

AGENDA

MEETING OF THE **HORSHAM RURAL CITY COUNCIL**

To be held on
16 December 2024
At 5.30pm

In the
Council Chamber, Civic Centre
18 Roberts Avenue, HORSHAM



**COUNCILLORS are respectfully requested to attend the Council Meeting
of the Horsham Rural City Council to be held on 16 December 2024
in the Council Chamber, Civic Centre, Horsham at 5.30pm**

Order of Business

PRESENT

ALSO IN ATTENDANCE

1. PRAYER

Almighty God, we pledge ourselves to work in harmony for, the social, cultural and economic well-being of our Rural City. Help us to be wise in our deliberations and fair in our actions, so that prosperity and happiness shall be the lot of our people. AMEN

2. ACKNOWLEDGEMENT OF COUNTRY STATEMENT

Horsham Rural City Council acknowledges the five Traditional Owner groups of this land; the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagulk people. We recognise the important and ongoing place that all Indigenous people hold in our community.

We pay our respects to the Elders, both past and present, and commit to working together in the spirit of mutual understanding and respect for the benefit of the broader community and future generations.

3. OPENING AND WELCOME

Chairman, Cr Ian Ross formally welcomed those in attendance to the meeting. The Mayor advised that the meeting will be recorded to maintain a video archive, which will be available on the Horsham Rural City Council website as soon as practicable.

4. APOLOGIES

5. LEAVE OF ABSENCE REQUESTS

6. CONFIRMATION OF MINUTES

Recommendation

That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 21 November 2024 and 25 November 2024 be adopted.

7. CONFLICTS OF INTEREST

Declarations of Interest

A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.

Members of Staff

Under Section 130 of the *Local Government Act 2020*, officers or people engaged under contract to the Council providing a report or advice to Council must disclose any conflicts of interests in the matter, including the type of interest.

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CLOSE


CRAIG NIEMANN
Chief Executive Officer

REPORTS FOR COUNCIL DECISION

9.1 COUNCIL MEETING DATES 2025

Author's Name:	Jenna Wills	Director:	Kim Hargreaves
Author's Title:	Governance & Reporting Officer	Directorate:	Corporate Services
Department:	Governance and Community Relations	File Number:	F19/A06/000001

Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

☐ Yes ☒ No

Reason: Nil

Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

☐ Yes ☒ No

Reason: Nil

Appendix

Council Meeting Dates 2025 (Appendix 9.1A)

Purpose

To adopt Council meeting dates for Horsham Rural City Council meetings for the 2025 calendar year.

Summary

Setting the Council Meeting Timetable 12 months in advance helps facilitate good planning.

Recommendation

That Council:

1. Note that the Council meetings for 2025 for the Horsham Rural City Council will be held at 5.30pm at the Civic Centre Horsham, and livestreamed, on the following dates:
 - Tuesday, 28 January 2025 (Noting the Australia Day Public Holiday is on Monday 27 January 2025)
 - Monday, 24 February 2025
 - Monday, 24 March 2025
 - Monday, 28 April 2025
 - Monday, 26 May 2025
 - Monday, 23 June 2025
 - Monday, 28 July 2025
 - Monday, 25 August 2025
 - Monday, 22 September 2025
 - Monday, 27 October 2025
 - Monday, 24 November 2025
 - Thursday, 27 November 2025 (Statutory Meeting to elect the Mayor)
 - Monday, 15 December 2025 (Meeting held earlier due to Christmas)
2. Advertise the adopted 2025 Council meeting dates on the Horsham Rural City Council website and in the Public Notice pages in a local newspaper.

REPORT

Background

In accordance Council's Governance Rules - *Division 1 – Notices of Meetings and Delivery of Agendas*, Council is required to give public notice of its meeting dates as follows:

Rule 10: Council must from time to time fix the date, time and place of all Council meetings.

Rule 11: Council may change the date, time and place of any Council meeting which has been fixed by it and must provide reasonable notice of the change to the public.

Rule 13.4: Reasonable notice of each Council meeting must be provided to the public. Council may do this:

13.4.1. or meetings which it has fixed by preparing a schedule of meetings annually, twice yearly or from time to time, and arranging publication of such schedule in a newspaper generally circulating in the municipal district either at various times throughout the year, or prior to each such Council meeting; and

13.4.2. for any meeting by giving notice on its website and:

(a) in each of its Customer Service Centres; and/or

(b) in at least one newspaper generally circulating in the municipal district

Discussion

Each year Council establishes the Council meeting dates for the following calendar year, with most meeting dates scheduled to occur on the fourth Monday of each month. The exception to this is the January Meeting as the fourth Monday falls on the Australia Day Public Holiday so the January Council Meeting will be held on Tuesday, 28 January 2025. The Statutory Meeting for the election of the Mayor will be held on Thursday, 27 November 2025.

This report sets out the Council meeting dates, including the statutory meeting to elect the Mayor. By setting these meeting dates in advance it allows the community, Councillors and officers to better plan for the year ahead.

Options to Consider

Council can opt to change the meeting dates proposed however there is a requirement under the Governance Rules that Council must provide reasonable notice of each Council meeting. This is often fixed by preparing a schedule of meetings annually and arranging publication of such schedule in a newspaper generally circulating in the municipal district either at various times throughout the year, or prior to each such Council meeting.

Sustainability Implications

Nil

Community Engagement

The community will be informed of the Council meeting dates through the Council website and be published in the public notices.

Innovation and Continuous Improvement

Not applicable

Collaboration

Not applicable

Financial Implications

There are no additional financial consequences arising from the scheduling of meeting dates.

Regional, State and National Plans and Policies

Local Government Act 2020

Council Plans, Strategies and Policies

2021-2025 Council Plan

Theme 5 – Leadership

Risk Implications

It is necessary to have well-functioning meeting procedures and meeting dates planned in advance to support good governance and good democratic processes.

Conclusion

Council meeting dates have been proposed for 2025 in accordance with the requirements of the *Local Government Act 2020* and the agreed processes included in Council's Governance Rules 2023.

9.2 COUNCILLOR REPRESENTATION ON EXTERNAL AND REGULATORY COMMITTEES

Author's Name:	Kim Hargreaves	Director:	Not applicable
Author's Title:	Director Corporate Services	Directorate:	Not applicable
Department:	Corporate Services	File Number:	F06/A12/000001

Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

☐ Yes ☒ No

Reason: Nil

Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

☐ Yes ☒ No

Reason: Nil

Appendix

Nil

Purpose

To specifically nominate Councillor representatives to the remaining Committees following the recent resolution at the 25 November 2024 meeting.

Summary

- The Municipal Association of Victoria (MAV) requires formal advice of the Councillors appointed following a resolution of Council.
- The remaining Committees requiring a Councillor representative are:
 - MAV Wimmera Southern Mallee Central Highlands Group
 - Rail Freight Alliance
 - Western Highway Action Committee
 - Wimmera Southern Mallee Transport Group
 - Aboriginal Community Roundtable

Recommendation

That Council:

1. Nominate the Mayor as Council's representative for 2025 to the Municipal Association of Victoria with Cr Sluggett as substitute.
2. Receive and note Committee appointments for the following Committees:
 - MAV Wimmera Southern Mallee Central Highlands Group – the Mayor with Cr Sluggett as substitute
 - Rail Freight Alliance – Cr Klowss
 - Western Highway Action Committee – Cr Klowss
 - Wimmera Southern Mallee Transport Group – Cr Wilson
 - Aboriginal Community Roundtable – the Mayor

REPORT

Background

There are various Committees that require representation or involvement by Councillors. While some Committees require the Mayor to be the representative there are other Committee responsibilities that can be undertaken by other Councillors.

Some of these Committees require confirmation of representatives following a resolution of Council. In particular, formal notification of Councillors appointed to represent Horsham Rural City Council at the Municipal Association of Victoria (MAV) and Victorian Local Governance Association is required. The appointment for VLGA has been confirmed following a Council resolution at the 25 November 2024 Council Meeting.

Discussion

For consideration by Councillors in this instance are representatives for the following committees:

- *Municipal Association of Victoria*
 - The MAV is a membership association and the legislated peak body for Victoria's 79 local Councils.
 - The MAV State Council is the governing body of the MAV and is made up of representatives of each member Council.
 - The MAV offer diverse business services to our council members including specialist policy and advocacy, governance and legislative advice, sector development, insurance and procurement services.
 - More information is available at <https://www.mav.asn.au/>

Council has proposed the appointment of the Mayor to the MAV with Cr Sluggett as substitute.

- *MAV Wimmera Southern Mallee Central Highlands Group*
 - The MAV Wimmera Southern Mallee Central Highlands group plays an advocacy and lobbying role for its member Councils and is represented on the Municipal Association of Victoria Board.
 - It is one of 10 regional groupings across the state.
 - The Councils in this group are Ararat, Ballarat, Hepburn, Hindmarsh, Horsham, Moorabool, Northern Grampians, Pyrenees, West Wimmera, Yarriambiack.
 - More information on the MAV regional groupings is available at <https://www.mav.asn.au/who-we-are/governance>

Council has proposed the appointment of the Mayor to the MAV Wimmera Southern Mallee Central Highlands Group with Cr Sluggett as substitute.

- *Rail Freight Alliance*
 - The Rail Freight Alliance is made up of Victoria rural, regional and metropolitan local government Councils (Ararat Rural City, Buloke, City of Ballarat, City of Melbourne, City of Melton, East Gippsland, Gannawarra, Glenelg, Hindmarsh, Horsham Rural City, Latrobe City, Loddon, Maribyrnong City, Mildura Rural City, Mitchell, Moyne, Northern Grampians, Southern Grampians, Swan Rural City, Warrnambool City, West Wimmera, Wyndham City and Yarriambiack).

- The alliance represents the local government sector in Victoria and adjoining states in freight logistics interests connecting Victoria nationally and internationally.
- More information is available at <https://railfreightalliance.com/>

Council has proposed the appointment of Cr Klowss to the Rail Freight Alliance.

- *Western Highway Action Committee*

- The Committee aims to pursue upgrades to the Western highway to achieve improvements to safety, transport efficiency and amenity.
- Membership of the committee is the 10 local governments along the Western Highway corridor from Melton to the SA border (City of Melton, Moorabool, City of Ballarat, Pyrenees, Ararat Rural City, Northern Grampians, Horsham, Hindmarsh, Yarriambiack and West Wimmera).
- Representatives of the Department of Transport and Planning, and Major Road Projects Victoria also participate in the meetings.

Council has proposed the appointment of Cr Klowss to the Western Highway Action Committee.

- *Wimmera Southern Mallee Regional Transport Group*

- The purpose of the group is to collaborate and promote a regional transport position through the preparation and updating of Wimmera Southern Mallee Regional Transport Strategies.
- The group is the priority setting body for transport related issues in the Wimmera-Southern Mallee and makes recommendations for project funding to government.
- Member Councils are Buloke, Hindmarsh, Horsham, Northern Grampians, West Wimmera and Yarriambiack.

Council has proposed the appointment of Cr Wilson to the Wimmera Southern Mallee Regional Transport Group.

- *Aboriginal Community Roundtable*

- The Horsham Rural City Aboriginal Community Roundtable's purpose is to provide strategic advice and guidance on the development of policies, plans and projects that integrate reconciliation processes into Council business, services and programs.
- The Roundtable provides a platform for ongoing engagement between the Aboriginal and non-Aboriginal communities with Council across a broad range of issues relating to Reconciliation.
- Membership includes one Councillor, two Council officers, and six Aboriginal members (one representing Barengi Gadjin, two representing Goolum and three community members).

Council has proposed the appointment of the Mayor to the Aboriginal Community Roundtable.

Options to Consider

Council can opt to change the nomination should they choose to however this report reflects the Councillor discussion of respective representation for the committees outlined in this report at a briefing on 2 December 2024.

Sustainability Implications

Nil

Community Engagement

Council's involvement on these Committees is part of the overall process through which Council engages with some specific sectors of the community.

Innovation and Continuous Improvement

The involvement of Councillors on external committees provides opportunities to inform innovation and continuous improvement.

Collaboration

Collaboration with other Councils occurs by virtue of membership on these Committees. For example, the Wimmera Southern Mallee Development is a collaboration between five regional Councils - Hindmarsh Shire Council, Horsham Rural City Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council.

Financial Implications

Provision for Councillor participation on Committees has been made within the existing Council budget.

Regional, State and National Plans and Policies

Not applicable

Council Plans, Strategies and Policies

2021-2025 Council Plan - Theme 5 – Leadership

Risk Implications

Several committees require formal notification of the Councillors appointed to represent Horsham Rural City Council following a resolution of Council. There is consequently a risk to Council associated with a failure to nominate councillor representation.

Conclusion

The 2025 Councillor appointments and nominations to certain Committees have been prepared for consideration and endorsement by Council. While the report to the November 2024 Council meeting prioritised those committees where there was an imminent meeting date to ensure Councillor representatives were available to attend these meetings, this report completes the process of identifying Councillor representatives for the remaining committees. Following endorsement, the respective Committees will be notified of their 2025 Councillor representatives.

9.3 COUNCIL RESOLUTIONS

Author's Name:	Fiona Kelly	Director:	Not applicable
Author's Title:	EA to Chief Executive Officer	Directorate:	Chief Executive Officer
Department:	Chief Executive Officer	File Number:	F19/A11/000001

Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

☐ Yes ☒ No

Reason: Nil

Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

☐ Yes ☒ No

Reason: Nil

Appendix

Outstanding Council Resolutions Action List (**Appendix 9.3A**)

Completed Council Resolutions Action List – November 2023 to November 2024 (**Appendix 9.3B**)

Purpose

To receive and note the Outstanding Council Resolutions Action List and the Completed Council Resolution Action List.

Summary

- Immediately following each Council meeting, all formal resolutions are placed on the Outstanding Council Resolutions Action List.
- The Council Report author is responsible for updating outstanding actions on the Outstanding Council Resolutions Action List in a timely manner.
- The Outstanding Council Resolutions Action List is reviewed by the Executive Management Team and provided to Councillors quarterly.
- The Outstanding Council Resolutions Action List (**Appendix 9.3A**) and Completed Council Resolutions Action List (**Appendix 9.3B**) are formally presented to Council annually.

Recommendation

That Council:

1. Receive and note the Outstanding Council Resolutions Action attached as **Appendix 9.3A**.
2. Receive and note the Completed Council Resolutions Action List attached as **Appendix 9.3B**.

REPORT

Background

Horsham Rural City Council has a Council Resolutions procedure in place to ensure that all resolutions of Council are closely monitored and actioned within the required timeframe.

Discussion

Resolutions of Council are placed on an Outstanding Council Resolutions Action List and circulated to Directors and Responsible Officers immediately following each Council meeting. The author of the Council Report is responsible for ensuring that their actions are updated in a timely manner. The action list is reviewed quarterly by the Executive Management Team and circulated to Councillors. Completed actions are then transferred to the Completed Council Resolutions Action List.

The Outstanding Council Resolutions Action List (**Appendix 9.3A**) and Completed Council Resolutions Action Lists (**Appendix 9.3B**) are formally presented to Council annually.

Options to Consider

Not applicable

Sustainability Implications

Nil

Community Engagement

Not applicable

Innovation and Continuous Improvement

Not applicable

Collaboration

Not applicable

Financial Implications

Nil

Regional, State and National Plans and Policies

Not applicable

Council Plans, Strategies and Policies

2021-2025 Council Plan

Theme 5 Leadership

Procedure No P04/003 – Council Resolutions

Risk Implications

There may be significant risks to Council if formal Council resolutions are not monitored and actioned in a timely manner.

Conclusion

This report provides an update on outstanding and completed Council resolutions.

9.4 QUARTERLY PERFORMANCE REPORT: JULY – SEPTEMBER 2024

Author's Name:	Sarah McIvor	Director:	Kim Hargreaves
Author's Title:	Coordinator Governance	Directorate:	Corporate Services
Department:	Governance and Community Relations	File Number:	F18/A10/000001

Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

☐ Yes ☒ No

Reason: Nil

Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

☐ Yes ☒ No

Reason: Nil

Appendix

Quarterly Performance Report: July – September 2024 **(Appendix 9.4A)**

Purpose

To present Council with the Quarterly Performance Report for Quarter 1: 1 July to 30 September 2024.

Summary

- The Quarterly Performance Report is a key component of our commitment to continuous improvement, transparency and accountability back to Council and the community.
- This report marks a change in the way Council has previously completed its quarterly reporting and is part of Council's continuous improvement.
- The Quarterly Performance Report: July – September 2024 report contains:
 - Information relating to Council's integrated Strategic Planning and Reporting Framework
 - Progress updates against Council's new and continuing initiatives by Council Plan theme
 - Performance Indicators by service area
 - Financial Performance by Council Plan theme and
 - Reconciliation of financial performance

Recommendation

That Council receive and note the Quarterly Performance Report for Quarter 1: 1 July to 30 September 2024. **(Appendix 9.4A)**

REPORT

Background

Council's operations are large and complex, with broad service delivery areas from road maintenance and construction, waste collection, parks, building and planning, to early years, visual and performing arts. This diversity in services creates challenges in many facets of Council's operations, which then create challenges in reporting on these to Council and the broader community.

The Quarterly Performance Report encapsulates a quarterly budget report, progress against the 2021-2025 Council Plan, the tracking of any major initiatives, and key data relating to the Local Government Performance Reporting Framework.

To further support our reporting, Council has a Financial and Performance Reporting Framework in place that provides guidance on reporting processes. It states the following:

Councillors take ultimate responsibility for the performance of Council and are accountable to the ratepayers and community of the municipality. As Councillors are not involved in the day-to-day operations of the Council, they rely on policies, procedures and internal controls to provide assurance about the information reported to them and in turn reported to the community and other stakeholders.

The provision of relevant information on a regular basis is an important part of that internal control process and is necessary for the various levels of Council to carry out their responsibilities and obligations to the community in the management of Council business.

Central to Council's Quarterly Reporting Framework, are the following objectives:

- Council is committed to providing accurate, correct and quality information to the community relating to its performance
- Council is committed to providing high quality relevant internal and external reporting, in a timely manner
- Council is committed to providing regular targeted reporting to Management, its Audit and Risk Committee, Councillors and the community
- Council is committed to sound governance through the alignment of performance reporting with its strategic direction; and
- Performance reporting is integral to better understanding of how Council is performing in its delivery of key strategies and operations from the Council Plan.

Discussion

As part of the Council's ongoing improvement efforts, the quarterly report format has been updated. The intention is to provide greater clarity to Council and the community transparency in reporting on key plans, priorities, and initiatives delivered by the Council to the community.

As a result of this revision, the Quarterly Performance Report: July – September 2024 report contains:

- Information relating to Council's integrated Strategic Planning and Reporting Framework
- Progress updates against Council's new and continuing initiatives by Council Plan theme
- Performance Indicators by service area (which captures the Local Government Performance Reporting Framework data required for all Victorian councils)
- Financial Performance by Council Plan theme and

- Reconciliation of financial performance including:
 - comprehensive income statement,
 - balance sheet,
 - statement of capital works, and
 - statement of human resources

Options to Consider

The Local Government Performance Reporting Framework is a mandatory system of performance reporting for all Victorian councils. It ensures that councils are measuring and reporting on their performance in a consistent way to promote transparency and accountability in the local government sector. The framework is made up of measures from a range of service areas, including roads, planning, animal management and waste and is complemented by a Governance and Management checklist.

The *Local Government Act 2020* (s97) also requires that the Chief Executive Officer ensures that a quarterly budget report is presented to the Council at a Council meeting which is open to the public. This quarterly budget report must include a comparison of the actual and budgeted results to date; and an explanation of any material variations; and any other matters prescribed by the regulations.

Council can opt not to receive and note the quarterly report but should note the legislative and other requirements requiring the report to be presented.

Sustainability Implications

Not applicable other than any reporting included in the report on Council's environmental and sustainability goals.

Community Engagement

The Quarterly Performance report is prepared through cross-departmental consultation within Council. Following executive management team's endorsement, it progresses to a Council Briefing before formal endorsement at a Council Meeting.

Innovation and Continuous Improvement

Ongoing refinements are made to ensure the report provides clear and concise reporting on key strategic items.

Collaboration

Not applicable

Financial Implications

This report is prepared using existing staff resources.

Regional, State and National Plans and Policies

Not applicable.

Council Plans, Strategies and Policies

2021-2025 Council Plan – all aspects

Risk Implications

Provision of good quality, regular reporting of financial and non-financial information to the community mitigates against the risk of poor financial governance and possible financial mismanagement. The Municipal Association of Victoria's Good Governance Guide provides that *the Council is ultimately accountable for the financial management...it should not have a hands-on role... but it needs to ensure that it has sufficient information to be satisfied that finances are in order and that the budgetary and financial planning goals are being met.*

Conclusion

The Quarterly Performance Report provides a regular and succinct report for Council and the community to assess Council's performance against key measures. It also fulfils Council's legislative and other regulatory responsibilities.

9.5 MICROCHIPPING SERVICE PROPOSAL

Author's Name:	Julie Flint	Director:	Kevin OBrien
Author's Title:	Co-ordinator Community Safety	Directorate:	Communities & Place
Department:	Community Safety	File Number:	F25/A15/000001

Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

☐ Yes ☒ No

Reason: Nil

Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

☐ Yes ☒ No

Reason: Nil

Appendix

Nil

Purpose

To seek approval for a microchipping service to be introduced as part of our pound release service to allow timely, safe, and affordable return of previously unidentified and unregistered animals to their owners or to rehoming organisations holding a Section 84Y agreement with Council.

Summary

- Currently all unidentifiable cats and dogs impounded need to be implanted with a microchip at the local Veterinary Practitioners before release. An appointment needs to be scheduled by a Community Safety Officer and owner must be present. The Veterinary appointment may be scheduled for 2 to 7 days depending on the Veterinary Practitioners schedule.
- The cat or dog remains impounded in Councils holding facility for this period with a daily impound charge of \$33.00 per day being accrued by the owner.
- Community Safety Officers are required to transport the animal from the pound to the Veterinary practice for the implanting of the microchip and return the animal to the pound for registration and release.
- Horsham Rural City Council holds a source number, and this would be associated with all implanted microchip application forms, therefore not adding the cost to the animal owner of obtaining their own source number.
- The Community Safety Coordinator is an Authorised implanter as has obtained the required qualifications and certification under the *Domestic Animals Act 1994* to implant microchips in dogs and cats in Victoria. Therefore, qualified to perform this task.

Recommendation

That Council approve a microchipping service at Horsham Rural City Council's Pound Facility and adopt the associated fee of \$45.00.

REPORT

Background

Under the *Domestic Animals Act 1994* all cats and dogs over the age of 3 months must be microchipped prior to registration with the local council in which they reside. Animals cannot be released from the Horsham Rural City Council's pound facility until they are registered with Council and therefore microchipped.

Currently all unidentifiable cats and dogs impounded need to be implanted with a microchip at the local Veterinary Practitioners before release. An appointment needs to be scheduled by a Community Safety Officer and owner must be present. The owner is also required to apply for a source number and take time to attend the scheduled appointment to pay and sign the microchip registration documentation.

The Veterinary appointment may be scheduled for 2 to 7 days depending on the Veterinary Practitioners schedule. The cat or dog remains impounded in Councils holding facility for this period with a daily impound charge of \$33.00 per day being accrued by the owner. This time adds to the stress of both the owner and animal as well as a financial burden to the owner. Along with taking up pound cages and costs associated with daily feeding and cleaning of the impounded animals by Community Safety Officers.

Community Safety Officers are required to transport the animal from the pound to the Veterinary practice for the implanting of the microchip and return the animal to the pound for registration and release. This is a cost in staffing time and involves extra risk with animal handling.

Source Number: A source number is required when implanting a microchip into a dog or cat born after 1 July 2020. A source number is valid for one year and can be renewed annually for as long as needed. An application fee of \$23.85 applies to the registration or renewal of a source number. The Pet Exchange Register is the Government body responsible for this and promotes responsible pet breeding and improves traceability of dogs and cats being sold in Victoria. Issued under Division 3 Part 5C of the *Domestic Animals Act 1994*.

Domestic Animals Act 1994

Authorised Implanter means a person-

- (a) Who is qualified in accordance with Section 63T; and
- (b) Who is not a prohibited implanter

Section 10C Refusal of registration of dogs and cats unless permanently identified.

- (1) A Council must not register a dog or cat unless the dog or cat-
 - (a) Has been implanted with a prescribed permanent identification device.

Section 63F Offences relating to the implantation of permanent identification devices.

A person must not implant a permanent identification device in an animal of a prescribed class of animal unless-

- (a) The person is an authorised implanter; and
- (b) If the person is not a Veterinary Practitioner, the person is-
 - (i) Acting under supervision of a Veterinary Practitioner who employs that person and who is an authorised implanter; or
 - (ii) Acting under supervision of a Veterinary Practitioner who is an authorised implanter and who has agreed in writing to supervise this person.

Section 63T Qualifications for implanters

- (1) A person is qualified to implant permanent identification devices into an animal of a prescribed class of animal if-
- (c) The person has a qualification approved by the Secretary and has completed a course approved by the Secretary for persons who are not Veterinary Practitioners on the implantation of permanent identification devices into such animals.

Discussion

The introduction of a microchipping service at our pound facility will allow timely, safe, and affordable return of previously unidentified and unregistered animals to their owners.

While Council has the responsibility of administering the relevant legislation, it recognises the need to promote responsible pet ownership, provide supportive programs and meet the community expectations. The introduction of the service allows Council to provide high quality animal services with an understanding that pet ownership has a range of positive outcomes for the ongoing physical and mental health of community members.

Council holds a source number, and this would be associated with all implanted microchip application forms, therefore not adding the cost to the animal owner of obtaining their own source number.

The Community Safety Coordinator is an Authorised implanter as has obtained the required qualifications and certification under the *Domestic Animals Act 1994* to implant microchips in dogs and cats in Victoria. Therefore, qualified or delegated to perform this task.

Competitive Neutrality

Legal advice has been received regarding the possible implications from a Competitive Neutrality Policy perspective that Council needs to consider before introducing a microchipping service.

Summary of advice:

- Council must consider the application of Competitive Neutrality Policy to the proposed microchipping service before it is introduced.
- Council's microchipping service would be considered a 'business activity' for the purposes of Competitive Neutrality Policy, it is doubtful that it would be considered to be a 'significant' business activity. This is due to its proposed small scale and impact on other veterinary clinics noting that it is only proposed to be provided as part of Council's pound release service.
- Council should document its assessment in case a future complaint under Competitive Neutrality Policy is made. That would then mean that Council has complied with Competitive Neutrality Policy.
- Should there be any changes to the scale or nature of the microchipping service in the future, Council should undertake a fresh assessment of the application of Competitive Neutrality Policy to it.

Options to Consider

Not applicable

Sustainability Implications

Nil

Community Engagement

Not applicable

Innovation and Continuous Improvement

Where applicable, Council endeavours to implement services which meet the needs of our community. The introduction of microchipping services at Horsham Rural City Council pound facility is an improvement to the service we currently provide and allows a one stop shop approach to be able to quickly reunite pets with their owners. Where unidentified animals can be microchipped, registered, and released the same day.

Collaboration

Not applicable

Financial Implications

Current microchipping costs to residents-

- Veterinary Clinic A: \$65.00 for the microchip implant plus a source number application fee \$23.85
Total \$88.85.
- Veterinary Clinic B: \$75.00 for the microchip implant plus source number application fee \$23.85
Total \$98.85
- The cost to Horsham Rural City Council is \$14.18 per microchip, with a proposed charge to the animal owner being \$45.00. The charge varies from \$45.00 to \$85.00 between Council's who provide the service.
- Most Councils also run microchipping events which increase animal registrations and therefore increases compliance and revenue.

Regional, State and National Plans and Policies

Not applicable

Council Plans, Strategies and Policies

Horsham Rural City Council- Domestic Animal Management Plan 2022-2026

Issue 1: Responsible Pet Ownership

Risk Implications

A Horsham Rural City Council site hazard assessment has been conducted with the activity considered at minor risk level with effective control measures put in place to mitigate risks.

Conclusion

The introduction of a microchipping service at Council's pound facility will reduce animals being surrendered to Council and minimise animal euthanasia.

The introduction of the service also reduces the financial burden of the community/animal owner due to timely release and reduced microchip fee.

9.6 PA2400710 75-77 RIVER ROAD, HORSHAM – USE AND DEVELOPMENT OF A CHILDCARE CENTRE AND BUSINESS IDENTIFICATION SIGNAGE

Author's Name:	Joel Hastings	Director:	Kevin OBrien
Author's Title:	Coordinator Statutory Planning & Building	Directorate:	Communities and Place
Department:	Investment Attraction and Growth	File Number:	F24/A02/000001

Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

☐ Yes ☒ No

Reason: Nil

Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

☐ Yes ☒ No

Reason: Nil

Appendix

Delegate Report (**Appendix 9.6A**)

Purpose

To determine a planning permit application for the development and use of the land for a childcare centre and installation of business identification signage at 75-77 River Road, Horsham.

Summary

The planning permit application proposes the Use and Development of the land for a Childcare Centre and installation of Business Identification Signage. The application was received by Council on 26 March 2024.

A full planning assessment against the Horsham Planning Scheme considering the relevant policy, objections and views of the referral authorities has been undertaken, indicating the net community benefit of the proposal.

The assessment is in accordance with Section 60 of the *Planning and Environment Act 1987* which specifies the matters which a responsible authority must consider in deciding an application.

Recommendation

That Council, being the responsible authority under the Horsham Planning Scheme and the *Planning and Environment Act 1987* and having considered the application, referral responses, the objections and the relevant provisions of the Horsham Planning Scheme, decides to issue a **Notice of Decision to Grant a Planning Permit** for the Use and Development for a Childcare Centre and Business Identification Signage at 75-77 River Road, Horsham in accordance with the recommendation for approval contained in the delegate report (**Appendix 9.6A**).

REPORT

Background

The subject site is located at 75-77 River Road, Horsham, and is more particularly described as Lot 353 and Lot 354 on Plan of Subdivision 449841W. The land is approximately 1,960sqm flat vacant residential land made up of two (2) titles.

The subject site is located within an existing residential precinct know as Southbank and is approximately 2km from the commercial centre of Horsham. The site is also located near to an active Industrial and Commercial Precinct focused around Stawell and Plumpton Road.





The land is located in the General Residential 1 Zone and a Childcare Centre is subject to a planning permit application and must meet the full requirements of the Horsham Planning Scheme.

Refer to the delegate report (**Appendix 9.6A**) for a full description of the proposed Childcare Centre and assessment against the requirements of the Horsham Planning Scheme and the *Planning and Environment Act 1987*.

Discussion

As outlined in the Delegate Report, the application must be assessed against the relevant objectives, strategies and decision guidelines of the Horsham Planning Scheme, including consideration of any objections received.

The proposal has been assessed against the relevant requirements of the planning scheme and the Use and Development of a Childcare Centre and a Business Identification sign meets the requirements and decision guidelines of Clause 32.08 (General Residential Zone); Clause 43.04 (Development Plan Overlay); Clause 52.05 (Signs); Clause 52.06 (Car Parking) and Clause 65.

The childcare centre supports the identified demands for Horsham's growth and is consistent with the purpose of the General Residential Zone:

'To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.'

The site is well located with access to River Road and will support a growing population in Horsham South of over 5000 people and a developing Commercial and Industrial precinct and should be approved subject to conditions including design, traffic, noise and hours of operation.

Options to Consider

Option 1 – Resolve to Issue a Notice of Decision to Grant a Planning Permit

This option is recommended by officers as it is considered that the proposal is consistent with the relevant controls, objectives and policies of the Horsham Planning Scheme. By issuing a Notice of Decision to Grant a Planning Permit it will provide objectors with the opportunity to seek a review of the decision at the Victorian Civil and Administrative Tribunal (VCAT).

Option 2 – Refuse the application

On the grounds that it does not comply with the Horsham Planning Scheme provisions and will result in an unacceptable impact on the adjoining land uses in the area.

This option is not recommended by officers; by refusing the application it will provide the applicant with the opportunity to seek a review of the decision at VCAT.

Option 3 – Defer a decision on the application

This option is not recommended by officers as it is considered that all required information is available to form a position on the application. Deferring a decision will allow the applicant to apply to VCAT under Section 79 of the *Planning and Environment Act 1987* for failure to determine an applicant within the prescribed timeframe.

Sustainability Implications

The proposal is consistent with sustainability principles of walkability, neighbour precincts, landscaping and will be required to meet the relevant energy efficiency rating under the building regulations.

Community Engagement

As a requirement under Section 52 of the *Planning and Environment Act 1987*, notice of the application was given to adjoining landowners and occupiers. Following the notification period, three (3) submissions were received objecting to the proposal.

A consultation meeting was held at the Council offices on Friday 21 June 2024 between Council, the applicant and objectors.

Following the consultation meeting, on 28 October 2024, the objectors were provided with an Acoustic report and Council's assessment of road and traffic volumes. In addition to this, all objectors were provided with the opportunity to withdraw their submissions on the basis that the additional information satisfied their concerns.

Council have received no further advice from objectors in response to their position.

Innovation and Continuous Improvement

Not applicable

Collaboration

This report has been prepared in collaboration with Council officers within the Statutory Planning department and has sought the advice of referral authorities including Infrastructure and GWM Water.

Financial Implications

The decision on the application is unlikely to have any financial implications on Council beyond defending Council's decision should an application for review be lodged with VCAT.

Regional, State and National Plans and Policies

The delegate report provides an assessment against the relevant plans and policies.

Council Plans, Strategies and Policies

2021-2025 Council Plan - Theme 2 – Liveability - Theme 3 – Sustainability

Risk Implications

There is strong demand for Childcare Facilities within the Horsham region and further delay, or refusal would hinder this essential service. Council may also have its decision overturned if an appeal is lodged with VCAT.

Conclusion

Planning Permit PA2400710 has been assessed against the relevant provisions of the Horsham Planning Scheme and Council acting as the responsible authority is requesting to decide on the application in accordance with the recommendation for approval contained in the delegate report.

Before deciding on an application or approval of a plan, the responsible authority must consider, as appropriate:

- *The matters set out in section 60 of the Act*
- *Any significant effects the environment, including the contamination of land, may have on the use or development*
- *The Municipal Planning Strategy and the Planning Policy Framework*
- *The purpose of the zone, overlay or other provision*
- *Any matter required to be considered in the zone, overlay or other provision*
- *The orderly planning of the area*
- *The effect on the environment, human health and amenity of the area*
- *The proximity of the land to any public land*
- *Factors likely to cause or contribute to land degradation, salinity or reduce water quality*
- *Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site*
- *The extent and character of native vegetation and the likelihood of its destruction*
- *Whether native vegetation is to be or can be protected, planted or allowed to regenerate*
- *The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard*
- *The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.*

REPORTS FOR INFORMATION

9.7 INVESTMENT ATTRACTION AND GROWTH DEPARTMENT REPORT

Author's Name:	Fiona Gormann	Director:	Kevin O'Brien
Author's Title:	Manager Investment Attraction and Growth	Directorate:	Communities and Place
Department:	Communities and Place	File Number:	F15/A06/000001

Officer Conflict of Interest

Officer disclosure in accordance with *Local Government Act 2020* – Section 130:

☐ Yes ☒ No

Reason: Nil

Status

Defined as confidential information in accordance with *Local Government Act 2020* – Section 3(1):

☐ Yes ☒ No

Reason: Nil

Appendix

Spendmapp Report October 2024 (data is from bank card transactions and may not capture all Ag Industry) **Appendix 9.7A**

Purpose

To receive and note the Investment Attraction and Growth Department Report for October 2024.

Summary

The Investment Attraction and Growth Department Report provides the progress and outcomes achieved through the delivery of the Investment Attraction Strategy and Implementation Plan during the reporting period.

Recommendation

That Council receive and note the Investment Attraction and Growth Department Report for October 2024.

REPORT

Background

An Investment Attraction and Growth Department Report is tabled monthly at the Ordinary Meeting of Council.

Discussion

The work undertaken across Investment Attraction and Growth Department includes Strategic Planning, Statutory Planning, Building Services, Business Development and Tourism.

The Investment Attraction Strategy and Implementation Plan progress and key achievements for the month of October are articulated in the information and tables, as follow.

Actions are measured by goals and set timelines. The timelines are indicated by years which relate to financial years.

Year 1 - 2022-2023
Year 2 - 2023-2024
Year 3 - 2024-2025
Year 4 - 2024-2025
Year 5+ 2025+
Ongoing – life of plan

The teams will focus on delivering actions with in the current financial year whilst carrying out the necessary planning to ensure targets are meet in sequential years.

INVESTMENT ATTRACTION

Council Priorities	Action	Goal Measured by	Progress
2.10 (Ongoing)	Undertake regular meetings between Wimmera Southern Mallee Development and Investment Attraction Department to inform and discuss economic development opportunities	10 forums held per year	Meetings held on a regular basis. Outcomes relate to business development opportunities that benefit the region overall. 9/10 meetings held to date in 2024.
(1-2 years)	Council support and advocate for renewable energy projects of all scales	Begin discussions with smaller townships for community scale solar	The Investment Attraction Team attended a GNET meeting in October which included a presentation about Talking Renewables to the Regions by a member of Re-Alliance.

STRATEGIC PLANNING

Council Priorities	Action	Goal Measured By	Progress
1.3.4	Develop an open space contribution rate(s) and a new local Public Open Space Contribution Policy.	Policy adopted by Council and Horsham Planning Scheme amended.	A draft Council Policy has been prepared and is being internally reviewed.
2.10.2 (2 to 3 years)	Develop and implement a Housing Affordability and Diversity Strategy and complete an amendment to the planning scheme	Strategy developed and implemented through a planning scheme amendment	Further work to determine development capacity continues in order to prepare an updated Background Report and Draft strategy. Council officers and GWMWater representatives had a workshop to ensure serviceability (water and wastewater) was appropriately considered.
2.10.3 (2 years)	Prepare and implement the Horsham South Structure Plan (Stage 2)	Plan adopted by Council	Community engagement for the Draft Horsham South Structure Plan commenced with a broad range of community engagement activities planned, as well as targeted responses to previous submitters and key interested parties.

