

MINUTES of the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chamber, Civic Centre, Horsham at 5.30pm on 27 May 2019.

Order of Business

PRESENT

Cr Mark Radford, Mayor, Cr Pam Clarke, Cr Alethea Gulvin, Cr Les Power, Cr John Robinson

ALSO IN ATTENDANCE

Sunil Bhalla, Chief Executive Officer; Graeme Harrison, Director Corporate Services; John Martin, Director Infrastructure; Angela Murphy, Director Development Services; Kevin O'Brien, Director Community Wellbeing; Sue Frankham, Governance Officer; Diana McDonald, Co-ordinator Governance.

Robin Barber	Michael Bloyce	Val Carter	Mary Dowsley	Brian Lewis
Shana Miatke	Don Mitchell	Jan Morris	Marylou Spehr	Mary Starr
Lyall Wheaton	Alan Williams	Jade Bate	Alexander Darling	

1. PRAYER

Chairman, Cr Mark Radford recited the following pledge on behalf of all Councillors:

Almighty God, we pledge ourselves to work in harmony for, the social, cultural and economic well-being of our Rural City. Help us to be wise in our deliberations and fair in our actions, so that prosperity and happiness shall be the lot of our people. AMEN

2. ACKNOWLEDGEMENT OF COUNTRY STATEMENT

Chairman, Cr Mark Radford recited the following pledge on behalf of all Councillors:

The Horsham Rural City Council acknowledges the five Traditional Owner groups of this land; the Wotjobaluk, Wergaia, Jupagalk, Jaadwa and Jadawadjali people. We recognise the important and ongoing place that all Indigenous people hold in our community.

We pay our respects to the Elders, both past and present, and commit to working together in the spirit of mutual understanding and respect for the benefit of the broader community and future generations.

3. OPENING AND WELCOME

Chairman, Cr Mark Radford formally welcomed those in attendance to the Council meeting. The Mayor advised the public that the Council meeting will be recorded to maintain an audio archive.

4. APOLOGIES

Cr David Grimble, Cr Josh Koenig

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr Alethea Gulvin

That the apologies be accepted.

CARRIED

5. LEAVE OF ABSENCE REQUESTS

Nil

6. CONFIRMATION OF MINUTES**Recommendation**

That the minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 23 April 2019 be adopted.

Council Resolution

MOVED Cr Les Power, Seconded Cr Alethea Gulvin

That the minutes emanating from the Ordinary Meeting of the Horsham Rural City Council held in the Municipal Chambers, Civic Centre, Horsham at 5.30pm on 23 April 2019 be adopted.

CARRIED

7. CONFLICTS OF INTEREST

Cr Les Power declared a conflict of interest for item 9.3 Horsham Aquatic Centre Fees and Charges 2019/20, Section 77B Direct Interest of the *Local Government Act 1989*. The nature of the interest being that Cr Power is a member of the YMCA Community Advisory Group. Cr Power left the meeting at 5.52pm and returned at 5.57pm. Cr Power as absent while the matter was being discussed and considered.

8. PUBLIC QUESTION TIME

Nil

9. OFFICERS REPORTS

9.1 HORSHAM PERFORMING ARTS FUTURE SERVICES DEMAND ASSESSMENT

Author's Name:	Kevin O'Brien	Director:	Kevin O'Brien
Author's Title:	Director Community Wellbeing	Directorate:	Community Wellbeing
Department:	Community Wellbeing	File Number:	99/01/04341A

Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

☐ Yes ☒ No

Reason: Nil

Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

☒ Yes ☐ No

Reason: Some appendices are confidential – Section 89(2)(h) any other matter which the Council or Special Committee considers would prejudice the Council or any person

Appendices

Horsham Performing Arts Future Services Demand Assessment (James Buick, Artefact Consulting Services) **(Appendix “9.1A”)**

Wesley PACC Committee Statement of Intent (letter dated 14 January 2019) **(Appendix “9.1B”)**

Wesley PACC Fire Safety Audit Report – Refer to Confidential Matters **(Appendix “15.1A”)**

Wesley PACC Fire Engineering Report – Refer to Confidential Matters **(Appendix “15.1B”)**

Wesley PACC Costings – Refer to Confidential Matters **(Appendix “15.1C”)**

Wesley PACC Committee Letter – Refer to Confidential Matters **(Appendix “15.1D”)**

Wesley PACC Condition Audit – Refer to Confidential Matters **(Appendix “15.1E”)**

Purpose

To present findings of the Horsham Performing Arts Future Services Demand Assessment and make recommendations to Council in relation to the future ownership and management of the Wesley Performing Arts and Culture Centre (PACC).

Summary

- The Horsham Performing Arts Future Services Demand Assessment study has been completed. This included a strong response from the community when surveyed with over 280 responses.
- The primary outcome of this assessment has identified that there is a role for Wesley PACC in that it fills a gap in the existing provision of cultural facilities by providing a small intimate space that is very highly regarded by the community.
- It also provides the opportunity for broadening the arts and cultural program.
- There are, however, financial implications regarding the preferred option put forward by the consultant James Buick and therefore it is proposed that an *alternative option* to option 3 in relation to Wesley PACC's future development is supported by Council.

Recommendation

That Council:

1. Note the findings and recommendations of the Horsham Performing Arts Service Demand Assessment Report.
2. Note the Wesley PACC committee's commitment to the *Alternative Option* outlined in the report i.e. to undertake required structural and compliance works to enable the facility to be reopened, funded from proceeds of the sale of the Music Academy in McLachlan Street.
3. Provide the necessary project management support/expertise to the Wesley PACC committee to undertake required structural and compliance works to enable the facility to be reopened, noting that the estimated cost for project management support/expertise is \$60,000.
4. Note that the Wesley PACC committee's preference is to cease ownership and management of the facility, and transfer these responsibilities to Council.
5. Take on the ownership and management of Wesley PACC once the structural and compliance works are completed and all regulatory requirements are met, including issuing of necessary permits.
6. After transfer of ownership, manage the building for the use of performing arts and community based events and activities.
7. Note that any remaining proceeds from the sale of the Music Academy, after works are completed will be provided to Council and placed into a reserve for future expenditure on the Wesley PACC.
8. Note that the net annual operating cost of the Wesley PACC under Council management and ownership, once these works are completed and the facility is reopened is estimated to be \$35,300.
9. Support the above recommendations on the basis that the Wesley PACC has sufficient funds to complete the required works.

