

# AGENDA

MEETING OF THE  
**HORSHAM RURAL CITY COUNCIL**

To be held on  
**12 December 2022**

**At 5.30pm**

In the  
**Council Chamber, Civic Centre**  
**18 Roberts Avenue, HORSHAM**



**Horsham Rural City**  
**Council** urban rural balance

**COUNCILLORS are respectfully requested to attend the Council Meeting of the Horsham Rural City Council to be held on 12 December 2022 in the Council Chamber, Civic Centre, Horsham at 5.30pm**

## **Order of Business**

### **PRESENT**

### **ALSO IN ATTENDANCE**

#### **1. PRAYER**

Almighty God, we pledge ourselves to work in harmony for, the social, cultural and economic well-being of our Rural City. Help us to be wise in our deliberations and fair in our actions, so that prosperity and happiness shall be the lot of our people. AMEN

#### **2. ACKNOWLEDGEMENT OF COUNTRY STATEMENT**

Horsham Rural City Council acknowledges the five Traditional Owner groups of this land; the Wotjobaluk, Wergaia, Jupagalk, Jaadwa and Jadawadjali people. We recognise the important and ongoing place that all Indigenous people hold in our community.

We pay our respects to the Elders, both past and present, and commit to working together in the spirit of mutual understanding and respect for the benefit of the broader community and future generations.

#### **3. OPENING AND WELCOME**

Chairman, Cr Robyn Gulline formally welcomed those in attendance to the meeting. The Mayor advised that the meeting will be recorded to maintain a video archive, which will be available on the Horsham Rural City Council website as soon as possible.

#### **4. APOLOGIES**

#### **5. LEAVE OF ABSENCE REQUESTS**

#### **6. CONFIRMATION OF MINUTES**

#### **Recommendation**

That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 28 November 2022 be adopted.

## 7. CONFLICTS OF INTEREST

### Declarations of Interest

A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

### Members of Staff

Under Section 130 of the *Local Government Act 2020*, officers or people engaged under contract to the Council providing a report or advice to Council must disclose any conflicts of interests in the matter, including the type of interest.

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*Defined as confidential information in accordance with Local Government Act 2020 - Section 3(1)(a) - Council Business Information*

**CLOSE**



JOHN MARTIN

Acting Chief Executive Officer

## REPORTS FOR COUNCIL DECISION

### 9. OFFICERS REPORTS

#### 9.1 COUNCILLOR REPRESENTATION ON EXTERNAL AND REGULATORY COMMITTEES

|                        |                             |                     |                    |
|------------------------|-----------------------------|---------------------|--------------------|
| <b>Author's Name:</b>  | Kim Hargreaves              | <b>Director:</b>    | Kim Hargreaves     |
| <b>Author's Title:</b> | Director Corporate Services | <b>Directorate:</b> | Corporate Services |
| <b>Department:</b>     | Corporate Services          | <b>File Number:</b> | F06/A12/000001     |

##### Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

Yes  No

Reason: Nil

##### Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

Yes  No

Reason: Nil

#### Appendix

Summary of Committees and Councillor Representation (**Appendix 9.1A**)

#### Purpose

To nominate Councillor representatives to the Municipal Association of Victoria (MAV) and the Victorian Local Governance Association (VLGA) and other Committees requiring Councillor involvement.

#### Summary

- The Municipal Association of Victoria and the Victorian Local Governance Association require formal advice of the Councillors appointed following a resolution of Council.
- There are a number of external committees that require annual appointments to be made for representation by Mayor and Councillors.
- Council has one Regulatory Committee – the Audit and Risk Committee - that requires annual appointments to be made for representation by Mayor and one other Councillor.

#### Recommendation

That Council:

1. Nominate Mayor Gulline as Council's representative for 2023 to the Municipal Association of Victoria and Deputy Mayor Flynn as substitute representative.
2. Nominate Cr Ross as Council's representative for 2023 to the Victorian Local Governance Association with Cr Bowe as substitute.
3. Receive and note the Committee appointments as follows:
  - North-West Municipal Association – Mayor Gulline and Deputy Mayor Flynn as substitute
  - Audit and Risk Committee – Mayor Gulline and Cr Power with Deputy Mayor Flynn and Cr Ian Ross as first second substitute respectively
  - Rail Freight Alliance – Cr Redden with Cr Haenel as substitute
  - Western Highway Action Committee – Cr Haenel with Cr Redden as substitute
  - Wimmera Regional Library Corporation (until June 2023)– Cr Bowe
  - Wimmera Southern Mallee Transport Group – Deputy Mayor Flynn with Cr Ross as substitute
  - Wimmera Development Association – Mayor Gulline

## REPORT

### Background

There are various Committees that require or involve Mayor and/or Councillor representation. The Committees with Councillor involvement are traditionally reviewed by the Mayor, Councillors and Chief Executive Officer following the annual Statutory Meeting.

The Municipal Association of Victoria and the Victorian Local Governance Association require formal advice of the Councillors appointed to represent Horsham Rural City Council following a resolution of Council. With the appointment of a Deputy Mayor in November 2022, the representation on some Committees will be determined by position as Mayor or Deputy Mayor.

### Discussion

Following the review of committees with Council representation, Council has determined the following committees require Councillor representation.

Council has discussed the appointment of the following Councillors to the following committees:

- Municipal Association of Victoria – Mayor Gulline and Deputy Mayor Flynn as substitute
- North-West Municipal Association – Mayor Gulline and Deputy Mayor Flynn as substitute
- Audit and Risk Committee – Mayor Gulline and Cr Power with Deputy Mayor Flynn and Cr Ian Ross as first second substitute respectively
- Rail Freight Alliance – Cr Redden with Cr Haenel as substitute
- Western Highway Action Committee – Cr Haenel with Cr Redden as substitute
- Wimmera Regional Library Corporation (until June 2023) – Cr Bowe
- Wimmera Southern Mallee Transport Group – Deputy Mayor Flynn with Cr Ross as substitute
- Wimmera Development Association – Mayor Gulline

### Options to Consider

Nil

### Sustainability Implications

Nil

### Community Engagement

Council's involvement on community advisory committees is a part of the overall process through which Council engages with the community and some specific sectors of the community..

### Innovation and Continuous Improvement

Not applicable

### Collaboration

The Wimmera Development Association is a collaboration between five regional Councils being, Hindmarsh Shire Council, Horsham Rural City Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council.

The Wimmera Regional Library Corporation is a collaboration between Horsham Rural City Council and West Wimmera Shire Council.

The Western Highway Action Committee is a collaboration of ten Councils from Melton to the South Australian border.

**Financial Implications**

Provision for involvement of the Mayor and Councillors on committees has been made within the existing Council budget.

**Regional, State and National Plans and Policies**

Not applicable

**Council Plans, Strategies and Policies**

2021-2025 Council Plan

Theme 5 – Leadership

Strategies 1-6

**Risk Implications**

Not applicable

**Conclusion**

The 2023 appointments of Councillors to a number of committees, together with nominations to the Municipal Association of Victoria and the Victorian Local Governance Association, are submitted to Council for endorsement.



## 9.2 HORSHAM RURAL CITY TALKS EXPO 2022 – ENGAGEMENT REVIEW AND FUTURE PLANS

|                        |   |                     |                    |
|------------------------|---|---------------------|--------------------|
| <b>Author's Name:</b>  | Susan Surrige                                 | <b>Director:</b>    | Kim Hargreaves     |
| <b>Author's Title:</b> | Co-ordinator Community Relations and Advocacy | <b>Directorate:</b> | Corporate Services |
| <b>Department:</b>     | Governance & Information                      | <b>File Number:</b> | F06/A23/000001     |

### Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

Yes       No

Reason: Nil

### Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

Yes       No

Reason: Nil

### Appendix

EXPO Engagement Report 2022 (**Appendix 9.2A**)

### Purpose

To receive an Engagement Report on the Horsham Rural City Talks Expo 2022 held on 1-3 September 2022 and to propose a similar Expo for 2023.



### Summary

- Horsham Rural City Talks Expo 2022 was held on 1-3 September 2022 at Horsham Town Hall.
- The Engagement Report provides details of the engagement feedback, an overview of the effectiveness of the Expo, identification of improvement opportunities and a recommendation for another Expo in 2023.

### Recommendation

That Council:

1. Receive and note the Horsham Rural City Talks Expo 2022 Community Engagement Report (**Appendix 9.2A**)
2. Approve scheduling of an Expo in the second half of 2023 and the allocation of a budget of \$13,000 in the 2023-24 year to fund the Expo.

## REPORT

### Background

Horsham Rural City Council recognises that effective community engagement is essential to achieving the best outcomes for projects and services that Council deliver.

The Horsham Rural City Council Talks Expo 2022 was Council's major community engagement relating to the annual review of the Council Plan (and integrated Health and Wellbeing Plan), Annual Action Plan and Budget. It provided a transparent mechanism for our community to receive information on current Council projects and priorities, with the feedback provided directly to Council as part of the planning cycle for 2023-24.

The Engagement Report (**Appendix 9.2A**) was provided to Councillors at a Councillor Planning Workshop on 30 September 2022 and highlighted "what the community have told us".

### Discussion

The inaugural Horsham Rural City Talks 2022 Strategic Planning Expo was held at the Horsham Town Hall on 1 -3 September 2022. This was an opportunity to present current and future planned projects to the Community and receive feedback on what the Community sees as priorities for the municipality. There were 409 attendees at the Town Hall and 305 'visits' to the online Expo.

### Key themes to emerge from the Expo

- The Town Hall venue worked well, providing a comfortable, spacious and accessible facility for all attendees.
- People mainly attended the Friday and Saturday sessions.
- The direct live radio broadcast had a good impact on attendances on the Friday.
- The mini 'online' version of the expo proved successful with participation numbers approximately 75% of the number that visited the Town Hall.
- The Expo provided an open engagement format for good conversations. Visitors to the Expo generally stayed for long visits, looked at most subject sites, and had good discussions with Council staff and Councillors.
- The Town Hall Expo was well supported by our older demographic with 73% of all attendees aged over 65 and almost 2 in 5 attendees aged over 75; providing Council clear feedback from this sector of our community on a range of current topics.
- There was very limited participation at the Town Hall by anyone under 35 (12%) indicating that the Expo did not engage this age group well.
- Considering the median age of the municipality's population is 41, the engagement feedback is not representative of the broader demographics of our community.
- The Engagement Report (**Appendix 9.2A**) details feedback under following topics:
  - Parenting space for the Central Activity District
  - Community Inclusion Plan
  - Horsham's Heritage
  - 10 year Capital Works pipeline
  - Central Activity District Streetscape Plan
  - Footpath, Roads and Bridges
  - Social infrastructure
  - Accessibility
  - New 4-Bin Waste Service (to be implemented from April 2023)

### The future

A review of the effectiveness and value of the Expo was undertaken with Councillors and staff involved with the engagement. Total engagement numbers (in person and online) were 700+ and this is considered a good level of engagement.

The venue, timing and days of the Expo were suitable and fitted into the Council Plan framework and timelines. Thursday night was poorly attended and the Expo could therefore be reduced to just Friday and Saturday with little impact on participation.

The Expo was well-supported by Council staff across a range of service areas, with 20 staff directly involved at the Expo, and additional support from Town Hall staff who provided an excellent venue for the Expo.

It is recommended that Council approve an Expo for the second half of 2023 noting the following improvement opportunities for consideration:

- Enhancement of the online mini expo, including a question to capture demographics
- More activities to attract the younger demographics, including a specific Youth Council session on the Saturday morning
- Look at running workshops with a more rural focus
- Expand the number of workshops
- Invite all local media to a “pre-expo preview”.

The Expo will provide a major general engagement opportunity in the second half of 2023, which will complement the Wimmera Machinery Field Days in March 2023, providing Council’s two key broad community engagement opportunities for the year.

### **Options to Consider**

- Approve a Horsham Rural City Talks 2023 Expo
- Consider other methods of community engagement for strategic planning

### **Sustainability Implications**

Some themed displays at the Expo may involve sustainability projects i.e. 4-bin waste service at the 2022 Expo.

### **Community Engagement**

The focus of the Expo was community engagement. The Engagement Report was presented to the Councillor group at the planning workshop on 30 September.

### **Innovation and Continuous Improvement**

The inaugural Expo was an innovation and improvement in the overall engagement with community as part of Council’s annual planning cycle.

### **Collaboration**

Not applicable

### **Financial Implications**

The project cost \$11,643, with key expenditure on printing for displays, radio broadcast and digital engagement tools. In addition there was approximately 135 hours of staffing resources allocated to the pre-planning and evaluation of the Expo.

Allowing for a 5% CPI, a budget of \$13,000 will be required in 2023-24 to undertake the Expo.

**Regional, State and National Plans and Policies**

Not applicable

**Council Plans, Strategies and Policies**

2021-2025 Council Plan

Displays and Themes of the Expo purposely addressed all five Council Plan themes and in particular:

Theme 1 - Strategy 3 - A Community that is empowered in shaping the future of our region

**Risk Implications**

The effective delivery of community engagement should reduce the risk of poorly designed projects and lessen reputational risk.

**Conclusion**

The inaugural Horsham Rural City Talks 2022 Strategic Planning Expo was held at the Horsham Town Hall on 1 - 3 September 2022. This was an opportunity to present the current and future planned projects to the Community and to receive feedback on what the Community sees as our priorities for the municipality. Council appreciates the high-level of participation and valuable feedback provided by our Community.

### 9.3 COUNCIL MEETING DATES 2023

|                        |                            |                     |                             |
|------------------------|----------------------------|---------------------|-----------------------------|
| <b>Author's Name:</b>  | Diana McDonald             | <b>Director:</b>    | Kim Hargreaves              |
| <b>Author's Title:</b> | Co-ordinator Governance    | <b>Directorate:</b> | Director Corporate Services |
| <b>Department:</b>     | Governance and Information | <b>File Number:</b> | F019/A15/000001             |

#### Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

Yes  No

Reason: Nil

#### Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

Yes  No

Reason: Nil

#### Appendix

#### Council Meeting Dates 2023 (Appendix 9.3A)

#### Purpose

To adopt Council meeting dates for Horsham Rural City Council meetings for the 2023 calendar year.

#### Summary

The setting of meeting dates in advance helps facilitate good planning and allows the community, councillors and officers to better plan for the year ahead.

#### Recommendation

That Council:

- Note that the Council meetings for 2023 for the Horsham Rural City Council will be held at 5.30pm at the Civic Centre Horsham and livestreamed, on the following dates:
  - Monday, 30 January 2023
  - Monday, 27 February 2023
  - Monday, 27 March 2023
  - Monday, 24 April 2023
  - Monday, 22 May 2023
  - Monday, 26 June 2023
  - Monday, 24 July 2023
  - Monday, 28 August 2023
  - Monday, 25 September 2023
  - Monday, 23 October 2023
  - Monday, 27 November 2023
  - Monday, 18 December 2023
- Note that the Council Meeting to elect the Mayor of the Horsham Rural City Council will be held on Thursday 16 November 2023 at 5.30pm at the Civic Centre, Horsham.
- Advertise the adopted 2023 Council meeting dates on the Horsham Rural City Council website and in the Public Notice pages in a local newspaper.

## REPORT

### Background

In accordance with the *Local Government Act 2020* and Council's Governance Rules (Division 1, s10 to 13) Council is required to give public notice of its meeting dates as follows:

Subject to Rule 12, Council must from time to time fix the date, time and place of all Council meetings. Reasonable notice of each Council meeting must be provided to the public.

Council may change the date, time and place of any Council meeting which has been fixed by it and must provide reasonable notice of the change to the public.

13.4 Reasonable notice of each Council meeting must be provided to the public. Council may do this:

- 13.4.1. for meetings which it has fixed by preparing a schedule of meetings annually, twice yearly or from time to time, and arranging publication of such schedule in a newspaper generally circulating in the *municipal district* either at various times throughout the year, or prior to each such *Council meeting*; and
- 13.4.2. for any meeting by giving notice on its website and:
  - (a) in each of its Customer Service Centres; and/or
  - (b) in at least one newspaper generally circulating in the *municipal district*.

In accordance with the *Local Government Act 2020, Section 25 and 26*, the Mayor is to be elected no later than one month after the date of a general election. If the Mayor is elected for a 1 year term, the next election of the Mayor must be held on a day to be determined by Council that is as close to the end of the 1 year term as is reasonably practicable.

### Discussion

Each year Council establishes the Council meeting dates for the following calendar year, with meeting dates generally scheduled on the fourth Monday of the month, except for the month of January which is scheduled later and December, which is scheduled earlier.

By setting these meeting dates in advance it allows the community, councillors and officers to better plan for the year ahead. This report sets out the Council meeting dates, including the annual Council meeting to elect the Mayor.

### Options to Consider

Nil

### Sustainability Implications

Nil

### Community Engagement

Not applicable

### Innovation and Continuous Improvement

Not applicable

### Collaboration

Not applicable

**Financial Implications**

There are no financial consequences or impacts from this meeting dates update.

**Regional, State and National Plans and Policies**

*Local Government Act 2020*

**Council Plans, Strategies and Policies**

2021-2025 Council Plan

Theme 5 – Leadership

**Risk Implications**

It is necessary to have a well-functioning meeting procedures and meeting dates planned in advance to support good governance and good democratic processes.

**Conclusion**

As per the *Local Government Act 2020*, Council meeting dates have been proposed for 2023.

## 9.4 PA2200390 - 99 WILSON STREET, 101 WILSON STREET AND 58 DARLOT STREET HORSHAM

|                        |   |                     |                       |
|------------------------|---|---------------------|-----------------------|
| <b>Author's Name:</b>  | Joel Hastings                               | <b>Director:</b>    | Kevin O'Brien         |
| <b>Author's Title:</b> | Coordinator Statutory Planning and Building | <b>Directorate:</b> | Communities and Place |
| <b>Department:</b>     | Communities and Place                       | <b>File Number:</b> | PA2200390             |

### Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

Yes  No

Reason: Nil

### Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

Yes  No

Reason: Nil

### Appendix

Delegate Report: Application Number: PA2200390 (**Appendix 9.4A**)

### Purpose

To determine Planning Permit application PA2200390 for the Use and Development of 99-101 Wilson Street and 58 Darlot Street.

### Summary

The planning application proposes the Use and Development of 99-101 Wilson Street and 58 Darlot Street being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement and was received on 2 May 2022.

A full planning assessment against the Horsham Planning Scheme considering the relevant policy, objections and views of the referral authorities has been undertaken highlighting the economic benefits, activity centres, infrastructure provision, reduction in car parking, access and the urban design of the precinct that will contribute to development of Horsham as regional city.

The assessment in accordance with section 60 of the Planning and Environment Act 1987 also considers a number of objections made to the proposal regarding parking and access and future development also finds that subject to conditions meets the requirements of the Horsham Planning Scheme.

### Recommendation

That Council, being the Responsible Authority under the Horsham Planning Scheme and the Planning and Environment Act 1987 and having considered the application, and referral responses, the objections and the relevant provisions of the Horsham Planning Scheme, decides to issue a **Notice of Decision to Grant a Planning Permit** for the **Use and Development being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement on land know as 99 Wilson Street Horsham, 101 Wilson Street Horsham and 58 Darlot Street Horsham** subject to the conditions contained in the Delegate Report.



## REPORT

### Background

Refer to Delegate Report (**Appendix 9.4A**) for assessment against the requirements of the Horsham Planning Scheme and Planning and Environment Act 1987.

### Discussion

Before deciding on an application or approval of a plan, the responsible authority must consider, as appropriate:

- The matters set out in section 60 of the Act.
- Any significant effects the environment, including the contamination of land, may have on the use or development.
- The Municipal Planning Strategy and the Planning Policy Framework.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the environment, human health and amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.
- The impact the use or development will have on the current and future development and operation of the transport system.

### Options to Consider

Option 1 – Resolve to Issue a Notice of Decision to Grant a Planning Permit. (This option is recommended by officers as it is considered that the proposal is consistent with the relevant controls, objectives and policies of the planning scheme).

Option 2 – Refuse the application on the ground that it does not comply with the planning scheme provisions and will result in an unacceptable impact on the adjoining businesses and traffic movement in the precinct. (Refusing the application may result in the applicant lodging an application for review of Council's decision with VCAT).

Option 3 - Defer a decision on the application (This option is not recommended by officers as it is considered that all required information is available to form a position on the application).

### Sustainability Implications

The proposal is consistent with sustainability principles of a compact urban centre and will be required to meet the relevant energy efficiency rating under the building code.

### **Community Engagement**

As required under the Planning and Environment Act 1987 notice of the application was given to adjoining owners/occupiers. Four submissions have been received and the parties have had an opportunity to present to Council to discuss the proposal.

### **Innovation and Continuous Improvement**

Not applicable

### **Collaboration**

The report has been prepared in collaboration with Council officers within the Planning department and has sought the advice of referral authorities including Infrastructure, Regionals Roads, GWMWater and others.

### **Financial Implications**

The decision on the application is unlikely to have any financial implications beyond potential infrastructure upgrades and assets around the site.

### **Regional, State and National Plans and Policies**

The Delegate report provides assessment against relevant plans and policies.

### **Council Plans, Strategies and Policies**

2021-2025 Council Plan

Theme 2 – Liveability

Theme 3 - Sustainability

### **Risk Implications**

The decision may be overturned by appeal to Victorian Civil and Administrative Tribunal.

### **Conclusion**

Planning Permit application PA2200390 has been assessed against the relevant provisions of the Horsham Planning Scheme council and Council is requested to make a decision on the application.

## 9.5 COUNCIL RESOLUTIONS

|                        |                         |                     |                |
|------------------------|-------------------------|---------------------|----------------|
| <b>Author's Name:</b>  | Fiona Kelly             | <b>Director:</b>    | Not applicable |
| <b>Author's Title:</b> | EA to CEO & Councillors | <b>Directorate:</b> | CEO            |
| <b>Department:</b>     | CEO                     | <b>File Number:</b> | F19/A11/000001 |

### Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

Yes  No

**Reason:** Nil

### Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

Yes  No

**Reason:** Nil

### Appendix

Outstanding Council Resolutions Action List (**Appendix 9.5A**)

Completed Council Resolutions Action List – November 2021 to November 2022 (**Appendix 9.5B**)

### Purpose

To receive and note the Outstanding Council Resolutions Action List and the Completed Council Resolution Action List.

### Summary

- Immediately following each Council meeting, all formal resolutions are placed on the Outstanding Council Resolutions Action List.
- The Council Report author is responsible for updating outstanding actions on the Outstanding Council Resolutions Action List in a timely manner.
- The Outstanding Council Resolutions Action List is reviewed by the Executive Management Team and provided to Councillors quarterly.
- The Outstanding Council Resolutions Action List (**Appendix 9.5A**) and Completed Council Resolutions Action List (**Appendix 9.5B**) are formally presented to Council annually.

### Recommendation

That Council:

1. Receive and note the Outstanding Council Resolutions Action attached as **Appendix 9.5A**
2. Receive and note the Completed Council Resolutions Action List attached as **Appendix 9.5B**.

## REPORT

### Background

Horsham Rural City Council has a Council Resolutions procedure in place to ensure that all resolutions of Council are closely monitored and actioned within the required timeframe.

### Discussion

Resolutions of Council are placed on an Outstanding Council Resolutions Action List and circulated to Directors and Responsible Officers immediately following each Council meeting. The author of the Council Report is responsible for ensuring that their actions are updated in a timely manner. The action list is reviewed quarterly by the Executive Management Team and circulated to Councillors. Completed actions are then transferred to the Completed Council Resolutions Action List.

The Outstanding Council Resolutions Action List (**Appendix 9.5A**) and Completed Council Resolutions Action Lists (**Appendix 9.5B**) are formally presented to Council annually.

### Options to Consider

Not applicable

### Sustainability Implications

Nil

### Community Engagement

Not applicable

### Innovation and Continuous Improvement

Not applicable

### Collaboration

Not applicable

### Financial Implications

Nil

### Regional, State and National Plans and Policies

Not applicable

### Council Plans, Strategies and Policies

2021-2025 Council Plan

Theme 5 Leadership

Procedure No P04/003 – Council Resolutions

### Risk Implications

There may be significant risks to Council if formal Council resolutions are not monitored and actioned in a timely manner.

### Conclusion

This report provides an update on outstanding and completed Council resolutions.

## REPORTS FOR INFORMATION

### 9.6 INVESTMENT ATTRACTION AND GROWTH DEPARTMENT REPORT

|                        |  |                     |                       |
|------------------------|--|---------------------|-----------------------|
| <b>Author's Name:</b>  | Fiona Gormann                            | <b>Director:</b>    | Kevin O'Brien         |
| <b>Author's Title:</b> | Manager Investment Attraction and Growth | <b>Directorate:</b> | Communities and Place |
| <b>Department:</b>     | Communities and Place                    | <b>File Number:</b> | F15/A06/000001        |

#### **Officer Conflict of Interest**

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

Yes  No

**Reason:** Nil

#### **Status**

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

Yes  No

**Reason:** Nil

#### **Appendix**

Spendmapp Report October 2022 (**Appendix 9.6A**)

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#### **Purpose**

To receive and note the Investment Attraction and Growth Department Report for October 2022.

#### **Summary**

The Investment Attraction and Growth Department Report provides the progress and outcomes achieved through the delivery of the investment attraction strategy and implementation plan during the reporting period.

#### **Recommendation**

That Council receive and note the Investment Attraction and Growth Department Report for October 2022.

## REPORT

### Background

An Investment Attraction and Growth Department Report is tabled monthly at the Council Meeting.

### Discussion

The work undertaken across Investment Attraction and Growth Department includes Strategic Planning, Statutory Planning, Building Services, Business Development and Tourism.

The Investment Attraction Strategy and Implementation Plan progress and key achievements for the month of October are articulated in the information and tables, as follow.

Actions are measured by goals and set timelines. The timelines are indicated by years which relate to financial years, with year 1 being 2022-23.

The teams will focus on delivering actions with in the current financial year whilst carrying out the necessary planning to ensure targets are met in subsequent years.

### INVESTMENT ATTRACTION

| Council Priorities | Action   | Goal Measured by   | Progress  |
|--------------------|--|--|---|
| (2 years)          | Prepare and implement the recommendations from the Aerodrome Masterplan  | Aerodrome Masterplan development   | Infrastructure Fast Track Funding application was successful to complete a Regional City – Horsham Flight Hub Master Plan   |
| 3.2.2<br>(2 years) | Implement the infrastructure works required for the next stage of development at the WAL Hub and both Burnt Creek and Enterprise Industrial Estates to ensure sites are market ready | Next stage developed for each of the industrial areas and ready for sale | - RIF application unsuccessful to construct infrastructure for 6 lots at Burnt Creek Industrial Estate.<br>- Enterprise Estate subdivision RfQ opened and will be determined in Nov 2022. |
| 5+years            | Investigate with stakeholders on the potential for Burnt Creek to become a green industrial area through vegetation offsets and carbon sequestration                                 | Investigation outcomes reported to Council                               | A 10 year Offset Reserve Management Plan to be developed  |
| 5+years            | Investigate opportunities for industries at the WAL Hub  | One Industrial lot sold annually   | Two lots sold and one under contract.   |

## BUSINESS DEVELOPMENT & TOURISM

### GRAMPIANS TOURISM – October News

#### Tourism Industry Forum

Grampians Tourism delivered its Industry Forum in Horsham in late October. This marked the official launch of the Grampians Investment Prospectus and importantly, provided an opportunity to learn more and network with our many government and industry partners. The region also represents an unparalleled opportunity for investors looking for an uncrowded market with built-in demand. The prospectus identifies 15 high priority investment opportunities that will fill much needed gaps across our region.

#### Business Events Workshop

Business Events Victoria in partnership with the Victorian State Government, and with the support of the Northern Grampians Shire Council, are pleased to deliver an **Introduction to Business Events** workshop in Halls Gap on 21 November 2022. Attracting business events workshop will provide an overview of the Business Events sector and cover topics including marketing to the sector, engaging the business event client, sales tips and techniques.

#### Agritourism Conference Ballarat

An inaugural National Agritourism Conference on 13 October 2022 was held in Ballarat by Australian Regional Tourism. However, due the flooding issues at the time representatives from our region were unable to attend. Nevertheless, the following was received from Australian Regional Tourism Ltd.

Following consultation with nearly 200 stakeholders nationally, Australia Regional Tourism's project steps out six strategic priorities that underpin growth to 2030:

#### Action Plan - Priorities

1. Support sustainable and Inclusive Farm Diversification:  
Engaging new and varied farmers to diversify, making it easier to build sustainable, profitable businesses and increasing Indigenous engagement in the sector.
2. Support community capacity building with a focus on regional employment:  
Supports skills and jobs development for farm families and the broader community. It acknowledges the increased resourcing required to diversify and the change of skills needed to expand from farming into consumer facing tourism.
3. Develop high quality, distinctly Australian agritourism experiences:  
Beyond farmers diversifying into tourism, experience development and improvement is required to deliver to our vision of attracting higher yielding visitors to regional areas.
4. Promote the sector responsibly, with an alignment to food and drink:  
Agritourism leans heavily into Australia's reputation for food and drink, both in agriculture and hospitality. Generating demand with a focus on quality not quantity, sharing the story of people, place craft and produce.
5. Encourage genuine collaboration and enduring partnerships:  
Leverages the experiences of others to support broader thinking, knowledge sharing and strengthen the sector's timeliness to market.
6. Provide sector leadership to support inclusive growth:  
Australian Regional Tourism will support leadership of the sector as it evolves and matures, bringing the stakeholders on the growth journey

Australian Regional Tourism next steps will take the Agritourism 2030 recommendations to the Federal Tourism and Agriculture ministers seeking support for a series of initiatives focused on making it easier for farmers to diversify into tourism.

Agritourism provides an opportunity for farms to be sustainable during marginal times, support communities and engage farmers of scale, artisan producers and First Nations Australians as they bring agriculture and tourism together.

**The Live the Grampians Way**

The October monthly report has shown the following outcomes:

Candidates contacted:

75 Australian based registrations contacted by either email or phone.

Employers contacted:

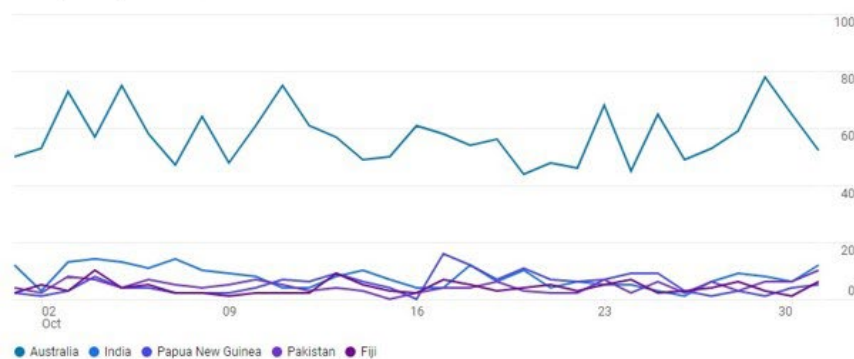
18 communications with Employers in October (ie telephone conversations / passing resumes on and emails)

Candidate’s job enquires for Horsham:

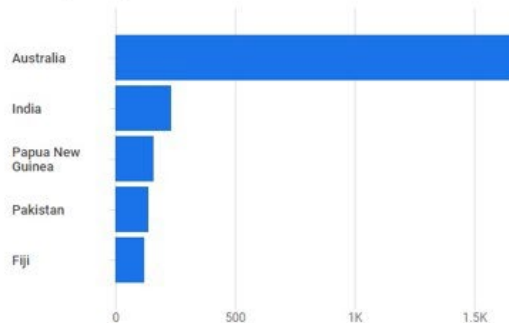
|                       |                |                    |
|-----------------------|----------------|--------------------|
| Medical receptionist  | 16 viewed site | 3 clicked to apply |
| Life nurse specialist | 5 viewed site  | 2 clicked to apply |
| Health Care Work      | 1 viewed site  | 1 clicked to apply |
| Project Engineer      | 2 viewed site  | 1 clicked to apply |
| Action Aid Officer    | 5 viewed site  | 0 clicked to apply |

There have been 15 new residents to the Grampians since the initiation of the Grampians Life website.

