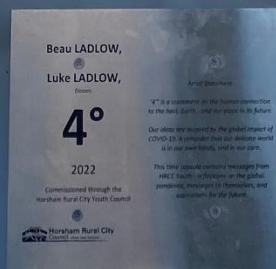


Youth

# Grants Program

2024/2025

## Funding Guidelines



# Youth grants for our community

Horsham Rural City Council (HRCC) Youth Grants allocate funding to non-for-profit groups for activities or projects that benefit young people who live, work or study in the Horsham municipality.

## Funding guidelines

### GENERAL INFORMATION

This is a small grants program with grant allocations for the Youth stream ranging between \$200 and \$2,500.

Projects which have a cash and/or in-kind contribution by the applicant organisation are encouraged.

For more information, please contact the Youth Services Planning Engagement Officer on 5382 9531 or email [horsham.youth@hrcc.vic.gov.au](mailto:horsham.youth@hrcc.vic.gov.au).

### GRANT TIMING

Applications for Youth grants are open all-year-round or until funding is exhausted.

Applications will be assessed four times per year in September, December, March and June

Successful projects must be completed within twelve months of the grant notification date.

### What types of projects can be funded?

- Activities that encourage young people to take on leadership roles in their community.
- Youth-led activities with a focus on co-design and consultation.
- Recognition of the skills and abilities of young people in the community.
- Activities that increase positive engagement between community and young people.
- Improve skills, opportunities, and outcomes for young people.
- Encourage positive behaviours and minimise risk factors affecting young people.

- Promote the valuable contribution that young people make to the community.
- Opportunities for training, education, and development for young people within their community.
- Provide more opportunities for young people to engage in climate change action and implement environmental sustainability practices.
- You may think of another type of project that will benefit young people in our municipality.

### **Need further support? – We are here to help!**

Please discuss your project/idea with staff from Council's Youth team establish the requirements and eligibility of your project.

Phone 53829531 or email [horsham.youth@hrcc.vic.gov.au](mailto:horsham.youth@hrcc.vic.gov.au)

Maybe you have an idea that just needs a bit of work. Get in touch and we might even be able to team you up with a someone that is able to mentor you and help take your idea and make it a viable, exciting opportunity!

## WHO CAN APPLY?

- ✓ Applicants must be between 10 to 24 years of age  
or  
the application must be for the sole benefit of young people between 10 to 24 years of age that live, work or study in the Horsham municipality.
- ✓ Be auspiced by an incorporated not-for-profit community organisation.
- ✓ Have public liability insurance covering your proposed project.

## WHO CANNOT APPLY?

- × An individual without an auspice organisation
- × A private organisation or for-profit organisation.
- × Activities that are designed to generate income for the applicant.
- × Applications that benefit only one person
- × Applicants who have a prior Youth grant that has not been completed or acquitted yet.
- × You have already commenced and spent money on the project.  
Eligible project expenditure can only commence after the Application Assessment date.
- × Your project is the responsibility of other sector/s of government.
- × Your project is seeking funding for a religious activity that may exclude some members of our community.
- × Your project is a clear duplication of an existing project.

## OTHER INFORMATION

- An offer of a grant by Council does not mean any ongoing funding commitment or obligation by Council.
- HRCC assistance should be acknowledged on any promotional material or media coverage relating to the event.
- Council may only allocate part funding for the event.
- Your event budget does not have to balance, we want to understand your event and if you plan to make a surplus, a loss or a break-even result.
- Applications deemed to not meet full requirements may be contacted by the HRCC Youth team for assistance – we want to give you the best chance to get your application across the line.

## ASSESSMENT PROCESS

Each application for a Youth Grant will be assessed by the Youth Team, with input from the Youth Council. All grants will be approved by the Director Communities & Place, giving consideration to:

- How well the project supports the Youth Strategy.
- Value for investment – considering the number of young people the project will benefit.
- How well the project supports diversity, inclusion, and accessibility.
- The level of contribution (cash/in-kind) by the applicant organisation.
- The extent of previous event assistance provided by Council.

## Submitting an Application

The application form must be completed online at: [hrcc.vic.gov.au/communitygrants](https://hrcc.vic.gov.au/communitygrants)

If you require assistance to complete the on-line form, our Youth Team can assist, please contact Customer Service to make an appointment by calling 53829777.


## Grant payment and reporting back

Payment of grants will be made upon completion of projects. Organisations must:

- Lodge an on-line [Completion Report](#).
- Attach invoices or evidence of project payments.
- Attach invoice from your organisation to Council requesting grant payment.

## WANT TO KNOW MORE?

For more information, please contact the Youth Services Planning Engagement Officer on 5382 9531 or email [horsham.youth@hrcc.vic.gov.au](mailto:horsham.youth@hrcc.vic.gov.au).



**Handy tip:**  
Try to include a  
cash and/or in-  
kind contribution  
to your project



**Handy tip:**  
Chat to the Youth  
Team before  
submitting your  
application