Council Resolution**MOVED Cr Pam Clarke, Seconded Cr Alethea Gulvin**

That Council:

1. Note the findings and recommendations of the Horsham Performing Arts Service Demand Assessment Report.
2. Note the Wesley PACC committee's commitment to the *Alternative Option* outlined in the report i.e. to undertake required structural and compliance works to enable the facility to be reopened, funded from proceeds of the sale of the Music Academy in McLachlan Street.
3. Provide the necessary project management support/expertise to the Wesley PACC committee to undertake required structural and compliance works to enable the facility to be reopened, noting that the estimated cost for project management support/expertise is \$60,000.
4. Note that the Wesley PACC committee's preference is to cease ownership and management of the facility, and transfer these responsibilities to Council.
5. Take on the ownership and management of Wesley PACC once the structural and compliance works are completed and all regulatory requirements are met, including issuing of necessary permits.
6. After transfer of ownership, manage the building for the use of performing arts and community based events and activities.
7. Note that any remaining proceeds from the sale of the Music Academy, after works are completed will be provided to Council and placed into a reserve for future expenditure on the Wesley PACC.
8. Note that the net annual operating cost of the Wesley PACC under Council management and ownership, once these works are completed and the facility is reopened is estimated to be \$35,300.
9. Support the above recommendations on the basis that the Wesley PACC has sufficient funds to complete the required works.

CARRIED

REPORT

Background

In December 2017, the Council Building Surveyor undertook a Fire Safety and Essential Safety Measure audit of Wesley PACC and found that the building was not compliant with the *Building Regulations (1994)* and *Building Code of Australia (1996)* and was also not being maintained as required by Part 12 of the *Building (Interim) Regulations 2017* which outlines required Essential Safety Measures (**Appendix “15.1A”**). In agreement with the Wesley PACC committee, the venue was closed for these safety reasons while further inspections and actions to rectify were undertaken (**Appendix “15.1B”**).

In June 2018, the lease to manage the facility held by Council expired and was not renewed.

In July 2018, it was decided that a service demand assessment was required to assist Council in identifying its future role regarding the venue and also to inform any future strategic decisions for Wesley PACC.

The purpose of the Horsham Performing Arts Future Services Demand Assessment study (**Appendix “9.1A”**) was to undertake an assessment of the performing arts demand in the Horsham region to inform the viability of Wesley PACC.

The scope of the project included:

- Review of relevant Council reports and available data
- A targeted key stakeholder’s consultation and engagement process
- Relevant arts industry research
- Analysis of key findings from the consultation and research processes
- Development of a Future Service Demand Report with recommendations.

Discussion

The commissioning of the Horsham Performing Arts Future Services Demand Assessment study was in response to the closing of the Wesley PACC due to the identification of significant safety non-compliance. The report includes detailed community feedback through survey, consultation with key stakeholders and also an assessment of the current provision of performing arts facilities in the Horsham region. In addition, a review of current best practice in the provision of performing arts is also included. The primary scope was to provide Council with an assessment in order to identify the best possible options for the future direction of Wesley PACC.

The undertaking of the Horsham Performing Arts Future Services Demand Assessment has provided a significant amount of detailed feedback from the community for consideration of the wider arts and events programs in Horsham. The primary outcome of this assessment has identified that there is a role for Wesley PACC in that it fills a gap in the existing provision of cultural facilities by providing a small intimate space that is very highly regarded by the community. It also provides the opportunity for broadening the arts and cultural program. This has the potential to build upon Horsham’s support of the creative industries and growing reputation as a cultural destination.

The offer provided by the Wesley PACC Committee to transfer ownership of Wesley PACC and also to pay for the costs for the required works, by passing on the proceeds of the sale of their Music Academy property in McLachlan Street, is a unique opportunity for Council (**Appendix "9.1B"**).

If, however, Council agrees to take ownership and management of the facility and develop a full program of activation as per Option 3 in the report, it will require significant capital investment in addition to any proceeds from the Wesley Committee, as well as a significantly increased on-going operational subsidy from Council which is significantly more than what Council contributed when it leased the facility.

The return on investment of the Wesley PACC cannot be solely assessed by a financial return. Economic impact assessments undertaken for other regional cultural facilities and activities have found that there is significant return generated for the regional economy. Similar to the investment that was made in the redevelopment of the Horsham Town Hall, the return also contributes to the overall community wellbeing, social cohesion and cultural life of the Horsham region as well as making an economic impact.

Operational Considerations:

If Council were to take over ownership and/or continue to manage and program the facility a number of operational issues would need to be considered/addressed that would require a change process for hirers.

A number of the comments in the survey were reflective of the previous hiring arrangements. There was significant flexibility of access, the staffing required and relatively low costs of hiring the venue.

A review of management principles and hiring would be required if the venue is to operate as a full performance venue. Changes will be required to be more in keeping with best practice (as is the case at Horsham Town Hall) and tighter risk management principles and work place safety arrangements would need to be introduced and this may initially effect the satisfaction levels.

It was identified in the survey results that the seating was the major area needing improvement. The air conditioning was also identified as requiring improvement. The dressing rooms and backstage area were identified by a number of respondents as needing improvement.

There were a range of programming opportunities identified as follows:

- Music/chamber performances
- Comedy/stand up
- Open mic night
- Workshop program
- School holiday program
- Emerging Artist program
- Creative Development program
- Artist in residence program
- Short term residency by professional performance company
- Spoken word presentations
- Hiring program by schools and community groups
- Music classes/studio
- Weddings and funerals

- Social and corporate events
- Training and skills development
- Programs to complement and assist in audience development for the Horsham Town Hall.

There were three options put forward by the consultant James Buick (Artefact Consulting) for Council to consider.

Option 1 – This option would see the Wesley PACC committee retaining full responsibility for the future of Wesley PACC. In the likely event that the committee would not continue to operate the venue, the identified demand for a smaller performance space in Horsham would not be met. Although Council does not own the building, the results from the community survey indicated that there is strong support for Council to take responsibility for the future of Wesley. This option may attract significant community criticism and impact Council's reputation. There are no financial implications in relation to this option.

