

**MINUTES of the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Roberts Avenue Horsham on 2 July 2018 at 5.30pm.**

PRESENT: Cr Pam Clarke, Mayor; Cr Alethea Gulvin, Cr Josh Koenig, Cr Les Power, Cr David Grimble, Cr Mark Radford, Cr John Robinson

ALSO IN

ATTENDANCE: Sunil Bhalla, Chief Executive; Graeme Harrison, Director Corporate Services; Angela Murphy, Director Planning & Economic; Kevin O'Brien, Director Community Services; John Martin, Director Technical Services; Fiona Kelly, Executive Assistant.

**1. Reading of prayer and the acknowledgement of country statement**

The Prayer and Acknowledge of Country Statement were read by the Chairman, Cr P Clarke.

**2. Welcome to distinguished guests or persons in the public gallery**

Chairman, Cr Clarke welcomed those in attendance to the Council Meeting.

Allan Mills, VFF	Fletcher Mills, VFF	Ivan Mills, VFF	Peter Hobbs
Dean Thomas, VFF	David Bowe	Wayne Beddison, VFF	
Gavin Puls, VFF	Kath Dumesny	Russell Heard, VFF	
Jason Pymer, VFF	Des Brauer, VFF	Cheryl Linke	
Jodie Mathews	Chris Gulvin		

The Mayor advised the gallery that the Council meeting will be recorded to maintain an audio archive.

**3. Apologies and request for Leave of Absence**

NIL

**4. Confirmation of minutes and signing thereof**

Moved Cr Radford, Seconded Cr Grimble that the Minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 12 June 2018 and the Special Council Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.00pm on 25 June 2018 be adopted with alterations made to the 12 June 2018 minutes, Councillors' Reports that Cr Grimble acknowledged Kevin Fagg receiving an OAM and an alteration made to the 25 June minutes, to note there were approximately 100 people in attendance at the meeting.

**CARRIED**

**5. Disclosure of Conflict of Interest Sec 79, Local Government Act, 1989 (As Amended)**

NIL

## **6. PUBLIC QUESTION TIME**

### **Suspend Standing Orders**

**Moved Cr Koenig, Seconded Cr Robinson that Standing Orders be suspended for Public Question Time.**

**CARRIED**

The time being 5.33pm the Council Meeting was suspended.

**Public Question received from Russell Heard on behalf of the Horsham South VFF Branch.**

How can the Northern Grampians and Yarriambiack Shire resolve to implement a 2.25% rating increase only, across all sectors, and the Horsham Rural City Council ignore this lead from these other Councils that would have sought the same legal advice?

### **Response from Graeme Harrison, Director Corporate Services**

Council received legal advice, that to seek to change the farm differential and implement other differentials in order to have a consistent 2.25% rate rise across all sectors would constitute a significant change in the draft budget that went out for consultation.

This council then possibly be challenged in the Supreme Court or would require council to commence a further 28 day consultation process with the community and thereby not adopt its budget or declare its rate in the dollar, by 30 June.

I cannot advise what, if any, legal advice Yarriambiack and Northern Grampians received. That question would need to be asked of them.

### **Supplementary Question from Russell Heard**

The VFF would like a copy of the legal advice that council received.

The Mayor responded advising the legal advice received is for internal information only. The VFF may request this information through an FOI request.

**Moved Cr Radford, Seconded Cr Power that Standing Orders resume.**

**CARRIED**

The time being 5.35pm the Council meeting resumed.

## **7. OTHER BUSINESS**

### **7.1 RESUMPTION OF DEBATE ON THE MOTIONS FROM PREVIOUS MEETING**

NIL

### **7.2 RECEPTION AND READING OF PETITIONS, MEMORIALS, JOINT LETTERS AND DEPUTATIONS**

NIL

### **7.3 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

#### **7.3.1 NOTICE OF MOTION NO. 166**

Given by Cr Mark Radford

TAKE NOTICE that it is my intention to move the following motion at the Ordinary Meeting of the Horsham Rural City Council, to be held at the Civic Centre, Roberts Avenue, Horsham on Monday 2 July, 2018.

“That Council having conducted a review of its Meeting Procedure (incorporated by reference in to Local Law No.1 – Governance), intends to amend the revised procedure at its meeting on Monday, 16 July, 2018.”

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**Cr Mark Radford**

CIVIC CENTRE  
HORSHAM 3400  
27 June, 2018

**Moved Cr Radford, Seconded Cr Power that Notice of Motion No. 166 be adopted.**

**CARRIED**

### **7.4 COUNCILLORS QUESTIONS WITH NOTICE**

NIL

### **7.5 ORDERS OF THE DAY**

NIL

## **8. OTHER REPORTS**

### **8.1 ASSEMBLY OF COUNCILLORS – RECORD OF MEETINGS**

Council Briefing meeting held on Monday 25 June, 2018 at 7.45pm in the Council Reception Room.