Users by Country over time



Users by Country



3,559 users visited the Campaign website in October.

47% (1,684) were from Australia (remainder overseas). 83% (1,400) of the Australian based users were from Melbourne.

14,000 people have visited the site since the 2 July 2022 launch.

**Spendmapp**

Monthly Spending Summary – October 2022 attached as **Appendix 9.6A**.



**Business Visitations for the Month of October 2022**

| Month Visitation | Retail Services | Hospitality & Accommodation | Event interaction contacts | Event Notifications | Overall contacts for the month |
|------------------|-----------------|-----------------------------|----------------------------|---------------------|--------------------------------|
| January          | 4               | 3                           | 10                         | 5                   | 22                             |
| February         | 4               | 6                           | 19                         | 10                  | 39                             |
| March            | 5               | 41                          | 11                         | 4                   | 61                             |
| April            | 12              | 8                           | 8                          | 6                   | 34                             |
| May              | 19              | 4                           | 9                          | 11                  | 43                             |
| June             | 3               | 25                          | 4                          | 3                   | 35                             |
| July             | 9               | 30                          | 2                          | 2                   | 43                             |
| August           | 4               | 3                           | 10                         | 8                   | 25                             |
| September        | 26              | 2                           | 14                         | 12                  | 54                             |
| October          | 60              | 30                          | 12                         | 14                  | 116                            |
| <b>Total</b>     | <b>146</b>      | <b>152</b>                  | <b>99</b>                  | <b>75</b>           | <b>472</b>                     |

**Occupied Businesses:**

| Street and Number of Businesses  | September FY 22-23 Businesses Occupied | October FY 22-23 Businesses Occupied | October FY 22-23 Businesses Vacant | October FY 22-23 Percentage Businesses Occupied |
|--|--|--------------------------------------|------------------------------------|---|
| <b>Darlot St – 43</b><br>car wash and businesses operating from a house included         | 42                                     | 40                                   | 3                                  | 93%   |
| <b>Firebrace St - 99</b>   | 91                                     | 92                                   | 7                                  | 93%   |
| <b>Hamilton St - 17</b>  | 16                                     | 17                                   | 0                                  | 100%  |
| <b>Wilson St – 34</b>  | 29                                     | 28                                   | 6                                  | 82%   |
| <b>Pynsent St – 28</b><br>Cinema included  | 26                                     | 27                                   | 1                                  | 96%   |
| <b>Roberts Ave – 27</b><br>Coles included  | 26                                     | 26                                   | 1                                  | 96%   |
| <b>McLachlan St – 24</b><br>CFA & GWM included   | 22                                     | 21                                   | 3                                  | 87%   |
| <b>Total 272</b><br>Post February 2022 there were 262 shops identified in the study area | <b>252/272</b>                         | <b>251/272</b>                       | <b>21</b>                          | <b>92%</b>                                      |

*(Businesses are determined by whether they are 1. A premises, 2. Have customers 3. Exchange money; i.e Centre Link and the Cinema are included, and the Public Library is excluded). There are four known shops that are not suitable for occupancy as they require major renovations or are being used as a secondary business not requiring a retail front. These shops are reflected in the vacant shop numbers and unfortunately reduce the percentage of occupied businesses.*

| Council Priorities | Action   | Goal Measured By  | Progress  |
|--------------------|--|---|---|
| 2.1.2<br>(ongoing) | Design, promote, participate and support municipal activities and events as scheduled including NAIDOC, Volunteers, International Women's Day & Seniors Week | Events reported on in the Investment Attraction and Growth monthly Council Report | Planning underway for Christmas Extravaganza. Activities will include tree lighting ceremony, market stalls, food trucks, face painting, scavenger hunt, wood turners, hot choc bar, roaming advent calendar, window display comp and more. Advertising to commence mid November.<br>Two events will be held on 2 and 16 December.  |
| Council Priorities | Action   | Goal Measured By  | Progress  |
| 3.1.3<br>(2 years) | Develop and implement the Natimuk Social and Economic Plan   | Plan Developed & Progress report to Council                                       | Council is working with the community to form a group to lead the implementation of the plan. Currently working on the terms of reference for the implementation group which will be elected in the new year.   |
| 3.2.1<br>(ongoing) | Work with local business leaders throughout the municipality to develop business confidence and growth   | 2 business forums held annually   | Business forum focussing on activities within the CAD was held in October.  |
| (ongoing)          | Encourage homebased and start-up businesses to expand through the Wimmera Business Centre  | Having two start-up businesses per year gain support through the WBC.             | WDA vacated the business centre in October. Creating space for additional start-up businesses at the Wimmera Business Centre. The Capital Catering have commenced leasing one of the garages. A new woodworking business is about to commence tenancy in one of the garages. A medical business will occupy an office in the main building when renovations are complete. |

## STATUTORY PLANNING AND STRATEGIC PLANNING

### Statutory Planning

#### Planning Applications Determined

Below are the number of Planning Permits issued for the month of October 2022 and a comparison with the same period last year.

| Type                   | OCTOBER 2022 |                  | OCTOBER 2021 |                |
|------------------------|--------------|------------------|--------------|----------------|
|                        | No.          | *Value \$        | No.          | *Value \$      |
| Miscellaneous Domestic | 7            | 3,070,464        | 4            | 650,000        |
| Industrial/Commercial  | 5            | 288,000          | -            | -              |
| Subdivisions           | 9 (41 lots)  | 2,000            | 3 (6 lots)   | 150,000        |
| Other                  | -            | -                | 1            | 60,000         |
| <b>Total</b>           | <b>21</b>    | <b>3,360,464</b> | <b>8</b>     | <b>860,000</b> |

(\*Please note: Not all applications have a \$ figure)

Total number of planning permits issued in the Horsham Rural City Council area from 1 July 2022 to 31 October 2022 is 58 compared to 43 in the same period in 2021-22.

Planning permits issued for subdivision have permitted 123 new lots from 1 July 2022 to 31 October 2022 compared to 30 in the same period in 2021-22.

The Statutory Planning team has recently completed the Better Planning Approval Project with the support of DELWP which has been aimed reducing processing timeframes, improving user experience and creating greater capacity within the planning team.

Through a number of workshops we have been focused on better submission and internal referrals as the most time consuming and complex parts of the process.

## SUPPORTING EACH APPLICANT GROUP

DELIVERING TO MEET THE NEEDS OF THREE CUSTOMER PROFILES

The project team recognise different customer groups with varied skills and needs when navigating the planning approval process. Developing the website and Greenlight as a platform of support has been critical to increase the level of self-service and quality of information shared in the pre-application process. It also serves as a guide and filter to higher quality applications. For all applicant profiles, this will improve efficiency and quality of submissions.



The project has achieved a number of immediate improvements including an upgrade of the website to provide relevant information to applicants, a streamlined lodgement process and clear guidelines for internal referrals from Recreation, Infrastructure and Environmental Health.

The outcomes will be implemented over next 6-12 months and will provide a more professional and responsive planning system for Horsham.

### Building Services

Below are the number of building permits issued for the month of **October 2022** and a comparison with the same period last year.

Permits issued by Horsham Rural City Council for this Municipality

| Type                                  | OCTOBER 2022 |                | OCTOBER 2021 |                |
|---------------------------------------|--------------|----------------|--------------|----------------|
|                                       | No.          | Value \$       | No.          | Value \$       |
| Dwellings                             | 1            | 723,000        | -            | -              |
| Alterations to Dwellings              | -            | -              | 1            | 146,680        |
| Dwelling resittings                   | -            | -              | -            | -              |
| Misc Domestic (Carports, Garages etc) | 3            | 153,099        | 9            | 162,997        |
| Removal/Demolish                      | 1            | 64,680         | 2            | 150,780        |
| Industrial/Commercial                 | -            | -              | 1            | 415,240        |
| Signs                                 | -            | -              | -            | -              |
| <b>Total</b>                          | <b>5</b>     | <b>940,779</b> | <b>13</b>    | <b>875,697</b> |

Permits issued by other Private Building Surveyors for this Municipality or by Government Departments:

| Type                                  | OCTOBER 2022 |                  | OCTOBER 2021 |                  |
|---------------------------------------|--------------|------------------|--------------|------------------|
|                                       | No.          | Value \$         | No.          | Value \$         |
| Dwellings                             | 6            | 2,962,360        | 6            | 2,789,486        |
| Alterations to Dwellings              | 3            | 207,184          | 3            | 84,788           |
| Dwelling resittings                   | -            | -                | -            | -                |
| Misc Domestic (Carports, Garages etc) | 5            | 166,479          | 11           | 361,190          |
| Removal/Demolish                      | 4            | 79,810           | -            | -                |
| Industrial/Commercial                 | 1            | 750,000          | 7            | 3,315,625        |
| Signs                                 | -            | -                | -            | -                |
| <b>_Sub Total</b>                     | <b>19</b>    | <b>4,165,833</b> | <b>27</b>    | <b>6,551,089</b> |

A total of **14** Building Permits have been issued by the Horsham Rural City Council at a total value of **\$1,802,447** from **1 July 2022 to 31 October 2022** compared to **35** Building Permits at a total value of **\$2,227,648** for the same period in 2021-22.

Private Building Surveyors have issued **80** Building Permits at a total value of **\$23,154,432** from **1 July 2022 to 31 October 2022** compared to **101** at a total value of **\$24,948,715** for the same period in 2021-22.

## Strategic Planning

### Flood Amendment

On 14 October 2022 the Department of Environment, Land, Water and Planning (DELWP) authorised Council's flood amendment. Council will be required to commence the exhibition of the amendment within 40 days from DELWP's authorisation.

### DELWP Regional Planners Forum

On 13 October Council's virtually attended DELWP's Regional Planners Forum. DELWP provided an updated on the Regional Growth Plans being subject to a review and refresh. This was a very topical subject amongst the regional and rural Council planners as the Growth Plans are embedded in each planning scheme and provide broad directions for land use and development across regional Victoria. They also provide more detailed planning frameworks for key regional centres. Horsham sits within the Wimmera Southern Mallee Growth Plan region and is identified as the key regional centre for the region. The broad feedback to DELWP during the forum was that Councils wish to be activity engaged in the review and refresh of the Regional Growth Plans as there were considered to be shortfalls and omissions in the current plans and more emerging issues and trends need to be accurately captured such as housing, renewables, agriculture and the environment.

| Council Priorities        | Action   | Goal Measured By   | Progress   |
|---------------------------|--|--|--|
| 1.3.5 & 1.3.6<br>(1 year) | Develop and implement the Horsham North Local Area Plan          | <ul style="list-style-type: none"> <li>Horsham North Local Area Plan adopted by Council</li> <li>Progress report on implementation plan</li> </ul> | The draft Horsham North Local Area Plan is currently open for public feedback. |
| 2.10.3<br>(2 years)       | Prepare and implement the Horsham South Structure Plan (Stage 2) | Plan adopted by Council  | Technical background reports underway.   |

### Options to Consider

Not applicable – no decision required

### Sustainability Implications

Report provides overview of the development and business activity across the region with no direct sustainability implications.

### Community Engagement

Report has been prepared in consultation with range of agencies and will be made publicly available to Wimmera Development Association, West Vic Business, and Grampians Tourism and on Council's website.

### Innovation and Continuous Improvement

Report provides overview of activity and assists with continuous improvement.

### Collaboration

Report has been prepared in collaboration with Council officers across Planning, Building and Business Development and Tourism Support.

### Financial Implications

Nil

### Regional, State and National Plans and Policies

Not applicable – no direct relationship or requirements

### Council Plans, Strategies and Policies

Theme Three - Sustainability - Horsham Rural City Council will actively lead in sustainable growth and development of the community and the economy.

Strategy 2: A sustainable economy where local business, agriculture, tourism and other diverse industries thrive.

### Risk Implications

Not applicable – no decision required

### Conclusion

The monthly Investment Attraction and Growth Department report provides the opportunity to give Council and the community an insight into the projects being undertaken to grow our municipality and Horsham as a regional city.

## 9.7 ACTING CHIEF EXECUTIVE OFFICER'S OPERATIONAL REPORT

|                        |                           |                     |                |
|------------------------|---------------------------|---------------------|----------------|
| <b>Author's Name:</b>  | Fiona Kelly               | <b>Director:</b>    | Not applicable |
| <b>Author's Title:</b> | EA to CEO and Councillors | <b>Directorate:</b> | Not applicable |
| <b>Department:</b>     | Chief Executive Office    | <b>File Number:</b> | F06/A01/000001 |

### Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

Yes  No

Reason: Nil

### Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

Yes  No

Reason: Nil

### Appendix

Nil

### Purpose

To receive and note the Acting Chief Executive Officer's Operational Report for December 2022.

### Summary

The Chief Executive Officer's Operational Report highlights issues and outcomes affecting the organisation's performance and matters which may not be subject of Council reports or briefings.

### Recommendation

That Council receive and note the Acting Chief Executive Officer's Operational Report for December 2022.

## REPORT

### Background

At the 24 June 2019 Ordinary Meeting of Council, it was resolved that the Chief Executive Officer provide an operational report to Council.

### Discussion

Key items of interest for the report period are summarised below.

#### **A. Advocacy/Funding Announcements**

**Wimmera Regional CEO Meeting:** The CEOs from Yarriambiack, Hindmarsh, Buloke, Northern Grampians and West Wimmera Shire Council's met on Thursday 8 December 2022. CEO's received an update from Wimmera Development Association Chris Sounness on the WDA Strategic Plan, tourism in the region, Wimmera Housing Innovation and Renewable Energy Investment.

**Department of Transport Meeting:** Liaison Meeting with Council on Friday 2 December 2022.

#### **Funding Opportunities:**

Not applicable

#### **B. Community Engagement**

**Flood Amendment:** Flood Amendment C81 Community Consultation was held at Council on Thursday 1 December, Dadswells Bridge on Tuesday 6 December and Natimuk on Wednesday 7 December.

#### **C. Projects and Events**

**Quantong Oval Resurfacing Works:** Works to re-shape and re-surface Quantong Oval are underway, with the project including improved drainage and irrigation. This work is funded by the Victorian Government's *Country Football and Netball Program*.

**Hamilton Street Pedestrian Bridge:** Construction for the Hamilton Street Pedestrian Bridge has started onsite, with the foundation piles being driven into place this week. This has required the river level through Horsham to be dropped. The contractor will work closely with the Project Manager and Depot crew to ensure that the river can be raised again as soon as possible. This project is funded by the *Local Roads and Community Infrastructure* program from the Federal Government, and the Victorian Governments *Regional Development Fund*.

**Nature and Water Play Park:** Chainsaw artist Brett Davies (*Art of Igmus*) has installed two kookaburras on a large tree stump in the park. The tree has been dead for quite some time, but the stump could not be removed due to the root extent. Unfortunately the stump itself is too degraded to be carved, but it makes a wonderful stand for two chainsaw-carved kookaburras, each about 500 mm tall. The Nature and Water Play Park is funded by the Victorian Government's *Community Sports Infrastructure Stimulus Program* and the *Local Roads and Community Infrastructure* program from the Federal Government.

#### **D. Staff Matters**

**Mandatory Sexual Harassment Training:** Staff have been attending sexual harassment training. One of the key objectives of the Gender Equality Action Plan surrounds Workplace Sexual Harassment and the introduction of mandatory face to face training.

Staff training has addressed a range of issues including active bystander tips and techniques to challenge sexual harassment and gender-based violence.

**Statewide Recognition:** Three Council staff have been recognised at the 25<sup>th</sup> Victorian Drama League (VDL) Awards announced on Sunday 4 December 2022. The VDL supports and recognises excellence and achievements in community theatre in Victoria. Horsham is blessed to have a number of community theatre companies currently operating. Congratulations and a special 'shout out' to the following staff:

- Shane Podolski (HTH) who won best Lighting Design for the Laramie Project (Smart Artz Theatre). Nominated without his knowledge, Shane received the gold trophy from a competitive field of 27 entrants Victoria wide
- Amy Anselmi (HTH Casual), won Best Director of a Drama Production and,
- Smart Artz (noting members Amy Anselmi and Luke Mitton) won a Silver award for best Sound Design.

Congratulations to all, it's great to see our region punching above its' weight in the community theatre space. They continue to provide excellent opportunities for residents to participate in both technical and performance craft to a high standard. Local and visiting audiences always appreciate the effort, energy and skills provided by these companies and the individuals who present these quality shows.

#### **Financial Implications**

Not applicable

#### **Links To Council Plans, Strategies, Policies**

2021-2025 Council Plan  
Theme 5 - Leadership

#### **Consultation/Communication**

Not applicable

#### **Risk Implications**

Not applicable

#### **Environmental Implications**

Not applicable

#### **Human Rights Implications**

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

#### **Conclusion**

The report provides an update on a range of activities of the Acting Chief Executive Officer during December 2022.



## 10. COUNCILLOR REPORTS AND ACKNOWLEDGEMENTS

### Cr Robyn Gulline

| <b>Committee Representation</b> |  |
|---------------------------------|--|
| Date                            | Description  |
| 29/11/22                        | Wimmera Development Association Board meeting and AGM                    |
| <b>Other Council Activities</b> |  |
| Date                            | Description  |
| 30/11/22                        | Met with Owen Hughan re basketball                                       |
| 2/12/22                         | Triple H radio interview with Di Trotter                                 |
| 2/12/22                         | Met with Department of Transport with acting Regional Director (virtual) |
| 2/12/22                         | Christmas in the Carpark   |
| 2/12/22                         | Horsham Christmas Extravaganza   |
| 3/12/22                         | Brimpaen Hall 100 year celebrations                                      |
| 5/12/22                         | International Volunteer Day morning tea                                  |
| 5/12/22                         | Aboriginal Roundtable  |
| 6/12/22                         | Discussed Council priorities with Emma Kealy and Anne Webster            |

### Cr David Bowe

| <b>Other Council Activities</b> |  |
|---------------------------------|--|
| Date                            | Description  |
| 1/12/22                         | Rural and Coastal Shires: Victorian Local Governance Association (VLGA) & Local Government Information Unit (LGIU) Australia Global Live Panel Forum |
| 2/12/22                         | Christmas Extravaganza – Roberts Place Horsham   |
| 5/12/22                         | HRCC Volunteer Recognition Morning Tea - Horsham Town Hall   |
| 5/12/22                         | Council Briefing Meeting – Council Chambers  |
| 8/12/22                         | A-Z Planning Training – Statutory and Strategic planning processes and responsibility training for Councillors – Council Reception                   |
| 12/12/22                        | Councillor Workshop with Leading Teams – Wimmera Business Centre   |

**Cr Penny Flynn**

| <b>Other Council Activities</b> |   |
|---------------------------------|---|
| Date                            | Description   |
| 30/11/22                        | Nelly Thomas has a keen interest in the promotion of Gender equity in children, promoting gender equity and preventing violence against women and children. Her presentation promoting gender equity with Children was held at the Horsham Town Hall being part of 16 Days of Activism. |
| 8/12/22                         | Statutory and Strategic Planning Training Session – Matthew Gilbertson Glossop Town Planning – Council Chamber  |

**Cr Claudia Haenel**

| <b>Other Council Activities</b> |  |
|---------------------------------|--|
| Date                            | Description  |
| 30/11/22                        | Coffee with Cr. Claudia                                    |
| 4/12/22                         | Christmas Tree 2022 - Green Lake Yacht Club & Water Sports |
| 5/12/22                         | Volunteer Recognition Morning Tea – Horsham Town Hall      |
| 5/12/22                         | Council Briefing Meeting - Council Chambers                |
| 7/12/22                         | Coffee with Cr. Claudia                                    |
| 8/12/22                         | A-Z Planning Training - Council Chambers                   |
| 12/12/22                        | Leading Teams Training - WBC                               |
| 12/12/22                        | Council Meeting - Council Chambers                         |
| 13/12/22                        | HRCC Christmas Party - Coughlin Park                       |

**11. URGENT BUSINESS**

## 12. PETITIONS AND JOINT LETTERS

## **13. PROCEDURAL BUSINESS**

### **13.1 INFORMAL MEETINGS OF COUNCILLORS – RECORD OF MEETINGS**

- Council Briefing Meeting held on Monday 5 December 2022

Refer to **Appendix 13.1A**

### **13.2 SEALING OF DOCUMENTS**

Nil

### **13.3 INWARD CORRESPONDENCE**

Nil

### **13.4 COUNCIL COMMITTEE MINUTES**

Nil

#### **Recommendation**

That Council receive and note agenda items:

- 13.1 Informal Meetings of Councillors – Record of Meetings
- 13.2 Sealing of Documents
- 13.3 Inward Correspondence
- 13.4 Council Committee Minutes.

**14. NOTICE OF MOTION**



## Summary of Committees & Councillor Representation 2023

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### Municipal Association of Victoria (MAV)

**COUNCILLOR REPRESENTATIVES:** Mayor Gulline and Deputy Mayor Flynn as substitute

#### COMMITTEE SUMMARY

The Municipal Association of Victoria (MAV) is a membership association and the legislated peak body for Victoria's 79 local Councils.

The MAV's role is to:

- Represent and advocate local government interests
- Promote the role of local government
- Build the capacity of Councils
- Facilitate effective networks
- Provide policy and strategic advice
- Support Councillors
- Provide insurance and procurement services.

The MAV State Council is the governing body of the MAV and is made up of representatives of each member Council. State Council's powers include:

- Determining the rules of the MAV
- Electing the President and other members of the Board
- Determining the MAV's strategic direction
- Appointing the auditor.

*The MAV State Council generally hold meetings in May and September each year.*

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### North West Municipal Association\*

**COUNCILLOR REPRESENTATIVES:** Mayor Gulline and Deputy Mayor Flynn as substitute

#### COMMITTEE SUMMARY

The North West Municipalities Association (NWMA) comprises the municipalities of Buloke, Gannawarra, Hindmarsh, Horsham, Mildura, Northern Grampians, Swan Hill, West Wimmera and Yarriambiack.

Each of these Councils has a voting delegate who is the Mayor or nominated Councillor. The NWMA plays an advocacy and lobbying role for its member Councils and is represented on the Municipal Association of Victoria Board.

*Meetings are held biannually in May and August.*

\*This association may change due to the MAV Regional Groupings Review

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## Victorian Local Governance Association (VLGA)

**COUNCILLOR REPRESENTATIVE:** Cr David Bowe

### COMMITTEE SUMMARY

The Victorian Local Governance Association (VLGA) is an independent organisation that supports Councils, Councillors and communities in good governance. The VLGA currently has currently 49 member Council.

*Meetings are held as required.*

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## Audit & Risk Committee

**COUNCILLOR REPRESENTATIVES:** Mayor Gulline and Cr Power with Deputy Mayor Flynn and Cr Ian Ross as first second substitute respectively

### COMMITTEE SUMMARY

The Audit and Risk Committee is an independent advisory committee to Council established under section 53 of the *Local Government Act 2020*. The Committee's objective is to provide appropriate independent advice and recommendations to Council on matters relevant to the Committee's Charter in order to facilitate decision-making by Council in relation to the discharge of Council's accountability requirements.

The Committee is an Advisory Committee and does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management.

The Committee will provide oversight and guidance on the following matters:

- Council financial performance reporting;
- Compliance of Council policies and procedures with the Act, particularly the governance principles;
- The effectiveness of the management and reporting of Council's risk management and fraud and corruption prevention;
- The effectiveness of Council's system of internal controls;
- The effectiveness of the internal and external audit functions; and
- The provision of an effective means of communication between the external auditor, internal audit, management and the Council.

*Meetings are held quarterly generally in March, June, September and November/December each year.*

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## Rail Freight Alliance

**COUNCILLOR REPRESENTATIVES:** Cr Redden with Cr Haenel as substitute

### COMMITTEE SUMMARY

The Rail Freight Alliance is made up of Victoria rural, regional and metropolitan local government Councils. The alliance represents the local government sector in Victoria and adjoining states in freight logistics interests connecting Victoria nationally and internationally.

The purpose of the alliance is to advocate for:

- Rail standardisation of all key rail lines in Victoria
- Upgrading and connecting to a National Rail Freight Network



- A competitive, independent and open access rail freight system
- Seamless freight logistics that will facilitate efficient rail freight movement

*Meetings are held bi-monthly.*

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## Western Highway Action Committee

**COUNCILLOR REPRESENTATIVE:** Cr Haenel with Cr Redden as substitute

### COMMITTEE SUMMARY

The aims of the Western Highway Action Committee are to:

- Pursue the upgrading of the Western Highway to achieve improvements to safety, transport, efficiency and amenity
- Lobby and obtain allocations of government funding for the implementation of approved strategies for the construction, planning and maintenance of the Western Highway
- Investigate the relationship between all transport systems linking Adelaide with Melbourne through the Western Highway Corridor, and collaborate with other groups and agencies in improving these links
- Liaise with and support Local Government with initiatives and actions relating to bypass issues of the cities and towns along the Western Highway
- Support and assist in the implementation of highway enhancement programs and strategies for economic, tourism and employment opportunities available along the Western Highway
- Encourage the implementation of programs for the appearance, presentation and serviceability of the highway facilities
- Support a sound consultative approach in managing the balance between improving highway safety and the environment
- Promote the design objective for upgrades to the Western Highway to be for freeway standards, including bypasses of towns and cities, to achieve a suitable consistent design speed that is safe and assists transport efficiency, supporting the dual outcomes of a "Towards Zero" approach to road casualties and the economic benefits of improved freight efficiency.

Membership of the committee is the 10 local governments along the Western Highway corridor from Melton to the SA border. Representatives of the Department of Transport / Regional Roads Victoria and Major Road Projects Victoria and Wimmera Development Association also participate in the meetings.

*Meetings are held every two months at various venues along the Western Highway, occasionally including inspections of relevant work sites.*

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## Wimmera Regional Library Corporation (WRLC)

**COUNCILLOR REPRESENTATIVE:** Cr David Bowe

### COMMITTEE SUMMARY

The Wimmera Regional Library Corporation (WRLC) is a collaboration between both West Wimmera Shire Council and the Horsham Rural City Council and is a public library providing services with various locations across the Wimmera, including branches at Edenhope, Goroke, Harrow, Horsham and Kaniva.

The regional and administrative headquarters are located in Horsham at the Mibus Centre, 28 McLachlan Street.

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## Wimmera Southern Mallee Transport Group

**COUNCILLOR REPRESENTATIVE:** Deputy Mayor Flynn with Cr Ross as substitute

### **COMMITTEE SUMMARY**

The purpose of the Wimmera Southern Mallee Transport Group (WSMRTG) is to collaborate and promote a regional transport position through the preparation and updating of Wimmera Southern Mallee Regional Transport Strategies. The WSMRTG is the priority setting body for transport related issues in the Wimmera-Southern Mallee and makes recommendations for project funding to government. These transport strategies have underpinned many successful applications for grants to facilitate transport related projects.

Member Councils are Buloke, Hindmarsh, Horsham, Northern Grampians, West Wimmera and Yarriambiack.

*Meetings are held bi-monthly, generally in Horsham.*

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## Wimmera Development Association (WDA)

**COUNCILLOR REPRESENTATIVE:** Mayor Gulline

### **COMMITTEE SUMMARY**

The Wimmera Development Association (WDA) is the peak economic development organisation for the Wimmera Southern-Mallee region supporting existing local businesses and promoting economic development opportunities to investors. The WDA is a vital link between industry and government, lobbying for improved regional infrastructure, and advocating for regional priority issues.

Wimmera Development Association is a collaboration between five regional Councils being, Hindmarsh Shire Council, Horsham Rural City Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council.

Membership comprises of representative from local government, commerce and industry, education and training, environment and sustainability, health and wellbeing, manufacturing, recreation and tourism, sustainable agriculture, Wimmera Sustainability Alliance.

*Meetings are held monthly.*

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## HORSHAM RURAL CITY TALKS EXPO 2022– 1 SEPTEMBER – 3 SEPTEMBER HORSHAM TOWN HALL

## INTRODUCTION

Horsham Rural City Council recognises that effective community engagement is essential to achieving the best outcomes for projects and services that Council deliver.

The Horsham Rural City Council Talks Expo 2022 is Council’s major community engagement relating to the annual review of the Council Plan (and integrated Health and Wellbeing Plan), Annual Action Plan and Budget, providing a transparent mechanism for our community to receive information on current Council projects and priorities, and to provide genuine input into Council’s planning cycle for 2023/2024.

This Engagement Report will be used to inform Councillors about “what the community have told us is” at a Councillor workshop in September 2023.

Council thanks all members of our community who contributed to the Expo both in person at the Town Hall and on-line.

## TIMING AND ATTENDANCE HORSHAM TOWN HALL

## EXPO DOOR NUMBERS

|                              |            |
|------------------------------|------------|
| Thursday 1 Sep 2022 6pm-8pm  | 26         |
| Friday 2 Sep 2022 10am-7pm   | 295        |
| Saturday 3 Sep 2022 10am-1pm | 88         |
| <b>Total</b>                 | <b>409</b> |

## ON-LINE PARTICIPATION HAVE YOUR SAY

## ONLINE RESPONSES

My projects performance summary (website data)

| Date         | Individual Visitors | Total Site Visits | Individual Contributors |
|--------------|---------------------|-------------------|-------------------------|
| 6/09/2022    | 73                  | 84                | 33                      |
| 7/09/2022    | 23                  | 24                | 5                       |
| 8/09/2022    | 23                  | 24                | 16                      |
| 9/09/2022    | 147                 | 155               | 64                      |
| 10/09/2022   | 24                  | 25                | 13                      |
| 11/09/2022   | 13                  | 14                | 7                       |
| 12/09/2022   | 2                   | 2                 | 4                       |
| <b>TOTAL</b> | <b>305</b>          | <b>324</b>        | <b>142</b>              |

## KEY DEMOGRAPHICS

## EXPO DEMOGRAPHICS:

Survey data from entry competitions indicate that the attendance at the Expo was heavily dominated by people aged 65+ and in particular aged over 75.

## Key demographics:

|                  |     |
|------------------|-----|
| Males            | 50% |
| Females          | 50% |
| Total aged 65-74 | 34% |
| Total aged 75+   | 39% |

This data indicates that approximately 73% of participants at the Town Hall were aged over 65 and that almost 2 in 5 attendees were over the age of 75. There was an equal representation of men and women. This survey data supports anecdotal observations that the Council staff mainly talked to older community members.

The 2021 Census Data indicates that the median age of the Horsham Rural City municipality is 41 (a slight decrease from the 2016 median age of 42). HRCC is only three years above the median age for the whole of Victoria (38). HRCC's has a significantly younger population than the surrounding Wimmera Southern-Mallee Councils who have a median age of between 49 and 52. (*WDA 2021 Census Presentation*)

## ONLINE RESPONSES

There was no demographic data requested for on-line responses. This is noted as an area that can be improved for future expos.

## IMPACT OF DEMOGRAPHICS ON ENGAGEMENT FEEDBACK

The demographics of the attendees at the Expo highlights the following:

- The Expo format and venue suited older people
- We clearly heard feedback from people aged 65+ on a range of topics
- There was very limited participation by anyone under 35 (12%) and so we have not successfully engaged with this age group.
- Engagement feedback whilst useful is not representative of the broader demographics of our community, or reflect the 50% of our population that are equal to or younger than the median age of 41.

## EXPO THEMES AND ENGAGEMENT FEEDBACK

The Expo featured a number of displays about current projects listed below. Where indicated, specific engagement activities (**SEA**) were undertaken, and at all other displays there was an opportunity for the public to discuss projects with Council staff and provide their thoughts and feedback which are documented throughout this report.