Option 2 – This would entail works to address the key fire safety and ESM issues to make the venue operational. Current seating would be removed and loose portable seating and tables made available. However, this would not improve the overall accessibility or the expected comfort and services of a performing arts venue.

The venue would become a hall for hire without any support services. Although the community may still hire the venue without supervision, most of the performance equipment would need to be removed. The Wesley PACC committee does not support this option.

Option 3 – This option would provide Council with a smaller performance space to complement the programming of the Town Hall. This is also the option that best responds to the findings of the community consultation. The key success factor of this option is that the venue would need to be activated as well as attracting hirers. This would require a significant increase in operational subsidy for the Town Hall to manage and deliver programs at Wesley PACC. The previous operational principles and hire costs would need to be reviewed as the rates have not increased since 2011 and due to the requirement for a safe working environment, supervising staff would need to be part of the hiring costs.

Financial considerations – Address safety issues, rectification of building, new seating, refurbished support spaces, \$1.5m expenditure (estimate only), proceeds from Wesley's properties \$600,000 income (estimate only), net funds required \$900,000 (estimate), operational and programming annual subsidy from Council \$97,648.

The Service Demand Assessment Study report recommends that Option 3 be adopted, subject to the necessary funds being allocated and that formal discussions commence with the Wesley PAC Committee to transfer ownership of the Wesley PACC to Council on the condition that all proceeds from the sale of the Music Academy properties are provided to Council to assist with the refurbishment costs.

Analysis of options:

Although Option 3 is recommended by the consultant, there are significant financial and operating risks for Council. Council would need to contribute significant funds even if this is being offset by Wesley PACC committee, grants and philanthropic donations. This option significantly increases Council's annual operational subsidy for Wesley. This option also proposes to increase hiring charges at Wesley, which may not be affordable particularly for community groups who may go elsewhere.

Alternative Option (preferred):

It is proposed that an alternative option is supported, namely that Council works with the Wesley PACC Committee to address the fire safety and Essential Safety Measures and carry out other improvements within the funds that will become available through the sale of the Music Academy in McLachlan Street. It is recommended that Council take on the ownership and management of Wesley PACC once these works are complete and the building is deemed satisfactory for use with the relevant building and occupancy permits issued.

The next step would then be to further consider Option 3 pending a more detailed assessment of this option, including the impact of the increase of fees on user groups and exploring future grant opportunities to minimise any future capital contribution by Council if deemed after further assessment that Option 3 is viable from a business perspective. This alternative option is supported by the Wesley PACC committee (**Appendix "9.1B"**).

Financial Implications

The estimated cost of addressing the key fire safety and Essential Safety Measures (ESM) issues to make the venue operational and carry out other required improvements is approximately \$560,000 (**Appendix "15.1C"**). It is to be noted that this estimated costs are a preliminary estimate and there may be other alternatives which would reduce the overall cost and potentially provide funds to be placed into a reserve for future expenditure on the building as part of ownership transfer negotiations. The Wesley PACC committee will fund these works from the sale of the Horsham Music Academy. They will also seek out further grants/fundraising if required (**Appendix "15.1D"**).

The Wesley PACC building has been assessed as a condition 6 (scale 1-10). \$226,000 is needed to bring the building back to a good condition. There will be improvements made to the building condition as part of the proposed works of approximately \$100,000, this will reduce the asset renewal amount required for the building by Council in the short/medium term (**Appendix "15.1E"**).

The annual operational cost to Council for the alternative option proposed in the report would be approximately \$35,300.

Links To Council Plans, Strategies, Policies

2018-2022 Council Plan

Four-Year Priority 1.3.02 – Work with the Wesley Committee of Management to review arrangements associated with the Wesley PAC

Consultation/Communication

The two primary consultation processes for this project included interviews with key stakeholders and a community survey. The key stakeholders interviewed included Councillor representatives, Council officers, school representative and current and past members of the Wesley Committee of Management. A community survey was predominately on-line but was also available in hard copy. The survey was open from 4 September 2018 to 30 September 2018. In total, there were 289 responses received. In addition to the data, there were over 1,700 individual comments across all the questions.

The primary outcome from the consultation interviews was that interviewees identified that they felt that Wesley PACC is a unique venue that offers a point of difference. Wesley has a role to play, however, there was concern as to on-going costs and affordability. Since the opening of the redeveloped Town Hall, there is a reported increase in the overall profile of performing arts in Horsham, in particular from the schools, increased drama and performance programs. There was also identified a need for a smaller space, in particular for primary school usage and providing suitable facilities for smaller music performances.

It was noted by interviewees that many members of the community feel that Wesley PACC was a foundation for the performing arts in Horsham and that the usage and programing of Wesley was a major contributor to the initiative to redevelop the Town Hall.

The Wesley PACC committee have been extensively engaged throughout the various processes that have been undertaken.

Risk Implications

The Wesley PACC proposes to gift the building and the land to Council. Council's risk relates to the operation of the facility (financial) and also maintaining the asset into the future. There needs to be an allowance made in Councils' long term financial plan for maintaining the asset.

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Conclusion

The primary outcome of the Horsham Performing Arts Future Services Demand Assessment has identified that there is a role for Wesley PACC in that it fills a gap in the existing provision of cultural facilities by providing a small intimate space that is very highly regarded by the community. If further developed it also provides the opportunity for broadening the arts and cultural program. This has the potential to build upon Horsham's support of the creative industries and growing reputation as a cultural destination.

9.2 AGE FRIENDLY COMMUNITIES IMPLEMENTATION PLAN

Author's Name:	Janet Hall	Director:	Kevin O'Brien
Author's Title:	Age Friendly Communities Project Officer	Directorate:	Community Wellbeing
Department:	Community Services & Emergency	File Number:	F07/A11/000001

Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

☐ Yes ☒ No

Reason: Nil

Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

☐ Yes ☒ No

Reason: Nil

Appendix

Age Friendly Communities - Horsham Rural City Council Implementation Plan (**Appendix "9.2A"**)

Purpose

To endorse the Horsham Rural City Council (HRCC) Age Friendly Communities Implementation Plan.

