreamed, on the following dates: <ul style="list-style-type: none"> • Monday, 24 January 2022 • Monday, 28 February 2022 • Monday, 28 March 2022 • Tuesday, 26 April 2022 • Monday, 23 May 2022 • Monday, 27 June 2022 • Monday, 25 July 2022 • Monday, 22 August 2022 • Monday, 26 September 2022 • Monday, 24 October 2022 • Monday, 28 November 2022 • Monday, 12 December 2022 	DMcD	20/12/21

Completed Council Resolutions Action List

	<p>2. Note that the Statutory Meeting to elect the Mayor of the Horsham Rural City Council will be held on Thursday 17 November 2022 at 5.30pm at the Civic Centre, Horsham.</p> <p>3. Advertise the adopted 2022 Council meeting dates on the Horsham Rural City Council website and in the Public Notice pages in the local newspapers.</p>		
9.10	<p><u>CONTRACT VP 275060 SUPPLY AND DELIVERY OF ONE (1) NEW MOTOR GRADER WITH OPTIONAL TRADE-IN</u></p> <p>That Council accept the tender of RDO Equipment for supply and delivery of a new John Deere 672GP AWD/6WD Motor Grader with a 14' blade (4.26 metre) rippers, GPS and scarifiers at a total cost of \$366,400 ex GST, representing a new purchase price of \$499,900 less trade in of \$133,500.</p>	KS	13/12/21
9.11	<p><u>FLOOD AMENDMENT</u></p> <p>That the Flood Amendment report be deferred.</p>	SH	13/12/21
9.12	<p><u>CEO EMPLOYMENT AND REMUNERATION POLICY</u></p> <p>That Council, adopt the Chief Executive Officer Employment and Remuneration Policy.</p>	TS	13/12/21
9.13	<p><u>CEO OPERATIONAL REPORT</u></p> <p>That Council receive and note the Chief Executive Officer's Operational Report for December 2021.</p>	FK	13/12/21
11	<p><u>VOTE OF THANKS</u></p> <p>That Council provide a vote of thanks to the Horsham Tidy Towns Committee and Council staff for the outstanding work in securing the prize of Keep Victoria Beautiful 2021 Sustainable Communities – Tidy Town Awards for the eighth time.</p>	JM	13/12/21
15.1	<p><u>The resolution in confidential was brought into open council.</u></p> <p>That Council approve Variation 5 to Contract 21-012 associated with a delay due to re-testing of the welded seam integrity of the cell liner, at a cost of \$122,682 to Shamrock Civil.</p>	JH	13/12/21

Completed Council Resolutions Action List

MONDAY 22 NOVEMBER 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p><u>Concept Plan for the City Oval and Sawyer Park Precinct Stage 2 of the City to River Master Plan</u></p> <p>That Council:</p> <ol style="list-style-type: none"> Note the outcomes and community sentiment captured by the City Oval and Sawyer Park Community Engagement (Appendix "9.1A"). Receive and note the prioritisation and precinct development, as proposed by the Community Reference Group and remain flexible if needs change or new information becomes available. Endorse the Concept Plan for City Oval and Sawyer Park Precinct (Appendix "9.1B"). Seek funding opportunities from the State and Federal Governments to achieve all of the components of the Concept Plan, as presented to the community and supported by the Community Reference Group. That any funding applications for this project come back to council to discuss the co-funding financial implications before submitting. 	CH/SS	(1,2,3) 22/11/21 4 partially completed (Stage 1) 24.1.22 5. 24.1.22
9.3	<p><u>HRCC Integrated Strategic Planning and Reporting Framework</u></p> <p>That Council adopt the Integrated Strategic Planning and Reporting Framework (Appendix "9.3A") which replaces the Planning and Budgeting Framework.</p>	KB	22/11/21
9.4	<p><u>Land Transfer Southbank</u></p> <p>That Council:</p> <ol style="list-style-type: none"> Note the request from the developer for the land transfer proposed as Reserve 1 on Appendix "9.4A" for the purpose of an electrical substation. Note the independent market valuations for the property in the Confidential Section of this report. 	TE/DMcD	18/5/22

Completed Council Resolutions Action List

	<ol style="list-style-type: none"> 3. Issue a Public Notice of the proposed transfer of land in accordance with the requirements of Section 114 the Act. 4. Following the Notice period, and if no submissions are received by Council, proceed with subdivision of the reserve to create a separately titled parcel as shown as reserve 1 in Appendix "9.4A". 5. Authorise the CEO to enter into a contract of sale to transfer the land parcel to Powercor Australia Ltd for the price of \$1. 		
9.6	<p><u>CONTRACT 22/006 SUPPLY AND DELIVERY OF ONE NEW DUAL CONTROL 6x4 SIDE LOADER GARBAGE TRUCK WITH OPTIONAL TRADE-IN</u></p> <p>That Council accept the tender of OGR Trucks for supply and delivery of one new Iveco Acco 6x4 Raptor dual control 6x4 side loader garbage truck, with Superior Pak body, valued at \$389,880.00 less trade-in of \$35,454.54 from OGR Trucks Mt Gambier for the changeover amount of \$354,425.46 exclusive of GST.</p>	KS	13/12/21
15.5	<p>CONFIDENTIAL</p> <p><u>LAND ACQUISITION</u></p>	TE/DMcD	20/12/2021

