

**MINUTES of the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 17 December 2018.****Order of Business****PRESENT**

Cr Mark Radford, Mayor; Cr Pam Clarke, Cr Alethea Gulvin, Cr Josh Koenig, Cr Les Power, Cr David Grimble, Cr John Robinson.

**ALSO IN ATTENDANCE**

Sunil Bhalla, Chief Executive Officer; Graeme Harrison, Director Corporate Services; Kevin O'Brien, Director Community Wellbeing; John Martin, Director Infrastructure; Sue Frankham, Governance Officer; Diana McDonald, Coordinator Governance.

David Bowe  
Kerrie Bell

Kath Dumesny  
Robert Somers

Graeme Meldrum  
Cameron Gerlach

**1. PRAYER**

Chairman, Cr Mark Radford recited the following pledge on behalf of all Councillors:

*"Almighty God, we pledge ourselves to work in harmony for, the social, cultural and economic well-being of our Rural City. Help us to be wise in our deliberations and fair in our actions, so that prosperity and happiness shall be the lot of our people. AMEN"*

**2. ACKNOWLEDGEMENT OF COUNTRY STATEMENT**

Chairman, Cr Mark Radford read the following Acknowledgement of Country Statement:

*"The Horsham Rural City Council acknowledges the five Traditional Owner groups of this land; the Wotjobaluk, Wergaia, Jupagalk, Jaadwa and Jadawadjali people. We recognise the important and ongoing place that all Indigenous people hold in our community.*

*We pay our respects to the Elders, both past and present, and commit to working together in the spirit of mutual understanding and respect for the benefit of the broader community and future generations."*

**3. OPENING AND WELCOME**

Chairman, Cr Mark Radford formally welcomed those in attendance to the Council meeting. The Mayor advised the public that the Council meeting will be recorded to maintain an audio archive.

**4. APOLOGIES**

Nil

**5. LEAVE OF ABSENCE REQUESTS**

Nil

**6. CONFIRMATION OF MINUTES****Recommendation**

That the minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 26 November 2018 be adopted.

**Council Resolution****MOVED Cr David Grimble, seconded Cr Les Power**

That the minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 26 November 2018 be adopted.

CARRIED

**7. CONFLICTS OF INTEREST**

Cr Pam Clarke declared a direct conflict of interest in item 9.8 Evans Way Wetland Petition. The nature of the interest being that Cr Clarke owns a property that overlooks the Evans Way Wetland. Cr Clarke left the meeting at 6.05pm and returned at 6.09pm. Cr Clarke was absent whilst this matter was being discussed and considered.

Cr Pam Clarke declared a direct conflict of interest in item 15.2 Wimmera Sports Stadium PCD Close-Out. Cr Clarke's husband is part owner of the Horsham Squash Courts. Cr Clarke left the meeting at 6.27pm and returned at 7.00pm. Cr Clarke was absent whilst this matter was being discussed.

**8. PUBLIC QUESTION TIME**

Nil

## 9. OFFICERS REPORTS

### 9.1 HORSHAM PERFORMING ARTS – NOMINATION OF DIRECTORS

**Author's Name:** Graeme Harrison                      **Director:** Graeme Harrison  
**Author's Title:** Director Corporate Services      **File No:** F10/A05/000005  
**Department:** Corporate Services

#### Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

**Status:** Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No      **Reason:** Nil

#### Appendix

Nil

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#### Purpose

To nominate Cr Josh Koenig, Cr Pam Clarke and Cr Les Power to the Board of the Horsham Performing Arts (Company) which has been setup to manage the fundraising activities for the Horsham Town Hall and Performing Arts Centre.

#### Summary

- Reappointments are required under the Company's constitution
- Directors terms expired following the Performing Arts Company AGM on the 27 November 2018
- All proposed nominated Councillors are eligible to be appointed for a further term
- 3 Councillors are to be nominated for further 2 year terms

#### Recommendation

That Council nominate Cr Josh Koenig, Cr Pam Clarke and Cr Les Power to the Board of the Horsham Performing Arts (Company) for a further two-year term ending after the AGM in 2020.

#### Council Resolution

##### **MOVED Cr Alethea Gulvin, Seconded Cr John Robinson**

That Council nominate Cr Josh Koenig, Cr Pam Clarke and Cr Les Power to the Board of the Horsham Performing Arts (Company) for a further two-year term ending after the AGM in 2020.

CARRIED

**Report****Background**

The company Horsham Performing Arts was officially constituted on 9 November 2010, and is a company limited by guarantee (ie, it does not have any shareholders or share capital).

The Company is incorporated as a cultural charitable organisation for the promotion of the performing arts and for other cultural purposes for the benefit of the community of the City including without Limitation any or all of the following:

- To fund the development of the Horsham Performing Arts Centre
- To advance the work and profile of the Company through performance, exhibitions, education programs, marketing, fundraising, partnerships and sponsorships
- To encourage the participation of artists and the broader community in the performing arts
- To conduct festivals featuring the performing arts
- To provide leadership in the promotion of the performing arts
- To participate in arts initiatives beyond the City when such participation will result in benefit to the community.

The Company has memberships which comprise of the Directors. Each Director is appointed for a two-year term and no Director may be appointed for more than three successive full terms without a break of at least one two-year term.

The current listed Directors, the dates that their terms expire and the number of terms served, are as follows:

- One appointed by the Board and must be a person with relevant experience in arts, business, law, accounting, marketing and fund raising, Mr Tony Phelan (third term ends after the AGM in 2020).
- Three are Councillors nominated by resolution of Council, Cr Pam Clarke (second term ended after the November 2018 AGM), Cr Josh Koenig (first term ended after the November 2018 AGM), and Cr Les Power (part term ended after the November 2018 AGM).
- One is an officer or employee of Council as nominated by the Chief Executive Officer, Mr Kevin O'Brien (first term ends after the Annual General Meeting in 2019).
- Mr Graeme Harrison is not a member or director but is the nominated Public Officer.

**Discussion**

The Company constitution requires directors to be appointed and re-appointed for fixed terms on a rolling basis.

Council now needs to nominate three Councillors who will become Directors for a two year term commencing immediately on appointment by the board and expiring after the AGM in 2020, which will coincide with the ending of the current Council term.

The Board will then by resolution, appoint the nominated Directors at the AGM on the 29 November 2016 and will also appoint a replacement director for Mr Simon Dandy who has now served three terms.

**Financial Implications**

There are no specific costs related to the appointment of a director, no remuneration is paid for this role.

**Links To Council Plans, Strategies, Policies**

Council's four-year priority, 1.3 Contribute to cultural activities that enhance our community

**Consultation/Communication**

The nomination and re-appointment process has been discussed at the last Horsham Performing Arts board meeting on the 27 November 2018.