Community consultation commences on the Draft Horsham South Structure Plan



Community consultation for the Draft Horsham South Structure Plan commenced on Monday 28 October, marking the next phase of the project and an important opportunity for interested community members to have their say on a long-term plan for how the area will develop.

All residents of the Horsham South study area were sent a postcard with information about how to find out more information and the consultation activities planned for the consultation period.

Also, anyone that made a submission during the last round of community engagement received a personalised response to the issues that they raised

so that they could understand how their feedback was considered.

A community webinar was undertaken on Thursday 31 October, which, along with all of the key information is available from the [Horsham South Structure Plan webpage](#)

BUSINESS DEVELOPMENT AND TOURISM

Council Priorities	Action	Goal Measured By	Progress
2.8.1 (ongoing)	Support the delivery of tourism opportunities on the Wimmera River, Mt Arapiles and lakes in our region	Tourism opportunities reported on in the Investment Attraction and Growth monthly Council Report	Planning is underway for our pop up Summer Series on the riverfront which will include 8 events including the family friendly Christmas event in which the Giant Christmas Tree lighting will be part of.
3.1.3 (2 years)	Develop and implement the Natimuk Social and Economic Plan and Dadswell's Bridge Community Action Plan	Plan Developed & Progress report to Council	Planning underway for an Australia Day event in Natimuk
3.2.1 (ongoing)	Work with local business leaders throughout the municipality to develop business confidence and growth	Two business forums held annually	The Business Team attended the Rural Financial Counselling Service quarterly forum in October and heard from guest speaker Simone Dalton about drought resilience.
(ongoing)	Host seasonal workshop sessions with Grampians Tourism and Wimmera Mallee Tourism to organise and update our businesses and tourism operators about relevant information for the region	Four industry workshops have been hosted	Grampians Wimmera Mallee Tourism held their first Industry Forum in Dimboola during October since the additional Shires have joined the Visitor Economy Partnership.
(ongoing)	Ensure constant communication through e-mails and business newsletters with tourism operators and local businesses regarding what is happening in the region	A minimum of 10 business newsletters distributed annually 4 business forums are held annually	There was no newsletter sent in October due to Caretaker Period.
(ongoing)	Encourage homebased and start-up businesses to expand through the Wimmera Business Centre	Having two start-up businesses per year gain support through the WBC.	A new tenant entered one of the WBC garage offices in October offering disability services.
(ongoing)	Advocate for value-add opportunities with existing and future farmers through innovative practices such as smart farming practices, planting native perennial vegetation and implementing renewable energy sources on farms	Attend the Horsham Field Days to host conversations with farmers.	The Business Team attended a Grampians Produce Workshop in October to discuss "Food and the Future for Grampians Produce Group". Catering was supplied by Kat Clarke who utilises all local produce in her food.

Tourism and Business Development

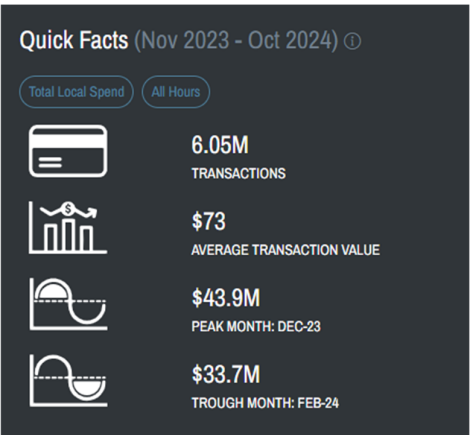


Grampians Wimmera Mallee Tourism (GWMT) held first industry forum in the Wimmera Mallee region at Dimboola. Presenter and social media professional, Rob Embury, taught attendees about content creation. Local business “As Time Goes By” located in Dimboola starting up a river cruise business, the only one in the region. Ms Ward said the business was currently going through rebranding with a new name, Dimboola River Cruises.



GWMT and Business Development Team attended a GWMT Sustainable and Regenerative workshop on Wednesday 28 October. Presenter Nic Cooper founder of Wild Adventures Melbourne (WAM) addressed tourism business operators on smart ideas and processes in ecotourism. The concept of the workshop focused on helping tourism businesses on their journey to become more sustainable. Further addressing the issue that visitors are increasingly expecting businesses to be more sustainable and local communities expect businesses to protect the environment and to work collaboratively.

SPENDMAPP



Further detailed analysis included in **Appendix 9.7A**.

Monthly Tourism and Business Visitations for 2024

Month Visitation	Retail Services	Hospitality / Accommodation & General Tourism visits	Event contacts	Over all contacts for the month
January	8	6	20	34
February	20	13	18	51
March	23	16	7	46
April	10	14	4	28
May	30	10	20	60
June	20	15	10	45
July	15	30	5	50
August	12	8	4	24
September	20	15	6	41
October	30	10	8	48
Total	188	137	102	427

Occupied Businesses:

Street and Number of Businesses	September 2024 Businesses Occupied	October 2024 Businesses Occupied	October 2024 Businesses Vacant	October 2024 Percentage Businesses Occupied
Darlot St – 43 car wash and businesses operating from a house included	43	43	0	100%
Firebrace St - 99	91	91	8	91%
Hamilton St - 17	17	17	0	100%
Wilson St – 34	29	29	5	85%
Pynsent St – 28 Cinema included	27	27	1	96%
Roberts Ave – 27 Coles included	24	24	3	92%
McLachlan St – 24 CFA & GWM included	24	24	0	100%
Total 272 Post February 2022 there were 262 shops identified in the study area	255/272	255/272	17	93%

(Businesses are determined by whether they are 1. A premises, 2. Have customers 3. Exchange money; i.e Centre Link and the Cinema are included, and the Public Library is excluded). There are four known shops that are not suitable for occupancy as they require major renovations or are being used as a secondary business not requiring a retail front. These shops are reflected in the vacant shop numbers and unfortunately reduce the percentage of occupied businesses.

STATUTORY PLANNING

Planning Applications Determined

Below are the number of Planning Permits issued for the month of **October 2024** and a comparison with the same period last year.

Type	OCTOBER 2024		OCTOBER 2023	
	No.	*Value \$	No.	*Value \$
Miscellaneous Domestic	3	389,000	6	1,976,790
Industrial/Commercial	6	612,202	2	30,000
Subdivisions	4 (8 lots)		4 (8 lots)	
Other				
Total	13	1,001,202	12	2,006,790

(*Please note: Not all applications have a \$ figure)

Total number of planning permits issued in the Horsham Rural City Council area from 1 July 2024 to 31 October 2024 is 29 compared to 25 in the same period in 2023-2024.

Planning permits issued for subdivision have permitted 22 new lots from 1 July 2024 to 31 October 2024 compared to 46 in the same period in 2023-2024.

Building Services

Below are the number of building permits issued for the month of **October 2024** and a comparison with the same period last year.

Permits issued by Horsham Rural City Council for this Municipality

Type	2024		2023	
	No.	Value \$	No.	Value \$
Dwellings			1	47,696
Alterations to Dwellings			-	-
Dwelling resitings			-	-
Misc Domestic (Carports, Garages etc)	1	15,439	2	36,179
Removal/Demolish			1	9,680
Industrial/Commercial	1	34,000	-	-
Signs			-	-
Total	2	49,439	4	93,555

Permits issued by other Private Building Surveyors for this Municipality or by Government Departments:

Type	2024		2023	
	No.	Value \$	No.	Value \$
Dwellings	3	1,168,943	3	1,613,627
Alterations to Dwellings	1	46,530	6	596,508
Dwelling resittings			-	-
Misc Domestic (Carports, Garages etc)	9	331,833	6	609,177
Removal/Demolish			-	-
Industrial/Commercial	8	3,736,084	3	3,408,565
Signs			-	-
Sub Total	21	5,283,390	18	6,227,877

(*)

A total of **13** Building Permits have been issued by the Horsham Rural City Council at a total value of **\$350,230** from **1 July 2024 to 31 October 2024** compared to **15** Building Permits at a total value of **\$2,948,653** for the same period in 2023-2024.

Private Building Surveyors have issued 78 Building Permits at a total value of **\$18,466,478** from **1 July 2024 to 31 October 2024** compared to 71 at a total value of **\$28,977,435** for the same period in 2023-2024.

Options to Consider

Not applicable – no decision required

Sustainability Implications

Report provides overview of the development and business activity across the region with no direct sustainability implications.

Community Engagement

Report has been prepared in consultation with range of agencies and will be made publicly available to Wimmera Southern Mallee Development (WSM), West Vic Business, and Grampians Wimmera Mallee Tourism and on Council's website.

Innovation and Continuous Improvement

Report provides overview of activity and assists with continuous improvement.

Collaboration

Report has been prepared in collaboration with Council officers across Planning, Building and Business Development and Tourism Support.

Financial Implications

Nil

Regional, State and National Plans and Policies

Not applicable – no direct relationship or requirements

Council Plans, Strategies and Policies

2021-2025 Council Plan - Theme 3 - Sustainability - Horsham Rural City Council will actively lead in sustainable growth and development of the community and the economy.

Strategy 2: A sustainable economy where local business, agriculture, tourism and other diverse industries thrive.

Destination Horsham Investment Attraction Strategy and Implementation Plan 2022 onwards

Risk Implications

Not applicable – no decision required

Conclusion

The monthly Investment Attraction and Growth Department report provides the opportunity to give Council and the community an insight into the projects being undertaken to grow our municipality and Horsham as a regional city.

10. COUNCILLOR REPORTS AND ACKNOWLEDGEMENTS

Cr Ian Ross (Mayor)

Committee Representation	
Date	Description
5.12.24	Attended the Audit and Risk Committee Meeting
Other Council Activities	
December	Attended Briefing meetings and various training sessions.
5.12.24	Meeting with SEC regarding newly announced Renewable Energy Park
6.12.24	Attended The Opening of 'The Station'
6.12.24	Meeting with Dr Anne Webster
8.12.24	Attended Horsham Carols by Candlelight
12.12.24	MAV Mayoral Training Program Day 1
12.12.24	Attended the RCV Election and General Meeting
13.12.24	MAV Mayoral Training Program Day 2

Cr Dean O'Loughlin

Committee Representation	
Date	Description
28/11/24	Victorian Local Governance Association (VLGA) Annual General Meeting
Other Council Activities	
6/12/24	The Station Opening Celebration
10/12/24	16 Days of Activism Event
14/12/24	Summer Series Christmas Extravaganza

Cr Todd Wilson

Committee Representation	
Date	Description
	Nil
Other Council Activities	
6/12/24	'The Station' Opening
6/12/24	'Four Exhibitions' Opening
8/12/24	Carols by Candlelight

Cr Bec Sluggett

Committee Representation	
Date	Description
	Nil
Other Council Activities	
December	Multiple briefings and training sessions.
6/12/24	Meeting with Dr Anne Webster – Councillors had the opportunity to discuss issues affecting our community. Discussion included Arapiles/Dyrruite, regional health, mental health, mineral sand mining, the 3G shut off and funding priorities.
8/12/24	Horsham Carols by Candlelight – fantastic to see so many people and families enjoying the event. Congratulations and thank you to the amazing volunteer committee that go to so much effort to organise the event.

11. URGENT BUSINESS

12. PETITIONS AND JOINT LETTERS

12.1 PETITION FOR A KINDERGARTEN AT HAVEN

Author's Name:	Kevin O'Brien	Director:	Kevin O'Brien
Author's Title:	Director Communities & Place	Directorate:	Communities & Place
Department:	Youth & Early Years	File Number:	F08/A12/000002

Officer Conflict of Interest

Officer disclosure in accordance with Local Government Act 2020 – Section 130:

☐ Yes ☒ No

Reason: Nil

Status

Defined as confidential information in accordance with Local Government Act 2020 – Section 3(1):

☐ Yes ☒ No

Reason: Nil

Appendix

Petition as received (**Appendix 12.1A**)

Purpose

To present a petition received from Haven Community Enterprise Inc. requesting that Early Years infrastructure be provided at Haven to create a Sports, Community and Education Hub for the growing community.

Summary

- An online petition has been received from Haven Community Enterprise Inc. requesting that Early Years infrastructure be provided at Haven.
- 150 residents have signed the petition as included in **Appendix 12.1A**.
- Community feedback on the draft Horsham South Structure Plan concluded Friday 13 December.
- As the Horsham South Structure Plan is nearing finalisation, it is deemed appropriate that the petition is considered as an item of *Urgent Business* and included as part of community feedback received on the draft plan.

Recommendation

That Council:

1. Consider the Petition for a Kindergarten at Haven as an item of *Urgent Business*.
2. Receive and note the Petition for a Kindergarten at Haven from Haven Community Enterprise Inc.
3. Refer the Petition to be included as part of community feedback recently undertaken on the draft Horsham South Structure Plan.

REPORT

Background

At a 2023 meeting between Council staff and Haven Community Enterprise Inc., a proposed Kindergarten for Haven was discussed, and it was recommended by council staff that Haven Community Enterprise Inc. source the numbers of children who would use a kindergarten at Haven. Accordingly, an online petition was circulated, to which 150 signatures have been received - the majority of those who signed have young children that would use these facilities if constructed.

Discussion

Haven Community Enterprise Inc. has been advocating for Early years Infrastructure in Haven for several years. With the Horsham South Structure Plan due to be presented to Council for adoption, Haven Community Enterprise Inc. is of the view that Early Years infrastructure should be provided at Haven to create a Sports, Community & Education Hub for this growing community and should be included as part of the plan. Their argument is with the planned zoning changes of smaller block sizes surrounding the Haven Recreation Reserve and Haven Primary School, that there are developers waiting to subdivide their properties, which will allow for more young families to make their homes at Haven. There has been no allowance made for an Early Years Facility in Haven in the current draft Horsham South Structure Plan.

Kindergartens are critically important social infrastructure, and Council has prepared the Horsham Municipal Early Years Plan 2024-28 to provide direction for early years programs and activities and is aware that many families would like to see kindergarten services established in Haven.

Council does not operate kindergartens; we provide advice and collaborate with the Department of Education. Historically, Council have provided buildings, but not necessarily going forward. In the current environment kindergartens are being provided by the Department of Education (pre-prep program) or through long daycare providers.

Council's Governance Rules state the following regarding petitions:

57. Petitions and Joint Letters

- 57.1 Unless *Council* determines to consider it as an item of urgent business, no motion (other than a motion to receive the same) may be made on any petition, joint letter, memorial or other like application until the next fixed *Council meeting* after that at which it has been presented.

Given the timing of receiving the petition and recent community feedback of the draft Horsham South Structure Plan closing on Friday 13 December. It is recommended that the petition is treated as an item of *Urgent Business* so that the Petition can be included as part of community feedback on the draft Horsham South Structure Plan.

Options to Consider

1. Receive the Petition and include as part of community feedback on the draft Horsham South Structure Plan.
2. Note the Petition and provide a report at the next council meeting.

It is appropriate that the Petition request is considered as part of the development of the Horsham South Structure Plan. Therefore, it should be considered as an item of *Urgent Business* and referred immediately for consideration as part of community feedback received on the draft Horsham South Structure Plan.

Sustainability Implications

Nil

Community Engagement

There have been ongoing discussions with Haven Community Enterprise Inc. and other community members in relation to the Early years Infrastructure at Haven.

Council is working with the State Government to consider options in Horsham South. Any Early Years facility would only be funded if there was demonstrated demand to support the investment.

Innovation and Continuous Improvement

Not applicable

Collaboration

Not applicable

Financial Implications

Nil

Regional, State and National Plans and Policies

Not applicable

Council Plans, Strategies and Policies

2021 -2025 Council Plan

- Theme 1: Community
- Theme 2: Liveability
- Theme 4: Accessibility

2024 -2028 Early Years Plan

- Theme 1: Building blocks for lifelong learning

Risk Implications

Nil

Conclusion

A petition has been received from Haven Community Enterprise Inc. requesting that Early Years infrastructure be provided at Haven to create a Sports, Community & Education Hub for the growing community. It is recommended that Council:

1. Consider the Petition for a Kindergarten at Haven as an item of *Urgent Business*.
2. Receive and note the Petition for a Kindergarten at Haven from Haven Community Enterprise Inc.
3. Refer the Petition to be included as part of community feedback recently undertaken on the draft Horsham South Structure Plan.

13. PROCEDURAL BUSINESS

13.1 INFORMAL MEETINGS OF COUNCILLORS – RECORD OF MEETINGS

- Council Briefing Meeting held on Monday 2 December 2024 at 5.30pm
- Finance Induction held on Monday 3 December 2024 at 5.30pm
- Council Briefing Meeting held on Monday 9 December 2024 at 5.25pm
- Finance Induction held on Monday 10 December 2024 at 5.40pm

Refer to **Appendix 13.1A**

13.2 SEALING OF DOCUMENTS

Nil

13.3 INWARD CORRESPONDENCE

Nil

13.4 COUNCIL COMMITTEE MINUTES

- Disability Advisory Committee meeting held on 31 October 2024

Refer to **Appendix 13.4A**

Recommendation

That Council receive and note agenda items:

- 13.1 Informal Meetings of Councillors – Record of Meetings
- 13.2 Sealing of Documents
- 13.3 Inward Correspondence
- 13.4 Council Committee Minutes.

14. NOTICE OF MOTION

14.1 NOTICE OF MOTION NO 201

Given by Cr Cam McDonald

TAKE NOTICE that it is my intention to move the following motion at the Council meeting of the Horsham Rural City Council to be held at the Civic Centre, 18 Roberts Avenue, Horsham on Monday 16 December 2024.

“That Council suspend parking meter operations from 17 December 2024 until 30 June 2025 to allow for free parking during the festive season and to allow time to undertake a review of parking meter operations within the CBD.”

Refer to **Appendix 14.1A** for copy of Notice of Motion.

Cr Cam McDonald

CIVIC CENTRE
HORSHAM 3400
10 December 2024



2025 Council Meeting Dates

Month	Date	Day	Meeting	Venue	Time
January	28	Tuesday	Council Meeting	Civic Centre Horsham	5:30pm
February	24	Monday	Council Meeting	Civic Centre Horsham	5:30pm
March	24	Monday	Council Meeting	Civic Centre Horsham	5:30pm
April	28	Monday	Council Meeting	Civic Centre Horsham	5:30pm
May	26	Monday	Council Meeting	Civic Centre Horsham	5:30pm
June	23	Monday	Council Meeting	Civic Centre Horsham	5:30pm
July	28	Monday	Council Meeting	Civic Centre Horsham	5:30pm
August	25	Monday	Council Meeting	Civic Centre Horsham	5:30pm
September	22	Monday	Council Meeting	Civic Centre Horsham	5:30pm
October	27	Monday	Council Meeting	Civic Centre Horsham	5:30pm
November	24	Monday	Council Meeting	Civic Centre Horsham	5:30pm
November	27	Thursday	Meeting to Elect the Mayor	Civic Centre Horsham	5:30pm
December	15	Monday	Council Meeting	Civic Centre Horsham	5:30pm



Outstanding Council Resolutions Action List

MONDAY 22 JULY 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.2	<u>2024 Local Government Community Satisfaction Survey</u> 1. Receive and note the Horsham Rural City Council 2024 Local Government Community Satisfaction Survey results. 2. Note that an improvement plan to address the low scores will be presented to an upcoming meeting of Council.	KH	1.22/07/2024 2. TBC (LG to develop)

MONDAY 27 MAY 2024			
15.4	<u>Land Acquisition</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	FG	

MONDAY 27 FEBRUARY 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.7	<u>Horsham Heritage Study 2014, Heritage Study Review 2022 & Preparation & Exhibition of Planning Scheme Amendment</u> That Council: <ol style="list-style-type: none"> Adopt the following Heritage studies: <ul style="list-style-type: none"> <i>Horsham Heritage Study Stage 2 (2014) comprising</i> <ul style="list-style-type: none"> Volume 1: Horsham Introduction and Recommendations Volume 2: HO Places and Precincts Stage 2 (2014) Volume 3: Thematic Environmental History Stage 2 (2014). Adopt the Heritage Study Review 2022 and Volume 2: Heritage Citations and Mapping (HRCC 2022). Adopt the updated citation for the former Natimuk School (existing HO18). Pursuant to Section 8A of the <i>Planning and Environment Act 1987</i>, request the Minister for Planning to authorise Council to prepare and exhibit a Planning Scheme Amendment to the <i>Horsham Planning Scheme</i> to: 	KM	1,2,3 completed 4. In progress



Outstanding Council Resolutions Action List

	<ul style="list-style-type: none"> ○ Amend the planning scheme maps to apply the Heritage Overlay to the 31 individually significant places , 4 heritage precincts and 1 serial listing ○ Amend Schedule 1 to Clause 43.01 Heritage Overlay, Clause 15.03-1L Heritage Conservation and Clause 02.03-5 Built Environment and Heritage to meet the requirements of the <i>Ministerial Direction on the Form and Content of Planning Schemes</i>. 		
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MONDAY 27 NOVEMBER 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.5	<u>Kerbside Service Review</u> That Council: <ol style="list-style-type: none"> 1. Endorse the amended Kerbside Waste Collection Policy (Appendix 9.5A) and the new Solid Waste Code (Appendix 9.5B). 2. Allow residents to upsize and/or get additional bins in line with the Solid Waste Code. 3. Support a further review of rural kerbside service in the first half of 2024 following an initial period of implementation of the State Government's container deposit scheme (CDS). 4. Review the establishment of additional glass drop-off points when further data is available to measure the impact of container deposit scheme (CDS) on kerbside collected glass. 5. Allows for sharing and downsizing of bins for multi-unit dwellings (MUDs). 6. Conduct further engagement with residents of Haven to determine whether the 4-bin service should be extended in the closer residential areas of Haven. 7. Allow residents to place odorous food waste in the general waste stream during summer months in cases where refrigeration of these wastes is not practicable. 8. Continue its waste education program through the most effective and popular communication channels in the community. 9. Support the extension of kerbside food organics and garden organics (FOGO) and glass services to commercial and non-residential properties. 	RM	1. Completed 2. Completed 3. In progress 4. In progress 5. Completed 6. 09/09/24 7. Completed 8. Completed (/ongoing) 9. Completed



Outstanding Council Resolutions Action List

MONDAY 27 MAY 2019			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p><u>Horsham Performing Arts Future Services Demand Assessment</u></p> <p>That Council:</p> <ol style="list-style-type: none"> Note the findings and recommendations of the Horsham Performing Arts Service Demand Assessment Report. Note the Wesley PACC committee's commitment to the <i>Alternative Option</i> outlined in the report i.e. to undertake required structural and compliance works to enable the facility to be reopened, funded from proceeds of the sale of the Music Academy in McLachlan Street. Provide the necessary project management support/expertise to the Wesley PACC committee to undertake required structural and compliance works to enable the facility to be reopened, noting that the estimated cost for project management support/expertise is \$60,000. Note that the Wesley PACC committee's preference is to cease ownership and management of the facility, and transfer these responsibilities to Council. Take on the ownership and management of Wesley PACC once the structural and compliance works are completed and all regulatory requirements are met, including issuing of necessary permits. After transfer of ownership, manage the building for the use of performing arts and community based events and activities. Note that any remaining proceeds from the sale of the Music Academy, after works are completed will be provided to Council and placed into a reserve for future expenditure on the Wesley PACC. Note that the net annual operating cost of the Wesley PACC under Council management and ownership, once these works are completed and the facility is reopened is estimated to be \$35,300. Support the above recommendations on the basis that the Wesley PACC has sufficient funds to complete the required works. 	KOB	<ol style="list-style-type: none"> 27/5/19 27/5/19 1/7/20 27/5/19 Still to occur Still to occur 05/5/24 27/5/19 Still to be determined



Outstanding Council Resolutions Action List

MONDAY 15 MAY 2017			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
10.5.2	<u>Speed Limits - Various</u> That: <ol style="list-style-type: none"> 1. Negotiations be held with VicRoads regarding an increased speed limit in Rasmussen Road, Horsham, to 80 km/h, but only to within 200 m of the urban area. 2. Victoria Police be contacted seeking a greater enforcement of speed limits in the lower speed limit zones of Rasmussen Road, in particular the school zone. 3. The speed limit in Remlaw Road, Horsham not be increased. 4. Negotiations be held with VicRoads regarding a decrease of the speed limit in Hunts Road, Haven to either 60 or 70 km/h. 	JM	1. TBC 2. TBC 3. Completed 4. Completed
MONDAY, 17 OCTOBER 2016			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
10.2.4	<u>Revocation of the Instrument of Delegation for the Committee of management for the Camerons Oval Reserve</u> <ol style="list-style-type: none"> 1. That the Instrument of Delegation established for the Camerons Oval Committee of Management be revoked. 2. That a licence be developed with Laharum Sports Inc for the governance of the Camerons Oval precinct. 	KH	1. 17/10/16 2. To be addressed as part of update to property framework & policy adoption
10.2.5	<u>Revocation of the Instrument of Delegation for the Committee of Management of the Quantong Recreation Reserve</u> <ol style="list-style-type: none"> 1. That the Instrument of Delegation established for the Quantong Recreation Reserve Committee of Management be revoked. 2. That a licence be developed with Quantong Recreation Reserve Inc for the governance of the Quantong Recreation Reserve. 3. That all funds currently in the bank account for the Quantong Recreation Reserve Committee of Management be transferred to the Quantong Recreation Reserve Incorporated (A0049172Z). 	KH	1. 17/10/16 2. To be addressed as part of policy adoption 3. Completed



COMPLETED Council Resolutions Action List

MONDAY 25 NOVEMBER 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8.	<u>Public Question Time</u> Toby Hanes, Donna Johns, Neville McIntyre, Claudia Haenel	FK	26/11/2024
9.1	<u>Management Plan for the Mt Arapiles-Tooan State Park (Dyurrite Cultural Landscape) Draft Amendment, Parks Victoria 2024</u> That Council: <ol style="list-style-type: none"> 1. Write to the relevant Ministers and request that they meet with Council to discuss the Management Plan for the Mount Arapiles-Tooan State Park (Dyurrite Cultural Landscape) Draft Amendment. 2. Invite Barengi Gadjin Land Council (BGLC) to meet with Council to further understand the importance of the Dyurrite Cultural Landscape to Traditional Owners and the future preservation and promotion of cultural heritage and economic growth. 3. Write to the relevant Ministers, advocating to the State Government to request an extension of time of three months to ensure that effective engagement with the local community occurs, so that the community gains a full understanding of proposed changes to rock-climbing and other associated activities at Mount Arapiles-Tooan State Park (Dyurrite Cultural Landscape) and the cultural importance of the site. 4. Write to the relevant Ministers, advocating to the State Government that a reference group be established representing a diverse range of users that have strong associations with Dyurrite and the local Natimuk community. That this group work together to oversee the implementation of the amended Management Plan for the Mount Arapiles-Tooan State Park (Dyurrite Cultural Landscape) including any State Government investment. 5. Request that the State Government fund an economic and social impact assessment of this site as a destination, including the number of visitors and professional people who as a result of <i>Mount Arapiles-Tooan State Park</i> (Dyurrite) chose to move here. 	FG	29/11/2024



COMPLETED Council Resolutions Action List

9.2	<u>Councillor Representation on External and Regulatory Committees</u> That Council: <ol style="list-style-type: none"> 1. Nominate Cr Dean O'Loughlin as Council's representative for 2025 to the Victorian Local Governance Association. 2. Receive and note Committee appointments for the following Committees: <ul style="list-style-type: none"> • Audit and Risk Committee – The Mayor and Cr Angela Munn • Wimmera Southern Mallee Development – Cr Cam McDonald 	KH	26/11/2024
9.3	<u>Recruitment of CEO</u> That Council: <ol style="list-style-type: none"> 1. Adopt the project brief and proceed to invite proposals from qualified consultants for the recruitment of a CEO. 2. Appoint the Mayor, Cr Rebecca Sluggett and Interim CEO to evaluate submissions and recommend a consultant for Council's appointment. 3. Support the involvement of the Independent Member of the CEO Employment and Remuneration Committee, Margaret Devlin, and the Local Government Monitor, Mr. Steven Kingshott, in supporting the recruitment process. 	CN	26/11/2024
9.4	<u>Investment Attraction & Growth department report</u> That Council receive and note the Investment Attraction and Growth Department Report for September 2024.	FG	26/11/2024
15.1	<u>Audit & Risk Committee: Annual Appointment of Chair</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	AC	26/11/2024
15.2 <i>Resolution Brought into Open Council</i>	<u>Contract for Supply of Alternative Daily Cover for Dooen Landfill</u> That Council award contract 25-005 Supply of Alternative Daily Cover (ADC) to Envirofix Pty Ltd at an estimated cost of \$154,440 (inc GST) per year for a three year contract period.	MA	3/12/2024



COMPLETED Council Resolutions Action List

MONDAY 21 OCTOBER 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<u>2023-24 Annual Report</u> That Council adopt the 2023-2024 Horsham Rural City Council Annual Report as attached to Appendix 9.1A .	SMcl	21/10/2024
15.1	<u>Audit & Risk Committee Updates</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	AC	22/10/2024

MONDAY 30 SEPTEMBER 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	<u>Public Question Time</u> Fletcher Mills, Anna Hawkins, Angela Munn	FK	02/10/2024
9.1	<u>Annual Financial & Performance Statements 2023-24</u> That Council: <ol style="list-style-type: none"> 1. Provide in-principle approval of the Financial and Performance Statements for 2023-2024 and authorise their submission to the Victorian Auditor-General's Office [VAGO]. 2. Authorise Mayor Cr Robyn Gulline and Cr Penny Flynn to certify the Statements in their final form after any changes recommended or agreed to by VAGO or their sub-contractors, Crowe, have been made, pursuant of section 99 of the <i>Local Government Act 2020</i>. 	BJ	10/10/2024



COMPLETED Council Resolutions Action List

MONDAY 16 SEPTEMBER 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6.1	<u>Draft Horsham South Structure Plan</u> That Council: <ol style="list-style-type: none"> 1. Endorse the Draft Horsham South Structure Plan (Appendix 6.1A) for public consultation following the Victorian Local Government election caretaker period. 2. Note the Engagement Summary Report (Appendix 6.1B). 	JB	16/09/2024
6.2	<u>Expression of Interest (EOI) to develop land for housing on council owned site</u> That Council: <ol style="list-style-type: none"> 1. Approve the initiation of an Expression of Interest (Eoi) process for the development of the specified Council-owned site for residential purposes. 2. Request Council officers to report back to Council with outcomes and recommendations. 	FG	16/09/2024
6.3	<u>Onsite Wastewater Management Plan 2024-29</u> That Council endorse the Horsham Rural City Council: Onsite Wastewater Management Plan 2024-2029 (Appendix 6.3A).	JH	16/09/2024
6.4	<u>Plozzas Road Speed Limit</u> That Council approve the speed limit change from 80 km/h to 60 km/h in Plozzas Road Haven.	AR	16/09/2024
6.5	<u>Public Transparency Policy</u> That Council adopt the revised Public Transparency Policy (Appendix 6.5A).	AC	17/09/2024
6.6	<u>Budget 2025-2026 Timeframes</u> That Council: <ol style="list-style-type: none"> 1. Endorse “in principle” bringing forward the preparation and adoption of key legislative documents outlined in the <i>Local Government Act 2020</i>, required to be prepared following a general election, to enable a more collective approach to deliberative engagement with the community to inform the next 4 years of budget preparation, and 	BJ	16/09/2024



COMPLETED Council Resolutions Action List

	2. Endorse the indicative timeframes for the preparation of the 2025-2026 Budget.		
6.7	<u>Investment Attraction & Growth Department Report</u> That Council receive and note the Investment Attraction and Growth Department Report for July 2024.	FG	16/09/2024
7.1 <i>Resolution Brought into Open Council</i>	<u>SUPPLY AND DELIVERY OF BITUMINOUS PRODUCTS – CONTRACT 25-007</u> That Council: 1. Award Contract 25-007 for the schedule of rate by Boral Construction Materials Group (Boral Asphalt) for the supply of Asphalt Hot Mix. 2. Award Contract 25-007 for the schedule of rate by Fulton Hogan Industries Pty Ltd for the supply of Bituminous Cold Mix and Emulsion.	KS	1/10/2024
7.2 <i>Resolution Brought into Open Council</i>	<u>SUPPLY AND INSTALLATION OF WALKWAY ON RIVERSIDE ROAD BRIDGE – CONTRACT 25-003</u> That Council award Contract 25-003 to Strzelecki Engineering Pty. Ltd. for the amount of \$402,600 (incl GST) for the Supply and Installation of a Pedestrian Platform on Riverside Road Bridge.	AR	16/09/2024
7.3 <i>Resolution Brought into Open Council</i>	<u>RECONSTRUCTION OF NORTH EAST WONWONDAH ROAD, STAGE 4 – CONTRACT 25-004</u> That Council award Contract 25-004 to Pearson Plant Pty Ltd for the reconstruction of Stage 4 of the North East Wonwondah Road for a total cost of \$745,705 ex GST.	RM	25/09/2024
7.4	<u>CEO Employment & Remuneration Committee Report</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	RG	17/9/2024



COMPLETED Council Resolutions Action List

MONDAY 2 SEPTEMBER 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6.1	<u>Growing Regions Fund Application</u> That Council submit an application to the Commonwealth Government's Growing Regions Fund Round 2 to complete the Community Facility project – Total Budget \$9,611,110, Grant request of \$4,805,000 (maximum of 50%), noting that the Council co-contribution is included in the four-year capital works expenditure program in the 2026-2027 and 2027-2028 approved Budget.	SS	9/10/2024
7.1	<u>CEO Employment & Remuneration Committee Report</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	RG	3/9/2024

MONDAY 26 AUGUST 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	<u>Public Questions</u> Craig Gawith, Angela Munn, Brian Basham, Neill Sharer, Donna Johns, Tim Pickert	FK	28/08/2024
9.1	<u>Horsham Airport Master Plan</u> That council defer the adoption of the Horsham Airport Master Plan until there is a review of some of the RPT data.	AM	26/08/2024
9.2	<u>Plan for Victoria</u> That Council endorse the Horsham Rural City Council Submission to Plan for Victoria (August 2024) as included at Appendix 9.2A .	JB/JH	28/8/2024
9.3	<u>Resources Victoria Critical Minerals Roadmap</u> That Council make a submission to the State Government on the Draft Critical Minerals Roadmap – Community Benefit Sharing (Resources Victoria) 2024 as per the contents contained in Table 1 of the discussion section of this report.	FG	27/08/2024



COMPLETED Council Resolutions Action List

9.4	<u>Quarterly Performance Report: April – June 2024</u> That Council receive and note the Quarterly Performance Report for Quarter 4, 1 April 2024 – 30 June 2024. (Appendix 9.4A). NOTE: Action 3.1.3 on page 12 on the Quarterly Performance Report to be changed to 70% complete.	SMcl	27/08/2024
9.5	<u>Councillor and Staff Interaction Policy</u> That Council note the change to the approval process, and commit to the updated Councillor and Staff Interaction Policy (Appendix 9.5A).	AC	29/08/2024
9.6	<u>Delegations Update</u> In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation (Appendix 9.6A) , Horsham Rural City Council (Council) resolves that - <ol style="list-style-type: none"> 1. There be delegated to the members of Council staff holding, acting in, or performing the duties of the offices or positions referred to in the attached <i>S6 Instrument of Delegation to members of Council staff</i>, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument. 2. The instrument comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer. 3. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked. 4. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt. 	AC	29/08/2024
9.7	<u>Naming of Harnath Road Pimpinio</u> That Council rename the unnamed road, located between Reinheimers Road, Pimpinio and Drendels Road, Pimpinio as Harnath Road.	KC	28/08/2024
9.8	<u>Plozzas Road Speed Limit</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the proposal for speed limit change from 80 km/h to 60 km/h in Plozzas Road Haven, and seek community views on the proposed change. 2. Consider community feedback at the 16 September 2024 Council meeting. 	JM	1. 09/09/24 2. 16/09/24



COMPLETED Council Resolutions Action List

9.9	<u>Investment Attraction and Growth Department Report for May 2024</u> That Council receive and note the Investment Attraction and Growth Department Report for June 2024.	JH	26/08/2024
9.10	<u>Chief Executive Officer's Operational Report for July 2024</u> That Council receive and note the Chief Executive Officer's Operational Report for August 2024.	FK	26/08/2024
11.1	<u>Local Government Inspectorate Investigation Outcome – Budget 2024-2025</u> That Council: <ol style="list-style-type: none"> 1. Receive the outcome of the investigation by the Local Government Inspectorate into the delay in the adoption of Council's 2024-2025 Budget. 2. Note that a further report on the proposed approach will be provided at the 16 September 2024 Council meeting to ensure 2025-2026 Budget is adopted within the statutory timeframe. 	SB	<ol style="list-style-type: none"> 1. 26/08/2024 2. 16/09/2024
12.1	<u>Major Mitchell Drive Street Trees Petition</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the Petition by residents of Major Mitchell Drive requesting that trees not be planted on the south side of that street. 2. Note that a further report on the matter will be presented after the concerns raised in the petition have been fully considered. 	JM	<ol style="list-style-type: none"> 1. 26/08/2024 2. Briefing 09 Dec 2024
15.1 <i>Resolution Brought into Open Council (Item 1,2&3 only)</i>	<u>CONFIDENTIAL</u> <u>Land Acquisition</u> That Council: <ol style="list-style-type: none"> 1. Submit an offer to VicTrack to purchase part of site: Horsham Railway, (Lot 86) - Mill Street Horsham on the condition that VicTrack is liable for the costs of the future groundwater Monitoring Event and completion of a Cessation Report and any further remediation work, if the annual Monitoring Event in 2026 shows groundwater movement resulting in further remediation being required. 2. As an alternative, if VicTrack does not agree with the condition of purchase as per Item 1 above, make an offer to lease Lot 86 in the interim and purchase the land when the cessation report is completed. 3. Note that funding has been allocated in the Long-Term Capital Works Plan (2025-2026 financial year) for this purchase. 	KOB	<ol style="list-style-type: none"> 1. 30/08/2024 2. 30/10/2024 3. 26/08/2024