PARENTING SPACE FOR HORSHAM CAD (**SEA**) – FEEDBACK

Participants were asked to highlight areas they felt were important to a parenting space in Horsham:

| Feature   | Number of dots | On-line responses |
|---|----------------|-------------------|
| Privacy – ability to close door or make space private | 1              | 2                 |
| Gender neutral  | 2              | 2                 |
| Inclusive and welcoming for all parents and carers    | 2              | 2                 |
| Safe space to entertain other children/ toddlers      | 3              | 3                 |
| Frequently cleaned                                    | 3              | 3                 |
| Close to Firebrace                                    | 1              | 3                 |

|                      |   |   |
|----------------------|---|---|
| Close to car parking | 3 | 1 |
| Monitored/ Safe      | 1 | 2 |
| Easy to access       | 2 | 3 |

Mostly week days: 1

Mostly weekends: 1

Both: 1

### General Comments:

- Location – Roberts Avenue kindergarten – fencing to stop kids from running off
- Consider a “carers room” also with adult and family access
- Carers room with a shower and access during business hours
- Parenting space – inclusive purpose designed for children and toddlers with developmental delay
- Cleaner toilets - non-touch with better facilities for out of town mothers/aged and other to have a hygienic environment to be in. Toilets in the mother’s facility.
- Put the serenity garden in the children’s area at Roberts Ave.
- Ideas for location of parenting space – potentially May Park, Bus Station or the Botanic Gardens
- Submission made by telephone – consider the usage needs of in town mothers, out of town mothers (rural residents) and those visiting from other towns. Needs of rural and visiting from out of town is different from local mothers as the need a place to land for cleaning, changing, feeding breast or otherwise. Ensure the space allows them to get on with their day and do their shopping rather than having to pack up and head home.

### COMMUNITY INCLUSION PLAN

Participants were asked how can Council make it easier for people with disability.

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#### HOW CAN BUILDINGS AND PUBLIC SPACES BE IMPROVED FOR PEOPLE WITH DISABILITY?

- Quiet, low sensory space at Civic Centre
- Darlot Street and others where footpaths are paved mean that I never get to those shops because I need flat concrete
- Where disabled parking spaces exist install “proper gradient” ramped paths to access footpaths
- Quiet spaces with lots of plants
- Height of toilets – they are too low
- Access for wheelchairs and gophers
- Carer’s space that is adult friendly for disability support workers and carer’s of elderly parents
- Tree planting in Horsham north
- All-inclusive park in Horsham North (Foundry Park)

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#### HOW CAN EVENTS AND SERVICES BE IMPROVED FOR PEOPLE WITH DISABILITY?

- Earplugs available for loud events or events that may have loud elements
- With events – tell the proper time for the main acts
- Tenants length of tenure
- Work with the Wimmera Sports Assembly to attract disabled sporting events
- Who is the person responsible for equal opportunity in HRCC? Highlight their work and profile in the newspaper

## HOW CAN EMPLOYMENT OPPORTUNITIES AT COUNCIL BE IMPROVED FOR PEOPLE WITH DISABILITY?

- Cease double and triple barrelled questions as part of interview process
- Psychometric testing is stupid

## HORSHAM'S HERITAGE

## General comments

- put heritage signs throughout the CBD – street walk brochure
- Save the remaining heritage buildings – get heritage listing for them
- A heritage Horsham is needed for tourism and locals alike
- Developing Heritage – Horsham Rural City Band being dehomed for sporting improve. Band 150 years old.
- Does the Horsham Rural City Band fit all dot points of heritage – Yes!
- Horsham Historical Society needs more storage space
- Guided Heritage Tour
- Historical Society – recognise former site of Horsham 298

## 10 YEAR CAPITAL WORKS PIPELINE

The purpose of this activity was to give Council an idea of community priorities in relation to capital works projects, noting however that delivery of capital works projects over the next ten years is impacted directly by aspects such as strategic planning, detailed design, project readiness and grant funding.

It is also noted that the list below does not include regular programmed works for asset categories such as roads, bridges, plant & equipment and footpaths. These programs receive annual budget allocations that are indexed by at least the annual increase in rates and comprise around 40% of Council's total capital works expenditure each year.

Participants at the Expo and on-line where asked to place 3 dots against large capital projects of more than \$1million on the Long Term Capital Works Pipeline.

## WHICH THREE PROJECTS DO YOU THINK SHOULD BE A PRIORITY?

| Project   | Expo Votes | Online Votes | Total | % votes |
|---|------------|--------------|-------|---------|
| City Oval community facility and change rooms redevelopment | 8          | 85           | 93    | 14.7%   |
| City Oval Netball facilities redevelopment                  | 2          | 89           | 91    | 14.4%   |
| City Oval redevelopment grandstand/ north landscaping       | 1          | 68           | 69    | 10.9%   |
| Horsham Rail corridor redevelopment                         | 33         | 28           | 61    | 9.6%    |

|   |            |            |            |             |
|---|------------|------------|------------|-------------|
| Aquatic Centre - hydrotherapy pool, spa, steam and sauna rooms            | 18         | 32         | 50         | 7.9%        |
| Haven Hall replacement  | 11         | 38         | 49         | 7.7%        |
| Laharum Oval Community Facility   | 4          | 43         | 47         | 7.4%        |
| Extend bike tracks from Bike Plan   | 21         | 25         | 46         | 7.3%        |
| Aquatic Centre - outdoor splash pool and playground                       | 8          | 34         | 42         | 6.7%        |
| Horsham Central Activity District (CAD) Revitalisation projects           | 13         | 12         | 25         | 3.9%        |
| Horsham Urban Shade   | 13         | 12         | 25         | 3.9%        |
| Riverfront Activation Stage 2 - redevelopment of the Rowing Club building | 5          | 10         | 15         | 2.3%        |
| Horsham Natimuk Cycle Path  | 9          | 3          | 12         | 1.9%        |
| Zero Net Emissions Action Plan Project                                    | 5          | 4          | 9          | 1.4%        |
| <b>TOTAL</b>  | <b>151</b> | <b>483</b> | <b>634</b> | <b>100%</b> |

What do the results indicate?

- Strong level of interest and voting
- On-line voting more popular than in person (just over 3:1 ratio)
- Approx. 50 of the 400 people who attended in person voted (assuming 3 votes per person) – 12.5%
- Expo votes were quite different to on-line preferences – possibly relating to the age demographics
- On-line voting very much supported the City Oval Project – top three votes were for City Oval projects – with the three projects comprising 40% of all votes
- In person voting – highest votes for the Rail Corridor project and extending bike paths. Voting did not support the City Oval Project
- Projects that were well supported by both in-person and on-line voting – Rail corridor, Aquatic Centre hydrotherapy and extension of bike paths

Should Council include this type of survey again?

- Level of voting and interest in the display indicates yes
- Strong on-line voting activity which potentially reaches a different demographic
- Was a good starting point for conversations around Council's major projects
- Criticism that no \$\$ values were placed against projects – next time consider using a Small, Medium, Large project indicator.

## DO YOU HAVE ANY OTHER COMMENTS?

Space was provided for community members to provide feedback on any topics of interest and concern to them over the course of the Expo. Genuine and detailed conversations with Council staff was appreciated and a summary of “other comments” is provided below (under key themes). Some operational suggestions can be implemented within the next twelve months and will be considered by relevant Council teams.

## CAD STREETSCAPE PLAN

The CAD Streetscape Plan includes 7 strategies and 15 different projects that will begin to transform the CAD over the next ten+ years. The Plan is at concept level and raises opportunities to deliver significant improvements.

Almost all of the discussion at the Expo centred on two main issues relating to Firebrace Street: removal of parking for mid-block raised pedestrian crossing and widening of the median strip and how that will impact on traffic flow. Examples of comments:

- Concern about how much parking would be lost in Firebrace street to tree planting
- Parking Meters - delete to encourage business in the CBD
- Street trees should not have roots that impede pedestrians where getting out of cars etc.
- Query – 1 hour free parking like Ballarat
- Parking metres – consider remove parking metres and replace with parking zones e.g. ½ hr, 1 hr, 2 hr – Consult Ararat on feasibility of removing metres
- Median pedestrian crossing - why lose three parks on either side – why not one?
- Wombat pedestrian crossings don't work – e.g. Mildura/Warrnambool
- Removal of parking spaces to plant trees i.e. Page 41 of Streetscape Plan – not sure if this takes away too many car parks
- Median strip widening not necessary by 3metres
- Against trees in median strip

Some positive feedback was around the idea of the children's play area (at the old kindergarten site) and the town square project.

## FOOTPATHS, ROADS AND BRIDGES

Participants at the Expo had access and Council staff support to enter specific service requests on-line.

General comments included:

- Roundabout needed at corner Darlot Street and McLachlan Street
- School road Pimpinio – dirt should be all weather road
- Thomas Road (on roads plan - combined project)
- Get the bypass built ASAP – It will do more for Horsham than anything else suggested here. Build it along Stawell/Plumpton/Currans roads and that will encourage the tourists to visit or stay
- Horsham Truck Diversion (Alternative Truck Route) from Wail nursery put 2 lane improved road to Dooen – connecting with Henty highway to Mildura, and continue highway past Longerenong and south to interstate Western highway opposite new sale yards road. Keep Melbourne to Adelaide traffic out of Horsham - later connect Henty Hwy south of Horsham



- Domestic Bridge – Bennett Road to Ballinger Street
- Only have mid-block crossings in the CAD not a roundabout
- Map submission – develop Cameron Road from Henty Hwy to Western Hwy Bridge with a second bridge over the river at Cameron road (supported by three other participants). This would take trucks away from schools and city centre, would ease traffic from Stawell to north Horsham and would help Horsham's development from west

## SOCIAL INFRASTRUCTURE

General comments included:

- Pimpinio Community Planning session
- Utilise rear of the Pimpinio Uniting Church and War Memorial to provide a story board history of township including indigenous connections
- Museum Study Stage 2 – when will this happen?
- What other pop ups can be put up - other pop up parks? What about a pop up giant chess board or other interactive games – salvos piano pop up in different spots
- Rail station precinct - cement over unused rail precinct area for sport facilities (netball, bowls etc. and parking and club rooms)
- Support Town Square at Roberts Avenue
- Family friendly development in the Baillie Street helipad area such as toilets, BBQs, playground for public use and off-leash dog park
- Paddleboats – offer to service clubs the opportunity to operate
- The HRC Band has been around for 150 years and in its current location for 53 yrs. The HRCC is moving them out of their owned building to go to Jubilee Hall. Talk about Heritage.
- Horsham North Music Zone – people to access free music teaching and connection – like a fit for music community hub
- At the silo in Mill street – could the Aboriginal community use the area to show their art work and history of their peoples
- New Band hall – under events stage at City Oval

## ACCESSIBILITY

General comments included:

- Lighting up the shop fronts with LED lighting – could be under awning lighting in the CAD
- Bird droppings on table and chairs along the river – standard replacement (near rowing club), cleaning regime – weekly
- Return of passenger rail advocacy project
- After recent trip around out beautiful country I found that towns the same size or smaller than Horsham strongly encourage and strive to encourage visitors to stay and visit. They often provide free parking, great visitor info from locals. Tourists bring in money.
- Vline services – ticketing now at library – can the bus pull in there – better for accessibility

- Refurbish all public toilets especially Roberts Ave.
- It has been mentioned over the last 10 years Council should be working to make Horsham a retirement city. Make the Council depot into senior citizens accommodation with appropriate gopher trails and that Council should be looking at these rather than bike trails.

#### 4BIN WASTE SERVICE

The expo contained a large display introducing the 4-bin waste service that will start in April 2023. This display created a great deal of interest and the first opportunity for our community to ask questions about the new service.

General comments included:

- If you have one less bin – do you get charged less? – don't have glass in my home
- Colac Service – split bins with large 240 litre bin
- I am in favour of the recycling program. It is good to have a glass crusher.
- Winds blowing over the bin
- Wimmera village and other retirement villages – what will bin arrangements be? Ability to share bins?

#### COMMUNITY ENGAGEMENT

General comments included:

- A to Z on council website to help rate payer and others
- Comms idea – short summary of Council Minutes after each Council meeting – to sit on agenda page
- People commented – “It was really wonderful to talk to actual people”
- No Natimuk projects on display apart from overdue bike track
- Expo a good idea
- Grant writing workshop in Natimuk
- Rural priorities weren't on display or up for discussion
- Forum with councillors and community for open questions – say Town Hall

#### BUSINESS ACTIVATION

General comments included:

- Outdoor furniture – café- restaurant – permits
- Vline station – edge of platform is terrible
- More community focus events
- Just not families or groups all the time – what about single people?
- Rates incentive for commercial owners to have tenants and business in their buildings
- Youth services – nothing programmed in Natimuk

- Council need to advocate for Natimuk Lake

#### OTHER UNTHEMED GENERAL COMMENTS

- People asked about the status of specific projects
- Health and Wellbeing for families activities focus – in a family friendly gathering space
- Train times and access to education – Tafe system has free courses but they cannot be accessed here. Only in Ballarat. Either advocate for education here or for changes to the transport timetables to allow local kids to get to Tafe in Ballarat and home in a day
- Projection on buildings all year around – Activated windows
- People participation – get people involved with Council projects

**2023 COUNCIL MEETING DATES**

| <b>MONTH</b>    | <b>DATE</b> | <b>DAY</b>      | <b>MEETING</b>                                | <b>VENUE</b>   | <b>TIME</b>   |
|-----------------|-------------|-----------------|---|----------------|---------------|
| January         | 30          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| February        | 27          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| March           | 27          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| April           | 24          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| May             | 22          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| June            | 26          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| July            | 24          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| August          | 28          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| September       | 25          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| October         | 23          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| <b>November</b> | <b>16</b>   | <b>Thursday</b> | <b>Council Meeting to<br/>Elect the Mayor</b> | <b>Horsham</b> | <b>5.30pm</b> |
| November        | 27          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |
| December        | 18          | Monday          | Council Meeting                               | Horsham        | 5.30pm        |

Adopted by Council: \*\* December 2022

# Delegate Report

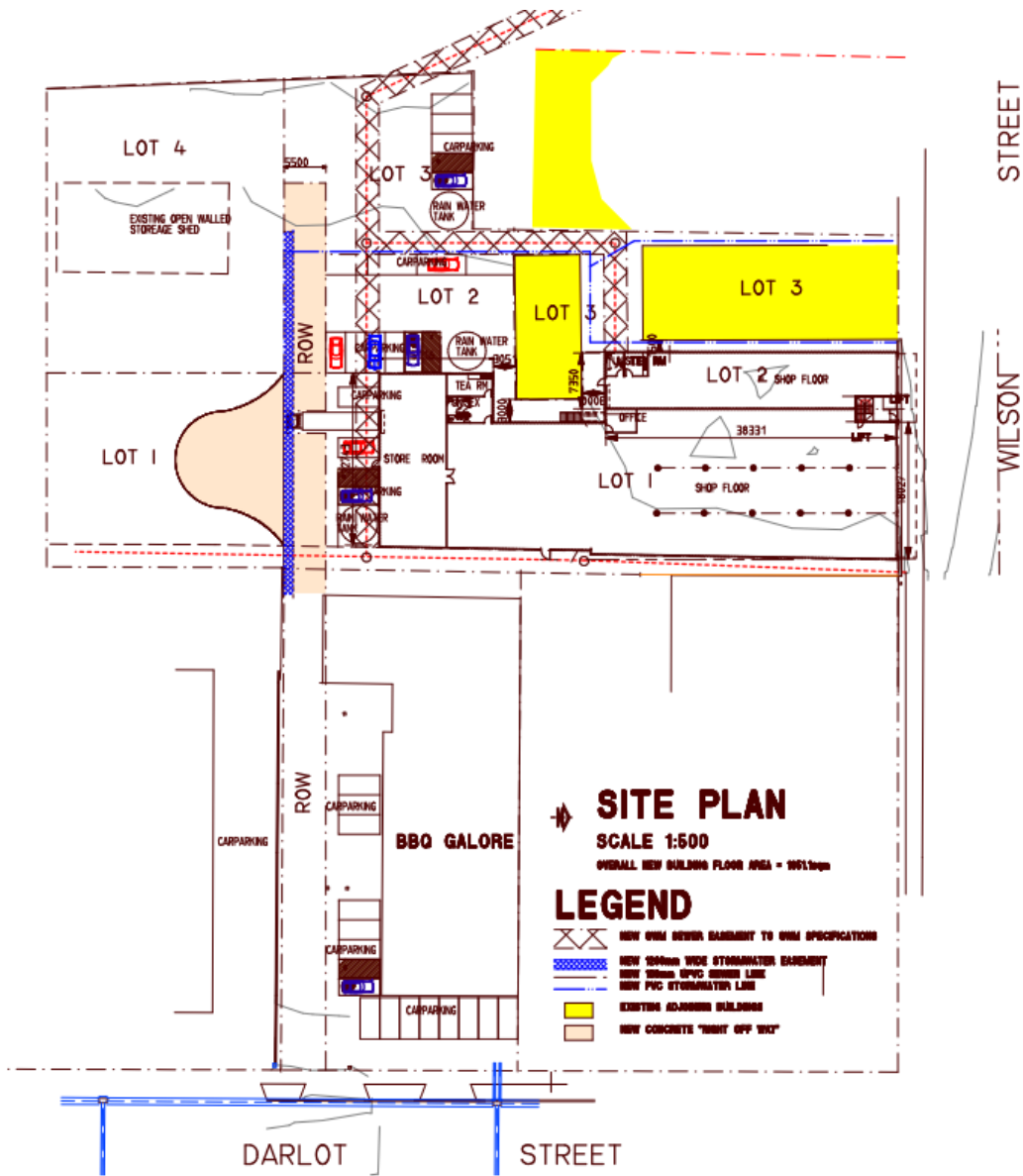
## Application Details

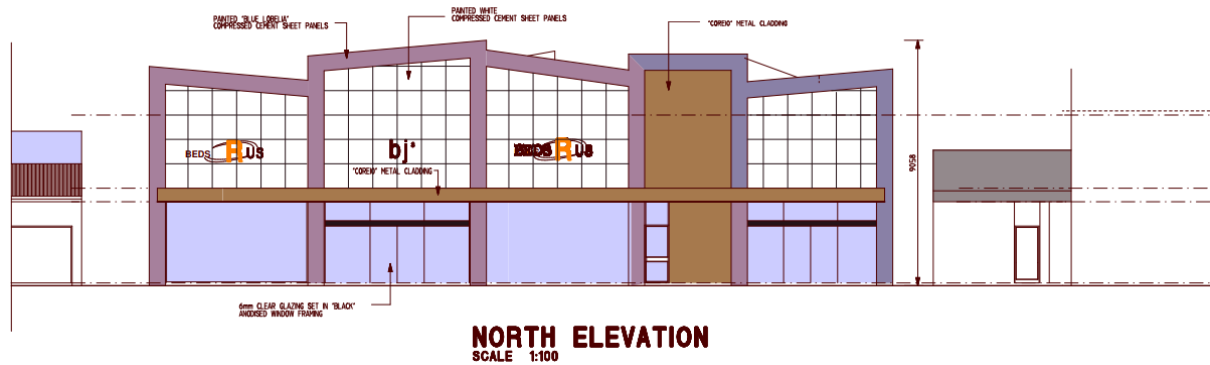
|  |  |
|--|--|
| Application is for:                        | Use and Development being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement |
| Applicant                                  | iPlanning Services Pty Ltd – James Illes   |
| Date Received:                             | 02/05/2022   |
| Application Number:                        | PA2200390  |
| Planner:                                   | Joel Hastings – Coordinator Statutory Planning and Building  |
| Land/Address:                              | 99 Wilson Street Horsham, 101 Wilson Street Horsham, 58 Darlot Street Horsham  |
| Zoning:                                    | Commercial 1 Zone (C1Z)  |
| Overlays:                                  | DDO3/EAO/DDO9  |
| Vic Smart Application                      | N/a  |
| Under what clause(s) is a permit required? | Commercial 1 Zone – Building and Works<br>53.06 Car Parking – reduction in Car Parking<br>Creation of Easements<br>Two Dwellings<br>Business identification signage  |
| Restrictive covenants on the title.        | n/a  |
| Current use and development:               | A range of commercial uses across multiple site.   |
| Cultural Heritage                          | n/a – not in area of cultural sensitivity  |

## Proposal

The application seeks a planning permit for Development and use being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement.

The project is a major redevelopment of a number of allotments in the precinct involving the development of large format retail centre with frontage to Wilson St, retention of the existing building on 100 Wilson St, two second storey apartments and access lane to Darlot St.





The proposal is to retain a number of the existing buildings on the site as well as remove one of the large sheds at the rear and some smaller sheds on the site and construct a new building fronting Wilson Street which will comprise two (2) shops at ground floor and two dwellings on the first floor, car parking at the rear associated with the new and existing building, other buildings and works, business identification signs, creation of a carriageway easement from Darlot Street and a six lot subdivision.

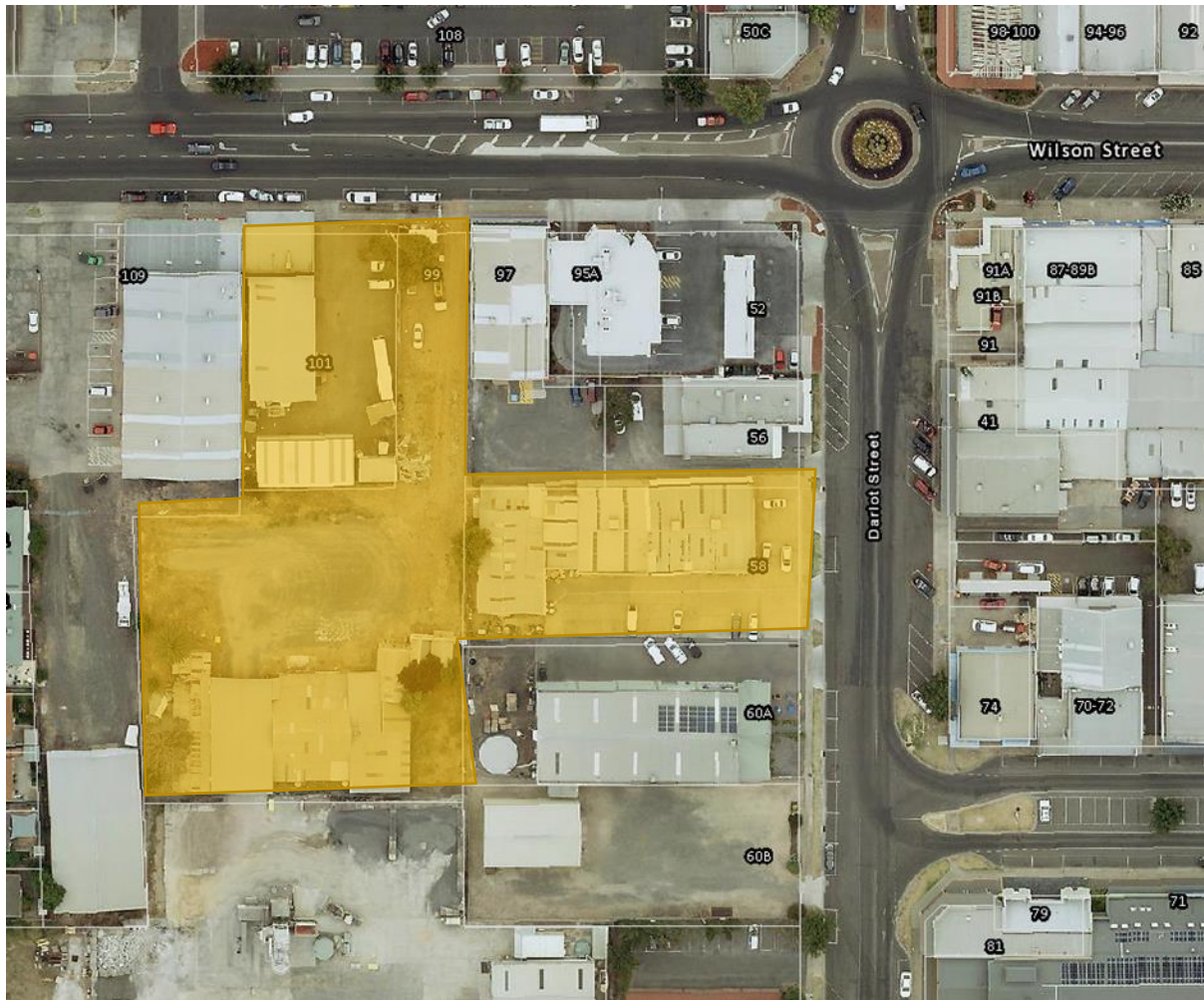
The application has been submitted with following documentation that provides a more detailed description of the project:

- Planning Report, by *iPlanning Pty Ltd*
- Building Plans, *MIEGUMYAH Design Centre*

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## Subject site & locality

The sites are located to south west corner of the Horsham Central Activities District with frontage Wilson and Darlot and bounded commercial development including a range of retail developments and a concrete batching plant to the south.



The site consists of three (3) titles and it is described as:

Title one (99 Wilson Street):

The site is irregular in shape with a frontage of approximately 14.34 metres to Wilson Street, with a total land area of approximately 4,611m<sup>2</sup> and current contains large shed to the rear and a vacant frontage to Wilson St.





**Title two (101 Wilson Street):**

The site is regular in shape with a frontage of approximately 30.54 metres to Wilson Street, an eastern boundary of approximately 50.25 metres with a total land area of approximately 1,547m<sup>2</sup> and contains an existing retail building fronting Wilson St and storage building to rear with access to Wilson St



### Title three (58 Darlot Street)

The site is regular in shape with a frontage of approximately 31.11 metres to Darlot Street, a with a total land area of approximately 2,027.7m<sup>2</sup>. The Darlot Street site comprises a commercial operation with associated car parking on site (BBQs Galore) and vehicle access to Darlot St





The site has a total land area of approximately 8,185m<sup>2</sup>.

The surrounding development includes commercial development to the north (Woolworths Supermarket), to the east where there are a number of retail and commercial uses and to the south where there is the existing concrete batching plant, to the west is existing commercial development and residential development further to the west.

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## Permit Application Process

**Date Lodged:** 02/05/2022

**Request for Further Information:** 12/05/2022- Car Parking, Environmental Overlay, Neighbourhood Description, Development plan, Restricted Retail Premises.

**Applicants Response:** 10/06/2022

**Notification and Referral:** 23/06/2022 – resulted in four objections

**Mediation:** 4/08/2022 – mediation meeting held at Wimmera Business Centre by all parties

**Applicants Response:** 25/08/2022 – revised access lane layout and car parking layout for 58 Darlot circulated. Rejected by objectors and no compromise reached.

**Applicant Amended Response** 18/10/2022 – revised layout provided by Driscoll Traffic Engineering

**Planning Assessment:** 31/10/2020

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## Public Notification

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of adjoining land.
- Notice in the Wimmera Mail Times and Weekly Advertiser

The notification has been completed and four objections and were received raising the following issues:

*Impact of carriageway easement on existing business*

*Lack of car parking and traffic management*

*Unloading and Loading*

*Residential Use*

*Vandalism and Security*

*Coordinated development of precinct*

A mediation meeting was undertaken in good faith by all parties in attempt to resolve the issues raised including exploring alternative access, modified carriage way easement to accommodate existing car parking and clarity of traffic volumes, but no agreement was reached.

The objection will be addressed as part of the planning assessment and key issues summary.

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## Referrals

External Referrals/Notices Required by the Planning Scheme:

| Referrals/Notice        | Advice/Response/Conditions  |
|-------------------------|---|
| Powercor                | Conditional approval subject to conditions.   |
| GWMwater                | Conditional approval subject to conditions.   |
| EPA                     | No objection – but provided extensive advice on the nature of the PEA and responsivity of the landholder to undertake an audit. |
| Department of Transport | No response   |
| WCMA                    | Not subject to riverine flooding and is subject to minor stormwater flooding to the south.                                      |

| Internal Council Referrals | Advice/Response/Conditions  |
|----------------------------|---|
| Building                   | Building Permit will be required  |
| Infrastructure             | Standard Conditions required regarding access, construction management and stormwater management. |

## Planning Scheme Provisions and Assessment

The zoning of the land and any relevant overlay provisions



The site is within the Commercial 1 Zone, Environmental Audit Overlay, Design Development Overlay – Stormwater Management and Design Development Overlay 3 Aerodrome apply to land.

### The Permit Trigger

Under the **Commercial 1 zone** provisions, a permit is required for the Use and Development of a restricted Retail Premises, Shop and Dwelling as well as range of other triggers including:

- *Clause 34.01-4 Commercial 1 Zone – buildings and works*
- *Clause 53.06 Car Parking – reduction in Car Parking*
- *Clause 52.02 Easements - Creation of Easements*
- *Clause 34.01 Commercial 1 – Use of two Dwellings*

- *Clause 34.01-3 Commercial 1 Zone - Subdivision*
- *Clause 52.05 - Business identification signage*

The site is also subject to the **Design Development Overlay -9 for Stormwater Management** which is currently the subject of C81 Flood Amendment.

The land is subject to an **Environmental Audit Overlay** and the requirements for sensitive uses must be met.

The **Design Development Overlay 3 – Aerodrome only** applies to structures over 30m in height and is not a permit trigger for the application.

## Policy, Zone, Overlay provisions Relevant Particular Provisions

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### Planning Policy

#### Planning Policy Framework

**Settlement** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/11.01>

- *Clause 11.01-1S*            *Settlement*
- *Clause 11.01-1R*            *Settlement – Wimmera Southern Mallee*
- *Clause 11.01-1L*            *Settlement – Horsham Rural City*

There is a range of state, regional and local planning policy that is relevant to the assessment particularly Clause 11.01-1R Settlement – Wimmera Southern Mallee which recognises the role:

- *Horsham as the key population and employment centre for the region*
- *Support the regional role of Horsham Central Activities District in providing higher order commercial and retail services.*

And is further reinforced on Horsham Regional City City Clause 11.01-1L:

- *Maximise opportunities for growth within Horsham CAD and Horsham’s urban area.*
- *Facilitate the provision of a wide range of housing types and opportunities in areas close to the Horsham CAD*

Horsham has long played a role as a regional centre and the growth and the expansion of commercial precinct is strongly supported by this policy

**Planning or Places** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/11.03>

- *Clause 11.03-1S*            *Activity Centres*
- *Clause 11.03-1L*            *Planning for Places – Horsham Central Activity District*

The concentration of major retail, residential, commercial, administrative, entertainment and cultural developments into activity centres is highly desirable due to accessibility it provides to the community and the support it provides for economic activity and business.

The mixed residential and commercial nature of the proposal is well supported by the activity centre polices to:

- *Encourage a diversity of housing types at higher densities in and around activity centres.*
- *Support the continued growth and diversification of activity centres to give communities access to a wide range of goods and services, provide local employment and support local economies.*

This is further supported by 11.03-1L Horsham Central Activity District (CAD) which identifies the precinct for this type of development:

- *Encouraging a mix of uses on the land at the south-west corner of the Wilson Street and Darlot Street intersection for office, commercial, accommodation, education or health-related uses, supporting an extension of Hamilton Street to the west with connection through to Wilson Street.*

The site has long been identified as an area for redevelopment and forms part of a precinct that has been changing since the redevelopment of the Saleyards for a mix of residential and commercial development. Horsham Rural City is also currently undertaking an **Urban Renewal Project** with the support of the VPA to facilitate the development and renewal of this key part of the city centre through economic modelling, urban analysis, a clear vision and design guidelines for future development.



The project is currently in development including land holder consultation and market analysis, but no options have been developed and the principles of the proposed development are considered generally consistent with the intent of the project but is not in a position to inform the development as proposed.