Upon appointment to the board the following organisations, as required, will be notified of the new directors: Australian Securities and Investments Commission (ASIC), the Australian Taxation Office (ATO), Register of Cultural Organisations (ROCO), Australian Charities and Not-for-profit Commission, Westpac Bank and insurers JLT.

**Risk Implications**

Non-appointment of Directors could lead to a failure of the company and potential de-listing and loss of the vehicle for tax deductible donations to be received for the performing arts.

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Conclusion**

Nominations are required by Council in order to appoint Directors for additional terms thereby allowing the Company to continue with its functions.

## 9.2 GIFTS, BENEFITS AND HOSPITALITY POLICY REPORT

**Author's Name:** Kerrie Bell/Diana McDonald **Director:** Graeme Harrison  
**Author's Title:** Manager Governance & Information/Co-ordinator Governance  
**Department:** Corporate Services **File No:** F21/A24/000001

### Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

**Status:** Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c):  Yes  No **Reason:** Nil

### Appendix

Draft Gifts, Benefits and Hospitality Policy and Declaration Form (**Appendix "9.2A"**)

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### Purpose

To endorse the draft revised Gifts, Benefits and Hospitality Policy.

### Summary

Transparent and accountable practices are vital in maintaining the community's trust in local government, and its confidence that public resources are being used responsibly and appropriately. The community needs to be confident that we make decisions and provide advice free of favoritism, influence and conflicts of interest.

To this end, Council needs to establish and communicate a clear policy position on the offering and receiving of gifts, benefits and hospitality.

### Recommendation

That Council endorse the draft revised Gifts, Benefits and Hospitality Policy.

### Council Resolution

**MOVED Cr David Grimble, Seconded Cr Pam Clarke**

That Council endorse the draft revised Gifts, Benefits and Hospitality Policy.

CARRIED

**Report****Background**

Horsham Rural City Council currently has a Gifts and Hospitality Policy which was developed in 2014 and is due for review.

**Discussion**

Referencing the Victorian Public Sector Commission [Gifts, Benefits and Hospitality Policy Guide](#) which sets out the minimum accountabilities for managing gifts, benefits and hospitality within the Victorian public sector; along with the recommendations from VAGO in their 2015 Report on [Implementing the VPSC Policy Guide](#); and researching current practice at other rural and regional councils; the attached draft policy has been developed.

The following table highlights the major enhancements to our current policy.

<b>Current Policy</b>	<b>Proposed Amendments</b>
Token Gift < \$50	Token Gift <\$20
No procedure for declined gifts	Declined gifts recorded on register
No Process for provision of gifts	Provision of gifts now included
No process for disposal of gifts	List of acceptable disposal of gifts
No process for non-conformity of policy	Process for addressing breaches of the policy
No reporting on the Gift, Benefits and Hospitality register	Annual report on the GB&H Register to the internal audit committee

**Financial Implications**

Nil

**Links To Council Plans, Strategies, Policies**

Council Plan Goal 4 – Excel in communication, consultation, governance, leadership and responsible use of resources

**Consultation/Communication**

Following its adoption, the revised policy will be communicated to all staff and other key stakeholders.



**Risk Implications**

Providing or receiving gifts, benefits and hospitality may give a perception that Council's impartiality and integrity are at risk. Embedding an adequate policy within our organisations culture is an effective way to mitigate potential risks.

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Conclusion**

The development and implementation of a robust Gifts, Benefits and Hospitality Policy ensures transparency and confirms that the principles of good governance and accountability are practiced by Councillors and staff when receiving gifts in the course of their duties.

### 9.3 COUNCIL RESOLUTIONS

**Author's Name:** Sue Frankham      **Director:** Graeme Harrison  
**Author's Title:** Governance Officer      **File No:** F19/A11/000001  
**Department:** Governance and Information Management

#### Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

**Status:** Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c):  Yes  No      **Reason:** Nil

#### Appendix

Outstanding Council Resolutions Action List (**Appendix "9.3A"**)  
Completed Council Resolutions Action List (**Appendix "9.3B"**)

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#### Purpose

To provide an update on outstanding and completed Council resolutions.

#### Summary

- Resolutions are placed on an Outstanding Council Resolutions Action List as soon as possible after each Council meeting.
- The Outstanding Council Resolutions Action List is updated by the responsible officer once their action is completed.
- The Outstanding Council Resolutions Action List is reviewed by the Executive Management Team and circulated to Councillors on a monthly basis.
- The Outstanding Council Resolutions Action List and Completed Council Resolutions Act List is presented to Council on an annual basis for information.

#### Recommendation

That Council note the Outstanding Council Resolutions Action List and Completed Council Resolutions Action List for 2018.

#### Council Resolution

**MOVED Cr Pam Clarke, Seconded Cr Josh Koenig**

That Council note the Outstanding Council Resolutions Act List and Completed Council Resolutions Action List for 2018.

CARRIED

**Report****Background**

Horsham Rural City Council has a Council Resolutions procedure to ensure that all resolutions of Council are closely monitored and actioned within the required timeframe.

**Discussion**

Resolutions are placed on an Outstanding Council Resolutions Action List as soon as possible after each Council meeting. The list is updated by the responsible officer once their action has been completed. The Outstanding Council Resolutions Action List is reviewed by the Executive Management Team and circulated to Councillors on a monthly basis. Completed actions are transferred to a Completed Council Resolutions Action List.

**Financial Implications**

Nil

**Links To Council Plans, Strategies, Policies**

- 2018-2022 Council Plan, 4.4 Achieve high standards of organisational performance
- Horsham Rural City Council Procedure No P04/003 – Council Resolutions

**Consultation/Communication**

The Outstanding Council Resolutions Action List is reviewed by the Executive Management Team and circulated to Councillors on a monthly basis, providing an opportunity to seek clarification on any of the items on the list.

**Risk Implications**

Not applicable

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Conclusion**

The Outstanding Council Resolutions Action List and Completed Council Resolutions Action List for 2018 is presented to Council for information.

## 9.4 REQUEST FOR INCLUSION ON COUNCIL'S STREET NAME LIST – AISBETT

**Author's Name:** Teagan Barents                      **Director:** Graeme Harrison  
**Author's Title:** Co-ordinator Revenue              **File No:** F27/A15/000001  
**Department:** Finance

### Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

**Status:** Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** If no type Nil

### Appendix

Application for inclusion of **Aisbett** on Council's street name list (**Appendix "9.4A"**)

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### Purpose

To request that the name **Aisbett** be added to Council's Street Naming list.

### Summary

Robert and Jan Aisbett have submitted the name Aisbett for Council's street name list in honour of Edgar William Aisbett, who was a pioneer transport and school bus operator all his life.

### Recommendation

That Council add the name **Aisbett** to Council's Street Naming List.

### Council Resolution

**MOVED Cr Alethea Gulvin, Seconded Cr Josh Koenig**

That Council add the name **Aisbett** to Council's Street Naming List.

