



The responsible handling of personal Information is vital. Horsham Rural City Council is strongly committed to ensuring that personal information collected, stored and used by Council is handled in a responsible manner and according to the *Privacy and Data Protection Act 2014*.

Personal Information means information or an opinion about an individual who can be identified from the information, or whose identity can reasonably be ascertained from the information.

Personal information collected typically includes, but is not limited to the following:

- Name
- Address

- Telephone
- Date Of Birth

- Occupation
- Email

 Motor Vehicle Registration

The information that you provide will be retained for Council use only and will not be disclosed except as required by law or if consent is provided from you. To provide services Council is required to collect and use personal, confidential and sensitive information from individuals. Council abides by the Information Privacy Principles (IPP's) found in the *Privacy and Data Protection Act 2014*.