**Built Environment and Heritage** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/15>

- *Clause 15.01-1S*                      *Built Environment – Urban Design*
- *Clause 15.01-1L*                      *Urban Design - Horsham Rural City*
- *Clause 15.01-2S*                      *Built Environment – Building Design*



Urban design of our built environment is important and the integration of infill development into the existing urban context can be complex and difficult, however it is noted that the new development will activate a key part of the Horsham CAD and provides an opportunity to improve the character and streetscape of Wilson St. Whilst Horsham does not have any relevant local policy at clause 15.01-L the proposed built form responds to the site through streetscape activation, off-street unloading and loading and car parking and is build form and scale that responds to highway frontage and will contribute positively to the precinct.

**Economic Development** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/17>

- *Clause 17.01-1S*                      *Employment – Diversified Economy*
- *Clause 17.02-1S*                      *Commercial - Business*
- *Clause 17.02-2S*                      *Commercial – Out of Centre*

Planning's role in economic growth by providing land, facilitating decisions and resolving land use conflicts, so that the municipality can build on its strengths and achieve its economic potential requires careful balance against other requirements of the scheme.

The relevant policy includes

- *Locate commercial facilities in existing or planned activity centres.*
- *Provide outlets of trade-related goods or services directly serving or ancillary to industry that have adequate on-site car parking.*

The proposed development of a restricted retail premises, shop and residence is ideally located within the CAD and avoids the out of –centre development of retail and would consolidate the activity for services in this location. However it is acknowledged that the development may have an impact on surrounding businesses including some of the industrial and warehousing uses currently in the precinct as amenity expectations change.

The issue of car parking is also a relevant matter and the proposal includes a provision of large onsite car parking and access way to the rear of the development and a reduction in the car parking requirements for 58 Darlot St. The importance of adequate parking is acknowledged and will be discussed as part of the assessment against 52.06.

**Development Infrastructure** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/19.03>

The development within the city centre will require a range of infrastructure to be provided and the applicant will undertake various upgrades to sewer, water, power, and stormwater as required by the various authorities.

It is noted the application does not outline how stormwater will be managed and Clause 19. 03-3S identifies the need to consider integrated water management including the requirement for onsite detention. Horsham Rural City has no development contributions scheme for such infrastructure and it is appropriate to require a drainage plan be prepared and the cost of any upgrades will need to be borne by the developer.

**Zone and Overlay Provisions** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/34.01>

The purpose of the Commercial 1 Zone is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To create vibrant mixed use commercial centres for retail, office, business, entertainment and community uses.*
- *To provide for residential uses at densities complementary to the role and scale of the commercial centre.*

Under Clause 34.01-1 Shop and Restricted Retail Premises are section 1 uses and Accommodation requires a planning permit due to the frontage but is considered consistent with the purpose of the Commercial 1 Zone to allow mix of uses.

**Building and works** - <https://planning-schemes.app.planning.vic.gov.au/Victoria%20Planning%20Provisions/ordinance/34.01>

The commercial zone contains a number of decision guidelines for Building and Works:

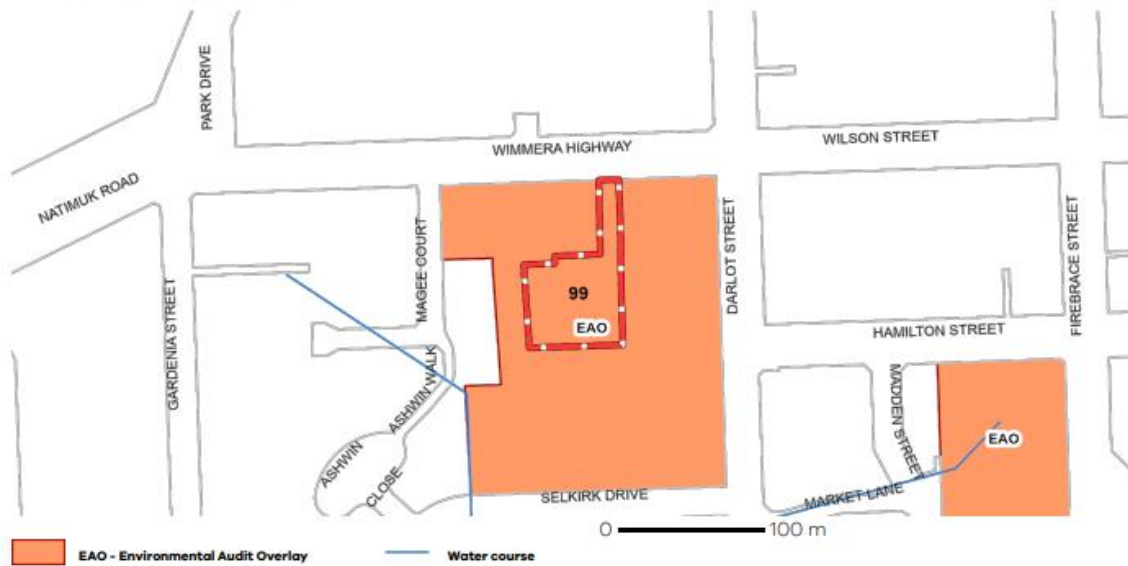
| <i>Decision Guidelines</i>  | <i>Comments</i>  |
|---|--|
| <i>The movement of pedestrians and cyclists, and vehicles providing for supplies, waste removal, emergency services and public transport.</i> | The site is well located in city centre with frontage to Wilson St and access to rear via Darlot St.   |
| <i>The provision of car parking.</i>  | 59 car spaces are processed for visitors and staff at the rear of the development with access via Darlot St and on street parking on Wilson St and in the wider precinct. The provision of parking is capable of meeting the needs of the proposed uses, however the impacts of the reduction of parking and access way on 58 Darlot St needs to assessed. |

|  |   |
|--|---|
| <p><i>The streetscape, including the conservation of buildings, the design of verandas, access from the street front, protecting active frontages to pedestrian areas, the treatment of the fronts and backs of buildings and their appurtenances, illumination of buildings or their immediate spaces and landscaping of land adjoining a road.</i></p> | <p>The development will make good use of underutilised commercial allotment within the city centre and is a good opportunity to activate Wilson St and redevelopment of the precinct.</p> <p>The rear car parking and access way the proposal has a limited public surveillance and will need to meet the Safer Design Guidelines for Victoria. The design of the rear access way will need to ensure it meets the relevant Australian Standards and have adequate lighting which can be met by condition</p> |
| <p><i>Defining the responsibility for the maintenance of buildings, landscaping and paved areas.</i></p>   | <p>The responsibility for maintenance is generally clear for the frontage of buildings however the responsibility for access ways and rear car parking is unclear, but it is assumed will be managed by easement or common property to ensure they are maintained.</p>  |
| <p><i>Consideration of the overlooking and overshadowing as a result of building or works affecting adjoining land in a General Residential Zone, Neighbourhood Residential Zone, Residential Growth Zone or Township Zone.</i></p>  | <p>n/a</p>  |
| <p><i>The impact of overshadowing on existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Mixed Use Zone, Neighbourhood Residential Zone, Residential Growth Zone or Township Zone</i></p>  | <p>n/a</p>  |
| <p><i>The availability of and connection to services</i></p>   | <p>The site has all services available and the developer must enter into agreement regarding the connection to services.</p>  |

|  |   |
|--|---|
| <p><i>The design of buildings to provide for solar access.</i></p>   | <p>The large format and rood will allow for solar access consistent with commercial development.</p>  |
| <p><i>The objectives, standards and decision guidelines of Clause 54 and Clause 55. This does not apply to an apartment development.</i></p> | <p><i>The proposal meets the requirements of clause 55 for two or more dwellings on a lot with provision of four car spaces to the rear, no overlooking issues and provision of private open space.</i></p> |
| <p><i>For an apartment development, the objectives, standards and decision guidelines of Clause 58.</i></p>                                  | <p><i>The proposal does not meet the definition of apartments or five storeys or more</i></p>   |

**Environmental Audit Overlay** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/45.03>

ENVIRONMENTAL AUDIT OVERLAY (EAO)



Note: due to overlaps, some overlays may not be visible, and some colours may not match those in the legend

The land is subject to an Environmental Audit Overlay as the site has a history of commercial and industrial use and may be subject to contamination. The purpose of the Overlay is to ensure that potentially contaminated land is suitable for a use which could be adversely affected by any contamination, which typically refers to sensitive uses like the residential use. It is noted the application includes a sensitive use on a first floor level.

The applicant has provided reference to a recent VCAT case regarding a subdivided first floor residential use which declared that the definition of 'land' should only apply to lot or title at that level

[Almia Pty Ltd v Port Phillip CC \(Red Dot\) 2020 VCAT 163 \(13 February 2020\)](#)

The EPA have provided referral response highlighting council's responsibility under the EAO and that the requirements of audit under Clause 45.03 must be met.

It is noted that whilst the development is located on the second storey it is not separated by title and the redevelopment of the land will require the disturbance and construction of a new building on a site within potentially contamination and accordingly the Audit requirements should be applied as conditions on any permit.

**Design Development Overlay 9 – Stormwater Management** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/43.02-s9>

The land is subject to DDO9 due to potential stormwater flooding identified as part of a wider area to the west of the city centre. The overlay has been reviewed as part of C81 Flood Amendment which is currently on exhibition and will be removed from the land due the updated data contained with the Horsham Wartook Flood Study 2014.

The application was referred to the WCMA for comment who advised the land is subject to stormwater inundation.



**Figure 2:** The proposed site highlighted on a property cadastre layer showing the extent of stormwater inundation and depths resulting from a 1% AEP flood event.

As shown above the extent of potential inundation is below 300mm and is considered minor and is best managed through a stormwater management plan in consultation with the infrastructure department who have responsibility for drainage within the city.

## Particular Provisions

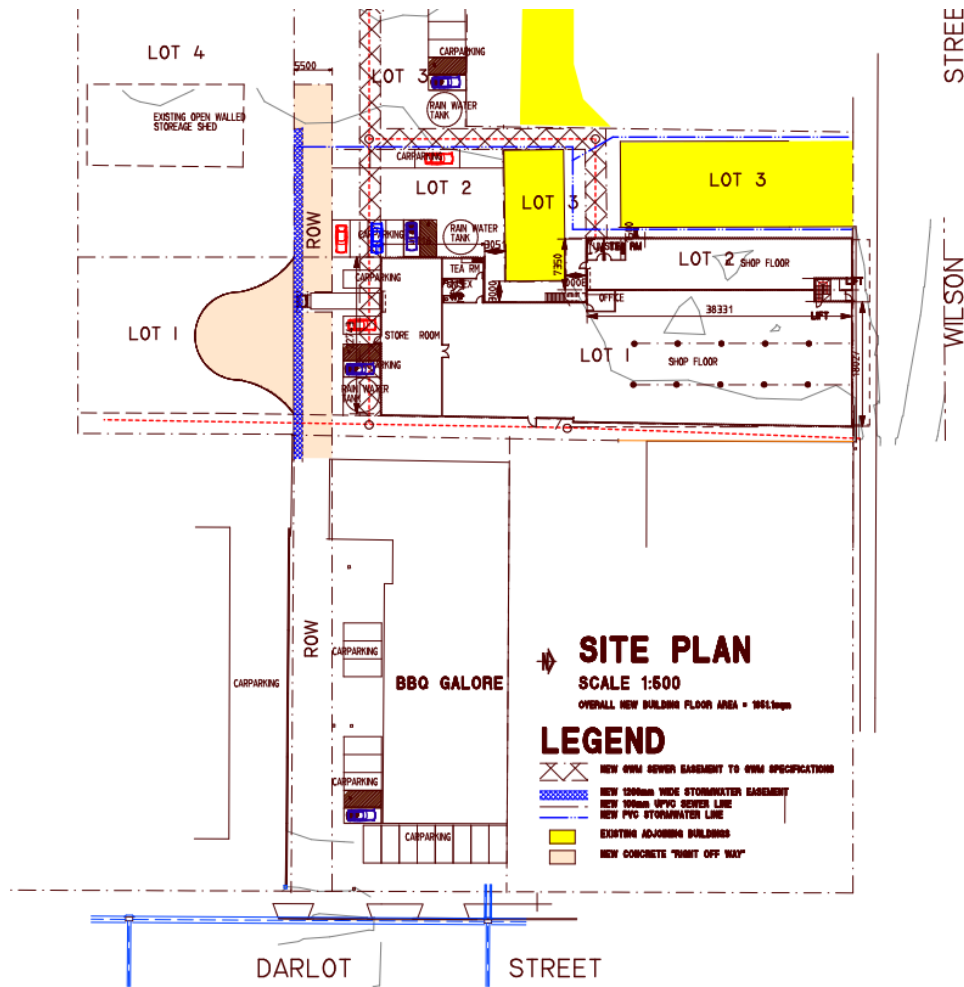
**Easements, Restrictions and Reserves** <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/52.02>

- *Clause 52.02 - Creation of Easement*

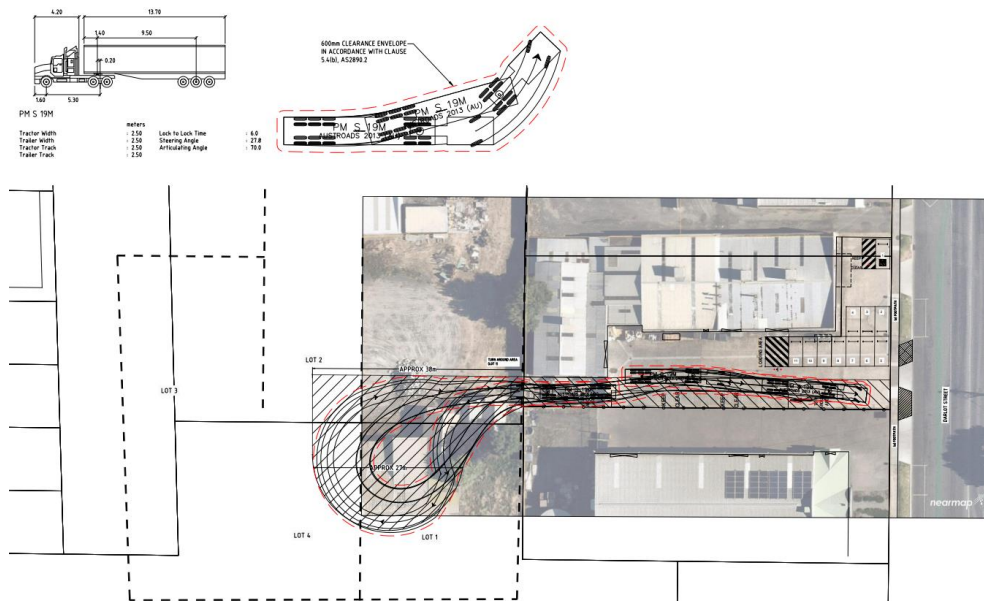
It is noted the provision includes the ability to create, remove or vary an easement and the decision guidelines are:

- *Before deciding on an application, in addition to the decision guidelines in clause 65, the responsible authority must consider the interests of affected people.*

The proposed easement will provide access to the car parking proposed within the development for the purpose of unloading loading, parking and emergency access.



The proposed access way through 58 Darlot is approximately 5.4m width to accommodate two-way traffic, loading for warehousing and collection of goods and will accommodate turn around facilities on 101 Wilson St.



The proposed car parking layout will provide for 11 car spaces and result in a reduction in 4 car spaces and the current owner has objected to the access way based on impact on the business and current car parking arrangement.

It is noted that the current informal car parking arrangement across property boundaries whilst flexible does not meet Australian Standards and makes unloading and loading without impact on Darlot very difficult and the proposed layout offers substantially improved traffic management that would:

- reduce the risk to pedestrians
- provides adequate parking for large box retail and warehousing occurring on the land
- Ensure unloading and loading occurs on site
- Ensure the access way meets Australian standards and is upgraded

Accordingly the access way and reduction in car parking is considered to have minor impact and could be easily consolidated with car parking in 101 Wilson St and should be approved.

**Clause 52.06 – Car Parking-** <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/52.06>

*Pursuant to Clause 52.06-1 applies to:*

- *a new use*
- *Reduce the the number of car parking spaces required under Clause 52.06-5*



Clause 52.06-5 details the number of car spaces required under Table 1 which states:

|   |     |     |   |
|---|-----|-----|---|
| Dwelling                                  | 1   | 1   | To each one or two bedroom dwelling, plus   |
|   | 2   | 2   | To each three or more bedroom dwelling (with studies or studios that are separate rooms counted as a bedrooms) plus |
|   | 1   | 0   | For visitors to every 5 dwellings for developments of 5 or more dwellings   |
| Restricted retail premises                | 3   | 2.5 | To each 100 sq m of leasable floor area   |
| Shop other than listed in this table      | 4   | 3.5 | To each 100 sq m of leasable floor area   |
| Warehouse other than listed in this table | 2   | 2   | To each premises plus   |
|   | 1.5 | 1   | To each 100 sq m of net floor area  |

Accordingly the following car spaces would apply

*Accommodation – : Each dwelling requires 2 car spaces for each equates to **4 car spaces***

*Shop –will have a leasable floor area of 280m<sup>2</sup>, which equates to **11 car spaces***

*Restricted Retail - will have a leasable floor area of 1,300m<sup>2</sup>, which equates to **39 car spaces***

*Existing Shop/ Warehouse – existing provision of car parking estimated to be **10 spaces***

*58 Darlot - currently has **15 spaces** which is consistent with the 650m<sup>2</sup> leasable floor area*

The applicants report suggests that 59 spaces are to be provided on the site yet the submitted plans has demonstrated only 23. The applicant has provided a car parking assessment against the decision guidelines of 52.06-7 and a review has identified a lack of Car Parking Demand Assessment that would demonstrate likely demand from the new and existing uses.

It is recognised that the assessment may only reinforce the car parking rates required by scheme, but would also provide evidence to justify any car parking reduction.

Whilst it is acknowledge that there may be some capacity within the area to reduce the number of car spaces based on the demand and there is substantial land available to within development, insufficient information has been provided to allow the reduction in parking and the full provision of **79 spaces** should be provided onsite or a car parking demand assessment be prepared.

Whilst the provision of access way and car parking is significant part the application it is asserted that there are workable options available and the ultimate number and design of the car parking to meet the relevant Australian standards is achievable subject to condition.

**Stormwater Management in Urban Development** - <https://planning-schemes.app.planning.vic.gov.au/Victoria%20Planning%20Provisions/ordinance/53.18>

- *Clause 53.18 – Stormwater Management in Urban Development*

This Clause encourages new urban development to implement stormwater management measures which can mitigate the impacts of stormwater on the environment, property and public safety and to provide cooling, local habitat and amenity benefits.

No detail has been provided other the uses of on-site water tanks and accordingly a Stormwater Plan is required to establish the capacity of the existing system, connection and any upgrades required.

**Advertising Signs** - <https://planning-schemes.app.planning.vic.gov.au/Horsham/ordinance/52.05>

- *Clause 52.05 - Advertising signs*

The proposal includes a range of advertising signage to Wilson St that is typical of commercial precincts and generally meets the decision guidelines, however the drawings submitted provide little detail and conditions are necessary ensure compliance with regard to glare, lighting levels and size.

#### **Land Adjacent to the Principal Road Network**

- *Clause 52.29 – Land adjacent to the Principal Road Network*

The land is adjacent to the Wimmera Hwy, which is a **Transport 2 Zone** and requires the views of the transport manager regarding subdivision and development. However no response was received and no issues have been identified.

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## **Key Issues**

### **Objections**

As part of the assessment it is a requirement of Section 60 of the *Planning and Environment Act* to consider all objections or submissions. Four objection were received raising the issues regarding car parking, access and the future development of the precinct.

### **Access way**

As outlined above the issue of the access to Darlot St has been raised by the operators of 58 and 60a Darlot St who currently have informal parking arrangements across both sites that facilitates the

visitor parking, unloading and loading and warehousing for the businesses and the proposal will significantly interrupt this activity.

It is noted that the 99 and 101 Wilson St currently have access to the Wimmera Hwy but the applicant has chosen not to utilise these access points and has indicated a preference to fully activate Wilson St and avoid direct access on to Wilson St.

It needs to be acknowledged that the proposed access to Darlot St will unlock the large parcel of commercial land within the precinct and provide essential off street parking for the area and is strongly supported by state and local policy.

The objections from 60a Darlot St has raised the issue of disruption to business, access and security however it needs to be acknowledged the owner has no right to access across property boundaries and has responsibility to manage all parking and security within the allotment these matters are not considered relevant.

The impact on 58 Darlot St is acknowledged as the business has operated from the site successfully for some time and the impact of the access way will mean a change in how parking and unloading and loading is managed. The proposed layout by the application to include a 5.4 m access way, car parking for 11 spaces and unloading and loading of semi-trailers has however successfully demonstrated that an adequate solution can be accommodated.

Conditions regarding the upgrade to the access way to the relevant Australian standards and traffic management will be required to ensure the movement of vehicles meets modern parking standards.

### **Car parking**

The provision of car parking is often a contentious issue and the car parking rates required for large retail development within a commercial precinct needs to be carefully balanced against urban design objectives. The assessment against clause 52.05 has highlighted the availability of parking in the precinct however the lack of Car Parking Demand Assessment or accurate Parking Plan has made assessment difficult.

Accordingly the full provision of car parking should be provided on site or a car parking demand assessment be provided to justify the reduction of 26 spaces proposed and conditions should be included on this basis

### **Future development**

As a major development in an identified activity site the question of future development has rightly been raised. This is recognised by council who is currently undertaking a strategic planning project for the precinct to develop a clear vision for the precinct.

It is noted that currently planning policy supports this approach stating

- *Encouraging a mix of uses on the land at the south-west corner of the Wilson Street and Darlot Street intersection for office, commercial, accommodation, education or health-related uses, supporting an extension of Hamilton Street to the west with connection through to Wilson Street.*

The proposed mixed use development is consistent with this current policy and contemplates future connection through the site.

The Urban Renewal project will consider a number of options for future development, but is not a relevant planning matter at this time and it is suggested that issues regarding access, built form, residential development, parking will be consider as part of this strategic planning project and may assist resolve some of the issues being debated as part of this application.

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## Conclusion

The proposed development is significant investment in commercial and residential development for Horsham that is consistent with state, regional and local policy and the assessment has highlighted issues with regard to parking, access, stormwater and built form that can be managed by conditions and it is recommended that a permit be approved subject to conditions.

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## Recommendation

That Council, being the Responsible Authority under the Horsham Planning Scheme and the Planning and Environment Act 1987 and having considered the application, and referral responses, the objections and the relevant provisions of the Horsham Planning Scheme, issue a **Notice of Decision to Grant a Planning Permit for the Use and Development being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement** on land know as **99 Wilson Street Horsham, 101 Wilson Street Horsham and 58 Darlot Street Horsham** subject to the following conditions:

## Conditions

### Endorsed Plans

#### 1. Plans Required

**Before the development starts, plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted but modified to show:**

- **No fewer than 79 car spaces must be provided on the land for the use and development or a number in accordance with an approved Car parking Demand Assessment**
- **Parking and Access way plan**
- **Landscape Plan**
- **Plan of all signs approved by this permit. The plans must show all dimensions, illumination, materials and colours of each sign.**

**Unless otherwise approved in writing by the Responsible Authority, all buildings and works are to be constructed and or undertaken in accordance with the endorsed plans to the satisfaction of the Responsible Authority prior to the commencement of the use.**

#### **Layout not altered**

- 2. The development as shown on the endorsed plans must not be altered unless with the prior written consent of the Responsible Authority.**

#### **Car Parking Demand Assessment**

- 3. Prior to the commencement of the use or development, a Car Parking Demand Assessment in accordance with Clause 52.06-7 must be prepared by a suitably qualified and experienced Traffic Engineer and be submitted to the Responsible Authority and approved.**
- 4. Once approved, all works recommended in the study must be constructed in accordance with plans and specifications submitted to and approved by the Responsible Authority prior to the issue of a Statement of Compliance.**

#### **Statement of Compliance**

- 5. Prior to the Responsible Authority issuing a Statement of Compliance for the subdivision, all planning conditions and all other requirements of the Responsible Authority and the relevant referral authorities must be completed or satisfactorily provided for, to the satisfaction of the Responsible Authority and the relevant referral authorities.**

#### **Services**

- 6. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity and gas (where it is**

proposed to be connected) services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.

#### Easements

7. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.

#### Certification of Plan

8. The plan of subdivision submitted for certification under the *Subdivision Act 1988* must be referred to the relevant authority in accordance with Section 8 of that Act.

#### Infrastructure Conditions

9. Prior to the issue of Statement of Compliance, all disused or redundant vehicle crossings must be removed and reinstated (kerb and channel) to the satisfaction of the responsible authority.
10. Before the use begins and/or the building(s) is/are occupied all stormwater must be conveyed to the legal point of discharge by underground pipe drains to the satisfaction of the responsible Authority. No effluent or polluted water of any type may be allowed to enter the Council's stormwater drainage system. Contact Council's Infrastructure Project Manager on 03 5382 9742 for discharge point details, before commencement of works.
11. Prior to work on Council assets including work within road reserves or easements, the relevant road opening permit must be obtained by contacting Council's Project Engineer on 03 5382 9744. A relevant fee will be charged for the permit at the time of application.
12. All construction activities, including the storage of materials and the parking of construction vehicles, are to be undertaken from within the site. The storage of building goods and associated items shall be wholly upon the subject site and not on adjacent Council owned land or road reserves unless approved in writing by the Council.

#### Internal access ways and car parking

13. Prior to commencement of the use or development a Parking and Access way plan showing compliance with an approved Car Parking Demand Assessment must be submitted to the Responsible Authority for approval, demonstrating that all vehicles can manoeuvre within the site enabling entry and egress to be in a forward direction, unloading and loading, an agreed number of car spaces and compliance with the relevant Australian Standards to the satisfaction of the Responsible Authority.

- 14. Before the use or occupation of the development starts, the areas set aside for the parking of vehicles, access lanes and unloading and loading as shown on the endorsed plans must be:**
  - (a) constructed**
  - (b) properly formed to such levels that they can be used in accordance with the plans**
  - (c) surfaced with an all-weather wearing course or crushed rock**
  - (d) drained**
  - (e) line-marked to indicate each car space and all access lanes**
  - (f) clearly marked to show the direction of traffic along access lanes and driveways**
  - (g) All vehicle entry to and egress from the site must be in a forward direction.**
  
- 15. All works must be completed in accordance with the prepared plans and specifications and submitted to and approved by the Responsible Authority before the use/ occupation of the development starts.**
  
- 16. The loading and unloading of goods from vehicles must only be carried out on the land (within the designated loading bay[s]/ and must not disrupt the circulation and parking of vehicles on the land).**

#### **Stormwater**

- 17. Before the commencement of works, the discharge from the site shall be retarded on site to the satisfaction of the Relevant Authority, to ensure a maximum discharge rate off-site as specified in the Infrastructure Design Manual unless otherwise approved by the Responsible Authority**

#### **Landscaping**

- 18. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The plan must show:**
  - a) a survey (including botanical names) of all existing vegetation to be retained and/or removed**
  - b) buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary**
  - c) details of surface finishes of pathways and driveways**

- d) a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant
- e) landscaping and planting within all open areas of the site

All species selected must be to the satisfaction of the responsible authority.

The landscape plan must also indicate that an in-ground irrigation system is to be provided to all landscaped areas.

19. Before the use/occupation of the development starts or by such later date as is approved by the responsible authority in writing, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.

#### Section 173 Agreement

20. Prior to Statement of Compliance being issued for the subdivision or the development being substantially completed, the owner must enter into an agreement with the Responsible Authority under Section 173 of the Planning and Environment Act 1987 to provide for the following:
- a) All future development shall be in accordance with conditions for PA2200390
- An application must be made to the Registrar of Titles to register the Section 173 Agreement on the title to the land under Section 181 of the Act.
- All associated costs shall be paid by the owner/operator.
- A copy shall be provided to the Responsible Authority, with the written acknowledgement of the Agreement being completed.

#### Potential Contamination Assessment

21. Prior to works commencing on site and the Subdivision or issue of a Building Permit, a Preliminary Site Investigation Report prepared in accordance with AS4482.1-2005 shall be submitted to the Responsible Authority.
22. Should the Preliminary Site Investigation Report indicate that contaminating activities took place on the site or that contaminants are present, a Detailed Site Investigation in accordance with AS4482.1-2005 shall be undertaken. The Detailed Site Investigation report shall include any recommended remediation works
23. If the report is accepted by the Responsible Authority, the remediation works shall be completed by the applicant to the satisfaction of the Responsible Authority prior to the use hereby permitted commencing.
24. If there are concerns about the nature and extent of the contamination found in the Preliminary and Detailed Site Investigation reports, the Responsible Authority reserves



the right to require a statutory environmental audit to be undertaken. In this case either:

- a) A certificate of environmental audit shall be issued for the land in accordance with Part IXD of the Environment Protection Act 1970 prior to the issue of the Statement of Compliance; OR
- b) An environmental auditor appointed under the Environmental Protection Act 1970 must make a statement in accordance with Part IXD of that Act that the environmental conditions of the land are suitable for the intended use prior to the use hereby permitted commencing on the site.
- c) Where a Statement of Environmental Audit is issued for the land, the development including subdivision hereby approved must comply with all the directions and conditions contained within the Statement.
- d) Where a Statement of Environmental Audit is issued for the land, prior to the issue of a Statement of Compliance for each stage, a letter prepared by an Environmental Auditor appointed under Section 53S of the Environment Protection Act 1970 or such other qualified person to the satisfaction of the Responsible Authority must be submitted to the Responsible Authority to verify that the directions and conditions contained within the statement have been satisfied.
- e) Unless otherwise approved in writing by the Responsible Authority, where a Statement of Environmental Audit is issued for the land, and any condition of that Statement requires any maintenance or monitoring of an ongoing nature, prior to the issue of a Statement of Compliance for any stage of the subdivision authorised by this permit, the permit holder must enter into an Agreement with the Responsible Authority pursuant to Section 173 of the Planning and Environment Act 1987. All costs associated with setting up the Agreement must be borne by the owner. The Agreement must be registered on Title and run with the land, and must provide to the satisfaction of the Responsible Authority:
  - That the registered proprietor will undertake all required maintenance and/or monitoring in accordance with the statement.
  - Prior to the development commencing, application must be made to the Registrar of Titles to Register the Section 173 Agreement on the title to the land under Section 181 of the Planning and Environment Act 1987.

#### **GWMwater (ref 04/040/1355)**

25. The owner/ applicant must install sewerage mains and associated works to individually serve each lot of the proposed development, at the owner's cost, in accordance with GWMWater's specifications and requirements.