Refer to **Appendix “8.1A”**.

#### **Recommendation**

That Council note the Assembly of Councillors’ – Record of Meetings.

**Moved Cr Radford, Seconded Cr Robinson that the recommendation be adopted.**

**CARRIED**

### **8.2 SEALING OF DOCUMENTS**

NIL

### **8.3 INWARD CORRESPONDENCE**

NIL

## **8.4 COUNCIL COMMITTEE MINUTES**

**8.4.1 Bicycle Advisory Committee meeting held on Wednesday 2 May 2018 at 5.00pm in the Council Reception Room.**

**Refer to Item No. 8.4.5 for resolution.**

**8.4.2 Wimmera Intermodal Freight Terminal Committee of Management meeting held on 23 May 2018 at 1.30pm in the Horsham Rural City Council, Council Chambers.**

**Moved Cr Grimble, Seconded Cr Koenig that Item No. 8.4.2 be received.**

**CARRIED**

**8.4.3 Sunnyside Park Advisory Committee meeting held on Monday 23 May 2018 at 7.30pm at the Sunnyside Bowling Clubrooms**

**Refer to Item No. 8.4.5 for resolution.**

**8.4.4 Municipal Fire Management Planning Committee meeting held on Tuesday 12 June 2018 at 10.30am in the Council Reception Room.**

**Moved Cr Radford, Seconded Cr Robinson that Item No. 8.4.4 be received.**

**CARRIED**

**Moved Cr Robinson, Seconded Cr Grimble that Council fund and install as a community safety priority, prior to the next fire season two steel tanks with a total capacity of 500,000 litres at a suitable site as identified in the Mockinya area and that \$50,000 be set aside from the 2017 - 2018 Council budget surplus.**

**MOTION LOST**

**Moved Cr Radford, Seconded Cr Gulvin that a report and recommendation be requested from Council officers regarding the firefighting water storage options at Mockinya.**

**CARRIED**

**8.4.5 RoadSafe Wimmera Inc meeting held on Monday 18 June 2018 at 7.00pm at the SES building, McPherson Street, Horsham**

**Moved Cr Gulvin, Seconded Cr Power that Item No. 8.4.1, 8.4.3 & 8.4.5 be received.**

**CARRIED**

**Refer to **Appendix "8.4A"**.**

## 9. COUNCILLORS' REPORTS

### Cr Koenig

No report

### Cr Power

- Canberra ALGA conference from 18 to 20 June.
- 27 June - Wimmera Suicide Prevention and Awareness Network.
- 22 June – Youth CAN "It's OK to say no" Information Night with Special Guest Fiona O'Loughlin at the Horsham Town Hall. Youth of Horsham are speaking up and saying no to alcohol. Special guest Fiona O'Loughlin spoke about her life. It was a speech that took hold of you. She talked about the consequences of her actions. She was supported by her daughter whose life was in disarray because of her mum.
- 30 June - Spirit of football and netball at Laharum football ground. The multi purpose change rooms were officially opening. Congratulations to Council for their donation of \$400,000 for the change rooms.

### Cr Grimble

- Cr Grimble tabled a document about the Horsham Bypass. **Refer to Attachment 1.**
- 22 June - Victorian Farmers Federation meeting at Kalkee where approximately 130 farmers attended. The Northern Grampians Shire Council provided a presentation about how rates are calculated. David Jochinke spoke and advocated for 2.25% rate increase across the land mass. There was an opportunity for councillors present to address the meeting. The budget that we adopted is clearly our budget but we need to revisit the budget before a lot of our community get their rate notices.
- Horsham Regional Livestock Board meeting. Final through put 411,704 second lowest since the opening of the sale yards. Acknowledged the great work that Paul Christopher does in being able to keep the budget in the black with a \$54,000 surplus.
- Laharum multi purpose change rooms opening. Cr Grimble acknowledged the work of Ben Peucker and Cam Mibus.
- Cr Grimble foreshadowed a motion to send a letter of condolence to Bernie Dunn's family.

### Cr Radford

- 29 June - Meet and Greet for Vietnam Veterans Association of Australia State congress at the Horsham RSL. Acknowledged the work of the Vietnam Veterans.