Completed Council Resolutions Action List

MONDAY 27 SEPTEMBER 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.10	<u>Natimuk Special Community Grants Round 2021-2022</u> That Council: <ol style="list-style-type: none"> 1. Allocate funding of \$22,314 in the Natimuk Special Community Grants Round as detailed in Appendix "9.10A". 2. Advise all successful and unsuccessful community grant applicants of the outcome of their applications. 	SS	1. 27/9/21 2. 1/10/21

MONDAY 23 AUGUST 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.12	<u>Waste Service Upgrade Plans</u> That Council: <ol style="list-style-type: none"> 1. Adopt a draft service model for kerbside waste and recycling collection services for the purpose of community engagement, as outlined in this report, including introduction of glass and organics collection in urban areas, and expanded recycling collection in rural areas. 2. Note that a further report on the outcomes of the community engagement, including how the service model may need to be adapted will be provided to address issues raised by the community. 	JH	1. 24/8/21 2. 23/5/22

Completed Council Resolutions Action List

MONDAY 26 JULY 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.4	<p><u>City to River Stage 1 – Toilet and BBQ Shelters Contract</u> That Council accept the tender submitted by RA Plazzer Builder Pty Ltd for the lump sum of \$761,610 ex GST for Contract 21/036 Wimmera Riverfront Public Toilets and BBQ Shelters - Design and Construct.</p>	MV	26/7/21
9.9	<p><u>Housing Supply and Demand Strategy</u> That Council:</p> <ol style="list-style-type: none"> 1. Acknowledge the ongoing purpose and relevance of the <i>2013 Horsham Framework for Managing Growth</i> in informing current and future decisions on housing subdivision and development. 2. Acknowledge that an evidence based approach including data forecasting, assessment of emerging trends and a supply and demand analysis is required to understand the changing housing needs of Horsham as it grows and to inform future residential land supply options. 3. Consider the preparation of a Housing Strategy and Neighbourhood Character Analysis in the 2022-23 financial year. 4. Seek external grant opportunities to help fund the Housing Strategy and Neighbourhood Character Analysis, estimated to cost between \$100,000 and \$130,000. 5. Does not rezone any land until the recommended strategic planning work has been undertaken, unless an area has been identified as a strategic site and is supported with background investigations, sufficient evidence and strategic justification. 	SH	26/7/21

Completed Council Resolutions Action List

MONDAY 28 JUNE 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.3	<u>Regional Tourism Structure Review</u> That Council: <ol style="list-style-type: none"> 1. Continue as a member of Grampians Tourism for the next 12 months as part of the transition process to the Western Victoria Visitor Economy Partnership. 2. Seek a partnership with the North West Victoria (Outback) Visitor Economy Partnership to ensure that the tourism needs of Horsham Rural City Council are met both through the Western Victoria Partnership and North West Victoria Visitor Economy Partnership. 3. Continue to support the development of local tourism products through the Business Development and Tourism Unit and development of local marketing content through Council's visitor services. 4. Support the North West Victoria (Outback) Visitor Economy Partnership through promoting their tourism destinations through Council's Visitor Services. 	FG	1. 9/7/21 2. 8/9/21 3. 9/7/21 4. 9/7/21

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MONDAY 24 MAY 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
14.1	<p><u>Notice of Motion No. 188</u></p> <p>That Council look at a project and seek an officer report for a Women's Serenity Garden in Horsham CBD given the highest incidence of domestic violence in the region and double the state average. A full report on the data would also be appropriate, and a briefing held in council chambers to hear from the women in the community on the topic of domestic violence and the need for a tranquil garden space for all women to feel safe.</p>	MS	19/7/22

MONDAY 22 MARCH 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.8	<p>Irrigation Pump System</p> <p>That Council:</p> <ol style="list-style-type: none"> Approve the replacement of the irrigation system with a new system referred to as Option 6 in Appendix "9.8B" and Appendix "9.8C", with key elements being a main pump station at Wotonga Basin and an enlarged supply pipeline to connect to Firebrace Street. Approve funding of \$392,000 for the irrigation system, sourced from Council's 2021-2022 Capital Works Program, uncommitted Local Roads and Community Infrastructure Stage 1 grants, City to River Stage 1 funds and a proposed Victorian Government grant application. 	JM	22/3/21

Completed Council Resolutions Action List

MONDAY 11 MAY 2020			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.5	<p>Grampians Tourism Visitor Servicing Review</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the Grampians Tourism Visitor Servicing review report 2. Enter into a service level agreement to: <ol style="list-style-type: none"> (a) Consolidate Horsham Rural City Council tourism marketing activities with Grampians Tourism across all distribution channels (b) Ensure Horsham specific marketing is delivered 3. Implement the recommendations for a Horsham Visitor Servicing Inspiration Centre at the Horsham Town Hall, including noting the proposed parking arrangements, and development of a key stakeholder communication plan addressing steps and timelines. 	FG	<ol style="list-style-type: none"> 1. 11/5/20 2. 29/9/21 3. 17/11/20