Summary

- This report relates to the HRCC Age Friendly Communities project and specifically to two sub projects: to develop an Older Persons Reference Group; and to develop an Age Friendly Communities Implementation Plan (**Appendix "9.2A"**).
- The Older Persons Reference Group was established in April 2018.
- Members of this group undertook the World Health Organisation (WHO) Age friendly checklists in their communities and recorded feedback. Over 160 people were consulted and had the opportunity to provide feedback. Feedback was pooled and from that information and in a facilitated workshop, the group developed the *Age Friendly Communities Audit Findings and Actions*.
- Those actions which Council could undertake from the *Age Friendly Communities Audit Findings and Actions* then became an HRCC Age Friendly Communities Action/Implementation Plan.
- One-to-one discussions were held with those HRCC staff who may have been responsible to action items to determine if they were the correct department/contact person.
- This process has resulted in the Age Friendly Communities Implementation Plan.

Recommendation

That Council endorse the Age Friendly Communities Implementation Plan and commence the implementation of actions contained within the plan.

Council Resolution

MOVED Cr Alethea Gulvin, Seconded Cr Pam Clarke

That Council endorse the Age Friendly Communities Implementation Plan and commence the implementation of actions contained within the plan.

CARRIED

REPORT

Background

In 2017, Council received a grant to support their development as an Age friendly place.

Age friendly communities are places where older people live safely, enjoy good health and stay involved. Healthy ageing is the ability to live an active safe and socially inclusive lifestyle.

There were two phases to this project:

- Phase One: Community Consultations took place in July to August 2017, when 160 people were asked about their physical and social environments and what might make their community more age friendly.
- Phase Two: included a range of minor projects including development of a HRCC Older Peoples Reference Group and development of an Age Friendly Action Plan detailed in the document *Age Friendly Communities Audit Findings and Actions*.

These project outcomes were presented to a Council Briefing in October 2018.

In order to address the sustainability of this project, the subsequent undertaking was to take these audit findings and suggested actions to determine what was in the scope of HRCC, and to then develop an Age Friendly Communities Implementation Plan for Council.

Discussion

What did we do?

1. Develop a HRCC Older Persons Reference Group

Twelve HRCC residents volunteered, met selection criteria and agreed to abide by the terms of reference to form the HRCC Older Persons Reference Group. This group represented the diversity of the community and included a gender balance and broad range of ages and of social, economic and geographic demographics.

The role of this group was to:

- Support civic participation and the engagement of older people in leadership in the community
- Undertake the World Health Organisation (WHO) Age-friendly checklists
- Develop an Age Friendly Action Plan.

In November 2018, the role of the initial reference group was completed and an evaluation was undertaken. The Terms of Reference were reviewed and updated. Members were given the option of continuing in the reference group and six members accepted.

2. Develop an Age Friendly Action Plan

The project was underpinned by the WHO's Age Friendly Cities and Communities Guide.

The actions to develop this plan were undertaken by the Older Persons Reference Group along with two 'affiliates' from communities in Jung and Telangatuk. Not on the reference group (by choice), affiliates engaged with their communities to undertake the Age friendly checklists and provide feedback.

Actions to develop an Age Friendly Action Plan by the Older Persons Reference Group

- Participating in a one-day workshop about Age Friendly Cities, World Health Organisation (WHO) age friendly checklists and community development principles.
- Undertaking the WHO checklists in the community with their friends, colleagues and neighbours – between April and August 2018.
 - There are eight checklists covering physical and social environments. When undertaking these audits, it was always about the Reference Group member and the person they were talking with feeling comfortable. They could discuss and respond to all eight checklists OR any one checklist that was of interest to a person.
- Attending monthly meetings, discussing their experiences and what worked or did not work. Meetings were also an opportunity for Council engagement and these included discussions with the Recreation Planning Officer, Deaf Access Worker and the Infrastructure Manager.
- Documenting the responses received.
- Identifying issues for the Age Friendly Action Plan.
 - Feedback and findings were pooled, collated and shared.
 - 179 people from our community were involved in consultations and had the opportunity to provide feedback.
 - Members then attended a number of facilitated workshops in August and September to consider the amalgamated feedback and to develop a plan.
 - Following circulation of the draft Age Friendly Action Plan, on 18 September 2018 the group agreed on and accepted this plan.

3. Sustainability

In order to address the sustainability of this project, the subsequent undertaking was to take the audit findings and suggested actions, to determine what was in the scope of HRCC, and develop an Age Friendly Implementation Plan for Council.

Those actions which Council could undertake then formed an implementation plan. One-to-one discussions were held with those staff who may have been responsible to action items to determine if they were the correct department/contact person.

The outcome of this process is the Age Friendly Communities Implementation Plan. It is recommended that Council accept and implement the Age Friendly Communities Implementation Plan to ensure sustainability.

Financial Implications

No current financial implications as the work required is within the current budget for project. Financial implications will be identified by the person responsible as identified in the Age Friendly Communities Implementation Plan.

Links To Council Plans, Strategies, Policies

2018-2022 Council Plan

Four-year priority 1.2.07 – Development of positive ageing initiatives

2017-2021 Health and Wellbeing Plan

Commitment 3.1 – Delivering diversity in its actions to ensure inclusivity and accessibility for all.

Consultation/Communication

In phase 1, community consultations took place in July to August 2017, when 160 people were asked about their physical and social environments and what might make their community more age friendly.

In phase 2, the Older Peoples Reference Group carried out community consultation with 179 people using the community engagement framework. Using the WHO checklists, they talked with people in the municipality and recoded their answers.

All community responses were fed into the *Age Friendly Communities Audit Findings and Actions*.

In October 2018, the Older Peoples Reference Group presented their findings to a Council briefing.

Subsequently the *Age Friendly Communities Audit Findings and Actions* document was made publicly available on the HRCC website.

Once the Implementation Plan is advanced, progress will be reported quarterly to the Older Peoples Reference Group.

Risk Implications

Not applicable

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Conclusion

The long term objective is to enhance the Horsham municipality as an Age friendly place by creating environments where the older people of our community are able to live safely, enjoy good health and stay involved.

Once the Implementation Plan is accepted and implementation begins Council will be improving the Age Friendliness of the environment and community.

Supporting communities to become age friendly is the one of the most effective strategies to promote active ageing and to contribute to sustainable, healthy communities for all (World Health Organisation).

Cr Les Power left the meeting at 5.52pm.