- 29 June - Rotary Club of Horsham Changeover Dinner and Induction of President Graham Gerlach. The highlight was the excitement in the young people. A young lady returned from an exchange program from Germany and a young man is about to leave on an exchange trip. Acknowledged all the work that the Rotary Club do particularly in relation to exchange programs.
- 24 June – Horsham Table Tennis open day for their new facility at the former Italian clubrooms. It was good to be there and see their new facilities and impressed by the amount of people who attended.
- Thank you to the CEO and Mayor for the opportunity to attend the ALGA meeting in Canberra. Highlights of the conference was listening to a presentation from Bernard Salt and the picture he painted of Australia 20 years ago, what it is today and what we expect in 20 years time. Listened to Ministers speak and shared lunch with our friends from Torres Shire Council from the top end of Australia. They are mostly an indigenous community. There might be an opportunity to develop a friendship relationship with them.

#### **Cr Robinson**

- Cr Robinson received a number of phone calls about the Horsham City Oval parking arrangements. It was pleasing to see John Martin and his team working on disabled parking strategies.
- Cr Robinson also received phone calls about the budget meeting and rates. Cr Robinson doesn't think the Horsham Council got it quite right. Suggested legal constraints regarding Cr Grimble's motion at 2.25% for each sector doesn't seem to have posed a constraint to those other councils. The overriding legislation we were talking about is fairness and equity and that is written clearly in the act and did we achieve this. I think the community are telling us not. We do need to move forward on this as a sense of urgency.
- Received calls about the Mockinya dam.
- Cr Robinson attended the Laharum multi purchase change room opening. It is not so much about the building but the age of the community leaders coming through. Ben Peucker and Cam Mibus with the support of their wives. It's the next generation of community leaders coming through. The venue will also be used for fire emergencies.
- Cr Robinson had one other comment to make in relation to the farm shed exemptions. Council have received one application which went through smoothly. Farmers should know they can now apply for farm shed exemptions. This is a good outcome and pleased to see Council staff adapt immediately to that and the feedback received is good.

#### **Cr Gulvin**

- Cr Gulvin asked a question of John Martin. Could you please clarify whether there needs to be a bin liner in the yellow recycling bins. Mr Martin responded that this is a good question to ask to keep it in the public spotlight. The recycle bin should not have a plastic bin liner. Goods in a plastic bags go straight to landfill.



**Cr Clarke, Mayor**

- Cr Clarke thanked Councillors for supporting the community and for filling in for the Mayor.
- 13 June – Workshop to review our meeting procedures and code of conduct.
- 14 June – Audit committee meeting and public art committee.
- 15 June - Headspace Horsham's first birthday. They are an amazing organisation that works with young people and do a brilliant job. If you get a chance go and have a look at the building and the way it is laid out. They have teleconferencing facilities being installed which will allow them to talk directly with professionals.
- Canberra ALGA conference. It was a brilliant conference, one of the best I've been to and the speakers were excellent. Talked to the Torres Shire Council. They are the only council in Australia with a boarder issue, a unique council.
- 21 June – Regional Cities Victoria meeting.
- 22 June - NWMA meeting in Warracknabeal.
- 22 June - Youth CAN "It's OK to say no" information night. Young people got up and role played what it's like for them to say no to alcohol and drugs. This was an excellent night.
- 24 June – Opening of the new facility for table tennis. They have a lot of work to do at the new facility. The group are very passionate.
- 26 June - Western rail group meeting in Stawell.
- 27 June - Fifty grade 5 students visited the Council Chambers to do a mock council meeting. It was such an eye opener for the students.
- 27 June - Horsham East Rotary Club AGM at the Golf Club. The new president is Jeff Eagle. Cr Clarke wished him all the best for the year ahead.
- VCAT training session in Melbourne for Mayors. It was an excellent training session.
- 30 June - Opening of the multi purpose change rooms at Laharum. The facility is vital for emergency services. Council provided \$400,000 and \$150,000 came from local community and they need to be commended for raising these funds. They paid the rest of the \$150,000 at the opening. Thank you to Cam Mibus and Ben Peucker for a job well done. It is good to see young community leaders coming through.

**Moved Cr Radford, Seconded Cr Power that the Councillors' Reports be adopted.**

**CARRIED**

**Moved Cr Grimble, Seconded Cr Radford that Council acknowledge the sad passing of our esteemed community leader Bernie Dunn OAM and send a letter of condolence to the Dunn family.**

**CARRIED**

## 10. OFFICERS REPORTS

### 10.1 AUDIT COMMITTEE MEETING UPDATE

Diana McDonald

File Ref: F18/A13/000001

#### Purpose

To report outcomes of the Audit Committee meeting of 14 June 2018.

#### Background

The Horsham Rural City Council (HRCC) Audit Committee is an advisory committee of Council, whose objective is to provide appropriate advice and recommendations to Council on matters as listed in its Charter, in order to facilitate decision making by Council in relation to the discharge of its accountability requirements.

A copy of the minutes from the recent meeting of 14 June 2018, are attached as **Appendix "10.1A"**.