COMPLETED Council Resolutions Action List

15.2 <i>Resolution Brought into Open Council</i>	<p><u>CONFIDENTIAL</u></p> <p><u>Provision of Organic & Hard Waste Shredding Services</u></p> <p>That Council award Contract 24-021 for the Provision of Organic and Hard Waste Shredding services to The Trustee for Norton Development Trust (Green Care Mulching) at the rates nominated in their tender, being \$14.30 for shredding and \$16.00 for removal per cubic metre.</p>	LM	30/8/2024
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MONDAY 22 JULY 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	<u>Public Question</u> - Angela Munn	LD	24/07/2024
9.1	<u>Budget 2024-2025</u> 1. Adopt Horsham Rural City Council Budget 2024-2025 and the subsequent 3 financial years, as attached in Appendix 9.1A pursuant to Section 94 of the <i>Local Government Act 2020</i> . 2. Declare the following rates and charges for the 2024-2025 financial year: a. Amount Intended to be raised: An amount of \$33.687m (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which Council intends to raise by general rates and the annual service charge, which is calculated as follows: General Rates \$26.106m Municipal Charge \$ 2.302M Waste Management Charge \$ 4.958m Interest on Rates \$ 0.020m and Revenue in lieu of rates \$ 0.301m 3. Rates Information: a. General Rates - A general rate be declared in respect of the 2024-2025 rating year, being the period 1 July 2024 to 30 June 2025. 4. Declare that the general rate be raised by the application of differential rates for rateable land having the respective characteristics specified in 4.1.1(n) of the budget document.	BJ	22/07/2024



COMPLETED Council Resolutions Action List

	<p>5. Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land by the relevant rate in the dollar as indicated as follows:</p> <table><tr><td>Residential</td><td>\$0.0038040</td></tr><tr><td>Commercial</td><td>\$0.0038040</td></tr><tr><td>Industrial</td><td>\$0.0038040</td></tr><tr><td>Cultural and Recreation</td><td>\$0.0019020</td></tr><tr><td>Farm</td><td>\$0.0019020</td></tr></table> <p>6. Municipal Charge - Declare a municipal charge for 2024-2025 of \$200.00 for each rateable land (or part) in respect of which a municipal charge may be levied.</p> <p>7. Annual Bin Service Charge - Declare an annual service charge for the collection and disposal of refuse in respect of the 2024-2025 Financial Year and set out below:</p> <table><tr><td>Urban Bin Charge</td><td>\$527.00</td></tr><tr><td>Rural Bin Service</td><td>\$367.00</td></tr><tr><td>Additional General Waste Bin</td><td>\$149.00</td></tr><tr><td>Additional Recycling Bin</td><td>\$149.00</td></tr><tr><td>Additional Organics Bin</td><td>\$149.00</td></tr><tr><td>Additional Glass Bin</td><td>\$149.00</td></tr><tr><td>Commercial Bin Service (weekly general waste/fortnightly recycling)</td><td>\$509.00</td></tr><tr><td>Additional/Standalone Commercial General Waste Bin (weekly)</td><td>\$318.00</td></tr><tr><td>Additional/Standalone Commercial Recycling Bin</td><td>\$191.00</td></tr><tr><td>Additional Commercial Organics Bin</td><td>\$191.00</td></tr><tr><td>Additional Commercial Glass Bin</td><td>\$96.00</td></tr></table> <p>8. Setting of interest rate on unpaid rates and charges</p> <p>The Council will charge interest for rates and charges which have not been paid by the due dates, as specified under Section 167 of the <i>Local Government Act 1989</i>.</p>	Residential	\$0.0038040	Commercial	\$0.0038040	Industrial	\$0.0038040	Cultural and Recreation	\$0.0019020	Farm	\$0.0019020	Urban Bin Charge	\$527.00	Rural Bin Service	\$367.00	Additional General Waste Bin	\$149.00	Additional Recycling Bin	\$149.00	Additional Organics Bin	\$149.00	Additional Glass Bin	\$149.00	Commercial Bin Service (weekly general waste/fortnightly recycling)	\$509.00	Additional/Standalone Commercial General Waste Bin (weekly)	\$318.00	Additional/Standalone Commercial Recycling Bin	\$191.00	Additional Commercial Organics Bin	\$191.00	Additional Commercial Glass Bin	\$96.00		
Residential	\$0.0038040																																		
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COMPLETED Council Resolutions Action List

	<p>9. Payment of rates and charges Declare that a person can pay a rate or charge (other than a special rate or charge) by: Four (4) instalments which are due and payable on the dates fixed by the Minister by notice published in the Government Gazette; or paid in full on 15 February 2025.</p> <p>10. Adopt the updated Revenue and Rating Plan 2021-2024 (Appendix 9.1B)</p>		
9.3	<p><u>2023 Community Satisfaction Survey Action Plan</u> That Council receive and note the progress against the Action Plan to address community concerns captured in the 2023 Community Satisfaction survey results (Appendix 9.3A).</p>	KH	22/07/2024
9.4	<p><u>Audit and Risk Committee's Biannual Report</u> That Council receive and note the Biannual Report of the Audit and Risk Committee for the period January to June 2024 (Appendix 9.4A).</p>	AC	22/07/2024
9.5	<p><u>Advocacy Priorities- 2024 Review</u> 1. Adopt the HRCC Advocacy Priorities as detailed in Appendix 9.5A. 2. Adopt the HRCC Investment Ready Priorities as detailed in Appendix 9.5B.</p>	SS	24/07/2024
9.6	<p><u>Wastewater Management Plan 2024-2029</u> That Council receive and note the Draft Horsham Rural City Council Onsite Wastewater Management Plan 2024-2029 (Appendix 9.6A) and make it available to the community for comment for a four-week period.</p>	JH	24/07/2024
9.7	<p><u>Intention to sell land at the Wimmera Agriculture Logistics Hub</u> 1. Note the contents of the submission received (Appendix 9.7A). 2. Proceeds to sell Stage 2, lots 3, 4, 5, 6 and 7 and Stage 3, lots 10 and 11 at the Wimmera Agriculture Logistics Hub (WAL Hub) through a private treaty.</p>	FG	22/07/2024
9.8	<p><u>Investment Attraction and Growth Department Report for May 2024</u> That Council receive and note the Investment Attraction and Growth Department Report for May 2024.</p>	JH	22/07/2024



COMPLETED Council Resolutions Action List

9.9	<u>Chief Executive Officer's Operational Report for July 2024</u> That Council receive and note the Chief Executive Officer's Operational Report for July 2024.	FK	22/07/2024
15.1	<u>Audit and Risk Committee Updates</u> Refer to Confidential Outstanding Council Resolutions	AC	22/07/2024
15.2 Resolution Brought into Open Council (Item 1 only)	<u>Horsham City Oval Netball Pavilion Construction</u> That Council: 1. Award Contract 24-012 Horsham City Oval Netball Pavilion Construction to Locks Constructions Pty Ltd for the amount of \$2,267,698.00 (GST exclusive).	RM	05/08/2024
15.3	<u>Bituminous Surfacing Program - Contract 24-023</u> Refer to Confidential Outstanding Council Resolutions	HM	05/08/2024
15.4 Resolution Brought into Open Council	<u>Municipal Building Surveyor Services - Contract 24-027</u> That Council award Contract 24-027 Municipal Building Surveyor Services to GOVSS Pty Ltd for a lump sum of \$665,960 (Ex GST) for two years, with cost neutral Building Permit and Swimming Pool Inspection service, including a contract extension offer of two plus two-year periods.	JH	23/07/2024



COMPLETED Council Resolutions Action List

MONDAY 24 JUNE 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	<u>Public Questions</u> –Donna John, Angela Munn, Brian Basham, Neville McIntyre	FK	26/06/2024
9.1	<u>The Wesley Redevelopment Project</u> 1. Make an application to the Regional Tourism Investment Fund for The Wesley Redevelopment Project by underwriting The Wesley Redevelopment Project fundraising campaign target of \$550,000, so that all funds can be secured for the Regional Tourism Fund Grant application. 2. Allocate a maximum of \$714,000 to The Wesley Redevelopment Project through funding allocations in the 2024-2025 budget (\$224k already budgeted in 2023-2024) and 2025-2026 budget (\$490k).	KOB	18/07/2024
9.2	<u>Renewable Energy Zone Community Benefits Plan</u> That Council make a submission to State Government on the Draft Renewable Energy Zone Community Benefits Plan May 2024 (Appendix 9.2A) as per contents contained in Table 1 of the <i>Discussion</i> section of this report.	KOB	25/06/2024
9.3	<u>Request for Inclusion on Council's Street Name List – Woodhart</u> That Council endorse the inclusion of the name Woodhart on Council's Street Naming list.	KC	25/06/2024
9.4	<u>Age Friendly Plan 2024-2027</u> That Council adopt the Age Friendly Plan 2024-2027 (Appendix 9.4A).	LK	27/06/2024
9.5	<u>Community Grants and Donations 2024-2025</u> That Council: 1. Approve various Community Event Grants as detailed in Appendix 9.5A . 2. Advise all successful and unsuccessful community event grant applicants of the outcome of their applications by 5 July 2024.	SS	27/6/2024
9.6	<u>Investment Policy</u> That Council adopt the Investment Policy (Appendix 9.6A) including the following wording at 4.7(vi): <i>The Chief Financial Officer prepares a quarterly financial report incorporated in the Quarterly Performance Report provided to Council and the Audit and Risk Committee as soon as possible at the end of the reporting period.</i>	BJ	22/07/2024

COMPLETED Council Resolutions Action List

9.7	<u>Rate Concessions for Cultural, Recreational and Charitable Organisations Policy</u> That Council adopt the updated Rate Concessions for Cultural, Recreational and Charitable Organisations Policy (Appendix 9.7A).	KC	27/06/2024
9.8	<u>Fees & Charges 2024-2025 – Bin Services and Waste Management Charges</u> That Council adopt the bin services and waste management fees and confirm their inclusion in the Horsham Rural City Council Register of Fees and Charges for 2024-2025 (Appendix 9.8A).	BJ	22/07/2024
9.9	<u>Investment Attraction and Growth Department Report</u> That Council receive and note the Investment Attraction and Growth Department Report for April 2024.	FG	24/06/2024
9.10	<u>Chief Executive Officer's Operational Report</u> That Council receive and note the Chief Executive Officer's Operational Report for June 2024.	FK	24/06/2024
15.1 <i>Resolution Brought into Open Council (Item 1 & 2 only)</i>	<u>Supply Panel for the Provision of Real Estate Services for Council owned and Managed Property</u> That Council appoint the following suppliers to the contract panel for the Provision of Real Estate Services for Council Owned and Managed Property for the initial term of three years, with the option of a further three-year term: 1. Harcourts Horsham for the - (a) Provision of specialist property advice (including the provision of market valuations and information regarding market trends for commercial property and industrial land subdivisions, and assistance with the acquisition of land assets) (b) Sale of various types of property (including vacant land and newly developed land in industrial subdivisions) (c) Property management services for commercial rentals (including management of new and ongoing commercial leases). 2. Preston Rowe Paterson Horsham and Wimmera Pty Ltd for the - (a) Provision of specialist property advice (including the provision of market valuations and information regarding market trends for commercial property and industrial land subdivisions, and assistance with the acquisition of land assets).	SMCI	22/07/2024
15.2 <i>Resolution Brought</i>	<u>Community Grants</u> 3. Determine that a special consideration grant application from the Wimmera Poultry Club be approved for \$2,000 to purchase material to build cages at their new location be granted from contingency in the 2023-2024 Community Development Grants funds.	KB	22/7/2024



COMPLETED Council Resolutions Action List

<i>into Open Council (Item 3 only)</i>			
15.3 <i>Resolution Brought into Open Council</i>	<u>Reconstruction of North-East Wonwondah Road, Stage 5, Contract 24-028</u> That Council award Contract 24-028 to Pearson Plant Pty Ltd for the lump sum of \$504,909.88 ex GST for the reconstruction of stage 5 of North East Wonwondah Road.	HM	15/07/2024
15.4	<u>Contract 24-027 – Municipal Building Surveyor Services</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	JH	01/07/2024
15.5	<u>CEO Employment & Remuneration Committee Report: May 2024</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	KH	01/07/2024

MONDAY 27 MAY 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	<u>Public Questions</u> – Noel Janetzki, Di Bell, Kath Dumesny, Brian Basham, Neville McIntyre	FK	28/05/2024
9.1	<u>Committee Framework Policy Review and Update</u> That Council: 1. Adopt the revised Committee Framework Policy (Appendix 9.1A). 2. Adopt the revised Horsham Rural City Council Committee Structure (Appendix 9.1B). 3. Approve the Strategic Planning Expo as part of Council's annual strategic planning process.	SS	28/05/2024
9.2	<u>Recommendation for inclusion on Council's Street Name List – Blair</u> That Council endorse the inclusion of the name Blair on Council's Street Naming list.	KC	29/05/2024
9.3	<u>Quarterly Performance Report: January – March 2024</u> That Council receive and note the Quarterly Performance Report for Quarter 3: 1 January to 31 March 2024. (Appendix 9.3A).	SMcl	28/05/2024



COMPLETED Council Resolutions Action List

9.4	<u>Community Engagement Policy</u> That Council: 1. Adopt the Community Engagement Policy (Appendix 9.4A). 2. Include the following statement in any future community engagement processes where submissions are sought: <i>Where Council receives submissions that breach the Mutual Respect Charter, the submissions will not be considered, with individuals making such submissions notified that their submission has not been accepted. Further, only those elements of the submission relating to the scope of the engagement will be considered.</i>	SS	1. 28/05/2024 2. Completed (Ongoing action)
9.5	<u>Municipal Early Years Plan 2024-2028</u> That Council adopt the Municipal Early Years Plan 2024-2028 (Appendix 9.5A).	LK	27/05/2024
9.6	<u>Horsham Airport Master Plan</u> That Council receive and note the Draft Horsham Airport Master Plan (Appendix 9.6A) and make it available to the community for comment from 28 May to 10 July 2024.	AM	28/05/2024
9.7	<u>Grampians Tourism Destination Management Plan and Horsham Rural City Tourism Destination Local Area Action Plan</u> That Council adopt the Grampians Destination Management Plan (Appendix 9.7A) and the Horsham Rural City Tourism Destination Local Area Action Plan (Appendix 9.7B).	AM	27/05/2024
9.8	<u>Natimuk Economic and Social Plan Terms of Reference</u> That Council adopt the updated Terms of Reference for the Natimuk Economic and Social Plan Advisory Committee (Appendix 9.8A).	AM	28/05/2024
9.9	<u>Horsham Bicycle and Shared Path Infrastructure Plan 2024-2034</u> That Council adopt the final Horsham Bicycle and Shared Paths Infrastructure Plan 2024-2034 (Appendix 9.9A).	DS	27/05/2024

COMPLETED Council Resolutions Action List

9.10	<u>Intention to sell land at the Wimmera Agriculture Logistics Hub</u> That Council: <div><div>1. Note the progress report in relation to the sale of lots within Stages 2 and 3 of the Wimmera Agriculture Logistics Hub (WAL Hub).</div><div>2. Is satisfied that there are exceptional circumstances justifying Council forgoing the benefits of a public process of sale in favour of private treaty negotiations with interested parties, for the reasons identified in the report to Council.</div><div>3. Give notice of its intention to sell the land known as Lots 3, 4, 5, 6 and 7, Stage 2 and Lots 10 and 11, Stage 3, WAL Hub, Dooen, on its website, having regard to the proposed key terms of sale identified in the report to Council.</div><div>4. Undertake a community engagement process in accordance with its community engagement policy by seeking written submissions in relation to the proposal and providing an opportunity for submitters to appear in person or online to speak to their submissions if they so request.</div><div>5. Obtain a valuation of each lot in accordance with the requirements of the <i>Local Government Act 2020</i>, which is not more than six-month-old at the time of sale.</div><div>6. Request Council officers to report back to Council in relation to any submissions received as part of the community engagement process, provide Council officer assessment in respect of those submissions and the proposal as a whole, and submit a recommendation in relation to the same.</div></div>	FG	<div><div>1. 27/05/2024</div><div>2. 27/05/2024</div><div>3. 04/06/2024</div><div>4. 04/06/2024</div><div>5. 27/05/2024</div><div>6. 22/07/2024</div></div>
9.11	<u>Community Grants and Donations 2024-2025</u> That Council: <div><div>1. Allocate funding of \$422,579 in the 2024-2025 Budget for approved community grants and donations across the following categories:<div><div>- Community donations</div><div>\$190,695</div></div><div><div>- Community development grants</div><div>\$137,548</div></div><div><div>- Events grants</div><div>\$ 73,000</div></div><div><div>- Youth grants</div><div>\$ 10,000</div></div><div><div>- Quick response grants</div><div>\$ 11,336</div></div></div></div> <div><div>2. Approve the Community Donations as detailed in Appendix 9.11A</div><div>3. Approve the Community Development Grants as detailed in Appendix 9.11B</div></div>	SS	28/05/2024



COMPLETED Council Resolutions Action List

	4. Advise all successful and unsuccessful community development grant applicants of the outcome of their applications by the end of May 2024.		
9.12	<u>Proposal for Name of Unnamed Road – Harnath</u> That Council: 1. Acknowledge the request to rename the unnamed road, Harnath Road. 2. Authorise officers to undertake a consultation process with the residents of Pimpinio in relation to the proposal in accordance with the requirements of the Naming Rules.	KC	29/05/24
9.13	<u>Fees and Charges 2024-2025</u> That Council adopt Horsham Rural City Council Register of Fees and Charges for 2024-2025.	BJ	27/05/24
9.14	<u>Investment Attraction and Growth Department Report</u> That Council receive and note agenda item: 9.14 Investment Attraction and Growth Department Report for March 2024.	FG	27/05/24
9.15	<u>CEO Operational Report</u> That Council receive and note agenda item: 9.15 Chief Executive Officer's Operational Report for May 2024.	FK	27/05/24
13.5	<u>Vote of Thanks</u> That Council move a vote of thanks to BlazeAid thanking them for the wonderful job that they are doing in fire recovery work in our municipality and provide them with a certificate of appreciation.	FK	04/06/24
15.1 <i>Resolution Brought into Open Council</i>	<u>Department of Transport and Planning Maintenance Contract</u> That Council approve an extension of maintenance contract 10022 as offered by the Department of Transport and Planning for a period of up to 12 months based on the tendered rates.	JH	28/05/24
15.2 <i>Resolution Brought into Open Council</i>	<u>Gas Supply Contract Agency Appointment</u> That Council approve the entering into the collaborative tender process for gas supply and appoint the Municipal Association of Victoria for this purpose.	AV	29/05/24



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15.3 <i>Resolution Brought into Open Council</i>	<u>Contract 24-025: Provision of Cleaning Services for Various Council Buildings</u> That Council award Contract 24-025 Provision of Cleaning Services for Various Council Buildings to Woody's Cleaning Service for both Parts A and B for the total sum of \$741,477.22 (including GST) for a three-year period from 1 July 2024 to 30 June 2027, with 2 x two year extension options.	BE	31/05/24
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MONDAY 22 APRIL 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	Public Question – Fletcher Mills and Jill Taylor	FK	24/04/24
9.1	<u>Planning Scheme Review 2024</u> That Council: 1. Adopt the Horsham Planning Scheme Review 2024 and forward to the Minister for Planning as required by section 12B of the <i>Planning and Environment Act 1987</i> . 2. Resolve to commence a planning scheme amendment to update and implement the Horsham Planning Scheme in accordance with the findings of the Horsham Planning Scheme Review 2024.	KM	12/06/24
9.2	<u>Horsham & Natimuk Housing Diversity & Affordability Strategy</u> That Council receive and note the contents of the Horsham and Natimuk Housing Diversity and Affordability Strategy Background Report and Discussion Paper and make these documents available for community feedback for a period of 8 weeks from 23 April to 16 June 2024.	JB	23/04/24
9.3	<u>Horsham Regional Museum</u> That Council: 1. Note the findings of the Horsham Regional Museum Feasibility Study (Stage 1) review. 2. Receive and note the Horsham Regional Museum Feasibility Study review (Stage 2) 2024.	FG	22/04/24



COMPLETED Council Resolutions Action List

9.4	<u>Horsham Rural City Urban Renewal Project</u> That Council: 1. Adopt the Horsham City Urban Renewal Project – Redevelopment Options and Implementation Plan (March 2024) 2. Request the Minister for Planning to authorise Council to prepare and exhibit a Planning Scheme Amendment to the Horsham Planning Scheme to implement the recommendations of the Horsham City Urban Renewal Project – Redevelopment Options and Implementation Plan (March 2024).	JH	1. 22/04/24 2. 28/08/24
9.5	<u>Annual Action Plan Year 3: 2024-2025</u> That Council adopt the Annual Action Plan – Year 3: 2024-2025 (Appendix 9.5A) including confirmation of the priorities identified for inclusion in the 2024-2025 budget.	SMcl	23/04/24
9.6	<u>Risk Management Policy and Framework</u> That Council adopt the Risk Management Policy and Risk Management Framework (Appendix 9.6A & 9.6B).	AC	23/04/24
9.7	<u>Council Expenses Policy</u> That Council adopt the Council Expenses Policy and Councillor/Delegated Committee Member Expense Reimbursement Claim Form (Appendix 9.7A & 9.7B).	AC	23/04/24
9.8	<u>Investment Attraction & Growth Department Report</u> That Council receive and note agenda item: 9.8 Investment Attraction and Growth Department Report for February 2024.	FG	22/04/24
9.9	<u>CEO Operational Report</u> That Council receive and note agenda item: 9.9 Chief Executive Officer's Operational Report for April 2024.	FK	22/04/24
15.1	<u>Audit & Risk Committee Updates</u> Refer to Confidential Outstanding Council Resolutions	AC	23/04/24



COMPLETED Council Resolutions Action List

15.2 Resolution Brought into Open Council	<u>Commingle Transport & Processing</u> That Council accept the tender submitted by Wimmera Mallee Waste for the three-year, schedule of rates contract, with two optional terms of a further two years each, for haulage and delivery of commingled recyclables at an estimated annual cost of \$578,232 ex GST for the first year starting 1 July 2024.	RM	30/04/24
15.4	<u>CEO Employment & Remuneration Committee Report: April 2024</u> Refer to Confidential Outstanding Council Resolutions	RG	23/04/24

MONDAY 25 MARCH 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	Public Question – Dean Hurlston from Council Watch	FK	27/03/24
9.1	<u>Age Friendly Plan 2024 – 2027</u> That Council receive and note the draft Age Friendly Plan 2024-2027 and make it available to the public for a period of four weeks for comment.	DR	26/03/24
9.2	<u>Instrument of Delegation Update</u> In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Horsham Rural City Council (Council) RESOLVES THAT – <ol style="list-style-type: none"> There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached <i>S6 Instrument of Delegation to members of Council staff</i>, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument. The instrument comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer. On the coming into force of the instrument all previous delegations to members of Council staff (other than the S5 Instrument of Delegation, Council to the CEO) are revoked. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt. 	AC	27/03/24



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9.3	<u>PA2200515-Lot 1 1 Western Highway, Riverside</u> That Council having considered all the matters required under Section 60 of the Planning and Environment Act 1987 decides to Grant a Permit under the provisions of the Horsham Planning Scheme in respect of the land known and described as Lot 1 1 Western Highway, Riverside, for the use and development of the land for a service station and to create access to a road in a Transport Zone 2 in accordance with the endorsed plans and subject to the conditions outlined in the delegate report.	JH	7/04/24
9.4	<u>Investment Attraction & Growth Department Report</u> That Council receive and note the Investment Attraction and Growth Department Report for January 2024.	FG	25/03/24
9.5	<u>CEO OPERATIONAL REPORT</u> That Council receive and note the Chief Executive Officer's Operational Report for March 2024.	FK	25/03/24
15.2	<u>CONFIDENTIAL</u> CEO Employment & Remuneration Committee Report: March 2024 Refer to Confidential Outstanding Council Resolutions	RG	26/03/24

MONDAY 27 FEBRUARY 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	<u>Public Questions</u> – Angela Munn	FK	27/02/24
9.1	<u>Community Halls' Asset Committee Annual Meeting</u> That Council: <ol style="list-style-type: none"> Note the endorsed Minutes of the annual meeting held 23 November 2022. Note the draft Minutes of the annual meeting held 23 November 2023. Adopt fees and charges for use of Community Halls, as recommended by the Community Halls' Asset Committee for the 2024-2025 year as follows: <div style="display: flex; justify-content: flex-end; margin-left: 20px;"> <div>Bond</div> <div>\$100 - \$700</div> </div> <div style="display: flex; justify-content: flex-end; margin-left: 20px;"> <div>Hourly rate</div> <div>\$ 10 - \$ 50</div> </div> <div style="display: flex; justify-content: flex-end; margin-left: 20px;"> <div>Half day hire</div> <div>\$ 25 - \$100</div> </div> 	MK	8/03/24



COMPLETED Council Resolutions Action List

	<p>Full day hire \$ 25 - \$150 Commercial activities – full day hire (large organisations) \$200 - \$500 and if approved by a Motion from the sub-committee (ie: individual hall) fees might be waived for the following events:</p> <ul style="list-style-type: none"> • Fund-raising for health groups or health-related equipment • Health and well-being activities and fund-raising (physical, mental health) • Emergency Service events and meetings (eg: CFA, SES) or when the hall is used as an Emergency Recovery Centre. 		
9.2	<p><u>Municipal Early Years Plan 2024-2028</u> That Council receive and note the Horsham Rural City Council Municipal Early Years Plan 2024-2028 (Appendix 9.2A) and make it available to the public for comment for a period of 5 weeks.</p>	LK	8/03/24
9.3	<p><u>Regional Sports Infrastructure Fund</u> That Council:</p> <ol style="list-style-type: none"> 1. Approve a grant application for \$1million to the Community Facilities Stream to be lodged for the City Oval Community Facility and Change Rooms and note that this application is dependent upon a favourable outcome of Council's current application to the Federal Government's Growing Regions Fund. 2. Approve a back-up application for \$1million to the SRV Community Facilities Stream be lodged for the Skate Park Redevelopment (Stage 1) in the event that the application to the Federal Government's Growing Regions Fund is unsuccessful. 3. Approve the inclusion of a 2024-2025 CAPEX budget allocation of \$250,000 to confirm Council's funding commitment to the Skate Park Redevelopment Stage 1 application. 4. Allocate funds in the Long-Term Financial Plan for a warm water pool at the Horsham Aquatic Centre and advocate for funding through State and Federal Governments. 	SS/CH	28/02/24
9.4	<p><u>Quarterly Performance Report: October – December 2023</u> That Council receive and note the Quarterly Performance Report for Quarter 2: comprising 1 October – 31 December 2023. (Appendix 9.4A).</p>	SMcl	27/02/24



COMPLETED Council Resolutions Action List

9.5	<u>Annual Action Plan – Year 3</u> That Council receive and note the draft Annual Action Plan 2024-2025 and make it available to the public for the period 27 February 2024 to 26 March 2024 to enable the community to provide feedback.	SMcl	27/02/24
9.6	<u>Draft Community Engagement Policy</u> That Council: 1. Receive and note the updated Community Engagement Policy (Appendix 9.6A). 2. Approve release of the updated Community Engagement Policy for a period of four weeks to seek community feedback and comments on the policy.	SS	27/02/24
9.8	<u>Investment Attraction & Growth Department Report</u> That Council receive and note agenda item: 9.8 Investment Attraction and Growth Department Report for December 2023.	FG	27/02/24
9.9	<u>CEO Operational Report</u> That Council receive and note agenda item: 9.9 Chief Executive Officer's Operational Report for February 2024.	FK	27/02/24
15.1	<u>CEO Employment & Remuneration Committee Report: February 2024</u> Refer to Confidential Outstanding Council Resolutions	Mayor	26/02/24



COMPLETED Council Resolutions Action List

MONDAY 29 JANUARY 2024			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	<u>Public Questions</u> – Noel Janetzki, Angela Munn	FK	30/01/24
9.1	<u>Local Sport Infrastructure Fund Co Contribution</u> That Council: 1. Note the requirement for the development of a Horsham Municipal Active Recreation and Sport Strategy. 2. Endorse the funding commitment to Sport and Recreation Victoria's Local Sport and Infrastructure	DS	29/01/24
9.2	<u>Horsham Rail Corridor Landscape Plan</u> That Council: 1. Note the community feedback as included in the Rail Corridor Landscape Engagement Plan January 2024 (Appendix 9.2C). 2. Endorse the Rail Corridor Landscape Plan (Appendix 9.2A & 9.2B) 3. Refer the development of the rail corridor to future long-term capital works program and investigate funding opportunities. 4. Advocate for funding from State Government for the new underpass.	SS	29/01/24
9.3	<u>Donations Policy Review</u> That Council adopt the amended Donations Policy (Appendix 9.3A).	SS	30/01/24
9.4	<u>Councillor Representation on External and Regulatory Committees</u> That Council: 1. Nominate Mayor Gulline as Council's representative for 2024 to the Municipal Association of Victoria and Cr Bowe as substitute representative. 2. Nominate Cr Haenel as Council's representative for 2024 to the Victorian Local Governance Association with Cr Flynn as substitute. 3. Receive and note the Committee appointments as follows: • North-West Municipal Association – Mayor Gulline and Cr Bowe as substitute • Audit and Risk Committee – Mayor Gulline and Cr Flynn with Cr Power and Cr Ross as first and second substitute respectively • Rail Freight Alliance – Cr Redden with Cr Haenel as substitute	KH	Completed



COMPLETED Council Resolutions Action List

	<ul style="list-style-type: none"> Western Highway Action Committee – Cr Ross with Cr Power as substitute Wimmera Southern Mallee Transport Group – Cr Bowe with Cr Redden as substitute Wimmera Southern Mallee Development– Mayor Gulline. 		
9.5	<u>Audit & Risk Committee's Biannual Report</u> That Council receive and note the Biannual Report of the Audit and Risk Committee for the period July to December 2023.	AC	30/01/24
9.6	<u>Investment Attraction & Growth Department Report</u> That Council receive and note the Investment Attraction and Growth Department Report for November 2023.	FG	29/01/24
15.1	<u>Confidential</u> Audit & Risk Committee Minutes and Annual Self Assessment Refer to Confidential Outstanding Council Resolutions	KH	29/01/24
15.2 Brought into Open Council	<u>Confidential</u> <u>Investment Attraction Incentive - Horsham Golf Club Master Planning</u> That Council: <ol style="list-style-type: none"> Note that the Horsham Golf Club is a preferred business of Council which delivers considerable economic and social benefits to the community. Enact the Investment Attraction Policy and financially support the Horsham Golf Club for the amount of \$9,900.00 including GST towards the cost of a masterplan development for the site. 	FG	29/01/24



COMPLETED Council Resolutions Action List

MONDAY 18 DECEMBER 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	Public Questions – Shayne Keenan, Di Bell, Kath Dumesny, Noel Janetzki	FK	20/12/23
9.1	<p><u>Flood Amendment – Consideration of Amendment C81hors and Panel Report Recommendations</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt Amendment C81hors to the Horsham Planning Scheme. 2. Submit the adopted Amendment C81hors together with the prescribed information to the Minister for Planning requesting final approval.sm 	KM	02/01/23
9.2	<p><u>Council Meeting Dates 2024</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note that the Council meetings for 2024 for the Horsham Rural City Council will be held at 5.30pm at the Civic Centre Horsham, and livestreamed, on the following dates: <ul style="list-style-type: none"> • Monday, 29 January 2024 • Monday, 26 February 2024 • Monday, 25 March 2024 • Monday, 22 April 2024 • Monday, 27 May 2024 • Monday, 24 June 2024 • Monday, 22 July 2024 • Monday, 26 August 2024 • Monday, 23 September 2024 • Monday, 21 October 2024 (note Local Government general elections are being held this month with the requirement for the meeting to consider the annual report being ‘on a day not later than the day before election day’) • Thursday, 21 November 2024 – statutory meeting to elect the Mayor for the newly elected Councillor group 	SMcl	21/12/2023 & 12/01/2024



COMPLETED Council Resolutions Action List

	<ul style="list-style-type: none"> Monday, 25 November 2024 Monday, 16 December 2024 <p>2. Advertise the adopted 2024 Council meeting dates on the Horsham Rural City Council website and in the Public Notice pages in a local newspaper.</p>		
9.3	<u>Request for Inclusion on Council's Street Name List – Schwedes</u> That Council endorse the inclusion of the name Schwedes on Council's Street Naming list.	KM	19/12/23
9.4	<u>Community Grants Policy Review</u> That Council adopt the amended Community Grants Policy (Appendix 9.4A).	SS	21/12/23
9.5	<u>Council Resolutions</u> That Council: <ol style="list-style-type: none"> Receive and note the Outstanding Council Resolutions Action attached as Appendix 9.5A Receive and note the Completed Council Resolutions Action List attached as Appendix 9.5B. 	FK	18/12/23
9.6	<u>Draft 2023 Horsham Bicycle and Shared Path Infrastructure Plan</u> That Council: <ol style="list-style-type: none"> Receive and note the draft 2023 Horsham Bicycle and Shared Paths Infrastructure Plan. Release the draft 2023 Horsham Bicycle and Shared Paths Infrastructure Plan (Appendix 9.6A), for public engagement for the period Monday 29 January 2024 to Friday 23 February 2024. 	DS	18/12/23
9.7	<u>Investment Attraction & Growth Department Report</u> That Council receive and note: <p>9.7 Investment Attraction and Growth Department Report for October 2023</p>	FG	18/12/23
9.8	<u>CEO Operational Report</u> That Council receive and note: <p>9.8 Chief Executive Officer's Operational Report for December 2023</p>	FK	18/12/23



COMPLETED Council Resolutions Action List

15.1	<u>Confidential</u> <u>CEO Employment & Remuneration Committee Report: December 2023</u> Refer to Confidential Outstanding Council Resolutions	RG	18/12/23
15.2	<u>Confidential</u> <u>Investment Attraction Incentive – Horsham Golf Club Master Planning</u> Refer to Confidential Outstanding Council Resolutions	FG	18/12/23
15.3 Brought into Open Council	<u>Confidential</u> <u>Disability Advisory Committee – Recommendations for Membership</u> That Council: 1. Note the Expression of Interest process to appoint 10 members to the Disability Advisory Committee. a. Approve the following six representatives for people with a disability: <ul style="list-style-type: none"> • Bernie O'Shannessy • Matthew De Gruchy • Peter Bermingham • Kirsten Ridgeway • Jeremy Miles Buerfeind • Andrea Cartwright b. Approve the following two representatives for carers of people with a disability: <ul style="list-style-type: none"> • Fiona Sanderson • Alma McKenzie c. Approve the following two representatives for staff representing an organisation, agency or service provider: <ul style="list-style-type: none"> • Karl Mitton • Tiffany Warren. 	DR	Completed
15.4	<u>Confidential</u> <u>Confidential Council Resolutions</u> Refer to Confidential Outstanding Council Resolutions	FK	18/12/23



COMPLETED Council Resolutions Action List

15.5 Brought into Open Council	<u>Confidential</u> <u>Contract VP384656 Supply & Delivery of one new 4.2 road maintenance patrol truck with trade-in</u> That Council accept the tender of Barry Maney Group, Mount Gambier for supply and delivery of one new Hino 500 GH truck with 1828 Flocon body at a cost of \$342,087.68 GST exclusive.	KS	Completed
15.6 Brought into Open Council	<u>Confidential</u> <u>Contract VP317860 Supply & Delivery of one new Heavy Tipping Truck with Tri-Axle Tipping Trailer with Trade-in</u> That Council accept the tender of Barry Maney Group, Mount Gambier for supply and delivery of one new Kenworth T410 truck with CBB body and trailer of value \$324,340.37 GST exclusive, with trade-in and necessary enhancements for extra payload.	KS	Completed



COMPLETED Council Resolutions Action List

MONDAY 27 NOVEMBER 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8.	Public Questions – Angela Munn	FK	29/11/23
9.1	<u>Quarterly Performance Report: July – September 2023</u> That Council receive and note the Quarterly Performance Report for Quarter 1, comprising 1 July to 30 September 2023 (Appendix 9.1A).	SMcl	28/11/23
9.2	<u>Draft Horsham South Structure Plan</u> That Council: 1. Receive and note the amended Draft Horsham South Structure Plan - Future Urban Structure (Appendix 9.2A). 2. Release the amended Draft Horsham South Structure Plan – Future Urban Structure for public consultation and feedback (Appendix 9.2A).	JB	1. 27/11/23 2. 28/11/23
9.3	<u>Horsham City Urban Renewal Project</u> That Council: 1. Receive and note the draft Horsham City Urban Renewal Project Redevelopment Options and Implementation Plan November 2023. (Appendix 9.3A) 2. Make the draft Horsham City Urban Renewal Project Redevelopment Options and Implementation Plan November 2023 publicly available and seek the feedback of key stakeholders including businesses, landholders, residents and the broader community.	JH	1. 27/11/23 2. 28/11/23
9.4	<u>Fair Access Policy</u> That Council endorse the Fair Access Policy (Appendix 9.4A) and Action Plan (Appendix 9.4B).	DS	27/11/23
9.6	<u>Investment Attraction & Growth Department Report</u> That Council receive and note the IA&GR for September 2023	FG	27/11/23



COMPLETED Council Resolutions Action List

9.7	<u>CEO Operational Report</u> That Council receive and note the CEO Operational Report for November 2023	FK	27/11/23
15.1 <i>Brought into Open Council</i>	<u>Confidential</u> That Council award contract 24-001 Provision of Plant and Machinery Hire to the following suppliers at the rates nominated in their tenders: <ul style="list-style-type: none"> • PJM Pty Limited • HED Industries Pty Ltd • Glover Earthmoving Pty Ltd • DSM Equipment • HK Diesel & Equipment Pty Ltd • Porter Excavations Pty Ltd 	LM	Completed