Completed Council Resolutions Action List

MONDAY, 20 FEBRUARY 2017			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9	That a policy be developed around the acceptable use and management of emails for Council business.	SB/GH	22/2/21

MONDAY, 17 OCTOBER 2016			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
10.2.4	<ol style="list-style-type: none"> 1. That the Instrument of Delegation established for the Camerons Oval Committee of Management be revoked. 2. That a licence be developed with Laharum Sports Inc for the governance of the Camerons Oval precinct. 	KH	<ol style="list-style-type: none"> 1. 17/10/16 2. Update - on the Council Property Master List as occupied premises that still require establishment of property agreements (specifically property licences with the relevant user groups). Has been discussed with the respective service manager. To establish licences requires

Completed Council Resolutions Action List

			<p>determination of charge rates and maintenance schedules (including buildings and grounds) – it does not appear that has progressed. Follow up to occur with Service Manager to confirm if any preliminary negotiations have occurred and seek update on any progress. Action: Date for completion to be provided by Service Manager.</p>
10.2.5	<ol style="list-style-type: none"> 1. That the Instrument of Delegation established for the Quantong Recreation Reserve Committee of Management be revoked. 2. That a licence be developed with Quantong Recreation Reserve Inc for the governance of the Quantong Recreation Reserve. 3. That all funds currently in the bank account for the Quantong Recreation Reserve Committee of Management be transferred to the Quantong Recreation Reserve Incorporated (A0049172Z). 	KH	<ol style="list-style-type: none"> 1. 17/10/16 2. As per update and action noted in point 2 above 3. The bank account was in the name of HRCC/Quantong (as they were a 'section 86' committee) and managed by them.

Completed Council Resolutions Action List

			<p>HRCC is not responsible for the transfer. (No outgoing correspondence located in RecFind so we need to determine if notification was provided to instruct re transfer of funds). Action: Will ask Records to check using their respective software and update further</p>
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Completed Council Resolutions Action List

MONDAY 20 MAY 2013			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.5.4	That Council endorse the development of a policy on the public use of tennis courts within the municipality.	CH	25/11/22 HRCC no longer needs a specific policy on the usage of tennis courts. Tennis courts are considered community assets and bookable through our HRCC's IMS booking system. Outside of booked times by the clubs the tennis courts are open for public use.

Spendmapp Monthly Report

Local Government Area: Horsham Rural City Council

Spendmapp cleans and analyses bank transaction data by time, geography, Expenditure Category and Type allowing continuous monitoring and analysis of local economic activity.

For the month of October 2022:

- Resident Local Spend was \$24.4M. This is a -0.92% decrease from the same time last year.
- Visitor Local Spend was \$13.0M. This is a 21.23% increase from the same time last year.
- Total Local Spend was \$37.4M. This is a 5.81% increase from the same time last year.
- Resident Escape Spend was \$10.3M. This is a 74.36% increase from the same time last year.
- Resident Online Spend was \$12.4M. This is a 7.04% increase from the same time last year.

The 74.36 % increase in Resident Escape Spend means local goods and service providers are losing market share to non-local businesses.

Expenditure by Expenditure Type

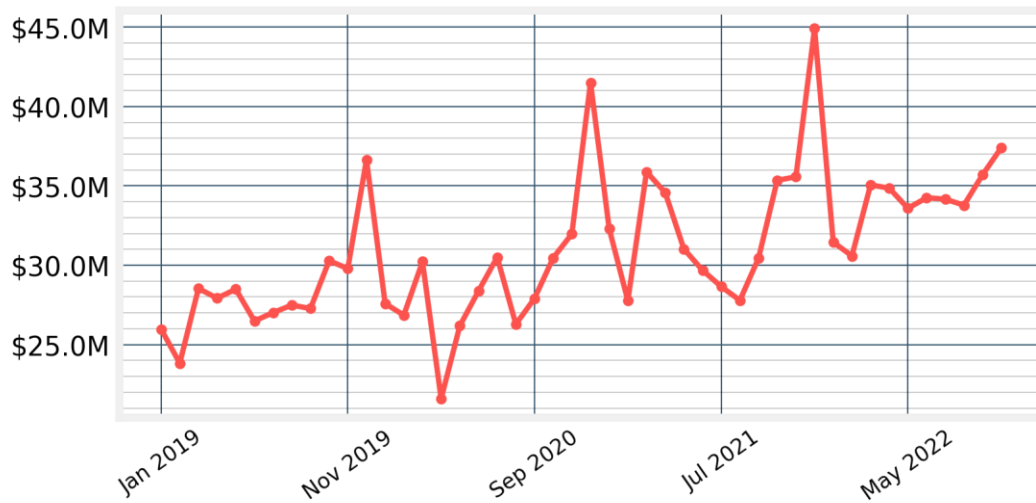
These expenditure charts show the long-term pattern of expenditure activity by Expenditure Type across the Horsham Rural City Council LGA. Typically, we see spending spikes at Easter and Christmas; dips in the post-Christmas period; and a steady climb through winter.