9.3 HORSHAM AQUATIC CENTRE FEES AND CHARGES 2019/20

Author's Name:	Michael Bloyce	Director:	Kevin O'Brien
Author's Title:	Manager Arts, Culture & Recreation	Directorate:	Community Wellbeing
Department:	Arts, Culture & Recreation	File Number:	F06/A12/000001

Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

☐ Yes ☒ No

Reason: Nil

Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

☐ Yes ☒ No

Reason: Nil

Appendix

Horsham Aquatic Centre Fee Structure (Appendix “9.3A”)

Purpose

To approve the proposed fees and charges for the Horsham Aquatic Centre for the 2019/20 financial year.

Summary

- The YMCA seeks an increase in fees and charges for the 2019/20 financial year as per conditions within the contract.

Recommendation

That Council approve the proposed fees and charges for the Horsham Aquatic Centre for the 2019/20 financial year.

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr John Robinson

That Council approve the proposed fees and charges for the Horsham Aquatic Centre for the 2019/20 financial year.

CARRIED

Cr Les Power returned to the meeting at 5.57pm.

REPORT

Background

Council entered into a contract with the YMCA in 2012 for management of the Horsham Aquatic Centre for a three-year term, with two further options for three years. The second of these options was granted by Council, extending the contract until 30 June 2021.

Under the terms of the contract, the YMCA collects and retains all fees and charges and as a result these charges are not reported separately through Council's budget process. The YMCA employs all staff at the centre, manages programs and undertakes general maintenance with Council contributing an annual contract payment which in the 2018/19 financial year, is \$250,000. Council is responsible for utilities, major maintenance and capital requirements.

Council reserves the right to annually approve all fees and admission charges levied through the period of the contract, up to a maximum based on the Consumer Price Index, All Groups Melbourne (CPI). The period used for this calculation is 1 April 2018 to 31 March 2019.

The YMCA proposes to increase the fees by an average of 1.2%, which is in line with the Consumer Price Index, All Groups Melbourne (CPI) for the period 1 April 2018 to 31 March 2019.

A copy of YMCAs proposed fees and charges has been provided (**Appendix "9.3A"**).

Since the introduction of 24/7 access to the gym at the centre, membership numbers have increased significantly. Statistics showing that in July 2018 there was 1,482 memberships. By the end of March 2019 this figure has increased to 1,724. There are now 471 24/7 members who attended for 1030 hours in March 2019.

Discussion

Fees and Charges have a historical basis, but are also benchmarked with other facilities and are monitored through customer feedback in relation to affordability. If the YMCA requested an increase in fees and charges beyond the CPI figure of 1.2% there would need to be a reduction in the lump sum payment from Council.

Financial Implications

There are no financial implications for Council as fees and charges go to the YMCA.

Links To Council Plans, Strategies, Policies

2018-2022 Council Plan

Goal 1 – Community and Cultural Development

2017-2021 Health and Wellbeing Plan

Consultation/Communication

The YMCA will communicate the new fees and charges to members once approved by Council.

Risk Implications

Not applicable

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Conclusion

The YMCA has reviewed the fees and charges for the Horsham Aquatic Centre for the 2019/20 financial year. The proposed fees and charges are now presented for Council approval.

9.4 COUNTRY MUSIC FESTIVAL UPDATE

Author's Name:	Angela Murphy	Director:	Development Services
Author's Title:	Director Development Services	Directorate:	Development Services
Department:	Economic Development	File Number:	F15/A02/000003

Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

☐ Yes ☒ No

Reason: Nil

Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

☐ Yes ☒ No

Reason: Nil

Appendix

Nil

Purpose

To consider in-principle support to the Horsham Country Music Festival.

Summary

- The Horsham Country Music Festival Inc has indicated that the event could not be sustained beyond 2019, largely due to the resignation of the volunteer event manager.
- Artists from across the country and overseas have performed at the Horsham Country Music Festival over the last 12 years.
- Audience numbers for 2019 over the four-day event were 710, 855, 1,015 and 655.
- Economic benefit for the city is conservatively calculated at between \$425,000 and \$887,000.
- Council has provided financial support through the community grants program and the tourism promotion funding.
- As the festival has evolved, it has generated profits for charities and provided sufficient funds to procure artists for the following festivals.
- The Mayor, Horsham Country Music Festival Committee and Horsham Sports and Community Club have met to discuss a partnership opportunity for in-kind and financial support to sustain the festival for the next three years.
- Existing governance arrangements will remain in place and support be provided by Horsham Sports and Community Club and community representatives with in-kind support provided by Visitor Information Centre.
- It is suggested that a financial contribution of \$5,000 from Council be considered for 2020 event only.

Recommendation

That Council provide in principle support to the Horsham Country Music Festival by way of financial contribution of \$5,000 for the 2019/20 festival only, with a view to the festival building a financially sustainable event.

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr John Robinson

That Council provide in principle support to the Horsham Country Music Festival by way of financial contribution of \$5,000 for the 2019/20 festival only, with a view to the festival building a financially sustainable event.

CARRIED

REPORT**Background**

Council will be aware that the Horsham Country Music Festival Inc has indicated that the event could not be sustained from 2019, given the resignation of the volunteer event manager.

The Horsham Country Music Association was formed in 2006, with the first festival held in 2008. Artists from across the country and overseas have performed at the festival over the last 12 years. The festival has provided the opportunity for non-professional budding country music artists to showcase their skills.

The program has traditionally been a four day event comprising local and visiting artists. 2019 audience numbers for each day of the event has been 710, 855, 1,015 and 655. Accommodation, particularly the two caravan parks and the Horsham showgrounds, have been at capacity for the duration of the event. In terms of economic benefit, a conservative calculation of between \$425,000 and 887,000 is generated for the city.

Over the years, the Festival Committee has been able to raise funds for various charities including the Wimmera Cancer Centre and the National Farmers Federation Drought Appeal.

Council provided financial support through the community grants program and the tourism promotion funding. As the Festival has evolved, it has generated profits for charities and provided sufficient funds to procure artists for the following Festivals.

Discussion

Since the conduct of the festival in 2019, the Mayor, together with the Festival Committee and the Horsham Sports and Community Club have met to discuss a partnership opportunity for in kind and financial support to sustain the Horsham Country Music Festival for the next three years. The detail on governance, financial and in kind support is still to be finalised, with the following proposed direction.