MONDAY 23 OCTOBER 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<u>2022-23 Annual Report</u> That Council adopt the attached 2022-2023 Horsham Rural City Council Annual Report (Appendix 9.1A).	SMcl	23/10/23
9.2	<u>Disability Advisory Committee</u> That Council: <ol style="list-style-type: none"> 1. Approve the establishment of a Disability Advisory Committee; and 2. Approve the Terms of Reference for the Disability Advisory Committee as per Appendix 9.2A. 	DR	23/10/23
9.3	<u>City Oval Precinct – Detailed Design Funding Strategy</u> That Council: <ol style="list-style-type: none"> 1. Support the application for Regional Precincts and Partnerships Program– Precinct development and planning (Stream 1) for the detailed planning for the College Oval precinct. 	SS	23/10/23



COMPLETED Council Resolutions Action List

	2. Approve a Council co-contribution of \$150,000 to be funded through the monies allocated for project planning in the 2023-2024 budget.		
9.4	<u>Horsham City Oval Grandstand Heritage Findings</u> That Council include the City Oval Grandstand citation as part of the Heritage Study Review 2023.	FG	24/10/23
9.5	<u>Investment Attraction & Growth Department Report</u> That Council receive and note the IA&GR for August 2023	FG	23/10/23
9.6	<u>CEO Operational Report</u> That Council receive and note the CEO Operational Report for October 2023	FK	23/10/23
15.1 <i>Brought into Open Council</i>	<u>CONFIDENTIAL</u> <u>Audit & Risk Committee Updates & Annual Appointment of Chair</u> 2. Confirm appointment of Mark Knights as the Independent Chair of the Audit and Risk Committee for a one year term.	KH	23/10/23

MONDAY 25 SEPTEMBER 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<u>Parking Management Plan</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the petition submitted by Ms Kath Dumesny on behalf of the petitioners. 2. Note Ms Kath Dumesny's request to Council to consider the petition as part of the current parking review. 3. Having considered the community feedback and the concerns expressed in the petition, make the following changes to the 2021 Parking Management Plan: <ol style="list-style-type: none"> a. Introduce 30-minute free parking in the Central Activity District applicable to the current 2P metered parking bays. 	KOB	All Completed 1&2 25/09/23 3a completed 12/10 3b completed 5/11 3c completed 20/11 3d completed 10/10 3e completed 5/11 3f completed 28/11 3g completed 4/10 3h completed 3i completed 6/11



COMPLETED Council Resolutions Action List

	<ul style="list-style-type: none"> b. Introduce all day free parking and 4-hour free parking in the following locations: 4 hours unmetered, east end of Roberts Avenue on southern side between Urquhart Street and end of old Kindergarten site, all day parking unmetered , between old Kindergarten site and Whitehart Hotel; all day unmetered parking McLachlan Street (middle section), between Firebrace Street and Darlot Street (start at Bradbury Carpark); 4 hour unmetered parking in the middle section of Hamilton Street (eastern boundary of Grampians Community Health and Darlot Street); all day unmetered, middle section of Hamilton Street between Firebrace Street and Madden Street; all day unmetered parking, northern section of Darlot Street between McLachlan Street and May Park. c. Relocate low demand meters, no longer required due to the introduction of either 4 hour unmetered or all day unmetered parking, to ensure where practicable there is no more than 30 metres between parking meters in the Central Activity District. d. Free parking be made available for those with Accessible Parking Permits (Blue or Green), without having to enter the number plate into the meter or Blinkay App., noting these are time limited as sign-posted. e. Establishment of long vehicle bays (x2) in Ward Street in close proximity to the Horsham Town Hall to allow another space for caravans to park to access Visitor Services at the Horsham Town Hall. f. Introduce 30-minute unmetered parking in front of the Post Office (4 bays). g. Non-removal of on street fleet vehicle spaces (notably GWMWater and Council) to off street locations. h. Investigate the introduction of tap and go and weekly/monthly/ yearly permit. i. Request an investigation for additional parking options in the Town Hall car park for visitors and information seekers. 		
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COMPLETED Council Resolutions Action List

9.2	<u>Public Art Policy 2023-2027</u> That Council adopt the Public Art Policy 2023-2027 (Appendix 9.2B).	MR	25/09/23
9.3	<u>Creative Horsham Strategy 2023-2026</u> That Council adopt the Creative Horsham Strategy 2023-2026 (Appendix 9.3A).	MR	25/09/23
9.4	<u>2023 Community Satisfaction Survey Action Plan</u> That Council receive and note the action plan to address community concerns raised in the 2023 Community Satisfaction survey results.	KH	25/09/23
9.5	<u>Proposed Common Seal and Conduct at Meetings Local Law No.1 2023</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the proposed Common Seal and Conduct at Meetings Local Law 2023. 2. Endorse the release of the proposed Local Law and Local Laws Community Impact Statement to the community for a period of four (4) weeks in accordance with Council's Community Engagement Policy. 	KH	25/09/23
9.6	<u>2024 Community Leadership Program</u> That Council endorse the 2024 Community Leadership Program Guideline in preparation for implementation of the program (Appendix 9.6A).	JP	25/09/23
9.7	<u>Council Election Period Policy 2024</u> That Council adopt the revised Council Election Period Policy 2024 (Appendix 9.7A) noting the updated policy will be included as a replacement Chapter 7 in the Governance Rules 2023.	AC	25/09/23
9.8	<u>Delegations Update</u> In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation (Appendix 9.8A), Horsham Rural City Council (Council) resolves that:	AC	25/09/23



COMPLETED Council Resolutions Action List

	<ol style="list-style-type: none"> 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached <i>S6 Instrument of Delegation to members of Council staff</i>, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument. 2. The instrument comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer. 3. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked. 4. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt. 		
9.9	<u>Annual Financial and Performance Statements 2022-23</u> That Council: <ol style="list-style-type: none"> 1. Provide in-principle approval of the Financial and Performance Statements for 2022-23 and authorise their submission to the Victorian Auditor-General's office [VAGO]. 2. Authorise Mayor Cr Robyn Gulline and Cr Les Power to certify the Statements in their final form after any changes recommended or agreed to by VAGO or their sub-contractors, Crowe, have been made, pursuant of section 99 of the <i>Local Government Act 2020</i>. 	Ramki	<ul style="list-style-type: none"> • Adopted in principle on 25/09/23 • Signing occurred on 9/10/23
9.10	<u>Investment Attraction & Growth Department Report</u> That Council receive and note the IA&GR for July 2023	FG	25/09/23
9.11	<u>CEO Operational Report</u> That Council receive and note the CEO Operational Report for September 2023	FK	25/09/23
15.1	<u>Rural Councils Corporate Collaboration (RCCC) tender outcome for the content manager records management solution</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	GH	Completed



COMPLETED Council Resolutions Action List

15.2 <i>Brought into Open Council</i>	<u>CONTRACT VP344941 SUPPLY AND DELIVERY OF TWO NEW DUAL CONTROL 6x4 SIDE LOADER GARBAGE TRUCK WITH NO TRADE-IN</u> That Council accepts the tender of Ballarat Isuzu for supply and delivery of two, new dual-control 6x4 side loader garbage trucks at a cost of \$910,329.60 excluding GST.	KS	Ordered. Delivery due Mar 2024
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MONDAY 28 AUGUST 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	Public Question from Neville McIntyre and Angela Munn	FK	29/08/2023
9.1	<u>Policy Review – Updated Rates & Charges Financial Hardship Policy and Rates and Charges Debt Collection Policy</u> That Council: 1. Adopt the revised Rates and Charges Financial Hardship Policy (Appendix 9.1A). 2. Adopt the revised Rates and Charges Debt Collection Policy (Appendix 9.1B). 3. Rescind the COVID-19 Rates and Charges Financial Hardship Administrative Policy.	AC	30/08/2023
9.2	<u>Quarterly Performance Report: April – June 2023</u> That Council receive and note the Quarterly Performance Report for Quarter 4, 1 April to 30 June 2023 (Appendix 9.2A).	SMcl	31/08/2023
9.3	<u>Footpath Upgrade Plan</u> That Council include provision of funding for upgrading missing footpaths across Horsham and Natimuk in the Long Term Capital Expenditure Plan, in accordance with the plans in Appendix 9.3A and Appendix 9.3B, to be completed over the next five years.	KS	Completed – added to LTCP for budget discussions
9.4	<u>Corrections Amendment Post Exhibition</u> That Council: 1. Adopt Amendment C82hors to the Horsham Planning Scheme and; 2. Submit the adopted Amendment together with the prescribed information to the Minister for Planning requesting final approval.	JH	30/08/2023
9.5	<u>Approval Of Chief Executive Officer's Annual Leave And Appointment Of Acting Chief Executive Officer</u> That Council:	KH	29/08/23



COMPLETED Council Resolutions Action List

	<ol style="list-style-type: none"> 1. Approve CEO Sunil Bhalla's leave request from 29 September 2023 to 5 November 2023. 2. Appoint Kevin O'Brien, Director Communities & Place as Acting CEO from 29 September 2023 to 5 November 2023 (inclusive). 		
9.6	<u>Investment Attraction and Growth Department Report</u> That Council receive and note the Investment Attraction and Growth Department Report for June 2023.	FG	28/08/23
9.7	<u>CEO Operational Report</u> That Council receive and note the Chief Executive Officer's Operational Report for August 2023.	FK	28/08/23
15.1 <i>Resolution Brought into Open Council</i>	<u>Flood Recovery Road Works Package 10 Contract 23-044</u> That Council accept the tender submitted by Grampians Excavations Pty Ltd for the lump sum amount of \$400,195 ex GST for the Flood Recovery Road Works Package 10 under Contract 23-044.	DB	28/08/23
15.2 <i>Resolution brought into Open Council</i>	<u>Flood Recovery Road Works Package 13 Contract 24-002</u> That Council accept the tender submitted by Millers Civil Pty Ltd for the lump sum amount of \$262,146 ex GST for the Flood Recovery Road Works Package 13 under Contract 24-002.	DB	28/08/23
15.3 <i>Resolution brought into open Council</i>	<u>CEO Employment And Remuneration Committee Report: August 2023</u> That Council: <ol style="list-style-type: none"> 2. Appoint Amanda Stevens as Independent Chair of the CEO Employment and Remuneration Committee for a further 3 years until October 2026. 	Mayor	28/08/23
15.3	<u>CEO Employment And Remuneration Committee Report: August 2023</u> <i>Refer to Confidential Outstanding Council Resolutions Action List</i>	Mayor	28/08/23



COMPLETED Council Resolutions Action List

MONDAY 24 JULY 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	Public Question from David McDonald, Anna Hawkins, Brian Basham, Dean Hurlston, Suzanne Agiejew	FK	25/07/23
9.1	<p><u>PA2200431 – LOT 247 0 LINDNERS ROAD, QUANTONG</u></p> <p>That Council having considered all the matters required under Section 60 of the <i>Planning and Environment Act 1987</i> decides to refuse to Grant a Permit under the provisions of the Horsham Planning Scheme in respect of the land known and described as Lot 247C 0 Lindners Road Quantong VIC 3400, for the Use and Development of a Waste Treatment Facility (Processing of brine waste, a food manufacturing by-product and construction of two evaporative ponds) in accordance with the endorsed plans.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> ▪ The proposal is inconsistent with the objectives and policies of the Horsham Planning Scheme ▪ The proposal will permanently remove agricultural land from production ▪ There is significant potential for environmental and amenity impacts on the neighbouring properties ▪ The location is inconsistent with surrounding rural residential land use ▪ The use of the land for waste treatment facility may limit future review and application of rural zones. 	JH	24/07/23
9.2	<p><u>Flood Amendment Post Exhibition</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and consider all submissions received to Amendment C81hors to the Horsham Planning Scheme, including the two late submissions. 2. Having considered all submissions to Amendment C81hors, approve to: <ol style="list-style-type: none"> a. Request the Minister for Planning to appoint an Independent Planning Panel 	KM & SH	07/08/23



COMPLETED Council Resolutions Action List

	<p>under Part 2 8B of the <i>Planning and Environment Act 1987</i> to review all submissions to Amendment C81hors; and</p> <p>b. Refer all submissions to the Independent Planning Panel to be appointed by the Minister for Planning including addendums to existing submissions whilst continuing to resolve or improve submitter issues up until the Panel Hearing.</p>		
9.3	<p><u>2023 Community Satisfaction Survey</u></p> <p>That Council receive and note the 2023 Horsham Rural City Council Community Satisfaction survey results.</p>	KH	25/07/2023
9.4	<p><u>2023 Councillor Code of Conduct</u></p> <p>That Council adopt the 2023 Councillor Code of Conduct (Appendix 9.4A).</p>	KH	25/07/2023
9.5	<p><u>Robins Road Upgrade</u></p> <p>That Council endorse the gravelling of a 900 metre section of Robins Road, starting from the already gravelled area and extending north up to the intersection with Wail-Kalkee Road.</p>	KS	24/07/23
9.6	<p><u>Advocacy Priorities</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the HRCC Advocacy Priorities as detailed in Appendix 9.6A. 2. Adopt the HRCC Investment Ready Priorities as detailed in Appendix 9.6B. 	SS	25/07/2023
9.7	<p><u>Road, Feature and Locality Naming Policy</u></p> <p>That Council adopt the Road, Feature and Locality Naming Policy (Appendix 9.7A).</p>	AC	25/07/2023
9.8	<p><u>Audit and Risk Committee Biannual Report – 1 January to 30 June 2023</u></p> <p>That Council receive and note the Biannual Report of the Audit and Risk Committee for the period January to June 2023.</p>	AC	25/07/2023
9.9	<p><u>Tourism Events and Festivals Promotional Sponsorship Policy Review</u></p> <p>That Council approve the rescission of the Tourism Events and Festivals Promotional Sponsorship Policy (Appendix 9.9A).</p>	AM	26/07/2023
9.10	<p><u>Investment Attraction and Growth Department Report</u></p> <p>That Council receive and note the Investment Attraction and Growth Department Report for May.</p>	FG	24/07/23



COMPLETED Council Resolutions Action List

9.11	<u>CEO Operational Report</u> That Council receive and note the CEO Operational Report for July.	FK	24/07/23
15.1	<u>Audit and Risk Committee Update</u> <i>Refer to Confidential Outstanding Council Resolutions Action List</i>	AC	25/07/2023
15.2 (Resolution brought into Open Council)	<u>Contract 23-034 Provision of Cleaning Services for various council buildings</u> That Council award the Contract 23-034 Provision of Cleaning Services for Various Council Buildings to Peopleworks Cleaning Service for both Parts A and B for the total sum of \$837,597.50 (including GST) for a one year period plus a further two, one-year terms from 1 September 2023 to 30 June 2026. Part A Year 1 – Financial Year 23-24 \$226,275.80 Year 2 – Financial Year 24-25 \$233,296.64 Year 3 – Financial Year 25-26 \$241,461.64 TOTAL <u>\$701,033.66</u> Part B Year 1 – Financial Year 23-24 \$43,964.58 Year 2 – Financial Year 24-25 \$45,503.33 Year 3 – Financial Year 25-26 \$47,095.93 TOTAL <u>\$136,563.84</u> Parts A & B = <u>\$837,597.50</u>	BE	MP issued letter of acceptance to Peopleworks. Contract documentation currently being prepared.
15.3	<u>CEO Employment and Remuneration Committee Report July 2023</u> <i>Refer to Confidential Outstanding Council Resolutions Action List</i>	Mayor	24/07/23

MONDAY 26 JUNE 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	Public Question from David McDonald, Adrian and Shayne Keenan	FK	28/06/23
9.1	<u>Quarterly Performance Report January - March 2023</u> That Council receive and note the Quarterly Performance Report for Quarter 3, 1 January to 31 March 2023 (Appendix 9.1A).	SMcl	30/06/2023



COMPLETED Council Resolutions Action List

9.2	<u>Fraud & Corruption Control Policy</u> That Council: <ol style="list-style-type: none"> 1. Adopt the 2023 Fraud and Corruption Control Policy and Framework (Appendix 9.2A). 2. Formally rescinds the administrative Fraud and Corruption Control Procedure (P04/018), and discontinues the draft Fraud and Corruption Control Plan previously tabled. 	AC	27/06/23
9.3	<u>Governance Rules (Revisions 2023)</u> That Council: <ol style="list-style-type: none"> 1. Note the summarised consultation feedback (Appendix 9.3B) and detailed submissions (Appendix 9.3C). 2. Adopt the revised Governance Rules (2023) (Appendix 9.3A). 	DMcD	27/06/23
9.4	<u>Creative Horsham 2023-2026 HRCC Arts & Cultural Strategy</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the draft Creative Horsham Strategy 2023-2026. 2. Make available the draft Creative Horsham Strategy 2023-2026 for public feedback for a period of 4 weeks. 	MR	01/07/23
9.5	<u>Investment Attraction Policy Review</u> That Council adopt the revised Investment Attraction Policy as attached in Appendix 9.5B .	FG	27/06/23
9.6	<u>Wimmera Regional Multi Sport Feasibility Study</u> That Council: <ol style="list-style-type: none"> 1. Endorse the Wimmera Regional Multi-Sport Precinct Feasibility Study (Appendix 9.6A). 2. Prioritise the development of an indoor sporting stadium and precinct at College Oval (Dimboola Road) as presented in the Study. 3. Advance the development of schematic plans for the three precincts (Dimboola Road, Haven Recreation Reserve and Dudley W Cornell Park). 	MK	1. 26 June 2023 2 and 3: Planning has commenced for development of schematic plans for 3 sites.



COMPLETED Council Resolutions Action List

9.7	<u>Road Management Plan Amendment</u> That Council adopt the amended Road Management Plan (Appendix 9.7A).	KS	26/06/23										
9.8	<u>Budget 2023-2024 and Updated Revenue and Rating Plan 2021-2024</u> That Council: <div><div>1. Adopt Horsham Rural City Council Budget 2023-2024 and the subsequent 3 financial years, as attached in Appendix 9.8A pursuant to Section 94 of the <i>Local Government Act 2020</i>.</div><div>2. Declare the following rates and charges for the 2023-2024 financial year: (a) Amount intended to be raised: An amount of \$32,636,457 (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which Council intends to raise by general rates and the annual service charge, which is calculated as follows: General Rates \$25,140,682, Municipal Charge \$2,292,200, Waste Management Charge \$4,663,575, Supplementary Rates \$220,000, Interest on Rates \$40,000 and Revenue in lieu of rates \$280,000. (b) Rates Information: General Rates - A general rate be declared in respect of the 2023-2024 rating year, being the period 1 July 2023 to 30 June 2024.</div><div>3. Declare that the general rate be raised by the application of differential rates for rateable land having the respective characteristics specified in 4.1.1(n) of the budget document.</div><div>4. Declare each differential rate will be determined by multiplying the Capital Improved Value of each rateable land by the relevant rate in the dollar as indicated as follows:<table><tr><td>Residential</td><td>\$0.004058</td></tr><tr><td>Farm</td><td>\$0.002029</td></tr><tr><td>Commercial</td><td>\$0.003855</td></tr><tr><td>Industrial</td><td>\$0.004058</td></tr><tr><td>Cultural and Recreation</td><td>\$0.002029</td></tr></table></div><div>5. Declare a Municipal Charge for 2023-2024 of \$200.00 for each rateable land (or part) in respect of which a municipal charge may be levied.</div></div>	Residential	\$0.004058	Farm	\$0.002029	Commercial	\$0.003855	Industrial	\$0.004058	Cultural and Recreation	\$0.002029	SR/ZG	26/06/23
Residential	\$0.004058												
Farm	\$0.002029												
Commercial	\$0.003855												
Industrial	\$0.004058												
Cultural and Recreation	\$0.002029												



COMPLETED Council Resolutions Action List

	<p>6. Declare an Annual Service Charge for the collection and disposal of refuse in respect of the 2023-2024 Financial Year and set out below:</p> <table><tr><td>Urban Bin Service</td><td>\$</td><td>497.00</td></tr><tr><td>Rural Bin Service</td><td>\$</td><td>348.00</td></tr><tr><td>Additional General Waste Bin</td><td>\$</td><td>140.00</td></tr><tr><td>Additional Recycling Bin</td><td>\$</td><td>140.00</td></tr><tr><td>Additional Organics Bin</td><td>\$</td><td>140.00</td></tr><tr><td>Additional Glass Bin</td><td>\$</td><td>80.00</td></tr><tr><td>Commercial Bin Service (weekly general waste/fortnightly recycling)</td><td>\$</td><td>480.00</td></tr><tr><td>Additional/Standalone Commercial General Waste Bin (weekly)</td><td>\$</td><td>300.00</td></tr><tr><td>Additional/Standalone Commercial Recycling Bin</td><td>\$</td><td>180.00</td></tr><tr><td>Additional Commercial Organics Bin</td><td>\$</td><td>180.00</td></tr><tr><td>Additional Commercial Glass Bin</td><td>\$</td><td>90.00</td></tr></table>	Urban Bin Service	\$	497.00	Rural Bin Service	\$	348.00	Additional General Waste Bin	\$	140.00	Additional Recycling Bin	\$	140.00	Additional Organics Bin	\$	140.00	Additional Glass Bin	\$	80.00	Commercial Bin Service (weekly general waste/fortnightly recycling)	\$	480.00	Additional/Standalone Commercial General Waste Bin (weekly)	\$	300.00	Additional/Standalone Commercial Recycling Bin	\$	180.00	Additional Commercial Organics Bin	\$	180.00	Additional Commercial Glass Bin	\$	90.00		
Urban Bin Service	\$	497.00																																		
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Additional Commercial Organics Bin	\$	180.00																																		
Additional Commercial Glass Bin	\$	90.00																																		
	<p>7. Declare the Setting of interest rate on unpaid rates and charges.</p> <p>The Council will charge interest for rates and charges which have not been paid by the due dates, as specified under Section 167 of the Local Government Act 1989.</p>																																			
	<p>8. Declare the payment of rates and charges that a person can pay a rate or charge (other than a special rate or charge) by: Four (4) instalments which are due and payable on the dates fixed by the Minister by notice published in the Government Gazette; or paid in full on 15 February 2024.</p>																																			
	<p>9. Notes that the fees and charges in the Budget have been updated from the Draft Annual Budget with the following changes:</p> <ul style="list-style-type: none">a. Statutory Fees and Charges have been increased by 4% per cent due to the fees and fines being set as part of the Victorian State Budget and gazette 23 May 2023;b. Changed the wording in Rates and Property Management to better reflect the service.c. Changed Urban and Rural Bin service unit of measure to “per property”.d. Changed cat registrations unit of measure to “per cat”.																																			



COMPLETED Council Resolutions Action List

	<p>10. Authorise borrowings of \$400,000 for the City Oval Capital works project.</p> <p>11. Note that the Burnt Creek Industrial Estate Capital Expenditure approved in the 2022-2023 financial year changes the income funding the project from external grants to (be funded by) the industrial land reserve. The project is now being completed over the 2023-2024 and 2024-2025 budget years.</p> <p>12. Adopt the updated Revenue and Rating Plan 2021-2024 (Appendix 9.8B).</p> <p>13. Receive and note the comments received on the Draft Budget 2023-2024 and updated Revenue and Rating Plan 2021-2024 (Appendix 9.8C and 9.8D).</p>		
9.9	<p><u>City Oval Community Facility Funding Strategy</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Submit an application to the Commonwealth Government's Growing Regions Fund Round 1 to complete the Community Facility project – Total Budget \$9,611,110, Grant request of \$4,805,000 (noting maximum of 50%). 2. Allocate Council expenditure of \$4,806,110 funded through borrowings and inclusion in the CAPEX budget over two financial years: 2023-2024 and 2024-2025. 3. Submit an application to SRV if a timely funding opportunity arises before the end of the year, noting that State funding programs under SRV are yet to be announced following the May State budget and the maximum grant opportunity is likely to be \$800,000 which could offset some of Council's co-contribution. 	SS	1 & 2 completed 3. Completed – No SRV application possible as Federal Grant was unsuccessful
9.10	<p><u>Investment Attraction and Growth Department Report</u></p> <p>That Council receive and note the Investment Attraction and Growth Department Report for April 2023.</p>	FG	26/06/23
9.11	<p><u>CEO Operational Report</u></p> <p>That Council receive and note the Chief Executive Officer's Operational Report for June 2023.</p>	FK	26/06/23
15.1	<p><u>Investment Attraction Incentive</u></p> <p><i>Refer to Confidential Outstanding Council Resolutions</i></p>	FG	26/6/23
15.2	<p><u>Land Acquisition</u></p> <p><i>Refer to Confidential Outstanding Council Resolutions</i></p>	KH	Completed



COMPLETED Council Resolutions Action List

15.3 (Resolution brought into Open Council)	<u>Horsham City Oval Events Stage 23/030</u> That Council accept the tender submitted by Locks Constructions for the lump sum of \$2,022,800 ex GST for the construction of the City Oval Event Stage, Broadcast Box and Timekeepers Box Contract 23/030.	DB	26/06/23
15.4 (Resolution brought into Open Council)	<u>Flood Recovery Road Works-Package 5, 6, 7 Contract 23/035, 23/036, & 23/037</u> That Council accept the tenders submitted by Fulton Hogan Industries Pty Ltd for the lump sum amounts shown: <ul style="list-style-type: none"> • Package 5: Contract 23/035 – \$339,089 ex GST • Package 6: Contract 23/036 – \$343,346 ex GST • Package 7: Contract 23/037 – \$513,383 ex GST 	DB	26/06/23
15.5	<u>CEO Employment and Remuneration Committee Report June 2023</u> <i>Refer to Confidential Outstanding Council Resolutions</i>	RG	26/06/23



COMPLETED Council Resolutions Action List

MONDAY 8 MAY 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6.1	<u>Request inclusion on Council's Street Name List – Haven Park Drive</u> That Council endorse the inclusion of the name Haven Park Drive on Council's Street Naming list.	RL	09/05/2023
7.1 <i>The resolution was brought into Open Council</i>	<u>CONFIDENTIAL - Flood Recovery Road Works Package 2 Contract 23-026</u> That Council accept the tender submitted by Millers Civil Contractors Pty Ltd for the lump sum amount of \$747,200 ex GST for the Flood Recovery Road Works Package 2 under Contract 23/026.	DB	05/07/2023

MONDAY 22 MAY 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8	Public Question from Neville McIntyre	FK	23/5/23
9.1	<u>Draft Budget 2023-2024 and Update of Revenue and Rating Plan 2021-2024</u> That Council: 1. Receive and note the Proposed Draft Budget 2023-2024 (Appendix 9.1A) and place it on Council's website to inform the community of council's planned expenditures and charges until 5pm Friday 9 June 2023. 2. Receive and note the updates to the Revenue and Rating Plan 2021-2024. (Appendix 9.1B) 3. Consider the Draft Budget 2023-2024 (Appendix 9.1A) and updated Revenue and Rating Plan 2021-2024 (Appendix 9.1B) for adoption at its meeting on Monday 26 June 2023.	ZG	CRAT uploaded on the 23/5/23 No action required upload RaRP / Budget to webpage once adopted



COMPLETED Council Resolutions Action List

9.2	<u>Horsham North Local Area Plan</u> That Council: <ol style="list-style-type: none"> 1. Adopt the Horsham North Local Area Plan May 2023 (Appendix 9.2A). 2. Receive and note the Community Engagement Summary Report April 2023 (Appendix 9.2B). 3. Note the following Horsham North projects currently being delivered and projects in the draft 2023-2024 budget that are proposed to be delivered in the next financial year: <ol style="list-style-type: none"> a) Ensure all streets have a footpath on at least one side b) Reinstate bitumen footpaths that have disappeared historically due to inadequate maintenance c) Improve safety issues through the completion of seven initial assessments currently underway d) Investigation of a third underpass and Rail Corridor Landscape Plan e) Develop Lukin Court Public Open Space f) Planting of 409 trees on nature-strips within Horsham North g) Completion of Dudley Cornell Reserve Master Plan h) Undertake a Housing Diversity and Affordability Strategy i) Undertake a third art work installation at the Horsham Silos site j) Land Acquisition of surplus Vic Track land in the Rail Corridor. 	SH	22/05/23
9.3	<u>Memorandum of Understanding Between Grampians Tourism Inc and Member Councils</u> That Council: <ol style="list-style-type: none"> 1. Approve and enter into a four-year Memorandum of Understanding between Grampians Tourism Inc. and member Councils as per Appendix 9.3A. 2. Provide an annual financial contribution of \$75,000 over the life of the agreement. 3. That council receive an annual written report on the performance of Grampians Tourism. 	FG	29/05/23 <ol style="list-style-type: none"> 1. Completed 2. Completed 3. GT advised of the requirement.



COMPLETED Council Resolutions Action List

9.4	<u>Submission to the Avonbank Mineral Sands Project Inquiry and Advisory Committee in regards to the Avonbank Mineral Sands Project EES</u> That Council endorse the lodgement of the Avonbank Mineral Sands Project (WIM Resource) Environment Effects Statement (EES) submission to the Avonbank Mineral Sands Project Inquiry and Advisory Committee (Advisory Committee) as per Appendix 9.4A.	FG	24/05/23 An EES Submission completed and submitted by 26 May 2023
9.5	<u>Investment Attraction & Growth Department Report</u> That Council receive and note the Investment Attraction and Growth Department Report for March 2023	FG	IA&G report for March noted 24 May 2023
9.6	<u>CEO Operational Report</u> That Council receive and note the Chief Executive Officer's Operational Report for May 2023.	FK	220/5/23



COMPLETED Council Resolutions Action List

MONDAY 24 APRIL 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8.	Public Questions from Di Bell and David McDonald	FK	26/4/23
9.1	<u>Proposal to relocate Visitor Services to Horsham Town Hall Café Space</u> That Council endorse the establishment of a fit for purpose Visitor Services (and Box office) space in the Horsham Town Hall Cafe space as outlined in the report.	MR	25/4/23
9.2	<u>Disability Access and Inclusion Plan 2023-2026</u> That Council adopt the Disability Access and Inclusion Plan 2023 - 2026 (attached as Appendix 9.2A).	DR	25/4/23
9.3	<u>Horsham Skate Park</u> That Council 1. Adopt the Horsham Skate Park Concept Plan (Appendix 9.3A) as presented. 2. Note the costings associated with the concept plan and refer these to the Long Term Capital Works Program.	MK	1. Concept plan adopted at Council meeting: 25/4/23 2. Probable costs have been referred to Assets team (LTCP)
9.4	<u>Electronic Signature Procedure – Revised</u> That Council adopt the revised Electronic Signatures Procedure P04/184 (Appendix 9.4A).	DMcD	25/4/23
9.5	<u>Annual Action Plan Year 2: 2023-2024 – Revised</u> That Council: 1. Note the summarised consultation feedback (Appendix 9.5B) and the detailed submissions (Appendix 9.5C). 2. Adopt the Annual Action Plan – Year 2: 2023-2024 (Appendix 9.5A).	KH	24/4/23



COMPLETED Council Resolutions Action List

9.6	<u>Governance Rules – Revisions 2023</u> That Council receive and note the amended Governance Rules (Appendix 9.6A) and seek community feedback over a 14-day period.	DMcD	26/06/2023
9.7	<u>Community Grants and Donations 2023-2024</u> That Council: <ol style="list-style-type: none"> 1. Allocate funding of \$441,269 in the 2023-2024 Budget for approved community grants and donations. 2. Approve allocations to various community grant and donation recipients as detailed in Appendix 9.7A, with the exception of allocations to U3A, Rotary Club of Horsham East, Blue Ribbon Foundation and Horsham Rockers (conflict of interest declarations – by Councillors at Briefing). 3. Approve a community grant allocation of \$3,000 to U3A Horsham and District Inc. 4. Approve a community grant allocation of \$8,000 to the Rotary Club of Horsham East. 5. Approve a community grant allocation of \$2,700 to the Blue Ribbon Foundation Horsham Branch. 6. Approve a community grant allocation of \$2,500 to Horsham Rockers. 7. Advise all successful and unsuccessful community grant applicants of the outcome of their applications during May 2023. 	SS	Grants allocations on HRCC webpage https://www.hrcc.vic.gov.au/Our-Services/Grant-information/Community-Development-Grants-Program All actions complete
9.8	<u>Audit and Risk Committee Biannual Report – 1 July to 31 December 2022</u> That Council receive and note the Biannual Report of the Audit and Risk Committee for the period July to December 2022.	DMcD	24/04/2023
9.9	<u>Investment Attraction and Growth Department Report</u> That Council receive and note the Investment Attraction and Growth Department Report for February 2023	FG	24/04/2023
9.10	<u>CEO Operational Report for April 2023</u> That Council receive and note the CEO Operational Report for April 2023	FK	24/04/2023



COMPLETED Council Resolutions Action List

15.1	<u>Land Acquisition</u> <i>Refer to the Confidential Outstanding Council Resolution Action List</i>	KOB	27/04/2023
15.2	<u>Audit & Risk Committee Updates and Appointment of Independent Member</u> 1. <i>Refer to the Confidential Outstanding Council Resolutions Action List</i> 2. Confirm appointment of Marilyn Kearney as an Independent Member of the Audit and Risk Committee for a three year term.	KH	1: 27/04/2023 2: 27/02/2023



COMPLETED Council Resolutions Action List

MONDAY 27 MARCH 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
8.	Public Questions from Brian Basham, Di Bell, Rebecca Sluggett, Anna Hawkins, Terry O'Donnell, Kath Dumesny & Angela Munn	FK	29/03/23
9.1	<p><u>Natimuk Economic & Social Plan Project Advisory Committee ToR</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the Natimuk Economic and Social Plan Project Advisory Committee Terms of Reference as per Appendix 9.1A. 2. Approve the Natimuk Economic and Social Plan Project Advisory Committee Membership Structure as outlined in the Terms of Reference as per Appendix 9.1A. 	AM	<ol style="list-style-type: none"> 1. 27/03/23 2. 27/03/23
9.2	<p><u>PA2200390 2-4 Dooen Road, Horsham</u></p> <p>That Council, being the Responsible Authority under the Horsham Planning Scheme and the Planning and Environment Act 1987 and having considered the application details, objections, referral responses, and the relevant provisions of the Horsham Planning Scheme, issue a Notice of Refusal to Grant a Planning Permit for the use and development of the land for a service station, display of advertising signage and the creation and alteration of access to a road in a Transport Zone 2 at 2-4 Dooen Road, Horsham (Lot 1 on Title Plan 170447) on the following grounds:</p> <ul style="list-style-type: none"> • The proposed introduction of a commercial use of land in the General Residential Zone fails to comply with the stated Purpose and Decision Guidelines of Clause 32.08. • The proposed expansion of out-of-centre commercial uses is not consistent with Clause 17.02-2S (Out-of-centre development). • The use and buildings are of a scale and intensity which will result in unreasonable amenity impacts on the neighbouring properties. • The height of the proposed pylon sign S01 is not appropriate for the site and does not align with the purpose of Clause 52.05 (Signs). 	NC	27/03/23



COMPLETED Council Resolutions Action List

	<ul style="list-style-type: none"> The proposed use and development, would represent an inappropriate planning outcome, contrary to Clause 65 (Decision Guidelines). 		
9.3	<u>Electronic Signature Procedure – Revised</u> That this item be deferred to the next Council meeting to be held on 24 April 2023.	DMcD	24/04/23
9.4	<u>Delegations Update</u> Council resolves that: <ol style="list-style-type: none"> There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached S5 Instrument of Delegation, Council to the CEO (S5) (Appendix 9.4A) and S6 Instrument of Delegation, Council to other Members of Council staff (S6) (Appendix 9.4B) the powers, duties and functions set out in those instruments, subject to the conditions and limitations specified in those instruments. The instruments come into force immediately following this Council Resolution. The CEO be authorised to sign S6 Instrument of Delegation, Council to other Members of Council staff (S6) following this resolution of Council. 	AC	13/04/23 S6 17/04/23 S5
9.5 & 9.6	<u>Investment Attraction & Growth Department Report & CEO Operational Report</u> That Council receive and note the Investment Attraction and Growth Department Report for January 2023 and the CEO Operational report for March 2023.	FG & FK	27/03/23
15.1 <i>Brought back into Open Council</i>	<u>FREDERICK STREET, HORSHAM, RECONSTRUCTION CONTRACT 23-020</u> That Council accept the tender submitted by Terfo Pty Ltd trading as Mintern Civil for the lump sum of \$321,108 ex GST for the reconstruction of Frederick Street under Contract 23-020.	DB	12/04/23
15.2	<u>JOHNSON ASAH I DEVELOPMENT</u> <i>Refer to Confidential Outstanding Council Resolution Action List</i>	JM	Completed



COMPLETED Council Resolutions Action List

15.3 <i>Brought back into Open Council</i>	<u>HAMILTON STREET PEDESTRIAN BRIDGE – CONTRACT VARIATION</u> That Council approve the variation to the Hamilton Street Pedestrian Bridge Contract 21-037 for \$304,350 to enable the addition of the northward facing ramp on the west side of the Wimmera River.	JM/DB	09/05/23
15.4 <i>Brought Back into Open Council</i>	<u>NORTH EAST WONWONDAH ROAD RECONSTRUCTION CONTRACT 23-016</u> That Council accept the tender submitted by Glovers Earthmoving Pty Ltd for the lump sum of \$866,029 ex GST for the reconstruction of North East Wonwondah Road under Contract 23-016.	DB	12/04/23