CARRIED

**Report****Background**

Edgar was born in Rushworth on 11 November 1908 and started working in Dimboola in 1928 in a family business with a fruit and vegetable round, then moved to catering for weddings and meals at agricultural shows around Hamilton, Donald, Bordertown and Charlton.

Later in life, he carted sand for Mintern Brothers from Wail Crossing to Horsham High School, had a contract carting gravel for roads around Edenhope, Goroke, Harrow and Wonwondah, and later in life had 5 timber jinkers in partnership with Charlie Hollaway and went to Noojee to haul logs out of the forest during World War 2.

In 1945 Edgar was subcontracted to Horsham Transport Company, and shortly after this he carted materials for Horsham's first town hall and then carted bricks for the second town hall, after the first town hall burnt down.

On retirement Edgar estimated that he had driven three million miles behind the wheel.

The name **Aisbett** conforms to the principles in the *Naming Rules for places in Victoria – Statutory requirements for naming roads, features and localities 2016*.

**Discussion**

Council currently has 61 names on the street name list, and it may be some time before a developer chooses this particular name from the list.

**Financial Implications**

Nil

**Links To Council Plans, Strategies, Policies**

Horsham Rural City Council Street/Road/Places Naming Policy

**Consultation/Communication**

Nil

**Risk Implications**

Not applicable

**Environmental Implications**

Not applicable

**Human Rights Implications**

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Conclusion**

That the name Aisbett be added to Council's street name list in honour of Edgar William Aisbett.

## 9.5 REVOCATION OF THE INSTRUMENT OF DELEGATION FOR THE HORSHAM COLLEGE COMMUNITY OVAL COMMITTEE OF MANAGEMENT

**Author's Name:** Mandy Kirsopp                      **Director:** Kevin O'Brien  
**Author's Title:** Recreation Planning Officer    **File No:** F6/A12/000001  
**Department:** Community Wellbeing

### Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

**Status:** Information classified confidential in accordance with *Local Government Act* 1989 – Section 77(2)(c):  No **Reason:** Nil

### Appendix

Instrument of Delegation Horsham College Community Oval Committee of Management (**Appendix "9.5A"**)

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### Purpose

To revoke the Instrument of Delegation for the Horsham College Community Oval Committee of Management and transition the Committee of Management into a users group/forum.

### Summary

In November 2012, a Joint Use Agreement (Agreement) was established between the Victorian Education Department and Horsham Rural City Council. The Agreement specifies responsibilities for both Horsham College and Horsham Rural City Council regarding the operation of the facility.

The Agreement contains reference to the establishment of a Special Committee of Council and on 7 July 2014 an Instrument of Delegation was endorsed by Council.

In September 2018, a review of the requirements of the Joint Use Agreement and the Instrument of Delegation identified that the Instrument of Delegation can be revoked without impact on the operation and management of the Community facility.

**Recommendation**

That Council:

1. Revoke the Instrument of Delegation for the Horsham College Community Oval Committee of Management.
2. Support the transition of the Committee of Management to an as required users group.

**Council Resolution**

**MOVED Cr Pam Clarke, Seconded Cr Les Power**

That Council:

1. Revoke the Instrument of Delegation for the Horsham College Community Oval Committee of Management.
2. Support the transition of the Committee of Management to an as required users group.

CARRIED



**Report****Background**

On 30 November 2012, a Joint Use Agreement (Agreement) was signed between the Department of Education and Early Childhood Development and Horsham Rural City Council (Council) for the shared use of land (open green space formerly known as the College oval and pavilion) situated at 59 Dimboola Road, Horsham.

Section 15 of the Agreement specifies the establishment of a Section 86 Committee (Special Committee of Council) to *promote the community use of the Facility and to administer the use of the Facility by community group*'. The requirement for a Section 86 Committee was at the request of Horsham Rural City Council at the time and is not contained in other Joint Use Agreements established by the Department of Education.

On 7 July 2014 an Instrument of Delegation was endorsed by Council. The Instrument of Delegation was revised and endorsed by Council 1 May 2017 to enable Council to continue to liaise directly with Horsham College to manage the operation of the facility.

**Review of S86 Committees**

Council commenced reviewing Section 86 Committees and engaged with all committees to communicate the activities that need to be completed in order to be a Section 86 Committee and to explain the alternatives. Most committees have changed status after consideration of those alternatives.

**Discussion**

In a recent review of the Instrument of Delegation and subsequent discussion with the Committee of Management, it was found that the Instrument of Delegation (2017) was not reflecting the actual role of the Committee and how it was functioning.

Further to this, a review of the Joint Use Agreement and the operation of the facility was undertaken. Revoking the Instrument of Delegation and the Committee of Management will not impact on the operation of the College Community Oval and pavilion.

The Committee have agreed to the recommendation that the Instrument of Delegation be revoked and the current Committee of Management be resolved. The current Committee have agreed to work with Council to identify a new model, such as a user's group forum that suits all the Community Oval users' needs and provides an opportunity for information exchanges and increased communication with Council. This will not be a decision making group, but will be an important community and capacity building forum.

**Financial Implications**

There are no financial implications associated with revoking the Instrument of Delegation.

**Links To Council Plans, Strategies, Policies**

Council Plan 2018-2022

Goal 4: Governance and Business Excellence

4.2 Manage risk to the organisation

**Consultation**

This report was developed in consultation with officers from Community Wellbeing, Corporate Services and Infrastructure Services directorates and the Horsham Community College Committee of Management.

**Risk Implications**

The existence of a Special Committee of Council creates a range of compliance requirements for the Committee of Management and for Council. Revoking the Instrument of Delegation removes the requirements without impacting on the operation of the facility.

**Environmental Implications**

Nil

**Human Rights Implications**

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006.

**Conclusion**

Revoking the Instrument of Delegation removes responsibility for compliance with Section 86 of the Local Government Act (1989) and provides the opportunity for the Community Oval users to develop a contemporary model of communication exchange that suits theirs and Council's needs.

The Joint Use Agreement between the Victorian Education Department and Horsham Rural City Council is not reliant on the existence of a Special Committee of Council and the Horsham College Community Oval and pavilion will continue to be jointly managed by the two organisations.

## 9.6 2017-2021 HEALTH AND WELLBEING PLAN ANNUAL UPDATE – 2018

**Author's Name:** Michelle Rethus                      **Director:** Kevin O'Brien  
**Author's Title:** Community Projects Officer      **File No:** F30/A14/000001  
**Department:** Community Wellbeing

### Officer Declaration of Interest

No officers involved in the preparation of this report has any conflicts of interest.

**Status:** Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No      **Reason:** Nil

### Appendix

Department of Human and Health Services (DHHS) correspondence (**Appendix "9.6A"**)

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### Purpose

To provide an update on the annual review of the 2017-2021 Health and Wellbeing Plan and seek approval to notify DHHS of review completion.

