



Horsham Aquatic Centre Advisory Committee

COMMUNITY REPRESENTATIVE

INFORMATION PACK FOR INTERESTED APPLICANTS

Please find attached:

- Advertisement for vacancy (applications close Sunday 10 November 2019)
- Expression of Interest form
- Horsham Aquatic Centre Advisory Committee Terms of Reference

*Kevin O'Brien
Director Community Services
Horsham Rural City Council
Tel: 5382 9712*

14.10.19



EXPRESSION OF INTEREST

Expressions of interest are sought from individuals interested in filling a vacancy as Community Representative on the above named Committee, which meet every 2nd month. Please phone 5382 9777 or email stefanie.jones@hrcc.vic.gov.au to request an information pack and application form. Applications close Sunday 10 November 2019.

HORSHAM AQUATIC CENTRE ADVISORY COMMITTEE

TERMS OF REFERENCE

1. INTRODUCTION

Horsham Rural City Council has established the Horsham Aquatic Centre Advisory Committee comprising representatives from Council, Contract Service provider, community and user groups to identify and respond to community needs and to seek feedback and improve service standards and programs to meet the health, wellbeing and social needs of the community.

2. PRINCIPLES

Underlying Principles

The Horsham Aquatic Centre Advisory Committee will act as the principle advisory body to Horsham Rural City Council on the Horsham Aquatic Centre.

Operating Principles

The Horsham Aquatic Centre Advisory Committee will:

- Ensure the Council is fully informed as to community needs and priorities.
- Encourage two way cooperation, communication and coordination between Council and the community.

3. AIM

To advise the Horsham Rural City Council on strategic policy issues relating to the development of the Horsham Aquatic Centre to ensure the most efficient and effective use of resources and pursue the provision of a quality health and wellbeing service and facility for the community.

4. OBJECTIVES

- Advise Council on facility development.
- Advise Council on community needs and trends.
- Recommend to Council priority for funding and resource allocation.
- Provide feedback and recommend service levels.

5. OPERATIONS

The Horsham Aquatic Centre Advisory Committee will be a community based committee appointed by Council.

6. MEMBERSHIP

Nominations

Nominations will be called and members appointed by Council. Community representatives will be appointed for a 2 year term, with initially 2 members retiring after 12 months to ensure continuity on the Committee.

Nominations should include details of experience, health and community interests and an explanation of why the person has nominated.

Horsham Aquatic Centre Advisory Committee Membership

The Horsham Aquatic Centre Advisory Committee will be appointed by Council and will include:

- One Councillor of Horsham Rural City Council
- Up to 4 Community Representatives
- HRCC Director Community Services (Ex Officio)
- HRCC Recreation & Sustainability Manager (Ex Officio)
- HRCC Building & Asset Management Co-ordinator
- Contract Service Provider (Ex Officio)
- One Swimming Club Representative
- One Community Health Service Provider /User Group Representative

Reporting

The Advisory Committee shall:

- provide to Council a copy of its meeting minutes.
- provide reports to Council on its recommendations as required.

Conflict of Interest

In accord with the requirements of the *Local Government Act, 1989* members must comply with these provisions including declaration of conflicts of interest.

Current February 2018