Key topics covered in the meeting were:

- **Purchasing Card Review Final Report** – An internal audit was conducted with 3 areas of strength noted, and 4 areas of improvements recommended.
- **Internal Audit Actions Report** – The quarterly report on the completion and/or number of outstanding audit actions has shown a substantial number of actions completed for the quarter. In total 30 actions were completed compared to the quarter prior where there was 19 completed and the quarter before only 9, so officers have made significant inroads with the completion of these recommended actions.
- **Interim Management Letter** – The external auditors have completed the interim phase of the 2017/18 audit and noted that they did not identify any matters that need to be brought to the attention of management or the audit committee and that 6 out of 8 outstanding items and recommendations have now been completed and closed off.
- **2018/19 Budget Update** – This year council conducted additional communication strategies to encourage more feedback and comments from ratepayers. A total of 8 submissions were received on the draft budget.
- **Committee Member Vacancy** – A member vacancy will shortly be advertised to fill a recent term expiry.

There was also a range of other compliance matters including an update on the Accounting Standard Changes, the updated Strategic Internal Audit Plan (2017/18 to 2018/19), Strategic Risk Register report, Insurance update and the Financial Report (March 2018).

### Links To Council Plans, Strategies, Policies

Council Plan Goal 4 – Governance and Business Excellence

Four-year outcomes – 4.2 Manage risk to the organisation and 4.4 Achieve high standards of organisational performance

### Recommendation

That Council note the report outcomes of the Audit Committee meeting of 14 June 2018.

**Moved Cr Grimble, Seconded Cr Radford that the recommendation be adopted.**

**CARRIED**

## **10.2 DEVELOPMENT PLAN – TWO LOT SUBDIVISION, PEARSONS ROAD, HAVEN**

Adam Moar

File Ref: PA1800025

### Purpose

To approve the development plan for a two lot subdivision at Pearsons Road, Haven.

### Background

The subject land is the location of the proposed Artist in Residence development. Stage 1 of the development is a two lot subdivision which will facilitate the transfer of a culturally sensitive site to the Barengi Gadjin Land Council (BGLC).

In 2016 Council undertook an Amendment to the Horsham Planning Scheme (C77) to introduce a schedule to the Special Use Zone and a schedule to the Development Plan Overlay over the site for the purpose of facilitating the establishment of an Artist in Residence facility on the land.

C77 was exhibited, in accordance with the requirements of the *Planning and Environment Act 1987*. This exhibition resulted in 18 submissions supporting the amendment and 3 opposed. BGLC supported the amendment. A copy of their letter of support is attached as **Appendix “10.2A”**.

A Planning Panel Hearing has held on 5 December 2016, with the report being presented to Council on 20 December 2016. The Planning Panel recommended approval of the amendment with some drafting changes, and Council adopted the report on 15 May 2017. The amendment was gazetted on 3 August 2017.

The proposed development plan has been submitted with a planning permit for the two lot subdivision. The planning permit application can be considered after the Development Plan has been approved.

### Assessment

The proposed development plan and addendum to the development plan are provided as **Appendix “10.2B”**.

Schedule 8 to Clause 43.04 Development Plan Overlay in the Horsham Planning Scheme requires that before a planning permit is issued *an overall development plan must be prepared for the entire area affected by DPO8 to ensure a co-ordinated and comprehensive approach to the development of the land.*

The submitted development plan provides an overall view of the development by outlining:

- the proposed building envelope for the Artist in Residence building;
- the location of the access road;
- the location of pedestrian linkages to the existing informal walking track along the Wimmera River; and
- the car parking areas.

The applicant also identifies that a State 2 Development Plan will be developed when the balance of the development is ready to commence. It is considered that this more comprehensive development plan would accompany the future planning permit application.

### *Requirements for the development plan*

Section 3 of Schedule 8 outlines the requirements the must be included in the development plan. The applicant has addressed these points in their documentation, which is attached.

The requirements that are listed are:

- *General consistency with the development concept plan as shown in Figure 1.*
- *An overall development plan for the Horsham Artist in Residence site, showing how the facility and its immediate curtilage are to be developed.*
- *A Site Management Plan that addresses;*
  - *Each use proposed to operate from the site.*
  - *Operating hours for each use.*
  - *Carparking requirements for each use.*
  - *An emergency management response.*
  - *The ongoing management and maintenance of any unsealed road or accessway.*
  - *Staging of development.*
  - *All car parking areas to be located in the vicinity of the Horsham Artist in Residence building.*