### Summary

Conducting an annual review of Municipal Public Health and Wellbeing Plan (MPHWP) is a statutory requirement of Council under the *Public Health and Wellbeing Act 2008*. It should be noted, however, the legislation does not prescribe the review process.

The MPHWP has seen a number of key achievements in its first year of implementation. These include:

- Development and adoption of a Youth Strategy
- Delivery of the *My Community Directory* containing comprehensive information on disability services, accessible facilities and up-to-date information on a range of community organisations
- Opening of the Kalkee Road Children's HUB thus building on shared services capacity and now successfully working with younger parents

- Commitment to the position of a Gender Equity Officer (position currently being advertised)
- Successful ongoing delivery of the Age-Friendly Community Project with action plan now being developed from the WHI checklist work
- Successful ongoing delivery of the Stage 2 Alcohol and Culture Change Project with positive feedback from events and programs delivered.

Given the priority areas and objectives of the MPHWP remain applicable, no changes are recommended but rather, continue with the implementation of the current action plan.

The next steps for continued delivery of the MPHWP into 2019 are:

- Noting the challenges surrounding some of the action items that now enter a cultural/behavioural change mode. For example, those relating to Healthy Eating, Alcohol and Culture Change and the Gender Equity Officer's role.
- Investigating the option of incorporating the next Health and Wellbeing Plan into the Council Plan to mitigate the risk of missing action timelines given the challenge of including actions into people's work tasks.
- With the successful delivery of the Youth Strategy and Age-Friendly Projects, action plans being developed may need to feed into the MPHWP during the 2019 review.

### **Recommendation**

That Council:

1. Note the annual review of the 2017-21 Health and Wellbeing Plan.
2. Approve letter to DHHS stating completion of review.

### **Council Resolution**

**MOVED Cr Alethea Gulvin, Seconded Cr Josh Koenig**

That Council:

1. Note the annual review of the 2017-21 Health and Wellbeing Plan.
2. Approve letter to DHHS stating completion of review.

CARRIED

**Report****Background**

Conducting an annual review of Municipal Public Health and Wellbeing Plan (MPHWP) is a statutory Requirement of Council under the Public Health and Wellbeing Act 2008.

Section 26 (4) of the Act states that: *'A Council must **review** its municipal public health and wellbeing plan annually and if appropriate amend the plan.'*

It should be noted, however, the legislation does not prescribe the review process.

In consultation with Council Officers an update of all action items was performed. This consultation took the form of face to face discussions and email correspondence.

**Discussion**

The MPHWP has seen a number of key achievements in its first year of implementation. These include:

- Development and adoption of a Youth Strategy
- Delivery of the *My Community Directory* containing comprehensive information on disability services, accessible facilities and up-to-date information on a range of community organisations
- Opening of the Kalkee Road Children's HUB thus building on shared services capacity and now successfully working with younger parents
- Commitment to the position of a Gender Equity Officer (position currently being advertised)
- Successful ongoing delivery of the Age-Friendly Community Project with action plan now being developed from the WHI checklist work
- Successful ongoing delivery of the Stage 2 Alcohol and Culture Change Project with positive feedback from events and programs delivered.

2018 has also seen a number of challenges in the MPHWP's delivery including:

- Not meeting the target date for developing and promoting a Healthy Eating Charter within Council. (This now has a plan in place to complete by 2019)
- Continued challenge of actions from the MPHWP not transitioning seamlessly to people's work tasks thus impacting action timelines
- Not all advocacy actions moved across into the Advocacy Plan such as Alcohol and Sexual Health. These are in part being led by Partner Organisations, however, Council still has an important advocacy role to play.

As part of the annual review, the evaluation measures, where the data is available, have been updated. However, as known during the development of the MPHWP the data sources for the majority of these measures is only available every four years.

As outlined in the achievements above, feedback has been received during the delivery of Projects which has resulted in changes to methods and programs thereby ensuring Council continues to deliver to achieve the positive changes.

**Next Steps**

Given the priority areas and objectives of the MPHWP remain applicable, no changes are recommended but rather, continue with the implementation of the current action plan.

The next steps for continued delivery of the MPHWP into 2019 are:

- Noting the challenges surrounding some of the action items that now enter a cultural/behavioural change mode, for example, those relating to Healthy Eating, Alcohol and Culture Change and the Gender Equity Officer's role
- Begin work on investigating incorporating the next required Health and Wellbeing Plan into the Council Plan to mitigate the risk of missing action timelines given the challenge of including actions into people's work tasks
- With the successful delivery of the Youth Strategy and Age-Friendly Projects, actions plans being developed may need to feed into the MPHWP during the 2019 review.

**Financial Implications**

Nil costs associated with the review of the Health and Wellbeing Plan.

**Links to Council Plans, Strategies, Policies**

HRCC Council Plan 2018-2021

- Goal 1: Community and Cultural Development

**Consultation/Communication**

The review of the MPHWP included consultation with Council Officers.

**Risk Implications**

Not applicable

**Environmental Implications**

Not applicable

**Human Rights Implications**

Not applicable

**Conclusion**

The annual review of the 2017-2021 Health and Wellbeing Plan has highlighted a number of achievements in the first year. Similarly, a number of challenges were faced which has shaped the action plan for continued delivery into 2019. However, as the priority areas and objectives, as outlined in the MPHWP, remain unchanged and relevant, it is recommended to continue to implement the current Health and Wellbeing Plan unchanged.

## 9.7 2013-16 DISABILITY ACCESS AND ACTION PLAN REVIEW

**Author's Name:** Maggie Bridgewater      **Director:** Kevin O'Brien  
**Author's Title:** Deaf Access Worker      **File No:** F09/A08/000001  
**Department:** Community Wellbeing

### Officer Declaration of Interest

No officers involved in the preparation of this report has any conflicts of interest.

**Status:** Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c):  Yes  No    **Reason:** Nil

### Appendix

Disability Access and Action Plan 2013-2016 (**Appendix "9.7A"**)  
Review of Disability Access and Action Plan 2013-16 (**Appendix "9.7B"**)

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### Purpose

To provide an update on the review of the Disability Access and Action Plan (DAP) 2013-2016.

### Summary

The DAP was adopted by Council on 15 July 2013 and it has guided improved access and inclusion across the Horsham municipality. The DAP focused on a number of key areas (see below) and a review of all the actions is included in **Appendix "9.7B"**.

Some key outcomes and achievements of the DAP are:

#### Social Connection

- Council's Community Grant Guidelines updated to include improving access as a key outcome
- Council's public meetings held in accessible venues.

#### Information on Services

- Council publications are available in alternative formats
- Acknowledgement and celebration of Seniors Week, International Day for People with a Disability and Mental Health Week
- *My Community Directory* has comprehensive information on disability services and accessible facilities.