COMPLETED Council Resolutions Action List

MONDAY 27 FEBRUARY 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 30 January 2023 be adopted.	FK	28/2/23
8	Public Questions from Brian Basham, Di Bell, Anna Hawkins & Angela Munn	FK	1/3/23
9.1	<u>Annual Action Plan</u> That Council receive and note the draft Annual Action Plan 2023-2024 and make it available to the public from 1 to 31 March 2023 to enable the community to provide feedback.	KH	28/2/23 1/3/23
9.2	<u>Quarterly Performance Report – July to September & October to December 2022 Quarters</u> That Council receive and note agenda items: 9.2 Quarterly Performance Report – July to September and October to December 2022 Quarters. 9.3 Investment Attraction and Growth Department Report 9.4 CEO Operational Report	KH	28/2/23
15.1 (Motion brought into Open Council)	<u>CITY OVAL NETBALL COURT CONSTRUCTION – CONTRACT 23-017</u> That Council accept the tender submitted by Locks Constructions for the lump sum of \$880,000 ex GST for the Horsham City Oval Netball Court Construction under Contract 23-017.	DB	28/2/23
15.2 (Motion brought into Open Council)	<u>CITY OVAL – HOCKING STREET RECONSTRUCTION CONTRACT 23-011</u> That Council accept the tender submitted by MF & JL Willmore Pty Ltd for the lump sum of \$566,970 ex GST for the reconstruction of Hocking St, Horsham under Contract 23-011.	DB	28/2/23
15.3	<u>Provision of Roadside Recycling Collection Services Contract 16-005</u> REFER TO OUTSTANDING CONFIDENTIAL RESOLUTIONS ACTION LIST	RM	28/2/23
15.4	<u>CEO Employment & Remuneration Committee Report: 27 February 2023</u> REFER TO OUTSTANDING CONFIDENTIAL RESOLUTIONS ACTION LIST	Robyn Gulline	27/2/23



COMPLETED Council Resolutions Action List

MONDAY 30 JANUARY 2023			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 12 December 2022 be adopted.	FK	31/1/23
8	Public Questions – Rebecca Sluggett	FK	31/1/23
9.1	<u>Revised Procurement Policy – Contract Variations</u> That Council adopt the updated Procurement Policy as attached to Appendix 9.1A .	MP	30/1/23
9.2	<u>Disability Access & Inclusion Plan 2023-2026</u> That Council receive and note the draft Disability Access and Inclusion Plan (Appendix 9.2A) and make it available to the community for comment for a period of 4 weeks.	Daniel Rees	6/2/23
9.3	<u>Demand for Long Day Care in the Municipality</u> That Council invite expression of interests to seek a provider to run a long day care and kindergarten program from the Kalkee Road Children's and Community Hub.	MS	5/12/23
9.4	<u>HRC Band request for licence of an area of Jubilee Hall for 15 Years</u> That Council: <ol style="list-style-type: none"> 1. In accordance with section 115 of the <i>Local Government Act 2020</i>, undertake Community Engagement for a period of 4 weeks in regards to a request put forward by the Horsham Rural City Band for a licence of an area of Jubilee Hall for 15 years, plus two 5 year options (15+5+5). 2. Note that the matter will be brought back to Council for determination if submissions opposing a licence to be entered into with Horsham Rural City Band for the licence term of 15 years plus two further five year options (15+5+5) are received. 	KOB	1. 31/01/23 2. 7/3/23
9.5	<u>Investment Attraction & Growth Report</u> That Council receive and note the Investment Attraction and Growth Department Report for November 2022.	FG	N/A
15.1	<u>Department of Transport – Maintenance Contract</u> REFER TO OUTSTANDING CONFIDENTIAL RESOLUTIONS ACTION LIST	JM	31/1/2023



COMPLETED Council Resolutions Action List

15.2	<u>Food Organics and Garden Organics Recycling Contract</u> REFER TO OUTSTANDING CONFIDENTIAL RESOLUTIONS ACTION LIST	Rehan Majeed	30/1/2023
15.3	<u>Audit & Risk Committee Updates & Annual Appointment of Chair</u> REFER TO OUTSTANDING CONFIDENTIAL RESOLUTIONS ACTION LIST	DMcD	1/2/23
15.4	<u>CEO Employment & Remuneration Committee Report 30 January 2023</u> REFER TO OUTSTANDING CONFIDENTIAL RESOLUTIONS ACTION LIST	Robyn Gulline	31/1/23



COMPLETED Council Resolutions Action List

MONDAY 12 DECEMBER 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
6	That the minutes emanating from the Council Meeting of the Horsham Rural City Council held in the Council Chamber, Civic Centre, Horsham at 5.30pm on 28 November 2022 be adopted.	FK	13/12/22
8	Public Questions received from Brian Basham and Shayne Keenan	FK	14/12/22
9.1	<p><u>Councillor Representation on External and Regulatory Committees</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Nominate Mayor Gulline as Council's representative for 2023 to the Municipal Association of Victoria and Deputy Mayor Flynn as substitute representative. 2. Nominate Cr Ross as Council's representative for 2023 to the Victorian Local Governance Association with Cr Bowe as substitute. 3. Receive and note the Committee appointments as follows: <ul style="list-style-type: none"> • North-West Municipal Association – Mayor Gulline and Deputy Mayor Flynn as substitute • Audit and Risk Committee – Mayor Gulline and Cr Power with Deputy Mayor Flynn and Cr Ian Ross as first and second substitute respectively • Rail Freight Alliance – Cr Redden with Cr Haenel as substitute • Western Highway Action Committee – Cr Haenel with Cr Redden as substitute • Wimmera Regional Library Corporation (until June 2023) – Cr Bowe • Wimmera Southern Mallee Transport Group – Deputy Mayor Flynn with Cr Power as substitute • Wimmera Development Association – Mayor Gulline 	KH	14/12/22



COMPLETED Council Resolutions Action List

9.2	<u>Horsham Rural City Talks 2022 – Engagement Review and Future Plans</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the Horsham Rural City Talks Expo 2022 Community Engagement Report (Appendix 9.2A) 2. Approve scheduling of an Expo in the second half of 2023 and the allocation of a budget of \$13,000 in the 2023-24 year to fund the Expo. 	SS	<ol style="list-style-type: none"> 1. 12/12/22 2. 2023 expo scheduled for 10-12 Aug
9.3	<u>Council Meeting Dates 2023</u> That Council: <ol style="list-style-type: none"> 1. Note that the Council meetings for 2023 for the Horsham Rural City Council will be held at 5.30pm at the Civic Centre Horsham and livestreamed, on the following dates: <ul style="list-style-type: none"> • Monday, 30 January 2023 • Monday, 27 February 2023 • Monday, 27 March 2023 • Monday, 24 April 2023 • Monday, 22 May 2023 • Monday, 26 June 2023 • Monday, 24 July 2023 • Monday, 28 August 2023 • Monday, 25 September 2023 • Monday, 23 October 2023 • Monday, 27 November 2023 • Monday, 18 December 2023 2. Note that the Council Meeting to elect the Mayor of the Horsham Rural City Council will be held on Thursday 16 November 2023 at 5.30pm at the Civic Centre, Horsham. 3. Advertise the adopted 2023 Council meeting dates on the Horsham Rural City Council website and in the Public Notice pages in a local newspaper. 	DMcD	14/12/22
9.4	<u>PA2200390 - 99 Wilson Street, 101 Wilson Street & 58 Darlot Street Horsham</u> That Council, being the Responsible Authority under the Horsham Planning Scheme and the Planning and Environment Act 1987 and having considered the application, and referral	JH	15/12/2022



COMPLETED Council Resolutions Action List

	responses, the objections and the relevant provisions of the Horsham Planning Scheme, decides to issue a Notice of Decision to Grant a Planning Permit for the Use and Development being a six lot subdivision, shop and restricted retail premises, two dwellings, reduction in car parking requirements, business identification signage and creation of carriageway easement on land know as 99 Wilson Street Horsham, 101 Wilson Street Horsham and 58 Darlot Street Horsham subject to the conditions contained in the Delegate Report.		
9.5	<u>Council Resolutions</u> That Council: <ol style="list-style-type: none"> 1. Receive and note the Outstanding Council Resolutions Action attached as Appendix 9.5A 2. Receive and note the Completed Council Resolutions Action List attached as Appendix 9.5B. 	FK	12/12/22
9.6 & 9.7	<u>Investment Attraction and Growth Department Report</u> That Council receive and note item 9.6 (Investment Attraction and Growth Department Report for September 2022) and 9.7 (Acting CEO Operational Report).	FG	12/12/22
15.1 <i>Brought into Open Council</i>	<u>Golf Course Road Reconstruction</u> That Council accept the tender submitted by Terfo Pty Ltd, trading as Minter Civil for the lump sum of \$267,095 ex GST for the reconstruction of 332 m of road, drainage and kerb and channel to Golf Course Rd under Contract 23/009.	Dianna B	17/01/2023
15.2 <i>Brought into Open Council</i>	<u>CONTRACT VP 327655 FOR THE SUPPLY OF MOBILE GARBAGE BINS</u> That Council approve the award of Contract VP 327655 for supply of approx. 18,000 mobile garbage bins and related products and services to Mastec Australia Pty Ltd as the successful supplier for sum of \$869,759 (inc GST).	PA & RM	12/12/2022
15.3 <i>Brought into Open Council</i>	<u>DERRY PARADE ROAD ALIGNMENT</u> That Council declare the easement of approx. 8 metres width on the south side of Derry Parade, from Cameron Road west for a distance of approx. 610 metres, to be a road under the provisions of the Local Government Act 1989 and to be incorporated into the Derry Parade road.	JM	Completed



COMPLETED Council Resolutions Action List

15.4	CONFIDENTIAL <u>CONFIDENTIAL COUNCIL RESOLUTIONS</u> REFER TO OUTSTANDING CONFIDENTIAL RESOLUTIONS ACTION LIST	FK	12/12/22
15.5	CONFIDENTIAL <u>CEO EMPLOYMENT AND REMUNERATION COMMITTEE REPORT: 23 NOVEMBER 2022</u> REFER TO OUTSTANDING CONFIDENTIAL RESOLUTIONS ACTION LIST	Robyn Gulline	12/12/22



COMPLETED Council Resolutions Action List

MONDAY 28 NOVEMBER 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.2	<u>Request Inclusion on Council's Street Name List – Sordello & Twigg</u> That Council endorse the inclusion of the names Sordello and Twigg on Council's Street Naming list.	ZG	1/12/2022
12.1	<u>Robins Road Wail – Petition to Upgrade</u> That Council: 1. Endorse the proposed investigation into the merit of upgrading Robins Road, Wail. 2. Receive a further report on this matter by March 2023 to consider potential inclusion of an upgrade in either the 2023-24 or subsequent budgets.	JM	Completed
15.2 <i>Brought into Open Council</i>	<u>CONTRACT VP320180 SUPPLY AND DELIVERY OF ONE LOW ACCESS 6x4 GARBAGE TRUCK WITH OPTIONAL TRADE-IN</u> That Council: 1. Accept the tender of Penske Australia Pty Ltd for the supply and delivery of one new low access 6x4 Garbage Truck of value \$425,928 and 2. Note the retention, for the time being, of the old truck, plant item 1395, as a backup for Council's planned new waste collection services.	Warren Kennedy & Krishna Shrestha	Completed
15.3 <i>Brought into Open Council</i>	<u>Christian Emergency Food Centre</u> 1. That Council, in accordance with section 114 of the <i>Local Government Act 2020</i> and Council's Community Engagement Policy, publish public notice of its intention to sell the Property at 28 Firebrace Street Horsham (the Property) to the Christian Emergency Food Centre (the CEFC) for an amount of \$1.00 plus GST (the Sale). 2. That Council authorise the Chief Executive Officer to execute the Contract for the Sale, if no submissions in response to Council's public notice advertising its intention to sell the Property to the CEFC are received which oppose the Sale. 3. That the matter be brought back to Council for determination if submissions opposing the Sale are received.	KOB	1. 14/12/22 2. 14/12/22 3. 14/01/23



COMPLETED Council Resolutions Action List

MONDAY 27 JUNE 2022			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p><u>Budget 2022-2023 and Updated Revenue and Rating Plan 2021-2024</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the feedback received to the Draft Budget 2022-2023 and the updated Revenue and Rating Plan 2021-2024 attached as Appendix 9.1A. 2. Adopt Horsham Rural City Council Budget 2022-2023 and the subsequent 3 financial years, as attached in Appendix 9.1B, pursuant to Section 94 of the Local Government Act (2020). 3. Adopt the updated Horsham Rural City Council Revenue and Rating Plan 2021-2024 as attached in Appendix 9.1C, pursuant to Section 93 of the Local Government Act (2020). 4. Adopt the Horsham Rural City Council rates and charges as depicted in section 4 of the attached budget document Appendix 9.1B, pursuant to Section 94 of the Local Government Act (2020). 5. Note that the fees and charges for Community Local Law have been amended as follows, and been incorporated in to the fees and charges schedule: <ol style="list-style-type: none"> a. Some minor and immaterial changes to the wording to align with the Community Local Law and to cross reference to the local law clause number b. Footpath Advertising Permit reduced from \$186 to \$165 c. Footpath Display Table permit reduced from \$186 to \$165 d. If dog/cat cage is lost/stolen/damaged/never returned \$180 (New charge) e. If dog/cat barking device is lost/stolen/damaged/never returned \$170 (New charge) f. Surcharge at the landfill for disposal of power poles \$200 per tonne (New charge) 	KH	<p>All Completed</p> <p>Items 1-6 -22/07/22</p> <p>Item 7- 03/04/23</p>



COMPLETED Council Resolutions Action List

	<p>g. Surcharge at the landfill for disposal of grain tarps \$650 per tonne (New charge)</p> <p>6. Note the following items have become known subsequent to the development of the draft budget and will be revised together with carry-forward projects when they are brought to account early in 2022-2023, none of these will impact on the rate determination budget:</p> <ul style="list-style-type: none"> • Grants Commission final advised estimated allocation. • Additional Government Grants of \$1.8 million have been announced for capital. <p>7. To review rural road funding in light of increased fuel and gravel costs.</p>		
9.9	<p><u>Road Management Plan Amendments – Draft for Discussion</u></p> <p>That Council:</p> <p>Note the proposed changes to the Road Management Plan.</p> <p>Invite submissions from the community on the proposed changes.</p> <p>Seek a further report on this matter after the public engagement process is completed.</p>	JM	26/06/23



COMPLETED Council Resolutions Action List

MONDAY 24 MAY 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.3	<u>Strategic Advocacy Prospectus</u> 1. Adopt the Strategic Advocacy Prospectus (Appendix "9.3A") 2. Review the Strategic Advocacy Prospectus when the new Council Plan (2021-2025) is adopted later in 2021.	SS	1. 24/5/21 2. 24/07/2023

MONDAY 22 NOVEMBER 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<u>Concept Plan for the City Oval and Sawyer Park Precinct Stage 2 of the City to River Master Plan</u> That Council: 1. Note the outcomes and community sentiment captured by the City Oval and Sawyer Park Community Engagement (Appendix "9.1A"). 2. Receive and note the prioritisation and precinct development, as proposed by the Community Reference Group and remain flexible if needs change or new information becomes available. 3. Endorse the Concept Plan for City Oval and Sawyer Park Precinct (Appendix "9.1B"). 4. Seek funding opportunities from the State and Federal Governments to achieve all of the components of the Concept Plan, as presented to the community and supported by the Community Reference Group. That any funding applications for this project come back to council to discuss the co-funding financial implications before submitting.	CH/SS	1,2,3 - 22/11/21 4 – 24/1/22



COMPLETED Council Resolutions Action List

MONDAY 13 DECEMBER 2021			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
9.1	<p><u>COMMITTEE FRAMEWORK POLICY AND COMMITTEE REVIEW UPDATE</u></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the Horsham Rural City Council Committee Framework Policy (Appendix 9.1A). 2. Adopt the Horsham Rural City Council Committee Structure (Appendix 9.1B) with the establishment or continuation of all committees listed within the List of Committees (Appendix 9.1C). 3. Adopt the Terms of Reference templates for the Advisory Committees and the Community Reference Groups (Project Committees) (Appendices 9.1D & 9.1E). 4. Note that the composition, Terms of Reference and the associated engagement process for the Strategic Planning Committee will be the subject of a separate report to a future meeting of Council. 5. Note that this Committee Structure replaces all previous committees and that the creation of any further new committees will be by Council Resolution. 6. Undertake a review of the new structure at the conclusion of the first annual Council planning process following implementation. 7. Acknowledge the enthusiasm, commitment and hard work of all volunteer members of the committees (past and present) and thank them for their valuable contribution to the workings of Council. 8. Note that Councillors have the option to attend committee meetings in an ex-officio capacity. 	SS	<ol style="list-style-type: none"> 1. 13/12/21 2. 13/12/21 3. 13/12/21 4. 24/01/22 5. 13/12/21 6. 29/01/24 7. 13/12/21 8. 13/12/21



COMPLETED Council Resolutions Action List

MONDAY 5 FEBRUARY 2018			
AGENDA ITEM NO	DESCRIPTION OF REPORT/CORRESPONDENCE	REFERRED TO	DATE COMPLETED
10.2.3	<u>Community Development Grants Program Partnership with ESCO</u> 1. That Council allow Esco Pacific to provide partner funding for the annual Community Development Grants Program; 2. That Council adopt the draft MOU as the framework for the delivery of the new partnership; and 3. That Council develop a Sponsorship Policy to facilitate future corporate sponsorship and co-funding of the Community Development Grants Program and other possible Council/Community projects.	KH/SS	<u>All Completed</u> 1 & 2 28/02/18 3. 30/01/2024



Quarterly Performance Report

1 July 2024 – 30 September 2024



Acknowledgement of Country

Horsham Rural City Council acknowledges the five Traditional Owner groups of this land: the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagulk people.

We recognise the important and ongoing place that all Indigenous people hold in our community.

We pay our respects to the Elders, past and present, and commit to working together in the spirit of mutual understanding and respect for the benefit of the broader community and future generations.

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Chief Executive Officer's Overview

Firstly, I would like to thank Horsham Rural City Council and the community for making me feel so welcome in my new role.

The first quarter for the 2024/25 year has seen the further introduction of financial systems that will assist the organisation in reviewing and reporting on the financial performance of the organisation. The Report is closely aligned to the adopted budget format, reporting on Council initiatives, Service and Financial Indicators and Financial Performance.

It has been a particularly busy year for the Finance team as they worked to complete the 2024/25 Budget, prepare the Annual Financial Statements for 2023/24 and to set up new reporting processes going forward. This Quarterly Report is the first of these reports and you will see further improvements as the year progresses.

The reports will show movement in revenue and expenditure through the four quarters of the year and assist with future allocation of timing of income and spend going forward. The figures are accompanied by notes that help describe anything that might look different to what might be expected at quarter one. For example, the Employee Costs sit at 28% of Budget spent (compared with 25% of year complete) which are explained by the one-off payments for costs like Workcover. Items like these are monitored closely throughout the year and future reports will present a more likely result at the end of the financial year.

Three matters resulting in additional operating expenditure that need to be highlighted and managed throughout the year are the appointment of the Local Government Monitor, the departure of the CEO (and resultant recruitment process) and an increase in the gas costs at the Aquatic Centre (as a result of actual costs versus estimates).

Whilst the majority of the 2023/24 programmed capital works were completed, there were some multi-year projects which will have expenditure and revenue in the 2024/25 year.

A strong focus will be to work within Budget and report any anomalies throughout the year.

I hope that you find the Quarterly Report informative and as always, the staff welcome your questions and feedback.

Craig Niemann
Chief Executive Officer

1. Integrated Strategic Planning and Reporting Framework

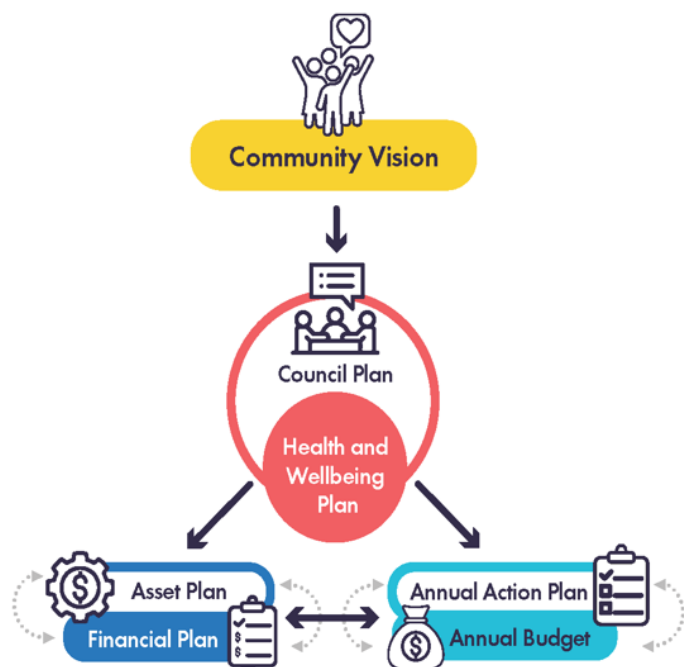
2.1 Legislative Planning and Accountability Framework

Part 4 of the *Local Government Act 2020* addresses planning and financial management. The legislative requirements to develop strategic planning, budgeting and annual reporting documents in Part 4 came into operation on 24 October 2020. The Act introduces strategic planning principles for Victorian Councils which include an integrated approach to planning, monitoring and performance reporting. This is an important shift from a more prescriptive form of legislation to a new Act that is principles-based.

The requirements in the Local Government Act 2020 are detailed in the Horsham Rural City Council's 2024-25 Budget.

2.2 Horsham Planning and Budgeting Framework

Council has in place a Planning and Budgeting Framework that reflects these requirements. The diagram below depicts the planning relationships for Horsham Rural City Council's planning processes:



2.3 Horsham 2041 Community Vision

A Community Vision describes our community's hopes, ideas and aspirations for the future of the Horsham Rural City Region. Council developed the Horsham 2041 Community Vision through a deliberative engagement process and a Community Panel.

The Vision has been utilised to inform the Council Plan and to structure the themes within the plan which then flow through to the development of the Annual Action Plan and Annual Budget as shown in the Planning and Budgeting Framework.

In accordance with the Local Government Act 2020 Council will be undertaking a review of the Community Vision in accordance with Council's deliberative engagement practices and adopt the Community Vision by 31 October in the year following a general election.

THE HORSHAM 2041 COMMUNITY VISION

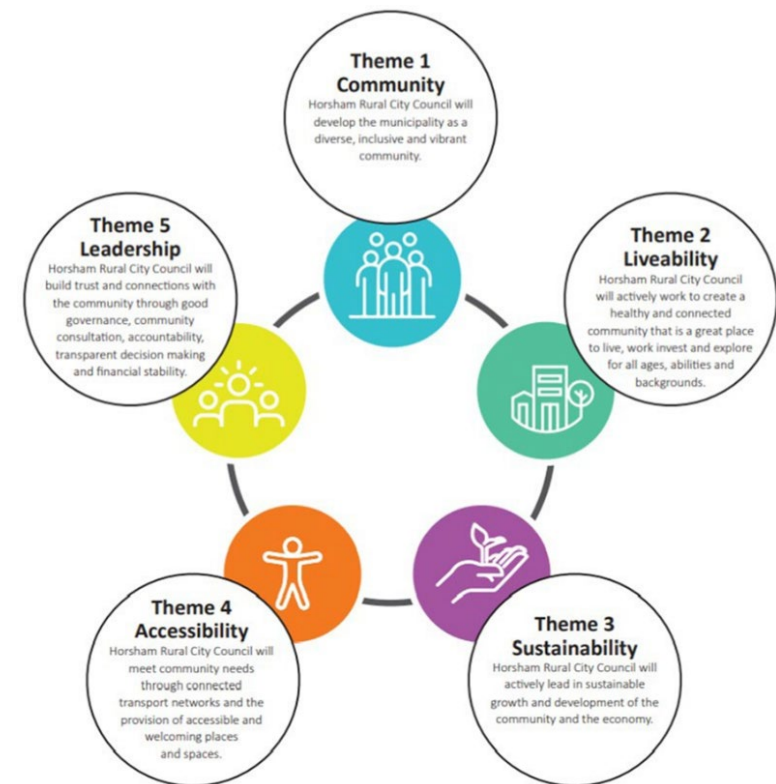
In 2041, Horsham region is a vibrant, liveable hub that thrives on strong economic growth and social connectedness. Empowering people to live work and access opportunities for recreation and culture, now and into the future.

2.4 Council's Planning and Delivery Themes (Strategic Objectives)

Council delivers services and initiatives for over 75 separate service categories.

Each contributes to the achievement of one of the five Themes as set out in the Council Plan for the years 2021-25.

In accordance with the *Local Government Act 2020*, Council will prepare and adopt a Council Plan for a period of at least the next 4 financial years after a general election in accordance with its deliberative engagement practices. The updated Council Plan will be adopted no later than 31 October 2025 and come into effect from 1 July 2025.



3. Initiatives



Theme 1 – Community

Horsham Rural City Council will develop the municipality as a diverse, inclusive and vibrant community.

Continuing Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Development of a Masterplan for Social Infrastructure Assessment	To develop Master Plans for key municipal level assets as listed in the Social Infrastructure Framework: Plan: Funds allocated are for the development of a Conservation Management Plan and Concept Plan for Horsham Cinema.	\$15,000	\$15,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Final feedback has been provided to consultants to develop a Conservation Management Plan for the Horsham Cinema. 75% of the development of this plan was completed in the 23/24 financial year.	75%	\$0


Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Outdoor Play Space Plan	The Outdoor Play Space Plan will provide a strategic framework and plan for action that responds to the challenges of upgrading existing and planning for new public play spaces.	\$15,000	\$15,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	80% of this plan was developed in the 23/24 financial year. Draft has been completed to be presented to Council in Feb 2025.	80%	\$0

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Community Buildings co-location & needs assessment	The Community Facilities Plan will provide an understanding of the utilisation, current demand, future use and gaps in the provision of community facilities within the municipality. It will also ensure there is equity and fairness in how Council's community facilities are used and by whom. The strategy will also inform Councils Property Policy and how Community Facilities are planned for and considered, into the future.	\$0	\$0
Progress	Comment	Project Progress	YTD Actual
Quarter 1	The Community Facilities Plan has been completed. Final invoice to be paid.	100%	\$8,180

New Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Active Recreation and Sporting Strategy	Funding to hire a consultant who will develop a comprehensive plan for promoting active recreation and sports within our municipality. This strategy will enhance the health and wellbeing of the Horsham and surrounding communities by providing suitable infrastructure, open spaces, and opportunities for various recreational and sports activities.	\$83,648	\$83,648
Progress	Comment	Project Progress	YTD Actual
Quarter 1	The Project Brief developed. Currently being reviewed by funder - Sport & Recreation Victoria.	0%	\$0

3. Initiatives



Theme 2
– Liveability

Horsham Rural City Council will actively work to create a healthy and connected community that is a great place to live, work, invest and explore for all ages, abilities and backgrounds.

Continuing Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Visitor Services Review of Information and Product	Provision of visitor information including brochures, displays and set up of new VIC Space at Horsham Town Hall	\$0	\$0
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Works underway for set up of new VIC space including graphic design of slimline OVG.	25%	\$10,329

New Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Events Stage Activation – Music Event	The initiative aims to engage a music promoter to source a large-scale event to be held at the Horsham Events Stage, located at the City Oval. The Events Stage Activation project will provide the community with an opportunity to enjoy live music. There will also be a boost to the local economy resulting from an increase in visitation to our municipality by those attending the event.	\$50,000	\$50,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Horsham RegFest event planned for March 2025 - no budget spent yet	10%	\$0

3. Initiatives



Theme 3 – Sustainability

Horsham Rural City Council will actively lead in sustainable growth and development of the community and the economy.

Continuing Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Aerodrome Flight Hub Master Plan – Stage 2	The master plan will be a key strategic document which underpins all activities and decisions in relation to the development of the aerodrome. It will communicate Council's long term future planning intentions and future development opportunities.	\$15,022	\$15,022
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Final invoice to be paid now Marketing proposal has been completed.	100%	\$0
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Dooen Land Fill Master Plan	Development of long term Master Plan to optimise utilisation of landfill site for waste management.	\$24,793	\$24,793
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Business case relating to alternative management approach to inform preferred outcomes underway	25%	\$0
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Housing Affordability and Diversity Strategy	The Housing Strategy seeks to inform Council's strategic direction to implement Planning Scheme provisions, which support alternative and innovative ways of providing affordable housing options within Horsham and Natimuk as well as providing equitable housing outcomes for the community.	\$89,083	\$89,083
Progress	Comment	Project Progress	YTD Actual
Quarter 1	An Engagement Summary Report for the first round of community consultation has been prepared for distribution after the caretaker period. The Background Report is also being updated and the Draft Strategy is under development.	25%	\$10,045
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Waste Plan Implementation	Review and implement a series of aspects of Council's waste management operations to deliver efficiencies and customer service improvements.	\$25,000	\$25,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Engagement for review of Haven service done, results to be presented to new Council Dec 24. A series of waste management measures are under review, including weighbridge automation.	20%	\$15,473

3. Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Wimmera River Discovery Trail – Dimboola to Horsham - Feasibility Study	Promote recreation activities in our natural environment to increase destination tourism and visitation.	\$110,990	\$110,990

Progress	Comment	Project Progress	YTD Actual
Quarter 1	Advancement of project was contingent on matching funding from State Government which was unsuccessful. Project on hold.	0%	\$0

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Safety Audit of Lighting Deficiencies Across Council Facilities & Open Spaces	Ensure the design of council facilities and open spaces considers access, lighting, entrapment points and passive surveillance so they are family friendly and meet the needs of different genders.	\$0	\$0

Progress	Comment	Project Progress	YTD Actual
Quarter 1	Consultant report completed August 2024. Currently being considered for actions.	80%	\$7,636

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Small Business Assistance Program	The funding program supports business innovation, operational improvements, marketing strategies, accessibility, inclusiveness, and business growth.	\$0	\$0

Progress	Comment	Project Progress	YTD Actual
Quarter 1	This budget has now been incorporated into the operational budget at the direction of EMT. It was originally an initiative but is now ongoing.	25%	\$5,000

New Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Boosting Business – Tourism & the Economy – Natimuk	Implement the strategic objective of boosting business, tourism and economy that forms part of the Natimuk Economic and Social Plan. This initiative aims to enhance business, tourism, and the economy in Natimuk, providing a diverse and collaborative hub of opportunities for all to enjoy. This not only benefits the Natimuk community but also positively impacts the entire municipality.	\$40,000	\$40,000

Progress	Comment	Project Progress	YTD Actual
Quarter 1	One Hour Out marketing campaign to take place in October.	0%	\$2,650

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Business and Tourism Development Incentives Framework	Establish a framework that encourages economic growth and tourism within the region. This project will provide business with valuable resources to help them grow. Council hopes to continue to create a high-quality business and tourism environment that brings more jobs and visitors to the region resulting in benefits to the whole community.	\$20,000	\$20,000

Progress	Comment	Project Progress	YTD Actual
Quarter 1	No budget has been expended to date.	0%	\$0

3. Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Closed (legacy) landfill strategy	Develop management plans for closed landfills using a prioritised approach to ensure the long term environmental safety of Council's closed landfills.	\$20,000	\$20,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Preparation of Plan scheduled for second half of the financial year. Requires internal audit action.	0%	\$0
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Development of Landscape Design Guidelines	Development of Landscape Design Guidelines for use by individual and commercial property developers. The Landscape Design Guidelines will empower individual and commercial property developers in our community. By adhering to Horsham's Planning Scheme, these guidelines will enhance urban spaces, improve liveability, reduce maintenance costs for public areas, and ensure project quality and compliance.	\$20,000	\$20,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Still to commence.	0%	\$0
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Dooen Landfill Contingency Plan	Develop contingency arrangements for continuity of waste service provision in the event of unavailability of Dooen Landfill.	\$10,000	\$10,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Preparation of Plan scheduled to commence in early 2025.	0%	\$0
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Recycling Service – Regulatory Compliance and Customer Compliance Support	Employment of waste education officer to monitor compliance with kerbside collection requirements, and educate customers on required practices.	\$50,000	\$50,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Main action is continuing employment of Education Officer until Nov 24.	75%	\$0
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Significant Tree Register	Develop a register of significant trees in the municipality to enable them to be appropriately protected or managed in the long term.	\$40,000	\$40,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	A Project Management Plan and Community Engagement Plan are currently being developed.	5%	\$0
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Zero Carbon Plan – Projects	Develop a Climate Change Adaptation Plan to guide how Council and the municipality will adapt to the impacts of Climate Change.	\$40,000	\$40,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Climate Change Adaptation Plan to commence in early 2025	0%	\$0

3. Initiatives



Theme 4
– Accessibility

Horsham Rural City Council will meet community needs through connected transport networks and the provision of accessible and welcoming places and spaces.

Continuing Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Investigate Capacity of All Bridges	Review the capacity of Council's bridges to ensure their suitability for approved heavy vehicles.	\$0	\$0
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Detailed investigations complete, awaiting final report from consultant which is near completion.	95%	\$9,600

New Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Community Road Safety Grants Program – Heavy Vehicle Forum	Conduct a road safety event in partnership with relevant agencies and neighbouring Councils to provide road safety information and education to heavy vehicle drivers and operators.	\$10,000	\$10,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Planning in place for event to be held 26-27 November. Communications program commenced. Acquittal of expenses required. Funding for a second event has also been provided.	80%	\$0

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Project Management System	Implement an electronic project management system to enhance Council's management and reporting on capital and other projects	\$40,610	\$40,610
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Co-design process well advanced	80%	\$0

3. Initiatives



Theme 5 – Leadership

Horsham Rural City Council, will build trust and connections with the community through good governance, community consultation, accountability, transparent decision making and financial stability.

Continuing Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Community Leadership Program	To develop and deliver a program for new, emerging and existing community leaders aged 18 years and over, who want to enhance their leadership skills, create new personal and professional networks and learn more about local government.	\$35,000	\$35,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	The CLP was delivered between May and July with eleven participants graduating. Six of these graduates have since nominated as candidates in the 2024 Council Election.	100%	\$10,214
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Grants Guru Community Workshops	Provide support and educate community groups on grant applications to external funding bodies	\$14,000	\$14,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Grants Guru workshops held in February. Smarty Grants grant management software subscription purchased and implementation underway.	80%	\$0

New Initiatives

Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Replacement of Electronic Document Management System	Replacement of the current Records Management System with an improved system that operates as a complete Electronic Document Management System with contemporary functionality.	\$150,000	\$150,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Data scoping has been completed and user requirements determined through key stakeholder interviews. Naming conventions and document management protocols have been developed informed by those interviews. Preparation for the Go Live date is now underway.	35%	\$0
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Strategic & Operations Risk Registers	Strategic and Operational Risk Registers to be made current and a system for maintaining them embedded in the organisation	\$55,000	\$55,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Software purchased with data migration now underway	100%	\$47,805
Initiative	Initiative Description & Purpose	2024-25 Budget	2024-25 Forecast
Update of HRCC Advocacy Priority Resources to support funding applications – Grant Finder software	Design and printing of advocacy priority resources to support applications for funding	\$5,000	\$5,000
Progress	Comment	Project Progress	YTD Actual
Quarter 1	Grant Finder software was implemented in 2023 (to test over a period of 3 years) and is now fully implemented. There is now widespread use of the Grant Finder tool within the community.	100%	\$0

4. Performance Indicators

Shaded denotes mandatory indicator


Theme 1
 – Community

Horsham Rural City Council will develop the municipality as a diverse, inclusive and vibrant community.

Service	Indicator	2023-24 Actual	2024-25 Target	2024-25 Quarter 1	2024-25 Quarter 2	2024-25 Quarter 3	2024-25 Quarter 4
Animal Management	Animal Management prosecutions <i>(Percentage of animal management prosecutions which are successful)</i>	None Undertaken	None Undertaken	None Undertaken			
	Comment:						
	Cost of Animal Management per head of population <i>[Number of days between receipt and first response action for all animal management requests / Number of animal management requests] x 100</i>	\$26.57		\$5.16			
	Comment: This indicator will increase progressively throughout the year as expenses increase						
	Time taken to action animal management requests <i>[Number of days between receipt and first response action for all animal management requests / Number of animal management requests] x 100</i>	1.00		2.29			
	Comment:						
	Animals reclaimed <i>[Number of animals reclaimed/ Number of animals collected] x 100</i>	57.34%		56.47%			
	Comment:						
	Percentage of animals rehomed <i>[Number of unclaimed collected animals rehomed / Number of unclaimed collected animals] x 100</i>	66.67%		64.19%			
	Comment:						

4. Performance Indicators							
Shaded denotes mandatory indicator							
Service	Indicator	2023-24 Actual	2024-25 Target	2024-25 Quarter 1	2024-25 Quarter 2	2024-25 Quarter 3	2024-25 Quarter 4
Food Safety	Critical and major non-compliance outcome notifications. <i>[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100</i>	59.50%	100.00%	59.09%			
	Comment:						
	Time taken to action food complaints- days <i>[Number of days between receipt and first response action for all food complaints / Number of food complaints]</i>	2.20		1.38			
	Comment:						
	Food safety assessments <i>[Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x 100</i>	94.20%		34.67%			
	Comment:						
	Cost of food safety service <i>[Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]</i>	\$518.17		\$106.81			
	Comment: This indicator will increase progressively throughout the year as expenses increase						
	Food safety samples <i>[Number of food samples obtained / Required number of food samples] x 100</i>	130.00%		42.31%			
	Comment:						

4. Performance Indicators

Shaded denotes mandatory indicator



Theme 2 – Liveability

Horsham Rural City Council will actively work to create a healthy and connected community that is a great place to live, work, invest and explore for all ages, abilities and backgrounds.