26. The owner/ applicant must provide individual sewer services to each lot in accordance with GMMWater's requirements.
27. The owner/ applicant is responsible for verifying the condition of any existing sewer connection point/ s to determine their suitability for use.
28. The owner/ applicant must provide plans and estimates of all proposed sewerage works prior to commencement for GMMWater's approval.
29. The owner/ applicant must pay to GMMWater a fee of 3.25% of the total cost of construction (including design and supervision) for its review of design documentation and supervision of works. This fee relates to checking that the works are designed and constructed in accordance with GMMWater's requirements and does not relieve the developer from ensuring proper design and appropriate supervision.
30. The owner/ applicant must provide three metre wide easements in favour of GMMWater over all existing and proposed sewers located within private land. Sewers are to be centred within easements unless subject to written approval by GMMWater. GMMWater note that existing sewerage easement E-2 on LP121910 was created over sewer works of the authority.
31. The owner/ applicant must provide three metre wide easements in favour of Lot 4 within the proposed carriageway easement for water supply purposes.
32. The owner/ applicant must provide written notification of commencement of the works to enable GMMWater to organise inspections and coordinate with its staff.
33. The owner/ applicant must ensure all infrastructure is tested in accordance with the relevant WSA and GMMWater standards. This includes compaction and air pressure testing as directed by GMMWater.
34. The owner/ applicant must provide "as constructed" plans and a schedule of final asset costs at the level identified in GMMWater's asset register for all sewerage works upon completion.
35. The plan of subdivision submitted for certification must be referred to GMMWater in accordance with Section 8 of the Subdivision Act.
36. The owner/ applicant must provide GMMWater with an updated drainage plan for each lot submitted by a qualified plumber.
37. The owner/ applicant must ensure any existing water or sewer services and GMMWater assets made redundant by this development are abandoned, at the owner's cost, in accordance with GMMWater's standards.
38. The owner/ applicant may be responsible for a financial contribution to GMMWater where any works associated with the development are deemed by GMMWater to increase the risk of its assets failing, necessitating replacement of the asset before end-of-life.
39. The owner/ applicant must ensure the construction will place no additional load on any GMMWater water or sewer assets. Where footings or piers are proposed for the foundations of structures, they must extend to a minimum depth to the angle of repose

to the invert level of the trench of any water or sewer mains. Upon request, developer must demonstrate that no external load is applied to GWMWater's assets. Driven piles are not permitted.

40. The owner/ applicant must amend the plans for endorsement to comply with the conditions specified in this letter.

#### Powercor (Reference: tbc)

41. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.

42. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards.

Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.

43. The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR). Notes: Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works

44. The applicant shall, when required by the Distributor, set aside areas with the subdivision for the purposes of establishing a substation or substations. Notes: Areas set aside for substations will be formalised to the Distributor's requirements under one of the following arrangements:

- RESERVES established by the applicant in favour of the Distributor. ~SAP{6C2E9293-EA11-4209-831E-E4B3FBD70347}
- SUBSTATION LEASE at nominal rental for a period of 30 years with rights to extend the lease for a further 30 years. The Distributor will register such leases on title by way of a caveat prior to the registration of the plan of subdivision.

45. The applicant shall establish easements on the subdivision, for all existing Distributor electric lines where easements have not been otherwise provided on the land and for any new powerlines to service the lots or adjust the positioning existing easements.

Notes:

- Existing easements may need to be amended to meet the Distributor's requirements
- Easements required by the Distributor shall be specified on the subdivision and show the Purpose, Origin and the In Favour of party as follows

#### Infrastructure and Services

46. Any modification to existing infrastructure and services within the road reserve (including but not limited to electricity supply, telecommunications services, gas supply, water supply, sewerage services and stormwater drainage) necessary to provide the required access to the site must be undertaken by the applicant/developer to the satisfaction of the relevant servicing authority. All cost associated with any such modification must be borne by the applicant/developer.

#### Permit Expiry

47. The approval granted by this permit for the development and subdivision will expire if one of the following circumstances applies:

- a) The development is not started within two years of the date of this permit.
- b) The development is not completed within four years of the date of this permit.
- a) The plan of subdivision is not certified within two (2) years of the date of this permit
- b) The plan of subdivision is not registered at Land Registry within five (5) years of the certification of the subdivision.

In accordance with section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

#### Notes:

##### ***Building***

***All building works associated with this development must be in accordance with the Building Act 1993 and Building Regulations 2018.***

***Please note that the plans submitted for building approval are to be the same as those approved by this planning permit. If any external alteration or change of use occurs, an amended plan should be submitted to the planning department for approval.***

##### ***Infrastructure***

***Prior to work on Council assets including work within road reserves or easements, the relevant road opening permit must be obtained by contacting Council's Infrastructure Project Manager on 03 5382 9742. A relevant fee will be charged for the permit at the time of application.***

***Prior to any excavation works the applicant and/or their contractors must undertake "Dial before you Dig" information for existing utility services locations. The phone number for this service is 1100.***

#### ***Wimmera Catchment Management Authority***

***Advise the proposed development location is likely to be subject to stormwater flooding during 1% Annual Exceedance Probability (AEP) stormwater event, The Horsham & Wartook Valley Flood Investigation (2019) determines the 1% Annual Exceedance Probability (AEP) flood level for the allotment ranges between 126.47 and 127.40 metres Australian Height Datum (AHD).***

***The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.MA***

#### ***EPA Victoria***

***The amended Environment Protection Act 2017 came into effect on 1 July 2021. The amended Environment Protection Act 2017 imposes new duties on individuals and/or businesses undertaking the activity permitted by this permit. If your business engages in activities that may give rise to a risk to human health or the environment from pollution or waste, you must understand those risks and take action to minimise them as far as reasonably practicable.***

## Outstanding Council Resolutions Action List

| MONDAY 28 NOVEMBER 2022 |   |             |                |
|-------------------------|---|-------------|----------------|
| AGENDA ITEM NO          | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 9.1                     | <p><u>Appointment &amp; Authorisation &amp; Instrument of Sub-Delegation – EPA 2017</u><br/>           That Council resolve that:</p> <ol style="list-style-type: none"> <li>1. In the exercise of the power conferred by section 242(2) of the <i>Environment Protection Act 2017</i> and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021,               <ol style="list-style-type: none"> <li>a. The members of Council Staff referred to in the instrument attached <b>(Appendix 9.1A)</b> be appointed and authorised as set out in the instrument.</li> <li>b. The instrument comes into force immediately upon resolution of Council and signed by Council’s Chief Executive Officer and will remain in force until Council determines to vary or revoke the instrument.</li> </ol> </li> <li>2. In the exercise of the power conferred by section 437(2) of the <i>Environment Protection Act 2017</i> and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021,               <ol style="list-style-type: none"> <li>a. There be delegated, to the members of Council Staff holding, acting in or performing the duties of the office or positions referred to in the attached Instrument of Sub-Delegation <b>(Appendix 9.1B)</b> to members of Council Staff, the powers, duties and functions set out in that instrument subject to the conditions and limitations specified in that instrument.</li> <li>b. The instrument comes into force immediately upon resolution of Council and signed by Council’s Chief Executive Officer and will remain in force until Council determines to vary or revoke the instrument.</li> <li>c. The duties and functions set out in the Instrument of Sub-Delegation must be performed and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council.</li> </ol> </li> </ol> | AC          |                |
| 9.2                     | <p><u>Request Inclusion on Council’s Street Name List – Sordello &amp; Twigg</u><br/>           That Council endorse the inclusion of the names Sordello and Twigg on Council’s Street Naming list.</p>   | ZG          |                |

## Outstanding Council Resolutions Action List

|      |  |              |  |
|------|--|--------------|--|
| 9.3  | <u>Sunnyside Park Concept Plan</u><br>That Council adopt the concept plan for Sunnyside Park as per <b>Appendix 9.3A</b> .   | <b>MK</b>    |  |
| 9.4  | <u>Haven Anzac Park Concept Plan</u><br>That Council endorse the concept plan for Haven Anzac Park as per <b>Appendix 9.4A</b> .   | <b>MK</b>    |  |
| 9.6  | <u>Mobile Food &amp; Beverage Vehicle Trading Policy</u><br>That Council approve the updated Mobile Food and Beverage Trading Policy.  | <b>AM</b>    |  |
| 9.7  | <u>Privately Initiated Planning Scheme Amendment Request Policy</u><br>That Council:<br><ol style="list-style-type: none"> <li>1. Adopt the Privately Initiated Planning Scheme Amendment Requests Policy as per <b>Appendix 9.7A</b>.</li> <li>2. Adopt the Privately Initiated Planning Scheme Amendment Requests: Indicative Fee Schedule 2022-23 as per <b>Appendix 9.7B</b>.</li> <li>3. Adopt the Privately Initiated Planning Scheme Amendment Requests: Strategic Merit Assessment Tool as per <b>Appendix 9.7C</b>.</li> <li>4. Apply the Privately Initiated Planning Scheme Amendment Policy to Council's consideration and management of private Amendment requests made.</li> </ol> | <b>SH</b>    |  |
| 12.1 | <u>Robins Road Wail – Petition to Upgrade</u><br>That Council:<br><ol style="list-style-type: none"> <li>1. Endorse the proposed investigation into the merit of upgrading Robins Road, Wail.</li> <li>2. Receive a further report on this matter by March 2023 to consider potential inclusion of an upgrade in either the 2023-24 or subsequent budgets.</li> </ol>  | <b>JM</b>    |  |
|      | That the resolutions from Items 15.1, 15.2, 15.3 and 16.1 in confidential be brought into open Council.<br><u>(See below resolutions brought into Open Council)</u>  |              |  |
| 15.1 | <u>Aquatic Centre Change Rooms Tender</u><br>That Council:<br><ol style="list-style-type: none"> <li>1. Award Contract 23/006 Construct Accessible Change Rooms and Outdoor Function Room at Horsham Aquatic Centre to RA Plazzer Builders Pty Ltd for the amount of \$949,900 (GST exclusive).</li> <li>2. Allocate an additional \$50,000 for contingency and project management costs.</li> </ol>   | Dianna Blake |  |

## Outstanding Council Resolutions Action List

|      |  |  |  |
|------|--|--|--|
| 15.2 | <p><u>CONTRACT VP320180 SUPPLY AND DELIVERY OF ONE LOW ACCESS 6x4 GARBAGE TRUCK WITH OPTIONAL TRADE-IN</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Accept the tender of Penske Australia Pty Ltd for the supply and delivery of one new low access 6x4 Garbage Truck of value \$425,928 and</li> <li>2. Note the retention, for the time being, of the old truck, plant item 1395, as a backup for Council's planned new waste collection services.</li> </ol>  | Warren<br>Kennedy &<br>Krishna<br>Shrestha |  |
| 15.3 | <p><u>Christian Emergency Food Centre</u></p> <ol style="list-style-type: none"> <li>1. That Council, in accordance with section 114 of the <i>Local Government Act 2020</i> and Council's Community Engagement Policy, publish public notice of its intention to sell the Property at 28 Firebrace Street Horsham (the Property) to the Christian Emergency Food Centre (the CEFC) for an amount of \$1.00 plus GST (the Sale).</li> <li>2. That Council authorise the Chief Executive Officer to execute the Contract for the Sale, if no submissions in response to Council's public notice advertising its intention to sell the Property to the CEFC are received which oppose the Sale.</li> <li>3. That the matter be brought back to Council for determination if submissions opposing the Sale are received.</li> </ol> | <b>KOB</b>                                 |  |



## Outstanding Council Resolutions Action List

| MONDAY 25 JULY 2022 |   |             |  |
|---------------------|---|-------------|--|
| AGENDA ITEM NO      | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED                                 |
| 9.2                 | <u>Murray Basin Freight Rail Advocacy</u><br>That Council write to The Hon Daniel Andrews, Premier of Victoria expressing concern over the Murray Basin Freight Rail Project and request that the Premier honour his government's commitment to complete the Murray Basin Freight Rail Project to its original scope. | JM          | Draft prepared for when new ministry announced |

| MONDAY 27 JUNE 2022 |  |             |   |
|---------------------|--|-------------|---|
| AGENDA ITEM NO      | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED  |
| 9.1                 | <u>Budget 2022-2023 and Updated Revenue and Rating Plan 2021-2024</u><br>That Council: <ol style="list-style-type: none"> <li>1. Receive and note the feedback received to the Draft Budget 2022-2023 and the updated Revenue and Rating Plan 2021-2024 attached as Appendix 9.1A.</li> <li>2. Adopt Horsham Rural City Council Budget 2022-2023 and the subsequent 3 financial years, as attached in Appendix 9.1B, pursuant to Section 94 of the Local Government Act (2020).</li> <li>3. Adopt the updated Horsham Rural City Council Revenue and Rating Plan 2021-2024 as attached in Appendix 9.1C, pursuant to Section 93 of the Local Government Act (2020).</li> <li>4. Adopt the Horsham Rural City Council rates and charges as depicted in section 4 of the attached budget document Appendix 9.1B, pursuant to Section 94 of the Local Government Act (2020).</li> <li>5. Note that the fees and charges for Community Local Law have been amended as follows, and been incorporated in to the fees and charges schedule:</li> </ol> | KB          | 22/7/22<br>Items 1-6 complete<br>Item 7. JM to complete |

## Outstanding Council Resolutions Action List

|     |  |           |                                  |
|-----|--|-----------|----------------------------------|
|     | <ol style="list-style-type: none"> <li>a. Some minor and immaterial changes to the wording to align with the Community Local Law and to cross reference to the local law clause number</li> <li>b. Footpath Advertising Permit reduced from \$186 to \$165</li> <li>c. Footpath Display Table permit reduced from \$186 to \$165</li> <li>d. If dog/cat cage is lost/stolen/damaged/never returned \$180 (New charge)</li> <li>e. If dog/cat barking device is lost/stolen/damaged/never returned \$170 (New charge)</li> <li>f. Surcharge at the landfill for disposal of power poles \$200 per tonne (New charge)</li> <li>g. Surcharge at the landfill for disposal of grain tarps \$650 per tonne (New charge)</li> </ol> <p>6. Note the following items have become known subsequent to the development of the draft budget and will be revised together with carry-forward projects when they are brought to account early in 2022-2023, none of these will impact on the rate determination budget:</p> <ul style="list-style-type: none"> <li>• Grants Commission final advised estimated allocation.</li> <li>• Additional Government Grants of \$1.8 million have been announced for capital.</li> </ul> <p>7. To review rural road funding in light of increased fuel and gravel costs.</p> |           |                                  |
| 9.9 | <p><u>Road Management Plan Amendments – Draft for Discussion</u></p> <p>That Council:</p> <p>Note the proposed changes to the Road Management Plan.</p> <p>Invite submissions from the community on the proposed changes.</p> <p>Seek a further report on this matter after the public engagement process is completed.</p>  | <b>JM</b> | Delayed. Report now due Feb 2023 |

## Outstanding Council Resolutions Action List

| MONDAY 28 MARCH 2022 |   |             |  |
|----------------------|---|-------------|--|
| AGENDA ITEM NO       | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED   |
| 9.1                  | <p><u>MOU Between HRCC and Wim Resource Pty Ltd for the Avonbank Project</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Pursuant to Section 67(4) of the Local Government Act 2020 establish a Delegated Committee.</li> <li>Appoint Councillors Flynn, Bell, Power, Bowe, Ross and Haenel to the Delegated Committee to consider the proposed Memorandum of Understanding (MoU) between Council and WIM Resource, and Councillor Penny Flynn as the chair of the Delegated Committee.</li> <li>Confirm that the delegated committee appointed by Council meet on 4 April 2022 at 5.00pm.</li> </ol> | FG          | Delegated committee could not make a decision on this item due to no quorum. |

| MONDAY 24 JANUARY 2022 |  |             |                |
|------------------------|--|-------------|----------------|
| AGENDA ITEM NO         | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED |
| 9.5                    | <p><u>Community Development Grants Policy Review</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Adopt the amended Community Development Grants Policy (<b>Appendix "9.5B"</b>).</li> <li>Set aside \$10,000 from the grants allocation in the 2022-2023 budget to implement an annual Youth Funding Stream to be delivered as a new program commencing from 1 July 2022.</li> </ol> | SS          | 1. 28/2/22     |

## Outstanding Council Resolutions Action List

| MONDAY 13 DECEMBER 2021 |  |                |   |
|-------------------------|--|----------------|---|
| AGENDA<br>ITEM NO       | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED<br>TO | DATE COMPLETED  |
| 9.1                     | <p><b><u>COMMITTEE FRAMEWORK POLICY AND COMMITTEE REVIEW UPDATE</u></b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the Horsham Rural City Council Committee Framework Policy <b>(Appendix 9.1A)</b>.</li> <li>2. Adopt the Horsham Rural City Council Committee Structure <b>(Appendix 9.1B)</b> with the establishment or continuation of all committees listed within the List of Committees <b>(Appendix 9.1C)</b>.</li> <li>3. Adopt the Terms of Reference templates for the Advisory Committees and the Community Reference Groups (Project Committees) <b>(Appendices 9.1D &amp; 9.1E)</b>.</li> <li>4. Note that the composition, Terms of Reference and the associated engagement process for the Strategic Planning Committee will be the subject of a separate report to a future meeting of Council.</li> <li>5. Note that this Committee Structure replaces all previous committees and that the creation of any further new committees will be by Council Resolution.</li> <li>6. Undertake a review of the new structure at the conclusion of the first annual Council planning process following implementation.</li> <li>7. Acknowledge the enthusiasm, commitment and hard work of all volunteer members of the committees (past and present) and thank them for their valuable contribution to the workings of Council.</li> <li><b>8.</b> Note that Councillors have the option to attend committee meetings in an ex-officio capacity.</li> </ol> | SS             | <ol style="list-style-type: none"> <li>1. 13/12/21</li> <li>2. 13/12/21</li> <li>3. 13/12/21</li> <li>4. 4. 24/1/22</li> <li>5. 13/12/21</li> <li>6. ?</li> <li>7. 13/12/21</li> <li>8. 13/12/21</li> </ol> |

## Outstanding Council Resolutions Action List

| MONDAY 22 NOVEMBER 2021 |  |                |  |
|-------------------------|--|----------------|--|
| AGENDA<br>ITEM NO       | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED<br>TO | DATE COMPLETED   |
| 9.1                     | <p><u>Concept Plan for the City Oval and Sawyer Park Precinct Stage 2 of the City to River Master Plan</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the outcomes and community sentiment captured by the City Oval and Sawyer Park Community Engagement (<b>Appendix "9.1A"</b>).</li> <li>2. Receive and note the prioritisation and precinct development, as proposed by the Community Reference Group and remain flexible if needs change or new information becomes available.</li> <li>3. Endorse the Concept Plan for City Oval and Sawyer Park Precinct (<b>Appendix "9.1B"</b>).</li> <li>4. Seek funding opportunities from the State and Federal Governments to achieve all of the components of the Concept Plan, as presented to the community and supported by the Community Reference Group.</li> <li>5. That any funding applications for this project come back to council to discuss the co-funding financial implications before submitting.</li> </ol> | CH/SS          | (1,2,3) 22/11/21<br>4 partially completed<br>(Stage 1) 24.1.22<br>5. 24.1.22 |

## Outstanding Council Resolutions Action List

| MONDAY 24 MAY 2021 |  |                |  |
|--------------------|--|----------------|--|
| AGENDA<br>ITEM NO  | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED<br>TO | DATE COMPLETED                                 |
| 9.3                | <u>Strategic Advocacy Prospectus</u><br>1. Adopt the Strategic Advocacy Prospectus ( <b>Appendix "9.3A"</b> )<br>2. Review the Strategic Advocacy Prospectus when the new Council Plan (2021-2025) is adopted later in 2021. | SS             | 1. 24/5/21<br>2. Still to be completed (10/22) |

## Outstanding Council Resolutions Action List

| MONDAY 27 MAY 2019 |   |                |  |
|--------------------|---|----------------|--|
| AGENDA<br>ITEM NO  | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED<br>TO | DATE COMPLETED   |
| 9.1                | <p><b>Horsham Performing Arts Future Services Demand Assessment</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the findings and recommendations of the Horsham Performing Arts Service Demand Assessment Report.</li> <li>Note the Wesley PACC committee's commitment to the <i>Alternative Option</i> outlined in the report i.e. to undertake required structural and compliance works to enable the facility to be reopened, funded from proceeds of the sale of the Music Academy in McLachlan Street.</li> <li>Provide the necessary project management support/expertise to the Wesley PACC committee to undertake required structural and compliance works to enable the facility to be reopened, noting that the estimated cost for project management support/expertise is \$60,000.</li> <li>Note that the Wesley PACC committee's preference is to cease ownership and management of the facility, and transfer these responsibilities to Council.</li> <li>Take on the ownership and management of Wesley PACC once the structural and compliance works are completed and all regulatory requirements are met, including issuing of necessary permits.</li> <li>After transfer of ownership, manage the building for the use of performing arts and community based events and activities.</li> <li>Note that any remaining proceeds from the sale of the Music Academy, after works are completed will be provided to Council and placed into a reserve for future expenditure on the Wesley PACC.</li> <li>Note that the net annual operating cost of the Wesley PACC under Council management and ownership, once these works are completed and the facility is reopened is estimated to be \$35,300.</li> <li>Support the above recommendations on the basis that the Wesley PACC has sufficient funds to complete the required works.</li> </ol> | KOB            | <ol style="list-style-type: none"> <li>27/5/19</li> <li>27/5/19</li> <li>1/7/20</li> <li>27/5/19</li> <li>Still to occur</li> <li>Still to occur</li> <li>Still to be determined</li> <li>27/5/19</li> <li>Still to be determined</li> </ol> |

## Outstanding Council Resolutions Action List

| MONDAY 5 FEBRUARY 2018 |  |             |   |
|------------------------|--|-------------|---|
| AGENDA ITEM NO         | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED  |
| 10.2.3                 | <ol style="list-style-type: none"> <li>1. That Council allow Esco Pacific to provide partner funding for the annual Community Development Grants Program;</li> <li>2. That Council adopt the draft MOU as the framework for the delivery of the new partnership; and</li> <li>3. That Council develop a Sponsorship Policy to facilitate future corporate sponsorship and co-funding of the Community Development Grants Program and other possible Council/Community projects.</li> </ol> | KB/SS       | <ol style="list-style-type: none"> <li>1 &amp; 2 28/2/18</li> <li>3. Still to be completed.</li> </ol> Sponsorship policy to be developed for Council consideration |

| MONDAY 15 MAY 2017 |   |             |   |
|--------------------|---|-------------|---|
| AGENDA ITEM NO     | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED  |
| 10.5.2             | That: <ol style="list-style-type: none"> <li>1. Negotiations be held with VicRoads regarding an increased speed limit in Rasmussen Road, Horsham, to 80 km/h, but only to within 200 m of the urban area.</li> <li>2. Victoria Police be contacted seeking a greater enforcement of speed limits in the lower speed limit zones of Rasmussen Road, in particular the school zone.</li> <li>3. The speed limit in Remlaw Road, Horsham not be increased.</li> <li>4. Negotiations be held with VicRoads regarding a decrease of the speed limit in Hunts Road, Haven to either 60 or 70 km/h.</li> </ol> | JM          | <ol style="list-style-type: none"> <li>1. In progress</li> <li>2. In progress</li> <li>3. No action required</li> <li>4. In progress</li> </ol> |



## Outstanding Council Resolutions Action List

| MONDAY, 17 OCTOBER 2016 |  |             |  |
|-------------------------|--|-------------|--|
| AGENDA ITEM NO          | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED   |
| 10.2.4                  | <ol style="list-style-type: none"> <li>1. That the Instrument of Delegation established for the Camerons Oval Committee of Management be revoked.</li> <li>2. That a licence be developed with Laharum Sports Inc for the governance of the Camerons Oval precinct.</li> </ol>                                 | KH          | <ol style="list-style-type: none"> <li>1. 17/10/16</li> <li>2. Update on the Council Property Master List as occupied premises that still require establishment of property agreements (specifically property licences with the relevant user groups). Has been discussed with the respective service manager. To establish licences requires determination of charge rates and maintenance schedules (including buildings and grounds) – it does not appear that has progressed. Follow up to occur with Service Manager to confirm if any preliminary negotiations have occurred and seek update on any progress.<br/><b>Action: Date for completion to be provided by Service Manager.</b></li> </ol> |
| 10.2.5                  | <ol style="list-style-type: none"> <li>1. That the Instrument of Delegation established for the Quantong Recreation Reserve Committee of Management be revoked.</li> <li>2. That a licence be developed with Quantong Recreation Reserve Inc for the governance of the Quantong Recreation Reserve.</li> </ol> | KH          | <ol style="list-style-type: none"> <li>1. 17/10/16</li> <li>2. As per update and action noted in point 2 above</li> </ol>  |

## Outstanding Council Resolutions Action List

|  |  |  |   |
|--|--|--|---|
|  | <p>3. That all funds currently in the bank account for the Quantong Recreation Reserve Committee of Management be transferred to the Quantong Recreation Reserve Incorporated (A0049172Z).</p> |  | <p>3. The bank account was in the name of HRCC/Quantong (as they were a 'section 86' committee) and managed by them. HRCC is not responsible for the transfer. (No outgoing correspondence located in RecFind so we need to determine if notification was provided to instruct re transfer of funds).<br/><b>Action: Will ask Records to check using their respective software and update further</b></p> |
|--|--|--|---|

## Completed Council Resolutions Action List

| MONDAY 28 NOVEMBER 2022           |   |             |                |
|-----------------------------------|---|-------------|----------------|
| AGENDA ITEM NO                    | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 6                                 | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 24 October 2022 and the Council Meeting held at 5.30pm on Thursday 17 November 2022 be adopted.   | FK          | 28/11/22       |
| 8                                 | Public Questions received from Brian Basham, Neville McIntyre, Di Bell, Angela Munn, & Rebecca Sluggett   | FK          | 30/11/22       |
| 9.5                               | <u>Green Lake Waterway Rules Review</u><br>That Council endorse the revised Green Lake waterway rules as per <b>Appendix 9.5A</b> and <b>Appendix 9.5B</b> .  | DS          | 29/11/22       |
| 9.8 & 9.9                         | <u>Investment Attraction &amp; Growth Department Report &amp; Acting CEO Operational Report</u><br>That Council receive and note item 9.8 (Investment Attraction and Growth Department Report for September 2022) and 9.9 (Acting CEO Operational Report).  | FG          | 28/11/22       |
| 15.4<br>Brought into open council | <u>Informal Meetings of Councillors – Record of Meetings</u><br>That Council receive and note agenda item:<br>16.1 Informal Meetings of Councillors – Record of Meetings: <ul style="list-style-type: none"> <li>• Council Briefing meeting held in the Council Chambers on 7 November 2022 at 5.00pm</li> <li>• Council Briefing meeting held in the Council Chambers on 14 November 2022 at 5.00pm</li> <li>• Meeting of Councillors held on Wednesday 16 November 2022 at 6.04pm</li> <li>• Council Briefing meeting held in the Council Chambers on 21 November 2022 at 5.00pm.</li> </ul><br>The above topic listings only to be recorded in Item 13.1 (Informal Meetings of Councillors) in Open Council. | FK          | 28/11/22       |

## Completed Council Resolutions Action List

| MONDAY 17 NOVEMBER 2022 |   |             |                |
|-------------------------|---|-------------|----------------|
| AGENDA ITEM NO          | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 7.1                     | <u>Term of the Mayor</u><br>That Council, pursuant to section 26 of the <i>Local Government Act 2020</i> , elect the Mayor for a term of one  | DMcD        | 17/11/22       |
| 7.2                     | <u>Election of the Mayor</u><br>Cr Robyn Gulline received an absolute majority of votes, and was therefore declared duly elected as Mayor of Horsham Rural City Council.                          | DMcD        | 17/11/22       |
| 7.3                     | <u>Deputy Mayor</u><br>That Council:<br><ol style="list-style-type: none"> <li>1. Establish the office of the Deputy Mayor.</li> <li>2. Elect the Deputy Mayor for a term of one year.</li> </ol> | DMcD        | 17/11/22       |
| 7.4                     | <u>Election of the Deputy Mayor</u><br>Cr Penny Flynn received absolute majority, and is therefore declared duly elected as Deputy Mayor of the Horsham Rural City Council.                       | DMcD        | 17/11/22       |
| 7.5                     | <u>Speech by the Incoming Mayor</u><br>That Council receive and note the incoming Mayor's address.  | DMcD        | 17/11/22       |

## Completed Council Resolutions Action List

| MONDAY 24 OCTOBER 2022 |  |             |                |
|------------------------|--|-------------|----------------|
| AGENDA ITEM NO         | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED |
| 6                      | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 26 September 2022 be adopted.  | FK          | 25/10/22       |
| 8                      | Public Questions from Di Bell and Rebecca Sluggett   | FK          | 25/10/22       |
| 9.1                    | <u>Horsham Rural City Central Activity District Community Reference Group</u><br>That Council: <ol style="list-style-type: none"> <li>1. Approve the Horsham City Centre Central Activity District Community Reference Group Membership Structure as outlined per <b>Appendix 9.1A</b>.</li> <li>2. Approve the Horsham City Centre Central Activity District Community Reference Group Term of Reference as per <b>Appendix 9.1A</b>.</li> <li>3. Approve that an independent Chair is appointed at the Central Activity District Community Reference Group inaugural meeting.</li> </ol>         | FG          | 24/10/22       |
| 9.2                    | <u>HRCC Branding Project</u><br>That Council endorse the HRCC Branding proposal as presented in <b>Appendix 9.2A</b> and stage its implementation over 2 financial years commencing this financial year.   | SS          | 24/10/22       |
| 9.3                    | <u>WIFT Terms of Reference</u><br>That Council: <ol style="list-style-type: none"> <li>1. Approve the Wimmera Intermodal Freight Terminal Advisory Committee Membership as follows:               <ul style="list-style-type: none"> <li>• HRCC Director Infrastructure</li> <li>• HRCC Manager Investment Attraction and Growth</li> <li>• Representative Regional Development Victoria</li> <li>• Four Representatives from WIFT operators</li> <li>• Two Representatives from Department of Transport</li> <li>• Representative Australian Rail Track Corporation (ARTC)</li> </ul> </li> </ol> | FG          | 24/10/22       |

## Completed Council Resolutions Action List

|     |  |             |          |
|-----|--|-------------|----------|
|     | <ul style="list-style-type: none"> <li>• Minute Taker (Council officer)</li> </ul> <ol style="list-style-type: none"> <li>2. Approve the Wimmera Intermodal Freight Terminal Advisory Committee Term of Reference as per <b>Appendix 9.3A</b>.</li> <li>3. Approve the appointment of a non-Council Chairperson to be selected by the Wimmera Intermodal Freight Terminal Advisory Committee at the inaugural meeting.</li> </ol>  |             |          |
| 9.4 | <p><u>AUDIT AND RISK COMMITTEE UPDATES, CHARTER REVIEW AND SELF-ASSESSMENT SUMMARY &amp; ANALYSIS</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the Audit and Risk Committee unconfirmed meeting minutes 21 September 2022 (<b>Appendix 9.4A</b>).</li> <li>2. Receive and note the Audit and Risk Committee Annual Self-assessment Summary and Analysis (<b>Appendix 9.4B</b>).</li> <li>3. Adopt the revised Audit and Risk Committee Charter (<b>Appendix 9.4C</b>).</li> </ol>   | <b>DMcD</b> | 25/10/22 |
| 9.5 | <p><u>Contract S23-001, S23-002 &amp; S23-003</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Award Contract S23-001 Provision of Carpentry Services Council Owned Buildings and Facilities to DLW McMaster Builders, Locks Construction and Plazzer Builders at the schedule of rate nominated in the tender submissions.</li> <li>2. Award Contract S23-002 Provision of Electrical Services Council Owned Buildings and Facilities to Cec Hopper &amp; Sons (CHS Group), Laser Electrical and Wades at the schedule of rates nominated in the tender submissions.</li> <li>3. Award Contract S23-003 Provision of Plumbing Services Council Owned Buildings and Facilities to Taberner Plumbing, CHS Plumbing (CHS Group), Laser Plumbing and Wades at the schedule of rates nominated in the tender submissions.</li> </ol> | <b>BE</b>   | 25/10/22 |