Education and Awareness

- Community Education sessions held on the use of companion cards
- Disability Awareness Training for staff, volunteers and Councillors.

Built Environment

- Installation of Changing Places toilet facility in May Park.

**Recommendation**

That Council note the review and successful implementation of the Disability Access and Action Plan 2013 -2016.

**Council Resolution**

**MOVED Cr Pam Clarke, Seconded Cr John Robinson**

That Council note the review and successful implementation of the Disability Access and Action Plan 2013-2016.

CARRIED

**Report****Background**

The 2013-16 Disability Access and Action Plan (DAP) was adopted on the 15 July 2013. These plans are a legislative requirement under the *Disability Discrimination Act 1992* and provide Councils with the framework in which to continue to build a more accessible community and reduce barriers to inclusion.

The DAP vision is that *everyone has a responsibility and role to play in enabling people of all abilities to fully participate in the life of the community*. The DAP was developed in partnership with key stakeholders such as Wimmera Disability Access Forum, Disability Advocacy workers, Wimmera Mobility Group and a range of community organisations. Community consultation was undertaken with focus groups, surveys and interviews.

**Discussion**

The DAP identified goals and actions to reduce barriers so as to ensure all people can participate equally and equitably in the Horsham community.

The following goals formed the basis of the DAP and align closely with the Horsham Rural City Council Plan and other corporate Council plans:

1. Social Connection
2. Information on Services
3. Education and Awareness
4. Employment
5. Built Environment
6. Transport
7. Housing and Living at Home

**Implementation**

Key achievements included:

- Council publications are available in alternative accessible formats
- Desktop hearing shuttles are located at Customer Service Centres, Horsham Town Hall and Visitor Information Centre making it easier for those that are hard of hearing to communicate
- *My Community Directory* was established and contains comprehensive information on disability services, accessible facilities and up-to-date information on a range of community organisations

- Installation of Changing Places in May Park that allows people with specific requirements to have access to a toilet and appropriate change facilities to enable greater participation in community life.

**Next Steps**

As the DAP has been completed, it is timely for Council to begin planning for the next access and inclusion plan. A plan with a broader community inclusion remit would continue to ensure Council is meeting all of its obligations and continues to provide leadership on improved access and inclusion for all the community.

**Financial Implications**

Nil costs associated with the review of the DAP.

**Links to Council Plans, Strategies, Policies**

HRCC Council Plan 2018-2021

- Goal 1: Community and Cultural Development

Arts and Cultural Plan 2014-2018

- Goal 1: Cultural Awareness

Health and Wellbeing Plan 2017-2021

- Goal 1: Increasing healthy eating and active living
- Goal 3: Improving Mental health: Support and promote activities and event that build community resilience and social network for all groups

**Consultation/Communication**

The review of the DAP included consultation with Council Officers, community groups and external stakeholders.

**Risk Implications**

Council has an obligation as a civic leader as well as in the *Disability Discrimination Act* to provide and ensure inclusion and accessibility for all. This includes ensuring buildings and outdoor spaces are accessible.

It is critical that Council continues its work on community inclusion and accessibility to ensure all obligations of the *Human Rights Charter and the Victorian Disability Act 2006* are met.

**Environmental Implications**

Not applicable

**Human Rights Implications**

The DAP outcome and goals align with policy directions and outcome areas of:

- The United Nations Convention on the Rights of Persons with Disabilities
- *Victorian Disability Act 2006*,
- Victorian State Disability Plan 2013-16
- National Disability Strategy 2010-20
- Creating a more Inclusive Community for people with a Disability
- *Disability Discrimination Act 1992*
- *Carers Recognition Act 2012*

This report complies with the rights listed in the Victorian Charter of Human Rights and Responsibilities Act 2006 and also see Risk Implications.

**Conclusion**

The review and successful implementation of the Disability Access and Action Plan 2013-2016 has improved access to facilities and increased awareness across Horsham Rural City Council.

The development of a broader access and community inclusion plan will continue to build on this good work and increase access and inclusion for all the community.

## 9.8 EVANS WAY WETLAND PETITION

<b>Author's Name:</b>	John Martin	<b>Director:</b>	John Martin
<b>Author's Title:</b>	Director Infrastructure	<b>File No:</b>	F02/A01/000014
<b>Department:</b>	Infrastructure		

### Officer Declaration of Interest

A member of this Director's family owns a property in Evans Way, but was not one of the petitioners.

**Status:** Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c):  Yes  No **Reason:** Nil

### Appendix

Evans Way Wetland Petition (**Appendix "9.8A"**)

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### Purpose

To consider a petition received in relation to a wetland adjacent to the southern end of Evans Way.

### Summary

- A petition about the condition of the Evans Way wetland was received in November and presented initially to the 26 November 2018 Council meeting.
- In addition to seeking a report on the Evans Way wetland, Council sought a report on all of Horsham's retardation basins. This initial report only addresses the Evans Way wetland, a subsequent report will be presented on the balance of wetlands.
- An initial assessment of the Evans Way wetland has identified some actions that will reinstate the wetland to its design condition, with separate silt settling, filtering and storage areas.
- These works will be programmed subject to availability of contractors.
- An expectation that the wetland will retain a significant amount of water is not consistent with the design basis of the basin, or the dry conditions of this past winter-spring period.
- Consultation is planned to better understand the residents' expectations and to share information about the operation of and works planned for the wetland.

*Cr Pam Clarke left the meeting at 6.05pm.*

**Recommendation**

That Council note the actions proposed in response to the residents' petition in relation to a wetland adjacent to the southern end of Evans Way.

**Council Resolution**

**MOVED Cr David Grimble, Seconded Cr Alethea Gulvin**

That Council note the actions proposed in response to the residents' petition in relation to a wetland adjacent to the southern end of Evans Way.

CARRIED

*Cr Pam Clarke returned to the meeting at 6.09pm.*

## Report

### Background

A petition about the condition of a wetland adjacent to Evans Way Horsham, signed by 30 residents, was received by Council and reported to the 26 November 2018 Council meeting, in accordance with Council's procedure for petitions.

### Discussion

An inspection with this Director, the Operations Manager, and Parks and Gardens Coordinator assessed the status of the wetland and considered the actions that would address issues with its condition. The aerial image below assists in understanding the wetland, which is an integral part of the Horsham south drainage network. That is, it is not a natural wetland.



The image shows two distinct areas of the wetland, with the western half (on the left) holding water, and the eastern half showing a coverage of grass. The aerial image, taken in around December 2016, is representative of the current condition of the wetland.

The eastern half has grassed up significantly since initial construction, as it is relatively shallow providing conditions conducive for this grass growth. There are small areas close to the drainage inlets (shown as yellow boxes) which are deeper, acting as silt traps. This shallower nature of the eastern half of the wetland reflects the design intent of the wetland, being a receiving basin intended to capture silt, before allowing the relatively clearer water to flow to the west side. Often, there will be an intervening filtering section of reeds or similar vegetation to facilitate the cleansing of water as it passes between different sections of a drainage wetland. In this case, the grass is providing this filtering.