Service	Indicator	2023-24 Actual	2024-25 Target	2024-25 Quarter 1	2024-25 Quarter 2	2024-25 Quarter 3	2024-25 Quarter 4
Statutory Planning	Planning applications decided within required timeframes <i>[(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100</i>	93.51%	95.00%	90.00%			
	Comment:						
	Time taken to decide planning applications <i>(The median number of days between receipt of a planning application and a decision on the application)</i>	46.00		49.00			
	Comment:						
	Council planning decisions upheld at VCAT <i>[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x 100</i>	0.00%		0.00%			
	Comment:						
Libraries	Cost of statutory planning process per application <i>[Direct cost of the statutory planning service / Number of planning applications received]</i>	\$4,628.39		\$3,925.75			
	Comment:						
	Library membership <i>[Number of registered library members / Population] x100</i>	19.10%	21.00%	19.05%			
	Comment:						
	Recently purchased library collection <i>[Number of library collection items purchased in the last 5 years / Number of library collection items] x 100</i>	37.05%		36.36%			
	Comment:						
	Cost of Library Service per head of population <i>[Direct cost of the library service / Population]</i>	\$29.80		\$6.69			
	Comment: This indicator will increase progressively throughout the year as expenses increase						
Libraries	Library loans per head of population <i>[Number of collection item loans / Population]</i>	3.78		1.35			
	Comment: This indicator will increase progressively throughout the year as the number of loans increase						
	Library visits per head of population <i>[Number of library visits / Population]</i>	2.51%		0.74%			
	Comment: This indicator will increase progressively throughout the year as the number of visits increase						

4. Performance Indicators							
Shaded denotes mandatory indicator							
Service	Indicator	2023-24 Actual	2024-25 Target	2024-25 Quarter 1	2024-25 Quarter 2	2024-25 Quarter 3	2024-25 Quarter 4
Aquatic Facilities	Utilisation of aquatic facilities (Number of visits to aquatic facilities/ Municipal Population)	5.18%	6.00%	1.17%			
	Comment: This indicator will increase progressively throughout the year as the number of visits increase						
	Health inspections of aquatic facilities [Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]	1.00		0.00			
	Comment:						
	Cost of Aquatic facilities per visit [Direct cost of the aquatic facilities less income received / Number of visits to the aquatic facilities]	\$8.28		\$2.77			
	Comment: This indicator will increase progressively throughout the year as expenses increase						
Maternal & Child Health	Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	88.56%	95.00%	56.06%			
	Comment:						
	Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100 Roads	90.91%	95.00%	68.97%			
	Comment:						
	Infant enrolments in the MCH service [Number of infants enrolled in the MCH service / Number of birth notifications received] x 100	100.86%		103.51%			
	Comment:						
	Participation in 4 week Key Age & Stage Visit [Number of 4-week key age and stage visits / Number of birth notifications received]	96.20%		89.47%			
	Comment:						
	Cost of MCH Service per hour of service delivered [Cost of the MCH service / Hours worked by MCH nurses]	\$65.20		\$57.86			
	Comment: This indicator will vary across the year as total MCH expense may increase at different rate to hours worked by the MCH nurses						

4. Performance Indicators

Shaded denotes mandatory indicator



Theme 3 – Sustainability

Horsham Rural City Council will actively lead in sustainable growth and development of the community and the economy.

Service	Indicator	2023-24 Actual	2024-25 Target	2024-25 Quarter 1	2024-25 Quarter 2	2024-25 Quarter 3	2024-25 Quarter 4
Waste Collection	Kerbside collection waste diverted from landfill. <i>[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</i>	48.63%	50.00%	42.20%			
	Comment:						
	Kerbside collection bins missed per 10,000 scheduled bin lifts <i>[Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x 10,000</i>	3.98		4.46			
	Comment:						
	Cost of kerbside garbage collection service - per bin <i>[Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]</i>	\$111.13		\$28.74			
	Comment: This indicator will increase progressively throughout the year as expenses increase						
	Cost of kerbside recyclables bin collection service - per bin <i>[Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]</i>	\$52.34		\$18.34			
	Comment: This indicator will increase progressively throughout the year as expenses increase						

4. Performance Indicators

Shaded denotes mandatory indicator



Theme 4 – Accessibility

Horsham Rural City Council will meet community needs through connected transport networks and the provision of accessible and welcoming places and spaces.

Service	Indicator	2023-24 Actual	2024-25 Target	2024-25 Quarter 1	2024-25 Quarter 2	2024-25 Quarter 3	2024-25 Quarter 4
Roads	Sealed local roads below the intervention level. <i>[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100</i>	98.71%	90.29%	98.71%			
	Comment:						
	Community satisfaction with sealed local roads <i>(Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)</i>	38		Not Available	Not Available	Not Available	
	Comment: <i>This indicator will be assessed in the Community Satisfaction Survey to be undertaken in 2025</i>						
	Sealed local road requests per 100km of sealed road <i>[Number of sealed local road requests / Kilometres of sealed local roads] x 100</i>	10.88%		15.68%			
	Comment:						
	Cost of sealed local road reconstruction per m2 <i>[Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]</i>	\$42.26		\$0.00			
	Comment: <i>Expenditure is seasonal - Not yet construction season</i>						
	Cost of sealed local road resealing per m2 <i>[Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]</i>	\$10.48		\$0.00			
	Comment: <i>Expenditure is seasonal - Not yet construction season</i>						

4. Performance Indicators

Shaded denotes mandatory indicator



Theme 5 – Leadership

Horsham Rural City Council, will build trust and connections with the community through good governance, community consultation, accountability, transparent decision making and financial stability.

Service	Indicator	2023-24 Actual	2024-25 Target	2024-25 Quarter 1	2024-25 Quarter 2	2024-25 Quarter 3	2024-25 Quarter 4
Governance	Satisfaction with community consultation and engagement. (Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement)	43%	47%	Not Available	Not Available	Not Available	
	Comment: This indicator will be assessed in the Community Satisfaction Survey to be undertaken in 2025						
	Council resolutions made at meetings closed to the public [Number of Council resolutions made at meetings of Council, or at meetings of delegated committee consisting only of Councillors, closed to the public / Number of Council resolutions made at meetings of Council or at meetings of a delegated committee consisting only of Councillors] x 100	23.45%		36.67%			
	Comment: The increase in the number of reports considered in meetings closed for the quarter was the result of an increase in the number of reports containing personal or commercial in confidence information considered by Council during that period.						
	Councillor attendance at Council Meetings [The sum of the number of councillors who attended each council meeting / (Number of council meetings) × (Number of councillors elected at the last Council general election)] x 100	89.01%		80.00%			
	Comment: Council experienced the loss of Cr Redden in August 2024 with a resultant effect on attendance.						
	Cost of elected representative [Direct cost of the governance service / Number of councillors elected at the last council general election]	\$50,138.99		\$14,609.86			
	Comment: The Victorian Independent Remuneration Tribunal increased the values of base allowances from 1 July 2024 This indicator will increase progressively throughout the year as expenses increase						
	Community Satisfaction with Council decisions (Community satisfaction rating out of 100 with the performance of council in making decisions in the best interests of the community)	40		Not Available	Not Available	Not Available	
	Comment: This indicator will be assessed in the Community Satisfaction Survey to be undertaken in 2025						

4. Performance Indicators

Shaded denotes mandatory indicator



Financial Indicators

Indicator	Measure	2023-24 Actual	2024-25 Budget	2024-25 Quarter 1	2024-25 Quarter 2	2024-25 Quarter 3	2024-25 Quarter 4
Liquidity							
Working Capital (sufficient working capital is available to pay bills as and when they fall due)	Current assets compared to current liabilities [Current assets / Current liabilities] x100	238%	150%	364%			
	Comment: Rate receivables are at their peak for the year. As rates are received the ratio will deteriorate.						
Obligations							
Asset renewal (assets are renewed as planned)	Asset renewal compared to depreciation [Asset renewal and asset upgrade expense / Asset depreciation] x100	93%	101%	Not Available			
	Comment: This ratio will be calculated at the end of the financial year						
Stability							
Rates concentration (revenue is generated from a range of sources)	Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	63%	58%	Not Available			
	Comment: This ratio will be calculated at the end of the financial year						
Efficiency							
Expenditure level (resources are used efficiently in the delivery of services)	Expenses per property assessment [Total expenses / Number of property assessments]	\$5,322	\$4,908	\$916			
	Comment: This indicator will increase progressively throughout the year as expenses increase						

5. Financial Performance by Council Plan Theme



Theme 1 – Community

Horsham Rural City Council will develop the municipality as a diverse, inclusive and vibrant community.

Service Area	Description of Service Provided		2024-25 Budget \$'000	2024-25 Forecast \$'000	2024-25 YTD \$'000
Animal Management	This service provides animal management through implementation of appropriate rules and regulations in relation to keeping of cats, dogs and other animals and livestock within the municipality to minimise disturbance to residents and the community, and ensure public safety. It also includes the operation of Council's dog and cat rehousing program.	Rev	515	515	165
		Exp	(502)	(502)	(155)
		Net	13	13	10
Community Safety	This service deals with matters concerning Local Laws including permits and licences, enforcement and fines and fire hazard enforcement.	Rev	139	139	120
		Exp	(542)	(542)	(228)
		Net	(403)	(403)	(108)
Emergency Management	To prepare for and mitigate if possible the impacts of an emergency on HRCC and the community through good planning and interoperability with all agencies, includes the Wimmera Emergency Management Resource Sharing Partnership.	Rev	270	270	253
		Exp	(280)	(280)	(135)
		Net	(10)	(10)	118
Environmental Health	This service provides health administration, health vending machines and other preventative measures including needle exchange, Tobacco Act reforms and mosquito monitoring. A variety of legislative based services and functions around environmental health issues are also provided.	Rev	151	151	124
		Exp	(337)	(337)	(103)
		Net	(186)	(186)	21
Social Infrastructure Support	This service provides Recreational and Openspace planning plus the maintenance, insurance and other ongoing costs for the municipality's recreation groups and community facilities. Also includes the community inclusion and the oversight of the Horsham Centre Cinema contract.	Rev	64	64	50
		Exp	(1,072)	(1,072)	(221)
		Net	(1,008)	(1,008)	(171)
Net Cost to Council for Theme 1 – Community			(1,594)	(1,594)	(130)

5. Financial Performance by Council Plan Theme



Theme 2 – Liveability

Horsham Rural City Council will actively work to create a healthy and connected community that is a great place to live, work, invest and explore for all ages, abilities and backgrounds.

Service Area	Description of Service Provided		2024-25 Budget \$'000	2024-25 Forecast \$'000	2024-25 YTD \$'000
Aquatic Recreation	Management of the strategic use of the Aquatic Centre, including major refurbishment and upgrades.	Rev	0	0	0
		Exp	(915)	(915)	(180)
		Net	(915)	(915)	(180)
Library	Provides resources and programs aimed at meeting the information, creation, educational and cultural needs of the diverse community of Horsham in an equitable, effective, efficient, responsive and forward looking manner in accordance with the values and objectives of the Library Plan.	Rev	543	543	404
		Exp	(1,126)	(1,126)	(475)
		Net	(583)	(583)	(71)
Management & Administration	This service provides local and regional facilitation and leadership for planning, developing and delivering community services to meet the needs of the community.	Rev	0	0	0
		Exp	(538)	(538)	(188)
		Net	(538)	(538)	(188)
Parks & Gardens	Provision of managed areas for sport, recreation and amenity – includes sports grounds, parks, gardens, the Botanic Gardens and playgrounds throughout the municipality.	Rev	20	20	6
		Exp	(3,763)	(3,763)	(1,188)
		Net	(3,743)	(3,743)	(1,182)
Performing Arts Centre & Visitor Services	This service encompasses the running of the Horsham Performing Arts Centre operations, including Performing Arts, the Regional Art Gallery and support to visitors accessing the Visitor Services.	Rev	1,429	1,429	834
		Exp	(3,280)	(3,280)	(1,264)
		Net	(1,851)	(1,851)	(430)
Sports & Recreation	Provision and maintenance of outdoor and indoor sports and recreation facilities throughout the municipality, and works with community groups and user groups to increase participation.	Rev	113	113	28
		Exp	(1,360)	(1,360)	(276)
		Net	(1,247)	(1,247)	(248)
Streetscape & Public Conveniences	This service provides street tree maintenance, tree planting and removal, along with city centre maintenance on lighting, signage and street furniture, and street cleaning. Climate change initiatives such as environmental footprint reduction program fall within this service. This service also provides operations and maintenance of the public conveniences in Horsham, Natimuk and several rural facilities.	Rev	0	0	0
		Exp	(1,456)	(1,456)	(552)
		Net	(1,456)	(1,456)	(552)
Youth & Early Years	This service provides support to families with parenting, health and development, promotion of health, wellbeing and safety, social supports, youth facility "The Station", referrals and linking with local communities.	Rev	988	988	337
		Exp	(2,104)	(2,104)	(566)
		Net	(1,116)	(1,116)	(229)
Net Cost to Council for Theme 2 - Liveability			(11,449)	(11,449)	(3,080)

5. Financial Performance by Council Plan Theme



Theme 3 – Sustainability

Horsham Rural City Council will actively lead in sustainable growth and development of the community and the economy.

Service Area	Description of Service Provided		2024-25 Budget \$'000	2024-25 Forecast \$'000	2024-25 YTD \$'000
Business Development & Tourism	This service provides covers tourism marketing and development as well as promotion for major events and festivals.	Rev	1	1	4
		Exp	(654)	(654)	(244)
		Net	(653)	(653)	(240)
Commercial Operations	This service includes the contracted facilities such as the Caravan Park and the Wimmera Intermodal Freight Terminal. Also included is the Horsham Regional Livestock Exchange, which provides weekly sheep sales at the Burnt Creek Drive facility servicing primary industry across the Wimmera. Horsham Regional Livestock Exchange is the fourth largest sheep selling centre in Victoria. This service also includes the operations of the Horsham Aerodrome which provides a regional airport for commercial and private aircraft.	Rev	953	953	395
		Exp	(1,195)	(1,195)	(262)
		Net	(242)	(242)	133
Economic Development	This service provides support to the Wimmera Development Association, maintenance and administration for the Wimmera Business Centre and general economic development and promotion for the municipality. Land sales and acquisitions, tree plantation and land management costs for the Burnt Creek and Enterprise Industrial estates and Wimmera Agricultural Logistics (WAL) Hub, are also provided under this service.	Rev	408	408	141
		Exp	(1,493)	(1,493)	(530)
		Net	(1,086)	(1,086)	(389)
Natural Resource Management	This service provides a mix of environmental services covering fire hazards, fire disaster clean up, grass removal, fire plugs, their replacement and markers, footpath cleaning in the CBD and weir operations.	Rev	90	90	41
		Exp	(134)	(134)	(61)
		Net	(44)	(44)	(20)
Statutory Planning & Regulations	This service provides statutory planning services such as planning permits, notice of applications, information certificates, scheme appeals, subdivision costs, administration of building control services including building approval, inspection fees, easement approval and State Government levies.	Rev	378	378	141
		Exp	(938)	(938)	(377)
		Net	(561)	(561)	(237)
Strategic Planning Services	The function of strategic planning, aims to strategically plan the municipality's land use needs for the future.	Rev	0	0	0
		Exp	(608)	(608)	(258)
		Net	(608)	(608)	(258)
Sustainability	This service manages a range of sustainability related projects from Council's Sustainability Strategy. A reserve has been established to facilitate future energy and water deficiency projects.	Rev	90	90	85
		Exp	(422)	(422)	(89)
		Net	(332)	(332)	(4)
Waste Management Services	This service manages a range of sustainability related projects from Council's Sustainability Strategy. A reserve has been established to facilitate future energy and water deficiency projects.	Rev	4,912	4,912	2,780
		Exp	(10,804)	(10,804)	(2,078)
		Net	(5,892)	(5,892)	702
Net Cost to Council for Theme 3 - Sustainability			(9,417)	(9,417)	(312)

5. Financial Performance by Council Plan Theme



Theme 4 – Accessibility

Horsham Rural City Council will meet community needs through connected transport networks and the provision of accessible and welcoming places and spaces.

Service Area	Description of Service Provided		2024-25 Budget \$'000	2024-25 Forecast \$'000	2024-25 YTD \$'000
Engineering Services	Has overall responsibility for delivery of Council's capital works delivery and annual programming, traffic planning, waste planning, road, street and drain design and monitoring of standards adherence (quality assurance) for the infrastructure.	Rev	70	70	35
		Exp	(592)	(592)	(398)
		Net	(522)	(522)	(364)
Infrastructure - Rural	This service is responsible for maintaining and constructing roads, bridges and related assets in all non-urban areas of Horsham and Natimuk. This includes the Rural Roads Victoria maintenance contract (which excludes major highways).	Rev	924	924	193
		Exp	(2,736)	(2,736)	(1,197)
		Net	(1,812)	(1,812)	(1,003)
Infrastructure - Urban	This service provides maintenance and construction of roads, streets, bridges and related assets to the required standards within Horsham and Natimuk. This also includes maintenance of bicycle tracks, drainage, footpaths and off-street car parks.	Rev	3	3	12
		Exp	(12,574)	(12,574)	(766)
		Net	(12,571)	(12,571)	(754)
Management & Administration	This service provides administration and support services for the Infrastructure Services department.	Rev	(9)	(9)	0
		Exp	(552)	(552)	(187)
		Net	(561)	(561)	(187)
Facilities and Operations Management	This service includes management and administration of the Operations Department to facilitate the delivery of core functions and capital programs.	Rev	23	23	6
		Exp	(749)	(749)	521
		Net	(727)	(727)	527
Parking & Traffic Management	This service provides management of parking infringements, maintenance on parking meters, car parking fees, fines and associated costs.	Rev	308	308	54
		Exp	(326)	(326)	(61)
		Net	(17)	(17)	(7)
Strategic Asset Management	Responsible for the strategic management of Council's Infrastructure, including the long term planning of asset renewal and capital works.	Rev	0	0	0
		Exp	(602)	(602)	(201)
		Net	(602)	(602)	(201)
Net Cost to Council for Theme 4 - Accessibility			(16,811)	(16,811)	(1,988)

5. Financial Performance by Council Plan Theme



Theme 5 – Leadership

Horsham Rural City Council, will build trust and connections with the community through good governance, community consultation, accountability, transparent decision making and financial stability.

Service Area	Description of Service Provided		2024-25 Budget \$'000	2024-25 Forecast \$'000	2024-25 YTD \$'000
Financial Services	Provides financial services internally to all staff, department managers, project leaders, Council, plus delivers external services in the form of information to government and the community.	Rev	101	101	133
		Exp	(1,119)	(1,119)	(1,293)
		Net	(1,018)	(1,018)	(1,160)
Community Relations & Advocacy	Responsible for three key areas: Advocacy and grant seeking, media and communications and community engagement.	Rev	0	0	0
		Exp	(684)	(684)	(260)
		Net	(684)	(684)	(260)
Governance & Leadership	This service manages and facilitates Council's governance services, the implementation of Council decisions and policies, and compliance with legislative requirements. This also includes the Customer Service, the management of Council's property portfolio (including Leases/Licenses & land sales/purchases), Records Management, the office of the Mayor and Councillors, and the office of the Chief Executive.	Rev	884	884	0
		Exp	(4,110)	(4,110)	(1,480)
		Net	(3,226)	(3,226)	(1,480)
Information Technology	Provides IT hardware and software systems, IT support services to staff, customer services at Horsham and Natimuk and the Council's Records Management service. The goal of this service	Rev	44	44	77
		Exp	(1,735)	(1,735)	(988)
		Net	(1,691)	(1,691)	(911)
Management & Administration	This service provides management across the areas of finance, IT, rates and organisation development	Rev	9	9	24
		Exp	(1,934)	(1,934)	(851)
		Net	(1,925)	(1,925)	(827)
People & Safety	This service is responsible for human resources, payroll, OHS, risk management, industrial relations and organisational performance functions.	Rev	0	0	0
		Exp	(1,096)	(1,096)	(610)
		Net	(1,096)	(1,096)	(610)
Revenue Services	Rate collection services encompasses collection of Council rateable income which ensures consistency in debt management, general rate, municipal and garbage charges. Property services encompasses, collection of property valuations, maintaining a strategically focused property management system.	Rev	81	81	13
		Exp	(582)	(582)	(288)
		Net	(501)	(501)	(275)
Net Cost to Council for Theme 5 Leadership			(10,141)	(10,141)	(5,523)

6. Reconciliation of Financial Performance by Council Plan Theme to Comprehensive Income Statement

2024-25 Budget				2024-25 Forecast				2024-25 Actual			
	Revenue \$'000	Expenditure \$'000	Net Cost \$'000		Revenue \$'000	Expenditure \$'000	Net Cost \$'000		Revenue \$'000	Expenditure \$'000	Net Cost \$'000
Theme 1 – Community	1,138	2,732	1,594	Theme 1 – Community	1,138	2,732	1,594	Theme 1 – Community	488	480	(9)
Theme 2 – Liveability	3,092	14,541	11,449	Theme 2 – Liveability	3,092	14,541	11,449	Theme 2 – Liveability	879	2,724	1,845
Theme 3 – Sustainability	6,832	16,248	9,417	Theme 3 – Sustainability	6,832	16,248	9,417	Theme 3 – Sustainability	2,754	2,539	(215)
Theme 4 – Accessibility	1,319	18,130	16,811	Theme 4 – Accessibility	1,319	18,130	16,811	Theme 4 – Accessibility	180	1,509	1,329
Theme 5 – Leadership	1,118	11,259	10,141	Theme 5 – Leadership	1,118	11,259	10,141	Theme 5 – Leadership	160	4,479	4,319
Total Cost of Services & Initiatives	13,500	62,911	49,412	Total Cost of Services & Initiatives	13,500	62,911	49,412	Total Cost of Services & Initiatives	4,461	11,731	7,270
Non-attributable Expenses:				Non-attributable Expenses:				Non-attributable Expenses:			
- Borrowing Costs			171	- Borrowing Costs			171	- Borrowing Costs			0
- Loss on Disposal of Assets			0	- Loss on Disposal of Assets			0	- Loss on Disposal of Assets			0
- Capital Program Items Expensed			0	- Capital Program Items Expensed			0	- Capital Program Items Expensed			0
- Share of Associates Loss			0	- Share of Associates Loss			0	- Share of Associates Loss			0
- Other Non attributable expenses			0	- Other Non attributable expenses			0	- Other Non attributable expenses			0
			171				171				0
Total Cost before funding sources			49,582	Total Cost before funding sources			49,582	Total Cost before funding sources			7,270
Funding Sources:				Funding Sources:				Funding Sources:			
- Rates & Charges Revenue			28,730	- Rates & Charges Revenue			28,730	- Rates & Charges Revenue			28,565
- Waste Charge Revenue			4,958	- Waste Charge Revenue			4,958	- Waste Charge Revenue			4,961
- Financial Assistance Grants			8,045	- Financial Assistance Grants			8,045	- Financial Assistance Grants			7,147
- Interest Revenue			900	- Interest Revenue			900	- Interest Revenue			(57)
- Capital Project Revenue			8,420	- Capital Project Revenue			8,420	- Capital Project Revenue			4
- Investment Property Fair Value Adjustments			0	- Investment Property Fair Value Adjustments			0	- Investment Property Fair Value Adjustments			0
- Gain on Disposal of Assets			394	- Gain on Disposal of Assets			394	- Gain on Disposal of Assets			467
			51,447				51,447				41,087
Operating Surplus/(Deficit) for the Year <i>(as per Comprehensive Income Statement)</i>			1,864	Operating Surplus/(Deficit) for the Year <i>(as per Comprehensive Income Statement)</i>			1,864	Operating Surplus/(Deficit) for the Year <i>(as per Comprehensive Income Statement)</i>			33,817

7. Comprehensive Income Statement

	2024/25 Budget	2024-25 Forecast	2024-25 Actual YTD Quarter 1	2024-25 Actual YTD Quarter 2	2024-25 Actual Ytd Quarter 3	2024-25 Actual YTD Quarter 4	Note
Income							
Rates & Charges	33,688	33,688	33,526				1
Statutory Fees & Charges	1,036	1,036	215				2
User Fees	6,086	6,086	1,380				3
Grants - Operating	10,966	10,966	8,040				4
Grants - Capital	7,889	7,889	0				5
Contributions - Monetary	586	611	94				6
Contributions - Non Monetary	25	0	0				7
Net Gain on Disposal of Property & Assets	394	394	467				8
Fair Value Adjustments Investment Property	0	0	0				9
Other Income	4,277	4,277	1,826				10
Total Income	64,946	64,946	45,549				
Expenses							
Employee Costs	(23,778)	(23,778)	(6,731)				11
Materials and Services	(22,592)	(22,592)	(4,902)				12
Depreciation	(15,719)	(15,719)	0				13
Amortisation - Intangible Assets	(330)	(330)	0				14
Amortisation - Right of Use Assets	(55)	(55)	0				15
Bad & Doubtful Debts	(41)	(41)	0				16
Borrowing Costs	(171)	(171)	0				17
Finance Costs - Leases	0	0	0				18
Share of Associates	0	0	0				19
Other Expenses	(396)	(396)	(99)				20
Total Expenses	(63,082)	(63,082)	(11,731)				
Surplus/(Deficit) for the Year	1,864	1,864	33,817	0	0	0	
Other comprehensive income							
Items that will not be reclassified to surplus or deficit in future periods							
Net assets revaluation gain/(loss)							
Net impairment of revalued assets increment/(decrement)							
Total other comprehensive income	0	0	0	0	0	0	
Total comprehensive result	1,864	1,864	33,817	0	0	0	

7. Comprehensive Income Statement

Notes to the Comprehensive Income Statement

- 1 Rates and Charges have been raised for the full year in accordance with legislation. Unpaid rates and charges are shown in the balance sheet as debtors outstanding.
- 2 Statutory Fees and Charges are close to budget with 21% collected.
- 3 User Fees and Charges are close to budget with 23% collected.
- 4 Operating Grants are substantially higher for the first quarter (73% of Budget), predominantly due to the Financial Assistance Grants paying 85% of the annual allocation in July.
- 5 Capital grants are closely associated with the progress of related expenses, most often contingent on specific milestones, therefore the revenue is generally received later in the financial year.

- 6 Monetary contributions are closely associated with the progress of specific expenses, therefore the revenue is generally received later in the financial year.
- 7 Non-monetary contributions are calculated at the end of the financial year and therefore appear in quarter 4.
- 8 Net gain on Disposal is the net of all asset sales and disposals. The net can fluctuate from a loss to a gain dependant on the sales undertaken and the sum of the transactions. At the end of Quarter 1, a net gain has been realised in excess of the budget allocation.
- 9 Investment properties are valued at the end of each financial year. Any gain on the revaluation at year end will appear in Quarter 4.
- 10 Other income is above where Council would anticipate it to be and is predominantly due to receiving the insurance reimbursement (\$1,526k) for the 2020 Landfill fire incident.
- 11 Employees costs are slightly above 25% for Quarter 1 (28%) which is due to some employee expenses and oncosts being paid for the full year in advance. These include the Workcare levy of \$467k.

- 12 Materials and Services costs are slightly below 25% for Quarter 1 (22%) which is partly due to annual expenses not yet paid. These include donations, rates and fire services property levy. There is also an expenditure lag against utilities, consumables and contractors.
- 13 Depreciation had traditionally been calculated and posted annually in June.
- 14 Amortisation of intangible assets posted annually in June.
- 15 Amortisation of right of use assets posted annually in June.
- 16 Bad debts are recognised annually in June.
- 17 Borrowing costs are recognised when they come due - currently December and June.
- 18 No transactions have occurred for Finance costs - leases.
- 19 No transactions have occurred for Share of Associates - these are recognised in June after the Associate provides their annual financial statement.
- 20 Other Expense costs are slightly below 25% for Quarter 1 (21%). Some of these costs are annual costs and not payable until year end.

8. Balance Sheet

	2024/25 Budget	2024-25 Actual YTD Quarter 1	2024-25 Actual YTD Quarter 2	2024-25 Actual Ytd Quarter 3	2024-25 Actual YTD Quarter 4	Note
Assets						
Current Assets						
Cash & Cash Equivalents	27,012	9,611				1
Other Financial Assets	0	18,000				1
Trade & Other Receivables	3,440	36,856				2
Inventories	250	210				
Non Current Assets Classified as Held for Sale	123	79				
Other Assets	0	2,358				3
	30,825	67,113				
Non Current Assets						
Trade & Other Receivables	413	418				
Investments in Associates & Joint Ventures	1,085	1,022				
Property, Infrastructure, Plant & Equipment (PIPE)	653,921	665,494				4
Right of Use Assets	164	219				5
Investment Property	0	2,650				6
Intangible Assets	663	1,020				7
	656,246	670,823				
Total Assets	687,071	737,936				
Liabilities						
Current Liabilities						
Trade and Other Payables	(4,370)	(5,754)				8
Trust Funds & Deposits	(693)	(759)				
Unearned Income/Revenue	(4,517)	(802)				9
Provisions	(6,604)	(6,597)				
Interest Bearing Loans & Borrowings	(4,305)	(4,305)				
Lease Liabilities	(55)	(56)				
Suspense	0	(186)				10
	(20,544)	(18,459)				
Non Current Liabilities						
Provisions	(4,730)	(4,639)				
Lease Liabilities	(236)	(179)				
	(4,966)	(4,818)				
Total Liabilities	(25,510)	(23,277)				
Net Assets	661,561	714,659				

8. Balance Sheet

		2024/25 Budget	2024-25 Actual YTD Quarter 1	2024-25 Actual YTD Quarter 2	2024-25 Actual Ytd Quarter 3	2024-25 Actual YTD Quarter 4	Note
Equity	Accumulated Surplus	(257,310)	(275,792)				11
	Asset Revaluation Reserve	(389,451)	(419,937)				12
	Discretionary Reserve	(14,800)	(18,929)				13
Net Equity		(661,561)	(714,659)				

Notes to the Balance Sheet

- 1 Council cash and financial assets at the end of the quarter are \$27.6m. Whilst this is close to the anticipated year end figure, there will be significant movements over the operations of the year.
- 2 Rate Receivables are high at the end of Quarter 1 (\$33m) with only the 1st instalment being due and payable in the period. This balance will progressively decline as debtors pay their outstanding amounts.
- 3 Accrued income will be adjusted down throughout the year as it matches the expenditure it is linked to.
- 4 Property, Plant and Equipment is substantially higher due to revaluations undertaken late in the 2023/24 financial year. These values were not known at the time of preparing the budget.
- 5 Right of Use assets increase is related to accounting entries for the operation and provision of the landfill.
- 6 Investment Properties were included in general PIPE during budget calculations.
- 7 Intangible assets have increased due to revised landfill calculations coupled with the inclusion of the library assets which are now under the control of Council.
- 8 Trade Payables are higher at the end of the quarter due to Fire Services Property Levy (\$4.7m) which is raised in advance and remitted to the State Revenue Office on a quarterly basis as received from ratepayers
- 9 Unearned Grants have been recategorised to operating income aligning with the specific projects they relate to. This figure will be reassessed at year end as new grant funding is received.
- 10 Suspense accounts are minor accounting adjustments which are cleared to the appropriate line items on a regular basis.
- 11 Accumulated surplus will be recalculated at year end following all accrual accounting entries.
- 12 The Asset Revaluation Reserve is a direct result of the revaluation of assets. This is substantially higher than budgeted due to revaluations which occurred late in the 2023/24 financial year. These values were not known at the time of preparing the budget.
- 13 Discretionary Reserves will be adjusted at year end following the conclusion of financial operations and in accordance with predetermined guidance.

9. Statement of Capital Works

		2024/25 Budget	2024-25 Forecast	2024-25 Actual YTD Quarter 1	2024-25 Actual YTD Quarter 2	2024-25 Actual Ytd Quarter 3	2024-25 Actual YTD Quarter 4	Note
Property	Land	2,165	2,165	46				1
	Buildings	7,878	7,878	380				2
	Building Improvements	0	0	0				
		7,878	7,878	380				
	Total Property	10,043	10,043	426				
Plant & Equipment	Heritage Plant and Equipment	55	0	0				
	Plant, Machinery & Equipment	2,027	2,027	111				3
	Fixtures, Fittings & Furniture	352	352	125				
	Art Collection	0	25	9				
	Public Arts	0	30	3				
	Library Books	111	111	11				
	Total Plant & Equipment	2,545	2,545	260				
Infrastructure	Roads	9,121	9,121	1,011				4
	Other Road Expenditure	0	0	6				
	Off Street Car Parks	0	0	0				
	Kerb and Channel	0	141	25				
	Bridges	1,309	1,309	64				5
	Footpaths & Cycleways	467	567	231				
	Drainage	40	40	0				
	Recreational, Leisure & Community Facilities	199	199	2				6
	Waste Management	527	527	0				7
	Parks, Open Spaces & Streetscapes	840	740	33				8
	Aerodromes	80	80	0				
	Other Infrastructure	1,090	949	73				9
	Total Infrastructure	13,673	13,673	1,445				
Total Capital Works Expenditure		26,261	26,261	2,130				
Funding Sources	Capital Grants	7,889	7,889	0				
	Contributions to Capital	531	506	4				10
	Council Cash	17,841	17,867	2,126				
	Borrowings	0	0	0				
Total Capital Works Funding		26,261	26,261	2,130	0	0	0	

9. Statement of Capital Works

Notes to the Statement of Capital Works

This report does not show commitments, e.g. contracts which have been awarded but which have not yet commenced or only partly undertaken.

Comments below relate to key projects from various line items

- | | |
|----|--|
| 1 | Includes proposed purchases of land not yet finalised |
| 2 | Includes netball pavilion \$2.7m (works commenced), depot acquisition \$1.8m (due December), new depot architect \$490k (in progress), depot new works \$1m, Wesley \$600k (subject to grant) |
| 3 | Some plant items have long delivery times. Major items include garbage truck \$450k (to be received October), patching truck \$340k (due late FY) |
| 4 | <p>Much of this work is seasonal, warmer drier months. Significant contracts awarded or already underway, with increasing expenditure from Q2. Some key contracts / works include:</p> <ul style="list-style-type: none"> - North East Wonwondah (\$1,527k) all under contract and several stages near completion or well advanced - Noradjuha - Tooan East Rd (\$891k) Pending award of contract - Dimboola Minyip Rd (\$993k) works being undertaken in-house, progressing well - Includes routine programs such as seal and gravel renewals |
| 5 | Contract awarded for Riverside Bridge works, works in progress, (\$595k). Gross' bridge retrofit scheduled for second half of calendar year (\$400k) design near ready |
| 6 | Mostly design work for new proposals - in progress |
| 7 | Planning and design well advanced for upgrade of Kenny Road Transfer Station and Capping Cell 2 at Dooen Landfill, works programmed for 2nd half of the financial year |
| 8 | Key projects include City Oval playground (\$249k - tender out shortly) and Lukin Park (\$191k - in tender evaluation phase) |
| 9 | Includes flood-funded Menadue St retaining wall (\$207k recently complete), depot soil decontamination (\$170k - well progressed), Apex Island boardwalk (\$170k - partnership with Wimmera CMA) |
| 10 | Includes revenue from trade-in / sale of replaced vehicles |

10. Statement of Human Resources

		2024/25 Budget	2024-25 Forecast	2024-25 Actual YTD Quarter 1	2024-25 Actual YTD Quarter 2	2024-25 Actual Ytd Quarter 3	2024-25 Actual YTD Quarter 4	Note
Employee Costs - Operating	Communities & Place	6,871	6,871	1,637				1
	Corporate Services	5,564	5,564	2,345				2
	Infrastructure Services	11,343	11,343	2,749				3
Employee Costs as shown in Comprehensive Income Statement		23,778	23,778	6,731				
Employee Costs included in Capital Works		1,071	1,071	218				4
Total Capital Works Expenditure		24,849	24,849	6,949				

Notes to the Statement of Human Resources

- 1 Communities and Place currently tracking at 24% of the Annual Adopted Budget
- 2 Corporate includes Oncost expenses for the entire organisation including Annual Work Cover Premiums which have been paid for the full year. Also includes costs associated with CEO, Councillors and Governance costs. Some of these are higher than anticipated when the budget was prepared.
- 3 Infrastructure Services currently tracking at 24% of the Annual Adopted Budget
- 4 Employee capital expenditure currently tracking at 20% of the Annual Adopted Budget. Salaries in this area are not linear due to the programming of specific works .

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Delegate Report

Application Details

Application is for:	Use and development the land for a childcare centre and business identification signage
Applicant's/Owner's Name:	Monty and Jyoti Pty Ltd
Date Received:	26 March 2024
Application Number:	PLANNING PERMIT APPLICATION PA2400710
Planner:	Joel Hastings
Land/Address:	75-77 River Road Horsham 3400
Zoning:	GENERAL RESIDENTIAL ZONE - SCHEDULE 1 (GRZ1)
Overlays:	DEVELOPMENT PLAN OVERLAY - SCHEDULE 3 (DPO3)
Vic Smart Application	N/a
Under what clause(s) is a permit required?	Clause 32.08-2 - Table of uses (GRZ1) Clause 32.08-10 - Building and Works associated with a Section 2 Use (GRZ1) Clause 52.05 - Signs
Restrictive covenants on the title?	PS449841W – Restrictions: <i>(6) Construct or cause to be constructed any building having any part of the external wall constructed of unpainted metal or unpainted cement sheeting.</i> <i>(9) Construct or cause to be constructed on or within four metres of the frontage of any lot to a street a fence that is more than 1.2 metres above ground level. For any lot that has two street frontages the smaller of the two frontages shall be deemed to be the said frontage.</i> <i>(10) Construct or cause to be constructed a fence with any abrupt change in fence height. Any change in fence height shall be achieved by raking the fence height over a length of three metres of fencing.</i>
Current use and development:	Vacant land
Cultural Heritage	N/a
Planning Scheme Amendment	No – Strategic Project currently underway for Horsham South Structure Plan

Proposal

The application seeks a planning permit for the development and use of the land for a childcare centre, and installation of business identification signage.

The site covers a total area of 1978sqm and will accommodate a single-storey childcare centre with a maximum capacity of 102 children. The development includes an external play area of 720sqm, a building area of 613sqm, and a car parking area of 531sqm, providing 23 parking spaces. The existing crossover will be removed, and a new 6.4m wide double crossover will be constructed to facilitate vehicle access.



The proposal drawings and plans, including a landscape plan:





Subject site & locality

The site is currently vacant and is located at 75-77 River Road, Horsham, in a developing residential precinct know as South bank and is approximately 2km from the commercial centre of Horsham. The site is also located near to an active Industrial and Commercial Precinct focused around Stawell and Plumpton Road.



Permit/Site History

The history of the site includes:

Application No	Description
11-130	34 lot subdivision
PA2300622	29 lot subdivision

Public Notification

The application has been advertised pursuant to Section 52 of the *Planning and Environment Act 1987*, by:

- Sending notices to the owners and occupiers of adjoining land.
- Sign on the land

On 08/04/2024, following the public notification, a total of five (5) submissions were received. Two (2) submissions were withdrawn as part of the mediation process.