By way of a benchmark, the mean ratio of Resident Online Spend to all resident spending is 0.22. That is, for every dollar spent by resident cardholders anywhere, 22c goes online. Another 34c is in Escape Expenditure and the rest is spent locally.

Over the last few years across most of Australia, total expenditure has been relatively flat, even in fast growing municipalities. The exception to this has often been in Resident Online Spend, which continues to grow relative to Total Local Spend.

Total Local Spend

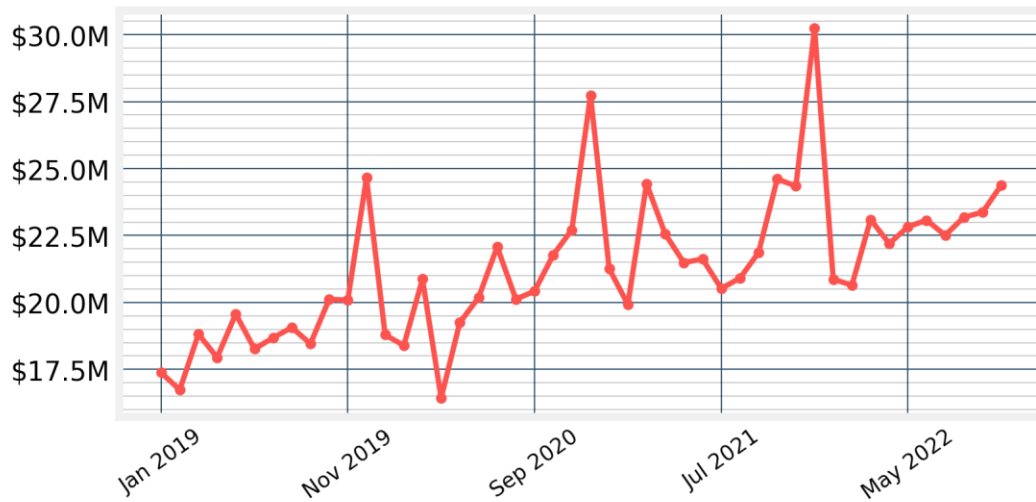
The total amount spent with merchants within the Horsham Rural City Council LGA.



Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Total Local Spend has been upwards.

Resident Local Spend

The amount spent by residents and local businesses with merchants inside the Horsham Rural City Council LGA.

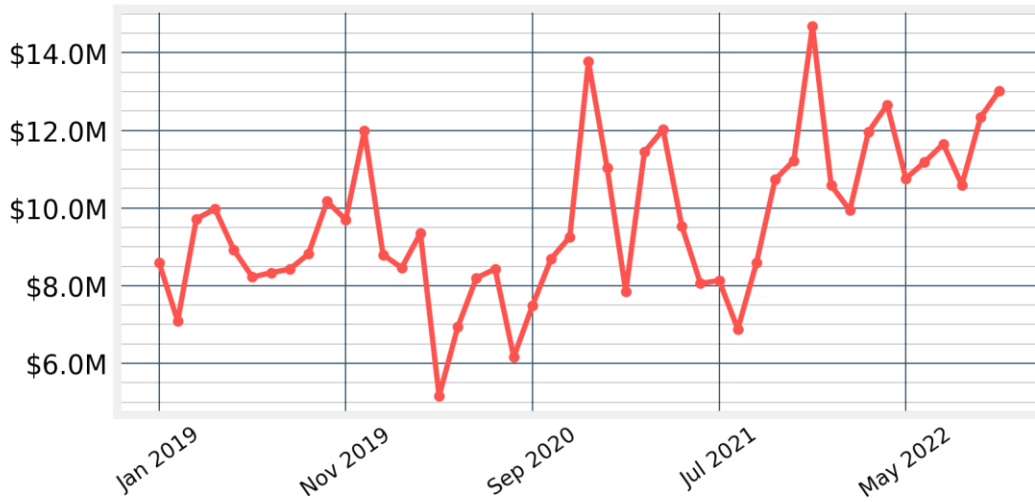


Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Local Spend has been upwards.