The appearance of the wetland is also impacted by the type of vegetation around its margins. Long un-mown grasses are present, which act as a trap for litter, combining to reduce the aesthetic appeal of the marginal area.

The following works are proposed to improve the appearance and function of this wetland:

- An excavator will be used to remove the grass growing across the surface of the eastern half of the wetland.
- An excavator will be used to deepen small pools adjacent to the drainage inlets in the wetland to provide renewed silt catching capacity. These will require periodic desilting.
- The margins of the wetland will be revegetated with more suitable plants and mulch.

The timing of these works will be subject to availability of suitable contractors.

The water level of the wetland will remain generally as is, with the eastern half typically only having water in the small silt-trap pools, and sometimes a shallow layer of water across the area that is now grassed. During summer-autumn it would be expected that this area would usually be dry.

The wetland will tend to hold water for longer periods in its western half.

Part of the function of the wetlands (/retardation basins) is to store larger volumes of water in major rain events, and allow this to flow at a slower rate into the Wimmera River for an extended period after the rain event. To perform this function, it is essential that the wetlands are not surcharged with additional water prior to the rain event.

It is not practical to top this wetland up from other sources. The other wetlands in the Southbank area are managed in a similar manner. Further, the configuration of the outlet pipes controls the maximum level of water in the basins.



**Financial Implications**

The works proposed will be conducted using existing maintenance funds.

**Links To Council Plans, Strategies, Policies**

Nil

**Consultation/Communication**

This issue arose from a residents' petition. A response will be prepared informing the petitioners of the intended actions.

**Risk Implications**

Nil

**Environmental Implications**

Well-managed wetlands can enhance the local environment. A drying cycle is a normal part of wetlands in the Wimmera.

**Human Rights Implications**

Nil

**Conclusion**

A number of actions have been identified to respond to the concerns raised in the petition in relation to a wetland adjacent to the southern end of Evans Way. These actions are now provided to Council for information.

## 9.9 CONTRACT 09-018 DIMBOOLA MINYIP ROAD RECONSTRUCTION

**Author's Name:** Lyndon White

**Director:** John Martin

**Author's Title:** Co-ordinator Engineering Design

**File No:** 09/018

**Department:** Infrastructure

### Officer Declaration of Interest

No officer involved in the preparation of this report has any conflicts of interest.

**Status:** Information classified confidential in accordance with Local Government Act 1989 – Section 77(2)(c): Yes No **Reason:** The Appendix only is considered confidential as it includes commercial-in-confidence information relating to submitted tenders.

### Appendix

19-018 Dimboola Minyip Road - Tender Evaluation Report (refer to Confidential Matters)

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### Purpose

To award the tender for construction of the Dimboola-Minyip Road, from Dogwood Road extending one kilometre to the west.

### Summary

- Horsham and Yarriambiack Councils have been combining to progressively upgrade the Dimboola-Minyip Rd from a single-lane to dual-lane over recent years.
- Yarriambiack Shire Council was successful in gaining Local Roads to Market funding for the works, as a ratio 2:1.
- Through an ongoing agreement, the responsibility for undertaking the works alternates, this year being Horsham's turn to conduct the works.
- Public tenders were sought through Council's normal procurement processes.
- A good response was received, and a preferred tenderer has been identified to conduct the works.
- The tender price is within the budget identified for the works.

**Recommendation**

That Council accept the tender submitted by Glover Earthmoving Pty Ltd for the lump sum price of \$291,183.20 ex GST for contract 19/018 Dimboola Minyip Road reconstruction.

**Council Resolution**

**MOVED Cr Pam Clarke, Seconded Cr Josh Koenig**

That Council accept the tender submitted by Glover Earthmoving Pty Ltd for the lump sum price of \$291,183.20 ex GST for contract 19/018 Dimboola Minyip Road reconstruction.

CARRIED

## Report

### Background

The Dimboola Minyip Road upgrade is a strategic transport route on the boundary of Horsham and Yarriambiack municipalities, about 30 km north of Horsham.

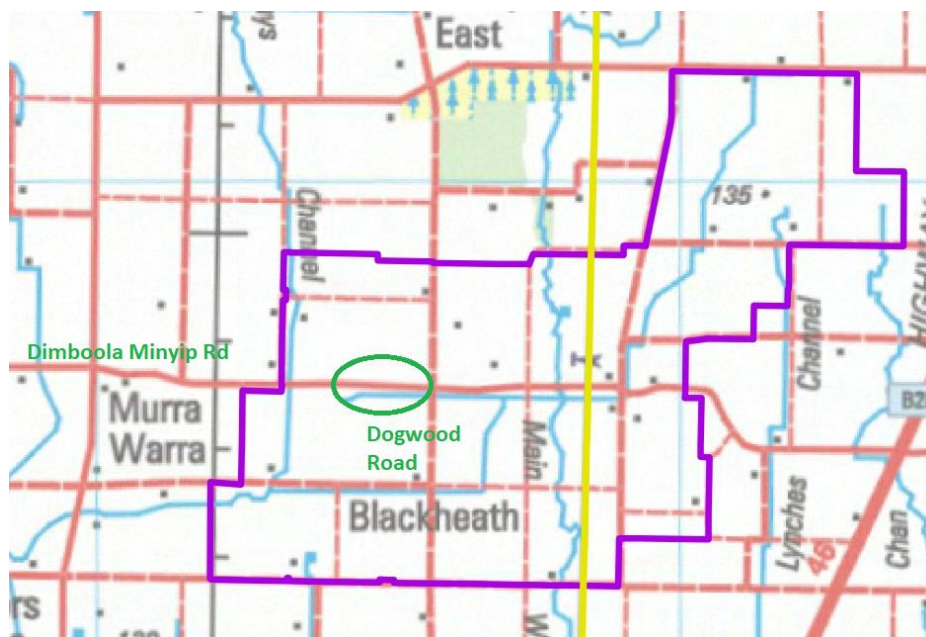
A coordinated program to upgrade the road from a single-lane seal width to dual-lane seal commenced five years ago, with generally one kilometre per year being constructed. The works are being funded jointly by the two Councils, supplemented with grant funding when available. This year's program has been fortunate in receiving funding through the State Government's Local Roads to Market Program.

### Discussion

A detailed tender evaluation report on a newly adopted tender evaluation report format is provided in the **confidential** appendix. Key aspects of the report include:

- Three tenders were received for the contract.
- The evaluation of tenders was based on the criteria as presented in the tender documents.
- The preferred tender was that submitted by Glover Earthmoving for the sum of \$291,183.20.
- The site of the works is within the area of operations for the Murra Warra Wind Farm project, hence negotiations will be required to avoid impacts and manage risks between these coincident works.