Id	Address	Date Received
Objector 1	5 McLean Drive – Horsham 3400	21/04/2024
Objector 2	3 McLean Drive – Horsham 3400	22/04/2024
Objector 3	2/78 River Road – Horsham 3400	24/04/2024

A summary of each submission is detailed below:

Objector 1:

- *Noise: one of the owners works at night shifts with sleep time during the day. The objector raises concerns about excessive noise due to increased traffic and outdoor playing time*
- *Car parking: raises concerns about the considered insufficient parking capacity that will lead to street parking, with an undesired disruption to the quiet neighbourhood*
- *Dog: owner's dog likely to create barking disturbance that would be prejudicial to residents and children at the facility*
- *Property value: as a quiet residential area, the objector believes that the facility will reduce the market value of their property*

Objector 2:

- *Traffic, congestion and car parking: multiple peak periods throughout the day, with the use of street parking as a likely undesired situation. As a consequence, an excessive noise traffic and road safety concerns*
- *Patron volume: questions the efficiency of the 1.8m acoustic fence, as not capable to ensure that noise levels would be adequate for a residential neighbourhood*
- *Odour: presents some mathematical assumptions to support its concerns related to nappies and organic waste*
- *Security lighting: concerns about the use of common security and flooding lighting and its effects for local residents*
- *Visual impact: suggests that a better fitting for a large scale childcare centre would be next to schools or supermarkets, as already existent in the city*

Objector 3:

- *Traffic volume: the increase in traffic due to the new business would have a negative impact on the access to their property*
- *Noise: raises concerns about the noise that will be generated during outdoor playing time and because of the increase of numbers of cars that will be circulating*
- *Operational hours: questions the extended hours for staff and cleaning teams to perform their duties outside an already long operational schedule – 6:30am to 6:30pm*
- *Odour: highlights the likely increase of odour from nappies and organic waste when considering the current rubbish collection schedule*
- *Security lighting: potential disturbances with security lightings and alarms, with an increased risk of illegal access to the business*
- *Commercial applications: the negative impact on potential buyers of the vacant lots near to the childcare centre*

A response was provided by the applicant on 27/05/2024 addressing the content from all the received submissions, as follows:

1. Noise impacts and operating times:

- *The childcare centre will operate during business hours and will not run during the night. As such, noise impacts will be limited to the daytime, similar to other noise generating uses outlined within the EPA guidelines (gardening machinery, building construction etc). Furthermore, outdoor play does not occur continuously throughout the day and only occurs at certain time intervals. As such, the protested external noise impacts will be limited to certain times during daylight hours and will be of minimal overall impact.*
- *Acoustic fencing is provided around the proposal to minimise noise transmission to neighbouring residential land.*
- *A childcare centre is expected to change the amenity of a neighbourhood by way of its operations. Noting this, the zone, MPS, and PPF all contemplate childcare centres within residential areas (applies statewide with minor local municipality changes), indicating that the amenity impacts are something that can be readily accommodated/anticipated within a residential area.*
- *Considering this, and that the proposal incorporates acoustic fencing to minimise sound transmission, it is submitted that the land use compatibility between the proposal and the surrounding residential land is consistent with Clause 13.07-1S (Land use compatibility).*

2. Traffic impacts:

- *The proposal provides a double width carriageway that ensures unobstructed ingress and egress movements for vehicles. River Road is capable of the increased vehicular movements, noting its wide carriageway and presence of other commercial facilities to the south at 91 and 105 River Road, which are zoned Industrial 3 Zone.*
- *The Industrial 3 Zone occupies both sides of River Road to the south of the subject site. The street is therefore not a residential/local road due to its function to serve industrially zoned land, hence its wider carriageway.*
- *This provides scope for the provision of additional traffic associated with a childcare centre, noting this traffic will not be ongoing and will be limited to AM and PM peaks, typical of an education centre.*

3. Car parking impacts:

- *The proposal provides the requisite number of car spaces required by Clause 52.06-5. 23 car spaces are provided for the 102 childcare centre places accommodated on the site. On this basis, impacts to on-street parking are not expected to be detrimental.*

4. Property value:

- *Property value is not a relevant planning consideration. This has been outlined in VCAT decisions on multiple occasions.*
- *Instead, an assessment in respect to land use compatibility, amenity impacts, built form impacts, and traffic impacts (amongst other items) needs to be made to ensure that the proposal is an appropriate fit for the site. As outlined within this response and within the town planning report, it is submitted that a reasonable level of “fit” has been achieved to warrant a supportive decision from the Council in this instance.*

5. Purpose of the zone and location of the proposal:

- *One of the purposes of the General Residential Zone is to allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*
- *The subject site is ideally located for an educational land use noting its location along a wide carriageway within a developing area where new housing is commonplace.*
- *The proposal is compatible with nearby land uses, which includes a church at 91 River Road, and the surrounding residential development, noting that childcare centres are commonplace in residential neighbourhoods across the state.*
- *Furthermore, the proposal is consistent with the Strategic Directions at Clause 02.03, which seek to:*
 - *Locate community facilities in places that are easily accessible to members of the community.*
 - *Facilitate the establishment of early years centres throughout Horsham.*
- *Clause 19.02-2L (Education facilities – Horsham) seeks to facilitate the development of early years centres in Kalkee Road, Horsham North, Horsham West and Horsham South.*
- *On the basis of the above, it is considered that the proposal is consistent with the purpose of the zone, the strategic directions contained within the MPS, and policy within the PPF. For this reason, the proposal is considered to be appropriate for the location.*

6. Services:

- *A planning permit is not required for services normal to a building other than a dwelling. In any case, the services required for the proposal are not anticipated to generate an adverse level of noise and will be consistent with the surrounding residential amenity.*

7. Waste and odour:

- *The waste storage area is located away from the residential interfaces of the site. Furthermore, bins will have closed lids, minimising the transmission of odour.*

8. Visual impact:

- *The proposed single storey building is modest in its scale and mass and provides a contemporary built form outcome that responds to the footprint and massing of surrounding dwellings whilst providing a commercial built form outcome that is identifiable as a childcare centre. The proposal is consistent with the design and character established by the church at 91 River Road, providing continuity along the southern section of River Road.*

9. Security lighting, signage and car parking use after hours:

- *The signage is not illuminated.*
- *The car park is private property and is not located proximate to many other commercial facilities. Considering the extensive amount of on-street carparking, it is not expected that illegal parking would occur on site.*
- *Security lighting is not identified on the plans.*

A mediation meeting with the applicant was scheduled with the objectors that confirmed their submissions. During the meeting, it was agreed the development of a landscape plan and a review of the architectural plan.

The amendment to the application was submitted on 20/08/2024 with the following changes:

- *A landscape plan*
- *Increase from 1.8m to 3m high acoustic fence along the side and rear boundaries and layout changes*
- *Landscape bed buffer adjacent to the northern boundary*
- *Eastern boundary fencing realignment*

A new meeting occurred on 20/09/2024 between Council's Planning team and objectors 1 and 2, where noise and traffic were identified as the main concerns. The Council's Planning team agreed to further investigate the topic, with an internal traffic assessment and a request for an acoustic assessment to the applicant.

An RFI was addressed to the applicant on 25/09/2024 with the following request:

- *A Noise Assessment prepared by a suitably qualified engineer that considers the following:*
 - a) The acoustic privacy of nearby residents in their dwellings and private open spaces.*
 - b) The relevant EPA guidelines for noise from Childcare Facilities.*
 - c) The effectiveness of any proposed noise control or mitigation measures*

On 14/10/2024, the applicant submitted an acoustic report prepared by a third-party consultant. This report was subsequently forwarded to the objectors on 28/10/2024, along with the traffic volume assessment. The key recommendations and conclusions of the acoustic report are as follows:

The Application reviewed by our office is considered to be equivalent to many other approved childcare centres with respect to acoustic outcomes. The proposed use of the Subject Land as a childcare centre is expected to comply with the AAAC guideline with standardised controls (acoustic screening) approved at the majority of childcare centres in Victoria.

Enfield Acoustics is satisfied that a permit can be approved on this basis. It is recommended that the approved permit include the following conditions:

- 1. Noise emissions from the land shall comply with EPA Publication 1826 – Noise Limit and Assessment Protocol for the Control of Noise from Commercial, Industrial and Trade Premises and Entertainment Venues at all times.*

All acoustic fencing shall be constructed as follows:

Ground Floor Boundary Acoustic Fence

- *Using fibre cement sheeting, treated timber, lightweight aerated concrete, transparent acrylic panels, glass and profiled sheet cladding as long the selected material (or combined skins) has a mass of at least 10kg/m²;*
- *The fence shall have no gaps or holes in it, or the likelihood of such occurring through natural causes or deformations, thus allowing noise to pass through;*
- *The fence must be designed and built in an acceptable manner so that noise will not pass underneath it;*
- *Any butt joints shall be sealed with a fire-rated weather proof mastic or an overlapping piece of material meeting the mass requirements of 10kg/m² (minimum 35mm each side of the butt joint); and*
- *Where multiple cladding layers are used (e.g. FC sheeting over timber paling fence), joints in the cladding materials shall not coincide.*

The traffic volume assessment prepared by the Council's Infrastructure team provided the following conclusions:

As an Access Street standard with a capacity of 2500 vmd according to the Infrastructure Design Manual. A recent traffic count undertaken in October indicates a daily volume of 771vmd. With a projected increase in traffic movements for the Childcare facility of approximately 200vmd the total load is well within the streets capacity. However, it is acknowledged that management of road safety including on-site parking, line marking and road safety signage will be required.

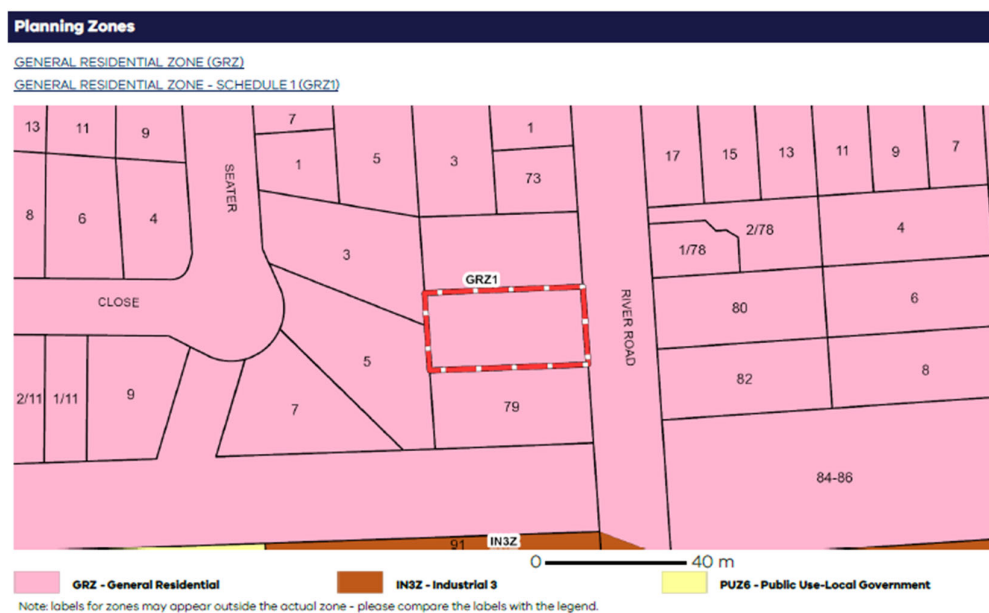
After reviewing the information delivered on 28/10/2024, the objectors maintained their submissions.

Referrals

Referrals/ Notice	Referral Section	Advice/Response/Conditions
Infrastructure	Internal	No objection – with standard conditions
Building	Internal	Building permit required
Business Development	Internal	No response
GWMWater	Section 52 Notices	No objection – with standard conditions

Assessment

The land is located in the General Residential Zone – Schedule 1 (GRZ1) and subject to Development Plan Overlay – Schedule 3 (DPO3).



Planning Overlay
DEVELOPMENT PLAN OVERLAY (DPO)
DEVELOPMENT PLAN OVERLAY - SCHEDULE 3 (DPO3)


<i>Above-verandah sign</i>	<i>None specified</i>
<i>Business identification sign</i>	
<i>Electronic sign</i>	<i>The display area must not exceed 3 sqm.</i>
<i>Floodlit sign</i>	<i>None specified</i>
<i>High-wall sign</i>	<i>Must be a business logo or street number.</i>
<i>Internally illuminated sign</i>	<i>None specified</i>
<i>Pole sign</i>	
<i>Promotion sign</i>	<i>The display area must not exceed 3 sqm.</i>
<i>Reflective sign</i>	<i>None specified</i>
Section 3 – Prohibited	
<i>Any sign not in Sections 1 or 2</i>	

A **business identification** sign is under section 2, which triggers a permit requirement with no conditions.

The Planning Policy Framework

The Horsham Planning Scheme provides a range of objectives and strategies relevant to a childcare facility.

Clause 02.03-9 – Community infrastructure

- *Community and cultural infrastructure is important to support community connections and health, wellbeing and vitality. Several early years centres are proposed in Horsham to respond to children's health, wellbeing and intellectual needs.*
- *A medical services precinct around the Horsham Base Hospital will reinforce its role as the regional health provider. The expected increase in the aged population of the region is likely to result in a demand for more health services.*
- *Council's strategic directions for community infrastructure are to:*
 - *Locate community facilities in places that are easily accessible to members of the community.*
 - *Provide health facilities that meet the needs of the local and regional community.*
 - *Facilitate the establishment of early years centres throughout Horsham.*
 - *Facilitate the development of sporting facilities throughout the municipality.*

Childcare facilities are essential to Horsham's role as a regional centre and the shortage of places to service the community is well documented. The location of these types of facilities is not stipulated and generally they are located within or close to the communities they serve. The proposed childcare is well located in a residential precinct and developing commercial and industrial precinct in Horsham South which has grown to a population over 5000 people.

Clause 13.05-1S – Noise management

Objective

To assist the management of noise effects on sensitive land uses.

Strategies

- *Ensure that development is not prejudiced and community amenity and human health is not adversely impacted by noise emissions.*
- *Minimise the impact on human health from noise exposure to occupants of sensitive land uses (residential use, child care centre, school, education centre, residential aged care centre or hospital) near the transport system and other noise emission sources through suitable building siting and design (including orientation and internal layout), urban design and land use separation techniques as appropriate to the land use functions and character of the area.*

The development has the potential to impact on the amenity and health of adjoining landowners given the noise that can be generated by a childcare centre. This issue was raised by objectors concerned about the proximity and frequency of noise associated with outside play. Accordingly, the applicant undertook an acoustic assessment that modelled the potential impacts and found that it could be mitigated through appropriate acoustic fencing.

Clause 13.07-1S – Land use compatibility**Objective**

To protect community amenity, human health and safety while facilitating appropriate commercial, industrial, infrastructure or other uses with potential adverse off-site impacts.

Strategies

- *Ensure that use or development of land is compatible with adjoining and nearby land uses*
- *Avoid locating incompatible uses in areas that may be impacted by adverse off-site impacts from commercial, industrial and other uses.*
- *Avoid or otherwise minimise adverse off-site impacts from commercial, industrial and other uses through land use separation, siting, building design and operational measures.*
- *Protect commercial, industrial and other employment generating uses from encroachment by use or development that would compromise the ability of those uses to function safely and effectively.*

The proposed use and development of a childcare centre is considered compatible with the adjoining residential land uses. Education and childcare facilities are common in or nearby to residential areas as they generally serve the local community and the operation during normal working hours generally makes compatible. The proposed development is within the General Residential Zone and is nearby Industrial 3 and Commercial 2 which provides an activity zone around Stawell and Plumpton Rd.

Clause 15.01-1S – Urban design**Objective**

To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.

Strategies

- *Require development to respond to its context in terms of character, cultural identity, natural features, surrounding landscape and climate.*

- *Ensure development contributes to community and cultural life by improving the quality of living and working environments, facilitating accessibility and providing for inclusiveness.*
- *Ensure the interface between the private and public realm protects and enhances personal safety.*
- *Ensure development supports public realm amenity and safe access to walking and cycling environments and public transport.*
- *Ensure that the design and location of publicly accessible private spaces, including car parking areas, forecourts and walkways, is of a high standard, creates a safe environment for users and enables easy and efficient use.*
- *Ensure that development provides landscaping that supports the amenity, attractiveness and safety of the public realm.*
- *Ensure that development, including signs, minimises detrimental impacts on amenity, on the natural and built environment and on the safety and efficiency of roads.*
- *Promote good urban design along and abutting transport corridors.*

The proposed use and development is designed to a high quality, is single storey with sympathetic landscaping and is consistent with the amenity of the residential neighbourhood. The development ensures the interface between the public and private realm enhances personal safety and supports safe access to walking, cycling and public transport environments.

Clause 15.01-4S – Healthy neighbourhoods

Objective

To achieve neighbourhoods that foster healthy and active living and community wellbeing.

Strategies

Design neighbourhoods that foster community interaction and make it easy for people of all ages and abilities to live healthy lifestyles and engage in regular physical activity by providing:

- *Connected, safe, pleasant and attractive walking and cycling networks that enable and promote walking and cycling as a part of daily life.*
- *Streets with direct, safe and convenient access to destinations.*
- *Conveniently located public spaces for active recreation and leisure.*
- *Accessibly located public transport stops.*
- *Amenities and protection to support physical activity in all weather conditions.*

The proposed use and development achieves the objective of the clause by fostering healthy and active community wellbeing for people of all ages and abilities located in a residential neighbourhood with established streets and connections to community facilities.

Clause 19.02-2S – Education facilities

Objective

To assist the integration of education and early childhood facilities with local and regional communities.

Strategies

- *Consider demographic trends, existing and future demand requirements and the integration of facilities into communities in planning for the location of education and early childhood facilities.*
- *Locate childcare, kindergarten and primary school facilities to maximise access by public transport and safe walking and cycling routes.*
- *Ensure childcare, kindergarten and primary school and secondary school facilities provide safe vehicular drop-off zones.*
- *Facilitate the establishment and expansion of primary and secondary education facilities to meet the existing and future education needs of communities.*
- *Recognise that primary and secondary education facilities are different to dwellings in their purpose and function and can have different built form (including height, scale and mass).*
- *Locate secondary school and tertiary education facilities in designated education precincts and areas that are highly accessible to public transport.*
- *Locate tertiary education facilities within or adjacent to activity centres.*
- *Ensure streets and accessways adjoining education and early childhood facilities are designed to encourage safe bicycle and pedestrian access.*
- *Consider the existing and future transport network and transport connectivity.*
- *Develop libraries as community-based learning centres.*
- *Co-locate a kindergarten facility with all new Victorian Government primary schools.*

Clause 19.02-2L – Education facilities – Horsham

Strategies

- *Facilitate the development of early years centres in Kalkee Road, Horsham North, Horsham West and Horsham South.*
- *Facilitate the co-location of complementary community services within early years centres.*

The proposed use and development of a childcare centre has considered the demographic trends and demand for early childhood facilities in Horsham. The proposed location maximises access by public transport and provides safe walking and cycling routes, with off street car parking. The proposed use and development is aligned with the clause.

Zone Assessment

Clause 32.08 General Residential Zone

Purpose

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Signs

Signs requirements are at Clause 52.05. This zone is in Category 3.

Decision Guidelines

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

Decision Guideline	Response
General	
<i>The Municipal Planning Strategy and the Planning Policy Framework.</i>	The relevant state and local policy have been identified and analysed above and the proposal is in accordance with the objectives and strategies.
<i>The purpose of this zone.</i>	<p>The proposed childcare centre is in accordance with the purpose of the zone, in a considered adequate location.</p> <ul style="list-style-type: none"> - <i>To allow educational, [...] and a limited range of other non-residential uses to serve local community needs in appropriate locations.</i>
<i>The objectives set out in a schedule to this zone.</i>	None specified.
<i>Any other decision guidelines specified in a schedule to this zone.</i>	
<i>The impact of overshadowing on existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Mixed Use Zone, Neighbourhood Residential Zone, Residential Growth Zone or Township Zone.</i>	Single storey development with no overshadowing.
Non-residential use and development	
<i>Whether the use or development is compatible with residential use.</i>	The proposal is compatible with the residential area and educational and community facilities are common in the residential zone.
<i>Whether the use generally serves local community needs.</i>	A childcare centre it has been determined as one of the community needs in Horsham, more specifically in a region that is under development. The government funded Wimmera Southern Mallee by Five Early Years Initiative there are currently 215 children on waitlists for long daycare within the municipality.
<i>The scale and intensity of the use and development.</i>	The proposal is typical of childcare centres across Victoria and the development is single storey with floor area of 613sqm, and is not considered an overdevelopment.

<i>The design, height, setback and appearance of the proposed buildings and works.</i>	The building design is of high quality and a sympathetic architectural style to the residential setting.
<i>The proposed landscaping.</i>	A well-developed landscape plan has been provided that is responsive to the streetscape and integrated with the overall design including acoustic fencing.
<i>The provision of car and bicycle parking and associated accessways.</i>	The provision of car parking is in accordance with the requirements of Clause 52.06 and provides good access to River Rd.
<i>Any proposed loading and refuse collection facilities.</i>	A covered waste collection area has been set aside within the car parking area.
<i>The safety, efficiency and amenity effects of traffic to be generated by the proposal.</i>	Council's Infrastructure team provided a traffic assessment which demonstrated sufficient capacity of River Rd to manage the additional traffic volume. It is noted, road safety measures regarding line marking, signage will also be required.

Overlay Assessment

Clause 43.04 Development Plan Overlay – Schedule 3

Purpose

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To identify areas which require the form and conditions of future use and development to be shown on a development plan before a permit can be granted to use or develop the land.*
- *To exempt an application from notice and review if a development plan has been prepared to the satisfaction of the responsible authority.*

An approved Development Plan has been issued for the residential subdivision and the consolidation of lots does not require an additional Development Plan.

Particular & General Provisions

An assessment is also required under Clause 52.05 – Signs and Clause 52.06 – Car parking.

Clause 52.05 – Signs

Purpose

- *To regulate the development of land for signs and associated structures.*
- *To ensure signs are compatible with the amenity and visual appearance of an area, including the existing or desired future character.*
- *To ensure signs do not contribute to excessive visual clutter or visual disorder.*
- *To ensure that signs do not cause loss of amenity or adversely affect the natural or built environment or the safety, appearance or efficiency of a road.*

The signage proposed is considered business identification signage and is limited to building signage. In addition, is well integrated into the building design and is compatible with visual appearance of the residential area.

Clause 52.06 – Car parking

Purpose

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Car parking requirement

Use	Rate Column A	Rate Column B	Car Parking Measure Column C
<i>Child care centre</i>	<i>0.22</i>	<i>0.22</i>	<i>To each child</i>

Design standards for car parking

Design standard	Compliance
<i>1 – Accessways</i>	Complies – the proposal meets the requirements with a 6.4m wide accessway.
<i>2 – Car parking spaces</i>	Complies – the minimum dimensions for 90-degree angle car space with accessway width of 6.4m for width (2.6m) and length (4.9m) are met.
<i>3 – Gradients</i>	Complies – accessway grades are in accordance with requirements.
<i>4 – Mechanical parking</i>	Not applicable.
<i>5 – Urban design</i>	Complies – the accessway does not dominate public space.
<i>6 – Safety</i>	Complies – the proposal meets the required safety measures for pedestrian routes, visibility and access to the car parking.
<i>7 – Landscaping</i>	Complies – the proposal is in accordance with landscaping directives.

A planning permit is not required under the Clause 52.06 as all the requirements have been met and the provision of 23 spaces satisfies the requirement of the clause.

It is noted that the car parking is well laid out with access to River Rd which is considered an Access road with capacity of up to 2500vpd. A traffic count was undertaken by Council that demonstrated a current volume of 771vpd and the additional 220vpd generated by the childcare facility will not impact on road safety.

The car parking is well designed and provides good access which will allow parents drop off and pick up children in an efficient and safe manner and does not present a road safety issue.

Clause 65.01 – Approval of an application or plan

Before deciding on an application or approval of a plan, the responsible authority must also consider, as appropriate:

Decision Guideline	Response
<i>The matters set out in section 60 of the Act.</i>	All the applicable provisions are included and assessed, including the appropriate decision guidelines, all the required referrals and notices have been undertaken.
<i>Any significant effects the environment, including the contamination of land, may have on the use or development.</i>	The land is zoned general residential and there is no know contamination of the land.
<i>The Municipal Planning Strategy and the Planning Policy Framework.</i>	The relevant state and local policy have been identified and analysed above and the proposal is generally consistent with the objectives and strategies.
<i>The purpose of the zone, overlay or other provision.</i>	The objectives of the zone and overlays are achieved by the proposal and the requirements are also met.
<i>Any matter required to be considered in the zone, overlay or other provision.</i>	All the matters related to the proposed development and use of a childcare centre are detailed and addressed in the report and considered adequate.
<i>The orderly planning of the area.</i>	The proposal complies with the objectives, standards and requirements that provide for the orderly planning development of Horsham.
<i>The effect on the environment, human health and amenity of the area.</i>	There is potential for the childcare centre to affect the amenity of the residential area. The change in traffic and noise are potential risk, however the provision of adequate car parking and acoustic fencing and hours of operation mean the change is minor and impact on amenity is considered acceptable.

<i>The proximity of the land to any public land.</i>	A public reserve is located to south of the site for buffer and drainage purposes and no negative impact is anticipated.
<i>Factors likely to cause or contribute to land degradation, salinity or reduce water quality.</i>	No impact is expected.
<i>Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.</i>	Council's Infrastructure team have provided conditions for the connection to existing stormwater system.
<i>The extent and character of native vegetation and the likelihood of its destruction.</i>	No removal or impact on native vegetation is proposed.
<i>Whether native vegetation is to be or can be protected, planted or allowed to regenerate.</i>	
<i>The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.</i>	The site is not located in flood area and or have proximity to a high-risk bushfire area.
<i>The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.</i>	Council's Infrastructure team assessed the traffic volume and road safety impacts, and determined that the increase generated by the proposed development is under the capacity of River Rd.
<i>The impact the use or development will have on the current and future development and operation of the transport system.</i>	

Key Issues

The application has been assessed against the relevant objectives, strategies and decision guidelines of the Horsham Planning Scheme and raised the following key issues:

Noise Levels

The application raised concerns regarding the level of noise that a childcare centre would generate in a residential area and potentially disturb the adjacent residents. This was addressed by the improvement of landscape features, the provision of a 3m high acoustic fence and hours of operation limited to 6am to 6.30pm on weekdays. Furthermore, an acoustic report was developed by an acoustic specialist that concluded that a 2.1m acoustic fence (timber) would be sufficient to keep noise levels to 48dbm and less than 10dbm of the current background noise levels.

Traffic Volume

The increase of traffic volume in the area was assessed by Council's Infrastructure team and it has been concluded that the additional 200vpd of the proposed development is well within the capacity of an Access Street standard of River Rd. It is noted that road safety measures including linear parking parallel car spaces and road safety signage is required in River Rd.

Car Parking

The application meets the full requirements of Clause 52.06 – Car parking, with the provision of 23 spaces that allows parents to drop off and pick up children on site. The use of street parking has been raised as a likely outcome concern for the residents, however, operational measures requiring the use of on-site parking for childcare centres together with conditions for the requirement of a Car Parking Management Plan will ensure a safe and efficient operation.

Objections

As part of the assessment, Section 60 of the Planning and Environment Act requires consideration of all objections and submissions. A total of three (3) submissions considered and a number of mediation meetings were held in order to resolve the matter. The key issues regarding Traffic and Noise have been assessed above and together with planning conditions adequately meet the requirements of the Horsham Planning Scheme. The objections are still current and Notice of Decision can be issued allowing the normal appeal rights to VCAT.

Conclusion

The proposal has been assessed against the relevant objectives, strategies and decision guidelines of the Horsham Planning Scheme and those relevant provisions that apply to the land and proposed uses and development. The use and development of a childcare centre and a business identification sign meets the requirements and decision guidelines of Clause 32.08 (General Residential Zone); Clause 43.04 (Development Plan Overlay); Clause 52.05 (Signs); Clause 52.06 (Car Parking) and Clause 65.

The childcare centre supports the identified demands for Horsham's growth and is consistent with the purpose of the General Residential Zone to

To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.

The site is well located with access to River Road and will support a growing population in Horsham South of over 5000 people and a developing Commercial and Industrial precinct and should be approved subject to conditions including, design, traffic, noise and hours of operation.

Recommendation

Notice of Decision to Grant a Permit

That Council having caused notice of Planning Application No. PA2400710 to be given under Section 52 of the *Planning and Environment Act 1987* and having considered all the matters required under Section 60 of the *Planning and Environment Act 1987* decides to Grant a Notice of Decision to Grant a Permit of the Horsham Planning Scheme in respect of the land known and described as **Lot 353 & 354 75-77 River Road – Horsham 3400**, for the **use and development the land for a childcare centre and business identification signage**, in accordance with the endorsed plans, subject to the following conditions:

Endorsed Plans

1. Before the use and/or development starts, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved the plans will be endorsed and will form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:
 - a. details of proposed acoustic fencing including height, materials and construction details.
2. The use/development as shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.

Regulating off-site amenity impacts

3. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:
 - a. transport of materials, goods or commodities to or from the land;
 - b. appearance of any building, works or materials;
 - c. emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;
 - d. presence of vermin.To the satisfaction of the Responsible Authority.
4. The use may operate only between the following times:
 - a. 6:30am and 6:30pm Monday to Friday.The Responsible Authority may consent in writing to vary this requirement.
5. At any one time no more than 102 children may be present at the child care centre. The Responsible Authority may consent in writing to vary this requirement.
6. External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Responsible Authority.
7. Waste management and collection must be carried out in accordance with the requirements of the approved an endorsed waste management plan to the satisfaction of the Responsible Authority.
8. All waste and recyclables must be stored in and collected from an area set aside for this purpose. This area must be graded, drained and screened from public view to the satisfaction of the Responsible Authority.

Noise management

9. Before the development starts, a noise and amenity plan must be approved and endorsed by the Responsible Authority. The noise management plan must:
 - a. be prepared to the satisfaction of the Responsible Authority;
 - b. be submitted to the Responsible Authority in electronic form;

- c. include the following details:
 - i. the noise management plan must be made available to parents, neighbours and Horsham Rural City Council;
 - ii. a contact phone number and email address should be made available upon request to neighbours to facilitate communication and to resolve any neighbourhood issues that may arise due to the operation of the child care centre;
 - iii. amplified music must be controlled to ensure compliance with the relevant noise criteria legislation;
 - iv. staff communication arrangements;
 - v. measures to control noise emissions from the premises;
 - vi. complaint handling process to effectively manage any complaints received. This must include a Complaints Register to be kept at the premises which records details of the complaint received, any action taken and the response provided to the complainant.

The Responsible Authority may consent in writing to vary any of these details.

- 10. The Noise Management Plan approved by this permit must be implemented and complied with to the satisfaction of the Responsible Authority.
- 11. Noise compliance testing must be undertaken by a suitably qualified acoustic engineer no later than three (3) months after the opening of the Child Care Centre for one day and must include busy outdoor play times, at locations representative of the most exposed residential receivers. The acoustic results must be submitted to the Responsible Authority within 14 days after testing and any recommendations and/or noise mitigation measures resulting from the noise compliance testing must be implemented by the Child Care Centre within 60 days of the submission of the acoustic results to the Responsible Authority.

Landscaping

- 12. Before the development starts, an amended landscape plan must be approved and endorsed by the Responsible Authority. The landscape plan must:
 - a. be prepared to the satisfaction of the Responsible Authority;
 - b. be prepared by a suitably qualified person;
 - c. have plans drawn to scale with dimensions;
 - d. be submitted to the Responsible Authority in electronic form;
 - e. be generally in accordance with the landscaping plan submitted with the application and include the following:
 - i. layout and details of all landscaping;
 - ii. compliance with condition 21(d) of this permit to comply with the Department of Transport and Planning that requires the maximum height of all plants within 6 metres of the exit crossover not exceeding 0.9 metres, in accordance with the recommendation of the Traffic Impact Assessment (O'Brien, 31 May 2024).
- 13. Before the use starts the landscaping shown on the approved landscape plan must be carried out and completed to the satisfaction of the Responsible Authority.

14. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority, including that any dead, diseased or damaged plants are to be replaced.

Car parking, loading and access

15. Before the use or occupation of the development starts, the area(s) set aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:
 - a. constructed;
 - b. properly formed to such levels that they can be used in accordance with the plans;
 - c. surfaced with an all-weather-material or seal;
 - d. drained;
 - e. line marked to indicate each car space and all access lanes;
 - f. clearly marked to show the direction of traffic along access lanes and driveways;
 - g. to the satisfaction of the responsible authority.

Car spaces, access lanes and driveways must be kept available for these purposes at all times.

16. No fewer than 23 car spaces must be provided on the land to the satisfaction of the Responsible Authority.
17. A minimum of 1 car space must be provided for the exclusive use of disabled persons. The car space must be provided as close as practicable to (a) suitable entrance(s) of the building and must be clearly marked with a sign to indicate that the space(s) must only be utilised by disabled persons. The minimum dimensions of the car space(s) must be 3.2 metres wide by 4.9 metres long.
18. All car parking spaces must be designed to allow all vehicles to drive forwards when entering and leaving the property.
19. Drop off and pick up of children must only be from the car parking area within the land to the satisfaction of the Responsible Authority.

Infrastructure services

20. Stormwater discharge for the development will be a single 100mm pipe connected to the drainage behind the kerb in Natimuk Road. A guide for the maximum discharge rate for the development can be found in the Infrastructure Design Manual, Section 19.3.4, Table 13. A copy of the Infrastructure Design Manual can be found here:
<http://www.designmanual.com.au/download-idm>. The proposed design must be submitted to Horsham Rural City Councils Infrastructure Manager for approval before construction and issue of a Works within Road Reserve Permit.
21. Prior to the issue of Statement of Compliance, the new vehicle crossings must be provided in accordance with HRCC's STD 03 (Vehicle Crossing Residential) to the satisfaction of the Responsible Authority.
22. Prior to the issue of Statement of Compliance, all disused or redundant vehicle crossings must be removed and reinstated (kerb and channel) to the satisfaction of the Responsible Authority.

23. Prior to the commencement of works, any relocation or reconstruction of existing service assets or street trees in the road reserve must be approved by the Responsible Authority. All associated costs with relocating or reconstructing existing assets will be at the full cost of the developer.
24. Before any drainage works associated with the development start, a properly prepared drainage discharge plan with computations to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must include:
 - a. details of how the works on the land are to be drained and/or retarded.
 - b. computations for the existing and proposed drainage to be utilised by this development.
 - c. a maximum discharge rate from the site must be equivalent to predevelopment rate of discharged or capacity of downstream system.
25. Before the use begins and/or the building(s) is/are occupied all stormwater must be conveyed to the legal point of discharge by underground pipe drains to the satisfaction of the responsible Authority. No effluent or polluted water of any type may be allowed to enter the Council's stormwater drainage system. Contact Council's Project Engineer on 03 5382 9777 for discharge point details, before commencement of works.
26. All construction activities, including the storage of materials and the parking of construction vehicles, are to be undertaken from within the site. The storage of building goods and associated items shall be wholly upon the subject site and not on adjacent Council owned land or road reserves unless approved in writing by the Council.

GWM Water

27. The owner/applicant is responsible for verifying the condition of any existing sewer connection point/s to determine their suitability for use.
28. The owner/applicant must ensure any existing water or sewer services and GWMWater assets made redundant by this development are abandoned, at the owner's cost, in accordance with GWMWater's standards.
29. A Trade Waste Agreement is required to be completed to GWMWater's satisfaction in accordance with the corporation's Trade Waste Customer Charter, and any associated requirements, prior to commencement of any new or altered Trade Waste discharge to GWMWater's sewerage system.
30. The owner/applicant must ensure the construction will place no additional load on my GWMWater water or sewer assets. Where footings or piers are proposed for the foundations of structures, they must extend to a minimum depth to the angle of repose to the invert level of the trench of any water or sewer mains. Upon request, developer must demonstrate that no external load is applied to GWMWater's assets. Driven piles are not permitted.

Permit Expiry

31. This permit will expire if one of the following circumstances applies:
- the development and the use are not started within two years of the date of this permit;
 - the development is not completed within four years of the date of this permit.

In accordance with section 69 of the Planning and Environment Act 1987, before the permit expires or within 6 months afterwards the owner or the occupier of the land to which this permit applies may ask the responsible authority for an extension of time.

The owner or occupier of land to which this permit for development applies may ask the responsible authority for an extension of time to complete the development if the request for an extension of time is made within 12 months after the permit expires; and the development started lawfully before the permit expired.

Permit Notes

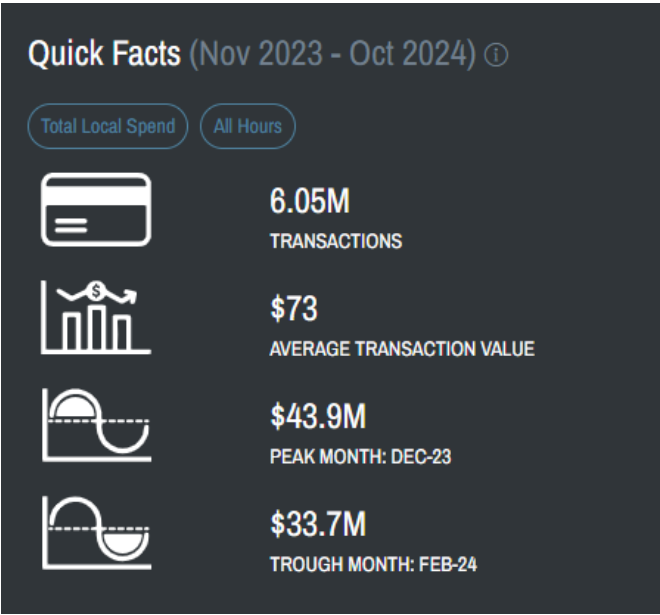
Pursuant to Section 16 of the Building Act 1993, a Building Permit must be obtained prior to commencing the building work associated with this permit.