In terms of governance, it was generally agreed that the existing governance arrangements remain in place and that support be provided by Horsham Sports and Community club and community representatives. In kind staff support by the Visitor Information Centre (VIC) Team Leader will also be available on an as needs basis.

The Horsham Country Music Inc is proposing to provide a loan of \$20,000 for seed funding to support the 2020 Festival. Horsham Sports and Community Club is considering a financial contribution to support the engagement of an event manager. This is envisaged to be support for 1 day per week over 6 months.

A contribution is sought from Council for the 2020 event. It is suggested that a financial contribution of \$5,000 be considered for the 2020 event only, and that the committee work towards building a financially sustainable event for the future.

Financial Implications

Proposed contribution of \$5,000 for 2019/20 can be funded from Council's tourism budget plus in kind support for the VIC Team Leader.

Links To Council Plans, Strategies, Policies

2018-2022 Council Plan

Goal 2 – Sustaining the Economy

Lead in sustainable growth and economic development

Four-Year Priority 2.3 – Increase visitors to the municipality

Consultation/Communication

Consultation has occurred with Horsham Country Music Festival Inc and the Horsham Sports and Community Club.

Risk Implications

Governance and financial implications are still to be finalised.

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Conclusion

From a strategic perspective, it is recognised that events in our community stimulate economic activity and contribute to liveability in our region. Similarly, this event highlights the need to approach event management in a much more co-ordinated manner to deliver the social and economic outcomes for our community.

9.5 AUDIO RECORDING OF COUNCIL MEETINGS

Author's Name:	Kerrie Bell	Director:	Graeme Harrison
Author's Title:	Manager Governance & Information	Directorate:	Corporate Services
Department:	Governance & Information	File Number:	F19/A10/000001

Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

☐ Yes ☒ No

Reason: Nil

Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

☐ Yes ☒ No

Reason: Nil

Appendix

Draft Council Policy – Audio Recording of Council Meetings (**Appendix “9.5A”**)

Purpose

To provide further information to Council on audio recording of Council meetings and present the Audio Recording of Council Meetings Policy for adoption.

Summary

This report is intended to address Council's resolution from November 2017 to live stream Council meetings.

Recommendation

That Council:

1. Note that at this stage, and contrary to its resolution of 6 November 2017, it will not pursue live streaming of Council meetings.
2. Adopt the Audio Recording of Council Meetings policy, noting that an audio recording of the Council meeting will be available for download from the Council website.

Council Resolution

MOVED Cr Alethea Gulvin, Seconded Cr Pam Clarke

That Council:

1. Note that at this stage, and contrary to its resolution of 6 November 2017, it will not pursue live streaming of Council meetings.
2. Adopt the Audio Recording of Council Meetings policy, noting that an audio recording of the Council meeting will be available for download from the Council website.

CARRIED

REPORT

Background

Council, at its meeting held on 6 November 2017, resolved:

- 1. That Council commence the audio recording of meetings effective from the first meeting in 2018 and that audio recordings of Council meetings be retained in Council's records management system.*
- 2. That further investigation and consideration be given to recording of Councillor Briefing meetings and other Assemblies of Councillors.*
- 3. That future meetings are streamed live via the internet, once suitable technologies have been established to facilitate that occurring.*

Discussion

The first and second resolutions have been actioned.

There are potential issues around privacy, consent, copyright and defamation when recording and/or live streaming public meetings. Following further consideration of live streaming and the level of technical expertise required to ensure a quality product, it is proposed not to pursue at this stage the live streaming of Council meetings. An audio recording of the meeting available to download from the website would provide a high level of accessibility to Council meetings by the public. Attached is a draft copy of Council's Audio Recording of Council Meetings Policy which addresses legal and liability issues associated with audio recording, and develops clear protocols to guide the implementation of this initiative.

Retaining the meeting recording in Council's records management system creates issues with managing and accessing very large files and is not a practicable solution. The minutes of the meeting are the official record of Council's decision making and are stored in Council's Electronic Document Records Management System (EDRMS) which meets all relevant legislative requirements. The draft policy proposes that recordings are retained for a 12-month period, accessible via Council's website.

Broadening the recording of Councillor Briefing meetings and other Assemblies of Councillors is not proposed at this point in time.

Financial Implications

The cost of the audio recording equipment is \$908. This equipment is able to plug directly into the Council Chamber's amplification system, thereby ensuring quality sound.

Recordings will be available free of charge to download from the Council website, however, the policy allows for a nominal charge for staff time and equipment if audio copies of meetings are requested by the public.

Links To Council Plans, Strategies, Policies

2018-2022 Council Plan

Goal 4 – Governance and Business Excellence

Consultation/Communication

Community interest and engagement in Council decision making is important and audio recording of meetings will improve accessibility of Council meetings for a broader audience.

Risk Implications

Council may be exposed to legal action that may result in financial loss and reputational damage from a range of causes. The policy contains controls which will minimise risk exposure as far as possible. Risks identified include:

Legal exposure relating to inappropriate behaviours of those in attendance – Councillors and Officers need to take care not to make defamatory statements which could give rise to a civil action. Councillors and Officers are guided by their respective Codes of Conduct. Members of the public are advised that they may be subject to legal action as a result of their inappropriate and/or unacceptable behaviour and/or comments.

Technical issues beyond Council control – Whilst every effort will be made to ensure that audio recording is available, technical issues which may include the availability of internet connection, quality of recording, device failure or malfunction, power outages or the unavailability of social media platforms may lead to reputational damage to Council.

Legal exposure relating to breach of privacy and defamation – Members of the public need to be aware that as this is a public meeting, their voice or comments may be captured and published in the recording. By attending a public meeting of the Council, attendees are consenting to being recorded and published.

Environmental Implications

Not applicable

Human Rights Implications

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Conclusion

Following further consideration, it is proposed not to pursue the live streaming of Council meetings. A policy for audio recording of Council meetings, which provides a facility to download audio recording of the meeting from the website has been developed and is presented for adoption by Council.