- *Identification of how cultural heritage matters are to be managed through subdivision.*
- *Connectivity to existing road network via internal vehicle access ways constructed to an all weather standard. The access roads and internal accessways are to be constructed to a minimum load limit of 15 tonne with a trafficable width of 4 metres, and to be provided with 20 metre long by 6 metre wide passing bays every 200 metres.*
- *Internal vehicle and pedestrian circulation.*
- *Vehicle entry point to be located at least 60 metres north of the shared boundary with Lot 1 on Plan of Subdivision 308873 on Pearsons Road.*
- *Provision of appropriate arrangements for necessary physical infrastructure, including waste water management, drainage works, retention and management of storm water, power and telecommunications.*
- *Provision of an overall landscaping plan, including screen planting of vehicle entry points, and screen planting of the common boundary with Lot 1 on PS308873W.*
- *Identification of proposed water supplies, storages and systems required for fire fighting purposes.*
- *Identification of how environmental risks relevant to the land (fire and flooding) are to be addressed and managed.*
- *Identification of how the development responds to other land uses in the area.*

Comments:

The plan is consistent with Figure 1 of Schedule 8 to Clause 43.04 Development Plan Overlay.

All the other points have been generally provided in the submitted documentation given the staging of this development. Most of the aspects, such as hours of operation, the specific uses that will occur, and emergency management plans need further development through the final designs of the Artist in Residence development.

One aspect of the development plan that should be changed before approval is that the vehicle entry point is shown on the plan at 59 metres from the shared boundary with Lot 1 on Plan of Subdivision 308873. This should be changed to 60 metres on the proposed plan.

Given the proposed development plan has been developed for the purpose to allow for a two lot subdivision to facilitate the transfer of land, and that the detailed development of the Artist in Residence facility has not been full designed, that the development plan as proposed is considered suitable.

## Consultation/Communication

The amendment to the Planning Scheme was advertised and notified in accordance with the requirements of the Planning and Environment Act 1987, which included advertisement in the Wimmera Mail Times, letters to adjoining property owners, notification to Government agencies such as Department of Environment, Land, Water and Planning, and the CFA.

It was considered by Council officers that the Development Plan is consistent, if not almost identical, to the concept plan that has been included into the Planning Scheme through C77, as such this Development Plan has not been notified to adjoining property owners, or advertised more widely. Notification is not required by the Planning Scheme in these circumstances.

While not officially notified as part of this process, BGLC have identified their support for the proposed subdivision as attached. (Refer to **Appendix “10.2C”**)

## Financial

At a suitable time, a further amendment to the Horsham Planning Scheme will be required. This would be required at any time when the subdivision is to be proposed.

The Special Use Zone Schedule 8 – Artist in Residence was specifically drafted to allow for the development of the Artist in Residence and for the subdivision to allow the transfer of the cultural significant land to the traditional owners.

Once the land is subdivided and transferred to the traditional owners the Special Use Zone Schedule 8 – Artist in Residence will no longer be relevant to the smaller lot, neither will Schedule 8 to Clause 43.04 Development Plan Overlay.

## Links To Council Plans, Strategies, Policies

Council Plan -

*1.3 Contribute to cultural activities that enhance our community*

1.3.01 Complete Business Plan to determine the viability and funding options for an artist in residence facility on the Wimmera River

Horsham Planning Scheme -

*Schedule 8 to Clause 37.01 Special Use Zone (Gazetted 3 August 2017)*

## Recommendation

That Council approve the proposed Development Plan for Pearsons Road, Haven, prepared by Ferguson Perry Surveying titled “Development Plan Horsham Artist in Residence, Stage 1: Excision of cultural heritage sensitivity area (proposed lot 1)”, with Surveyors reference H008517 dated 18-04-18, with one amendment requiring the plan to show the access road to be located a minimum of 60 metres from the shared boundary with Lot 1 on Plan of Subdivision 308873.

**Moved Cr Radford, Seconded Cr Power that the recommendation be adopted.**

**CARRIED**

**Moved Cr Robinson, Seconded Cr Grimble that Council engage with Barengi Gadjin Land Council to look at options for their needs and overall community infrastructure needs.**

**CARRIED**

### **10.3 HORSHAM REGIONAL ART GALLERY COMMITTEE OF MANAGEMENT TRANSITION TO ADVISORY COMMITTEE AND UPDATED COLLECTIONS POLICY**

A Harding & A Donovan

File Ref: F06/A2/000001

#### **Purpose**

To endorse the transition of Horsham Regional Art Gallery Committee of Management (HRAG COM) from a Section 86 Committee of Council to an Advisory Committee.

#### **Background**

The HRAG COM was formed by the City of Horsham in 1983 and became a Section 86 Committee of this Council after amalgamation. Its purpose has been to guide the development of the Horsham Regional Art Gallery and oversee its collecting activities. It achieved this through the appointment, review and endorsement of the Horsham Regional Art Gallery Acquisition Committee. It is guided by the HRAG COM Instrument of Delegation (**Appendix "10.3A"**) which was reviewed and updated in 2012.