The diagram below shows the site of the works (green ellipse), with the extent of the Murra Warra Wind Farm shown by the purple boundary.



**Financial Implications**

The total budgeted funding for the project is \$301,000. Two-thirds of the available funding is sourced from the State Government's Local Roads to Market Program, the balance being sourced on a 50:50 basis by Horsham and Yarriambiack Councils.

The Glover Earthmoving tender of \$291,183.20 ex GST is within the available budget.

**Links To Council Plans, Strategies, Policies**

Council Plan 2018-2022:

- 3.4 Deliver works to develop and maintain Council's physical assets for long term sustainability, amenity and safety

**Consultation/Communication**

The key communication aspect with this project will be the interaction with the Murra Warra Wind Farm project. Negotiations with the contractor conducting those works will occur to manage this interaction.

**Risk Implications**

Standard construction risks. Supervision of works will be conducted by Council officers to manage these risks.

**Environmental Implications**

Standard construction management practices will minimise environmental risks. There are no native vegetation or waterway issues associated with these works.

**Human Rights Implications**

Nil

**Conclusion**

The tender submitted by Glover Earthmoving Pty Ltd for the lump sum of \$291,183.20 ex GST for contract 19/018 Dimboola Minyip Road reconstruction provides best value and is recommended for approval.

**10. COUNCILLORS' REPORTS AND ACKNOWLEDGEMENTS****Cr Les Power**

- 27 November 2018 – Horsham Performing Arts Company Annual General Meeting.
- 28 November 2018 – Wimmera Suicide Prevention and Awareness Network meeting.
- 30 November 2018 – Wimmera River Challenge at Dimboola on the Wimmera River and caravan park. 100-150 people from different services that engage with the local Koori community attended. People travelled from Ballarat, Horsham, Halls Gap, Ararat, Heywood, Stawell and other places. BBQ lunch was enjoyed by all with activities following and interaction was encouraged. Goolum Goolum staff members organised the day. For those that stayed after the activities, an evening meal was provided. More community members arrived and camped overnight. A large picture screen was provided and kids and adults enjoyed a movie as the sun set.
- 1 December 2018 – River Challenge day after breakfast at campsite at Dimboola caravan park. 100-150 community members ate then traversed to horseshoe bend. A number of children and adults began the challenge of paddling on the Wimmera River to Picnic Bend where a mass changeover took place for others to paddle their kayaks into Dimboola to the boat shed. After everyone arrived safely a belated lunch was served to all. The event was to challenge all with an awareness of family violence that we as a community can all live together and combat family/domestic violence. More than 50 of the group stayed and enjoyed the very pleasant surrounds of the river and caravan park and travelled home on Sunday.
- 2 December 2018 – Carols by Candlelight at Sawyer Park. Magnificent night in magnificent surrounding. So much warmth and love in the air.
- 3 December 2018 – Present “Making Connections” radio program on Triple H community radio. Council Briefing meeting in evening.
- 4 December 2018 – Horsham Branch Blue Ribbon Foundation meeting, pre plan for 2019 Commissioners Dinner in February 2019 at Coughlan Park Horsham.
- 5 December 2018 – Portland visit viewing sporting facilities, CBD and commercial facilities.
- 6 December 2018 – Visit to Port Fairy re sporting facilities, CBD, tourist and commercial facilities.
- 10 December 2018 – Present “Making Connections” program on Triple H. Committee of Management Meeting at Horsham Aquatic Centre. Council briefing meeting in evening.

**Cr Mark Radford***Council Event:*

- 20 November 2018 – Hosted a delegation from East Gippsland Shire Council to discuss mineral sands mining
- 20 November 2018 – Meeting with Andrea Hogan at the Horsham and Grampians Visitor Information Centre in relation to visitor trends
- 22 November 2018 – Audit Committee meeting
- 23 November 2018 – Meeting with Rob Pyers re U3A
- 26 November 2018 – Tour of Wesley Performing Arts Centre
- 26 November 2018 – Horsham Rural City Council Ordinary Meeting
- 27 November 2018 – ABC radio interview
- 27 November 2018 – Meeting with representatives of the Horsham Golf Club
- 27 November 2018 – Karen community New Year celebrations
- 29 November 2018 – Regional Cities bus tour and election/meeting in Bendigo
- 30 November 2018 – North Western Municipal Association meeting and conference in Swan Hill
- 3 December 2018 – Meeting with Rob Walter and Gavin Morrow re Mindfulness
- 3 December 2018 – Aboriginal Advisory Committee meeting
- 4 December 2018 – Wimmera Sports Stadium meeting
- 5 December 2018 – Meeting re Country Music Festival
- 5 December 2018 – Photos with “Costa” and “Dirt Girl”, E-Waste Recycling
- 5 December 2018 – Launch of the 2019 Volunteer Awards
- 6 December 2018 – Horsham Rural City Council Staff Meeting at the Depot
- 6 December 2018 – Horsham Rural City Council Staff Meeting at the Civic Centre
- 6 December 2018 – Horsham Regional Art Gallery Advisory Committee
- 7 December 2018 – Visit to Holy Trinity Lutheran College, primary campus
- 7 December 2018 – Seasonal Conditions meeting
- 7 December 2018 – Meeting re “dogs” issue
- 10 December 2018 – Councillor Briefing Meeting
- 11 December 2018 – Tourism Advisory Committee meeting
- 11 December 2018 – Regional Mayors Roundtable
- 11 December 2018 – Western Rail teleconference

*Community Event:*

- 23 November 2018 – White Ribbon march and speech
- 23 November 2018 – Kannamaroo Street Party
- 24 November 2018 – Motorcycle Toy Run
- 24 November 2018 – Great Wimmera River Duck Race
- 24 November 2018 – Horsham Volleyball Tournament (Harry’s game)

- 2 November 2018 – Carols by Candlelight speech
- 4 December 2018 – Christmas lunch at the Salvation Army, presentation to Majors by Phillip Chalker
- 5 December 2018 – Volunteers morning tea
- 5 December 2018 – Launch of the Spinners and Weavers Tapestry at the Horsham Regional Arty Gallery