Visitor Local Spend

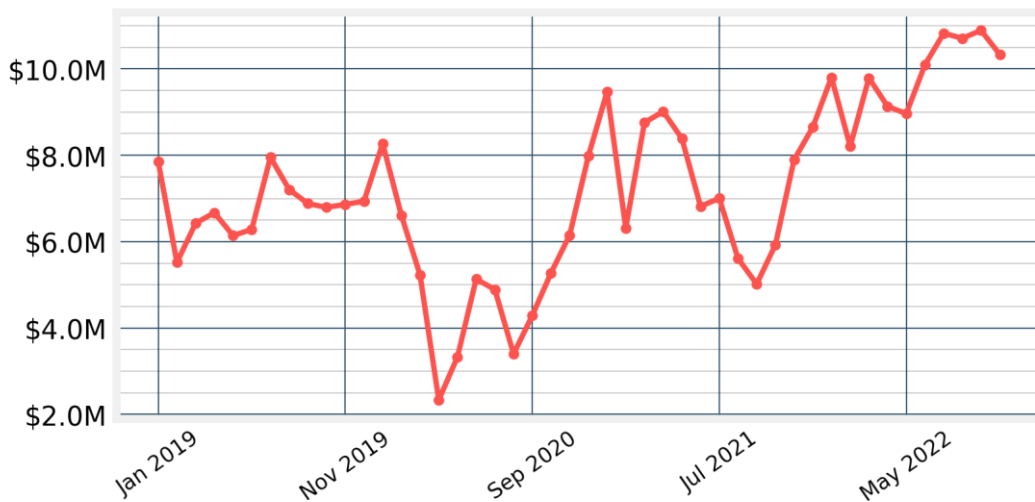
The amount spent by non-residents and non-local businesses with merchants inside the Horsham Rural City Council LGA.



Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Visitor Local Spend has been upwards.

Resident Escape Spend

The amount spent by residents and local businesses outside the Horsham Rural City Council LGA.

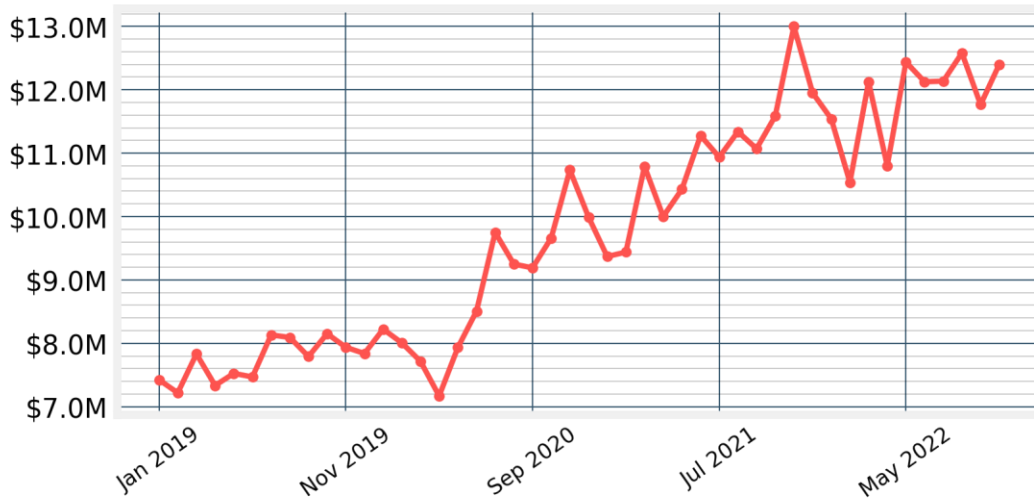


Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Escape Spend has been upwards.



Resident Online Spend

The amount spent by Horsham Rural City Council LGA residents and local businesses with online merchants.