Council commenced reviewing Section 86 Committees and engaged with all committees to communicate the activities that need to be completed in order to be a Section 86 Committee and to explain the alternatives. Most committees have changed status after consideration of those alternatives.

The development of the Horsham Regional Art Gallery Collection is guided by the Horsham Regional Art Gallery Acquisition Policy (**Appendix "10.3B"**). This policy details the makeup of the Acquisition Committee, its procedures, aims and principals for collecting.

## Discussion

Upon review of the Section 86 Committee, it was found that the Instrument of Delegation (2012) was not reflecting the actual role of the Committee and how it was functioning.

After reviewing the draft HRAG ToR and the Horsham Regional Art Gallery Collection Policy at their meeting on 3 May 2018 the HRAG COM agreed to transition to an Advisory Committee.

### *Advisory Committee*

It is proposed that the new Committee be known as Horsham Regional Art Gallery Advisory Committee (HRAGAC).

### *Terms of Reference*

A new ToR has been developed (**Appendix “10.3C”**) in consultation with the existing Committee and Council Officers. The proposed HRAGAC ToR is consistent with other Council Advisory Committees and is based on current best practice.

### *Membership*

The current members of the HRAGCOM will transition to new HRAGAC.

The membership of the HRAGAC will consist of

- Horsham Rural City Councillor – Cr Gulvin
- A representative of the Horsham Art Gallery Trust Fund – Rhonda Tursi
- A representative of the Horsham Town Hall Volunteers – Cheryl Linke
- Three community representatives

Under the proposed ToR, Community Committee membership shall be for three years with a maximum of two terms. To ensure consistency, and reflect current tenure, the current community members' tenure will be recorded as such:

As of June 2018:

- Marion Matthews – will commence her third year of membership of her first term
- Simone Dalton – will commence her second year of membership of her first term
- Di Dale – will commence her first year of membership of her first term

In addition, up to two Ex Officio attendees may include the Director Community Services or Community Development Manager and the Art Gallery Director or Art Gallery Curator.

### *Collection Policy*

To reflect the change in the status of the HRAG COM, the Collection Policy has been updated to reflect the roles of the Advisory Committee and Council Officers.



The aims and principles of this policy remain those that have guided the development of the Horsham Regional Art Gallery since the development of a collection policy for this institution. The Collection Policy commits the Art Gallery and Council to focus its collecting on: Australian Photography, the development of the Mack Jost Collection, and the Wimmera and its artists. Through this policy there is a commitment to meet industry standards and not avoid challenging or difficult art. Currently, acquisitions are funded from the Horsham Art Gallery Trust, which is made up of \$531,657 of managed investments and cash.

The Collection policy has been updated to reflect role of the Advisory Committee and Council Officers. In summary, the main changes are:

Once the HRAG Acquisition Committee identifies work for purchase, this recommendation is then presented to the Advisory Committee for endorsement. Once endorsed it is then authorised by the Horsham Art Gallery Trust with approval for payment of purchase being made by a delegated Council Officer (Manager Community Development).

### **Consultation/Communication**

The current Committee members have been consulted regarding the transition and review of all documents, including Instrument of Delegation, and Collection Policy to develop the new HRAGAC ToR and the Horsham Regional Art Gallery Collection Policy.

It is proposed that once the transition has been finalised, the new ToR and Policy will be uploaded to Council website along with a descriptor of the new Committee.

### **Financial**

This work can be undertaken within current budget allocation.

### **Links to Council Plans, Strategies, Policies**

The Horsham Regional Art Gallery Advisory Committee aligns with -

Council Plan -

- 1.1 Contribute to building a vibrant, diverse and resilient community
- 1.3 Contribute to cultural activities that enhance our community

Health and Wellbeing Plan -

Support and promote advocates and events that build community resilience and social networks for all groups

Arts and Cultural Plan 2014-2018

## **Recommendation**

That Council -

1. Approve the transition of the existing Section 86 Horsham Regional Art Gallery Committee of Management to an Advisory Committee.
2. Endorse the Horsham Regional Art Gallery Advisory Committee Terms of Reference.
3. Endorse the Horsham Regional Art Gallery Collection Policy.

**Moved Cr Gulvin, Seconded Cr Koenig that the recommendation be adopted.**

**CARRIED**

Angela Murphy, Director Community Services left the Council meeting at 7.17pm

## **10.4 DRAFT YOUTH STRATEGY**

A Donovan

File Ref: F12/A06/000001

### **Purpose**

To seek approval for the Draft Youth Strategy to be released for public consultation.

### **Background**

Horsham Rural City Council (Council) engaged Cred Consulting in February 2018 to develop a Draft Youth Strategy.