## Completed Council Resolutions Action List

|                |   |              |          |
|----------------|---|--------------|----------|
| 9.6            | <u>HRCC Annual Report 2021-2022</u><br>That Council receive and note the 2021-2022 Horsham Rural City Council Annual Report ( <b>Appendix 9.6A</b> ) with the inclusion of the following amendments: <ul style="list-style-type: none"> <li>• Table of Council meeting attendees</li> <li>• Footnote to be added, staff turnover rate</li> <li>• Variation to report about a VCAT determination</li> <li>• Page 48 of the Annual Report (monthly Council meetings and Council Briefing meetings), insert footnote indicating that Cr Haenel was absent for the February, March and April 2022 Council meetings and Council Briefing meetings due to reasons to be advised.</li> </ul> | <b>FH</b>    | 28/10/22 |
| 9.7, 9.8 & 9.9 | That Council receive and note item 9.7 (Audit and Risk Committee Biannual Report – March 2022 to August 2022), 9.8 (Investment Attraction and Growth Department Report) and 9.9 (Acting CEO Operational Report).  | <b>N/A</b>   | N/A      |
| 12.1           | <u>Petition – Request for Road Works on Robins Road, Wail</u><br>That Council receive and note the petition from 102 signatories in relation to Robins Road, Wail ( <b>Appendix 12.1A</b> ) and that a report on this matter be presented to the next Council meeting.  | <b>FK</b>    | 24/10/22 |
| 15.1           | <b><u>CONFIDENTIAL</u></b><br><u>CEO Employment and Remuneration Committee Report: 5 October 2022</u><br>Refer to the Confidential Council Resolution Action List for Council Resolution  | <b>Mayor</b> | 24/10/22 |

## Completed Council Resolutions Action List

| MONDAY 26 SEPTEMBER 2022 |   |             |                |
|--------------------------|---|-------------|----------------|
| AGENDA ITEM NO           | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 6                        | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 22 August 2022 be adopted.  | FK          | 27/9/22        |
| 8                        | Public Questions from Neville McIntyre, Di Bell & Kath Dumesny  | FK          | 29/9/22        |
| 9.1                      | <p><u>Delegations Update</u></p> <p>In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Horsham Rural City Council (Council) RESOLVES THAT –</p> <ol style="list-style-type: none"> <li>1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached <i>S6 Instrument of Delegation, Council to other Members of Council Staff (Appendix 9.1A)</i> the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.</li> <li>2. The instrument comes into force immediately following this Council Resolution.</li> <li>3. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.</li> <li>4. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.</li> </ol> | AC          | 28/9/2022      |
| 9.2                      | <p><u>Approval Of Chief Executive Officer's Annual Leave And Appointment Of Acting Chief Executive Officer/S</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approve CEO Sunil Bhalla's leave request from 8 October 2022 to 10 December 2022.</li> <li>2. Appoint Mr Kevin O'Brien, Director Communities &amp; Place as Acting CEO from 8 October 2022 to 6 November 2022 (inclusive).</li> <li>3. Appoint Mr John Martin, Director Infrastructure as Acting CEO from 7 November 2022 to 11 December 2022 (inclusive).</li> </ol>   | DMcD        | 27/9/22        |



## Completed Council Resolutions Action List

|     |  |    |                                     |
|-----|--|----|-------------------------------------|
| 9.3 | <u>Annual Financial Accounts 2021-2022</u><br>That Council:<br>1. Give in principle approval to the Financial and Performance Statements for 2021-2022 and authorise their submission to the Victorian Auditor-General's office (VAGO).<br>2. Authorise the Mayor Cr Robyn Gulline and Cr Penny Flynn to certify the statements in their final form after any changes recommended or agreed to by VAGO or their subcontractors Crowe, have been made, pursuant to section 99 of the <i>Local Government Act 2020</i> . | HP | 14/10/22                            |
| 9.4 | <u>Construction Plans: Netball And Sports And Community Pavilions- Stage 2 City To River Master Plan</u><br>That Council fund Construction Plans and Landscaping design with an estimated cost of \$442,000.00 for the Netball and Community Pavilions by drawing funds available in the Major Capital Works Reserve.  | SS | 26/9/22                             |
| 9.5 | <u>Green Lake Waterway Rules</u><br>That Council:<br>1. Receive and note the Draft Waterway Rules for Green Lake as per <b>Appendix 9.5A &amp; Appendix 9.5B</b> .<br>2. Place the Draft Waterway Rules for Green Lake on public exhibition for a period of four (4) weeks and invite community feedback.  | DS | 1. 26/9/22<br>2. 28/9/22 - 26/10/22 |
| 9.6 | <u>Family Violence Support &amp; Recognition Project Report</u><br>That Council endorse the Family Violence Support and Recognition Project Report as per <b>Appendix 9.6A</b> .   | CK | 26/9/22                             |
| 9.7 | <u>Horsham North Local Area Plan Update</u><br>That Council:<br>1. Receive and note the update on the progress of the <i>Horsham North Local Area Plan</i> project and the community feedback received to date.<br>2. Endorse the <i>Draft Local Area Plan</i> for community engagement.   | SH | 1. 26/09/22<br>2. 26/09/22          |
| 9.8 | <u>Natimuk Economic &amp; Social Plan</u><br>That Council:<br>1. Receive and note the consultation feedback received on the Draft Natimuk Economic and Social Plan ( <b>Appendix 9.8B</b> ).<br>2. Endorse the Natimuk Economic and Social Plan ( <b>Appendix 9.8A</b> ).  | AM | 1. 26/9/22<br>2. 26/9/22            |

## Completed Council Resolutions Action List

|      |  |      |                                   |
|------|--|------|-----------------------------------|
| 9.9  | <u>Horsham Lubeck Road Reconstruction Stage 1 &amp; 2</u><br>That Council:<br>1. Accept the tender submitted by Glovers Earthmoving Pty Ltd for the lump sum of \$536,217.60 ex GST for the reconstruction of 2.125km of Horsham Lubeck Road under Contract 23/003.<br>2. Accept the tender submitted by Glovers Earthmoving Pty Ltd for the lump sum of \$694,542.60 ex GST for the reconstruction of 2.685km of Horsham Lubeck Road under Contract 23/004. | MA   | 26/9/22                           |
| 9.10 | <u>CEO Employment &amp; Remuneration Policy</u><br>That Council endorse the amendments to the CEO Employment and Remuneration Policy as recommended by the CEO Employment and Remuneration Committee as attached to <b>Appendix 9.10A</b> .  | DMcD | 26/9/22                           |
| 9.11 | <u>Investment Attraction And Growth Department Report</u><br>That Council receive and note the Investment Attraction and Growth Report for July 2022.  | FG   | 26/9/22                           |
| 9.12 | <u>CEO Operational Report</u><br>That Council receive and note the Chief Executive Officer's Operational Report for September 2022.  | FK   | 26/9/22                           |
| 15.2 | <b>CONFIDENTIAL - REAPPOINTMENT OF CEO</b><br><i>Refer to Confidential Outstanding Council Resolution Action List for council resolution</i>   | DMcD | Refer to confidential action list |

| MONDAY 22 AUGUST 2022 |   |             |                |
|-----------------------|---|-------------|----------------|
| AGENDA ITEM NO        | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 6                     | That the minutes emanating from the Council Meeting of the Horsham Rural City Council online and livestreamed at 5.33pm on 25 July 2022 be adopted.   | FK          | 23/8/22        |
| 8                     | Public Question from Neville McIntyre   | FK          | 23/8/22        |
| 9.1                   | <u>Nature Play Park Variation</u><br>That Council approve a variation to Contract 22/010 to include additional play elements, covered shade, and advanced trees for an amount of \$415,112. | DB          | 23/8/22        |

## Completed Council Resolutions Action List

|     |  |         |   |
|-----|--|---------|---|
| 9.2 | <u>Landfill Levy</u><br>That Council: <ol style="list-style-type: none"> <li>1. Revise the charge for accepting clean fill at Dooen landfill to be that applied to the commercial/industrial waste, i.e. \$224.50 per tonne, and implement it in two stages.</li> <li>2. Apply an interim gate fee of \$110.90 from 1 October 2022 as stage 1 of the new charge, with the full charge of \$224.50 to be effective from 1 January 2023.</li> <li>3. Create a new waste stream named <b><i>Capping Material</i></b> with the charge of \$46 per tonne, being equivalent to the current gate fee.</li> </ol>  | RM      | 22/8/22   |
| 9.3 | <u>CONTRACT NUMBER: 22/015: REPLACEMENT OF PARKING METERS, SUPPLY AND INSTALLATION, HORSHAM CBD</u><br>That Council grant Contract 22/015: Replacement of parking meters, supply and installation, Horsham CBD tender to Peritus Technology, which includes a 5-year contract with Peritus Technology for background licences, enforcement technology, maintenance support and support for operation of a smart city system integrated with HRCC's corporate system, for the total amount of \$735,359 (GST exclusive) plus applicable CPI increases on annual fees.   | MMcM/MS | 22/8/22   |
| 9.4 | <u>Horsham Central Activity District (Cad) Revitalisation: Streetscape Plan</u><br>That Council: <ol style="list-style-type: none"> <li>1. Receive and note the community feedback received on the Draft Horsham Central Activity District (CAD) Revitalisation: Streetscape Plan as summarised in the Engagement Summary Report (Appendix 9.4B).</li> <li>2. Adopt the Horsham Central Activity District (CAD) Revitalisation: Streetscape Plan (Appendix 9.4A).</li> <li>3. Undertake further consultation with the businesses in relation to crossings proposed in the streetscape plan which are additional to those approved by Council at its June 2022 meeting.</li> <li>4. Note the concerns regarding potential disruption to businesses from the proposed works and undertake further engagement to minimise any impacts.</li> </ol> | SH      | <ol style="list-style-type: none"> <li>1. 22/8/22</li> <li>2. 22/8/22</li> <li>3. 13/10/22</li> <li>4. 22/8/22</li> </ol> |

## Completed Council Resolutions Action List

|            |  |       |  |
|------------|--|-------|--|
| 9.5        | <u>Child Safe Standards</u><br>That Council adopt the updated Child Safety and Wellbeing Policy ( <b>Appendix 9.5A</b> ) and Reporting a Child Safety Concern Procedure ( <b>Appendix 9.5B</b> ).  | LH/TR | 22/8/22  |
| 9.6        | <u>Adoption of Governance Rules</u><br>That Council: <ol style="list-style-type: none"> <li>1. Adopt the amended Governance Rules (<b>Appendix 9.6A</b>).</li> <li>2. Commence a review of the Governance Rules within the next three months.</li> </ol> | DMcD  | <ol style="list-style-type: none"> <li>1. 25/8/22</li> <li>2. 27/9/22</li> </ol> |
| 9.7 – 9.11 | That items 9.7 to 9.11 be moved as a block. These items are for information only.  | FK    | 26/9/22  |
| 15.2       | <b>CONFIDENTIAL</b><br><u>Future Service Delivery Model: HRCC Library Services</u><br><i>Refer to Confidential Outstanding Council Resolution Action List for council resolution</i>   | KOB   | <ol style="list-style-type: none"> <li>1. 23/8/22</li> <li>2. 15/9/22</li> </ol> |

## Completed Council Resolutions Action List

| MONDAY 25 JULY 2022       |   |             |                |
|---------------------------|---|-------------|----------------|
| AGENDA ITEM NO            | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 6                         | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham and virtually at 5.30pm on 27 June 2022, 5.02pm on 4 July 2022 and 5.00pm on 11 July 2022 be adopted.  | FK          | 26/7/22        |
| 8                         | Public Questions from David McDonald and Kath Dumesny   | FK          | 26/7/22        |
| 9.1                       | <u>Assignment of Herd's Paddock to HRLE</u><br>That Council formally assign Lot 3 PS421087 of the Burnt Creek Estate, known as Herd's Paddock, to the Horsham Regional Livestock Exchange footprint.  | RE & FG     | 26/7/22        |
| 9.3                       | <u>Investment Attraction &amp; Growth Report</u><br>That Council receive and note the Investment Attraction and Growth Report for May 2022.   | FG          | 26/7/22        |
| 9.4                       | <u>CEO Operational Report</u><br>That Council receive and note the Chief Executive Officer's Operational Report for July 2022.  | FK          | 25/7/22        |
| Brought into Open Council | <u>CEO Performance Review</u><br>That Council:<br><ol style="list-style-type: none"> <li>1. Receive and note the report provided by Fisher Leadership, on the CEO Mr Sunil Bhalla's performance for the period from 1 July 2021 to 30 June 2022.</li> <li>2. As per the contract conditions approve an increase of 2.1% to the CEO's remuneration package.</li> <li>3. Endorse the performance measures proposed by Council for the 2022-2023 period and discussed with the CEO, contained in Appendix 15.1B as an authorised variation of the contract of employment with the CEO and which will become the agreed performance criteria for the purposes of the performance review to be conducted in 2023.</li> </ol> | KB          | 27/7/22        |

## Completed Council Resolutions Action List

| MONDAY 11 JULY 2022       |  |             |                |
|---------------------------|--|-------------|----------------|
| AGENDA ITEM NO            | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED |
| Brought into Open Council | <p><u>Contract 22-020: Provision Of Cleaning Services Various Outdoor Facilities And Public Conveniences</u></p> <p>That Council award the Contract 22-020 Provision of Cleaning Services Various Outdoor Facilities and Public Conveniences to Woody's Cleaning Service for the total sum of \$726,136 (excluding GST) for a three-year period from 1 July 2022 to 30 June 2025, with the option to extend the contract for a further two (2) x two (2) year terms.</p> | BE          | 19/7/22        |
| Brought into Open Council | <p><u>Audit And Risk Committee Updates And Internal Auditor Contract Extension (MOTION BROUGHT INTO OPEN COUNCIL)</u></p> <p>That Council Approve the contract extension for RSD Audit for the conduct of Councils internal audit programs, for a further two (2) x one (1) year term, until 1 September 2024.</p>   | DMcD        | 11/7/22        |

| MONDAY 27 JUNE 2022 |   |             |                |
|---------------------|---|-------------|----------------|
| AGENDA ITEM NO      | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 6                   | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 23 May 2022 be adopted.   | FK          | 28/6/22        |
| 8                   | Public Questions from David McDonald, Justin Foenander, Grant Quoiba, Neville McIntyre  | FK          | 30/6/22        |
|                     | That issues concerning Cr Bell's conduct have arisen since the distribution of the agenda, and the matter cannot really be left to the next scheduled meeting of Council given the damage that is being done to Council and the community, I move that it be considered now as a matter of urgency. | SB          | 27/6/22        |

## Completed Council Resolutions Action List

|     |  |             |         |
|-----|--|-------------|---------|
|     | <p>That Council authorise the Mayor to write to the Local Government Inspectorate, requesting that it investigate whether -</p> <ol style="list-style-type: none"> <li>1. Cr Bell failed to disclose a conflict of interest in the Australian Services Union related urgent business considered in the confidential section at the meeting of Council held on 23 May 2022, and thereby breached the <i>Local Government Act 2020</i>; and</li> <li>2. Cr Bell's recent conduct in relation to allegations made by the Australian Services Union amounts to a misuse of position, contrary to section 123 of the <i>Local Government Act 2020</i>.</li> </ol> | <b>SB</b>   | 4/7/22  |
| 9.2 | <p><u>Updated Financial Plan 2022 to 2032</u><br/>         That Council adopt the updated Financial Plan 2022-2032 (<b>Appendix 9.2A</b>).</p>   | <b>KB</b>   | 22/7/22 |
| 9.3 | <p><u>Strategic Planning Expo – Horsham Rural City Talks 2022</u><br/>         That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the amended Horsham Rural City Council Committee Structure (<b>Appendix 9.3A</b>) noting the change from Strategic Planning Committee to Strategic Planning Expo.</li> <li>2. Approve the development and implementation of the Horsham Rural City Talks 2022 Expo.</li> </ol>  | <b>SS</b>   | 22/7/22 |
| 9.4 | <p><u>Policy Framework Policy Review</u><br/>         That Council adopt the Policy Framework Policy C04/001 (<b>Appendix 9.4A</b>).</p>   | <b>AC</b>   | 28/6/22 |
| 9.5 | <p><u>Audit And Risk Committee Updates And Internal Auditor Contract Extension</u><br/>         That the following motion go into Confidential:<br/>         Approve the contract extension for RSD Audit for the conduct of Councils internal audit programs, for a further two (2) x one (1) year term, until 1 September 2024.</p>  | <b>DMcD</b> | 11/7/22 |
| 9.5 | <p><u>Audit And Risk Committee Updates And Internal Auditor Contract Extension</u><br/>         That Council receive and note the Audit and Risk Committee meeting minutes of 9 June 2022 (Appendix 9.5A).</p>   | <b>DMcD</b> | 4/7/22  |

## Completed Council Resolutions Action List

|      |  |            |          |
|------|--|------------|----------|
| 9.6  | <u>MOU Between Grampians Tourism Inc and member Councils</u><br>That Council approve entering into a one year Memorandum of Understanding (MoU) between Grampians Tourism Inc. and member Councils as per Appendix 9.6A of this report.  | <b>SB</b>  | 28/6/22  |
| 9.7  | <u>Domestic Animal Management Plan 2022-2026</u><br>That Council approve the Domestic Animal Management Plan 2022-2026 ( <b>Appendix 9.7C</b> ).   | <b>MS</b>  | 4/7/22   |
| 9.8  | <u>Wesley Performing Arts and Cultural Centre</u><br>That Council: <ol style="list-style-type: none"> <li>1. Note the progress of planning works undertaken in relation to the proposed redevelopment of Wesley PACC.</li> <li>2. Support the redevelopment of Wesley PACC as proposed in the discussion section of this report i.e. flat floor design.</li> <li>3. Allocate up to \$224k in the 2023-2024 budget towards the redevelopment of the facility.</li> <li>4. Provide support to the Wesley PACC to undertake a community fundraising campaign to raise funding for the project to enable matching funding for any grants submissions.</li> <li>5. Support the Wesley PACC Committee to seek out grant opportunities to obtain the balance of funds required.</li> <li>6. Note that once works are complete, Council will own and operate the facility with annual operating costs estimated to be approximately \$70-\$100k.</li> <li>7. Note that future budget allowances will need to be made for renewal of this asset.</li> </ol> | <b>KOB</b> | 25/11/22 |
| 9.10 | <u>Statewide Local Government Waste Forum</u><br>That Council: <ol style="list-style-type: none"> <li>1. Note that the State Government has introduced legislation that dissolves the regional waste management groups effective from 1 July 2022.</li> </ol>  | <b>JM</b>  | 5/7/22   |



## Completed Council Resolutions Action List

|      |   |    |         |
|------|---|----|---------|
|      | <ol style="list-style-type: none"> <li>2. Recognise the benefits of regional collaboration between councils including for delivering effective services, achieving efficiencies of scale, sharing expertise, advocacy for better policy and legislation, education and procurement.</li> <li>3. Note that the regional waste groups have provided an effective mechanism for regional collaboration between Councils.</li> <li>4. Appoint Cr Penny Flynn as Councillor representative on recycling and waste matters for the purposes of:           <ol style="list-style-type: none"> <li>a. Meeting with other Councils in the Grampians Central West region to consider recycling and waste matters and provide advice to Councils in the region;</li> <li>b. Appointing a Chair of the Regional Advisory Group who would represent the region in a statewide advisory group, including electing a statewide Chair;</li> <li>c. Developing a proposal for governance (including Terms of Reference) of regional coordination between Councils, for consideration by Council at a future date; and</li> <li>d. Calling on the State Government to support regional collaboration by providing the secretariat function via Recycling Victoria.</li> </ol> </li> </ol> |    |         |
| 9.11 | <p><u>CBD Pedestrian Safety – Regional Roads Victoria Funding</u></p> <p>That Council endorse the proposed pedestrian safety works at the following sites:</p> <ol style="list-style-type: none"> <li>1. McLachlan / Firebrace roundabout – pinned rubber wombat crossings</li> <li>2. Pynsent Street pedestrian crossing in front of Town Hall</li> <li>3. Wilson Street – pedestrian refuge island</li> <li>4. Darlot Street at Gleed Street – raised crossing</li> <li>5. O’Callaghans Pde / Firebrace Street – raised crossings.</li> </ol> <p>That Council endorse the proposed pedestrian safety works at the Firebrace Street crossing between McLachlan Street and Roberts Ave – mid-block raised crossing which is a pinned rubber wombat style crossing to gauge community feedback.</p>  | JM | 27/6/22 |

## Completed Council Resolutions Action List

|      |   |           |         |
|------|---|-----------|---------|
| 9.12 | <u>Community Satisfaction Survey 2022</u><br>That Council receive and note the 2022 Horsham Rural City Council Community Satisfaction Survey results. | <b>MB</b> | 27/6/22 |
| 9.13 | <u>Investment Attraction and Growth Report</u><br>That Council receive and note the Investment Attraction and Growth Report for April 2022.           | <b>FG</b> | 27/6/22 |
| 9.14 | <u>CEO Report</u><br>That Council receive and note the Chief Executive Officer's Operational Report for June 2022.                                    | <b>FK</b> | 27/6/22 |
|      | That the Council meeting be reconvened to Monday 4 July 2022 at 5.00pm.   | <b>FK</b> | 28/6/22 |

## Completed Council Resolutions Action List

| MONDAY 23 MAY 2022 |   |             |                |
|--------------------|---|-------------|----------------|
| AGENDA ITEM NO     | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 6                  | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.32pm on 26 April 2022 be adopted.   | FK          | 24/5/22        |
| 8                  | Public Question from Melissa of Horsham   | FK          | 24/5/22        |
| 9.1                | <u>New Four-Bin Kerbside Collection Service Model</u><br>That Council:<br>1. Receive and note the outcomes of the community survey on the new waste service model.<br>2. Adopt the Kerbside Collection Policy to define the arrangements for the new four-bin waste service model.<br>3. Publish the community survey report on the new four-bin service model.   | RM/PA/JM    | 25/5/22        |
| 9.2                | <u>Annual Action Plan</u><br>That Council adopt the Annual Action Plan 2022-2023.   | GH          | 23/5/22        |
| 9.3                | <u>DRAFT BUDGET 2022-2023 AND UPDATE OF REVENUE AND RATING PLAN 2021-2024</u><br>That Council:<br>1. Approve the Draft Budget 2022-2023 attached as <b>Appendix 9.3A</b> and place it on Council's website to inform the community of council's planned expenditures and charges and provide an opportunity for comment and feedback until 5pm on Monday 13 June 2022.<br>2. Propose the rate in the dollar and charges as set out in Section 4.1 of the draft budget document attached as <b>Appendix 9.3A</b> .<br>3. Approve the updates to the Revenue and Rating Plan 2021-2024 and make it available for community comment and feedback until 5pm on Monday 13 June 2022. | GH          | 23/5/22        |

## Completed Council Resolutions Action List

|     |   |              |         |
|-----|---|--------------|---------|
|     | 4. Consider the Draft Budget 2022-2023 and updated Revenue and Rating Plan 2021-2024 for adoption at its meeting on Monday 27 June 2022.  |              |         |
| 9.4 | <u>MAV 2021-2022 RULES REVIEW</u><br>That Council endorse the submission to Municipal Association of Victoria ( <b>Appendix 9.4A</b> ).   | <b>DMcD</b>  | 25/5/22 |
| 9.5 | <u>COUNCILLOR REPRESENTATION ON WIMMERA REGIONAL LIBRARY CORPORATION</u><br>That Council nominate Cr Bowe as the Councillor representative on the Wimmera Regional Library Corporation board.   | <b>DMcD</b>  | 25/5/22 |
| 9.6 | <u>AERODROME APRON TENDER</u><br>That Council accept the tender submitted by Glovers Earthmoving Pty Ltd for the lump sum of \$292,760 ex GST for the reconstruction of Horsham Aerodrome Apron.  | <b>MA/JM</b> | 27/6/22 |
| 9.7 | <u>MOU BETWEEN GRAMPIANS TOURISM INC AND MEMBER COUNCILS</u><br>That this matter be postponed to 6 June 2022 Council Briefing to discuss further, then bring to the 27 June 2022 Council meeting.   | <b>FG</b>    | 27/6/22 |
| 9.8 | <u>ABORIGINAL COMMUNITY ROUNDTABLE TERMS OF REFERENCE</u><br>That Council adopt the Aboriginal Community Roundtable Terms of Reference as presented ( <b>Appendix 9.8B</b> ).   | <b>KOB</b>   | 23/5/22 |
| 9.9 | <u>CONTRACT 18/018 FOR BUILDING SURVEYOR AND BUILDING PERMIT SERVICES TENDER (CONTRACT EXTENSION)</u><br>That Council extend the Building Services Contract for 2022-2023 and 2023-2024 financial years as per GOVSS contract proposal with the new amount being \$299,890 plus GST in 2022-2023 and \$314,890 plus GST in 2023-2024. | <b>JH</b>    | 26/5/22 |

## Completed Council Resolutions Action List

|                           |  |         |         |
|---------------------------|--|---------|---------|
| 9.10                      | <u>INVESTMENT ATTRACTION AND GROWTH REPORT</u><br>That Council receive and note the Investment Attraction and Growth Report for March 2022.  | FG      | 23/5/22 |
| 9.11                      | <u>APPOINTMENT AND AUTHORISATION OF AUTHORISED OFFICERS UNDER THE PLANNING AND ENVIRONMENT ACT 1987</u><br>That Council appoint Joel Hastings, Nicholas Carey, Kevin O'Brien, Fiona Gormann, Mandi Stewart, Luke Mitton and Jackson Hanlon as authorised officers under the Planning and Environment Act 1987, in accordance with the Instrument of Appointment and Authorisation as attached to <b>Appendix 9.11A</b> .   | DMcD/AC | 24/5/22 |
| 9.12                      | <u>QUARTERLY COMMUNITY ENGAGEMENT UPDATE</u><br>That Council receive and note the Community Engagement report and summary of activities for the three months to March 2022.  | MB      | 23/5/22 |
| 9.13                      | <u>CEO OPERATIONAL REPORT</u><br>That Council receive and note the Chief Executive Officer's Operational Report for May 2022.  | FK      | 27/6/22 |
| Brought into open council | <u>APPOINTMENT OF COMMUNITY MEMBERS TO OLDER PERSONS ADVISORY COMMITTEE AND ADOPTION OF TERMS OF REFERENCE</u><br>That Council: <ol style="list-style-type: none"> <li>1. Appoint the following 12 nominations received to become members of the Older Person Advisory Committee: Pamela Baker, Rick Walker, June Liddy, Lauren Sherriff, Janet Hall, Beverley (Elaine) Cooper, Shayne Keenan, Wes Hazelden, Faye Smith, Cherie Ladlow, Beryl Moloney, Kola Kennedy.</li> <li>2. Adopt the Terms of Reference for the Older Persons Advisory Committee (<b>Appendix 15.4A</b>) including an alteration to reflect the 12 members.</li> </ol> | KOB     | 23/5/22 |

## Completed Council Resolutions Action List

| MONDAY 26 APRIL 2022 |  |             |   |
|----------------------|--|-------------|---|
| AGENDA ITEM NO       | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED  |
| 6                    | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 28 March 2022 and 5pm on 4 April 2022 be adopted.  | FK          | 27/4/22   |
| 8                    | Public Questions from Ross Warrick & Darren Chesterfield   | FK          | 27/4/22   |
| 9.1                  | <u>Road Making Material Supply Contract 22-022</u><br>That Council appoint HED Industries, K&J Baker, Conundrum Holdings, Moree Quarries, Dooen Civil and Tuckers Hill as the panel of suppliers for the Road Making Material Supply Contract 22-022, for a three year period, with two optional one year terms.   | FP          | 26/4/22   |
| 9.2                  | <u>Rural Road Network Plan</u><br>That Council:<br><ol style="list-style-type: none"> <li>1. Adopt the Rural Road Network Plan.</li> <li>2. Endorse the approach proposed for incorporation of the Plan's recommendations into the Long Term Capex Plan.</li> <li>3. Review specific proposals for the first year of works under this plan in the 2023-2024 budget process, which will include identification of the source of funding for these works.</li> <li>4. Undertake specific local consultation to confirm the recommended routes for upgrade as part of each annual component of this program.</li> </ol> | KS/JM       | 1 & 2 - 26/4/22<br>3 & 4 - incorporated into budget process |
| 9.3                  | <u>Contract 22-018 Riverfront Landscaping and Lighting</u><br>That Council award the Contract 22-018 for the Riverfront Landscaping and Lighting to B & B Perry P/L, trading as Landscape It of Horsham, for the contract sum of \$631,584.00 ex GST.  | DB          | 4/5/22  |

## Completed Council Resolutions Action List

|     |  |             |  |
|-----|--|-------------|--|
| 9.4 | <u>Domestic Animal Management Plan</u><br>That Council: <ol style="list-style-type: none"> <li>1. Receive and note the Draft Domestic Animal Management Plan 2022-2026.</li> <li>2. Release the Draft Domestic Animal Management Plan 2022-2026 for phase two consultation with the community.</li> </ol>  | <b>MS</b>   | <ol style="list-style-type: none"> <li>1. 26/4/22</li> <li>2. 28/4/22</li> </ol> |
| 9.5 | <u>Yanga Dyata Horsham Silo Official Opening</u><br>That Council: <ol style="list-style-type: none"> <li>1. Endorse the proposed opening ceremony of the ‘Yangga Dyata’ Project supported by artist activation that brings together Wotjobaluk Nations artists and local projection artists to work together on transcending the Central Business District for the week.</li> <li>2. Endorse the temporary name change of Firebrace Street and Sawyer Park to a name to be put forward by the BGLC Board.</li> </ol> | <b>SM</b>   | <ol style="list-style-type: none"> <li>1. 26/4/22</li> <li>2. 26/4/22</li> </ol> |
| 9.6 | <u>Investment Attraction and Growth Report</u><br>That Council receive and note the Investment Attraction and Growth Report for February 2022.   | <b>FG</b>   | 26/4/22  |
| 9.7 | <u>Quarterly Performance Report – January to March 2022</u><br>That Council receive and note the Quarterly Performance Report for the three months to 31 March 2022 ( <b>Appendix 9.7A</b> ).  | <b>FH</b>   | 26/4/22  |
| 9.8 | <u>Proposed Sale of Land – Baillie Street Horsham</u><br>That Council not sell the land known as, Lot 2 PS703775T (Vol 11495 Folio 285), to Caltex Australia Petroleum Pty Ltd via private treaty, and put in place a short term lease agreement (1 year maximum) with Caltex if requested.  | <b>TE</b>   | 27/4/22  |
| 9.9 | <u>Delegations Update</u><br>In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Horsham Rural City Council (Council) RESOLVES THAT:  | <b>DMcD</b> | 12/5/22  |

## Completed Council Resolutions Action List

|      |   |      |                             |
|------|---|------|-----------------------------|
|      | <ol style="list-style-type: none"> <li>1. There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer, the powers, duties and functions set out in the attached Instrument of Delegation to the CEO (<b>Appendix 9.9A</b>) subject to the conditions and limitations specified in that Instrument.</li> <li>2. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached <i>S6 Instrument of Delegation – Members of Staff</i> (<b>Appendix 9.9B</b>) the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.</li> <li>3. The instrument comes into force immediately the common seal of Council is affixed to the instrument.</li> <li>4. On the coming into force of the instrument all previous delegations to members of Council staff and the Chief Executive Officer are revoked.</li> <li>5. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.</li> </ol> |      |                             |
| 9.10 | <u>Audit and Risk Committee Updates</u><br>That Council receive and note the Audit and Risk Committee meeting minutes 17 March 2022 ( <b>Appendix 9.10A</b> ).  | DMcD | 27/4/22                     |
| 9.11 | <u>Community Grants and Donations 2022-2023</u><br>That Council: <ol style="list-style-type: none"> <li>1. Allocate funding of \$397,361 in the 2022-2023 Budget for approved community grants and donations.</li> <li>2. Approve allocations to various community grant and donation recipients as detailed in <b>Appendix 9.11A</b>, with the exception of allocations to Wimmera Machinery Field Days, Horsham Fishing Competition, Kannamaroo and Beyond Community Inclusion.</li> </ol>  | SS   | 1 & 2 26/4/22<br>3. 16/5/22 |



