

DRAFT MINUTES MEETING No 3

Horsham Bypass Planning Community Reference Group

Tuesday 14 July 2026, 5.00pm

Former Roberts Avenue Kindergarten, 23 Roberts Avenue, Horsham

Attendees

CRG Members:

Brian Klowss	HRCC Mayor (Chair)
Angela Munn	HRCC Councillor
Dean O'Loughlin	HRCC Councillor
Sheridan Clancy	Community – North Rural
Shayne Keenan	Community – North Urban
June Liddy	Community – East Urban
Leoni Heard	Community – South Rural
Rob Moir	Community – South Urban
Stan Ellis	Community – West Rural
Glenn Ryan	Community – West Urban
Peter Moore	Industry – Agriculture Business
Greg Schultz	Industry – Transport
Brian Watts	Industry – Retail / Service Industries
Chris Santagiuliana	Barengi Gadjin Land Council Chief Executive Officer

HRCC Staff:

John Martin	Director Infrastructure
Sue Frankham	Wimmera Emergency Management Project Officer (minutes)

Apologies

Colin Gorton	Barengi Gadjin Land Council On Country Land Manager
Jamie Sleep	Community – East Rural
Dianna Blake	HRCC Senior Project Manager – Planning

Agenda Items:

1. 5:00 Welcome

Cr Brian Klowss welcomed everyone to the meeting.

2. 5:05 Conflicts of Interest and Confidentiality

No conflicts of interest declared in relation to the current agenda. Members reminded to declare conflicts of interest as they arise.

3. 5:10 Minutes and Action items from previous meeting

Date	ACTION ITEM	Who	Due/Outcome
14/07/26	Review & endorse minutes of meeting # 2	CRG	Moved: Glenn Ryan Seconded: June Liddy Carried unanimously
09/04/26	Conflict of Interest forms and Confidentiality Agreements completed and returned to Project Manager	CRG	Completed
	Confirm accessibility options for survey (paper, verbal, digital)	Project Team	Completed
	Prepare media and community promotion plan	Project Team	Completed
28/04/26	Stan Ellis CRG membership confirmed by Council – update website	Project Team	Completed
	Publish Economic Impact Study to website	Project Team	Completed
	Investigate WiFi access for CRG members at meeting venue	Project Team	Completed – emails sent, CRG members to check access and advise John Martin if they are experiencing any issues An email sent to John as a result of an issue raised in the meeting. Action John to follow up.
	Incorporate CRG feedback into Survey and distribute to CRG	Project Team	Completed
	Final Review and acceptance of Survey (refer item 3.2)	CRG	Completed
	Investigate Direct Mailout costs	Project Team	Completed but info received too late to utilise – mailout later in project suggested Action – confirm cost for future consultation.
	Release Public Survey	Comms Team	Completed
	Final Review and acceptance of Consultant Brief (refer item 3.3)	CRG	Completed
	Release Consultant RFQ to market	Procurement	Completed
	Provide regular progress updates to CRG including: - Survey release timing - Engagement progress - Early participation metrics	Project Team	Completed – regular updates have been good
	Collate survey submissions and preliminary analysis focused on: - Community values - Key criteria for bypass planning	Project Team	Refer to item 4.2 below

4. 5:20 Project Activities

- A concise version of the presentation John referred to during the meeting for various items will be attached to the minutes.

No.	Time	Item	Details	Attachment
4.1	5:20	Review Project Plan & Timeline	• Currently on track • Engagement of Consultant to be finalised over next few days – John Martin to advise outcome as soon as possible – refer to item 4.3 • Attached presentation flagged items in green to now be referred to Consultant. • Next meeting date to be finalised with consultant.	4.1a
4.2	5:30	Review Survey submissions	• Full set of survey responses provided to CRG, names redacted, to be placed on Council website. This is available for CRG members to explore issues that may be of relevance to them. • Summary report prepared by Council • John Martin presented summary of survey results Key themes raised in discussion: ○ 542 responses received – 5% of population, good response rate ○ 87.6% respondents indicated that a bypass is important to Horsham ○ Businesses most reliant on passing traffic - cafes, restaurants and hospitality ○ Important distinction between “is a bypass important to Horsham” and “do I want a bypass” ○ Truck noise is a strong theme Actions: • John to provide population information for each geographic area zone • John to provide more information on transport and storage – repairs, maintenance etc and what this means – based on extracted comments from the survey. • The following websites have truck movement statistics and other information: National Road Transport Association (NatRoad) Victorian Transport Association	4.2a 4.2b

No.	Time	Item	Details	Attachment
			• CRG members to provide feedback on survey and highlight any gaps to John Martin • Issue around accessing Facebook link, missed opportunity – John Martin to investigate and CRG to consider in subsequent consultation • Standout response - 87% in support of bypass, John to ensure that this information is fed back to DTP • 10x \$100 gift vouchers - 10 respondents randomly selected, winners have been contacted, vouchers to be collected from Council, CRG members and Council staff respondents excluded, names will not be made public • Detailed discussion points included in attachment to these minutes on the survey. Next steps: • Consultants to review survey results, then work with CRG to develop objective criteria and develop relevant weightings	
4.3	6:15	Consultant appointment	• Advertised for 5-6 weeks • 10 submissions, 3 shortlisted, interviews held on 10 July 2026, preferred applicant identified, announcement pending • Brian Watts, Leoni Heard and Cr Brian Klowss assisted with process, their contribution is acknowledged and appreciated • Consultants will be available for face-to-face meetings • Consultant's brief to be circulated to CRG once appointment has been confirmed • Next meeting to be confirmed – pending consultant's	Nil
4.4	6:30	Option Development Process - Introduction	Key focus for next meeting: • Establish principles for route selection • Constraints – where should a bypass not go • Opportunities – where might a bypass go, focus on broad corridor • Information from survey results • Clarity on objectives of a bypass route. Action:	Nil

No.	Time	Item	Details	Attachment
			CRG members to think about principles and priorities and send ideas to John Martin prior to the next meeting.	

5. 6:30 Communications

Date	Item	Details
29 April 2026	Website	Update with endorsed minutes from meeting # 1 and Council report (27 April 2026 meeting) - Completed
4 May 2026	Post-meeting media release	Second CRG meeting held Endorsed minutes from meeting # 1 on website Upcoming survey – Primary Focus Completed
6 May 2026	Website	Updated with Survey start media release - Completed
9 May 2026	Survey	Release survey – 5 weeks - Completed
TBC	Drop-in Sessions	- Horsham Plaza - Neighbourhood House Not undertaken
24 June 2026	Website	Update with Survey end media release and Council Report (22 June 2026 meeting) - Completed
6 July 2026	Direct email	Notify x10 randomly selected community members who registered, each winning \$100 Shop Horsham voucher
15 July 2026	Website	Update with endorsed minutes from meeting# 2
15 July 2026	Media release	Outcomes from meeting, as per agenda. Include notification of vouchers as above
	Website	Publish full set of survey responses
	Media release	Broad survey outcomes only at this stage, i.e. 542 responses (5% of population), 87.6% indicated that a bypass is important to Horsham, 10x \$100 voucher winners randomly selected (names not to be published)

6. 6:45 General Business

No	Item	Who	Details
	Nil		

7. 6:50 Next Meeting

- Key agenda items:
 - Introduction to consultant and evaluation process
- Proposed 5:00 pm, Thursday 6 August 2026 – to be confirmed (subject to consultant availability and CRG member preferences)

8. Meeting Close

Meeting closed at 7.17pm.

Chair
Cr Brian Klowss
Mayor