The aim of the Strategy was to:

- To provide Council with contemporary and future facing, equitable and accessible, models for youth service delivery that reflects the needs of a diverse regional city population
- Provide a service delivery map of the current services
- Identify opportunities for young people to be empowered to make decisions on service delivery that suits their needs
- Increase meaningful engagement opportunities with Council

As part of this work, a background report (**Appendix "10.4A"**) was developed that sets out the strategic evidence base. This work included profile of Horsham's young people, review of national, state and Council plans and policies relating to young people, review of Council's current youth services delivery and comparison with neighbouring councils, mapping of current services that are available to young

people in Horsham and comparison with other Victorian councils, and review of best practice youth service delivery and youth engagement.

Comprehensive community engagement was undertaken to help shape the Draft Strategy. Over 325 people, including 200 young people participated in this consultation.

In summary, young people have said they are proud to live in Horsham, like the close-knit community and feel safe. Challenges have been identified and young people have said that the main issues in Horsham are:

- Drug and alcohol use and abuse
- Bullying
- Mental and physical health
- Lack of things to do for young people
- Lack of youth friendly places and spaces

### **Discussion**

Council currently contracts out its youth service delivery role to Grampians Community Health and they operate youth services under the Nexus brand. This contract will expire in March 2019.

The Draft Strategy (**Appendix “10.4B”**) proposes that a new model for youth services be implemented that sees a transition away from a centre-based youth services model to an outreach and collective impact model. This will include the retention of the youth role internally within Council. It is proposed that this role coordinate local services under the new collective impact model to deliver on emerging priorities and coordinate engagement with young people.

It has also proposed that some type of youth council be developed to provide young people with more meaningful engagement opportunities with Council. This is in response to young people, services and schools identifying that young people need more opportunities to engage with Council on a range of topics. This new model also proposes that Council Officers will be required to report on the implementation of the Youth Strategy to a group of young people who will then report on achievements and/or blockages to Council.

### **Consultation/Communication**

The Draft Strategy has been developed from extensive community consultation. A consultation summary (**Appendix “10.4C”**) and media release providing an update on the consultation was released on 1 June 2018.

In summary, over 325 people participated in the discussion. This includes:

- 264 visited the project website
- 280 people completed the online survey (200 young people)
- 14 organisation interviews

- 25 Council staff participated in a workshop
- 26 young people attended a co- design youth workshop
- 20 young people in participated in focus groups
- 16 services attended a service/organisation workshop
- 100 people completed intercept surveys

### **Financial**

The Draft Strategy has been developed within the budget allocated in the 2017/18 financial year.

### **Links To Council Plans, Strategies, Policies**

Development of a Youth Strategy aligns with -  
Council Plan

1.2 Develop a safe, active and healthy community, encouraging participation:

- 1.2.08 Review of Youth services in consultation with other agencies and develop a strategy

Health and Wellbeing Plan

3. Improving Mental Health:

- Develop a Youth Strategy

### **Recommendation**

That Council approve the release of the Draft Youth Strategy and associated documents for public consultation from 3 July to 29 July 2018.

**Moved Cr Koenig, Seconded Cr Gulvin that the recommendation be adopted.**

**CARRIED**

### **10.5 CONTRACT 18/015 RESTORATION OF FLOOD DAMAGED ASSETS, PACKAGE 3** **Ram Upadhyaya                      File Ref: 18/015**

#### **Officer Declarations of Interest**

Officers advise they have no conflicts of interests in the tender process.

#### **Purpose**

To award the contract for flood restoration works.

## **Background**

The September 2016 storm event caused a moderate level of damage in parts of Council's road network. The majority of the damages were found in the unsealed road network. Typical damages caused by this storm event were:

- Gravel washing away in unsealed road pavement;
- Shoulder material washed away;
- Table drains silted and clogged;
- Culverts washed away, silted or clogged;
- Culvert end walls washed away;
- Scouring at the culverts or beaching washed away.

The restoration works were divided into three different packages to facilitate development of works packages, the awarding and then supervision of contracts. This contract is for the third package of works being in the area generally between the Wimmera Highway (towards Edenhope) and Henty Highway (towards Hamilton) as shown in the map in **Appendix "10.5A"**. Typical restoration works are as follows:

- 100 mm thick gravel resheet;
- 100 mm thick shoulder resheet;
- Formation grading and reshaping;
- Reshaping table drains;
- Installation of culverts (various sizes);
- Installation of end walls (various sizes);
- Installation of rock beaching;
- Installation of edge beams on floodways to prevent future damage.

## **Tender Process**

Tenders were invited via advertisements in the Wimmera Mail-Times and Council's website e-tender portal.