9.6 AWARD OF CONTRACT 19/025 - WRPEN 02 – BITUMINOUS SURFACING PROGRAM

Author's Name:	Ram Upadhyaya	Director:	John Martin
Author's Title:	Co-ordinator Assets	Directorate:	Infrastructure Services
Department:	Strategic Asset Management	File Number:	19/025

Officer Direct or indirect Conflict of Interest

In accordance with *Local Government Act 1989* – Section 80C:

☐ Yes ☒ No

Reason: Nil

Status

Information classified confidential in accordance with *Local Government Act 1989* – Section 77(2)(c):

☒ Yes ☐ No

Reason: The appendix is confidential – Section 89(2)(d) contractual matters

Appendix

Tender Evaluation Report – Refer to Confidential Matters (**Appendix “15.3A”**)

Purpose

To award the contract for delivery of the Bituminous Surfacing Program.

Summary

- A collaborative procurement tendering process was conducted to service five neighbouring Councils (Horsham, Hindmarsh, West Wimmera, Northern Grampians and Yarriambiack).
- This is the second round of this collaboration for bituminous sealing products, following an earlier tender in 2014.
- Only one tender submission was received.
- The tender was deemed conforming.
- Unit prices for smaller jobs (less than 1,000 m²) increased and those for the larger jobs reduced. For Horsham, the majority of the expenditure is in the larger jobs, hence, overall the tendered prices went down by over 3% compared to 2018/19 rates.

Recommendation

That Council award the contract for Bituminous Sealing Products to Inroads Pty Ltd for a term of 3 years with optional additional 2 years (on a 1 + 1 basis).

Council Resolution

MOVED Cr Pam Clarke, Seconded Cr Les Power

That Council award the contract for Bituminous Sealing Products to Inroads Pty Ltd for a term of 3 years with optional additional 2 years (on a 1 + 1 basis).

CARRIED

REPORT**Background**

Horsham Rural City Council has previously collaborated with adjoining Councils to maximise the benefits to the group of five Councils in the provision of their Bituminous Surfacing Programs. The contract provides for reseals, final seals and primer seals grouped into small, medium and large areas and urban and rural seals. The contract provides a wide scope of rates for various stone sizes, bitumen application rates and bitumen types. The contract also provides for associated pre-treatment and line marking.

The previous collaborative tender concludes on 30 June 2019. Those contracts were for the duration of five years (3+1+1) for each Council. The collaborative procurement approach provided some benefits to each of the Councils especially in terms of reduced administration time for tendering process and hence all agreed to go ahead for second collaboration for a further five-year term.

At the close of tenders, only one offer was received from Inroads Pty Ltd of Horsham.

The tender evaluation was undertaken jointly with a representative from each of the participating Councils with assistance from a technical expert, Ian Mitchell, on 24 April 2019. The table below lists the details of panel members.

Role	Name	Title	Voting
Chair	Ram Upadhyaya	Coordinator Assets - HRCC	Y
Panel Member	Bernie Maddern	Contracts Manager - WWSC	Y
Panel Member	Bernie Naylor	Manager Asset Services - YSC	Y
Panel Member	Laura Sonnberger	Design & Project Engineer - HSC	Y
Panel Member	Ben Higgins	Infrastructure Engineer - NGSC	Y
Technical Expert	Ian Mitchell	Associate - CT Management Group.	N

Discussion

The panel determined that the received submission was conforming. The panel then evaluated it in line with the criteria nominated in the tender documents, being –

Criteria	Weighting
Tendered Price	32%
Regional Content	8%
Proven record of specification compliance in past contracts	9%
Quality of systems employed including environmental systems	9%
Primer sealing processes	9%
Level of Innovation	3%
Sufficient resources to ensure reliability of works	18%
Ability to carry out work within the required timeframes	12%

The preferred tenderer, Inroads, was the only tenderer. Inroads held the previous (ie, current) contracts for the five collaborating Councils. The evaluation panel scored the preferred tenderer with an average score of 87.4% which represents an overall high level of capability and suitability for the works.

The submitted schedule of rates was utilised to calculate the comparative expenditure to deliver the 2018/19 sealing program compared with the actual costs incurred. The cost of sealing for smaller jobs in urban area (less than 1,000 m²) went up significantly (about 22%) but HRCC's expenditure is minimal (less than 1% of total budget) in this bracket. On the other hand, the cost of sealing some bigger jobs in rural area (greater than 5,000 m²) has gone down by about 5%. More than 70% of Horsham's total expenditure in this area is spent on jobs of that size. Overall, the price has gone down by over 3% compared to 2018/19 rates.

The Inroads offer cover letter also offers two types of discounts on the provided rates in schedule 2:

- Low Season Discount: 5% discount on provided sealing rates if reseals are to be undertaken between 1 May to 30 September.
- Large Area Discount: 4% discount on rural reseals for the jobs that exceed more than 10,000 m².

Financial Implications

The budget estimate was prepared by allowing a notional 2.5% increase on 2018/19 unit rates to deliver the programed quantity of works in 2018/19 financial year and was anticipated to be \$1,339,733.

The cost to deliver the same quantity of works was calculated using the tendered rates as \$1,264,309 for year 1.

Links To Council Plans, Strategies, Policies

2018-2022 Council Plan

Goal 3 – Asset Management

Four-Year Priority 3.4 – Deliver works to develop and maintain Council's physical assets for long term sustainability, amenity and safety

Consultation/Communication

Horsham Rural City Council led the five-Council collaboration to develop this tender, working cooperatively with our four neighbouring Councils.

Risk Implications

No significant risks arise from this contract.

Environmental Implications

The use of bituminous products is managed on site to avoid adverse impacts to the environment.

Human Rights Implications

This report complies with the rights listed in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Conclusion

The evaluation panel recommends that Council award the tender to Inroads Pty Ltd for a duration of 3 years with optional additional 2 years (1+1 basis).