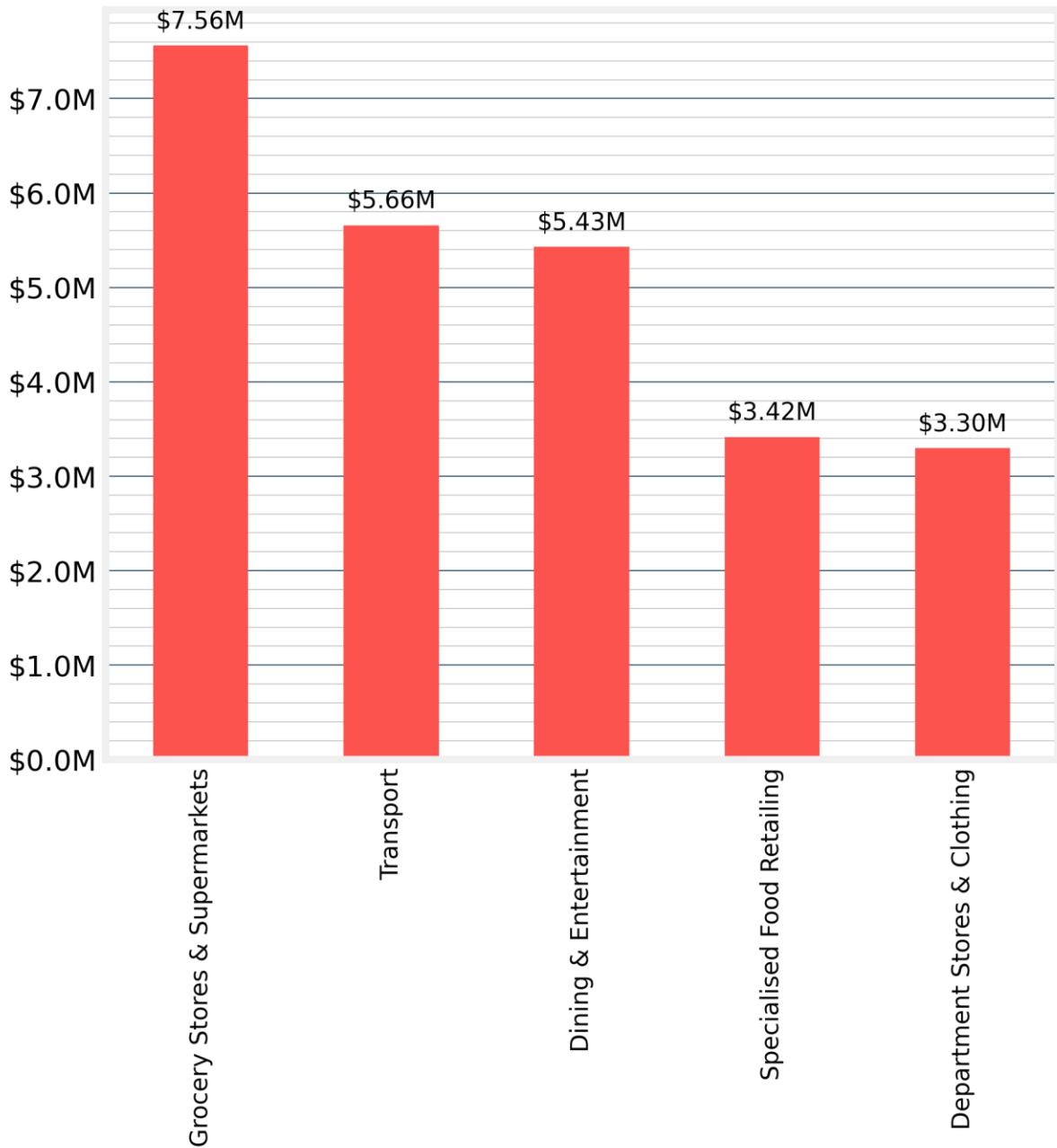


Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Online Spend has been upwards.

Expenditure by Expenditure Category

The Top 5 Spending Categories for October 2022

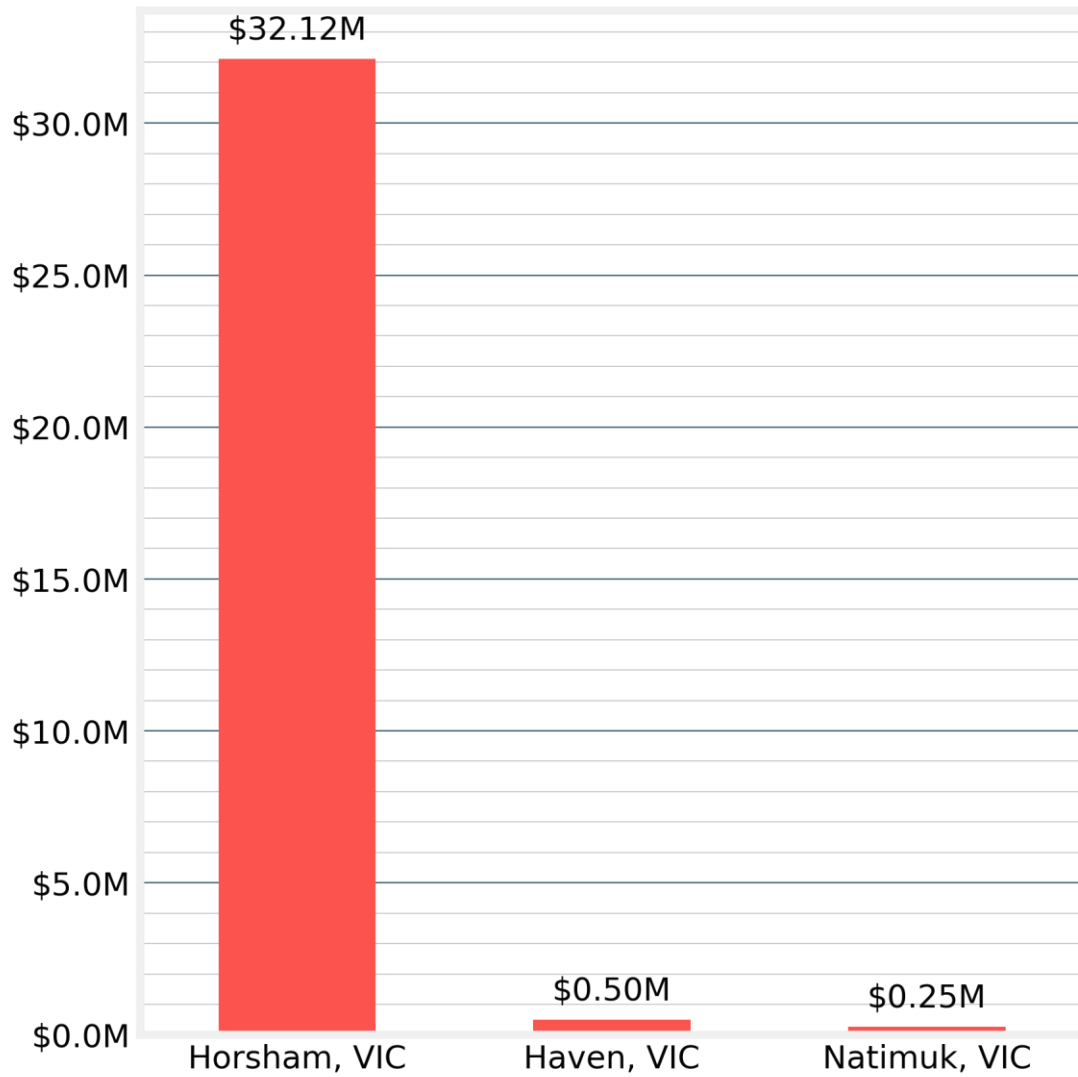
Total Local Spend split by the top 5 Expenditure Categories.