*Correspondence:*

- 20 November 2018 – Letter of appreciation to Adam Moar
- 21 November 2018 – Letters of thanks to Sue Hateley and Franke and Celia Lyle
- 22 November 2018 – Letter of thanks to Stuart Benjamin, Regional Development Australia
- 22 November 2018 – Letter of thanks to Mary Laliros, MAV President
- 22 November 2018 – Letter of encouragement to Horsham Florist
- 27 November 2018 – Letter of thanks to Emma Kealy MP, Member for Lowan
- 27 November 2018 – Letter of encouragement to Best and Less, new shop at Horsham Plaza
- 28 November 2018 – Letter of congratulations to Mayor Graeme Massey, Yarriambiack Shire Council
- 3 December 2018 – Phone call from Mrs Nash re golf club
- 3 December 2018 – Letter of congratulations to the Hon Daniel Andrews MP, Premier of Victoria
- 3 December 2018 – Letter to the Editor (Wimmera Mail-Times) re committees
- 6 December 2018 – Letter to Arapiles Historical Society
- 7 December 2018 – Letter to author Bob Jarrad, visitor from Adelaide with high praise for Horsham
- 10 December 2018 – Phone call from Arie Rehorst
- 7 December 2018 – Letter of thanks to Gail Tierney MP, Member for Western Victoria
- 7 December 2018 – Letter to C Carracher re Overland train travel
- 12 December 2018 – Letters to the Hon Daniel Andrews MP, Premier of Victoria and the Hon Melissa Horne MP, Public Transport Minister re Overland train support
- 12 December 2018 – Letter to Andrew Broad MP, Federal Member for Mallee re Overland train support



**SUSPEND STANDING ORDERS****Council Resolution****MOVED Cr Pam Clarke, Seconded Cr Les Power**

That Standing Orders be suspended for Verbal Councillor Reports and Acknowledgements.

CARRIED

*The time being 6.08pm the Council meeting was suspended.*

**Cr Alethea Gulvin**

- Expressed appreciation to Cr Mark Radford for meeting with Year 5 students at the Holy Trinity Lutheran College on 7 December 2018 to share information about leadership, service and speeches. Students were in the process of standing for school captain and greatly appreciated the effort.

**Cr Les Power**

- Congratulations to Keith Fisher and the team at Green Lake on the work they've done to get the kiosk up and running.

**Cr David Grimble**

- Condolences to the family of Len Butler on his recent passing. Len was a former Shire of Wimmera Councillor who served from 1988 to 1990. It is important that we acknowledge his civic leadership and service through his public life.

**Cr Mark Radford**

- A regional Mayoral gathering was held last week where six regional Mayors got together. It was a sharing experience. The group has asked Horsham Rural City Council to organise Conflict of Interest training. It is important for regional Mayors to meet on a regular basis. Regional CEO's meet regularly also.
- Overland Train – The South Australian Government has withdrawn their funding of \$330,000 for the Melbourne to Adelaide Overland train. The Victorian State Government has now pledged a further \$200,000 (on top of their current \$3.58 million contribution) and Great Southern Rain will make up the \$130,000 shortfall balance. Better local promotion of the train is needed. Mark and Anne Radford will take the train to Adelaide in the near future and provide an update on the experience.

**RESUME STANDING ORDERS**

**Council Resolution**

**MOVED Cr Les Power, Seconded Cr Pam Clarke**

That Standing Orders resume.

CARRIED

*The time being 6.21pm, the Council meeting resumed.*

**Council Resolution**

**MOVED Cr Les Power, Seconded Cr Pam Clarke**

That the Councillors Reports and Acknowledgements be received.

CARRIED

**UNCONFIRMED MINUTES**

**Horsham Rural City Council**

**Council Meeting**

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**11. URGENT BUSINESS**

Nil

**UNCONFIRMED MINUTES**

**Horsham Rural City Council**

**Council Meeting**

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**12. PETITIONS AND JOINT LETTERS**

Nil

### 13. PROCEDURAL BUSINESS

#### 13.1 ASSEMBLY OF COUNCILLORS – RECORD OF MEETINGS

- Council Briefing Meeting held on Monday 3 December 2018 at 5.00pm in the Civic Centre Reception Room, Horsham Rural City Council
- Council Briefing Meeting held on Monday 10 December 2018 at 5.00pm in the Civic Centre Reception Room, Horsham Rural City Council

Refer to **Appendix “13.1A”**.

#### 13.2 SEALING OF DOCUMENTS

- Section 17B Licence Agreement between Crown/Council and Nourished – Café by the River, 12-month agreement

##### **Recommendation**

That Council Receives and notes agenda items:

- 13.1 Assembly of Councillors – Record of Meetings
- 13.2 Sealing of Documents

##### **Council Resolution**

**MOVED Cr Pam Clarke, Seconded Cr Josh Koenig**

That Council receives and notes agenda items:

- 13.1 Assembly of Councillors – Record of Meetings
- 13.2 Sealing of Documents

CARRIED

#### 13.3 INWARD CORRESPONDENCE

- From the Office of Jenny Mikakos MP; Sue Clifford APM, Chief Executive Officer, Family Safety Victoria; and Gavin Jennings MLC, Special Minister of State, in response to a letter from Horsham Rural City Council in relation to the provision of a Support and Safety Hub (Orange Door) to be located in Horsham
- From the Hon Andrew Broad MP, Assistant Minister to the Deputy Prime Minister, Federal Member for Mallee in response to a letter from the Western Rail Group congratulating him on his appointment as Assistant Minister to the Deputy Prime Minister

Refer to **Appendix “13.3A”**

**Recommendation**

That Council receives and notes agenda item:

- 13.3 Inward Correspondence

**Council Resolution**

**MOVED Cr Josh Koenig, Seconded Cr Pam Clarke**

That Council receives and notes agenda item

- 13.3 Inward Correspondence

CARRIED

**13.4 COUNCIL COMMITTEE MINUTES**

Nil

**14. NOTICES OF MOTION**

Nil

**15. CONFIDENTIAL MATTERS**

**Council Resolution**

**MOVED Cr Alethea Gulvin, Seconded Cr John Robinson**

That the Council Meeting close to the public to consider Confidential Matters.

CARRIED

*The time being 6.24 pm the Council meeting closed to the public.*

**Council Resolution**

**MOVED Cr Les Power, Seconded Cr Pam Clarke**

That the Council meeting open to the public.

CARRIED

*The time being 7.02pm the Council meeting opened to the public.*

**Council Resolution**

**MOVED Cr Les Power, Seconded Cr Josh Koenig**

That the resolutions in the closed Council meeting be adopted and moved into open Council.

CARRIED

**15.1 CONFIDENTIAL COUNCIL RESOLUTIONS**

**Council Resolution**

**MOVED Cr David Grimble, Seconded Cr Josh Koenig**

That Council note the Outstanding Confidential Council Resolutions Action List and Completed Confidential Council Resolutions Action List for 2018.

CARRIED



**15.2 WIMMERA SPORTS STADIUM PCG CLOSE-OUT**

**COUNCIL RESOLUTION**

**MOVED Cr Alethea Gulvin, Seconded Cr Josh Koenig**

That Council note the submissions by the PCG members and thank them for their input to the Stadium proposal development process.

CARRIED

**COUNCIL RESOLUTION**

**MOVED Cr Alethea Gulvin, Seconded Cr David Grimble**

That Council hold a debrief on the project and invite appropriate parties around the table.

CARRIED

The meeting closed at 7.03pm.



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The Mayor, Cr Mark Radford  
Chairperson