10. COUNCILLOR REPORTS AND ACKNOWLEDGEMENTS

Cr Mark Radford, Mayor

- 17 April 2019 – Country Music Meeting
- 17 April 2019 – David Lewison, Artist
- 18 April 2019 – Horsham Community and Police Consultative Committee Meeting
- 18 April 2019 – Visit Horsham Disposals new manager, Helen Dwan
- 22 April 2019 – Stawell Gift
- 23 April 2019 – Ordinary Council Meeting
- 24 April 2019 – ABC Radio Interview
- 24 April 2019 – Wimmera River Improvement Committee
- 25 April 2019 – ANZAC Day Services
- 27 April 2019 – Funeral and community dinner for Heather Phillips
- 29 April 2019 – Horsham Urban Transport Plan x 2
- 29 April 2019 – Telstra Dinner
- 30 April 2019 – LGBTI Inclusion Workshop
- 1 May 2019 – May Day Fashion Parade (Wimmera Base Hospital Ladies Auxiliary)
- 1 May 2019 – Iluka Meeting
- 1 May 2019 – Bicycle Advisory Committee
- 2 May 2019 – ABC Radio Interview
- 3 May 2019 – Wimmera Southern Mallee Community Transport Forum
- 6 May 2019 – Councillor Briefing
- 7 May 2019 – “Postcards” Filming at Grampians Olive Co.
- 9 May 2019 – IBAC Corruption Prevention and Integrity Insights Forum
- 9 May 2019 – Mallee Candidates Election Forum at the Town Hall
- 10 May 2019 – Accessible Events Guide Training
- 10 May 2019 – Seven News Young Achiever Awards, Victorian Winner – Arun Thomas
- 11 May 2019 – “Rock of Ages” Musical, Horsham Arts Council
- 12 May 2019 – Mother’s Day Classic walk/run
- 13 May 2019 – Deputy Prime Minister’s visit and funding announcement
- 13 May 2019 – Council Briefing
- 14 May 2019 – Phil McFarlane from the EAT group to talk about Protein Powder
- 14 May 2019 – Nexus Site visit
- 15 May 2019 – Art Is ... Book Reading
- 15 May 2019 – Minister Adam Somyurek’s visit (Local Government and Small Business)
- 21 May 2019 – ABC Radio Interview
- 21 May 2019 – Facebook Budget Q & A Session (live)

Cr Pam Clarke

- 25 April 2019 – Guest speaker at the Goroke ANZAC day service.
- 27 April 2019 – I missed former Mayor and Councillor Heather Phillips' funeral because of family illness but I would like to say publicly that Heather was a force to be reckoned with. A passionate person who had strong views on issues such as the environment and animal welfare. She always fought the good battle, but never made things personal. Heather and I were, more often than not, on the other side of the argument and would passionately put our views in the chamber and at the end look across and smile at one another. It was never personal, always about the issues. I had a great deal of respect for Heather because of this and we were friends until the end.
- 1 May 2019 – May Day Fashion Parade for the Wimmera Base Hospital Ladies Auxiliary.
- 7 May 2019 – Horsham Performing Art Company meeting.
- 7 May 2019 – Public Art Committee meeting.
- 9 May 2019 – IBAC Corruption Prevention and Integrity Insight Forum.
- 9 May 2019 - Mallee Candidates Forum.
- 10 May 2019 - Accessible Events Guide Training.
- 13 May 2019 - Election Announcement by The Hon Michael McCormack.
- 14 May 2019 - Nexus site visit.
- 17 May 2019 – Municipal Association of Victoria State Council Meeting – 73 of 79 motions were put and passed or lost. HRCC's two motions were passed. To advocate for a dedicated Rail Minister for both Federal and State which passed at 71% and the other motion was for State Government to develop a long term plan for investment in regional cities as a key to maintaining the liveability of the regions they support, attract business investment and to provide high quality health, education, recreation and cultural facilities. This motion was carried with 95% support.
- 20 May 2019 – Community Consultation Meeting at Toolondo Hall – the meeting was well attended.

SUSPEND STANDING ORDERS**Council Resolution****MOVED Cr Les Power, Seconded Cr Alethea Gulvin**

That Standing Orders be suspended for Verbal Councillor Reports and Acknowledgements.

CARRIED

The time being 6.11pm, the Council meeting was suspended.

RESUME STANDING ORDERS**Council Resolution****MOVED Cr Les Power, Seconded Cr Alethea Gulvin**

That Standing Orders resume.

CARRIED

The time being 6.22pm, the Council meeting resumed.

Recommendation

That Councillor Reports and Acknowledgements be received.

(Refer to Council Resolution on page 31)

11. URGENT BUSINESS

Nil

12. PETITIONS AND JOINT LETTERS

Nil

13. PROCEDURAL BUSINESS

13.1 ASSEMBLY OF COUNCILLORS – RECORD OF MEETINGS

Council Briefing held on Monday 6 May 2019 at 5.05pm in the Civic Centre Reception Room, Horsham Rural City Council

Council Briefing held on Monday 13 May 2019 at 5.00pm in the Civic Centre Reception Room, Horsham Rural City Council

Community Consultation meeting held on Monday 20 May 2019 at 5.30pm at the Toolondo Hall

Refer to **Appendix “13.1A”**

13.2 SEALING OF DOCUMENTS

Lease of Real Estate – 15 Robin Street, Horsham (Horsham Community House Inc)

13.3 INWARD CORRESPONDENCE

Nil

13.4 COUNCIL COMMITTEE MINUTES

Horsham Tidy Towns Committee Meeting held on Tuesday 16 April 2019 at 12.30pm, Civic Centre Middle Meeting Room, Horsham Rural City Council

Western Highway Action Committee Meeting held on Thursday 18 April 2019 at 10.00am, Civic Centre Reception Room, Horsham Rural City Council

Bicycle Advisory Committee Meeting held on Wednesday 1 May 2019 at 5.00pm, Civic Centre Reception Room, Horsham Rural City Council

Refer to **Appendix “13.4A”**

Recommendation

That Council receive and note agenda item 13.1 Assembly of Councillors – Record of Meetings, 13.2 Sealing of Documents, 13.3 Inward Correspondence and 13.4 Council Committee Minutes.

Council Resolution

MOVED Cr Clarke, Seconded Cr Power

That Council receive and note agenda item 13.1 Assembly of Councillors – Record of Meetings, 13.2 Sealing of Documents, 13.3 Inward Correspondence and 13.4 Council Committee Minutes.

CARRIED

14. NOTICE OF MOTION

Nil

15. CONFIDENTIAL MATTERS

Council Resolution

MOVED Cr Power, Seconded Cr Clarke

That the Council meeting close to the public to consider Confidential Matters.

CARRIED

The time being 6.23pm, the Council meeting closed to the public.

The time being 6.46pm, the Council meeting opened to the public.

Council Resolution (refer to recommendation on page 29)

MOVED Cr Alethea Gulvin, Seconded Cr Pam Clarke

That Councillor Reports and Acknowledgements be received.

CARRIED

The meeting closed at 6.46pm.



The Mayor, Cr Mark Radford
Chairperson