Spend by Origin and Destination

The Top 3 Suburbs by Total Local Spend for October 2022

Total Local Spend by Suburbs of destination (i.e. where the spending occurs)



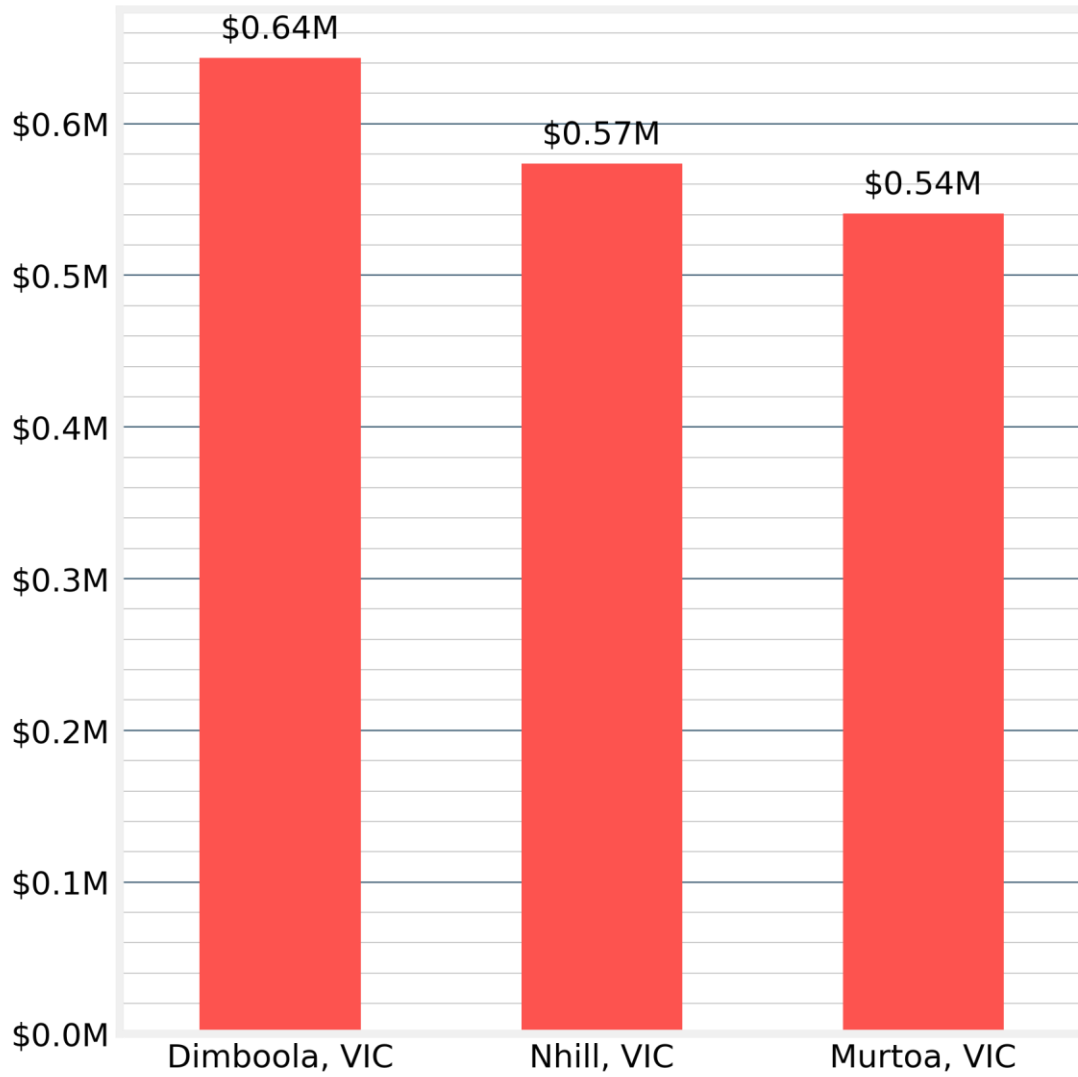
The Top 3 Suburbs by Resident Escape Spend for October 2022

Resident Escape Spend by destination Suburbs (i.e. where the spending goes to).