At the close of tenders four tenders were received as follows:

1. QR Construction (Gippsland) Pty Ltd, Moe
2. Bitu-Mill (Civil) Pty Ltd, Campbellfield
3. Grampians Excavation, Stawell
4. Glover Earthmoving Pty Ltd, Longerenong

The tender evaluation panel consisted of Ram Upadhyaya (Asset Engineer), Jared Hammond (Senior Project Engineer) and Lyndon White (Senior Design Engineer).

The panel evaluated all tenders in line with the tender invitation documents against the nominated criteria, being -

- Appreciation of the work, methodology and challenges – 15%
- Commercial and financial – 15%

- Project experience and delivery capability – 10%
- Project team and experience – 10%
- Safety, quality and environmental – 15%
- Local content – 5%
- Price – 30%

The panel concluded -

- That all of the contractors would be able to complete the works to the required standards.
- The highest scoring tender of Glover Earthmoving Pty Ltd would provide the best value for money, it was is also the lowest priced tender.

### **Issues**

The preferred contractor has indicated that he will not be able to meet the nominated timeframe for all the works as stated in the tender document due to other current commitments. He has advised that the culvert works (about 25% value) can be started immediately, but the pavement restoration works cannot be started until November 2018, with project completion by March 2019.

### **Consultation/Communication**

In addition to Council's own inspections, there was extensive advertising to identify the locations for the works shortly after the flood event.

### **Financial**

The works are entirely funded under Natural Disaster Financial Assistance (NDFA) in accordance with Commonwealth – State Natural Disaster Relief and Recovery Arrangements (NDRRA).

The NDRRA process is run through the state Department of Treasury and Finance, which uses VicRoads as its regional agents. The local VicRoads assessor has been continuously informed and consulted during data collection and specification development.

The tender panel has assessed the significantly cheaper price of the preferred tender as being advantageous, even taking into account the delayed work schedule. This schedule still meets the NDFA time requirements, as the current funding guideline allows the completion of the project by 30 June 2019.

### **Links To Council Plans, Strategies, Policies**

The Council Plan 2014-18 includes under Goal 3 – Asset Management the following aim:

- 3.4 Deliver works to develop and maintain Council's physical assets for long term sustainability, amenity and safety

**Recommendation**

That Council award Contract No 18/015 Restoration of Flood Damaged Assets – Package 3 to Glover Earthmoving Pty Ltd, of Longerenong for the tendered price of \$939,520 (excluding GST).

**Moved Cr Grimble, Seconded Cr Radford that the recommendation be adopted.**

**CARRIED**

**11. URGENT BUSINESS**

NIL



The time being 7.31pm the Council meeting closed.

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The Mayor, Cr P Clarke

Chairperson

HORSHAM BYPASS

PLANNING SCHEME AMENDMENT C72 PAO

Over a long period of time Council has been presented with a huge swathe of reports and related documents to identify and preserve in our planning scheme a land reservation C72.

This will ultimately allow the construction of a duplicated road network to principally address the following;

- Improve freight movement & efficiency.
- Improve road safety, town amenity whilst supporting our local road networks.
- Consistent with land use planning.

My individual view of C72 remains unchanged; I don't support option D, as stated;

- Fails to meet our strategic outcomes required.
- Impact on aerodrome unacceptable.
- Deviation of Henty Highway and numerous grade separation structures socially unacceptable.
- Cost of traversing the floodplain both financially and environmentally prohibitive.
- Cost of alignment including Cost benefits difficult to prioritize and fund.
- Lack of Community confidence.

The planning panel identified a number of shortcomings that required further planning and generally throughout the report was critical of the process and active involvement of all parties including Council.

In my view they fell just short of abandoning C72 and left the state government to work through the where to now. The state government post the panel report requested the position of Council by the 30<sup>th</sup> June 2017. Council confirmed its long held position prior to this date in line with my view as stated above including still remain supportive of a bypass.

Council reviewed that re-affirmed position to one that supports a bypass and effectively sits in a neutral position.

The state government at that time were seeking clear direction from the Council, the expectation of the community also.

The recent appointment of our new CEO Mr Sunil Bhalla provides this community with the benefit of experience and skillset in major road planning both in Maribyrnong and access to the Port of Melbourne and the Geelong Bypass.

I believe our CEO can reset this community and deliver the best long-term integrated transport planning to allow Horsham and the region to grow and prosper.

We need to provide advice to government on our strategic needs, and regain community confidence in a sound process.

Our CEO will require time to comprehensively understand the process to date and identify those strategic needs and plan and consult as necessary.

It is critical we request the necessary time and opportunity for Mr Bhalla to impart his skills and expertise in qualities that this Council need, the community expects and the state government request for the growth, prosperity and betterment of Horsham and the region.

We must make this request to the state government.

David Grimble

Councillor