## Completed Council Resolutions Action List

|      |   |           |         |
|------|---|-----------|---------|
|      | <p>3. Advise all successful and unsuccessful community grant applicants of the outcome of their applications during May 2022.</p> <p>That Council approve the community grant allocations to Horsham Fishing Competition, Kannamaroo and Beyond Community Inclusion.</p> <p>That Council approve the annual community donation allocations to Wimmera Machinery Field Days.</p> |           |         |
| 9.12 | <p><u>MOU Between HRCC and WIM Resource Pty Ltd for the Avonbank Project</u></p> <p>That Council endorse the proposed MoU between Horsham Rural City Council and WIM Resource as presented in <b>Appendix 9.12A</b> and authorise the Chief Executive Officer to sign the MoU on its behalf.</p>  | <b>SB</b> | 26/4/22 |
| 9.13 | <p><u>CEO Operational Report</u></p> <p>That Council receive and note the Chief Executive Officer's Operational Report for April 2022.</p>  | <b>FK</b> | 26/4/22 |

## Completed Council Resolutions Action List

| MONDAY 28 MARCH 2022 |   |             |  |
|----------------------|---|-------------|--|
| AGENDA ITEM NO       | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED   |
| 6                    | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held online and livestreamed at 5.30pm on 28 February 2022 be adopted.  | FK          | 1/3/22   |
| 9.1                  | <u>MOU Between HRCC and Wim Resource Pty Ltd for the Avonbank Project</u><br>That Council: <ol style="list-style-type: none"> <li>1. Pursuant to Section 67(4) of the Local Government Act 2020 establish a Delegated Committee.</li> <li>2. Appoint Councillors Flynn, Bell, Power, Bowe, Ross and Haenel to the Delegated Committee to consider the proposed Memorandum of Understanding (MoU) between Council and WIM Resource, and Councillor Penny Flynn as the chair of the Delegated Committee.</li> <li>3. Confirm that the delegated committee appointed by Council meet on 4 April 2022 at 5.00pm.</li> </ol> | FG          | Delegated committee could not make a decision on this item due to no quorum. |
| 9.2                  | <u>Horsham Regional Art Gallery Collection Policy</u><br>That Council adopt the Horsham Regional Art Gallery Collection Policy as presented in <b>Appendix 9.2C</b> .   | KOB         | 28/3/22  |
| 9.3                  | <u>Investment Attraction and Growth Report</u><br>That Council receive and note the Investment Attraction and Growth Report for January 2022.   | FG          | 28/3/22  |

## Completed Council Resolutions Action List

|     |  |                    |  |
|-----|--|--------------------|--|
| 9.4 | <u>Investment Attraction Strategy and Implementation Plan 2022-26</u><br>That Council: <ol style="list-style-type: none"> <li>1. Receive and note the Economic Development Strategy 2017-2021 review.</li> <li>2. Adopt the Investment Attraction Strategy and Implementation Plan 2022 - 2026 for immediate implementation.</li> <li>3. Undertake further consultation with key stakeholders and the broader community to strengthen the delivery of investment and economic benefit within the municipality and the wider region.</li> </ol> | <b>FG</b>          | <ol style="list-style-type: none"> <li>1. 28/3/22</li> <li>2. 28/3/22</li> <li>3. 11/5/22</li> </ol> |
| 9.5 | <u>Draft Wimmera Regional Library Corporation Annual Budget 22/23</u><br>That Council: <ol style="list-style-type: none"> <li>1. Receive and note the proposed 2022-23 budget for the Wimmera Regional Library Corporation.</li> <li>2. Refer Council's contribution to the 2022-23 Wimmera Regional Library Corporation Annual Budget to its budget process.</li> </ol>   | <b>KOB</b>         | 28/3/22  |
| 9.6 | <u>Contract 22/014 Management and Operation of Horsham Aquatic Centre</u><br>That Council accept the lump sum tender from the Victorian YMCA for the management and operation of Horsham Aquatic Centre at a total cost of \$825,863.63 ex GST for a three year period, with an option for a further 2 x three year terms.   | <b>CH</b>          | 28/3/22  |
| 9.7 | <u>Dooen Solid Inert Landfill – Reinstatement of Waste into Cell</u><br>That Council: <ol style="list-style-type: none"> <li>1. Award the contract for reinstatement of material removed from the hard waste Cell 2B back into the cell, to HED Industries, for a contract sum of \$524,800 ex GST.</li> <li>2. Include a provision of this amount in the 2021-22 budget, funded by a transfer from the Waste Reserve and enable completion of these works this financial year.</li> </ol>   | <b>RM &amp; PA</b> | 26/4/22  |

## Completed Council Resolutions Action List

|     |   |    |         |
|-----|---|----|---------|
| 9.8 | <u>CEO Operational Report</u><br>That Council receive and note the Chief Executive Officer's Operational Report for March 2022. | FK | 26/4/22 |
|-----|---|----|---------|

| MONDAY 28 FEBRUARY 2022 |   |             |                |
|-------------------------|---|-------------|----------------|
| AGENDA ITEM NO          | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 6                       | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held online and livestreamed at 5.30pm on 24 January 2022 and 5.15pm on 14 February 2022 be adopted.  | FK          | 1/3/22         |
| 8                       | Public Questions from Angela Munn and Neville McIntyre  | FK          | 1/3/22         |
| 9.1                     | <u>Community Donations Policy Review</u><br>That Council adopt the amended Community Donations Policy ( <b>Appendix 9.1A</b> ).   | SS          | 7/4/22         |
| 9.2                     | <u>Council Resolutions</u><br>That Council: <ol style="list-style-type: none"> <li>1. Receive and note the Outstanding Council Resolutions Action List attached as <b>Appendix 9.2A</b>.</li> <li>2. Receive and note the Completed Council Resolutions Action List attached as <b>Appendix 9.2B</b>.</li> <li>3. Review and discuss outstanding resolutions.</li> </ol>  | FK          | 28/2/22        |
| 9.3                     | <u>Quarterly Performance Report – October to December 2021</u><br>That Council receive and note the Quarterly Performance Report for the three months to 31 December 2021 ( <b>Appendix 9.3A</b> ).   | FH          | 28/2/22        |
| 9.4                     | <u>Flood Amendment</u><br>That Council, pursuant to section 8A of the Planning and Environment Act 1987, request the Minister for Planning to authorise Council to prepare and exhibit a planning scheme amendment to implement the findings of the Horsham and Wartook Valley Flood Investigation (2019), Natimuk Flood Investigation (2013), Warracknabeal Brim Flood Study Investigation (2016), Mount William Creek Flood | SH          | 28/2/22        |

## Completed Council Resolutions Action List

|     |   |           |         |
|-----|---|-----------|---------|
|     | <p>Investigation (2014), Wimmera River and Yarriambiack Creek Flow Investigation (2009/10) and Lower Wimmera Flood Investigation (2016/17) in the following manner:</p> <ul style="list-style-type: none"> <li>a) Amend the planning scheme maps to apply the LSIO to reflect updated data</li> <li>b) Amend the planning scheme maps to apply the FO to reflect updated data</li> <li>c) Delete Development Design Overlay Schedule 4 (flood fringe development)</li> <li>d) Delete Development and Design Overlay Schedule 9 (stormwater management area) as a result of being replaced by the Special Building Overlay Schedule 1</li> <li>e) Amend the planning scheme maps to apply the Special Building Overlay Schedule 1</li> <li>f) Amend Schedule 1 to Clause 44.04 LSIO and Clause 44.03 FO to meet the requirements of the Ministerial Direction on the Form and Content of Planning Schemes (section 7(5) of the Act), clarify exemptions and remove duplication in the scheme</li> <li>g) Amend Clause 02.03-3 (Environmental risks and amenity) by making specific reference to the five flood studies undertaken by the Wimmera Catchment Management Authority and the application of the flood-related overlays.</li> <li>h) Delete Clause 13.03-1L (Floodplain management) on the basis that the provisions are effectively replaced by the schedules to the overlays.</li> </ul> |           |         |
| 9.5 | <p><u>Greening Greater Horsham – Municipal Tree Strategy</u><br/>That Council</p> <ol style="list-style-type: none"> <li>1. Adopt the Greening Greater Horsham – Municipal Tree Strategy 2022 <b>(Appendix 9.5A)</b>.</li> <li>2. Adopt the Tree Management Policy 2022 <b>(Appendix 9.5C)</b>.</li> </ol>  | <b>MK</b> | 28/2/22 |
| 9.6 | <p><u>Investment Attraction and Growth Report</u><br/>That Council receive and note the Investment Attraction and Growth Report for December 2021.</p>  | <b>FG</b> | 28/2/22 |

## Completed Council Resolutions Action List

|      |   |    |         |
|------|---|----|---------|
| 9.7  | <u>Annual Action Plan</u><br>That Council: <ol style="list-style-type: none"> <li>1. Receive and note the draft Annual Action Plan (<b>Appendix 9.7A</b>).</li> <li>2. Make the draft Annual Action Plan available to the Community until 25 March 2022 to provide feedback.</li> </ol> | KB | 3/3/22  |
| 9.8  | <u>CEO Operational Report</u><br>That Council receive and note the Chief Executive Officer's Operational Report for January/February 2022.  | FK | 28/2/22 |
| 15.1 | <b>CONFIDENTIAL</b><br>Confidential Council Resolutions<br>That Council receive and note the Completed Confidential Council Resolutions Action List attached as <b>Appendix "15.1A"</b> .   | FK | 28/2/22 |

| MONDAY 14 FEBRUARY 2022 |   |             |                          |
|-------------------------|---|-------------|--------------------------|
| AGENDA ITEM NO          | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED           |
| 6.1                     | <u>Microsurfacing Sealing Contract 22-013</u><br>That Council award contract 22-013 Microsurfacing Sealing (Sprayed Bituminous Surfacing) to Downer EDI Works Pty Ltd at their tendered price of \$1,307 ex GST per cubic metre (anticipated first year spend \$313,104.92 ex GST).   | MP          | 24/2/22                  |
| 6.2                     | <u>Horsham Central Activity District Revitalisation: Draft Streetscape Plan</u><br>That Council: <ol style="list-style-type: none"> <li>1. Receive and note the Draft Horsham Central Activity District (CAD) Streetscape Plan.</li> <li>2. Place the Draft Horsham Central Activity District (CAD) Streetscape Plan on public exhibition and invite community feedback.</li> </ol> | EB          | 1. 14/2/22<br>2. 21/2/22 |

## Completed Council Resolutions Action List

| MONDAY 24 JANUARY 2022 |  |             |   |
|------------------------|--|-------------|---|
| AGENDA ITEM NO         | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED  |
| 6                      | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chambers at 5.30pm on Monday 13 December 2021 be adopted.  | FK          | 25/1/22   |
| 8                      | Public Questions from Neville McIntyre and Kath Dumesny  | FK          | 25/1/22   |
| 9.1                    | <p><u>City Oval/Sawyer Park Redevelopment Funding Strategy</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note that Stage 1 of the City Oval and Sawyer Park precinct redevelopment includes the following key components:               <ol style="list-style-type: none"> <li>1.1. Community Facilities (including AFL standard change rooms)</li> <li>1.2. Netball facilities (including 2 netball courts, lighting, change rooms and spectator areas)</li> <li>1.3. Event activation (stage, supporting infrastructure, roadworks and landscaping)</li> <li>1.4. The total cost of Stage 1 works is \$12.8million (if undertaken as one project)</li> </ol> </li> <li>2. Approve the allocation of the \$2,856,792 provided by the Australian Government under its Local Roads and Community Infrastructure (LRCI) Phase 3 program to provide matching funding as follows:               <ol style="list-style-type: none"> <li>2.1. Netball Facilities Application (SRV) - \$1,856,792</li> <li>2.2. Event Activation Application (RDV) - \$1,000,000</li> </ol> </li> <li>3. Note an application to Regional Development Victoria (RDV) Regional Tourism Investment Fund for the Event Activation Project - Total Project Budget \$3million, <b>(Grant request \$2 Million)</b> was submitted on 14 January 2022.</li> <li>4. Submit an application to SRV Local Sports Infrastructure Fund for the Netball Facilities. Total Project Budget \$3 Million, <b>Grant request \$800,000.</b></li> </ol> | SS          | <ol style="list-style-type: none"> <li>1. 24/1/22</li> <li>2. 24/1/22</li> <li>3. 24/1/22</li> <li>4. 04/2/22</li> <li>5. 10/2/22</li> <li>6. 24/1/22</li> <li>7. 24/1/22</li> <li>8. 24/1/22</li> <li>9. 24/1/22</li> <li>10. 24/1/22</li> </ol> |

## Completed Council Resolutions Action List

|     |   |             |         |
|-----|---|-------------|---------|
|     | <p>5. Submit an application to the Federal Government's Building Better Regions Fund (BBRF) to complete all of Stage 1 of the City Oval Sawyer Park Precinct redevelopment – Total Budget \$12.8 Million, <b>Grant request \$6.4 Million.</b></p> <p>6. Support the applications for the \$12.8million Stage 1 of the City Oval and Sawyer Park redevelopment project, Council confirms matching Council co-contribution of <b>\$6.4million.</b></p> <p>7. Support an application for the BBRF Stage 1 of the City Oval and Sawyer Park redevelopment project, and confirm matching Council co-contribution of <b>\$6.4million.</b></p> <p>8. Note that the matching Council co-contribution of <b>\$6.4 Million</b> will be reduced by successful State Government applications for the Netball Facilities (\$800,000) and the Event Activation Facilities (\$2million). If all applications are successful, the Council co-contribution to Stage 1 is reduced to <b>\$3.6 Million (28% of the total Stage 1 budget).</b></p> <p>9. Note that the commitment of Council co-funding is dependent upon receiving funding from the State and Federal Governments; the projects will only proceed if the relevant funding application (No. 2,3,4 above) are successful.</p> <p>10. Council's co-contribution will be funded through borrowings and inclusion in the CAPEX budget over two financial years: 2022-2023 and 2023-2024 as detailed in this report.</p> |             |         |
| 9.2 | <p><u>Councillors Standing as a State or Federal Candidate Policy</u><br/>         That Council adopt the Councillor Standing as a State or Federal Candidate guidelines attached as <b>Appendix 9.2A.</b></p>  | <b>MP</b>   | 31/1/22 |
| 9.3 | <p><u>Investment Attraction &amp; Growth Report</u><br/>         That Council receive and note the Investment Attraction and Growth Report for November 2021.</p>   | <b>FG</b>   | 25/1/22 |
| 9.4 | <p><u>Audit &amp; Risk Committee Updates &amp; Annual Appointment of Chair</u><br/>         That Council:<br/>         1. Receive and note the Audit and Risk Committee meeting minutes of 18 November 2021 <b>Appendix 9.4A.</b></p>   | <b>DMcD</b> | 25/1/22 |



## Completed Council Resolutions Action List

|     |   |    |         |
|-----|---|----|---------|
|     | 2. Appoint Mr Richard Trigg as the Independent Chair of the Committee for an additional one year term.  |    |         |
| 9.5 | <u>Community Development Grants Policy Review</u><br>That Council:<br>1. Adopt the amended Community Development Grants Policy ( <b>Appendix "9.5B"</b> ).<br>2. Set aside \$10,000 from the grants allocation in the 2022-2023 budget to implement an annual Youth Funding Stream to be delivered as a new program commencing from 1 July 2022.  | SS | 28/2/22 |
| 9.6 | <u>Quarterly Community Engagement Update</u><br>That Council, receive and note the Quarterly Community Engagement report and summary of activities to date.   | MB | 24/1/22 |
| 9.7 | <u>Contract VP 275060 Supply and Delivery of One New Motor Grader with optional trade-in</u><br>That Council:<br>1. Set aside its decision from the 13 December 2021 meeting to award the tender for supply of a new grader to RDO Equipment at the nett changeover price of \$366,400 ex GST.<br>2. Accept the tender of RDO Equipment for supply and delivery of a new John Deere 672GP AWD/6WD Motor Grader with a 4.26m blade, rippers, GPS and scarifiers at a total cost of \$455,000 ex GST, representing a new grader purchase price of \$499,900 less trade in of \$133,500, plus a Topcon 3D GPS system priced at \$88,600. | KS | 28/2/22 |
| 9.8 | <u>Procurement Operations – Preparation of operating procedures and systems council works program – depot contract 11-022</u><br>That Council approve the appointment of Field Force 4 for the Efficiencies Fix project, <i>Fit-for-Purpose Operating Procedures and Systems for Council's Works Program</i> , Contract 21-011 for a lump sum payment of \$370,000 ex GST.  | RE | 24/2/22 |

**Completed Council Resolutions Action List**

|  |  |    |         |
|--|--|----|---------|
|  | <ol style="list-style-type: none"><li>1. That the names of the 72 companies listed in Item 15.1 (Consultancy Panel) be made public.</li><li>2. That the resolution for Item 15.2 (Contracting to external companies – Horsham Noradjuha Road Upgrade) be made public, except the tender details.</li></ol> | FK | 25/1/22 |
|--|--|----|---------|

## Completed Council Resolutions Action List

| MONDAY 13 DECEMBER 2021 |   |             |                                |
|-------------------------|---|-------------|--------------------------------|
| AGENDA ITEM NO          | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED                 |
| 6                       | That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 18 November 2021 and 5.30pm on 22 November 2021 be adopted.   | FK          | 14/12/21                       |
| 7                       | <p>Cr Di Bell declared a general conflict of interest for agenda item 9.2, Place Based Planning. Cr Bell provided a completed Conflict of Interest Declaration Form. Cr Bell left the meeting at 6.25pm and returned at 6.32pm. Cr Bell was present while the matter was being discussed but was absent when the matter was considered.</p> <p>Cr Robyn Gulline declared a material conflict of interest for Item 9.11, Flood Amendment. Cr Gulline provided a completed Conflict of Interest Declaration Form. Item 9.11 was deferred.</p> <p>Sunil Bhalla, CEO declared a Conflict of Interest for Item 9.12, CEO Employment and Remuneration Policy. Mr Bhalla left the meeting at 7.15pm and returned at 7.31pm. Mr Bhalla was absent when the matter was being discussed and considered.</p> | FK          | 15/12/21                       |
| 9.2                     | <p><b><u>PLACE-BASED PLANNING</u></b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the progress of place-based planning for ANZAC Park Haven and release the draft concept plans to the community for a ten-week period of consultation and feedback.</li> <li>2. Receive and note the progress of place-based planning for the Horsham Skate Park.</li> <li>3. Receive and note the progress of place-based planning for Sunnyside Park Horsham and release the draft concept plans to the community for a ten-week period of consultation and feedback.</li> </ol>   | MK          | 13/12/21 (1&2)<br>14/12/21 (3) |

## Completed Council Resolutions Action List

|     |  |      |          |
|-----|--|------|----------|
| 9.3 | <p><b><u>INVESTMENT ATTRACTION AND GROWTH REPORT</u></b><br/>         That Council receives and notes the Investment Attraction and Growth Report for October 2021.</p>  | FG   | 13/12/21 |
| 9.4 | <p><b><u>LIVE STREAMING OF COUNCIL MEETINGS AND RELATED POLICY</u></b><br/>         That Council:</p> <ol style="list-style-type: none"> <li>1. Continue with live streaming of Scheduled and Additional Council Meetings on an ongoing basis post any Covid-19 legislative arrangements.</li> <li>2. Adopt the Live Streaming of Council Meetings Policy (<b>Appendix 9.4A</b>).</li> </ol>   | DMcD | 20/12/21 |
| 9.5 | <p><b><u>COUNCILLOR REPRESENTATION ON EXTERNAL AND REGULATORY COMMITTEES</u></b><br/>         That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the Committee appointments as follows:             <ul style="list-style-type: none"> <li>• North-West Municipal Association – Cr Robyn Gulline and substitute Cr David Bowe</li> <li>• Wimmera Development Association – Cr Robyn Gulline</li> <li>• Audit and Risk Committee – Cr Robyn Gulline and Cr Penny Flynn</li> <li>• Grampians Central West Waste and Resource Recovery Group, Local Government Forum – Cr Penny Flynn</li> <li>• Rail Freight Alliance – Cr Claudia Haenel</li> <li>• Western Highway Action Committee – Cr Di Bell</li> <li>• Wimmera Regional Library Corporation – Cr Ian Ross</li> <li>• Wimmera Southern Mallee Transport Group – Cr Les Power</li> </ul> </li> <li>2. Nominate Cr Robyn Gulline as Council’s representative for 2022 to the Municipal Association of Victoria and Cr Claudia Haenel as substitute representative.</li> <li>3. Nominate Cr David Bowe as Council’s representative for 2022 to the Victorian Local Governance Association.</li> </ol> | MP   | 13/12/21 |

## Completed Council Resolutions Action List

|     |  |      |          |
|-----|--|------|----------|
| 9.6 | <p><b><u>KNOW YOUR COUNCIL WEBSITE – 2020-2021 DATA</u></b></p> <p>That Council note that the Local Government Performance Reporting Data for 2020-2021 is now available on the Local Government Know Your Council website.</p>  | ZG   | 13/12/21 |
| 9.7 | <p><b><u>COMPLAINT RESOLUTION POLICY REVIEW</u></b></p> <p>That Council adopt the revised Complaint Resolution policy attached as <b>Appendix 9.7A.</b></p>  | DMcD | 20/12/21 |
| 9.8 | <p><b><u>2021 RATES UPDATE</u></b></p> <p>That Council receive and note the update on general matters relating to rate revenue, including collection status, financial hardship status, and general property market climate for 2021-2022.</p>   | KF   | 13/12/21 |
| 9.9 | <p><b><u>COUNCIL MEETING DATES 2022</u></b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note that the Council meetings for 2022 for the Horsham Rural City Council will be held at 5.30pm at the Civic Centre Horsham, or livestreamed, on the following dates:           <ul style="list-style-type: none"> <li>• Monday, 24 January 2022</li> <li>• Monday, 28 February 2022</li> <li>• Monday, 28 March 2022</li> <li>• Tuesday, 26 April 2022</li> <li>• Monday, 23 May 2022</li> <li>• Monday, 27 June 2022</li> <li>• Monday, 25 July 2022</li> <li>• Monday, 22 August 2022</li> <li>• Monday, 26 September 2022</li> <li>• Monday, 24 October 2022</li> <li>• Monday, 28 November 2022</li> <li>• Monday, 12 December 2022</li> </ul> </li> </ol> | DMcD | 20/12/21 |

## Completed Council Resolutions Action List

|      |  |    |          |
|------|--|----|----------|
|      | <p>2. Note that the Statutory Meeting to elect the Mayor of the Horsham Rural City Council will be held on Thursday 17 November 2022 at 5.30pm at the Civic Centre, Horsham.</p> <p>3. Advertise the adopted 2022 Council meeting dates on the Horsham Rural City Council website and in the Public Notice pages in the local newspapers.</p>  |    |          |
| 9.10 | <p><b><u>CONTRACT VP 275060 SUPPLY AND DELIVERY OF ONE (1) NEW MOTOR GRADER WITH OPTIONAL TRADE-IN</u></b></p> <p>That Council accept the tender of RDO Equipment for supply and delivery of a new John Deere 672GP AWD/6WD Motor Grader with a 14' blade (4.26 metre) rippers, GPS and scarifiers at a total cost of \$366,400 ex GST, representing a new purchase price of \$499,900 less trade in of \$133,500.</p> | KS | 13/12/21 |
| 9.11 | <p><b><u>FLOOD AMENDMENT</u></b></p> <p>That the Flood Amendment report be deferred.</p>   | SH | 13/12/21 |
| 9.12 | <p><b><u>CEO EMPLOYMENT AND REMUNERATION POLICY</u></b></p> <p>That Council, adopt the Chief Executive Officer Employment and Remuneration Policy.</p>   | TS | 13/12/21 |
| 9.13 | <p><b><u>CEO OPERATIONAL REPORT</u></b></p> <p>That Council receive and note the Chief Executive Officer's Operational Report for December 2021.</p>   | FK | 13/12/21 |
| 11   | <p><b><u>VOTE OF THANKS</u></b></p> <p>That Council provide a vote of thanks to the Horsham Tidy Towns Committee and Council staff for the outstanding work in securing the prize of Keep Victoria Beautiful 2021 Sustainable Communities – Tidy Town Awards for the eighth time.</p>  | JM | 13/12/21 |
| 15.1 | <p><b><u>The resolution in confidential was brought into open council.</u></b></p> <p>That Council approve Variation 5 to Contract 21-012 associated with a delay due to re-testing of the welded seam integrity of the cell liner, at a cost of \$122,682 to Shamrock Civil.</p>  | JH | 13/12/21 |

## Completed Council Resolutions Action List

| MONDAY 22 NOVEMBER 2021 |   |             |  |
|-------------------------|---|-------------|--|
| AGENDA ITEM NO          | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED   |
| 9.1                     | <p><u>Concept Plan for the City Oval and Sawyer Park Precinct Stage 2 of the City to River Master Plan</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the outcomes and community sentiment captured by the City Oval and Sawyer Park Community Engagement (<b>Appendix “9.1A”</b>).</li> <li>Receive and note the prioritisation and precinct development, as proposed by the Community Reference Group and remain flexible if needs change or new information becomes available.</li> <li>Endorse the Concept Plan for City Oval and Sawyer Park Precinct (<b>Appendix “9.1B”</b>).</li> <li>Seek funding opportunities from the State and Federal Governments to achieve all of the components of the Concept Plan, as presented to the community and supported by the Community Reference Group.</li> <li>That any funding applications for this project come back to council to discuss the co-funding financial implications before submitting.</li> </ol> | CH/SS       | (1,2,3) 22/11/21<br>4 partially completed<br>(Stage 1) 24.1.22<br>5. 24.1.22 |
| 9.3                     | <p><u>HRCC Integrated Strategic Planning and Reporting Framework</u></p> <p>That Council adopt the Integrated Strategic Planning and Reporting Framework (<b>Appendix “9.3A”</b>) which replaces the Planning and Budgeting Framework.</p>  | KB          | 22/11/21   |
| 9.4                     | <p><u>Land Transfer Southbank</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the request from the developer for the land transfer proposed as Reserve 1 on <b>Appendix “9.4A”</b> for the purpose of an electrical substation.</li> <li>Note the independent market valuations for the property in the Confidential Section of this report.</li> </ol>  | TE/DMcD     | 18/5/22  |

## Completed Council Resolutions Action List

|      |  |         |            |
|------|--|---------|------------|
|      | <ol style="list-style-type: none"> <li>3. Issue a Public Notice of the proposed transfer of land in accordance with the requirements of Section 114 the Act.</li> <li>4. Following the Notice period, and if no submissions are received by Council, proceed with subdivision of the reserve to create a separately titled parcel as shown as reserve 1 in <b>Appendix "9.4A"</b>.</li> <li>5. Authorise the CEO to enter into a contract of sale to transfer the land parcel to Powercor Australia Ltd for the price of \$1.</li> </ol> |         |            |
| 9.6  | <p><u>CONTRACT 22/006 SUPPLY AND DELIVERY OF ONE NEW DUAL CONTROL 6x4 SIDE LOADER GARBAGE TRUCK WITH OPTIONAL TRADE-IN</u></p> <p>That Council accept the tender of OGR Trucks for supply and delivery of one new Iveco Acco 6x4 Raptor dual control 6x4 side loader garbage truck, with Superior Pak body, valued at \$389,880.00 less trade-in of \$35,454.54 from OGR Trucks Mt Gambier for the changeover amount of \$354,425.46 exclusive of GST.</p>   | KS      | 13/12/21   |
| 15.5 | <p><b>CONFIDENTIAL</b></p> <p><u>LAND ACQUISITION</u></p>  | TE/DMcD | 20/12/2021 |



## Completed Council Resolutions Action List

| MONDAY 27 SEPTEMBER 2021 |  |             |                          |
|--------------------------|--|-------------|--------------------------|
| AGENDA ITEM NO           | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED           |
| 9.10                     | <u>Natimuk Special Community Grants Round 2021-2022</u><br>That Council: <ol style="list-style-type: none"> <li>1. Allocate funding of \$22,314 in the Natimuk Special Community Grants Round as detailed in <b>Appendix "9.10A"</b>.</li> <li>2. Advise all successful and unsuccessful community grant applicants of the outcome of their applications.</li> </ol> | SS          | 1. 27/9/21<br>2. 1/10/21 |

| MONDAY 23 AUGUST 2021 |   |             |                          |
|-----------------------|---|-------------|--------------------------|
| AGENDA ITEM NO        | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED           |
| 9.12                  | <u>Waste Service Upgrade Plans</u><br>That Council: <ol style="list-style-type: none"> <li>1. Adopt a draft service model for kerbside waste and recycling collection services for the purpose of community engagement, as outlined in this report, including introduction of glass and organics collection in urban areas, and expanded recycling collection in rural areas.</li> <li>2. Note that a further report on the outcomes of the community engagement, including how the service model may need to be adapted will be provided to address issues raised by the community.</li> </ol> | JH          | 1. 24/8/21<br>2. 23/5/22 |

## Completed Council Resolutions Action List

| MONDAY 26 JULY 2021 |  |             |                |
|---------------------|--|-------------|----------------|
| AGENDA ITEM NO      | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED |
| 9.4                 | <u>City to River Stage 1 – Toilet and BBQ Shelters Contract</u><br>That Council accept the tender submitted by RA Plazzer Builder Pty Ltd for the lump sum of \$761,610 ex GST for Contract 21/036 Wimmera Riverfront Public Toilets and BBQ Shelters - Design and Construct.  | MV          | 26/7/21        |
| 9.9                 | <u>Housing Supply and Demand Strategy</u><br>That Council: <ol style="list-style-type: none"> <li>1. Acknowledge the ongoing purpose and relevance of the <i>2013 Horsham Framework for Managing Growth</i> in informing current and future decisions on housing subdivision and development.</li> <li>2. Acknowledge that an evidence based approach including data forecasting, assessment of emerging trends and a supply and demand analysis is required to understand the changing housing needs of Horsham as it grows and to inform future residential land supply options.</li> <li>3. Consider the preparation of a Housing Strategy and Neighbourhood Character Analysis in the 2022-23 financial year.</li> <li>4. Seek external grant opportunities to help fund the Housing Strategy and Neighbourhood Character Analysis, estimated to cost between \$100,000 and \$130,000.</li> <li>5. Does not rezone any land until the recommended strategic planning work has been undertaken, unless an area has been identified as a strategic site and is supported with background investigations, sufficient evidence and strategic justification.</li> </ol> | SH          | 26/7/21        |

## Completed Council Resolutions Action List

| MONDAY 28 JUNE 2021 |  |                |  |
|---------------------|--|----------------|--|
| AGENDA<br>ITEM NO   | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED<br>TO | DATE COMPLETED                                   |
| 9.3                 | <u>Regional Tourism Structure Review</u><br>That Council: <ol style="list-style-type: none"> <li>1. Continue as a member of Grampians Tourism for the next 12 months as part of the transition process to the Western Victoria Visitor Economy Partnership.</li> <li>2. Seek a partnership with the North West Victoria (Outback) Visitor Economy Partnership to ensure that the tourism needs of Horsham Rural City Council are met both through the Western Victoria Partnership and North West Victoria Visitor Economy Partnership.</li> <li>3. Continue to support the development of local tourism products through the Business Development and Tourism Unit and development of local marketing content through Council's visitor services.</li> <li>4. Support the North West Victoria (Outback) Visitor Economy Partnership through promoting their tourism destinations through Council's Visitor Services.</li> </ol> | FG             | 1. 9/7/21<br>2. 8/9/21<br>3. 9/7/21<br>4. 9/7/21 |