The Top 3 Suburbs by Visitor Local Spend for October 2022

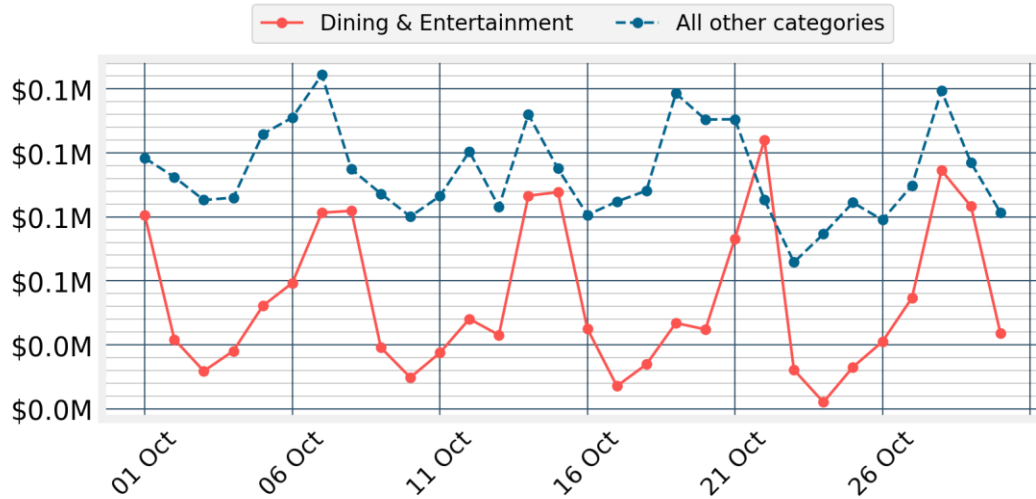
Visitor Local Spend by Suburbs of origin (i.e. where the visitors originate).



Night Time Economy

Night Time Economy for October 2022

The biggest spending night of the month of October 2022 was Friday 28 October with Total Local Spend of \$0.3M. This was made up of \$0.1M in Dining and Entertainment spending and \$0.1M spending in all other categories.





MINUTES OF INFORMAL MEETINGS OF COUNCILLORS
COUNCIL BRIEFING HELD IN THE COUNCIL CHAMBERS
ON MONDAY 5 DECEMBER 2022 AT 5.01PM

Attendees: Cr Robyn Gulline, Mayor; Cr D Bowe, Cr P Flynn, Cr I Ross, Cr L Power, Cr C Haenel, John Martin, Acting Chief Executive Officer; Kim Hargreaves, Director Corporate Services, Kevin O'Brien, Director Communities and Place; Jude Holt, Municipal Monitor, Fiona Gormann (Item 3.1 only), Joel Hastings (Item 3.2 only)

Apologies: Cr B Redden, Krishna Shrestha, Acting Director Infrastructure

1. WELCOME AND INTRODUCTION

The Mayor welcomed everyone to the meeting.

2. DISCLOSURE OF CONFLICT OF INTEREST SEC 130 and 131, LOCAL GOVERNMENT ACT 2020 AND HORSHAM RURAL CITY COUNCIL GOVERNANCE RULES

Nil

3. PRESENTATIONS

3.1 Rasmussen Road Development Proposal – Avonnefields

Attending: David Jochinke (Landowner), Fiona Slechten (Planning Lead, Calibre Consulting), Gerard Coutts (Managing Director, GCA) (Development/Project Manager), Fiona Gormann (*All in person*)

Discussed

3.2 Planning Application 6 Lot Subdivision – Wilson Street

Attending: Joel Hastings
Jack Carter (Applicant) Robin Barber and Jess Ladlow.

Discussed

3.3 Actions from Report 1 to Report 8 (Jude Holt)

Discussed

4. COUNCIL REPORTS FOR DISCUSSION

4.1 Outstanding Council Resolutions

Discussed

4.2 Councillor Committee Representation Presentation

Discussed

4.3 Council Meeting Dates 2023

Discussed

4.4 Quarterly Performance Report July – Sept 2022

Discussed

4.5 Finance Report – Monthly

Discussed

4.6 HRC Talks 2022 Expo Review and Planning for 2023

Discussed

4.7 Golf Course Road Tender

Discussed

4.8 Derry Parade Road Alignment

Discussed

4.9 Supply of Mobile Garbage Bins

Discussed

4.10 CEO Employment & Remuneration Committee

Discussed

5. REPORTS FOR INFORMATION ONLY

5.1 Investment Attraction & Growth Report

Discussed

5.2 VCAT/Planning/Building Update

Discussed

5. GENERAL DISCUSSION (John Martin)

6. CLOSE

The meeting closed at 9.38pm