Prior to any excavation works the applicant and/or their contractors must undertake “Dial before you Dig” information for existing utility services locations. The phone number for this service is 1100.

Prior to work on Council assets including work within road reserves or easements, the relevant road opening permit must be obtained by contacting Council’s Project Engineer on 03 5382 9777. A relevant fee will be charged for the permit at the time of application.



SPENDMAPP DATA REPORT OCTOBER 2024



For the month of October 2024:

- Resident Local Spend was \$25.3M. This is a 6.72% increase from the same time last year.
- Visitor Local Spend was \$13.7M. This is a 4.41% increase from the same time last year.
- Total Local Spend was \$39.0M. This is a 5.9% increase from the same time last year.
- Resident Escape Spend was \$9.9M. This is a 4.46% increase from the same time last year.
- Resident Online Spend was \$17.9M. This is a 9.25% increase from the same time last year.

The 9.25 % increase in Resident Online Spend reflects the growing national trend towards online sales. This emphasises the need for a strategy to support local traders in enhancing their online presence.

Night Time Economy for October:

The biggest spending night of the month of October 2024 was Friday 04 October with Total Local Spend of \$0.3M. This was made up of \$0.1M in Dining and Entertainment spending and \$0.2M spending in all other categories. This was during the school holidays which commonly generates a higher spend.

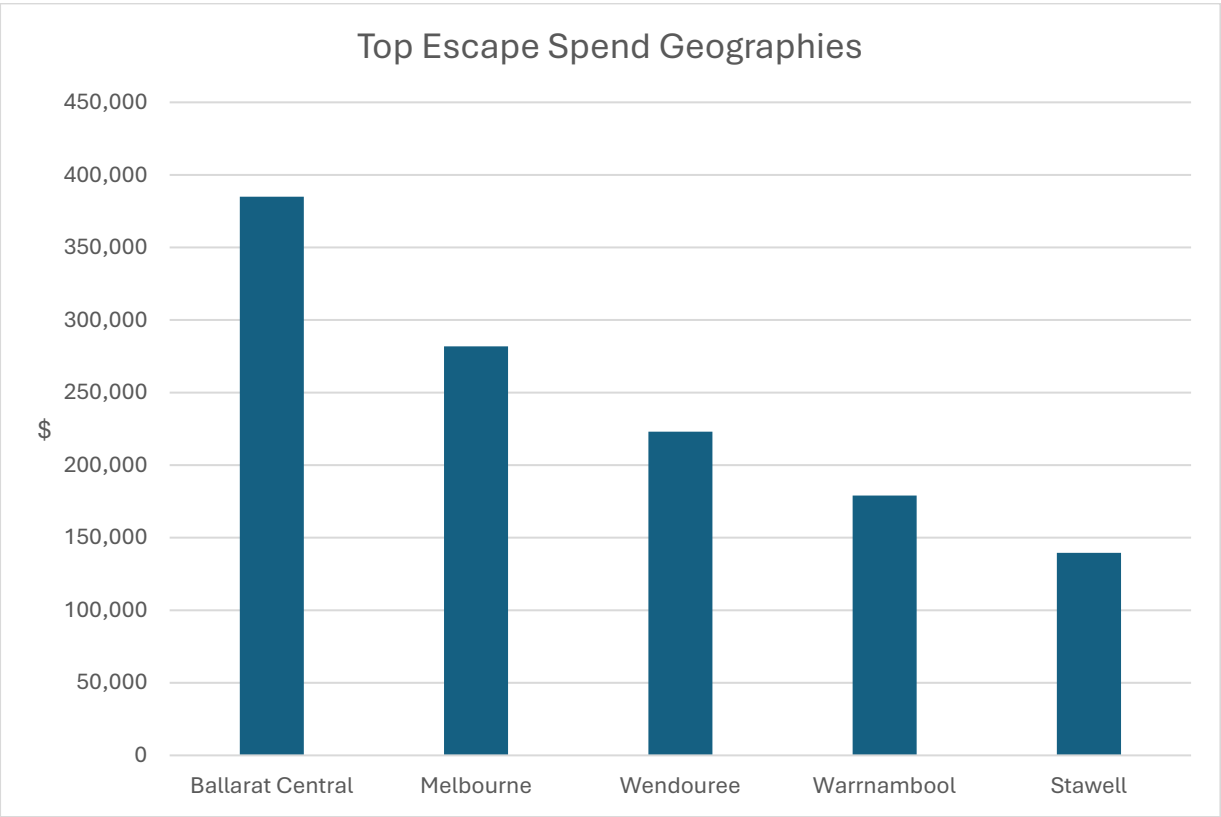
Year on year changes:

We can see below that there has been a percentage increase in spending across the board in comparison to last year. This may be due to the Term 3 School Holidays starting later in September this year and occurring mainly in October.

Year-on-Year Changes ⓘ			
<div>End Month: Oct 2024All hoursDownload Data</div>			
Expenditure Type ↕	Oct 2023 ↕	Oct 2024 ↕	Change ↕
Total Local Spend	\$36.9M	\$39.0M	5.9%
Resident Local Spend	\$23.7M	\$25.3M	6.72%
Visitor Local Spend	\$13.2M	\$13.7M	4.41%
Resident Escape Spend	\$9.47M	\$9.89M	4.46%
Resident Online Spend	\$16.4M	\$17.9M	9.25%

Location and Category Analysis:

Warrnambool featured in the top five escape spend locations this month which may also be due to Warrnambool being a popular destination for holidays for Horsham residents.



Domestic Visitor Spend

When we analyse the overall domestic visitor spend for the month of October there is a large decrease in spending from Queensland, WA and ACT, however an increase in spending from visitors from all other states in comparison to the previous year.

Year On Year Changes ⓘ

End Month: Oct 2024

All Categories

All Hours

Download Data

Visitor Origin ↕	Oct 2023 ↕	Oct 2024 ↕	Change ↕
New South Wales	\$486k	\$570k	17.23%
Greater Sydney	\$148k	\$162k	9.31%
Rural/Regional NSW	\$338k	\$408k	20.71%
Victoria	\$10.2M	\$10.8M	5.89%
Greater Melbourne	\$2.03M	\$2.58M	27.23%
Rural/Regional Vic.	\$8.16M	\$8.21M	0.59%
Queensland	\$469k	\$230k	-51.02%
Greater Brisbane	\$248k	\$100k	-59.6%
Rural/Regional Qld.	\$222k	\$130k	-41.43%
South Australia	\$1.40M	\$1.66M	18.42%
Greater Adelaide	\$897k	\$1.03M	14.49%
Rural/Regional SA	\$503k	\$631k	25.41%
Western Australia	\$175k	\$95.7k	-45.42%
Greater Perth	\$88.0k	\$67.3k	-23.48%
Rural/Regional WA	\$87.4k	\$28.4k	-67.49%
Tasmania	\$54.3k	\$61.5k	13.23%
Greater Hobart	\$0.00	\$0.00	%
Rural/Regional Tas.	\$54.3k	\$61.5k	13.23%

Australian Capital Territory	\$12.2k	\$11.1k	-9.28%
Australian Capital Territory	\$12.2k	\$11.1k	-9.28%

There was however an overall increase in Domestic Visitor spending from the same month in the previous year:

October 2024: \$13.4m

October 2023: \$12.8m

There was also an overall increase in Domestic Visitor spending from the previous month in October:

Octobe 2024: \$13.4m

September 2024: \$12m

*Please note that Northern Territory does not supply data to Spendmapp



Community Enterprise Inc A0051098P www.havencommunity.org.au

2 December, 2024

Mayor, Councillors and Chief Executive Officer
Horsham Rural City Council
council@hrcc.vic.gov.au

Dear Mayor, Councillors and Chief Executive Officer

Re: Petition for a Kindergarten at Haven

With the Horsham South Structure Plan about to be adopted by our new Councillors, we believe that Early Years infrastructure should be provided at Haven to create a Sports, Community & Education Hub for our growing community and should be included as part of the plan.

With the planned zoning changes of smaller block sizes surrounding the Haven Recreation Reserve and Haven Primary School, there are developers waiting to subdivide their properties, which will allow for even more young families to make their homes at Haven.

In consultation with state sporting associations, the Multi-Use Sports & Community Hub is currently being designed by council staff for the Haven reserve.

Building Early Years services at Haven, such as a Kindergarten and Childcare Centre, would help relieve congestion at all of the Horsham schools and kindergartens. Early Years infrastructure at Haven would also support the modern working families allowing easier entrance back into the workforce and cater for the 30 hours of pre-prep rollout by 2026. Facilities at Haven would also help with the demand for service, with currently 260 children on waiting lists. Crown Land is available at Haven where an early years facility could be built.

At a 2023 council community meeting, a Kindergarten was discussed and it was recommended by council staff that we source the numbers of children who would use a kindergarten at Haven. Accordingly, an online petition has been circulated, to which over 150 signatures have been received - the majority of those who signed have young children that would use these facilities if constructed.

Thank you for considering our request for a Kindergarten and Early Years infrastructure at Haven and we look forward to attending a council briefing in the new year.

Sincerely
Sue Exell
Secretary
0409 257 256

Friday, June 28, 2024

Online Petition for a Kindergarten at Haven

By 2026, 30 hours of 'pre-prep' will roll out in Horsham and surrounding areas. There is a high need for more Kindergarten buildings so every child can attend.

If a kindergarten facility was built in Haven would you utilise it for your child/ren?

Please answer the 4 following questions below to help us find out if there is a need for a Kindergarten in Haven. Thank you 😊

E-mail

[REDACTED]

Signature

[REDACTED]

Do you live in Haven?

Yes

How old is your child/ren?

7 7 and 2

Do you have children that attend Haven School?

Yes

Thank you for your time 😊

[illegible]

Aug 19, 2024	[REDACTED]	[REDACTED]
Aug 19, 2024	[REDACTED]	[REDACTED]
Aug 19, 2024	[REDACTED]	[REDACTED]
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Aug 19, 2024	[REDACTED]	[REDACTED]
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Aug 19, 2024	[REDACTED]	[REDACTED]
Aug 19, 2024	[REDACTED]	[REDACTED]
Aug 19, 2024	[REDACTED]	[REDACTED]
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Aug 20, 2024	[REDACTED]	[REDACTED]

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Aug 25, 2024	[REDACTED]	[REDACTED]
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Aug 25, 2024	[REDACTED]	[REDACTED]
Aug 25, 2024	[REDACTED]	[REDACTED]
Aug 25, 2024	[REDACTED]	[REDACTED]
Aug 25, 2024	[REDACTED]	[REDACTED]
Aug 25, 2024	[REDACTED]	[REDACTED]
Aug 25, 2024	[REDACTED]	[REDACTED]
Aug 25, 2024	[REDACTED]	no e-mail
Aug 26, 2024	[REDACTED]	[REDACTED]
Aug 26, 2024	[REDACTED]	[REDACTED]
Aug 26, 2024	[REDACTED]	[REDACTED]
Aug 26, 2024	[REDACTED]	[REDACTED]
Aug 26, 2024	[REDACTED]	[REDACTED]
Aug 27, 2024	[REDACTED]	[REDACTED]
Aug 27, 2024	[REDACTED]	[REDACTED]
Aug 27, 2024	[REDACTED]	[REDACTED]

[illegible]

Aug 28, 2024	<div></div>	<div></div>
Aug 29, 2024	<div></div>	<div></div>
Aug 29, 2024	<div></div>	<div></div>
Aug 29, 2024	<div></div>	<div></div>
Jun 28, 2024	<div></div>	<div></div>
Jun 28, 2024	<div></div>	<div></div>
Nov 2, 2024	<div></div>	<div></div>
Sep 10, 2024	<div></div>	<div></div>
Sep 12, 2024	<div></div>	<div></div>
Sep 12, 2024	<div></div>	<div></div>
Sep 13, 2024	<div></div>	<div></div>
Sep 15, 2024	<div></div>	<div></div>
Sep 2, 2024	<div></div>	<div></div>
Sep 9, 2024	<div></div>	<div></div>

Signature	Do you live in Haven?	How old is your child/ren?
-----------	-----------------------	----------------------------

Heo
[Redacted]

2

Yes

4 and 7. If we decide to have anyn

My children go to haven primary, 10 & 6

No but outskirts of Horsham.

7yo and 2yo

Yes I live in Haven & having a kind My child is 5 & I am planning on h

Yes. Henty highway

6, 3 and pregnant

Lower Norton

10, 8 and 6.

Yes

16,13,11 and 7

Yes

17 & 7

no signature

No

Yes

13 weeks and 2 years old

Lower Norton (very close to Haver4 months

Yea

5 and 8

Yes

3




No but I live nearby and have frier 3yrs and 11mths

Yes

3

Yes

3

		,
		7
	Yes	2
	Yes	18 months
	No, but over that side of town	Child 1: 5 years old Child 2: 2 years old
	Yes	7
	Yes	3
	Yes	6, 5 and 1
	Yes	2 and 10
	McKenzie Creek	8 and 10
	Yes	6
	Yes	2.5 years old and 11 weeks old
	Yes	5 & 1
	Yes	2
	Yes	2 and 2mth
	Yes, Hardings Road	18 months & 3 years
	Yes	3 years old
	Lower norton	2
no signature	Yes	11

In Horsham I don't have any children yet! But i

Yes 2

No but I am close to Haven. I woul My children are out of school year

Own property and have grandchilc 6 and 2

No 4,5

Yes 13 years old, 4 years old, 8months

Yes 22 months

Yes 10 months old

Very close 3yr and 2yr

Yes 6 weeks

We live on a farm out of town but 4 months

2.5

yes 7mo

Yes 3

No, further out on that side. 4 months and 2

I live 3 minutes outside of "haven' 2

Will be in the next few years . Hav 18 months

Yes 3 & 1

No Ages 2, 3 and 4.

	No but went to the school	4 and 7
	No, but near	2
	Moving there	2.5yo
	Yes	2 and a half yrs old.
	Wonwondah	3 years and 3.5 months
	Yes	2
	No but that side of Horsham	18 months and one on the way
	Yes	3 & 1
	Very close	3
	Yes	2 months
	Yes	5, 2, 3mnth I have 3 children •9months
	No but Horsham need more kinde	•Almost 3
	No	
	Yes	3,3 & 4
	McKenzie creek	4months. 2 1/2 3 1/2
	Yes	2yrs Unborn
	YES	8 and 15
	Yes	6 weeks old

Yes Twins - 3 years on in December, 20

No 2.5 & 1

I live in McKenzie creek so very close I don't have any children but for future

Not anymore Almost 2 with another child on the way

My son and daughter in law
close to Haven Grand child 6 wks

Yes 3 & 5

Yes Lotti - 2
Coco - 5 months

Yes 3 years old

We live in Wonwondah. Currently 6 months old

No, but live at Wonwondah, 20km 6 months

Yes 1 & 3

Yes 2 & 4

Yes 19 months

Nearby 15

We live at Bungallilly Don't have kids yet, planning to start

No but family do -

No 2, 9 months

	Yes	Unborn & 3
	My partner does	Only 3 months but would love a hi
	Yes	Under 5
	Yes	15months. And another due end c
	South of Haven at Wonwondah	8 months
	Yes	6 weeks
	No, live in Nurrabi. Haven is my	1 child who is 3yrs
	Yes	2 and 6 months
	No but I have family that do	There children are 1 and 2
	Yes	2 kids one is 5 and the other is 21
	No, hut have plenty of friends whc3	
	No, but just off Williams road so c	Not born yet. Due jan 2026
	Horsham	N/A
	No	3
		7
	Yes	
	No	
	No	3 and 7

Used to	21 & 23
Next year we will be in haven	9,6,3
Yes	Adults, but this is very important!!
No but I am aware of their needs	Adults
Yes	6 & 4
No	4months
Yes	2
Yes	2 and newborn
Yes	4
No but originally from the area an	N/A for attending Kinder in Vic
I live in Horsham	1, 4 and 7
Lower Norton - Haven is our close	2 and 4
No	3years old and 1 year old
No	4, 3 and 6months
Yes	1
No	4 and 6
No	5,3,3

Not currently	0
Surrounds	3
No I live in Horsham	3 and she has missed out on a place
No I live in Horsham	4 and 2
Horsham	1 month and 6 years
No but I drive through Haven ever I don't have any children yet. But I	
Yes	2yrs -girl 2 months - boy
yes	3 & 1
Yes	9, 7, 2
My grandchildren live in McKenzie Twins nearly 3 years old	
No	13 and 8 my children are past school age now, but Haven in
Yes	certainly growing and the
No	1
Yes Grahams Bridge Road	3&1
Yes	3 & 5
No, Horsham	2
Yes	2 and 3 years old
Horsham	3

no signature

No, grandchildren in Nurrabal	3 years
No	
In Horsham	2yrs 9months
No	Nil
Yes	5 and 21 months
Yes on plozzas rd	10, 7 and 20 months
Yes	7 7 and 2
Yes	All grown up
No	Don't have kids but work in childc
I live 15km south of haven at won 3yrs old and 4months old.	
Yes	1,3,6,9
No Wonwondah	4 months and 3yrs
About to start building in Haven	1 & 2
No	1 month
Yes	7, 7, 4

Do you have children that attend Haven School?	would you enroll your child into a Kindergarten that ran a 'bush kinder' program?	PDF File
No	Yes	5997833717127131622.pdf
Yes	Yes	5997585077733324950.pdf
Yes, we love it.	Yes	5997604496657742530.pdf
Yes.	Yes	5997599310621194952.pdf
No my child is still at kindergarten	Yes	5997878255913432466.pdf
Yes 1 in prep	Yes	5997853713102376175.pdf
Yes all attend Haven.	Yes	5997622802659116920.pdf
Yes		5997803963666464122.pdf
Yes	No	5997575594227743965.pdf
No	Yes	5997596824106575866.pdf
Not yet	Yes	5997745564519173743.pdf
No	Yes	5997641800129867307.pdf
Yes	Yes	5997572809513835265.pdf
Yes x 2	Yes	5997816307752756295.pdf
No	Yes	5997848382523313289.pdf
No	Yes	5997792301584350416.pdf
No	Yes	5997780521713780399.pdf

	Yes	5997752342895557772.pdf
Yes	Yes	5997633333418680222.pdf
No, not yet	Yes	5997834484277864827.pdf
No	Yes	5997837742155174694.pdf
Yes	Yes	5997653816091493930.pdf
No	Yes	5997627207515184812.pdf
Yes	Yes	5997583669213732850.pdf
Yes	Yes	5997602919707860192.pdf
Yes	Yes	5997762294713413287.pdf
Yes	Yes	5997583395411389056.pdf
Not yet!	Yes	5997622984313879515.pdf
Yes	Yes	5997688821103618917.pdf
Did but not anymore we transferr	Yes	5998795271716980471.pdf
No	Yes	5998726528112611303.pdf
Not yet	Yes	5998737892525170060.pdf
No not yet	Yes	5998718320326268543.pdf
No	Yes	5998713524512035278.pdf
Yes	Yes	5998716311866633230.pdf

-	Yes	5998711826414044822.pdf
No	Yes	5998185375085352677.pdf
No	Yes	5998760131406568116.pdf
Grandchild	Yes	5998543729022818810.pdf
No but have family members NO not yet	Yes	5998729228648124762.pdf
Oldest went there now in college	Yes	5998751975284866158.pdf
No	Yes	5998797707206972615.pdf
No	Yes	5998711606983359432.pdf
No	Yes	5998731512116863660.pdf
Not yet	Yes	5998731074736905104.pdf
No, baby is only 4 months but tos:	Yes	5998790218231964814.pdf
no	Yes	5998709472735325198.pdf
No	Yes	5998813787313093403.pdf
No	Yes	5999664854985587897.pdf
No	Yes	5999478880911906243.pdf
No	Yes	5999087803323193717.pdf
No but planning to in 2026	Yes	5999560892713663470.pdf
No	Yes	5999548812657075015.pdf

No	Yes	5999076635052629202.pdf
No	Yes	5999513104448900906.pdf
No	Yes	5999254499745688165.pdf
No	Yes	5999080458731866781.pdf
Not currently	Yes	5999127398245526760.pdf
No	Yes	5999045421632719450.pdf
Not yet	Yes	5999486898847935324.pdf
Not yet, but planning on being at I	Yes	5999567922717421882.pdf
No	Yes	6000387862213352438.pdf
Not yet	Yes	5999994563927180702.pdf
No	Yes	6000045759717598185.pdf
No	Yes	6000082935182318851.pdf
No	Yes	6000094149216804369.pdf
No they are currently at Kinder an	Yes	6000049658712804017.pdf
Will be when they are at age	Yes	5999985865553241822.pdf
No	Yes	6000452397022024945.pdf
Yes	Yes	6000075359197086020.pdf
No	Yes	6000011104527696627.pdf

No but will once at school age	Yes	6000040554573429745.pdf
No	Yes	6000082677377203879.pdf
No	Yes	6000034248323635457.pdf
Not yet	Yes	6000021357533156610.pdf
Hopefully grand children in the fut	Yes	6000469212299781565.pdf
No	No	6000284473695331635.pdf
No	Yes	5999984103018050551.pdf
No, they go to HTLC.	Yes	6000192496669855086.pdf
	Yes	6000056822134368576.pdf
Haven school is our first preferenc	Yes	6000070824316626720.pdf
No	Yes	6000478155702439821.pdf
Not yet	Yes	6000146069103547002.pdf
N/A	No	6000051945051845470.pdf
No	Yes	5999986373228181647.pdf
No	Yes	6000094688215251536.pdf
No	Yes	6000095118137269312.pdf
No not yet	Yes	6000022408111773315.pdf
Not currently	Yes	6000122465579351713.pdf

No	Yes	6000027051492692209.pdf
Not yet	Yes	6000035387022214592.pdf
Not yet	Yes	6000164715557158618.pdf
No	Yes	5999987841814869295.pdf
Not yet, too young	Yes	6000535541666637260.pdf
No	Yes	6000043283011463053.pdf
No	Yes	6000307918817573353.pdf
No	Yes	6000039134641914623.pdf
No	Yes	6000448179527858922.pdf
Will be attending in 2025	No	6006974657126184769.pdf
No	Yes	6000044062219530423.pdf
No.	Yes	6000869292529841962.pdf
No	Yes	6000826832714822303.pdf
Yes	Yes	6003744243673498934.pdf
Yes	Yes	6003719988798751947.pdf
No	Yes	6003737333124944086.pdf
No	Yes	6003911184011732666.pdf
No	Yes	6003848194149291046.pdf

Used to	Yes	6003894932422251375.pdf
Yes 2	Yes	6003741005444845985.pdf
No	Yes	6003912221193461059.pdf
No	No	6003901146416134557.pdf
No different campus	Yes	6003783471177765711.pdf
No	Yes	6003711755022841929.pdf
No	Yes	6003752966252044744.pdf
No	No	6003904494915394830.pdf
Not yet	Yes	6003917835323522859.pdf
No, but family members do	Yes	6003914325226357054.pdf
My Son attends Horsham West an	Yes	6004881803853931187.pdf
My eldest starts there next year	Yes	6004802211429566611.pdf
No	Yes	6004302784627250042.pdf
No	Yes	6004536979094493473.pdf
No	Yes	6004802980992935699.pdf
No	Yes	6005680104547637846.pdf
		6005068131753873236.pdf
No	Yes	6005469617452117138.pdf

0	Yes	6005728329551734528.pdf
No	No	6005578153812624638.pdf
No	Yes	6005480745936175916.pdf
No	Yes	6005592342213234994.pdf
Horsham Campus	Yes	6005589996985270077.pdf
No.	No	6005674143143472886.pdf
No	Yes	6005676329918367765.pdf
n/a	Yes	6006506263311976657.pdf
No	Yes	6006082898978792517.pdf
No	Yes	6005982107221091778.pdf
No	Yes	6006516224102643342.pdf
No	Yes	6006106761793735555.pdf
No	Yes	6006039903415079983.pdf
NA - coming up to school age	Yes	6006505303311663354.pdf
Yes	Yes	6006355462282378617.pdf
No	Yes	6006203823758492582.pdf
No but we attend the play group	Yes	6006463412135976187.pdf
No	Yes	6005813999516817086.pdf

No	Yes	6006368563985504790.pdf
No		
At HWPS	Yes	6007136263608287524.pdf
Nil	Yes	6006933929475180640.pdf
Yes in 2025	Yes	6000196149473346955.pdf
		5953499427638555294.pdf
Yes		5953562835508899510.pdf
They did attend haven primary sch	No	6063155473532029585.pdf
No but I babysit for families who's	No	6017739829428790583.pdf
Not at present but in the future.	Yes	6019536749617855295.pdf
Yes	Yes	6019056451514793499.pdf
Not yet	Yes	6019817360338697494.pdf
No	Yes	6021622275418834765.pdf
No	No	6010567182299856105.pdf
No	Yes	6016509734999560035.pdf

**MINUTES OF INFORMAL MEETINGS OF COUNCILLORS
COUNCIL BRIEFING HELD IN THE COUNCIL CHAMBERS
MONDAY 2 DECEMBER 2024 AT 5:30PM**

TO ATTEND: Cr Ian Ross (Mayor), Cr Brian Klowss, Cr Cam McDonald, Cr Angie Munn, Cr Dean O'Loughlin, Cr Bec Sluggett, Cr Todd Wilson, Kim Hargreaves, Director Corporate Services; Kevin O'Brien, Director Communities and Place; John Martin, Director Infrastructure

APOLOGIES: Craig Niemann, Chief Executive Officer

1. WELCOME AND INTRODUCTION

2. DISCLOSURE OF CONFLICT OF INTEREST SEC 130 and 131, LOCAL GOVERNMENT ACT 2020 AND HORSHAM RURAL CITY COUNCIL GOVERNANCE RULES

Cr Angie Munn and Cr Brian Klowss declared a Conflict of Interest for item 3.4 due to family members living in proximity to Major Mitchell Drive.

3. COUNCIL MEETING REPORTS FOR DISCUSSION

3.1 Microchipping Service Proposal **Appendix 3.1** **5:30pm – 5:45pm**

Attending: Julie Flint (*in person*)

3.2 Parking Management in the Central Business District **Appendix 3.2** **5:45pm – 6:15pm**

3.3 Childcare Planning Applications – River Road **6:15pm – 6:25pm**

3.4 Major Mitchell Drive Trees Petition **Appendix 3.4** **6:25pm – 6:40pm**

Attending: Luke Mitton & Grant Preece (*in person*)

Cr Brian Klowss and Cr Angie Munn left the meeting for this item.

3.5 Council Meeting Dates 2025 **Appendix 3.5** **6:40pm – 6:45pm**

4. CONFIDENTIAL REPORTS

4.1 First Right of Refusal Lot 55 & 86 Horsham Railway Corridor **Appendix 4.1**
6:45pm – 7:05pm

5. VERBAL REPORTS

5.1 Upcoming Tenders – Preliminary advice **Appendix 5.1** **7:05pm – 7:15pm**

5.2 Councillor Committees (Kim) **Appendix 5.2** **7:15pm – 7:30pm**

6. GENERAL DISCUSSION **7:30pm – 7:45pm**

7. CLOSE

The meeting closed at 8.02pm

CRAIG NIEMANN
Chief Executive Officer

**MINUTES OF INFORMAL MEETINGS OF COUNCILLORS
COUNCIL BRIEFING (FINANCE INDUCTION) HELD IN THE COUNCIL CHAMBERS
TUESDAY 3 DECEMBER 2024 AT 5:30PM**

TO ATTEND: Cr Ian Ross (Mayor), Cr Brian Klowss, Cr Cam McDonald, Cr Angie Munn, Cr Dean O'Loughlin, Cr Bec Sluggett, Cr Todd Wilson, Craig Niemann, Chief Executive Officer, Kim Hargreaves, Director Corporate Services; Kevin O'Brien, Director Communities and Place; John Martin, Director Infrastructure, Belinda Johnson, Chief Financial Officer

1. WELCOME AND INTRODUCTION

2. DISCLOSURE OF CONFLICT OF INTEREST SEC 130 and 131, LOCAL GOVERNMENT ACT 2020 AND HORSHAM RURAL CITY COUNCIL GOVERNANCE RULES

Nil

3. PRESENTATIONS

- | | |
|---|------------------------|
| 3.1 Integrated Strategic Planning & Reporting Framework | 5:30pm – 6:30pm |
| 3.2 Current Victorian LG Environment in Federal & State Context | 6:30pm – 7:00pm |
| 3.3 Annual Budgeting & Reporting Processes Overview | 7:00pm – 7:30pm |

Copies of the presentations have been made available to the Councillors.

4. GENERAL DISCUSSION

5. CLOSE

The meeting closed at 7.22pm

**MINUTES OF INFORMAL MEETINGS OF COUNCILLORS
COUNCIL BRIEFING HELD IN THE COUNCIL CHAMBERS
MONDAY 9 DECEMBER 2024 AT 5:25PM**

TO ATTEND: Cr Ian Ross (Mayor), Cr Brian Klowss, Cr Cam McDonald, Cr Angie Munn, Cr Dean O'Loughlin, Cr Bec Sluggett, Cr Todd Wilson, Craig Niemann, Chief Executive Officer; Kim Hargreaves, Director Corporate Services; Kevin O'Brien, Director Communities and Place; John Martin, Director Infrastructure, Steven Kingshott (Monitor)

APOLOGIES: Nil

1. WELCOME AND INTRODUCTION

2. DISCLOSURE OF CONFLICT OF INTEREST SEC 130 and 131, LOCAL GOVERNMENT ACT 2020 AND HORSHAM RURAL CITY COUNCIL GOVERNANCE RULES

*Cr Klowss and Cr Munn declared a conflict of interest for item 3.1 and left the meeting at 5.28pm
Cr Klowss' declaration related to a family member's employment in childcare
Cr Munn's declaration related to a family member being an objector*

3. PRESENTATIONS

3.1 Proposed Childcare Centre 75-77 River Road Horsham (Appendix 3.1)

Applicant Tom Buchan & Daniel Bowden (*virtual attendance*) 10 minutes

Objector: Kim Boulton (*in person*) 5 minutes

Objector: David & Jan Tucker (*in person*) 5 minutes

HRCC Staff: Joel Hastings & Kirsten Miller (*in person*) 10 minutes

Cr Sluggett left the meeting at 6.07pm

Cr Munn and Cr Klowss returned to the meeting at 6.13pm.

**3.2 Wimmera Regional Multi-Sport Schematic Plans for
Dudley W Cornell and Haven Recreational Reserve (Appendix 3.2)**

Attending: Sue Sheridan (*in person*)

4. REPORTS FOR INFORMATION ONLY

4.1 Investment Attraction & Growth Report Appendix 4.1

Attending: Fiona Gormann (*in person*)

4.2 VCAT, Building and Planning Permits Report Appendix 4.2

Attending: Fiona Gormann (*in person*)

5. COUNCIL MEETING REPORTS FOR DISCUSSION

5.1 Outstanding Council Resolutions (Appendix 5.1)

5.2 Councillor Committees (Appendix 5.2)

Cr Sluggett returned to the meeting at 6.55pm

5.3 Emergency Management Role for Councillors (Appendix 5.3)

5.4 Road Safety Works (Appendix 5.4)

6. CONFIDENTIAL REPORTS

6.1 Noradjuha Tooan East Widening Tender (**Appendix 6.1**)

7. GENERAL DISCUSSION (Craig Niemann)

7.1 Parking Arrangements in the CBD – Notice of Motion

7.2 Haven Petition

Kim Hargreaves, Kevin O'Brien and John Martin left the meeting at 8:50pm and did not return.

7.3 CEO Recruitment

8. CLOSE

The meeting closed at 8:58pm

CRAIG NIEMANN

Chief Executive Officer

**MINUTES OF INFORMAL MEETINGS OF COUNCILLORS
FINANCE INDUCTION #2 HELD IN THE COUNCIL CHAMBERS
TUESDAY 10 DECEMBER 2024 AT 5:40PM**

ATTENDED: Cr Ian Ross (Mayor) (arrived at 5:53pm), Cr Brian Klowss, Cr Cam McDonald, Cr Angie Munn, Cr Dean O’Loughlin, Cr Bec Sluggett, Cr Todd Wilson, Craig Niemann, Chief Executive Officer, Kim Hargreaves, Director Corporate Services; Kevin O’Brien, Director Communities and Place; John Martin, Director Infrastructure, Belinda Johnson, Chief Financial Officer, Steven Kingshott (Monitor)

APOLOGIES: Nil

1. WELCOME AND INTRODUCTION

2. DISCLOSURE OF CONFLICT OF INTEREST SEC 130 and 131, LOCAL GOVERNMENT ACT 2020 AND HORSHAM RURAL CITY COUNCIL GOVERNANCE RULES

Nil

3. PRESENTATIONS

- | | | |
|-----|--|-----------------|
| 3.1 | HRCC Budget 2024-2025 Overview & Q1 Report | 5:30pm – 6:30pm |
| 3.2 | Revenue and Rating Framework | 6:30pm – 6:50pm |
| 3.3 | Current Rating Structure at HRCC | 6:50pm – 7:30pm |

4. GENERAL DISCUSSION

Kim Hargreaves, Kevin O’Brien and John Martin left the meeting at 8:55pm and did not return.

- 4.1 CEO Recruitment

5. CLOSE

The meeting closed at 9.12pm

DINNER

CRAIG NIEMANN
Chief Executive Officer



MINUTES

Disability Advisory Committee
Thursday 31 October 2024 at 2pm
Council Reception, 18 Roberts Ave, Horsham

Present:

Matthew De Gruchy (Chairperson), Alma McKenzie, Andrea Cartwright, Bernie O'Shannessy, Fiona Sanderson, Peter Bermingham, Tiffany Warren.

Apologies:

Jeremy Miles Buerfeind, Karl Mitton, Kirsten Ridgeway.

Council Staff in attendance:

Daniel Rees, Mandy Kirsopp, Michelle Rethus, Rehan Majeed.

1. Welcome / introductions

The chairperson welcomed members to the meeting.

2. Disclosure of Conflicts of Interest

Nil

3. Review previous minutes and actions

The committee discussed issues arising from the previous minutes. A summary of updated actions is provided as an appendix to the document.

4. Feedback following Town Hall tour

The committee welcomed Michelle Rethus to the meeting.

The committee reflected very positively on the tour of the Horsham Town Hall. A summary of feedback is below:

- The toilet doors are quite heavy.
- Purchasing tickets, using the lift and accessing the art gallery is easy.
- The reading pedestals in the art gallery can be hard to read in a seated position.
- Accessible parking around the venue needs improvement.
- The new location for the Visitor Information Centre is great.
- It is busy and crowded during bar service during show breaks.
- For a person with low vision, movement is quite easy.
- Audio description in the art gallery would be very beneficial.
- More signage with larger text, bold and contrasting colours could improve wayfinding.
- Including information on Bindi Maps would improve access for vision impaired people.

Recommendations:

- Install a new accessible car parking space on Pynsent Street, at front of GIO.
- Automate doors on accessible toilet.
- Consider options to promote space and movement around bar during events.

5. Accessibility at City Oval

The committee welcomed Rehan Majeed and Mandy Kirsopp to the meeting.

Rehan and Mandy presented the different stages of the City Oval project and asked the committee for feedback on some temporary viewing options.

The options for temporary viewing included additional car space viewing on the north-east side of the oval, as well as a designated accessible viewing area in front of the grandstand.

Action: Arrange a tour of City Oval to better understand and provide feedback on the temporary viewing options.

6. Business Arising

Alma McKenzie shared ideas for delivering an International Day of People with Disability event at Sawyer Park.

The committee agreed that the event could take place from 3pm to 9pm on Tuesday 3 December. There will be performers at the event, activities and food stalls.

Action: Complete Intention to Hold Event Form, Local Law Permit and Risk Plan.

Action: Register event with International Day of People with Disability website.

Action: Make event poster.

Action: Contact potential performers.

Action: Contact activity providers and food trucks.

7. Next Meeting

The next meeting will be held on **Thursday 12 December 2024 at 2pm.**

Appendix One: Action List - 2024

Meeting Date	Action	Responsibility	Update
March	Mark suggested that Australian Disability Enterprises (ADE's) may not be funded in the future, which would change the landscape of supported disability employment.	Daniel	Potential future agenda item.
June	Invite Visitor Information Centre to a future meeting.	Daniel	Complete Tour of Town Hall, Art Gallery and VIC has taken place, on today's agenda.
October	Arrange a tour of City Oval to better understand and provide feedback on the temporary viewing options.	Daniel	Complete Tour arranged for Wednesday 11 December at 2pm.
October	Complete Intention to Hold Event Form, Local Law Permit and Risk Plan.	Daniel	Complete Amended time for the event will be 5pm to 8pm.
October	Register event with International Day of People with Disability website.	Daniel	Complete
October	Make event poster.	Matt	Complete
October	Contact potential performers.	All	Complete
October	Contact activity providers and food trucks.	Daniel	Complete

10 December 2024

Mr Craig Niemann
Chief Executive Officer
Horsham Rural City Council

Dear Craig,

I hereby formally submit a Notice of Motion to be included on the agenda for the Horsham Rural City Council 16 December meeting.

HRCC NOTICE OF MOTION

TO: Suspend parking meter operations from 17 December 2024 until 30 June 2025 to allow for free parking during the festive season and to allow time to undertake a review of parking meter operations within the CBD.

WHERE: - Free parking to commence from 17 December 2024
- Time limits and penalties will still apply

The reasons for this motion are:

This motion is based on four clear issues:

1. The community dissatisfaction due to the difficulty in using the Parking Meters including confusion and time wasting.
2. Parking Meters are now a financially questionable enterprise that from several finance models are clearly not a profitable enterprise. This enterprise is putting downward pressure on community satisfaction.
3. This Parking Meter enterprise penalises our most vulnerable in our society to a spiraling debt regime, adding to an already existing financial burden.
4. Parking Meters disadvantage main street traders who compete with free parking at the Horsham Plaza, Target Plaza, Bunnings car park, Harvey Norman car park, Betta Electrical car park, Coles car park, Woolworths car park and the library car park.

I comment this motion to my fellow Councillors.



CR CAM MCDONALD
10 December 2024