

## Native Vegetation Removal

### Details to be submitted when lodging a Planning Permit Application for Native Vegetation Removal

For all planning applications the following MUST be provided:

- A Planning Permit Application form completed and signed.
- A current copy of Title and Title Plan including any Covenants and/or Section 173 Agreements applicable to the land. (A current copy of title can be located on the Titles Office's website at [www.landata.vic.gov.au](http://www.landata.vic.gov.au) and must be a maximum of 3 months old.)
- A completed Cultural Heritage Management Plan checklist form, which is attached to this checklist.
- The prescribed application fee.

In addition to the information required above for all planning applications, the following must be provided:

- 3 copies of all plans and documentation.
  - All plans are to be fully dimensioned and drawn at an appropriate scale, i.e. 1:100, or 1:200.
- 1 copy of all submitted plans in A4 or A3 size suitable for photocopying.
- 3 Copies of the **Biodiversity Assessment Report** as prepared via the Native Vegetation Information Management system tool, which can be accessed at: <http://nvim.depi.vic.gov.au/>.

All applications to remove, destroy or lop native vegetation must be accompanied by the following information, as appropriate:

- The location of the native vegetation to be removed.
- A description of the native vegetation to be removed, including the area of the patch of native vegetation and/or the number of any scattered trees to be removed.
- Maps or plans containing information set out in the *Permitted clearing of native vegetation – Biodiversity assessment guidelines*, (Department of Environment and Primary Industries, September 2013)
- Recent dated photographs of the native vegetation to be removed.
- Topographic information, highlighting ridges, crests and hilltops, streams and waterways, slopes of more than 20 percent, drainage lines, low lying areas, saline discharge areas, and areas of existing erosion.
- A copy of any property vegetation plan that applies to the site.
- Where the removal, destruction or lopping of vegetation is to create defensible space, a statement explaining why removal, destruction or lopping of native vegetation is required having regard to other available bushfire risk mitigation measures. This does not apply to the creation of defensible space in conjunction with an application under the Bushfire Management Overlay.

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- Details of any other native vegetation that was permitted to be removed on the same property with the same ownership in the five year period before the application for a permit to remove native vegetation is lodged.
- The strategic biodiversity score of the native vegetation to be removed.
- The offset requirement if the native vegetation is permitted to be removed.

### **Moderate and high risk-based pathway application requirements**

An application included in the moderate and high risk-based pathway must also be accompanied by the following information, as appropriate:

- The offset requirement if the native vegetation is permitted to be removed.
- A habitat hectare assessment of the native vegetation to be removed.
- A statement outlining what steps have been taken to minimise the impacts of the removal of native vegetation on biodiversity.
- An assessment of whether the proposed removal of native vegetation will have a significant impact on Victoria's biodiversity, with specific regard to the proportional impact on habitat for any rare or threatened species.
- An offset strategy that details how a compliant offset will be secured to offset the biodiversity impacts of the removal of native vegetation.

**Please note this is a checklist only. All applicants are urged to contact Council's Town Planning Department prior to lodging their application to discuss the design and any other special requirements that might apply.**

### **Applicant Declaration**

I/We declare to the best of my/our knowledge and belief, that the particulars stated on this checklist are correct in every detail and that the information required has been supplied. I/We acknowledge that the Planning Permit Application may be returned to me/us if information is found to be missing or inadequate.

**Applicants Name/s**

**Applicant signature/s**

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Date    /   /   .

**It is the responsibility of the applicant as the proponent of the activity requiring approval to determine if a Cultural Heritage Management Plan is required.**

**The Cultural Heritage Management Plan Check list is on the following page.**

## Cultural Heritage Management Plan

### Aboriginal Heritage Act 2006

Changes to the Aboriginal Heritage Act 2006 were introduced on 28 May 2007. The purpose of the Act is to provide for the protection of Aboriginal Cultural Heritage in Victoria.

You must find out if a CHMP is required under the Aboriginal Heritage Act. Information in relation to the Aboriginal Heritage Act and requirements can be found at <http://www.dpcd.vic.gov.au/indigenous/aboriginal-cultural-heritage/cultural-heritage-management-plans> and CHMP self-assessment at [www.aav.nrms.net.au/aavQuestion1.aspx](http://www.aav.nrms.net.au/aavQuestion1.aspx)

**It is the responsibility of the applicant as the proponent of the activity requiring approval to determine if a Cultural Heritage Management Plan is required.**

The following information **must** be provided when lodging a planning application. Please advise which is applicable to your planning application:

- A Cultural Heritage Management Plan is NOT required (a copy of the cultural heritage self-assessment is attached)
- An approved Cultural Heritage Management Plan is attached:
- A Cultural Heritage Management Plan is required and has NOT been approved. Refer note 1.

Note 1: Under Section 52 (1) of the Aboriginal Heritage Act 2006 the responsible authority must not grant a planning permit without an approved CHMP. Under Section 52 (4) of the Aboriginal Heritage Act 2006 until the responsible authority has received a copy of the approved CHMP the time required for the responsible authority to make a decision is deemed NOT to have commenced.

**This form must be signed. Remember** it is against the law to provide false or misleading information, which could result in the planning permit being invalid.

**I declare that the above information is true and correct and the owner (if not myself) has been advised.**

Name: .....

**I am the: (tick all that apply)**

- Owner  Applicant

Signature: ..... Date: .....