## Completed Council Resolutions Action List

| MONDAY 24 MAY 2021 |   |             |                |
|--------------------|---|-------------|----------------|
| AGENDA ITEM NO     | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 14.1               | <p><u>Notice of Motion No. 188</u></p> <p>That Council look at a project and seek an officer report for a Women's Serenity Garden in Horsham CBD given the highest incidence of domestic violence in the region and double the state average. A full report on the data would also be appropriate, and a briefing held in council chambers to hear from the women in the community on the topic of domestic violence and the need for a tranquil garden space for all women to feel safe.</p> | MS          | 19/7/22        |

| MONDAY 22 MARCH 2021 |  |             |                |
|----------------------|--|-------------|----------------|
| AGENDA ITEM NO       | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED |
| 9.8                  | <p><b>Irrigation Pump System</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Approve the replacement of the irrigation system with a new system referred to as Option 6 in <b>Appendix "9.8B"</b> and <b>Appendix "9.8C"</b>, with key elements being a main pump station at Wotonga Basin and an enlarged supply pipeline to connect to Firebrace Street.</li> <li>Approve funding of \$392,000 for the irrigation system, sourced from Council's 2021-2022 Capital Works Program, uncommitted Local Roads and Community Infrastructure Stage 1 grants, City to River Stage 1 funds and a proposed Victorian Government grant application.</li> </ol> | JM          | 22/3/21        |

## Completed Council Resolutions Action List

| MONDAY 11 MAY 2020 |  |                |   |
|--------------------|--|----------------|---|
| AGENDA<br>ITEM NO  | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED<br>TO | DATE COMPLETED  |
| 9.5                | <p><b>Grampians Tourism Visitor Servicing Review</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note the Grampians Tourism Visitor Servicing review report</li> <li>2. Enter into a service level agreement to:               <ol style="list-style-type: none"> <li>(a) Consolidate Horsham Rural City Council tourism marketing activities with Grampians Tourism across all distribution channels</li> <li>(b) Ensure Horsham specific marketing is delivered</li> </ol> </li> <li>3. Implement the recommendations for a Horsham Visitor Servicing Inspiration Centre at the Horsham Town Hall, including noting the proposed parking arrangements, and development of a key stakeholder communication plan addressing steps and timelines.</li> </ol> | FG             | <ol style="list-style-type: none"> <li>1. 11/5/20</li> <li>2. 29/9/21</li> <li>3. 17/11/20</li> </ol> |

## Completed Council Resolutions Action List

| MONDAY, 20 FEBRUARY 2017 |   |             |                |
|--------------------------|---|-------------|----------------|
| AGENDA ITEM NO           | DESCRIPTION OF REPORT/CORRESPONDENCE  | REFERRED TO | DATE COMPLETED |
| 9                        | That a policy be developed around the acceptable use and management of emails for Council business. | SB/GH       | 22/2/21        |

| MONDAY, 17 OCTOBER 2016 |  |             |  |
|-------------------------|--|-------------|--|
| AGENDA ITEM NO          | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED   |
| 10.2.4                  | <ol style="list-style-type: none"> <li>1. That the Instrument of Delegation established for the Camerons Oval Committee of Management be revoked.</li> <li>2. That a licence be developed with Laharum Sports Inc for the governance of the Camerons Oval precinct.</li> </ol> | KH          | <ol style="list-style-type: none"> <li>1. 17/10/16</li> <li>2. Update<br/>- on the Council Property Master List as occupied premises that still require establishment of property agreements (specifically property licences with the relevant user groups). Has been discussed with the respective service manager. To establish licences requires</li> </ol> |

## Completed Council Resolutions Action List

|        |   |    |  |
|--------|---|----|--|
|        |   |    | <p>determination of charge rates and maintenance schedules (including buildings and grounds) – it does not appear that has progressed.<br/>Follow up to occur with Service Manager to confirm if any preliminary negotiations have occurred and seek update on any progress.<br/><b>Action: Date for completion to be provided by Service Manager.</b></p> |
| 10.2.5 | <ol style="list-style-type: none"> <li>1. That the Instrument of Delegation established for the Quantong Recreation Reserve Committee of Management be revoked.</li> <li>2. That a licence be developed with Quantong Recreation Reserve Inc for the governance of the Quantong Recreation Reserve.</li> <li>3. That all funds currently in the bank account for the Quantong Recreation Reserve Committee of Management be transferred to the Quantong Recreation Reserve Incorporated (A0049172Z).</li> </ol> | KH | <ol style="list-style-type: none"> <li>1. 17/10/16</li> <li>2. As per update and action noted in point 2 above</li> <li>3. The bank account was in the name of HRCC/Quantong (as they were a 'section 86' committee) and managed by them.</li> </ol>   |

### Completed Council Resolutions Action List

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|--|--|--|---|
|  |  |  | <p>HRCC is not responsible for the transfer.<br/>(No outgoing correspondence located in RecFind so we need to determine if notification was provided to instruct re transfer of funds).<br/><b>Action: Will ask Records to check using their respective software and update further</b></p> |
|--|--|--|---|



## Completed Council Resolutions Action List

| MONDAY 20 MAY 2013 |  |             |  |
|--------------------|--|-------------|--|
| AGENDA ITEM NO     | DESCRIPTION OF REPORT/CORRESPONDENCE   | REFERRED TO | DATE COMPLETED   |
| 9.5.4              | That Council endorse the development of a policy on the public use of tennis courts within the municipality. | CH          | <b>25/11/22</b><br>HRCC no longer needs a specific policy on the usage of tennis courts. Tennis courts are considered community assets and bookable through our HRCC's IMS booking system. Outside of booked times by the clubs the tennis courts are open for public use. |

# Spendmapp Monthly Report

## Local Government Area: Horsham Rural City Council

Spendmapp cleans and analyses bank transaction data by time, geography, Expenditure Category and Type allowing continuous monitoring and analysis of local economic activity.

For the month of October 2022:

- Resident Local Spend was \$24.4M. This is a -0.92% decrease from the same time last year.
- Visitor Local Spend was \$13.0M. This is a 21.23% increase from the same time last year.
- Total Local Spend was \$37.4M. This is a 5.81% increase from the same time last year.
- Resident Escape Spend was \$10.3M. This is a 74.36% increase from the same time last year.
- Resident Online Spend was \$12.4M. This is a 7.04% increase from the same time last year.

The 74.36 % increase in Resident Escape Spend means local goods and service providers are losing market share to non-local businesses.

### Expenditure by Expenditure Type

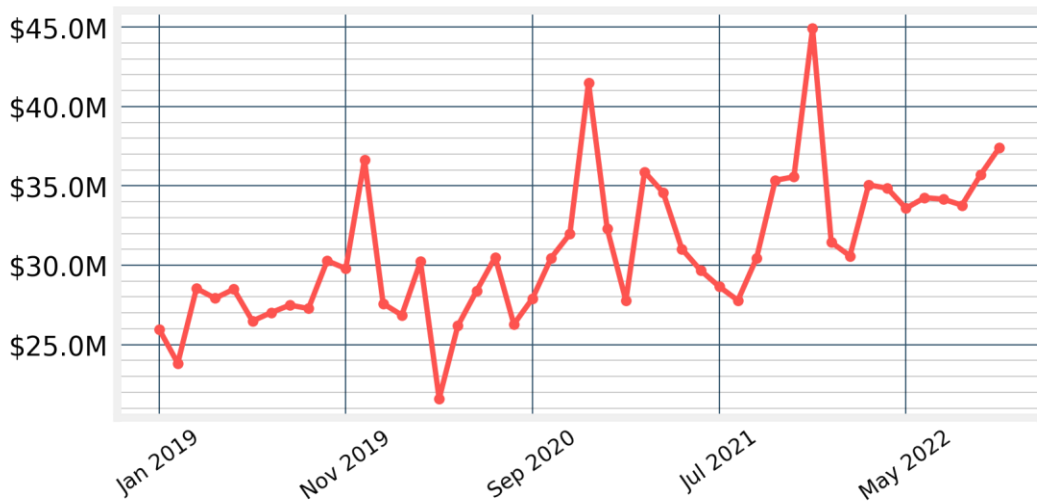
These expenditure charts show the long-term pattern of expenditure activity by Expenditure Type across the Horsham Rural City Council LGA. Typically, we see spending spikes at Easter and Christmas; dips in the post-Christmas period; and a steady climb through winter.

By way of a benchmark, the mean ratio of Resident Online Spend to all resident spending is 0.22. That is, for every dollar spent by resident cardholders anywhere, 22c goes online. Another 34c is in Escape Expenditure and the rest is spent locally.

Over the last few years across most of Australia, total expenditure has been relatively flat, even in fast growing municipalities. The exception to this has often been in Resident Online Spend, which continues to grow relative to Total Local Spend.

## Total Local Spend

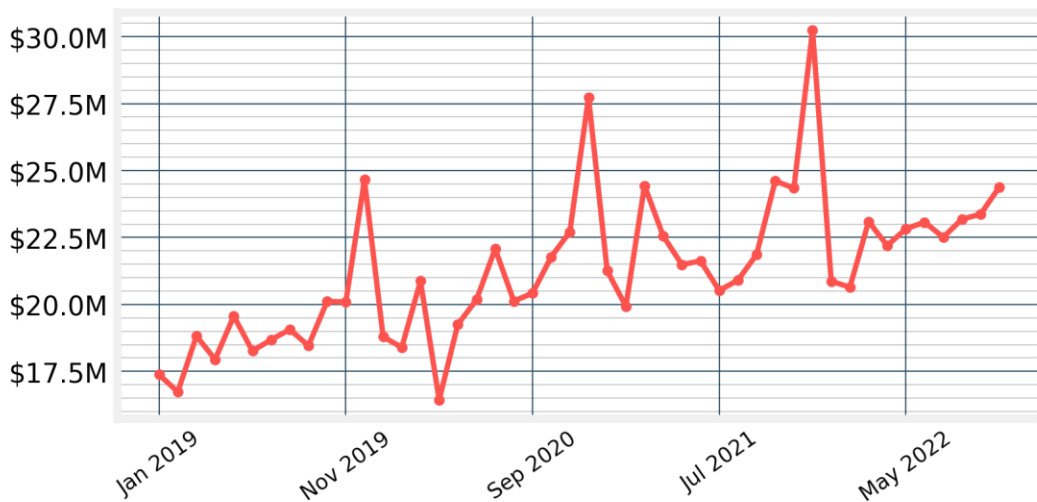
The total amount spent with merchants within the Horsham Rural City Council LGA.



Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Total Local Spend has been upwards.

## Resident Local Spend

The amount spent by residents and local businesses with merchants inside the Horsham Rural City Council LGA.

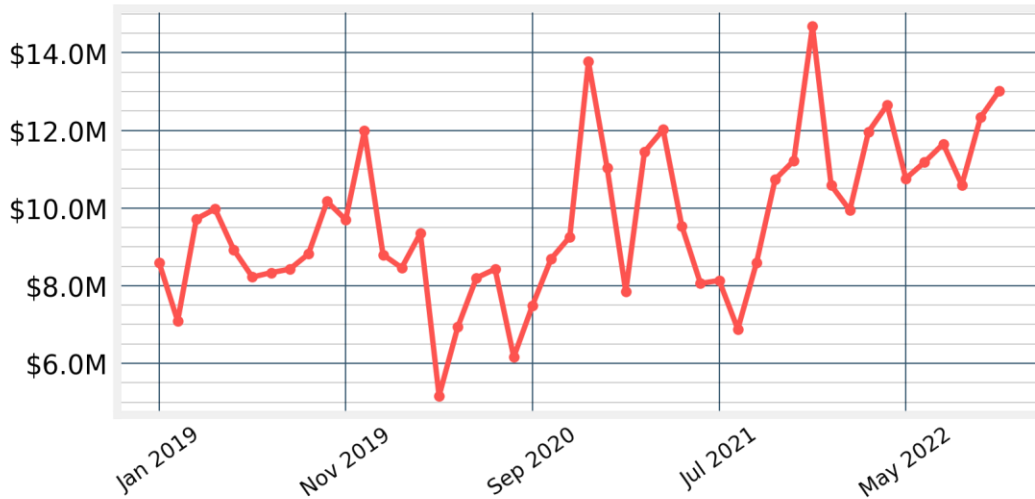


Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Local Spend has been upwards.



## Visitor Local Spend

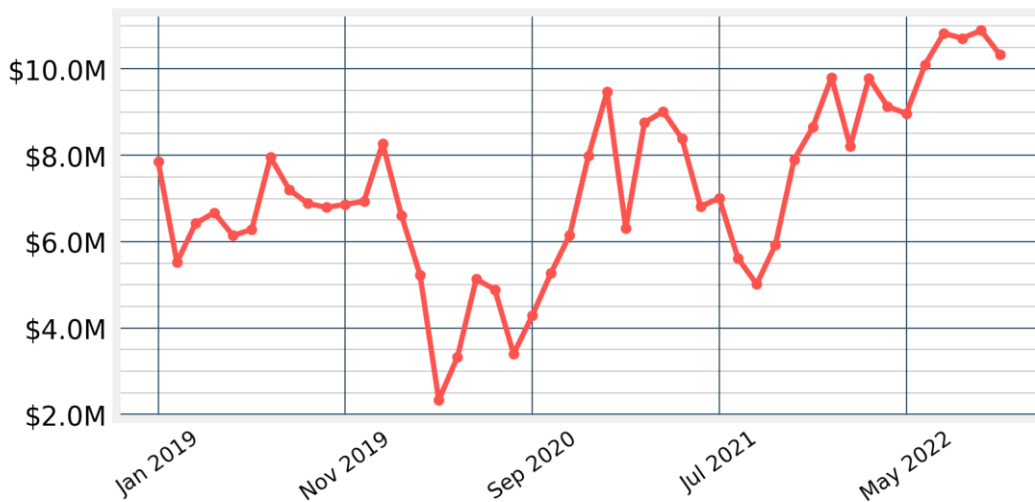
The amount spent by non-residents and non-local businesses with merchants inside the Horsham Rural City Council LGA.



Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Visitor Local Spend has been upwards.

## Resident Escape Spend

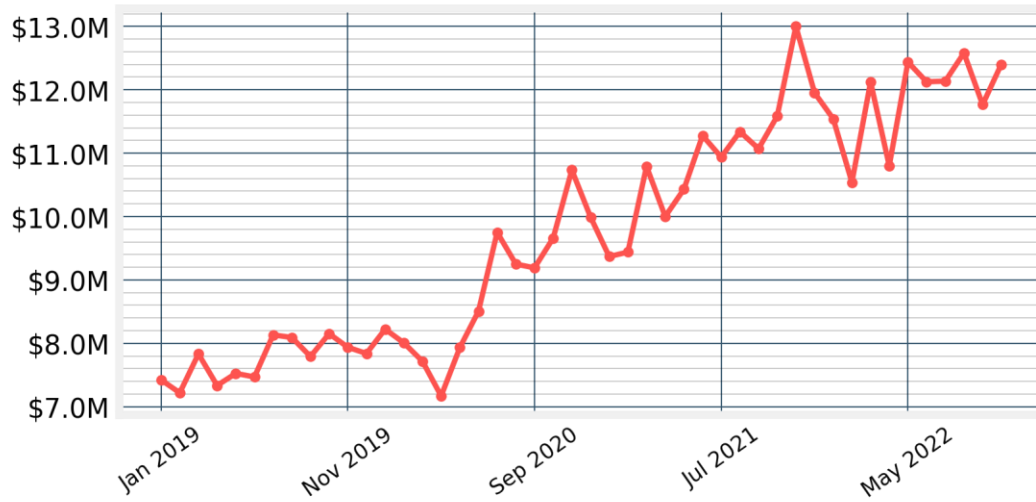
The amount spent by residents and local businesses outside the Horsham Rural City Council LGA.



Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Escape Spend has been upwards.

## Resident Online Spend

The amount spent by Horsham Rural City Council LGA residents and local businesses with online merchants.

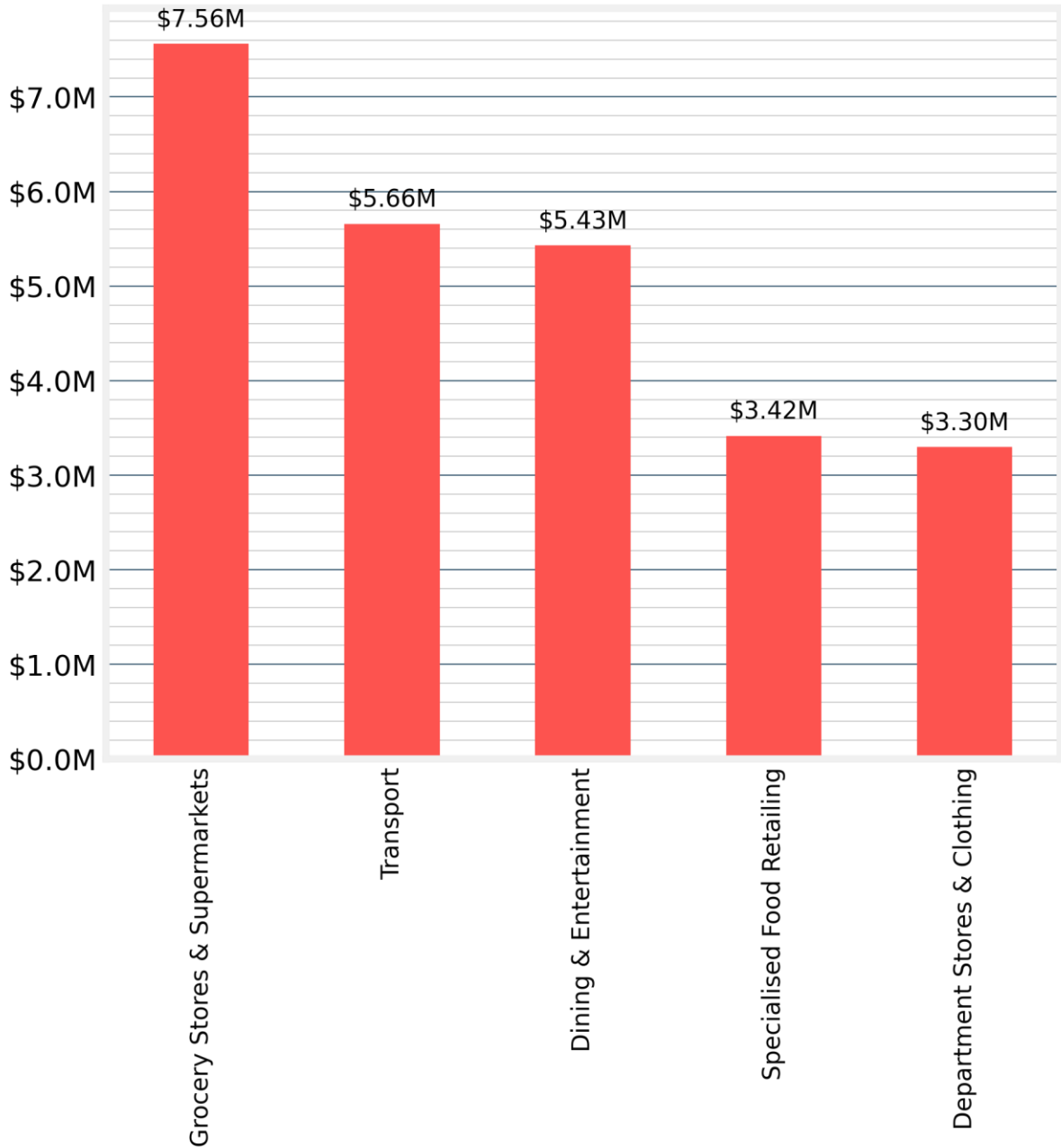


Over the last 46 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Online Spend has been upwards.

## Expenditure by Expenditure Category

### The Top 5 Spending Categories for October 2022

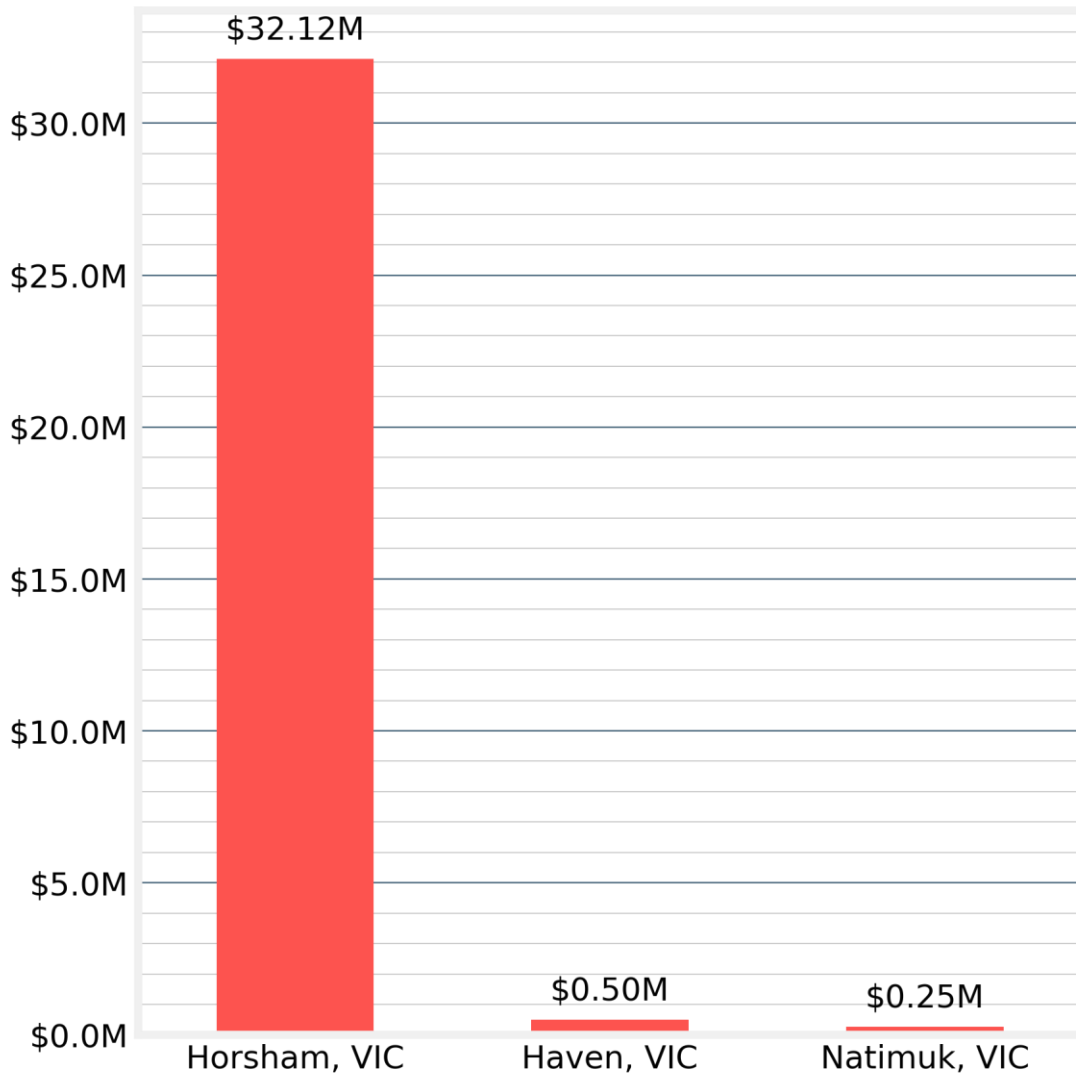
Total Local Spend split by the top 5 Expenditure Categories.



## Spend by Origin and Destination

### The Top 3 Suburbs by Total Local Spend for October 2022

Total Local Spend by Suburbs of destination (i.e. where the spending occurs)



## The Top 3 Suburbs by Resident Escape Spend for October 2022

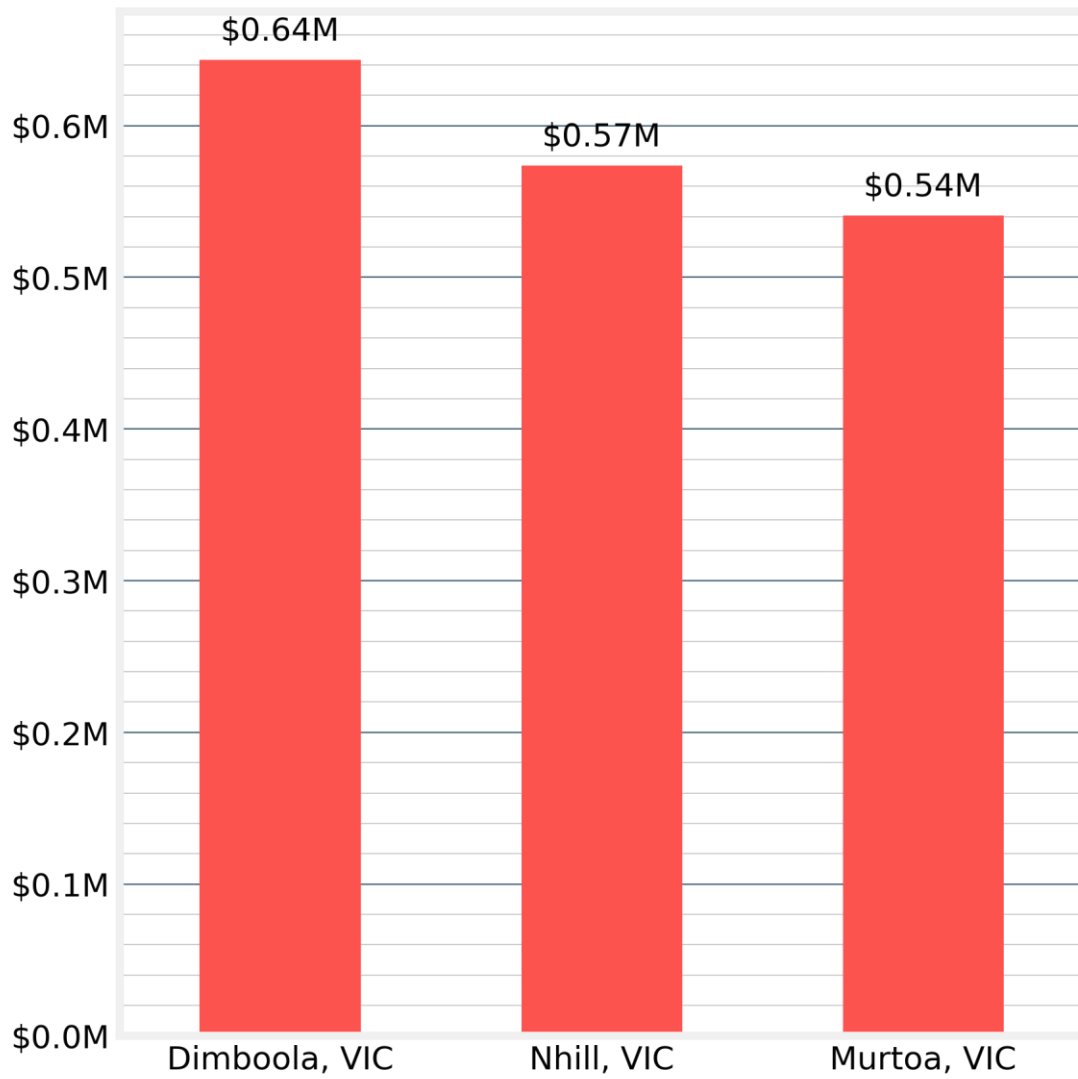
Resident Escape Spend by destination Suburbs (i.e. where the spending goes to).





## The Top 3 Suburbs by Visitor Local Spend for October 2022

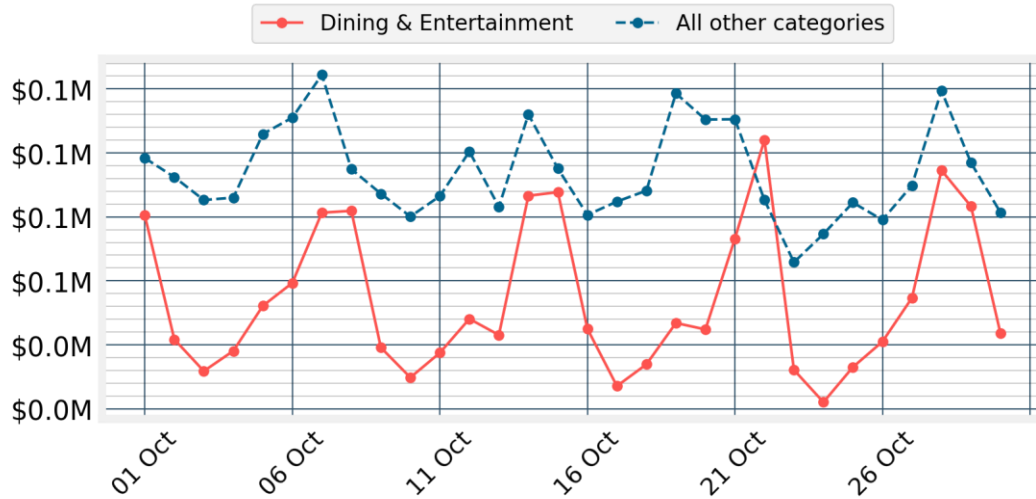
Visitor Local Spend by Suburbs of origin (i.e. where the visitors originate).



## Night Time Economy

### Night Time Economy for October 2022

The biggest spending night of the month of October 2022 was Friday 28 October with Total Local Spend of \$0.3M. This was made up of \$0.1M in Dining and Entertainment spending and \$0.1M spending in all other categories.





**MINUTES OF INFORMAL MEETINGS OF COUNCILLORS**  
**COUNCIL BRIEFING HELD IN THE COUNCIL CHAMBERS**  
**ON MONDAY 5 DECEMBER 2022 AT 5.01PM**

**Attendees:** Cr Robyn Gulline, Mayor; Cr D Bowe, Cr P Flynn, Cr I Ross, Cr L Power, Cr C Haenel, John Martin, Acting Chief Executive Officer; Kim Hargreaves, Director Corporate Services, Kevin O'Brien, Director Communities and Place; Jude Holt, Municipal Monitor, Fiona Gormann (Item 3.1 only), Joel Hastings (Item 3.2 only)

**Apologies:** Cr B Redden, Krishna Shrestha, Acting Director Infrastructure

**1. WELCOME AND INTRODUCTION**

The Mayor welcomed everyone to the meeting.

**2. DISCLOSURE OF CONFLICT OF INTEREST SEC 130 and 131, LOCAL GOVERNMENT ACT 2020 AND HORSHAM RURAL CITY COUNCIL GOVERNANCE RULES**

Nil

**3. PRESENTATIONS**

3.1 Rasmussen Road Development Proposal – Avonnefields

**Attending:** David Jochinke (Landowner), Fiona Slechten (Planning Lead, Calibre Consulting), Gerard Coutts (Managing Director, GCA) (Development/Project Manager), Fiona Gormann (*All in person*)

Discussed

3.2 Planning Application 6 Lot Subdivision – Wilson Street

**Attending:** Joel Hastings  
Jack Carter (Applicant) Robin Barber and Jess Ladlow.

Discussed

3.3 Actions from Report 1 to Report 8 (Jude Holt)

Discussed

**4. COUNCIL REPORTS FOR DISCUSSION**

4.1 Outstanding Council Resolutions

Discussed

4.2 Councillor Committee Representation Presentation

Discussed

4.3 Council Meeting Dates 2023

Discussed

4.4 Quarterly Performance Report July – Sept 2022

Discussed

4.5 Finance Report – Monthly

Discussed

4.6 HRC Talks 2022 Expo Review and Planning for 2023

Discussed

4.7 Golf Course Road Tender

Discussed

4.8 Derry Parade Road Alignment

Discussed

4.9 Supply of Mobile Garbage Bins

Discussed

4.10 CEO Employment & Remuneration Committee

Discussed

**5. REPORTS FOR INFORMATION ONLY**

5.1 Investment Attraction & Growth Report

Discussed

5.2 VCAT/Planning/Building Update

Discussed

**5. GENERAL DISCUSSION (John Martin)**

**6. CLOSE**

The meeting closed at 9.38pm